Council Meeting

Wednesday, 17 July 2019 at 6:30pm

Cumberland Council Chambers
Merrylands Service Centre, 16 Memorial Avenue, Merrylands
# Councillor Contact Details

## Granville Ward
- **Clr Steve Christou** 0419 651 187 Steve.Christou@cumberland.nsw.gov.au
- **Clr Ola Hamed** 0405 070 007 Ola.Hamed@cumberland.nsw.gov.au
- **Clr Joseph Rahme** 0418 995 471 Joseph.Rahme@cumberland.nsw.gov.au

## Greystanes Ward
- **Clr Greg Cummings (Mayor)** 0417 612 717 Greg.Cummings@cumberland.nsw.gov.au
- **Clr Eddy Sarkis** 0418 306 918 Eddy.Sarkis@cumberland.nsw.gov.au
- **Vacant** - -

## Regents Park Ward
- **Clr Ned Attie** 0419 583 254 Ned.Attie@cumberland.nsw.gov.au
- **Clr George Campbell** 0409 233 315 George.Campbell@cumberland.nsw.gov.au
- **Clr Kun Huang** 0418 911 774 Kun.Huang@cumberland.nsw.gov.au

## South Granville Ward
- **Clr Glenn Elmore (Deputy Mayor)** 0418 459 527 Glenn.Elmore@cumberland.nsw.gov.au
- **Clr Paul Garrard** 0414 504 504 Paul.Garrard@cumberland.nsw.gov.au
- **Clr Tom Zreika** 0449 008 888 Tom.Zreika@cumberland.nsw.gov.au

## Wentworthville Ward
- **Clr Lisa Lake** 0418 669 681 Lisa.Lake@cumberland.nsw.gov.au
- **Clr Suman Saha** 0419 546 950 Suman.Saha@cumberland.nsw.gov.au
- **Clr Michael Zaiter** 0418 432 797 Michael.Zaiter@cumberland.nsw.gov.au

For information on Council services and facilities please visit [www.cumberland.nsw.gov.au](http://www.cumberland.nsw.gov.au)
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1 Opening Prayer / Acknowledgement of Country / National Anthem
2 Notice of Live Streaming of Council meeting
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   Nil

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   Nil

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   Nil

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   Nil

15 Closed Session Reports
   Nil
MINUTES OF THE ORDINARY MEETING OF COUNCIL - 03 JULY 2019

Responsible Division: Finance & Governance
Officer: Director Finance & Governance

RECOMMENDATION

That Council confirm the minutes of the Ordinary Meeting of Council held on 3 July 2019.

ATTACHMENTS

1. Draft Minutes - 3 July 2019
Minutes of the Council Meeting 3 July 2019

Meeting commenced at 6:30pm

Present:

Greg Cummings (Mayor)  Councillor
Glenn Elmore (Deputy Mayor)  Councillor
Ned Attie  Councillor
George Campbell  Councillor
Steve Christou  Councillor
Ola Hamed  Councillor
Kun Huang  Councillor
Lisa Lake  Councillor
Joseph Rahme  Councillor (arrived 6:37pm)
Suman Saha  Councillor
Michael Zafter  Councillor
Tom Zreika  Councillor
Hamish McNulty  General Manager
Melissa Attia  Director People & Performance
Daniel Cavallo  Director Environment & Planning
Brooke Endycott  Director Community Development
Peter Fitzgerald  Director Works & Infrastructure
Richard Sheridan  Director Finance & Governance

Also Present:

Charlie Ayoub  Executive Manager Corporate Services
Carol Karaki  Governance Coordinator
Laith Jammal  Governance Administration Officer

Opening Prayer

The opening prayer was read by Father Peter Blayney from Guildford Catholic Church.

Acknowledgement of Country

The Mayor, Councillor Cummings opened the Meeting with the following Acknowledgement of Country:

“I would like to acknowledge the traditional owners of this land – the Darug People, and pay my respects to their elders past, present and emerging.”

National Anthem

At this point in the meeting the Mayor, Councillor Cummings asked all of those in attendance to stand for the playing of the Australian National Anthem.
Notice of Live Streaming of Council Meeting

The General Manager, Hamish McNulty advised that the Council meeting was being streamed live on Council's website and members of the public must ensure their speech to the Council is respectful and use appropriate language.

Min.571 Apologies/Leave of Absence

Note: Councillor Sarkis was noted as an apology, as Leave of Absence was granted at the Ordinary Council Meeting held on 19 June 2019.

Resolved (Attie/Huang)
That the apology tendered on behalf of Councillor Garrard be accepted.

Declarations of Pecuniary & Non Pecuniary Conflicts of Interest

There were no declarations of interest.

Confirmation of Minutes

Min.572 C07/19-121 Minutes of the Ordinary Meeting of Council - 19 June 2019

Resolved (Christou/Campbell)
That Council confirm the minutes of the Ordinary Meeting of Council held on 19 June 2019.

Min.573 MM07/19-7 Mayoral Minute – NSW Local Government Excellence Awards

Resolved (Cummings)
That Council congratulate all staff that contributed to the projects submitted in the NSW Local Government Excellence Awards and those that participated in Australasian Management Challenge in 2019.

Min.574 MM07/19-8 Mayoral Minute – Healthy Kids Pitch Winners 2019

Resolved (Cummings)
That Council note and congratulate the winning schools of the 2019 Healthy Kids Pitch.
Public Forum:

Speakers on Items on the Council Meeting Agenda

<table>
<thead>
<tr>
<th>Speaker</th>
<th>Item #</th>
<th>Item Description</th>
<th>Suburb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Stephen Earp</td>
<td>C07/19-130</td>
<td>Planning Proposal</td>
<td>2 Percy Street, Thornleigh Auburn</td>
</tr>
<tr>
<td>Ms Hulya Uzum</td>
<td>C07/19-130</td>
<td>Planning Proposal</td>
<td>2 Percy Street, Granville Auburn</td>
</tr>
</tbody>
</table>

Min.575 Suspension of Standing Orders

Resolved (Attie/Saha)

That in accordance with Clause 1.6(2) of the Code of Meeting Practice, Council suspend standing orders to allow Item C07/19-130 to be brought forward for the consideration of Council.

Min.576 C07/19-130 Planning Proposal - 2 Percy Street, Auburn

Resolved (Hamed/Zreika)

That Council progress the planning proposal to public exhibition, having addressed the conditions of the Gateway Determination and feedback sought from the transport agencies in accordance with Council’s resolution.

A division was called, the result of the division required in accordance with Council’s Code of Meeting Practice is as follows:

Councillor(s) For the Motion: Attie, Campbell, Christou, Cummings, Elmore, Hamed, Huang, Lake, Rahme, Saha, Zaiter and Zreika.

Councillor(s) Against the Motion: Nil

Min.577 Items by Exception

Resolved (Saha/Christou)

At this time of the meeting, all items on the agenda not called for discussion were moved collectively, as shown:

That item numbers C07/19-122, C07/19-124, C07/19-126, C07/19-127, C07/19-128, C07/19-133, C07/19-134 and C07/19-135 be moved in bulk.
Min.578  C07/19-122 Legal Report

Resolved (Saha/Christou)
That Council receive this report.

Min.579  C07/19-124 Councillor Vacancy in Office - Greystanes Ward

Resolved (Saha/Christou)
That Council write to the Minister for Local Government and seek an order to not fill the vacancy created by Cr Grove, and therefore dispense with the requirement of conducting a by-election, in accordance with s.294(2) of the Local Government Act 1993.

Min.580  C07/19-126 Adoption of Emergency Relief Fund Guidelines and Community Grants and Donations Policy - Post Exhibition

Resolved (Saha/Christou)
That Council adopt the Emergency Relief Guidelines and Community Grants and Donations Policy as outlined in Attachments 1 and 2 of this report.

Min.581  C07/19-127 Draft Cumberland Community Facilities Strategy 2019 – 2029

Resolved (Saha/Christou)
That Council place the Draft Cumberland Community Facilities Strategy 2019 - 2029 on public exhibition for a period of 28 days, with a report to be provided back to Council following the conclusion of the exhibition period.

Min.582  C07/19-128 Adoption of the Sister City and Friendship City Policy - Post Exhibition

Resolved (Saha/Christou)
That Council adopt the Sister City and Friendship City Policy as outlined in Attachment 1 of this report.
Min.583  C07/19-133 Mobile Food Vending Vehicle Policy

Resolved (Saha/Christou)
That Council:
1. Re-adopt the Mobile Food Vending Vehicle Policy; and
2. Notify the Australian Food Trucks Association for the information of their members.

Min.584  C07/19-134 Charity Collection Bin Policy

Resolved (Saha/Christou)
That Council re-adopt the Charity Collection Bin Policy.

Min.585  C07/19-135 Draft Verge Mowing Policy

Resolved (Saha/Christou)
That Council approve the Draft Verge Mowing Policy being placed on public exhibition for 28 days, with a report to be provided back to Council following the conclusion of the exhibition period.

Min.586  C07/19-123 Draft Large Display Advertising Policy

Resolved (Lake/Saha)
That:
1. Council place the Draft Large Display Advertising Policy on public exhibition for a period of 28 days with the following amendments:
   a) After the words “conflicts of interest.” in the Requirements Section, add:

   “Consideration must be given to compliance with any relevant legislation, Codes and Guidelines which govern advertising practice in NSW.”

   b) Under “Related documents and Council Policy” add:

   “Guidelines and Codes of Practice governing advertising practices in NSW.”

2. A report be provided back to Council following the conclusion of the exhibition period.

Councillor Zaiter left the Meeting at 6:54 during the consideration of this matter.
C07/19-124 Councillor Vacancy in Office - Greystanes Ward

This item was dealt with earlier in the meeting.

Min.587  C07/19-125 Adoption of Code of Meeting Practice - Post Exhibition

Resolved (Lake/Christou)
That in accordance with section 362(2) of the Local Government Act 1993, the revised Code of Meeting Practice as attached be adopted by Council with the following amendment:

a) That clause 17.6 be omitted.

Councillor Zaiter returned to the Meeting at 6:58pm during the consideration of this matter.

C07/19-126 Adoption of Emergency Relief Fund Guidelines and Community Grants and Donations Policy - Post Exhibition

This item was dealt with earlier in the meeting.

C07/19-127 Draft Cumberland Community Facilities Strategy 2019 – 2029

This item was dealt with earlier in the meeting.

C07/19-128 Adoption of the Sister City and Friendship City Policy - Post Exhibition

This item was dealt with earlier in the meeting.

C07/19-129 Planning Agreement for 615 Great Western Highway, Greystanes

This item was dealt with later in the Closed Session of the meeting.

C07/19-130 Planning Proposal - 2 Percy Street, Auburn

This item was dealt with earlier in the meeting.
Resolved (Attie/Zaiter)

That Council:

1. Endorse the land use planning approach for the Woodville Road corridor; and

2. Endorse that Stage 2 initiatives are included in the preparation of the new Cumberland Local Environmental Plan.

A division was called, the result of the division required in accordance with Council’s Code of Meeting Practice is as follows:

Councillor(s) For the Motion: Attie, Campbell, Christou, Cummings, Elmore, Hamed, Huang, Lake, Rahme, Saha, Zaiter and Zreika.

Councillor(s) Against the Motion: Nil

Resolved (Attie/Zreika)

That Council:

1. Endorse the land use planning approach for the Parramatta Road corridor; and

2. Endorse that Stage 2 initiatives are included in the preparation of the new Cumberland Local Environmental Plan.

A division was called, the result of the division required in accordance with Council’s Code of Meeting Practice is as follows:

Councillor(s) For the Motion: Attie, Campbell, Christou, Cummings, Elmore, Hamed, Huang, Lake, Rahme, Saha, Zaiter and Zreika.

Councillor(s) Against the Motion: Nil

C07/19-133 Mobile Food Vending Vehicle Policy

This item was dealt with earlier in the meeting.

C07/19-134 Charity Collection Bin Policy

This item was dealt with earlier in the meeting.
C07/19-135 Draft Verge Mowing Policy

This item was dealt with earlier in the meeting.

Min.590  C07/19-136 Granville Town Centre Parking Supply

Resolved (Rahme/Zreika)

That Council:
1. Receive and note the information contained in the report.
2. Receive a further report in relation to managing the demand for parking space in the Granville Town Centre.

Min.591  C07/19-137 Cumberland Traffic Committee - Minutes of Meeting held on 5 June 2019

Resolved (Zreika/Saha)

That:
1. The minutes of the Cumberland Traffic Committee meeting held on 5 June 2019 be received and the recommendations contained therein be approved.

Councillor Rahme left the Meeting at 7:19pm and returned to the Meeting at 7:21pm during the consideration of this item.

Min.592  C07/19-138 Notice of Motion - Establishment of Cumberland Council as a Refugee Welcome Zone

Resolved (Hamed/Campbell)

That a report be prepared on the process and requirements for becoming a Refugee Welcome Zone for Council’s consideration.

Councillor Zreika left the Meeting at 7:31pm during the consideration of this item and did not return to the Meeting.

Min.593  Closed Session

Resolved (Christou/Elmore)

At this stage of the meeting being 7:32pm, the Mayor advised that in accordance with Section 10a of the Local Government Act 1993 the meeting would move into Closed
Session, with the members of the press and public excluded from the closed session and access to the correspondence and reports relating to the items considered during the course of the closed session being withheld. This action was taken as the items listed were within the following provisions under Section 10a of the Local Government Act:

(2) The matters and information are the following:
(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

In accordance with Council’s Code of Meeting Practice, the Mayor Councillor Cummings asked the members of the public gallery if they wish to make representation prior to the meeting entering into closed session.

Min.594 Open Session

Resolved (Attie/Christou)

Council returned to Open Session at 7:47pm to resolve the below Confidential Item:
C07/19-129 Planning Agreement for 615 Great Western Highway, Greystanes

Min.595 C07/19-129 Planning Agreement for 615 Great Western Highway, Greystanes

Resolved (Elmore/Campbell)

That Council:

1. Note the draft Planning Agreement for 615 Great Western Highway, Greystanes, regarding a monetary contribution towards local amenity improvements and digital advertising space for use by Council.

2. Decline the current offer made by the proponent, and invite the proponent to further negotiate terms with Council in accordance with the Draft Large Display Advertising Policy.

3. Receive a report following these negotiations for consideration and determination.

A division was called, the result of the division required in accordance with Council’s Code of Meeting Practice is as follows:

Councillor(s) For the Motion: Attie, Campbell, Christou, Cummings, Elmore, Hamed, Huang, Lake, Rahme, Saha and Zaiter.

Councillor(s) Against the Motion: Nil
The Mayor, Councillor Cummings closed the meeting at 7:48pm.

Chairperson_________________ General Manager_________________
INVESTMENT REPORT - JUNE 2019

Responsible Division: Finance & Governance
Officer: Director Finance & Governance
File Number: A-05/01/05
Community Strategic Plan Goal: Transparent and accountable leadership

SUMMARY

This report provides an update on the performance of Council's investment portfolio to 30 June 2019.

RECOMMENDATION:

That Council receive the June 2019 Investment Report.

REPORT

Included in this report are the following items that highlight Council's investment portfolio performance for the month, year-to-date to 30 June 2019 and an update of the investment environment.

Council Investments as at 30 June 2019

Council's investment portfolio has a current market value of $153,490,212. This represents a premium of $1,544,211 above the face value of the portfolio being $151,946,000 and generates a 2.58% average purchase yield. The following table reflects Council's holding in various investment categories:

<table>
<thead>
<tr>
<th>Categories</th>
<th>Face Value ($)</th>
<th>Current Value ($)</th>
<th>Current Yield (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bonds</td>
<td>4,750,000</td>
<td>5,052,121</td>
<td>3.0474</td>
</tr>
<tr>
<td>Cash</td>
<td>2,516,020</td>
<td>2,516,020</td>
<td>0.9586</td>
</tr>
<tr>
<td>Floating Rate Notes</td>
<td>36,500,000</td>
<td>36,776,248</td>
<td>2.6555</td>
</tr>
<tr>
<td>Floating Rate Term Deposit</td>
<td>3,000,000</td>
<td>3,012,175</td>
<td>2.7431</td>
</tr>
<tr>
<td>Managed Funds</td>
<td>13,179,980</td>
<td>13,179,980</td>
<td>2.1058</td>
</tr>
<tr>
<td>Term Deposits</td>
<td>92,000,000</td>
<td>92,953,667</td>
<td>2.6339</td>
</tr>
<tr>
<td><strong>Total Cash Assets</strong></td>
<td><strong>151,946,000</strong></td>
<td><strong>153,490,212</strong></td>
<td><strong>2.5808</strong></td>
</tr>
</tbody>
</table>
**Investment Portfolio Performance**

The investment returns for the month and year-to-date of 30 June 2019 outperformed the current month benchmark and exceeded the year to date benchmark.

**Performance – Current Month 30 June 2019**

For the month of June, Council’s portfolio generated interest earnings of $337,014. This is $19,083 lower than the budget of $356,097 and outperformed the AusBond Bank Bill Index by 1.39%, as detailed below:

<table>
<thead>
<tr>
<th>Monthly Results</th>
<th>Income</th>
<th>Budget</th>
<th>Variance</th>
<th>Portfolio Performance</th>
<th>AusBond BB Index</th>
<th>Outperformance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Portfolio</td>
<td>337,014</td>
<td>356,097</td>
<td>-19,083</td>
<td>3.01%</td>
<td>1.62%</td>
<td>1.39%</td>
</tr>
</tbody>
</table>

**Performance – Year-to-date 30 June 2019**

For the year-to-date, Council's portfolio generated interest earnings of $4,063,143. This is *$210,023 lower than the budget of $4,273,166 and outperformed the AusBond Bank Bill Index by 1.07*, as per below:

<table>
<thead>
<tr>
<th>FYTD Results</th>
<th>Income</th>
<th>Budget</th>
<th>Variance</th>
<th>Portfolio Performance</th>
<th>AusBond BB Index</th>
<th>Outperformance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Portfolio</td>
<td>4,063,143</td>
<td>4,273,166</td>
<td>210,023</td>
<td>3.04%</td>
<td>1.97%</td>
<td>1.07%</td>
</tr>
</tbody>
</table>

*this variance does not include the $211,885 2018/19 fair value adjustment gain.

**Fair Value Adjustment**

Council obtains valuations from its Investment Advisor on a monthly basis and at the end of each financial year for fixed rate bonds and floating rate notes to ensure the financial statements reflect the most up to date valuation.

For the 2018/19 financial year, the fair value adjustment of these holdings increased by $211,885 due largely to the fixed rate bonds obtained earlier in 2019. As these gains eventually go back to par value by maturity, opportunities to lock in the gains by selling before maturity will continue to be considered.

The valuations of the fixed rate bonds and floating rate notes are sourced from Reuters based on mid-market prices. That is, valuations are marked at the mid-point of the bid and ask prices in the secondary market. This price represents a general market value for the asset.

**COMMUNITY ENGAGEMENT**

There are no consultation processes for Council associated with this report.

**POLICY IMPLICATIONS**

There are no policy implications for Council associated with this report.
RISK IMPLICATIONS

To manage risk, key criteria are incorporated into Cumberland Council’s investment making decisions, as detailed below:

Preservation of Capital

The requirement for preventing losses in an investment portfolio’s total value (considering the time value of money).

Diversification

Setting limits to the amounts invested with a particular financial institution or government authority to reduce credit risk.

Credit Risk

The risk that an investment of Council fails to pay the interest and/or repay the principal of an investment.

Maturity Risk

The longer the term of the investment, the greater the exposure to potential changes in interest rates, market volatility and credit quality of an issuer.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

Council hereby certifies that the investments listed above have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

ATTACHMENTS

1. Investment Summary Report June 2019
2. Economic and Investment Portfolio Commentary June 2019
DOCUMENTS ASSOCIATED WITH REPORT C07/19-140

Attachment 1
Investment Summary Report
June 2019
Investment Summary Report
June 2019

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<td>Investment Policy Compliance Report</td>
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<td>Individual Institutional Exposures Report</td>
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<td>Investment Holdings Report</td>
<td>9</td>
</tr>
</tbody>
</table>
### Cumberland Council
Executive Summary - June 2019

#### Investment Holdings

<table>
<thead>
<tr>
<th>By Product</th>
<th>Face Value ($)</th>
<th>Current Value ($)</th>
<th>Current Yield (%)</th>
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<tbody>
<tr>
<td>Bonds</td>
<td>4,730,000.00</td>
<td>5,012,121.26</td>
<td>3.0479</td>
</tr>
<tr>
<td>Cash</td>
<td>2,536,020.19</td>
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<td>0.0588</td>
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<tr>
<td>Floating Rate Note</td>
<td>36,500,000.00</td>
<td>36,774,340.26</td>
<td>2.6255</td>
</tr>
<tr>
<td>Floating Rate Term Deposits</td>
<td>3,000,000.00</td>
<td>3,012,174.05</td>
<td>2.7431</td>
</tr>
<tr>
<td>Managed Funds</td>
<td>13,179,889.01</td>
<td>13,179,889.01</td>
<td>2.1968</td>
</tr>
<tr>
<td>Term Deposit</td>
<td>92,000,000.00</td>
<td>92,953,666.67</td>
<td>2.6935</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>151,946,000.20</strong></td>
<td><strong>153,490,211.54</strong></td>
<td><strong>2.5088</strong></td>
</tr>
</tbody>
</table>

#### Investment Policy Compliance

<table>
<thead>
<tr>
<th>Total Credit Exposure</th>
<th>Term to Maturity</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 1yr</td>
<td>1 to 2yrs</td>
</tr>
<tr>
<td>2 to 3yrs</td>
<td>3+ yrs</td>
</tr>
</tbody>
</table>

#### Investment Performance

- Portfolio Return
- Bank Bill Index
- RBA Cash Rate

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## Cumberland Council
Actual Interest Report - June 2019

### Budgeted vs Actual Returns

<table>
<thead>
<tr>
<th>Month</th>
<th>Monthly Income</th>
<th>YTD Actual</th>
<th>YTD Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2018</td>
<td>345,443</td>
<td>345,443</td>
<td>356,097</td>
</tr>
<tr>
<td>August 2018</td>
<td>355,068</td>
<td>709,451</td>
<td>712,194</td>
</tr>
<tr>
<td>September 2018</td>
<td>357,796</td>
<td>1,658,246</td>
<td>1,046,201</td>
</tr>
<tr>
<td>October 2018</td>
<td>356,737</td>
<td>1,414,983</td>
<td>1,424,389</td>
</tr>
<tr>
<td>November 2018</td>
<td>355,345</td>
<td>1,751,328</td>
<td>1,780,485</td>
</tr>
<tr>
<td>December 2018</td>
<td>357,123</td>
<td>2,308,550</td>
<td>2,136,583</td>
</tr>
<tr>
<td>January 2019</td>
<td>346,725</td>
<td>2,467,075</td>
<td>2,496,689</td>
</tr>
<tr>
<td>February 2019</td>
<td>310,220</td>
<td>2,767,305</td>
<td>2,848,777</td>
</tr>
<tr>
<td>March 2019</td>
<td>341,904</td>
<td>3,309,239</td>
<td>3,298,874</td>
</tr>
<tr>
<td>April 2019</td>
<td>300,981</td>
<td>3,016,191</td>
<td>3,000,872</td>
</tr>
<tr>
<td>May 2019</td>
<td>399,039</td>
<td>3,706,129</td>
<td>3,917,069</td>
</tr>
<tr>
<td>June 2019</td>
<td>337,014</td>
<td>4,483,143</td>
<td>4,275,166</td>
</tr>
</tbody>
</table>

---

Actual Income YTD | Budgeted Income YTD
Cumberland Council
Investment Policy Compliance Report - June 2019

**Total Credit Exposure**

<table>
<thead>
<tr>
<th>Credit Rating</th>
<th>Total Exposures</th>
<th>Policy Max</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>($)</td>
<td>(%)</td>
</tr>
<tr>
<td><strong>Long Term</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A+</td>
<td>15,754,900</td>
<td>100%</td>
</tr>
<tr>
<td>A</td>
<td>10,600,900</td>
<td>100%</td>
</tr>
<tr>
<td>A-</td>
<td>22,331,900</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Short Term</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T+</td>
<td>13,177,900</td>
<td>100%</td>
</tr>
<tr>
<td>T</td>
<td>12,913,800</td>
<td>100%</td>
</tr>
<tr>
<td>T-</td>
<td>11,446,000</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>66,446,000</td>
<td>100%</td>
</tr>
</tbody>
</table>

**Terms by Maturities**

<table>
<thead>
<tr>
<th>Maturity</th>
<th>Exposures</th>
<th>Policy Max</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 to 1yr</td>
<td>60,000,000</td>
<td>100%</td>
</tr>
<tr>
<td>1 to 2yr</td>
<td>28,000,000</td>
<td>100%</td>
</tr>
<tr>
<td>2 to 3yr</td>
<td>28,000,000</td>
<td>100%</td>
</tr>
</tbody>
</table>

- **Portfolio Exposure**: Indicates the actual exposures of the portfolio.
- **Investment Policy Limit**: Represents the maximum allowed exposures based on the policy.

**Policy Minimum**

<table>
<thead>
<tr>
<th>Maturity</th>
<th>Exposures</th>
<th>Min</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 3 months</td>
<td>41,990,000</td>
<td>60%</td>
</tr>
<tr>
<td>Between 3 months and 1 year</td>
<td>60,000,000</td>
<td>40%</td>
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</tbody>
</table>

**Policy Maximum**

<table>
<thead>
<tr>
<th>Maturity</th>
<th>Exposures</th>
<th>Max</th>
</tr>
</thead>
<tbody>
<tr>
<td>Between 1 and 2 years</td>
<td>28,000,000</td>
<td>18%</td>
</tr>
<tr>
<td>Between 2 and 5 years</td>
<td>28,000,000</td>
<td>17%</td>
</tr>
</tbody>
</table>

- **Portfolio Exposure**: Indicates the actual exposures of the portfolio.
- **Investment Policy Limit**: Represents the maximum allowed exposures based on the policy.

- **Compliant**: Indicates the portfolio is within the policy limits.
- **Non-compliant**: Indicates the portfolio exceeds the policy limits.

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Cumberland Council
Investment Performance Report - June 2019

Annualised Monthly Return

Historical Portfolio Return vs Bloomberg Bank Bill Index

<table>
<thead>
<tr>
<th>1 Month</th>
<th>3 Months</th>
<th>6 Months</th>
<th>FYTD 12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Return (1)</td>
<td>3.01%</td>
<td>3.21%</td>
<td>3.35%</td>
</tr>
<tr>
<td>Index Return (2)</td>
<td>1.62%</td>
<td>1.81%</td>
<td>1.97%</td>
</tr>
<tr>
<td>Outperformance (3)</td>
<td>1.39%</td>
<td>1.40%</td>
<td>1.38%</td>
</tr>
</tbody>
</table>

Historical Portfolio Return vs RBA Cash Rate

<table>
<thead>
<tr>
<th>1 Month</th>
<th>3 Months</th>
<th>6 Months</th>
<th>FYTD 12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Return (4)</td>
<td>3.61%</td>
<td>3.81%</td>
<td>3.94%</td>
</tr>
<tr>
<td>Index Return (5)</td>
<td>1.23%</td>
<td>1.42%</td>
<td>1.48%</td>
</tr>
<tr>
<td>Outperformance (6)</td>
<td>1.76%</td>
<td>1.39%</td>
<td>1.66%</td>
</tr>
</tbody>
</table>

[1] Portfolio Return is the annualised rate of return for the portfolio for the specified period
[2] The Index Return is the Bloomberg Audax Bank Bill Index
[3] Outperformance is the excess of the Portfolio Return over the Index Return
[4] Portfolio Return is the annualised rate of return for the portfolio for the specified period
[5] The Index Return is the RBA Cash Rate
[6] Outperformance is the excess of the Portfolio Return over the Index Return
## Individual Institutional Exposures - June 2019

<table>
<thead>
<tr>
<th>Parent Group</th>
<th>Credit Rating</th>
<th>Portfolio Exposure ($)</th>
<th>% of Portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMP Bank</td>
<td>A, A-</td>
<td>10,000,000</td>
<td>7%</td>
</tr>
<tr>
<td>ANZ Group</td>
<td>A-</td>
<td>5,250,000</td>
<td>3%</td>
</tr>
<tr>
<td>Bank Australia</td>
<td>A-</td>
<td>1,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>Bank of Queensland</td>
<td>A-</td>
<td>20,000,000</td>
<td>12%</td>
</tr>
<tr>
<td>Bendigo and Adelaide Bank</td>
<td>A-</td>
<td>2,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>Commonwealth Bank of Australia</td>
<td>A+</td>
<td>5,000,000</td>
<td>3%</td>
</tr>
<tr>
<td>Credit Suisse AG [Syd Branch]</td>
<td>A-</td>
<td>1,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>Credit Union Australia</td>
<td>A-</td>
<td>9,000,000</td>
<td>6%</td>
</tr>
<tr>
<td>Greater Bank</td>
<td>A-</td>
<td>500,000</td>
<td>0%</td>
</tr>
<tr>
<td>Heritage Bank</td>
<td>P-</td>
<td>2,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>ING Bank (Australia)</td>
<td>A-</td>
<td>8,000,000</td>
<td>5%</td>
</tr>
<tr>
<td>Macquarie Group</td>
<td>A-</td>
<td>1,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>Members Equity Bank</td>
<td>A-</td>
<td>15,000,000</td>
<td>10%</td>
</tr>
<tr>
<td>National Australia Bank</td>
<td>A-</td>
<td>24,000,000</td>
<td>16%</td>
</tr>
<tr>
<td>Newcastle Permanent Building Society</td>
<td>A-</td>
<td>16,400,000</td>
<td>11%</td>
</tr>
<tr>
<td>NSW T-Corp (Cash)</td>
<td>AA+</td>
<td>13,179,000</td>
<td>9%</td>
</tr>
<tr>
<td>Teachers Mutual Bank</td>
<td>A-</td>
<td>1,000,000</td>
<td>1%</td>
</tr>
<tr>
<td>Westpac Group</td>
<td>A+</td>
<td>9,000,000</td>
<td>6%</td>
</tr>
</tbody>
</table>

**Total**: 151,946,000

---

### Investment Policy Limit

- **CBA-RWA 3.30%**
- **CVA 5.92%**
- **ANZ 3.46%**
- **AMP 6.09%**
- **MAC 5.92%**
- **NAB 15.86%**
- **Other 5.67%**
- **NSW TLC 8.67%**
- **TPS 10.79%**
- **SuQ 18.43%**
- **SYG 5.27%**
- **MEB 10.20%**
- **NSP 10.79%**
- **NSW TLC 8.67%**
- **TPS 10.79%**

Page 8 of 12.
## Cumberland Council
### Investment Summary Report - June 2019

#### Cash Accounts

<table>
<thead>
<tr>
<th>Face Value ($)</th>
<th>Current Yield</th>
<th>Institution</th>
<th>Credit Rating</th>
<th>Deal No.</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>143,663.88</td>
<td>1.1900%</td>
<td>Commonwealth Bank of Australia</td>
<td>A-1+</td>
<td>143,663.88</td>
<td>3036516</td>
</tr>
<tr>
<td>2,372,336.31</td>
<td>0.6500%</td>
<td>Commonwealth Bank of Australia</td>
<td>A-1+</td>
<td>2,372,336.31</td>
<td>3036516</td>
</tr>
<tr>
<td><strong>2,516,000.19</strong></td>
<td><strong>0.3580%</strong></td>
<td></td>
<td></td>
<td><strong>2,516,000.19</strong></td>
<td></td>
</tr>
</tbody>
</table>

#### Managed Funds

<table>
<thead>
<tr>
<th>Face Value ($)</th>
<th>Current Yield</th>
<th>Institution</th>
<th>Credit Rating</th>
<th>Fund Name</th>
<th>Deal No.</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,106,157.71</td>
<td>2.0503%</td>
<td>NSW T-Corp (Cash)</td>
<td>Tcc</td>
<td>Cash Fund</td>
<td>10,106,157.71</td>
<td>3230516</td>
</tr>
<tr>
<td>2,072,922.20</td>
<td>2.4367%</td>
<td>NSW T-Corp (Cash)</td>
<td>Tcc</td>
<td>Short Term Income Fund</td>
<td>2,072,922.20</td>
<td>3230516</td>
</tr>
<tr>
<td><strong>13,179,980.01</strong></td>
<td><strong>2.1056%</strong></td>
<td></td>
<td></td>
<td><strong>13,179,980.01</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Term Deposits

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Face Value ($)</th>
<th>Rate</th>
<th>Institution</th>
<th>Credit Rating</th>
<th>Purchase Price ($)</th>
<th>Purchase Date</th>
<th>Current Value ($)</th>
<th>Deal No.</th>
<th>Accrued Interest ($)</th>
<th>Coupon Frequency</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Jul-19</td>
<td>3,000,000.00</td>
<td>2.8000%</td>
<td>Bank of Queensland</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>17-Dec-18</td>
<td>3,049,106.85</td>
<td>537422</td>
<td>45,106.85</td>
<td>At Maturity</td>
<td>31771218</td>
</tr>
<tr>
<td>1-Jul-19</td>
<td>3,000,000.00</td>
<td>2.6500%</td>
<td>ME Bank</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>1-Mar-19</td>
<td>3,029,701.27</td>
<td>527633</td>
<td>25,701.27</td>
<td>At Maturity</td>
<td>3000319</td>
</tr>
<tr>
<td>22-Jul-19</td>
<td>3,000,000.00</td>
<td>2.8500%</td>
<td>ME Bank</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>19-Aug-18</td>
<td>3,075,647.40</td>
<td>536949</td>
<td>75,647.40</td>
<td>At Maturity</td>
<td>3130318</td>
</tr>
<tr>
<td>8-Aug-19</td>
<td>2,000,000.00</td>
<td>3.2000%</td>
<td>Westpac Group</td>
<td>A-1+</td>
<td>2,000,000.00</td>
<td>8-Aug-16</td>
<td>2,057,336.99</td>
<td>534111</td>
<td>57,336.99</td>
<td>Annually</td>
<td>3800316</td>
</tr>
<tr>
<td>22-Aug-19</td>
<td>2,000,000.00</td>
<td>3.0000%</td>
<td>Newcastle Permanent Building Society</td>
<td>A-2</td>
<td>2,000,000.00</td>
<td>24-Aug-16</td>
<td>2,066,246.98</td>
<td>534383</td>
<td>6,246.98</td>
<td>Quarterly</td>
<td>2240186</td>
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<td>26-Aug-19</td>
<td>2,000,000.00</td>
<td>3.2000%</td>
<td>Westpac Group</td>
<td>A-2+</td>
<td>2,000,000.00</td>
<td>29-Aug-16</td>
<td>2,067,706.85</td>
<td>534116</td>
<td>57,706.85</td>
<td>Annually</td>
<td>3220186</td>
</tr>
<tr>
<td>2-Sep-19</td>
<td>3,000,000.00</td>
<td>2.8000%</td>
<td>Bank of Queensland</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>1-Sep-17</td>
<td>3,069,271.23</td>
<td>535662</td>
<td>8,271.23</td>
<td>Annually</td>
<td>303097</td>
</tr>
<tr>
<td>9-Sep-19</td>
<td>3,000,000.00</td>
<td>2.8000%</td>
<td>Bank of Queensland</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>7-Sep-17</td>
<td>3,076,871.23</td>
<td>535700</td>
<td>8,871.23</td>
<td>Annually</td>
<td>303097</td>
</tr>
<tr>
<td>17-Sep-19</td>
<td>2,000,000.00</td>
<td>3.2000%</td>
<td>Westpac Group</td>
<td>A-1+</td>
<td>2,000,000.00</td>
<td>24-Sep-16</td>
<td>2,065,849.32</td>
<td>534426</td>
<td>96,849.32</td>
<td>Annually</td>
<td>2140976</td>
</tr>
<tr>
<td>8-Oct-19</td>
<td>3,000,000.00</td>
<td>2.9000%</td>
<td>1MG Bank (Australia)</td>
<td>A-1</td>
<td>3,000,000.00</td>
<td>14-Nov-17</td>
<td>3,059,833.56</td>
<td>536397</td>
<td>54,833.56</td>
<td>Annually</td>
<td>3141117</td>
</tr>
<tr>
<td>21-Oct-19</td>
<td>3,000,000.00</td>
<td>2.9500%</td>
<td>1MG Bank (Australia)</td>
<td>A-1</td>
<td>3,000,000.00</td>
<td>28-Oct-17</td>
<td>3,060,131.51</td>
<td>535972</td>
<td>6,131.51</td>
<td>Annually</td>
<td>3280197</td>
</tr>
<tr>
<td>11-Nov-19</td>
<td>3,000,000.00</td>
<td>2.3000%</td>
<td>ME Bank</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>11-Nov-18</td>
<td>3,063,416.44</td>
<td>538027</td>
<td>3,416.44</td>
<td>At Maturity</td>
<td>3104029</td>
</tr>
<tr>
<td>18-Nov-19</td>
<td>2,000,000.00</td>
<td>2.7500%</td>
<td>National Australia Bank</td>
<td>A-1+</td>
<td>2,000,000.00</td>
<td>16-Nov-18</td>
<td>2,034,205.48</td>
<td>537306</td>
<td>34,205.48</td>
<td>At Maturity</td>
<td>3160118</td>
</tr>
</tbody>
</table>

Page 9 of 12.
<table>
<thead>
<tr>
<th>Term Deposits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Maturity Date</strong></td>
</tr>
<tr>
<td>29-Nov-19</td>
</tr>
<tr>
<td>9-Dec-19</td>
</tr>
<tr>
<td>9-Dec-19</td>
</tr>
<tr>
<td>30-Dec-19</td>
</tr>
<tr>
<td>13-Jan-20</td>
</tr>
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</tr>
<tr>
<td>20-Jan-20</td>
</tr>
<tr>
<td>3-Feb-20</td>
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<tr>
<td>21-Feb-20</td>
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<td>18-May-20</td>
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<td>15-Jan-20</td>
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<td>27-Jan-20</td>
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<td>5-Jul-20</td>
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<td>24-Aug-20</td>
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<td>8-Dec-20</td>
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<td>8-Mar-21</td>
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<td>28-Jan-21</td>
</tr>
<tr>
<td>21-May-22</td>
</tr>
<tr>
<td>30-May-22</td>
</tr>
<tr>
<td>14-Jun-22</td>
</tr>
<tr>
<td>22-May-23</td>
</tr>
</tbody>
</table>

| Total | 92,000,000.00 | 2.6350% | 92,080,000.00 | 92,553,666.87 | 953,666.87 |
## Floating Rate Term Deposits

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Face Value ($)</th>
<th>Rate</th>
<th>Institution</th>
<th>Credit Rating</th>
<th>Purchase Price ($)</th>
<th>Purchase Date</th>
<th>Current Value ($)</th>
<th>Deal No.</th>
<th>Accrued Interest ($)</th>
<th>Next Interest Date</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-Aug-19</td>
<td>3,000,000.00</td>
<td>2.7431%</td>
<td>Newcastle Permanent Building Society</td>
<td>A-2</td>
<td>3,000,000.00</td>
<td>8-Aug-17</td>
<td>3,012,174.85</td>
<td>325394</td>
<td>12,174.85</td>
<td>0-Aug-18</td>
<td>3080127</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3,000,000.00</td>
<td></td>
<td>12,174.85</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Floating Rate Notes

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Face Value ($)</th>
<th>Current Coupon</th>
<th>Security Name</th>
<th>Credit Rating</th>
<th>Purchase Price ($)</th>
<th>Purchase Date</th>
<th>Current Value ($)</th>
<th>Deal No.</th>
<th>Accrued Interest ($)</th>
<th>Next Coupon Date</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-Oct-19</td>
<td>1,000,000.00</td>
<td>2.0680%</td>
<td>TMB Sr FRN (Oct19) BBSW+1.48%</td>
<td>A-2</td>
<td>1,000,000.00</td>
<td>30-Oct-16</td>
<td>1,087,540.04</td>
<td>534469</td>
<td>5,109.04</td>
<td>20-Jul-19</td>
<td>3229026</td>
</tr>
<tr>
<td>6-Nov-19</td>
<td>1,000,000.00</td>
<td>2.6546%</td>
<td>B&amp;Q Sr FRN (Nov19) BBSW+1.07%</td>
<td>A-2</td>
<td>1,000,000.00</td>
<td>6-Nov-14</td>
<td>1,068,388.35</td>
<td>496124</td>
<td>4,018.35</td>
<td>6-Aug-19</td>
<td>3051114</td>
</tr>
<tr>
<td>6-Nov-19</td>
<td>1,000,000.00</td>
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<td>B&amp;Q Sr FRN (Nov19) BBSW+1.07%</td>
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**Total:** 36,500,000.00 2.6555%

### Fixed Rate Bonds

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<th>Deal No.</th>
<th>Accrued Interest ($)</th>
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**Total:** 4,750,000.00 3.0474%
Attachment 2
Economic and Investment Portfolio Commentary June 2019
Cumberland Council
Economic and Investment Portfolio Commentary
June 2019

Global issues:

- In the US, Pres. Trump’s tough stance on trade negotiations with China and others is taking its toll on the economy and consumer confidence. Business surveys are showing weakening sentiment and new home sales dropped sharply as job market concerns are growing.

- The weakening US economy has the market expecting the Federal Reserve to cut the key interest rate, Fed Funds Rate, as soon July. Meanwhile, the European Central Bank is also expected to cut rates over the next two months as inflation remains low and economic growth is sluggish.

- In China, the effect of the trade war with the US is showing up in recent economic releases, most notably industrial production recorded its slowest rate of growth since 2002 with further weakness expected in the coming months.

Domestic issues:

- In Australia, with inflation continuing to remain well below the RBA’s 2-3% target range and employment data showing room for improvement, the Reserve Bank’s Gov Lowe followed up the central bank’s 25bp rate cut in June with a recommendation to the federal government to expand its fiscal stimulus by reducing regulations and increase infrastructure spending.

- The combination of lower interest rates and job-friendly fiscal initiatives are aimed at supporting more robust full-time job growth which the RBA sees as more of a problem than weak economic conditions.

Interest rates

- The RBA followed through with its expected interest rate cut at the start of June. The official cash rate now sits at 1.25% and the market is pricing in another two rate cuts of 25bps each by the end of 2019:
Term deposit rates dropped another 15-20 basis points across most maturities in June. The average highest rates on offer for 3-month TDs at month end was 2.12%, down from 2.30% in May and 2.40% in April. Likewise, the average of the highest 12 month rates was 2.07%, down from 2.22% last month and 2.40% in April. The best rates among the lower rated banks were largely in the 1.70%-2.15% area across 3-12 months range. The 4-6 month area is offering the highest rates in the short term, but with the danger of lower rates upon their maturities.

**Change in Term Deposit rates over past 3 months**

(Avg of 3 highest rates among 20 largest Australian banks)

---

**Investment Portfolio Commentary**

Council’s investment portfolio posted a return of 3.01%pa for the month of June versus the bank bill index benchmark return of 1.62%pa. For the 2018-19 financial year, the investment portfolio returned 3.04%pa, exceeding the bank bill index benchmark’s 1.97%pa by 1.07%pa.

The drop in interest rates continues to result in solid marked-to-market gains in Council’s long term bond portfolio, particularly the fixed rate holdings. As these gains eventually go back to par value by maturity, opportunities to lock in the gains by selling before maturity will continue to be considered providing equal or better outcomes can be achieved with the proceeds.

Without marked-to-market influences, Council’s investment portfolio yielded 2.99%pa for the month. This is based on the actual interest rates being received on existing investments and excludes the underlying changes to the market value of the securities/deposits.

During June, Council’s investment portfolio had $12m in a range of 3 to 10 month term deposits mature with a weighted average rate of 2.70%pa. Council invested $19m in a range of term deposits from 3mos to 3yrs at an average rate of 2.13%, reflecting the sharp drop in interest rates across all maturities.

Council also acquired a $2m parcel of a newly issued NAB 5 year Senior Rated Floating Rate Note scheduled to pay quarterly interest of 3m0 BBSW +0.92%. The initial 3 month rate was set at 2.18%.
Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 81% of the portfolio is spread among the top three credit rating categories (A long term/A2 short term and higher) and NSW T-Corp cash managed funds. It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short and long term holdings.

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 460145.
Item No: C07/19-141

REVIEW OF INVESTMENT POLICY

Responsible Division: Finance & Governance
Officer: Director Finance & Governance
File Number: A-05-01/05
Community Strategic Plan Goal: Transparent and accountable leadership

SUMMARY

Council’s Investment Policy has been revised to maintain a framework for the investment of Council funds at an optimal rate of return, whilst still keeping in line with Council’s risk tolerance.

This report recommends that the Draft Investment Policy (the Policy) be placed on public exhibition for consultation with the community.

RECOMMENDATION

That Council place the Draft Investment Policy on public exhibition for a period of 28 days, with a report to be provided back to Council following the conclusion of the exhibition period.

REPORT

Council’s Investment Policy, POL-027, requires it to be reviewed by Council on an annual basis. The Investment Policy was last reviewed in February 2018. The revised Draft Investment Policy presents an investment recommendation to introduce T-Corp growth funds.

The Policy and Strategy aim to maximise Council’s investment returns, whilst maintaining a conservative and low risk investment strategy consistent with good governance in the management of public funds.

Investment income is a significant revenue source for Council and the importance is for returns to be maximised, subject to acceptable risks exposures and Council’s investments being made in accordance with relevant legislation.

Council’s monthly investment balance currently averages $145 million, and currently generates approximately $4.1 million in investment income on an annualised basis.

Legislative Framework

Council’s investments are to be made in accordance with:

- Local Government Act 1993 (Section 625);
- Local Government (General) Regulation 2005 (Cl. 212);
• Local Government Act 1993 – Investment Order (of the Minister), 12 January 2011;
• Local Government Code of Accounting Practice and Financial Reporting;
• Australian Accounting Standards; and
• Office of Local Government Circulars and Investment Policy Guidelines, May 2010

The Policy as attached complies with the current legislative requirements as noted above.

General comment in respect to the Policy is as follows:

**Authorised Investments**

The Local Government Act 1993 – Investment Order (of the Minister) specifies the forms of investment a Council may invest in. The Minister’s Order was last updated in January 2011.

**The OLG Investment Guidelines**

In May 2010, the Office of Local Government (OLG) issued the Investment Policy Guidelines which included a sample Investment Policy. The objectives of the Guidelines are to:

- assist councils in investing funds in a prudent and appropriate manner;
- outline legislation associated with the investment of surplus funds;
- assist councils in preparing a suitable investment policy;
- outline key issues when investing funds;
- define duties and obligations of the council and officers;
- outline requirements for internal control procedures;
- establish proper reporting and monitoring procedures.

The Guidelines were the basis for the development of the current Investment Policy and the Policy remains consistent with the sample Investment Policy included in the OLG Guidelines.

**Risk versus Return**

A successful investment portfolio involves getting the right investments in the right combination, so as to maximise returns and maintain risk exposures within acceptable levels while ensuring adequate cash flows are available to meet operational requirements.

In order to manage investment risk within acceptable limits, while providing opportunities to maximise investment returns, the Policy details maximum percentage limits of funds to be invested in individual institutions/entities subject to approved credit ratings and terms to maturity. In addition, the Policy details for the investment portfolio in total, limits in terms of credit ratings and terms to maturity, further enhancing the management of investment risk.
**Investment Advice**

Given the range and complexity of investment options available to councils, it was considered prudent that Council utilise suitably qualified professional investment advisors to fill any knowledge gaps and provide expert advice on individual investments and portfolio design and construction.

Council’s current investment advisor is Prudential Investment Services. Prudential has provided a very satisfactory service to Council. Given the expiry of their two year contract with Council in July 2019, expressions of interest have been sought from 3 suitably qualified and experienced companies to insure the provision of this service at a high level of competency is maintained.

Section 55(1)(b) of the *Local Government Act 1993*, which exempts banking and investment advisory services from the need for the calling of tenders, facilitates such extension.

**COMMUNITY ENGAGEMENT**

The revised *Draft Investment Policy* will be placed on public exhibition for a period of 28 days to enable the community to have an opportunity for input.

**POLICY IMPLICATIONS**

A review of the *Investment Policy*, with reference to the OLG Investment Policy Guidelines, has been undertaken by Prudential in consultation with Council staff. Based on this review, Prudential has advised that the Policy continues to comply with prevailing legislation and OLG Investment Policy Guidelines.

Prudential indicated that the vast majority of holdings in Council’s investment portfolio (85%) are held with the top three credit rating categories (A/A2 and higher) with good diversification among various institutions. Prudential have also suggested Council consider having a small portion of growth assets within its portfolio.

**RISK IMPLICATIONS**

A small exposure to NSW T-Corp’s IM Medium Term Growth Fund may help to increase returns over a 5+ year investment horizon and is recommended, providing Council is aware of the short term volatility inherent in growth assets. See recommendation in Attachment 2, Investment Policy Review – Allowing for Exposure to Growth Asset Options.

**FINANCIAL IMPLICATIONS**

There are no financial implications for Council associated with this report.

**CONCLUSION**

The proposed revised *Draft Investment Policy* complies with relevant legislation, is consistent with the OLG *Investment Policy Guidelines* and provides a framework for maximising Council’s investment returns while maintaining a conservative and low risk investment strategy consistent with good governance in managing public funds.
Council’s adopted Investment Policy is, as a matter of course, included in Council’s General Policy Manual and can be downloaded from Council’s website.

Council’s long term financial plan forecasts the underlying core investment balance over the longer term. This forecast will provide the basis for strategic investments in longer dated investments to capitalise on opportunities to increase investment returns and add value to the investment portfolio. This can be achieved while still maintaining a conservative investment strategy by selecting low risk longer dated investments.

ATTACHMENTS

1. Draft Investment Policy
2. Investment Policy Review - Allowing Exposure to Growth Assets
Attachment 1
Draft Investment Policy
Draft Investment Policy

AUTHORISATION & VERSION CONTROL

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</table>
1. PURPOSE

The purpose is for Council to maintain an investment policy that complies with the Act and ensures Council or its representative exercise care, diligence and skill that a prudent person would exercise in investing Council’s funds.

2. SCOPE

This policy applies to all Council Staff, investment advisors and other third party consultants who have involvement with the investment function on behalf of Council.

3. POLICY STATEMENT

Through day to day investment activities, Council is to ensure that all investments placed have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

4. PRINCIPLES

To provide a framework for the investing of Council’s funds at the most favourable rate of return available to it at the time whilst having due consideration of risk and security for that investment type and ensuring that its liquidity requirements are being met.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity, and the return of investment.

Preservation of capital is the principal objective of the investment portfolio. Investments are to be placed in a manner that seeks to ensure security and safeguard the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.

Investments are expected to achieve a market average rate of return in line with the Council’s risk tolerance.

5. Investment Guidelines
Risk Management Guidelines:

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio’s total value (considering the time value of money);
- Diversification – setting limits to the amounts invested with a particular financial institution or government authority to reduce credit risk;
- Credit risk – the risk that an investment of Council fails to pay the interest and or repay the principal of an investment;
- Maturity risk – the longer the term of the investment, the greater the exposure to potential changes in interest rates, market volatility and credit quality of an issuer.

Credit and Maturity Frameworks:

Council’s portfolio will be managed to comply with the following frameworks to assist with prudent risk management:

- **Portfolio Credit Framework**: limits the overall credit exposure of the portfolio;
- **Counterparty/Institution Credit Framework**: limits exposure to individual institutions based on their credit ratings, and;
- **Term to Maturity Framework**: limits based upon maturity of securities.

**Portfolio Credit Framework**

a. The maximum available limits in each rating category are as follows:

<table>
<thead>
<tr>
<th>Long term Credit ratings*</th>
<th>Short Term Credit ratings*</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA</td>
<td>A-1+</td>
<td>100%</td>
</tr>
<tr>
<td>AA or Major Banks**</td>
<td>A-1</td>
<td>100%</td>
</tr>
<tr>
<td>A</td>
<td>A-2</td>
<td>60%</td>
</tr>
<tr>
<td>BBB</td>
<td>A-3</td>
<td>30%</td>
</tr>
</tbody>
</table>

**Specific Ministerial Approved Forms of Investment**

NSW Treasury Corp LM and Growth Fund Facilities 100%

* Standard & Poor’s ratings or Moody’s/Fitch equivalents

** For the purpose of this Policy, ‘Major Banks’ are defined as ADI deposits or senior guaranteed principal and interest ADI securities issued by the following Australian banking groups:
- Australia and New Zealand Banking Group Limited
- Commonwealth Bank of Australia
- National Australia Bank Limited
- Westpac Banking Corporation

Also included are ADI subsidiaries (such as BankWest Ltd) whether or not explicitly guaranteed, and brands (such as St George).

Council may ratify an alternative definition from time to time. Similarly, with other ADI groups (such as Bendigo & Adelaide Bank) who own multiple banking licences, rating categories are based on the parent bank even if the subsidiary is not explicitly rated.
b. Counterparty/Institution Credit Framework

Exposure to individual counterparties/financial institutions will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

<table>
<thead>
<tr>
<th>Portfolio Credit Limits - Per Institution</th>
<th>Long Term Credit ratings*</th>
<th>Short Term Credit ratings*</th>
<th>Maximum</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA</td>
<td>A-1</td>
<td></td>
<td>40%</td>
</tr>
<tr>
<td>AA or Major Banks**</td>
<td>A-1</td>
<td></td>
<td>30%</td>
</tr>
<tr>
<td>A</td>
<td>A-2</td>
<td></td>
<td>20%</td>
</tr>
<tr>
<td>BBB</td>
<td>A-3</td>
<td></td>
<td>10%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NSW Treasury Corp IM and Growth Fund Facilities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>11am, Term Deposits or Bonds</td>
<td>35%</td>
</tr>
<tr>
<td>TCropIM Cash Fund</td>
<td>35%</td>
</tr>
<tr>
<td>TCropIM Short Term Income Fund</td>
<td>30%</td>
</tr>
<tr>
<td>Medium Term Growth Fund</td>
<td>10%</td>
</tr>
<tr>
<td>Long Term Growth Fund</td>
<td>5%</td>
</tr>
</tbody>
</table>

Notes:

i) Credit ratings are based upon the Standard & Poor’s Investment Rating, or equivalent, where a Standard & Poor’s Investment Rating does not exist.

ii) Investments are to be restricted to senior ranked obligations from Australian Authorised Deposit Taking Institutions (ADI’s) such as banks, building societies and credit unions that are regulated by, and subject to the prudential standards of, the Australian Prudential Regulation Authority (APRA).

iii) Managed funds are restricted to those available through the NSW Treasury Corp IM Funds and have been given specific approval under the prevailing Ministerial Investment Order.

iv) The short-term credit rating limit will apply in the case of discrepancies between short and long-term ratings.

c. Term to Maturity Framework

The investment portfolio is to be invested within the following terms to maturity constraints:

<table>
<thead>
<tr>
<th>Term to Maturity Limits</th>
<th>Working Capital Funds</th>
<th>Short Term (3 months - 1yr)</th>
<th>Medium Term (1yr - 2yrs)</th>
<th>Long Term (5yrs max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum</td>
<td>100%</td>
<td>100%</td>
<td>70%</td>
<td>50%</td>
</tr>
<tr>
<td>Minimum</td>
<td>10%</td>
<td>20%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

d. Performance Benchmarks

The benchmark performance index for the portfolio is the Ausbond Australian Bank
6. **Delegation of Authority**

Authority for implementation of the Investment Policy is delegated to Council by the General Manager in accordance with the Local Government Act 1993.

The General Manager has in turn delegated the day-to-day management of Council’s Investments to senior staff as per Council’s delegation policy and is summarized in the table below.

<table>
<thead>
<tr>
<th>Short Term (0-5yr)</th>
<th>Medium Term (1yr-3yrs)</th>
<th>Long Term (3yrs-5yrs max)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 - $3m</td>
<td>Director Finance &amp; Governance - Financial Accountants - Snr Commercial Analyst - Finance Manager</td>
<td>Director Finance &amp; Governance - Financial Accountants - Snr Commercial Analyst - Finance Manager</td>
</tr>
<tr>
<td>$3m - $4m</td>
<td>Director Finance &amp; Governance - Financial Accountants - Snr Commercial Analyst - Finance Manager</td>
<td>Director Finance &amp; Governance - Financial Accountants - Snr Commercial Analyst - Finance Manager</td>
</tr>
<tr>
<td>Above $4m</td>
<td>Director Finance &amp; Governance - Finance Manager</td>
<td>Director Finance &amp; Governance - Finance Manager</td>
</tr>
</tbody>
</table>

*Note: Depending upon the size of the investment and its maturity profile the following Council officers are approved to authorise transactions, where the investment is for either $4 million or above, or 3 years or more, the Finance Manager or Director must be the authorising officer.*

7. **Prudent Person Standard**

Council’s investments are to be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council’s investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

To aid in this regard, Council shall take into account the matters detailed within the Trustee Act 1925 (NSW) Sections 14A(2), 14C(1) & (2). Excerpts enclosed in Appendix A.

8. **Ethics and Conflicts of Interest**

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council’s investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

Independent advisors utilised by Council are required to declare any actual or perceived conflicts of interest.

9. **Approved Investments**
Investments are limited to those allowed by the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.

10. Prohibited Investments
In accordance with the Ministerial Investment Order, this investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand-alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

11. Investment Advisor

The Council's investment advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing and any commissions paid to the advisor by banks/product providers will be fully rebated, or otherwise forwarded, to Council as per ASIC requirements for an independent investment advisor.

12. Measurement

The investment returns for the portfolio are to be reviewed by an independent financial advisor, by assessing the market value of the portfolio, at least once a month to coincide with monthly reporting.

13. Reporting & Reviewing of Investments

All new investments must be in the name of Cumberland Council and documentary evidence held for each investment and details thereof maintained in an Investment Register.

A monthly report will be submitted to Council, providing details of the investment portfolios in terms of performance and counterparty percentage exposure of total portfolio.

The report will also detail investment income earned versus budget year to date. For audit purposes, certificates must be obtained from the banks / fund managers confirming the amounts
of investment held on Council’s behalf at 30th June each year and reconciled to the Investment Register.

14. General Information

Due to the dynamic nature of the portfolio, it is possible that from time to time there may be breaches of the investment policy’s limits for short periods. Should this occur it will be reported to Council at its next ordinary meeting.

15. Third Party Suppliers and Dealers

Council will from time to time direct the investment advisor to acquire council recommended investment products where there is an advantage to Council. The investment advisor will need to manage the entire portfolio of Council as part of this service.

The investment advisor will take steps to ensure that:

- Any suppliers used are appropriately licensed, reputable and capable;
- Funds and identification data are sufficiently secured;
- Third party arrangements do not materially worsen Council’s credit risks by creating exposure to the dealer as counterparty; and
- Third party remuneration arrangements are reasonable and transparent, whether paid by Council or by the issuer directly;
- Third parties providing investment brokerage must declare in writing that no form of remuneration is received through banks.

16. Clearing or Safe Custody Arrangements

Where necessary, investments may be held in safe custody on Council’s behalf, as long as the following criteria are met:

- Council must retain beneficial ownership of all investments;
- Adequate documentation is provided, verifying the existence of the investments at inception, in regular statements and for audit;
- The Custodian conducts regular reconciliation of records with relevant registries and/or clearing systems; and
- The Institution or Custodian recording and holding the assets will be:
  - The Custodian nominated by T-Corp for Hour-Glass facilities;
  - Austraclear; or
• A specialist custodian that is licensed in Australia to provide custody services, that is either a subsidiary of a bank, OR an independent trustee company that is not associated with brokers.

17. RELATED LEGISLATION

All investments are to comply with the following:

• Local Government Act 1993;
• Local Government (General) Regulation 2005;
• Ministerial Investment Order;
• Local Government Code of Accounting Practice and Financial Reporting,;
• Australian Accounting Standards;
• Office of Local Government Circulars and
• Council Resolutions.

18. Extracts of Legislative Requirements

LOCAL GOVERNMENT ACT 1993 - SECT 412 & 625

Section 412 Accounting Records

(1) A council must keep such accounting records as are necessary to correctly record and explain its financial transactions and its financial position.

(2) In particular, a council must keep its accounting records in a manner and form that facilitate:

(a) the preparation of financial reports that present fairly its financial position and the results of its operations, and
(b) the convenient and proper auditing of those reports.

Section 625 How May Councils Invest?

(1) A council may invest money that is not, for the time being, required by the council for any other purpose.
(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.

(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.

(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation is not an investment for the purposes of this section.

LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - CLAUSE 212

212 Reports on council investments

(1) The responsible accounting officer of a council:
   (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:

   i) if only one ordinary meeting of the council is held in a month, at that meeting, or
   ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and

   (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.

(2) The report must be made up to the last day of the month immediately preceding the meeting.

Note. Section 625 of the Act says how a council may invest its surplus funds.
REVISED MINISTERIAL INVESTMENT ORDER

A revised Investment Order pursuant to section 625 of the Local Government Act 1993 has been issued. The Minister for Local Government signed the revised Order on 12 January 2011 and it was published in the NSW Government Gazette on 11 February 2011. It replaces the Order dated 31 July 2008. The revised Order is attached to this circular.

Changes to the Investment Order include:

- the removal of the ability to invest in the mortgage of land (part (c) of the Investment Order dated 31 July 2008)
- the removal of the ability to make a deposit with the Local Government Financial Services Pty Ltd (part (f) of the order dated 31 July 2008)
- the addition of "Key Considerations," in the revised Investment Order, which includes a comment that a council's General Manager, or any other staff, with delegated authority by a council to invest in funds on behalf of the council must do so in accordance with the council's adopted investment policy.

Councils are reminded that on 25 May 2010, the Division of Local Government issued Investment Policy Guidelines (Circular to Councils 10-11 refers). It is expected that all councils will by now have adopted an Investment Policy in accordance with the Guidelines.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet
LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the Local Government Act 1993 and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

(a) any public funds or securities issued by, or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;

(b) any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));

(c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cth)), but excluding subordinated debt obligations;

(d) any bill of exchange which has a maturity date of not more than 200 days, and if purchased for value confers, on the holder in due course a right of recourse against a bank, which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;

(e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass Investment Facility of the New South Wales Treasury Corporation.

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transaction Arrangements

(i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.

(ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government) Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation; the likely income return and the timing of income return; the length of the term of the proposed investment; the liquidity and marketability of the proposed investment; the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated the 2nd day of January 2011

Hon BARBARA PERRY MP
Minister for Local Government

THE TRUSTEE ACT 1925 – SECTIONS 14A(2), 14C (1) & (2)
14A (2) Duties of trustee in respect of power of investment

A trustee must, in exercising a power of investment:

(a) if the trustee's profession, business or employment is or includes acting as a trustee or investing money on behalf of other persons, exercise the care, diligence and skill that a prudent person engaged in that profession, business or employment would exercise in managing the affairs of other persons, or

(b) if the trustee is not engaged in such a profession, business or employment, exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

14C Matters to which trustee is to have regard when exercising power of investment

(1) Without limiting the matters that a trustee may take into account when exercising a power of investment, a trustee must, so far as they are appropriate to the circumstances of the trust, if any, have regard to the following matters:

(a) the purposes of the trust and the needs and circumstances of the beneficiaries,
(b) the desirability of diversifying trust investments,
(c) the nature of, and the risk associated with, existing trust investments and other trust property,
(d) the need to maintain the real value of the capital or income of the trust,
(e) the risk of capital or income loss or depreciation,
(f) the potential for capital appreciation,
(g) the likely income return and the timing of income return,
(h) the length of the term of the proposed investment,
(i) the probable duration of the trust,
(j) the liquidity and marketability of the proposed investment during, and on the determination of, the term of the proposed investment,
(k) the aggregate value of the trust estate,
(l) the effect of the proposed investment in relation to the tax liability of the trust,
(m) the likelihood of inflation affecting the value of the proposed investment or other trust property,
(n) the costs (including commissions, fees, charges and duties payable) of making the proposed investment,
(o) the results of a review of existing trust investments in accordance with section 14A (4).

(2) A trustee may, having regard to the size and nature of the trust, do either or both of the following:

(a) obtain and consider independent and impartial advice reasonably required for the investment of trust funds or the management of the investment from a person whom the trustee reasonably believes to be competent to give the advice,
(b) pay out of trust funds the reasonable costs of obtaining the advice.

19. Definitions of Eligible Investments
11am Call Deposits

Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank’s Real Time Gross Settlement cut-off each day.

Benefits
11am account provides a quick and easy investment solution for current balances that are not being used otherwise.

Major Risks / Disadvantages
- Potentially a lower return investment product.
- Credit risk is a function of the creditworthiness of the issuer.

Covered Bonds

Interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI), which have specific bank assets, i.e. loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool’s assets are not sufficient to meet the covered bond’s obligations, holders then have recourse to the bank’s total assets equal to other senior unsecured bondholders.

Benefits
- Highest ranking securities within a bank’s capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages
- Credit risk is a function of the creditworthiness of the issuer/underlying assets.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Term Deposits:

Interest bearing deposits held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI’s capital structure.

Benefits
- Term deposits are considered to be a relatively low-risk investment.
- As these funds are not callable prior to maturity, banks generally offer a return premium.
- This type of investment allows investors to match cash flow requirements.
- The return is known.

**Major Risks / Disadvantages**
- Liquidity risk applies in that deposits are not redeemable before maturity.
- Deposits may not be breakable at all or may only be broken after a prohibitive break fee is paid.
- Interest Rate risk applies in that the rate of return is fixed.
- Credit risk is a function of the creditworthiness of the issuer.
- Counterparty/credit risk increases if invested with unrated/low rated financial institutions.

**Bank Bills and Negotiable Certificates of Deposits (NCDs):**

Interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

**Benefits**
- Counterparty party risk is partially mitigated by the accepting bank, which is typically a bank with very high credit rating.
- The return on the bank Bill and NCD is known if held until maturity.
- Bank bills and NCDs are liquid and can be traded on the secondary market.

**Major Risks / Disadvantages**
- Being a lower risk investment option, Bank Bills/NCDs provide a lower return.
- Interest Rate risk is present in that the rate is locked in for a fixed term.
- Credit risk is a function of the creditworthiness of the issuer.

**ADI issued Senior Debt Bonds:**

Interest bearing securities which are high ranking debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

**Benefits**
- High ranking securities within a bank’s capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

**Major Risks / Disadvantages**

- Credit risk is a function of the creditworthiness of the issuer/underlying assets.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

**Commonwealth/State/Territory Government Securities (e.g. bonds):**

These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

**Benefits**

- Among the most secure investments available to Australian investors.
- Future coupons are known which helps with cash flow forecasting.

**Major Risks / Disadvantages**

- Typically much lower yielding than other investment options due to low investment risk of issuer.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.

**Deposits with NSW Treasury &/or Investments in NSW Treasury Corporation’s IM Core Funds:**

The NSW Treasury Corporation IM Core Funds comprises a number of pooled managed funds options each set up as a unit trust. The current cash and fixed income only options available through the IM Core Funds are the Cash Facility and the Strategic Cash Facility.

The Cash Facility provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the Strategic Cash Facility is designed for investments ranging from 1.5 years out to 3 years.

Both investments will pay back the balance of the investment generally within 24 to 72 hours.

**Benefits**

- Investments are pooled and as such a much more diversified pool of underlying investment is possible over investing in securities directly – particularly for small investment amounts.

- A broader investment pool usually allows for a smoothing of any volatility in the underlying investments.
Major Risks/Disadvantages
- As a unit trust, investments in the IM Core Funds are not deposits or liabilities of NSW T-Corp.
- Usually an additional layer of fees is incurred via a manage fund to pay for fund manager costs.

NSW Treasury Corporation Medium Term and Long Term Growth Facilities:

These are managed funds that have exposure to a wide range of asset classes including Australian and international shares & property. Due to their growth asset exposure these funds exhibit a higher degree of volatility in returns (relative to cash and fixed floating rate investments). While these funds are eligible investments under legislation, currently Council’s policy does not allow for exposure to growth assets.

Benefits
- Investments are pooled with other investors’ funds and as such have exposure to a more diversified pool of underlying assets than is possible if investing in securities directly – particularly for small investment amounts.
- A higher level of return over pure cash and fixed income investments is possible over the longer term.

Major Risks/Disadvantages
- As a unit trust, investments in the IM Core Funds are not deposits or liabilities of NSW T-Corp.
- Usually an additional layer of fees is incurred via a managed fund to pay for fund manager costs.
- Exposures to growth assets incur a much higher degree of volatility and risk to capital, although this is mitigated by the pooled structure.

20. RELATED DOCUMENTS AND COUNCIL POLICY

- Long Term Financial Plan
DOCUMENTS
ASSOCIATED WITH
REPORT C07/19-141

Attachment 2
Investment Policy Review -
Allowing Exposure to Growth
Assets
Investment Policy Review – Allowing for Exposure to Growth Asset Options
Introduction
Council is considering amending its Investment Policy to allow for growth asset exposure to better match its long-term holdings with long-term investment instruments. This requires due consideration of the risk and security to the investment portfolio from the addition of growth assets.

The Ministerial Investment Order restricts NSW councils to the following investment types:

- Securities issued by the Commonwealth, State or Territory;
- Interest bearing deposits or bonds issued by an authorised deposit-taking institution (ADI), excluding subordinated debt obligations;
- Bills of exchange guaranteed by an ADI;
- Deposits with NSW Treasury &/or Investments in NSW T Corp Funds

**NSW councils may not invest directly in shares.** Councils may only access growth assets via NSW TCorpIM managed funds.

Growth Assets
Growth assets, such as shares and property, allow an investor to participate in the capital appreciation of an asset while still earning some level of income (dividends and rent) over time. Growth assets are typically suited to investors with long investment horizons. For example, most superannuation funds hold growth assets for investors’ long term retirement holdings. Despite the possibility of short-term price fluctuations, growth assets have generally performed better than defensive assets such as cash and fixed/floating rate interest (as represented by Australian Bonds’ in the chart below) over long periods of time:

![Graph of Growth Assets](image_url)

*Source: Vanguard Investments*
Under the NSW Ministerial Investment Order, Councils cannot invest directly in growth assets for investment purposes. The only way for NSW Councils to gain exposure to growth assets is through managed funds issued by NSW TCorp through either the NSW TCorpIM Medium Term Growth Fund (MTGF) or the NSW TCorpIM Long Growth Fund (LTGF).

**The NSW TCorpIM Medium Term Growth Fund (MTGF) & Long Term Growth Fund (LTGF)**

The NSW TCorpIM Medium Term Growth Fund (MTGF) aims ‘to provide potential for capital growth, while maintaining a high exposure to defensive assets’. As such the MTGF has high weightings towards assets which have price stability such as cash and fixed interest.

The NSW TCorpIM Long Term Growth Fund (LTGF) is a more aggressive fund which aims ‘to provide considerable exposure to growth assets, while maintaining some defensive assets’.

As of January 2019, the strategic asset allocations of the funds were as follows:

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>MTGF</th>
<th>LTGF</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Defensives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>40.0%</td>
<td>10.0%</td>
</tr>
<tr>
<td>Australian Fixed Interest</td>
<td>13.0%</td>
<td>10.0%</td>
</tr>
<tr>
<td>Inflation Linked Bonds</td>
<td>5.0%</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Defensives Total</strong></td>
<td>58.0%</td>
<td>20.0%</td>
</tr>
<tr>
<td><strong>Alternatives</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multi-Asset</td>
<td>4.0%</td>
<td>5.0%</td>
</tr>
<tr>
<td>Bank Loans</td>
<td>5.0%</td>
<td>6.0%</td>
</tr>
<tr>
<td>High Yield</td>
<td>2.0%</td>
<td>3.0%</td>
</tr>
<tr>
<td>Investment Global Credit</td>
<td>2.0%</td>
<td>0%</td>
</tr>
<tr>
<td>Emerging Market Debt</td>
<td>4.0%</td>
<td>5.0%</td>
</tr>
<tr>
<td><strong>Alternatives Total</strong></td>
<td>17.0%</td>
<td>19.0%</td>
</tr>
<tr>
<td><strong>Growth</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Australian Shares</td>
<td>7.5%</td>
<td>22.0%</td>
</tr>
<tr>
<td>International Shares - UH</td>
<td>12.5%</td>
<td>28.0%</td>
</tr>
<tr>
<td>International Shares - Hedged</td>
<td>2.0%</td>
<td>2.0%</td>
</tr>
<tr>
<td>Emerging Market Shares</td>
<td>0%</td>
<td>7.0%</td>
</tr>
<tr>
<td>Listed Property</td>
<td>3.0%</td>
<td>2.0%</td>
</tr>
<tr>
<td><strong>Growth Total</strong></td>
<td>25.0%</td>
<td>61.0%</td>
</tr>
</tbody>
</table>
Analysis of Long Term Returns

The long term returns from the MTGF and the LTGF, as well as the TCorp cash funds is shown below. As can be seen, both the MTGF and LTGF have outperformed cash over the long term, however both are subject to occasional negative monthly returns. The MTGF has not had a negative annual return (financial year basis) in the past 10 years, however the LTGF has suffered an annual negative return twice since FY 2008/09:

The growth of $1,000 chart plots cumulative returns on a net of fees basis, over the last 10 financial years.

Optimal investment outcomes are typically achieved by aligning investment time frames with underlying liabilities or cash flow expectations. Past performance is not an indicator of future performance.

The stated performance goal of the MTGF is to earn “approximately Consumer Price Index (CPI) plus 2%pa over 7 years, with greater than 50% probability”. The performance goal of the MTGF is expected to be approximately 4-5%pa over the long run.

The stated performance goal of the LTGF is to earn “approximately Consumer Price Index (CPI) plus 3.5%pa over 10 years, with greater than 50% probability”. The performance goal of the LTGF is expected to be approximately 5.5%-6.5%pa over the long run.
Over the long run, these performance goals from both the MTGF and the LTGF compare favourably to cash and fixed/floating rate investments.

**Performance during the GFC**

While the MTGF and LTGF are expected to outperform cash and fixed/floating rate investments in the long run, they may experience poor returns over short term periods.

Since 2002, the LTGF has experienced monthly losses of >2% over 20 times, while the MTGF has experienced monthly losses of >2% only three times. All three of these months were between June 2008 and February 2009, a period of time which coincided with the peak of the ‘Global Financial Crisis’ (GFC) when US sub-prime mortgages precipitated a worldwide international banking crisis and a subsequent drop in most asset values.

We use this period of time to model what could happen to Council’s investment portfolio if such a period of financial instability were to occur again.

As can be seen below the losses experienced in the GFC period were quickly recouped – if Council had invested in the MTGF at the start of 2008 the investment would have recorded a gain of 25%, or 4.60%pa over 5 years, despite being invested within the three worst monthly performances of the fund. In contrast, the LTGF took 4½ years to recover its losses and ended up only 5% in this timeframe, or less than a 1% per annum overall return.

**Modelling Council’s Portfolio on a Monthly Basis with the MTGF and LTGF**

While we recommend investments in the MTGF be held for at least 5 years and the LTGF for at least 7 years to help smooth out short term volatility, legislation requires monthly reporting by Council. The following modelling shows the potential for the portfolio to have negative returns in any particular month.

The modelling uses the monthly performance data from the MTGF and LTGF since 2002 to forecast losses and assumes returns from term deposits and floating rate/fixed rate notes to be 1.75%-2.25%pa for the next couple of years, while the MTGF is assumed to return 4.50%pa over the long run and the LTGF is assumed to return 6.00%pa over the long run.
Case 1 – Status Quo, Continue to Invest in Term Deposits and Floating Rate/Fixed Rate Notes only
Under this scenario, Council continues to invest in term deposits and floating rate/fixed rate notes only i.e. entirely in defensive assets:

The portfolio is expected to return 1.75%-2.25%pa for the next couple of years and the probability of monthly loss is close to zero.

Case 2 – Invest 5% of the portfolio in MTGF
Under this scenario, Council invests 5% of its portfolio in the MTGF with the balance in term deposits and floating rate/fixed rate notes. This results in the overall portfolio having a 0.9% allocation to alternative assets, 1.2% allocation growth assets, and 97.9% allocation to defensive assets:

The portfolio is expected to return 1.89%-2.36%pa over the next couple of years, approximately 0.11%-0.14%pa higher than the base scenario of continuing to invest in defensive assets only. Using past data, Council’s portfolio would not have experienced any monthly loss.
Case 3 – Invest 10% of the portfolio in MTGF
Under this scenario, Council invests 10% of its portfolio in the MTGF with the balance in term deposits and floating rate notes. This results in the overall portfolio having a 1.8% allocation to alternative assets, 2.4% allocation growth assets, and 96.2% allocation to defensive assets:

The portfolio is expected to return 2.03%-2.48%pa over the next couple of years, approximately 0.23%-0.28%pa higher than the base scenario of continuing to invest in defensive assets only. Using past data, Council’s portfolio would have experienced a monthly loss only 3 times since 2002 – the months when the MTGF recorded monthly losses of over 2% between June 2008 and February 2009.

Case 4 – Invest 5% of the portfolio in LTGF
Under this scenario, Council invests 5% of its portfolio in the LTGF with the balance in term deposits and floating rate notes. This results in the overall portfolio having a 0.95% allocation to alternative assets, 3.05% allocation growth assets, and 96% allocation to defensive assets:

The portfolio is expected to return 1.99%-2.46%pa over the next couple of years, approximately 0.21%-0.24%pa higher than the base scenario of continuing to invest in defensive assets only. Using past data, Council’s portfolio would have experienced a monthly loss 4 times since 2002, with all of those occasions being between January 2008 and February 2009.
Case 5 – Invest 5% of the portfolio in LTGF and Invest 5% of the portfolio in MTGF
Under this scenario, Council invests 5% of its portfolio in the LTGF as well as 5% in the MTGF, with the balance in term deposits and floating rate notes. This results in the overall portfolio having a 1.8% allocation to alternative assets, 4.3% allocation growth assets, and 93.9% allocation to defensive assets:

The portfolio is expected to return 2.13%-2.58%pa over the next couple of years, approximately 0.33%-0.38%pa higher than the base scenario of continuing to invest in defensive assets only. Using past data, Council’s portfolio would have experienced a monthly loss 10 times since 2002, with 6 of those occasions being between January 2008 and January 2010.
Expected Long Run Portfolio Return Summary

The expected long run portfolio returns under each of the 4 scenarios listed above are summarised in the table below.

<table>
<thead>
<tr>
<th>Scenario</th>
<th>Low</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>0% in MTGF</td>
<td>1.75%</td>
<td>2.25%</td>
</tr>
<tr>
<td>5% in MTGF</td>
<td>1.89%</td>
<td>2.36%</td>
</tr>
<tr>
<td>10% in MTGF</td>
<td>2.03%</td>
<td>2.48%</td>
</tr>
<tr>
<td>5% in LTGF</td>
<td>1.99%</td>
<td>2.46%</td>
</tr>
<tr>
<td>5% in MTGF + 5% in LTGF</td>
<td>2.13%</td>
<td>2.58%</td>
</tr>
</tbody>
</table>

However as detailed in this paper, investing in the MTGF and/or the LTGF may cause occasional monthly losses for the portfolio. The charts below show the ‘expected long run portfolio return’ in the square box with the lines extending from each square box showing possible monthly outcomes based on historic data.

Over a 1 month period, negative returns are possible even with a 5% weighting in the LTGF or a 10% weighting in MTGF (as described in the preceding two pages).

![1mo Variability in Returns](image1)

Over longer periods of time, this variability reduces (as evidenced by the shortened vertical lines):

![1 Year Variability in Returns](image2)
By the recommended 5th year of investment for the MTGF, the volatility has reduced significantly with the minimum expected return in both MTGF scenarios being higher than the 1.75% minimum return of the base case scenario:
However, it takes 7 years for the volatility to reduce in a portfolio that invests in the LTGF:

<table>
<thead>
<tr>
<th>7 Year Variability in Returns</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.00%</td>
</tr>
<tr>
<td>4.00%</td>
</tr>
<tr>
<td>3.00%</td>
</tr>
<tr>
<td>2.00%</td>
</tr>
<tr>
<td>1.00%</td>
</tr>
<tr>
<td>0.00%</td>
</tr>
<tr>
<td>5% in MTGF</td>
</tr>
</tbody>
</table>

Despite having similar expected long run returns, a portfolio with a 10% allocation in the MTGF has much lower volatility than a portfolio with 5% in the LTGF. This suggests that, based on historical data, the MTGF has a superior risk/return ratio than the LTGF.

**Investment Recommendation**

In the current low interest rate environment, the potential for higher returns over the long term justifies a small exposure to growth assets. Due to the LTGF’s higher emphasis on growth assets (and therefore a lower exposure to defensive assets than the MTGF), the LTGF is more volatile on a monthly basis and has a higher probability of monthly loss. This higher volatility (risk) is not offset by expected higher returns.

We recommend as a first step that Cumberland Council look at investing only in the MTGF to get used to the concept of short term volatility. To enable Council to ride out the short term volatility, and therefore see the benefits of long term investing, it is recommended that Council review its cash flow forecasts to establish what amount can be set aside for a period of at least 5 years. A 5% allocation to the MTGF is suggested as past data has shown that the MTGF weathered the GFC well and portfolios with a 5% allocation to the MTGF did not experience any negative returns during this period.

It is suggested that after a 12 month period, if Council is comfortable with the additional short term volatility experienced in its total portfolio, a further 5% investment in the MTGF may then be considered.
Conclusion

Background
- Council is considering amending its Investment Policy to allow for growth asset exposure to better match its long-term holdings with long-term investment instruments.
- NSW councils may not invest directly in shares. Councils may only access growth assets through NSW TCorpIM managed funds.

Growth Assets
- Growth assets, such as shares and property, have generally performed better than defensive assets such as cash and fixed/floating rate interest over long periods of time.
- Growth asset exposure may be achieved via the NSW TCorp IM Medium Term Growth Fund (MTGF) and/or the NSW TCorp IM Long Growth Fund (LTGF).

NSW TCorp IM Medium Term Growth Fund (MTGF)
- The MTGF aims ‘to provide potential for capital growth, while maintaining a high exposure to defensive assets’.
- The stated performance goal of the MTGF is to earn “approximately Consumer Price Index (CPI) plus 2% pa over 7 years, with greater than 50% probability”.
- If Council had invested in the MTGF at the start of 2008 they would have been ahead after the recommended 5 year period, with the fund up 25% in this timeframe or 4.6% pa, despite being invested within the three worst monthly performances of the fund (during the GFC).
- Variability of expected returns is reduced over a long term investment horizon.

NSW TCorp IM Long Term Growth Fund (LTGF)
- The LTGF aims ‘to provide considerable exposure to growth assets, while maintaining some defensive assets’.
- The stated performance goal of the LTGF is to earn “approximately Consumer Price Index (CPI) plus 3.5% pa over 10 years, with greater than 50% probability”.
- If Council had invested in the LTGF at the start of 2008 it would have taken 4½ years to recover its losses and ended up only 5% after 5 years, or less than a 1% per annum overall return.
- Variability of expected returns is reduced over a long term investment horizon, however the MTGF offers a better risk/return ratio than the LTGF based on historical data.

Investment Recommendation
- Review cash flow forecasts to establish what amounts can be set aside for long term investment to ride out short term volatility.
- Invest up to 5% of the portfolio in the MTGF.
- Increase exposure to MTGF at a later point in time if Council is comfortable with volatility and potential for occasional monthly loss.
Item No: C07/19-142

UPDATE ON AUBURN BASKETBALL CENTRE, WYATT PARK

Responsible Division: Finance & Governance
Officer: Director Finance & Governance
File Number: PKW04-10B
Community Strategic Plan Goal: Transparent and accountable leadership

SUMMARY

This report provides an update on the previous Council resolution in relation to the Auburn Basketball Centre, located in the Wyatt Park precinct.

RECOMMENDATION

That Council:

1. Note that the previous resolution of Council cannot proceed until a Plan of Management is prepared and finalised for the Wyatt park precinct, in accordance with the Crown Lands Management Act 2016.

2. Not proceed with the preparation of an agreement for lease with Parramatta Basketball Association for the redevelopment of the facility.

REPORT

At the 2nd August 2017 Council Meeting, the Administrator considered Item No: 125/17 – Auburn Basketball Facility - Proposed Redevelopment and Agreement for Lease. The Administrator subsequently resolved the following (Min 188):

“That Council:

1. Approve to place on public exhibition Council’s intention per s.47 of the Local Government Act to enter into an agreement for lease with Parramatta Basketball Association.

2. Delegate to the Interim General Manager the authority to enter into an Agreement to Lease with Parramatta Basketball Association if no objections are received during the public exhibition period.

3. The General Manager be delegated authority to submit a Development Application for independent assessment to accord with the lease agreement, and following determination to call tenders as appropriate.”
In accordance with the *Crown Lands Management Act 2016*, Council is unable to comply with this resolution at this point in time, as there is no Plan of Management or Master Plan in place for the Wyatt Park precinct.

Reg. 70 of the *Crown Land Management Regulation 2018* permits councils to enter into leases and licences under limited circumstances in the transitional period. Specifically, Clause (7)(2)(d) states that Councils can Grant new leases for a term not exceeding five years where:

a. the lessee/licensee is an emergency services organisation as defined in *State Emergency and Rescue Management Act 1989* or a not for profit organisation or a community group,
b. the minister consents to granting the licence.

Council can also grant new leases or licences for up to 21 years, including options, if the lease or licence could, in the opinion of the Minister, have been granted immediately before 1 July 2018 under a Plan of Management in force immediately before that date. This was not the case with Auburn Basketball Centre.

Whilst an ‘Agreement for Lease’ is not binding on Council and the lessee in the same way an executed lease agreement is, it would not be a responsible action for Council to enter into an Agreement for Lease when a Plan of Management or Master Planning process detailing the future use of the Wyatt Park precinct is not finalised. Making such an undertaking prior to these key documents being finalised could potentially compromise the future planning process of the precinct.

In the short term, Council will continue to work with the incumbent Lessee, Parramatta Basketball Association, to ensure that the facility continues to meet the needs of the community until the Wyatt Park Plan of Management and Masterplan are finalised in consultation with the community. Council will also explore options to ensure the tenant is provided some short term stability over their tenure, as discussions in relation to a possible redevelopment have been ongoing since prior to amalgamation.

**COMMUNITY ENGAGEMENT**

Council’s current lessee at the Auburn Basketball Centre has been consulted in relation to this report, and advised that it would be considered at this meeting.

**POLICY IMPLICATIONS**

There are no policy implications for Council associated with this report.

**RISK IMPLICATIONS**

Ensuring that an appropriate Plan of Management and Masterplan are prepared for the Wyatt Park precinct in consultation with the community prior to the granting of any long term leases will ensure Council is compliant with the *Crown Lands Management Act 2016*. 
FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

This report provides an update on the Council resolution in relation to the Wyatt Park Basketball Centre, and it is recommended that Council note this progress update.

ATTACHMENTS

DOCUMENTS ASSOCIATED WITH REPORT C07/19-142

Attachment 1
Council Report - 2 August 2017
Auburn Basketball Facility - Proposed Redevelopment and Agreement for Lease

Responsible Division: Corporate & Community
Officer: Group Manager Property Development and Buildings
File Number: PKW04-10B

Summary:

This report recommends entering into an Agreement for Lease with Parramatta Basketball Association (PBA) for a 20 year period, subject to development consent and costs of construction.

Report Recommendation:

That Council:

1. Approve to place on public exhibition Council’s intention per s.47 of the Local Government Act to enter into an agreement for lease with Parramatta Basketball Association.
2. Delegate to the Interim General Manager the authority to enter into an Agreement to Lease with Parramatta Basketball Association if no objections are received during the public exhibition period.

Report:

Council have agreed in principle with the Parramatta Basketball Association (PBA) to the proposed terms of a new 20 year lease for the basketball facilities at Wyatt Park - Church Street, Lidcombe. The Agreement for Lease is subject to development consent and approval from Crown Lands for the construction of a new additional structure, comprising of a new annex to the building to create a fourth basketball court and enlargement of the area currently used as PBA’s third court.

Background

Parramatta Basketball Association (PBA) have occupied the site since the early 1970’s and their existing 21 year lease expires in December 2021.

PBA was responsible for funding and executing the fit out of the existing basketball courts. As a local organisation, they have been instrumental in organising competition and social basketball in the Local Government Area for the community since the 1970’s.

The PBA is successfully operating over full capacity seven days per week. They cater for both competition and social basketball as well as catering for secondary use with local dance groups for children’s holiday camps. The existing basketball courts are extensively utilised by the local community. Families and individuals use the courts for both social and competition sports.
Land

The current leased area sits within Wyatt Park in Auburn. Wyatt Park is classified as Crown Land in Crown Land Reserve 60119 which is vested in Council as Reserve Trust Manager.

Wyatt Park is classified community land and zoned for public recreation. The existing basketball courts are situated on part of Lot 1 in Deposited Plan 581438 occupying the northeast corner of the park.

Council is presently undertaking a Plan of Management for the park to be consistent with the requirements of Crown Land legislation.
Agreement for Lease

The new lease will be subject to development consent and approval from Crown Lands for the construction of a new additional structure. This will comprise of a new annex to the building to create a fourth court and enlargement of the area currently used as the third court, being the north end of the existing structure and into the existing pad to the north of the building.

Council will enter into an Agreement for Lease with PBA based on the completion of the proposed works and on the basis of a pre-agreed budget of approximately $3.5 million.

The Agreement for Lease will be subject to the performance of conditions on both lessee and lessor. These include:

- Completion of lessor works.
- Confirmation of rent value subject to value of works.
- Confirmation of lessee’s compliance with Council’s community subsidy review.
- Lessee being in Compliance of their existing lease obligations.
125/17 Cumberland Council

The rent payable under the lease will be reflective of the value of works undertaken. In the event that the value of works deviates significantly from the pre-agreed budget, then parties will have the opportunity to re-evaluate the transaction.

The new lease is proposed to commence upon Council’s completion of construction works.

Capital Works

Council are in the process of tendering for the works to replace and restore the roof structure over the existing courts. Council has previously agreed to paint the external of the building and this will be planned in this year's special variation of works program. The budget for these works is $320,000 and subject to tender are anticipated to be completed in the period December 2017 – January 2018.

Council recognises the demand for purpose built indoor basketball facilities within the Local Government Area. Council seeks to support community groups which work with our youth and sporting teams to grow their sport and activities in the district and identify with the PBA that the existing facilities at Auburn are over utilised in their current format and can absorb the additional 33% capacity added by the proposed fourth court.

Subject to all approvals it is proposed to construct a new additional structure comprising a new annex to the building to create a fourth court and enlargement of the area currently used as PBA's third court. This would involve moving the existing north wall to accommodate a larger third existing court and the construction of a new fourth court structure including flooring at a cost estimated by Council at $3.5 million. PBA would be responsible for fit out of the courts. Expectation of timing suggests completion of the works by the end of the 2019 financial year.

Council will be required to undertake a tender process for construction of the additional court areas and for the design and construction process. PBA will be consulted in the final design as the design will be subject to the funds available.

Project management of the works will be managed by Council’s Capital Works area on a fee for service basis.

Risks

Risks associated with the facility relate to the adequacy of the building structure, reputation management with the current capacity of the facility to meet existing and future community needs.

Conclusion:

PBA provides a valuable community service and has been operating from this facility for over 30 years. PBA has a sound track record of providing a valuable specialised recreational service to the community.

The PBA currently hold tenure under an existing 21 year lease which expires in December 2021. PBA was responsible for funding and executing the fit out of the existing
basketball courts and have a current rent obligation of approximately $11,100 per annum.

The proposed works aim to upgrade the sport courts and extend their usable life and will not impact on surrounding park areas. The redevelopment of the courts will be paid for in part by a proposed new lease.

Consultation:

Should Council proceed to resolve to grant an agreement for lease to the PBA, 28 days public notification of Council’s intention to grant the lease of the premises will occur in accordance with Section 47 of the Local Government Act, 1993.

Consultation with community regarding aspects of the proposed works is expected to be carried out during the project, subject to the scope of works being finalised. If any objections are received they will be considered within the procedural guidelines of the consent authority.

Internal consultation regarding the proposed Wyatt Park Masterplan and Plan of Management to ensure the proposed works are provided for within the Plan.

Financial Implications:

The current replacement valuation for the facility is estimated at $5.8 million, the projected new replacement valuation following the redevelopment would be estimated at approximately $9.3 million.

Subject to finalising the cost of development, it is proposed that the lease will be at a subsidised market rent.

PBA have agreed to a commencing subsidised rent of $120,000 per annum based on development costs of $3.5 million. PBA have agreed that any increase in cost may incur a proportionate increase in rent. It is expected that the project will be funded by future budget savings.

It is agreed that development costs are to include design, development approval, construction, project management of the construction which will consist of removal and reconstruction of the north wall and construction of the annex structure to include a fourth court including flooring but excluding fit out.

Policy Implications:

There are no policy implications for Council associated with this report.

Communication / Publications:

Should Council resolve to grant the proposed agreement for lease, 28 days public notification of Council’s intention to grant the lease of the premises will occur in accordance with Section 47 of the Local Government Act 1993, by way of giving a public
notice for the proposal, exhibiting a notice of the proposal of the land and by notifying occupiers of adjoining community land.

Attachments:

Nil
Item No: C07/19-143

**BI-ANNUAL REPORT ON COUNCILLOR EXPENSES AND FACILITIES**

Responsible Division: Finance & Governance  
Officer: Executive Manager Corporate Services  
File Number: HC-06-02-2/03  
Community Strategic Plan Goal: *Transparent and accountable leadership*

**SUMMARY**

This report provides an update on Councillor Expenses and Facilities Expenditure for the period of 1 January 2019 to 30 June 2019, in accordance with the provisions of Council’s adopted *Councillor Expenses and Facilities Policy*.

**RECOMMENDATION**

That Council:

1. Receive the information contained in this report; and
2. Place a copy of the Councillor Expenses and Facilities Expenditure included under Attachment 1 of this report on Council’s website in accordance with clause 15.2 of the *Councillor Expenses and Facilities Policy*.

**REPORT**

Section 428 of the *Local Government Act 1993* and clause 217 of the *Local Government (General) Regulation 2005* requires Council to report on the provision of expenses and facilities to Councillors in its annual report.

In addition to this, clause 15.2 of Council’s adopted *Councillor Expenses and Facilities Policy* states:

> “Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council’s website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.”

Attachment 1 of this report outlines the provision of expenses and facilities to individual Councillors, as well as the total expenses and facilities provided to all Councillors for the period of 1 January 2019 to 30 June 2019 in accordance with the *Councillor Expenses and Facilities Policy*. 
COMMUNITY ENGAGEMENT

A copy of Attachment 1 of this report will be placed on Council’s website in accordance with clause 15.2 of the Councillor Expenses and Facilities Policy.

POLICY IMPLICATIONS

The adoption of the recommendations contained within this report ensure Council is compliant with the adopted Councillor Expenses and Facilities Policy.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

FINANCIAL IMPLICATIONS

All expenses and facilities detailed in Attachment 1 were budgeted in the 2018/19 budget.

CONCLUSION

The report on Councillor Expenses and Facilities Expenditure for the period of 1 January 2019 to 30 June 2019 has been finalised and is tabled for Council’s information in accordance with the provisions of Council’s adopted Councillor Expenses and Facilities Policy.

ATTACHMENTS

1. Councillor Expenses and Facilities Expenditure

DOCUMENTS ASSOCIATED WITH REPORT C07/19-143

Attachment 1
Councillor Expenses and Facilities Expenditure
COUNCILLORS’ EXPENSES AND PROVISION OF FACILITIES for the period up to 30 June 2019

<table>
<thead>
<tr>
<th>Allowances</th>
<th>January 2019 - June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor allowance - $84,330 per annum (excluding Councillor allowance)</td>
<td>$43,219.98</td>
</tr>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
</tr>
<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
<td>$837.28</td>
</tr>
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<tr>
<td>Postage / stamps</td>
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</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Home Office Expenses Allocation ($500)</td>
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</tr>
<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td><strong>Total</strong></td>
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<table>
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<tr>
<th>Allowances</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<td>Telephone and Data Expenses</td>
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<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
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<tr>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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### Councillor Ross Grove

<table>
<thead>
<tr>
<th>Allowances</th>
<th>January 2019 - June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
</tr>
<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
<td>$0.00</td>
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<tr>
<td>Mobile Phone / Tablet Hardware Cost (Returnable assets of Council)</td>
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<td>Special requirement and carer expenses</td>
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### Councillor Ned Attie

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<thead>
<tr>
<th>Allowances</th>
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</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
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<tr>
<td>Mobile Phone / Tablet Hardware Cost (Returnable assets of Council)</td>
<td>$0.00</td>
</tr>
<tr>
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<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
</tr>
<tr>
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<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<td><strong>Total</strong></td>
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### Councillor Tom Zreika

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<thead>
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<th>Allowances</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
<td>$0.00</td>
</tr>
<tr>
<td>Mobile Phone / Tablet Hardware Cost (Returnable assets of Council)</td>
<td>$0.00</td>
</tr>
<tr>
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<td>$0.00</td>
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<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Home Office Expenses Allocation ($600)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<td>Total</td>
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### Councillor Joseph Rahme

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<thead>
<tr>
<th>Allowances</th>
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</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
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<tr>
<td>Travel Reimbursement</td>
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<td>Dedicated home office equipment (desk, chair, and printer)</td>
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### Councillor Michael Zaiter

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<thead>
<tr>
<th>Allowances</th>
<th>January 2019 - June 2019</th>
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</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 ea per annum (x15)</td>
<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
<td>$0.00</td>
</tr>
<tr>
<td>Mobile Phone / Tablet Hardware Cost (Returnable assets of Council)</td>
<td>$159.95</td>
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<tr>
<td>Special requirement and carer expenses</td>
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<tr>
<td>Postage / stamps</td>
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<td>Dedicated home office equipment (desk, chair, and printer)</td>
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<td><strong>Total</strong></td>
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### Councillor Paul Garrard

<table>
<thead>
<tr>
<th>Allowances</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
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<td>Special requirement and carer expenses</td>
<td>$0.00</td>
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<tr>
<td>Postage / stamps</td>
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</tr>
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<td>Dedicated home office equipment (desk, chair, and printer)</td>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<tr>
<td><strong>Total</strong></td>
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<tr>
<td>Allowances</td>
<td>January 2019 - June 2019</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<td>Telephone and Data Expenses</td>
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<td>Travel Reimbursement</td>
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<td>Special requirement and carer expenses</td>
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</tr>
<tr>
<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Home Office Expenses Allocation ($600)</td>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<td><strong>Total</strong></td>
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<table>
<thead>
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<th>Allowances</th>
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</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<tr>
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<td>Travel Reimbursement</td>
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<td>$0.00</td>
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<tr>
<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
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<tr>
<td>Home Office Expenses Allocation ($600)</td>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<td><strong>Total</strong></td>
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### Councillor Suman Saha

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<thead>
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<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
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<td>Telephone and Data Expenses</td>
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<td>Travel Reimbursement</td>
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<td>$0.00</td>
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<tr>
<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
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<tr>
<td>Home Office Expenses Allocation ($600)</td>
<td>$0.00</td>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td><strong>Total</strong></td>
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### Councillor Ola Hamed

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<td>$14,835.00</td>
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<td>Telephone and Data Expenses</td>
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<td>Postage / stamps</td>
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<td>Dedicated home office equipment, computer and desk and chair (including consumables)</td>
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## Councillor Steve Christou

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<tr>
<th>Allowances</th>
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<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td></td>
<td>$14,835.00</td>
</tr>
<tr>
<td>Telephone and Data Expenses</td>
<td></td>
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<td>Travel Reimbursement</td>
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<td>Special requirement and carer expenses</td>
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<tr>
<td>Postage / stamps</td>
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<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td></td>
<td>$65.00</td>
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<tr>
<td>Home Office Expenses Allocation ($600)</td>
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<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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## Councillor George Campbell

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<th>January 2019 - June 2019</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
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<td>$14,835.00</td>
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<tr>
<td>Telephone and Data Expenses</td>
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<tr>
<td>Postage / stamps</td>
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<td>$0.00</td>
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<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
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<td>Home Office Expenses Allocation ($600)</td>
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<tr>
<td><strong>Total</strong></td>
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## Councillor Eddy Sarkis

<table>
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<th>Allowances</th>
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<tbody>
<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
<td>$14,835.00</td>
</tr>
<tr>
<td>Telephone and Data Expenses</td>
<td>$472.80</td>
</tr>
<tr>
<td>Travel Reimbursement</td>
<td>$0.00</td>
</tr>
<tr>
<td>Mobile Phone / Tablet Hardware Cost (Returnable assets of Council)</td>
<td>$0.00</td>
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<tr>
<td>Special requirement and carer expenses</td>
<td>$0.00</td>
</tr>
<tr>
<td>Postage / stamps</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Home Office Expenses Allocation ($600)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<tr>
<td><strong>Total</strong></td>
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## Councillors Total

<table>
<thead>
<tr>
<th>Allowances</th>
<th>January 2019 - June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayororal allowance - $84,330 per annum (excluding Councillor allowance)</td>
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<tr>
<td>Councillor allowance (per Councillor) - $28,950 per annum</td>
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<td>Telephone and Data Expenses</td>
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<td>Travel Reimbursement</td>
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<tr>
<td>Postage / stamps</td>
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</tr>
<tr>
<td>Dedicated home office equipment (desk, chair, and printer)</td>
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<td>Home Office Expenses Allocation ($600)</td>
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<td>Exempt conferences/seminars and Professional Development</td>
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<td>Professional Development</td>
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<td><strong>Grand Total</strong></td>
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Other Expenses

<table>
<thead>
<tr>
<th>Events</th>
<th>January 2019 - June 2019</th>
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</thead>
<tbody>
<tr>
<td>Attendance of the Mayor &amp; their partner (or nominated delegates) at key industry specific functions and community events where there is an associated ticket fee to a maximum of $10,000 per year (Cl. 10.6 of the Councillor Expenses and Facilities Policy).</td>
<td>$0.00</td>
</tr>
<tr>
<td>In accordance with Cl. 10.7 of the Councillor Expenses and Facilities Policy, the Mayor may host civic events/delegations to a maximum of $5,000 per year</td>
<td>$1,071.60</td>
</tr>
</tbody>
</table>

Other Mayoral Facilities

Staff: A Personal Assistant has provided clerical support on a full-time basis during the period.

Mayoral Vehicle: A fully serviced and maintained vehicle with a value (inclusive of GST) below the Luxury Car Tax (LCT) threshold for official civic duties and incidental use was utilised by the Mayor from 1 January 2019 - 30 June 2019.

Parking: A Mayoral car parking space was available to the Mayor to park in the Auburn Administration Building and Merrylands Administration Building during this period.

Office: A furnished office was available to the Mayor during the period in the Merrylands Administration Building.

Other Councillor Facilities

Meals: Councillors are provided with a meal and refreshments, excluding alcohol, prior to Council meetings and Councillor briefings.

Parking: Parking spaces are available to Councillors to park in the Auburn Administration Building, Merrylands Administration Building and the Granville Town Hall. In addition, access to the Public car park adjoining the Council administration building in Auburn is available for any Councillors on request.

Office: A furnished Councillors room with light refreshments is provided in the Auburn Administration Building, Merrylands Administration Building and the Granville Town Hall.

Uniform: On request Councillors are provided with a Council branded uniform and name badge to be worn at civic functions indicating that the wearer holds the office of Mayor, Deputy Mayor and/or Councillor once per Council term.

Digital News Subscription: All Councillors are provided access to a digital news subscription to the Daily Telegraph.
Item No: C07/19-144

QUARTERLY UPDATE ON THE IMPLEMENTATION OF THE STRONGER COMMUNITIES FUND

Responsible Division: Community Development
Officer: Director Community Development
File Number: T065312/2018
Community Strategic Plan Goal: A great place to live

SUMMARY

Under the NSW Government Stronger Communities Fund, Council was provided with $15 million in funding for the benefit of the local community. Council is required to provide progress reports on the expenditure and outcomes of the Stronger Communities Fund.

This report provides a progress update on the implementation of the Stronger Communities Fund for the period of April 2019 to June 2019.

RECOMMENDATION

That Council:

1. Note the progress on the implementation of the Stronger Communities Fund.
2. Submit a copy of this report to the Office of Local Government to meet reporting requirements under the NSW Government’s Stronger Communities Fund Guidelines.

REPORT

The Stronger Communities Fund was established by the NSW Government to provide newly merged councils with funding to kick start the delivery of projects that improve community infrastructure and services.

Cumberland Council was provided with $15 million in funding via two programs:

- A Community Grants Program, allocating up to $1 million in grants of up to $50,000 in any single allocation to incorporated not-for-profit community groups for projects that build more vibrant, sustainable and inclusive local communities; and

- A Major Projects Program, allocating all remaining funding ($14 million) to larger scale priority infrastructure and services projects that deliver long term economic and social benefits to communities.
**Stronger Communities Fund Community Grants Program Progress Update**

Implementation of the 31 community grant funded projects has been monitored by Council staff throughout the funding period to ensure funds are spent in accordance with the NSW Government’s Guidelines. The final acquittal reports from grant recipients have been received, and Council has now met its obligations in relation to the Stronger Communities Fund Community Grants Program.

**Stronger Communities Fund Major Projects Program Progress Update**

The following progress has been made on the major projects to date:

<table>
<thead>
<tr>
<th>PROJECT TITLE</th>
<th>PROGRESS UPDATE</th>
</tr>
</thead>
</table>
| Granville Multi-Purpose Community Centre, Library, Arts and Cultural Facility ($10 million from the Stronger Communities Fund) | • The tender for the construction of the Granville Multipurpose Centre was awarded to Stephen Edwards Pty Ltd at the Ordinary Meeting of Council held on 17 April 2019. A final lump sum tender price of $19,797,408 has been reached and a letter of appointment issued for construction.  
• A Ground Breaking Ceremony for the Granville Centre took place on Tuesday 11 June 2019 involving the Mayor, Councillors, State MPs, senior staff and project delivery partners.  
• Resident notifications and broader communications to the community were also issued in relation to the commencement of the construction phase.  
• As at 30 June 2019, $2,758,855 had been spent on this project and $20,511,244 has been raised as commitments resulting in a total of $23,270,100 of actuals plus commitments.  
• Council has met the requirement of committing all grant funding for this project by 30 June 2019 as per the NSW Government’s Stronger Communities Fund Guidelines. |
| Auburn Botanic Gardens Entertainment Precinct and Duck River Regional All Abilities Playground ($1 million from the Stronger Communities Fund) | • The Auburn Botanic Gardens entrance upgrade design was finalised and tenders for the construction of the entrance closed on 2 July 2019. Heritage considerations and approvals resulted in delays to the project program. Completion of construction remains scheduled to be completed by December 2019.  
• The contractor for the Duck River Regional Playground has been selected and the final scope for the project is under review to ensure the project is delivered within the approved budget. The tender for landscaping also closed and is under assessment. Works are anticipated to commence in August 2019 (following the Sydney Cherry Blossom Festival). |
<table>
<thead>
<tr>
<th>PROJECT TITLE</th>
<th>PROGRESS UPDATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>As a result of project delays, Council has sought a funding agreement variation from the OLG for this project. The OLG has approved an extension for this project, and all funding is to be committed by 30 December 2019 and funding acquitted by 30 June 2020.</td>
<td></td>
</tr>
<tr>
<td>As at 30 June 2019, a total of $135,448 had been spent on this project and $8,970 raised as commitments resulting in a total of $144,418 of actuals plus commitments.</td>
<td></td>
</tr>
<tr>
<td>Central Gardens All Abilities and Mixed Age Playground ($1 million from the Stronger Communities Fund)</td>
<td>Paramount Landscaping was awarded the tender for the construction of the new playground.</td>
</tr>
<tr>
<td>Construction is scheduled to commence by the end of July, following the school holiday period and practical completion of this project is expected by December 2019.</td>
<td></td>
</tr>
<tr>
<td>As at 30 June 2019, $116,032 had been spent on this project and $1,093,873 raised as commitments resulting in a total of $1,209,904 of actuals plus commitments.</td>
<td></td>
</tr>
<tr>
<td>Council has met the requirement of committing all grant funding for this project by 30 June 2019 as per the NSW Government’s Stronger Communities Fund Guidelines.</td>
<td></td>
</tr>
<tr>
<td>Replacement of Bridge Road Railway Overbridge ($500,000 contribution from the Stronger Communities Fund)</td>
<td>Sydney Trains is managing the delivery of this project, and Council has now provided all funding for this project to Sydney Trains.</td>
</tr>
<tr>
<td>As at 30 June 2019, $504,358 had been spent on this project. (Note: The $4,411 previously returned from the withdrawn Stronger Communities Fund Community Grants Program has been reallocated to this project within the Stronger Communities Fund Major Projects Program).</td>
<td></td>
</tr>
<tr>
<td>Council has met the requirement of committing all grant funding for this project by 30 June 2019 as per the NSW Government’s Stronger Communities Fund Guidelines.</td>
<td></td>
</tr>
<tr>
<td>Auburn District Library Expansion ($500,000 contribution from the Stronger Communities Fund)</td>
<td>This project is now complete and was launched on Thursday 6 June 2019.</td>
</tr>
<tr>
<td>As at 30 June 2019, $302,567 had been spent on this project and $114,452 raised as commitments resulting in a total of $417,019 of actuals plus commitments.</td>
<td></td>
</tr>
<tr>
<td>This project was delivered under budget resulting in savings of $82,981. These funds were allocated to cover the shortfall in funding for the CCTV Infrastructure and Lighting Upgrades Project (see following page).</td>
<td></td>
</tr>
</tbody>
</table>
## Project Title

### Prospect Hill Access & Lookout ($500,000 from the Stronger Communities Fund)

- Council has completed the design for the accessible pathway following the adoption of the Prospect Hill Plan of Management and Landscape Masterplan in March 2019.
- Stage 1 of the site remediation has been completed and stage 2 will be undertaken after the construction of the new path.
- Council is required to process an application under Section 60 of the *Heritage Act 1977* for the proposed works. Construction has been delayed due to heritage requirements and approvals.
- Subsequently, Council has sought a funding agreement variation from the OLG for this project. The OLG has approved an extension for this project, and funding is to be committed by 30 December 2019 and all funding acquitted by 30 June 2020.
- As at 30 June 2019, $152,402 had been spent on this project and $13,625 raised as commitments resulting in a total of $166,027 of actuals plus commitments.

### CCTV Infrastructure and Lighting Upgrades ($500,000 from the Stronger Communities Fund)

- Sapio Pty Ltd was awarded the tender for CCTV Infrastructure, which was assessed and approved under the delegated authority of the General Manager.
- The scope of works has been finalised in consultation with the Cumberland Local Area Command for the Merrylands Town Centre and the project is expected to be completed prior to December 2019.
- As at 30 June, 2019, $216,306 had been spent on this project and $353,485 raised as commitments resulting in a total of $569,791 of actuals plus commitments. (Note: Savings from the Auburn Library Expansion Project (see previous page) have been allocated to this project to cover the funding shortfall).
- Council has met the requirement of committing all grant funding for this project by 30 June 2019 as per the NSW Government’s Stronger Communities Fund Guidelines.

## Community Engagement

There are no consultation processes for Council associated with this report.
POLICY IMPLICATIONS

Council is required to submit a copy of this report to the Office of Local Government in accordance with the Stronger Communities Fund Guidelines.

RISK IMPLICATIONS

Council has Project Control Groups (PCGs) in place for the major projects, which meet on a regular basis to oversee each project. Council has a risk register in place for every major project, which is regularly monitored and updated through the PCGs for each project.

Advice from Council’s General Counsel was sought in relation to the heritage exemption and approval process for the Prospect Hill Access and Lookout project to ensure compliance with all relevant legislation.

FINANCIAL IMPLICATIONS

Funding of $15 million has been provided by the NSW Government to deliver the Stronger Communities Fund Program.

A total of $1 million was allocated under the Stronger Communities Fund Community Grants Program for community organisations.

As at 30 June 2019, $4,185,967 had been spent, and a further $8,816,356 in commitments had been raised under the Stronger Communities Fund Major Projects Program, resulting in a total of $13,002,323 of actuals plus commitments.

The Auburn Library Expansion project was delivered under budget resulting in a saving of $82,981. These funds have been allocated to cover the funding shortfall for the CCTV Infrastructure and Lighting Upgrades Project.

CONCLUSION

The Stronger Communities Fund provides Council with a one off opportunity to deliver major infrastructure projects that build more vibrant, sustainable and inclusive local communities.

During this reporting period, Council has met all of its obligations in relation to the Stronger Communities Fund Community Grants Program.

In relation to the Stronger Communities Fund Major Projects Program, Council has met the requirement of committing or spending all grant funding by 30 June 2019 for five major projects as per the NSW Government’s Stronger Communities Fund Guidelines. In relation to the two delayed major projects, Council has sought and obtained a funding agreement variation from the OLG, which enables funding to be committed by 30 December 2019 and all funding acquitted by 30 June 2020 for these projects.

Council will continue to monitor and provide progress reports on its implementation plan to Council and the Office of Local Government to ensure funds are spent in
accordance with the NSW Government’s Guidelines.

ATTACHMENTS
LOCAL GOVERNMENT WEEK AWARDS 2019

Responsible Division: Community Development
Officer: Director Community Development
File Number: HC-08-09-2/04
Community Strategic Plan Goal: Transparent and accountable leadership

SUMMARY

Cumberland Council has made four submissions under the Local Government Week Awards 2019 to be announced at the awards dinner on 1 August 2019 at the Swissotel Hotel, Sydney. Councillors are invited to attend the awards dinner.

RECOMMENDATION

That Council:

1. Nominate Councillors who wish to attend the Local Government Week Awards Dinner to be held at the Swissotel Hotel, Sydney on Thursday, 1 August 2019.

2. Meet the attendance fee for those Councillors who wish to attend in accordance with the Councillor Expenses and Facilities Policy and the financial implications outlined in this report.

REPORT

The Local Government Week Awards are managed by LGNSW and celebrate the outstanding achievements of councils and individuals in local government.

Details of this year’s awards dinner are as follows:

Date: Thursday, 1 August 2019
Time: 6:30 pm - 10:30 pm
Venue: Swissotel Hotel, Level 8, 68 Market Street, Sydney.

Council has made four submissions under the following categories:

LGNSW Planning Awards

- Excellence in Leadership (Outstanding individual contribution) – Ms Monica Cologna, Executive Manager City Strategy.
RH Dougherty Awards

- Reporting to your Community - Cumberland New Residents Booklet.
- Excellence in Communication - Discover Cumberland Communication Campaign.

Leo Kelly OAM Arts and Culture Awards


COMMUNITY ENGAGEMENT

There are no consultation processes for Council associated with this report.

POLICY IMPLICATIONS

There is no provision within the adopted Councillor Expenses and Facilities Policy to enable Councillors to attend the awards dinner with the exception of the Mayor.

Under Section 6.11 of the Policy, it states:

“6.11. Any Councillor seeking to represent Council on a Board of Directors, or in any other capacity by virtue of holding office is subject to the following requirements:
(i) The Councillor must seek approval to represent Council via Council resolution.
(ii) Any travel and associated expense claims associated with representation of Council must be handled in accordance with this Policy.”

Accordingly, a Council resolution is required should any Councillors wish to attend the Local Government Week Awards Dinner 2019.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

FINANCIAL IMPLICATIONS

Tickets for the Awards Dinner are $143 (including GST) per person. A table of 10 can also be purchased for $1,330. There is sufficient budget available in the 2019/20 Elected Officials - General Functions and Activities budget to cover the cost of additional tickets for Councillors wishing to attend.

CONCLUSION

Cumberland Council has made four submissions under the Local Government Week Awards 2019 managed by LGNSW. Councillors are invited to indicate their interest in attending the awards dinner. In accordance with the Councillor Expenses and Facilities Policy, a Council resolution is required should any Councillors wish to attend the Local Government Week Awards 2019.
Item No: C07/19-146

AUBURN SOUTH COMMUNITY AND RECREATION CENTRE - COMMUNITY ENGAGEMENT OUTCOMES

Responsible Division: Community Development
Officer: Director Community Development
File Number: C-37-01/09
Community Strategic Plan Goal: A great place to live

SUMMARY

This report presents the outcomes from the community engagement program undertaken to inform the development of the Auburn South Community and Recreation Centre.

RECOMMENDATION

That Council:

1. Receive and note the outcomes of the community engagement program undertaken to inform the development of the Auburn South Community and Recreation Centre detailed in Attachment 1.

2. Proceed to the detailed design phase for the new community facility in 2019/20.

REPORT

At the Ordinary Meeting of Council held on 19 December 2018 (Min.396, Item C12/18-262), Council resolved to:

1. Adopt the concept plans for the proposed new Auburn South Community and Recreation Centre at 179 Chisholm Road, Auburn.

2. Undertake a community engagement program to inform the development of the proposed new Auburn South Community and Recreation Centre and receive a report detailing the outcomes of the community engagement process.

3. Identify the Auburn South Community and Recreation Centre in the Cumberland Contributions Plan (Part 7) Schedule of Works with a total project budget of $7 million and the financial allocation apportioned accordingly.

4. Allocate a $5 million forward loan from available Auburn Contributions funds to the project in the 2019/20 and 2020/21 Capital Works Program budgets to assist in the delivery of a staged development and readjust
the loan in a future report to Council on the financial and works acquittal of the current in force Contribution Plans.

5. Continue to seek external grant opportunities to contribute towards the costs associated with the project.

This report provides an overview of the community engagement activities that were undertaken in response to the Council resolution and presents a summary of the feedback received from the community, which is detailed in Attachment 1.

**Overview of Community Engagement Program**

Council undertook a community engagement program to inform the development of the Auburn South Community and Recreation Centre from February to April 2019. This included seeking community input on both the concept designs for the facility as well as the types of programs and services that should run from the Centre.

During the community engagement period, the following activities were undertaken:

- A ‘Have Your Say’ page was created including a project overview, concept plans and community feedback survey, which ran from 26 February to April 2019.
- The community feedback survey was also distributed to 10 local schools, 3 early education and care services in the surrounding area and playgroups to share with families linked to their services.
- The community feedback survey was further distributed through community networks, including to sports facility users, sport and recreation clubs, community facility users, local youth and community groups.
- Community forums were conducted at Berala Community Centre on 19 March 2019 and at Auburn West Public School on 21 March 2019.
- Feedback sessions were conducted with Council’s Access Committee on 28 February 2019, CALD Committee on 14 March 2019, and two Youth Feedback Sessions held in April 2019. An additional feedback session was conducted with the Principal of Auburn West Public School.
- Social media posts promoting the exhibition period and inviting feedback were also undertaken.

In total, over 600 individuals from the public participated in community engagement activities and many more were informed about the project. This included:

- The ‘Have Your Say’ page received 463 visits including 111 concept plan downloads and 71 video views. Social media posts reached over 10,500 people.
- 167 people provided direct feedback on the project, including: 62 survey respondents, 44 community forum participants and 61 Advisory Committee, school consultation or focus group participants.
Community Engagement Findings

Overall, respondents were supportive of the project, the concept designs and the size and range of community facilities proposed for the site.

Key engagement findings indicated that people liked the:

- Overall plan and concepts including the provision of new community facilities in the area.
- Open spaces (outside and inside).
- Sporting facilities and synthetic courts.
- Commercial kitchen.
- Location (including close proximity to the school).

Engagement findings also indicated that people wanted to see the following features incorporated into the centre:

- Covered outdoor BBQ and picnic facilities.
- Outdoor seating and shade.
- Multipurpose use and flexibility of indoor room layout.
- Additional features such as informal spaces, study spaces, more storage, the consideration of a stage for performance and change rooms.
- A wide range of programs and activities within the centre.
- Improved accessibility (internal and external).
- Bookable meeting rooms, Wi-Fi and technology facilities.

Car parking, adequate school pick up areas, accessibility and the naming of the facility were identified as the main areas of concern or improvement.

Respondents were enthusiastic about the potential variety of uses and activities that could be undertaken at the centre.

The key recommendations to be incorporated into the detailed design include:

- Consideration of an additional accessible toilet with external access.
- Redesign of the kiosk/commercial kitchen to ensure dual access and use to support concurrent indoor and outdoor activities.
- Rename and modify the design the Out Of School Hours (OOSH) space to accommodate multipurpose uses and promote non-exclusive use / multiple activities to occur from the room.
- Review the positioning of the community centre to ensure maximum use of the site including parking access and drop off, and visual prominence.
- Explore ways to incorporate additional storage to accommodate a range of functions and user groups.
- Incorporate additional features into the outdoor spaces such as BBQ area, outdoor seating and shade covering.
- Further community engagement to determine an appropriate name for the facility.
COMMUNITY ENGAGEMENT

The community engagement program has been implemented in accordance with Council’s Community Engagement and Participation Strategy.

Council will report back to participants on the outcomes of the engagement program and continue to engage the community during the detailed design phase of the project.

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report.

RISK IMPLICATIONS

To date, cost estimates and project feasibility assessments have been undertaken internally by Council staff. As part of the detailed design phase, Council will engage a qualified Quantity Surveyor to prepare detailed cost estimates on the construction costs. Potential site contamination issues and mitigation costs could also impact on the scope of the project.

Council has a Project Control Group (PCG) in place for this project, which will continue to meet on a regular basis to oversee the project. Council will also maintain a risk register for the project, which will be regularly monitored and updated through the PCG.

FINANCIAL IMPLICATIONS

Council has previously resolved to allocate funding for this project through a forward loan from available contributions funds. The Auburn South Community and Recreation Centre has also been incorporated into the Draft Cumberland Local Infrastructure Contributions Plan (Part 7) Schedule of Works with a total project budget of $7 million.

Council has also allocated funding to undertake the detailed design in the approved Capital Works Program Budget 2019/20. Additional funding for construction has also been allocated in the draft Capital Works Program Budget 2020/21 to support the staged delivery of the project.

Council will continue to seek external grant opportunities to contribute towards the costs associated with the project. Potential external funding sources identified for this project to date include:

- NSW Government Capacity Building Partnership Grants Program;
- NSW Government Club Grants Category 3 Program; and
- The Office of Sport Greater Sydney Sports Facility Fund.

CONCLUSION

The development of the Auburn South Community and Recreation Centre will address the gap in community facilities in the southern part of Auburn as identified in Council’s Draft Community Facilities Strategy 2019 – 2029.
The community engagement program demonstrates that there is strong community support for the proposed community and recreation centre. The findings further highlight that the facility should be developed as a multipurpose, multi-use facility and promote non-exclusive use and activities to ensure it is accessible to the whole community.

Based on the outcomes of the community engagement process, this report recommends that Council proceed to the detailed design phase for the new community facility in 2019/20, incorporating the recommended changes from the engagement program into the detailed designs.

ATTACHMENTS

1. Community Engagement Report - Auburn South Community and Recreation Centre
Attachment 1
Community Engagement Report - Auburn South Community and Recreation Centre
REPORT ON ENGAGEMENT FINDINGS:
‘Have Your Say’ on the development of the Auburn South Community & Recreation Centre

Prepared by Community Development Directorate
Cumberland Council, June 2019
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1. ENGAGEMENT SUMMARY

Background

In December 2018, Council resolved to adopt concept plans for the proposed new Auburn South Community and Recreation Centre at 179 Chisholm Road, Auburn and to undertake a community engagement program to inform the development of the Centre.

Cumberland Council community centres are highly utilised. Community consultation consistently highlights the demand for additional multipurpose community facilities for community events, meetings and activity purposes.

Although the proposed new facility is located within 3km of existing multipurpose community centres (Auburn Centre for Community (2.12km), Berala Community Centre (1.79km) and The Granville Centre (2.69km, currently under development), Council does not have a multipurpose community centre in the South Granville Ward (population 46,137). Additionally the proximity of the site to the Auburn Botanic Gardens creates further demand for indoor events spaces to support events and activities already occurring in the immediate area of the proposed facility.

Community Engagement

Spanning February to April 2019, over 600 people participated in a range of community engagement activities to inform the planning for the Auburn South Community and Recreation Centre. Feedback was received from a range of key stakeholders for the concept designs as well as the types of programs and services that should run from the Centre.

Engagement occurred through Forums, Focus Group Sessions, Stakeholder Interviews, online ‘Have Your Say’ portal, social media channels and Surveys.

The ‘Have Your Say’ page received 463 visits including 111 concept plan downloads and 71 video views. Social media posts reached over 10,500 people.

167 people provided feedback through 62 Survey responses, 44 Community Forum participants and 61 Advisory Committee, school consultation or focus group participants.

Social media posts reached over 10,500 people with 482 engagements.

Consultation Findings

Overall, respondents were supportive of the project, the concept designs and the size and range of community facilities proposed for the site. Commonalities in suggestions for improvements focused on improved accessibility and amenity.

Key engagement findings indicated that people liked the:

- Open space (outside and inside).
- Sporting facilities and synthetic courts.
- Overall plan and concepts including the provision of new community facilities in the area.
- Size of the facility including the range of spaces available and the number and variety of facilities.
- Commercial kitchen.
- Location and close proximity to the school.

Engagement findings indicated that people also wanted:

- Outdoor BBQ and picnic facilities.
- Outdoor seating and shading.
- Multipurpose use and flexibility of indoor room layout.
Additional features such as informal spaces, study spaces, more storage, the consideration of a stage for performance and dressing rooms.
A wide range of programs and activities within the centre.
Improved accessibility (internal and external).
Bookable meeting rooms, wi-fi and meeting equipment.

Car parking adequacy, school pick up issues, accessibility and the naming of the facility were identified as the main areas of concern or improvement.

Respondents were enthusiastic about the potential variety of uses and activities that could be undertaken at the Centre.

The main considerations identified for incorporation into the design of the facility include:

- Consideration of an additional accessible toilet and external access.
- Re-design of the kiosk/commercial kitchen to ensure dual access and use for concurrent indoor and outdoor activities.
- Rename and re-design the Out Of School Hours (OOSH) spaces to accommodate multipurpose uses and promote non-exclusive use / multiple activities to occur from these spaces.
- Review the positioning of the community centre to ensure maximum use of the site including parking access and drop off, connectively and visual prominence.
- Explore ways to incorporate additional storage to accommodate a range of functions and user groups.
- Incorporate features in the outdoor spaces such as covered BBQ, outdoor seating and shade covering.
- Further community engagement to determine an appropriate name for the facility.
2. BACKGROUND

At its Ordinary Meeting on 19 December 2018, Council resolved to adopt concept plans for a proposed new Auburn South Community and Recreation Centre at 179 Chisholm Road, Auburn. The budget for the project was $7 million. Council also resolved to undertake a Community Engagement Program to inform the development of the proposed Community and Recreation Centre that is responsive to community needs, uses and expectations.

The Site

The land at 179 Chisholm Road, Auburn was transferred to Council in 2003 as part of a Land Transfer Agreement between the New South Wales State Government and Council. The site had previously hosted the RSL Bowling Club. The club vacated the site in 2011. Council called for Expressions of Interests for the future use of the site on three occasions. Due to an absence of suitable market respondents, Council has progressed its own proposal for the site which involves redevelopment as a community and recreational facility. This is proposed to be managed by Council and open to all members of the community.

Community Engagement

Council’s Community Engagement and Participation Strategy has informed the consultation approach and engagement objectives which were:

- To inform the public about the project and provide accurate information across accessible platforms;
- To provide multiple avenues for genuine involvement in the consultation process; and
- To apply that feedback in a collaborative manner to inform and improve the project.

In total, over 600 individuals from the public participated in community engagement activities (Forums, ‘Have Your Say’ page and Online Survey).

Social media posts reached over 10,500 people with 482 direct engagements. The ‘Have Your Say’ page received 463 visits including 111 concept plan downloads and 71 video views. Social media posts reached over 10,500 people. 167 people provided feedback through 62 Survey responses, 44 Community Forum participants and 81 Advisory Committee, school consultation or focus group participants.

The following snapshots synthesise the method, scope of community engagement and feedback received.

Overview of Community Engagement Program Activities

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity Type</th>
<th>Location</th>
<th>Number of Respondents</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 February 2019</td>
<td>Recreation &amp; Sports Advisory Panel</td>
<td>Merrylands Administration Building</td>
<td>9</td>
</tr>
<tr>
<td>26 February 2019</td>
<td>Phone and Face to Face consultations with schools</td>
<td>10 schools within a 2km radius of the centre</td>
<td>10</td>
</tr>
<tr>
<td>28 February 2019</td>
<td>Cumberland Council Access Committee</td>
<td>Auburn Administration Building</td>
<td>5</td>
</tr>
<tr>
<td>14 March 2019</td>
<td>Cumberland Council CALD Committee</td>
<td>Merrylands Administration Building</td>
<td>8</td>
</tr>
<tr>
<td>19 March 2019</td>
<td>Community Forum</td>
<td>Berala Community Centre</td>
<td>26</td>
</tr>
<tr>
<td>21 March 2019</td>
<td>Community Forum</td>
<td>Auburn West Public School</td>
<td>18</td>
</tr>
<tr>
<td>9 and 11 April 2019</td>
<td>Youth &amp; Community Groups</td>
<td>Berala and Auburn Community Centres</td>
<td>29</td>
</tr>
<tr>
<td>Total Respondents</td>
<td></td>
<td></td>
<td>167</td>
</tr>
</tbody>
</table>
Promotion of Community Engagement Program

- Promotional material was distributed to all Council community and recreation networks via a variety of platforms - newsletters, leaflets, posters, mail-outs, email and formal and informal networks (see Appendix A).
- ‘Have Your Say’ page with project explanation, concept plans and link to community feedback survey (open 26 February - 29 March 2019).
- Social media posts supported the exhibition period.
- Community feedback survey was distributed to over 5,000 people through the following Centres and networks:
  - Families engaged in Auburn Long Day Care
  - Families engaged in Francis Fisk Child Care Centre
  - Families engaged in Council’s Family Day Care
  - Playgroups within Auburn and surrounding suburbs
  - Paint Auburn ReAD committee to share with families linked to their services
  - Sports facility users and sport and recreation clubs
  - Community facility users, local youth and community groups and organisations, and Lifelong Learning program participants.
  - Schools within a 2km radius from the site were asked to distribute and promote the online survey through the school newsletter and other parent communication channels:
    - Auburn West Public School (additional specific feedback session conducted with the Principal)
    - St Joseph The Worker Primary School
    - Blaxcell Street Public School
    - Al Faisal College
    - Auburn Public School
    - Holy Family Primary School
    - St Johns Primary School
    - Beralia Public School
    - Granville East Public School
    - Amity College.

Acknowledgements

Cumberland Council would like to thank all members of the community who participated in the community engagement program. Council values your input and ideas for the development of the Auburn South Community and Recreation Centre.
3. Findings from Community Consultation Workshops and Focus Groups

Community Forums

Two community forums were conducted with a total of 44 participants. A day time forum was held from 10am-12pm on March 19, 2019 at Berala Community Centre. An evening forum was held from 5.30pm-7.00pm March 21, 2019 at Auburn West Public School. The forums commenced with a project presentation followed by interactive small group activities.

The response from participants in the forum was positive. The top-level issues raised include:

- **What People Liked:** Open Space and Synthetic Courts and sports facilities.
- **Areas for improvement:** BBQ and picnic facilities, Outdoor seating and shading and Flexibility of indoor room layout- study and library spaces.
- **Programs and activities:** Classes including yoga, arts-crafts, well-being and health, Youth and school programs, Sports and Adult education.
- **Accessibility:** Car parking, transport access, and Access for people with disability.

**Q: What do you like most about the concept plans?**

<table>
<thead>
<tr>
<th>Responses</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open space/outside and inside</td>
<td>10</td>
</tr>
<tr>
<td>Sporting facilities/synthetic courts</td>
<td>8</td>
</tr>
<tr>
<td>Overall plans/concept/good for community</td>
<td>6</td>
</tr>
<tr>
<td>Community Kitchen</td>
<td>4</td>
</tr>
<tr>
<td>OOSH/Pre-school</td>
<td>4</td>
</tr>
<tr>
<td>Community Garden</td>
<td>3</td>
</tr>
<tr>
<td>Solar/sustainability</td>
<td>3</td>
</tr>
<tr>
<td>Location</td>
<td>1</td>
</tr>
<tr>
<td>Carpark</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total responses</strong></td>
<td><strong>40</strong></td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.

**Q: Is there anything you would change about the concept plans?**

<table>
<thead>
<tr>
<th>Response</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>T047748/2019</td>
<td>7</td>
</tr>
<tr>
<td>Response</td>
<td>No. of Mentions*</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Outdoor facilities/equipment/seating/bbq-picnic/shading/COVERS for</td>
<td>13</td>
</tr>
<tr>
<td>courts/multipurpose</td>
<td></td>
</tr>
<tr>
<td>Indoor facilities/flooring/dressing rooms/size of rooms/study space/informal</td>
<td>13</td>
</tr>
<tr>
<td>spaces/library spaces/AV</td>
<td></td>
</tr>
<tr>
<td>Car parking/adequacy and location/flooding at car park/school pick up issues</td>
<td>9</td>
</tr>
<tr>
<td>Connectivity/ inside and outside/access</td>
<td>5</td>
</tr>
<tr>
<td>Storage spaces for outdoor equipment</td>
<td>3</td>
</tr>
<tr>
<td>Toilets/ number and accessibility</td>
<td>3</td>
</tr>
<tr>
<td>Public transport</td>
<td>2</td>
</tr>
<tr>
<td>Active Kids Playground/kids play equipment</td>
<td>2</td>
</tr>
<tr>
<td>Security/CCTV</td>
<td>2</td>
</tr>
<tr>
<td>Noise and lighting</td>
<td>1</td>
</tr>
<tr>
<td>Naming/Auburn West not South</td>
<td>1</td>
</tr>
<tr>
<td>Café</td>
<td>1</td>
</tr>
<tr>
<td>Memorial site protection</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total responses</strong></td>
<td><strong>56</strong></td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.
Q: What services, programs and activities would you like to see delivered at the new facility?

<table>
<thead>
<tr>
<th>Response</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes – exercise-yoga, cooking, arts-crafts/health, gardening, well-being-mental health, trivia, driving</td>
<td>26</td>
</tr>
<tr>
<td>Youth/children/education-tutoring/school holidays/play groups</td>
<td>14</td>
</tr>
<tr>
<td>Sports – cricket, table tennis, Futsal, basketball, archery, martial arts, coaching</td>
<td>14</td>
</tr>
<tr>
<td>Adult education/computer training</td>
<td>11</td>
</tr>
<tr>
<td>Cross Cultural/language programs/intergenerational activities</td>
<td>9</td>
</tr>
<tr>
<td>Community use-priority/meetings/social/volunteers</td>
<td>9</td>
</tr>
<tr>
<td>Dancing/singing</td>
<td>6</td>
</tr>
<tr>
<td>Seniors programs/activities</td>
<td>6</td>
</tr>
<tr>
<td>Affordable OOSH/other programs space utilisation/pre-school</td>
<td>3</td>
</tr>
<tr>
<td>Marketing/information</td>
<td>3</td>
</tr>
<tr>
<td>Cafe Kiosk</td>
<td>2</td>
</tr>
<tr>
<td>Programs for people with disabilities</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total responses</strong></td>
<td>104</td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.

Q: How can Council ensure that the new Centre is accessible to the whole community?

<table>
<thead>
<tr>
<th>Response</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Car Parking/quality and access/bike racks</td>
<td>7</td>
</tr>
<tr>
<td>Parent and child friendly/ all-age accessibility/multi language/locals priority</td>
<td>7</td>
</tr>
<tr>
<td>Computers and Wi-Fi</td>
<td>6</td>
</tr>
<tr>
<td>Air-conditioning</td>
<td>4</td>
</tr>
<tr>
<td>Public Transport</td>
<td>4</td>
</tr>
<tr>
<td>Information/marketing/promotion/signage</td>
<td>4</td>
</tr>
<tr>
<td>Interior space options/furniture/storage</td>
<td>3</td>
</tr>
<tr>
<td>Opening hours/local priority</td>
<td>2</td>
</tr>
<tr>
<td>Affordability</td>
<td>2</td>
</tr>
<tr>
<td>Outdoor seating and shade</td>
<td>1</td>
</tr>
<tr>
<td>Amenity/lighting/safety</td>
<td>1</td>
</tr>
<tr>
<td>Accessible for people with disability</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total responses</strong></td>
<td>42</td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.

Q: Tell us about your vision for the centre

When asked what their vision for the centre was, the following responses were given:

- A place for migrants to feel welcome in the community
- A second story to incorporate more programs and activities
- A space for the family to spend time together
- Affordable
- Attracts diverse activities, exciting, vibrant, music, food and culture
- Bigger and better than Beralu and AC4C, well used
- Cater for all ages
- Friendly, home-like environment
- Incorporate heritage and history
- Intergenerational activities
- Staff available to assist
- Vibrant atmosphere with multiple activities happening at once
- Welcoming and safe
- Well connected with Peacock Gallery and Botanic Gardens.

T0477/46/2019
Youth and Community Groups

Two focus groups were held with:
- Local young people attending a girls-only group at Auburn Centre for Community. A total of 10 young people were in attendance.
- Community groups meeting at the Beralia Community Centre on Tuesday 9 April 2019. A total of 19 people were in attendance.

The following feedback was provided.

Q: What do you like most about the concept plans?

- Facility to host a function
- Providing a kitchen
- Basketball court
- Sporting facilities
- Out of School Hours (OOSH) service
- Indoor and outdoor spaces.

Q: Is there anything you would change about the concept plans?

- Parents with prams parking
- Park benches
- Stage
- AV equipment
- More disability parking
- Culturally appropriate spaces e.g. spaces where you can sit on the floor, colourful and with rugs and cushions.

Q: What services, programs and activities would you like to see delivered at the new facility?

- Arts programs
- Community functions
- Fitness program
- Cooking classes
- Cultural gatherings
- Outdoor movies
- Book reading area/book exchange
- Girls only evenings and excursions (movies, games, road trips and more activities)
- Culturally and religiously appropriate mix gender celebration events e.g. Eid and Holli festival where young people can invite school friends.

Q: How can Council ensure that the new Centre is accessible to the whole the community?

- Available after hours
- Accessible car spaces

School Feedback regarding current Out of School Hours (OOSH) service needs and usage

The 10 schools located within a 2km radius of the site were asked about their current OOSH service usage and any interest in the proposed OOSH site. Consultation indicated that 5 of the schools either have OOSH services located on, or in close proximity to the school. Only Auburn West Public School indicated the need for an affordable OOSH service to service the needs of the school community.
The following feedback was provided from Auburn West Public School, the school located directly across the road from the proposed site:

- An OOSH service is needed in the area as there is no onsite or close by service
- After school care may be more utilised as parents are often late to pick up their children in the afternoons
- The service would need to be low cost due to the demographic of the school community otherwise utilisation may be an issue
- There is a need for preschool and school readiness programs. A local preschool could mean a smooth transition to Auburn West Public School.
- The proposed community spaces could be utilised for parent groups, playgroups and English classes which the school currently runs onsite with limited space
- The school uses the current site for parking and expressed concern about parking.

Feedback from Council’s Access Committee
(Thursday, 28 February 2019)

- One access toilet may not be sufficient given the number of people and activities to be held on the site.
- The community hall needs to be large enough for community use and large functions.
- Need to ensure flat surfaces and ramps at pedestrian entry, not steps.
- Concerns regarding the synthetic grass and concerns about heat absorption from the synthetic surfaces, acrylic court surfaces and concrete parking on site.
- Management of the community garden might be difficult without a dedicated community group to maintain it.

Feedback from Council’s Culturally and Linguistically Diverse (CALD) Committee
(Thursday, 14 March 2019)

- Like that there is lots of open space and close proximity to the school
- Inclusion of a small reflection/prayer room to be considered.
- Programs and services members would like to be delivered from the site include: programs for mothers, sports and recreational activities, futsal, arts and craft programs, spaces and programs for community groups to meet and run their own programs and events, childcare facilities, out of school hours service.
4. FINDINGS FROM COMMUNITY FEEDBACK SURVEY

The ‘Have Your Say’ page included a link to a survey that included a series of questions about the project. The results (62 responses) from the survey reflected positively on the concept plans and the potential variety of uses and activities that could be undertaken at the centre. A total of 16 questions were posed by the survey (9 questions for respondents who did not answer questions about the potential Out of School Hours service). The following presents a summary of the key survey findings.

Q: Council has developed some initial concept plans for the new centre. What do you like most about the concept plans?

<table>
<thead>
<tr>
<th>ANSWER CHOICES</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number and variety of facilities offered</td>
<td>21.95%</td>
</tr>
<tr>
<td>Other response, e.g. Ok/nice</td>
<td>17.07%</td>
</tr>
<tr>
<td>Community space</td>
<td>9.76%</td>
</tr>
<tr>
<td>Looks good</td>
<td>9.76%</td>
</tr>
<tr>
<td>Sporting facilities/Synthetic courts</td>
<td>9.76%</td>
</tr>
<tr>
<td>Open plan</td>
<td>7.32%</td>
</tr>
<tr>
<td>Accessible</td>
<td>4.88%</td>
</tr>
<tr>
<td>Childcare/OSH</td>
<td>4.88%</td>
</tr>
<tr>
<td>Multipurpose facilities</td>
<td>4.88%</td>
</tr>
<tr>
<td>Art studio</td>
<td>2.44%</td>
</tr>
<tr>
<td>Parking</td>
<td>2.44%</td>
</tr>
<tr>
<td>Practical</td>
<td>2.44%</td>
</tr>
<tr>
<td>Size of main hall</td>
<td>2.44%</td>
</tr>
<tr>
<td><strong>Total Respondents: 41</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.

Q: What are the services, activities and programs you would you like to see provided at the Centre? (multiple responses accepted).

![Bar chart showing the percentage of respondents who would like various services, activities, and programs.]

Children's programs: 65%
Youth programs: 68%
Seniors programs: 53%
Community events: 58%
Sports/fitness activities: 75%
Sustainability workshops: 49%
Other: 35%
Q: How would you use this facility?

- Hold community events/groups: 34%
- Attend community: 63%
- Private functions: 39%
- Hold sports club events: 13%
- Participate in sports club: 27%
- Hold training activities: 32%
- Attend training events: 52%
- Other: 13%

Q: What equipment, facilities or resources would you like to see at the Centre? (multiple answers accepted)

<table>
<thead>
<tr>
<th>ANSWER CHOICES</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered outdoor seating</td>
<td>77.19% 44</td>
</tr>
<tr>
<td>Bookable meeting rooms</td>
<td>68.42% 39</td>
</tr>
<tr>
<td>Meeting equipment (tables, chairs, whiteboards)</td>
<td>68.42% 39</td>
</tr>
<tr>
<td>Wi fi</td>
<td>68.42% 39</td>
</tr>
<tr>
<td>Catering facilities</td>
<td>61.40% 35</td>
</tr>
<tr>
<td>BBQ facilities</td>
<td>57.89% 33</td>
</tr>
<tr>
<td>Audio visual technology (e.g. projector, PA system)</td>
<td>57.89% 33</td>
</tr>
<tr>
<td>Multi-sport synthetic court hire</td>
<td>50.88% 29</td>
</tr>
<tr>
<td>Informal meeting areas</td>
<td>45.61% 26</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>21.05% 12</td>
</tr>
<tr>
<td><strong>Total Respondents:</strong> 57</td>
<td></td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.
FEEDBACK ON SPORTS FACILITIES:

Q: The new centre will provide multi-sport synthetic courts. What sports would you like to see run at this venue?

<table>
<thead>
<tr>
<th>ANSWER CHOICES</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basketball</td>
<td>42.9% 24</td>
</tr>
<tr>
<td>Netball</td>
<td>41.1% 23</td>
</tr>
<tr>
<td>Volleyball</td>
<td>39.3% 22</td>
</tr>
<tr>
<td>Futsall</td>
<td>33.9% 19</td>
</tr>
<tr>
<td>Badminton</td>
<td>30.4% 17</td>
</tr>
<tr>
<td>I am not interested in sports at this venue</td>
<td>25.0% 14</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>25.0% 14</td>
</tr>
<tr>
<td><strong>Total Respondents:</strong></td>
<td><strong>56</strong></td>
</tr>
</tbody>
</table>

*Respondents provided multiple responses.

25% of responses were ‘Other’. These responses included:

- “Ability to use synthetic area for provision of learn to ride a bicycle”
- “Archery tag”
- “Bike hire”
- “Gymnastics”
- “I would be happy to attempt new sports that I have not tried previously”
- “I'd like to see the needs of sports lovers met. I’m not interested in sporting events myself but it is a community need”
- “Indoor hockey”
- “Indoor soccer”
- “PCYC Auburn already covers sports very well. The area however is full of units with families with small children. Activities planned should cater for their needs. Childcare and toy library are nearby - they should be considered”
- “Small play ground”
- “Sport or leisure activities not already catered for in the surrounding sports’ grounds or facilities”
- “Whatever is lacking in the community or in demand for more spaces.”
- “A swimming pool would be nice”

Q: How would you plan to use the sports fields?

![Diagram showing usage of sports fields]

T047748/2019 14
Q: If you were using the sports fields which of the potential indoor facilities would you be likely to want to use? (Note: Outdoor toilets and change rooms are adjacent to the sports areas).

![Pie chart showing facility preferences]

Q: If Council were to run organised sport competitions at this venue (e.g. futsal or netball) would you be likely to participate as a competitor?

<table>
<thead>
<tr>
<th>ANSWER CHOICES</th>
<th>No. of Mentions*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>40.9%</td>
</tr>
<tr>
<td>No</td>
<td>59.1%</td>
</tr>
<tr>
<td>Total Respondents: 44</td>
<td></td>
</tr>
</tbody>
</table>

FEEDBACK ON EDUCATION AND CARE FACILITIES:

Q: A new Out of School Hours (OOSH) and preschool service is proposed for the centre. This would provide before and after school care, vacation care and preschool services. Are you interested in using these services?

![Pie chart showing interest in OOSH and preschool services]

T047746/2019

15
Q: Rank the following from most important (1) to least important (5) when selecting a service for your child

- Cost
- Quality of service
- Location
- Programs delivered
- Enrolment process

DEMOGRAPHIC INFORMATION:

Q: What is your gender?

70% of respondents were female, 30% were male.

Q: What is your age?

- 45 - 54 years: 22.22% (10)
- 35 - 44 years: 26.67% (12)
- 55 - 64 years: 13.33% (6)
- 18 - 24 years: 6.67% (3)
- 25 - 34 years: 13.33% (6)
- 65+ years: 17.78% (8)
Q: What language(s) do you speak at home?

<table>
<thead>
<tr>
<th>LANGUAGE</th>
<th>RESPONSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>61.70% 29</td>
</tr>
<tr>
<td>Cantonese</td>
<td>6.38% 3</td>
</tr>
<tr>
<td>Hindi</td>
<td>6.38% 3</td>
</tr>
<tr>
<td>Arabic</td>
<td>4.25% 2</td>
</tr>
<tr>
<td>Krio</td>
<td>4.25% 2</td>
</tr>
<tr>
<td>Bangla</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Mandarin</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Nepali</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Russian</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Tamil</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Tongan</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Turkish</td>
<td>2.13% 1</td>
</tr>
<tr>
<td>Urdu</td>
<td>2.13% 1</td>
</tr>
</tbody>
</table>

Total Respondents: 47

Q: What is your suburb of residence?

88% of respondents were from the Cumberland LGA, with the majority (61%) from Auburn.

<table>
<thead>
<tr>
<th>SUBURB</th>
<th>RESPONSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auburn</td>
<td>53.48% 23</td>
</tr>
<tr>
<td>Beralta</td>
<td>6.98% 3</td>
</tr>
<tr>
<td>Guildford</td>
<td>6.98% 3</td>
</tr>
<tr>
<td>Merrylands</td>
<td>6.98% 3</td>
</tr>
<tr>
<td>Granville</td>
<td>4.65% 2</td>
</tr>
<tr>
<td>Regents Park</td>
<td>2.33% 1</td>
</tr>
<tr>
<td>Chester Hill</td>
<td>2.33% 1</td>
</tr>
<tr>
<td>Holroyd</td>
<td>2.33% 1</td>
</tr>
<tr>
<td>Lidcombe</td>
<td>2.33% 1</td>
</tr>
</tbody>
</table>

OUTSIDE THE CUMBERLAND LGA:
Responses included: Bass Hill, Denistone, Quakers hill, Newington, Telopea
11.6% 5

Total Respondents: 43

Q: How do you find out about upcoming community events and activities?

[Bar chart showing email newsletters being the most common, followed by social media, council website, newspapers, flyers/posters, word of mouth, newsletters in my letterbox, and other (please specify).]
APPENDIX A: Promotional Material

Auburn South Community and Recreation Centre

Council is developing a new multi-purpose community facility at 179 Chisholm Road, Auburn called the Auburn South Community and Recreation Centre.

The new facility will deliver much needed additional meeting, event and activity spaces for residents and community groups and provide five outdoor synthetic multi-purpose sport courts.

Council welcomes you to Have Your Say at one of the following community forums:

When: 19 March 2019; 10am to 12pm
Where: Beralu Community Centre
98-104 Woodburn Rd, Beralu

When: 21 March 2019; 5.30pm to 7pm
Where: Auburn West Public School Hall
Chiswick Rd, Auburn

For more information or to Have Your Say online visit: haveyoursay.cumberland.nsw.gov.au
To register for a community forum please phone 8757 9728.
APPENDIX B: Concept Plans

Proposed Elevations
Proposed Floor Plan
RESPONSE TO NOTICE OF MOTION - SCHOOL HOLIDAY HERITAGE PROGRAM

Responsible Division: Community Development
Officer: Director Community Development
File Number: C04/19-53
Community Strategic Plan Goal: A great place to live

SUMMARY

This report provides a response to the Notice of Motion – School Holiday Care Program resolved at the Ordinary Meeting of Council held on 3 April 2019 (Min. 474, Item C04/19-53) and presents proposed plans for a School Holiday Heritage Program and Tour to be piloted during the October 2019 school holidays for Council’s consideration.

RECOMMENDATION

That Council:

1. Adopt the proposed plans for the School Holiday Heritage Program and Tour to be piloted during the October 2019 school holidays.

2. Continue to deliver the School Holiday Heritage Program and Tour as part of its regular School Holiday Program should the pilot be successful.

REPORT

Background

At the Ordinary Meeting of Council held on 3 April 2019, Council considered the Notice of Motion – School Holiday Care Program (Min. 474, Item C04/19-53), and resolved:

“That Council seek a report on the feasibility of including an appropriate heritage based activity as part the School Holiday Care Program including consideration of a tour of heritage assets in the Cumberland Council area as part of the activity.”

Council currently provides an extensive School Holiday Program, which is delivered on a quarterly basis as outlined in the Operational Plan. This includes a broad range of programs delivered by Children, Families and Youth Services, Library Services and Recreational Services staff.

All School Holiday Programs are coordinated and planned collaboratively to ensure there is no duplication and programs offer a range of options for children and families.
It should be noted that school holiday vacation care provided by Council’s education and care centres caters for children aged between 5 and 12 years old. This service model must comply with the *Education and Care Services National Law and Regulations* and operates under a fee based model which is eligible under the Childcare Subsidy. School holiday vacation care does not require parents to remain present as qualified educators run and deliver the service to set ratios.

Other school holiday activities offered by Library Services and Recreational Services also cater for children aged between 5 to 12 years old who live in the Cumberland Council area. Proof of residence may be required and children must be accompanied by an adult over 18 years. Parental consent and waiver forms are also required in order for children to participate in many of the activities. These programs are delivered for free or at minimal cost.

Council officers have reviewed the proposed heritage program and have determined that the activity would be best delivered by Library Services as a school holiday activity rather than as a school holiday vacation care program. This would enable the program to be piloted for free in line with other Library run school holiday activities and encourage parent involvement in the activity. It also enables Council to utilise the knowledge and skills of local history officers who have existing relationships with local history groups which can provide knowledge of and access to specific sites.

**Outline of Proposed School Holiday Heritage Program and Tour**

**Proposed Date:** Tuesday 1 October 2019  
**Proposed Time:** 9.30am – 3pm  
**Target Age Group:** Children aged 5 – 12 years and their parents/carers  
**Cost:** Free  
**Number of Participants:** 21 (limited by capacity of Council’s community bus).

The proposed tour schedule is outlined below:

**9.30 - 9.40am**  
- Granville Library (Meeting point and Acknowledgement of Country).  
- Granville Train Disaster Memorial, Carlton Street, Granville.

**9.45 - 11.45am**  
- John Nobbs’ House ‘Evesham,’ 102 William Street, Granville (view from bus)  
- Auburn Gallipoli Mosque, Gelibolu Pde, Auburn (stop over)  
- Auburn War Memorial, Rawson St, Auburn (stop over)  
- Japanese Gardens, Auburn Botanic Gardens, Auburn (stop over)  
- ‘The Gables,’ 59 East St, Lidcombe (view from bus)

**12.15 - 1.30pm**  
- Linnwood House, 25 Byron Rd, Guildford (stop over and lunch)
1.45 – 3pm

- Greystanes (Booth town) Aqueduct, Lower Prospect Canal, Macquarie Road, Greystanes (stop over)
- Holroyd Gardens (Brickworks, Goodlet and Smith Site), Walpole Street, Merrylands (stop over)
- Granville Town Hall, 10 Carlton Street, Granville (tour concludes).

Library Services staff will produce tour materials and a booklet for participants with key historical information and activities based around the concept of a ‘Cumberland Historical Passport’. There will be interactive activities for the participants to complete throughout the tour.

This program will be undertaken as a pilot. At the conclusion of the pilot, participants, staff and local history groups involved in its delivery will be asked for feedback. This will inform any future and ongoing delivery of this program.

Whilst the proposed heritage tour does not incorporate Aboriginal cultural heritage, it should be noted that Council has commenced development of an Aboriginal Education Program in consultation with the Aboriginal and Torres Strait Islander Consultative Committee as part of the roll out of the Reconciliation Action Plan. This will include Cumberland Aboriginal Cultural Tours sharing the stories and places of Aboriginal cultural significance across Cumberland. Council will also be expanding its Aboriginal Cultural School Education Program targeting primary and high schools within Cumberland during 2019/2020.

COMMUNITY ENGAGEMENT

Council has commenced initial consultations with local history groups to plan the details of the program and provide tours and activities at various stops.

Further consultation and planning will be undertaken with the Granville Historical Society, Auburn Gallipoli Mosque, Cumberland RSL Sub-Branch, Friends of Linnwood Inc. and other groups where required to encourage a collaborative approach.

The program will be promoted via social media channels, Council’s e-news, on the Council website, and within libraries, OOSH services, local schools and community centres.

POLICY IMPLICATIONS

The proposed School Holiday Heritage Program and Tour will be delivered in accordance with Council’s adopted Child Protection Policy 2018.

RISK IMPLICATIONS

Due to the inclusion of bus transport for this tour and parental supervision requirements, WHS and risk management measures will be applicable to this activity. A risk assessment will be completed prior to the activity to ensure any risk levels are assessed as low.
FINANCIAL IMPLICATIONS

Council has existing School Holiday Program budgets across various service areas. The cost of delivering the proposed heritage based activity includes staff time, use of Council’s community bus, development of activity booklets and other minor incidentals, and this can be accommodated within the approved Library Services Operational Budget for 2019/20 with no impacts on existing services or programs.

CONCLUSION

This report provides a response to a resolution of Council to investigate the potential for a heritage based activity and tour as part of its School Holiday Program.

Based on a review of current school holiday activities, internal and preliminary stakeholder consultation, interim risk assessment, operational requirements of the activity and internal cost estimates, Council officers have assessed that the inclusion of the proposed activity is viable as part of the School Holiday Program.

It is therefore recommended that Council adopt the proposed plans for the School Holiday Heritage Program and Tour as outlined in this report, which is proposed to be piloted during the October 2019 school holidays. Should the program be supported by Council, it is recommended that the activity be evaluated to inform any future and ongoing delivery of this program.

ATTACHMENTS

Nil
Item No: C07/19-148

14 CIVIC AVENUE, PENDLE HILL - REQUEST FOR PERIODIC PAYMENT OF DEVELOPMENT CONTRIBUTIONS

Responsible Division: Environment & Planning
Officer: Director Environment & Planning
File Number: DA/2014/111/3
Community Strategic Plan Goal: A resilient built environment

SUMMARY

Council has received a request, through a section 4.55(1A) development modification application, on the timing of development contribution payments for development at 14 Civic Avenue, Pendle Hill. The request is for the timing of development contribution payments to be amended from prior to Construction Certificate to a periodic payment plan, with 50% to be paid prior to the Construction Certificate for stage 3 building works and the remaining 50% to be paid prior to the first Occupation Certificate.

Council has assessed the application and it is recommended that the request for periodic payment be declined. A primary reason for the recommendation is that the request is inconsistent with Council policy, where all development contribution fees shall be payable prior to the issue of the Construction Certificate.

RECOMMENDATION

That Council decline the request for periodic payment of development contributions for the development application at 14 Civic Avenue, Pendle Hill.

REPORT

Context

Council has received a development modification application to modify a Condition of Consent (Condition #15) with regard to timing of development contribution payments for development at 14 Civic Avenue, Pendle Hill (DA/2014/111/1).

The request is for the timing of development contribution payments to be amended from prior to Construction Certificate to a periodic payment plan, with 50% to be paid prior to the Construction Certificate for stage 3 building works and the remaining 50% to be paid prior to the first Occupation Certificate.

At present, the application has a Condition of Consent (Condition #15) to pay contributions prior to the issuing of a Construction Certificate. At the time of
development consent, the monetary contribution payable for the application was $865,668, and is subject to indexation.

**Policy Framework**

Under the Holroyd Contributions Plan 2013, Council may (at its absolute discretion and in accordance with this Plan) defer payment of any development contribution to such time as it thinks fit, or permit payment of any development undertaken by way of instalments it thinks fit.

The Plan identifies that requests for periodic payments (by instalments) of monetary contributions be made to Council in writing with the lodgement of a development application, and that periodic payment of the contribution should not prejudice the timing or the manner of the provision of local infrastructure included in this Plan’s works schedules.

However, the policy framework for the timing of payment for development contributions plans within the Cumberland area has changed since the adoption of this Plan. At the Extraordinary Meeting of Cumberland Council on 19 May 2016, the Administrator moved and declared carried the following motion regarding the timing of payments for development contributions (known as section 7.11, but formerly known as section 94):

i) The Administrator receive and note this report

ii) All Section 94 fees shall be payable prior to issue of the Construction Certificate forthwith, with payment indexed from the time of development consent

iii) The Auburn Development Contributions Plan 2007 and any supporting policy documentation be amended to reflect this

iv) The draft amendment to the Auburn Development Contributions Plan 2007 be publicly exhibited for 28 days, and the outcomes of this exhibition be reported to Council following its completion

**Assessment of Request for Periodic Payment of Development Contributions**

Council officers have assessed the request for periodic payment of development contributions. The application is not supported for the following reasons:

- The application is not consistent with the Council resolution regarding the payment of development contributions prior to the Construction Certificate stage
- The applicant’s submission does not provide any reasons, explanation or justification for a periodic payment of monetary contributions
- At time of submitting the original development application, the proponent did not specify a staging plan and the applicant did not make a request for periodic payments by instalments in writing to Council with the lodgement of the original development application
• Delayed or periodic payment is likely to impact the funding source to deliver infrastructure identified in the contributions plan

Next Steps

Following Council’s decision on the request, the section 4.55 (1A) development modification application to modify a Condition of Consent (Condition #15) with regard to timing of development contribution payments for development at 14 Civic Avenue, Pendle Hill (DA/2014/111/1) will be finalised and determined in accordance with Council delegations.

COMMUNITY ENGAGEMENT

There are no consultation processes for Council associated with this report.

POLICY IMPLICATIONS

The recommendation to Council is consistent with the current policy framework.

RISK IMPLICATIONS

There are minimal risks to Council if the recommendation to decline the request for periodic payment of development contributions is supported.

However, if the request for periodic payment is supported by Council, the risk implications include:

• Council is setting a precedent to accept periodic payments without a justification
• Council is likely to receive an increase in applications for periodic payment
• Deferred or periodic payments delay Council’s ability to deliver infrastructure
• Council inherit the financial risk of infrastructure delivery should the development becomes incomplete
• There is no mechanism to apply a bond or guarantee on the periodic payment of contributions, as Council has no powers over the financial obligation on the developer or landowner once a Construction Certificate has been issued.

FINANCIAL IMPLICATIONS

Financial implications are outlined in the main body of the report.

CONCLUSION

Council has received a request, through a development modification application, on the timing of development contribution payments for development at 14 Civic Avenue, Pendle Hill. Council has assessed the application and it is recommended that the request for periodic payment be declined, as this is inconsistent with Council policy that contributions shall be payable prior to the issue of a Construction Certificate.
ATTACHMENTS

Nil
ADOPTION OF BIODIVERSITY STRATEGY 2019

Responsible Division: Environment & Planning
Officer: Director Environment & Planning
File Number: SC475
Community Strategic Plan Goal: A clean and green community

SUMMARY

This report recommends the adoption of the Cumberland Biodiversity Strategy 2019 following a period of public exhibition undertaken in line with the Local Government Act 1993.

RECOMMENDATION

That Council adopt the Cumberland Biodiversity Strategy 2019.

REPORT

At the Ordinary Meeting of Council held on 1 May 2019, Council resolved to place the Draft Cumberland Biodiversity Strategy 2019 on public exhibition for a period of 28 days for public comment, with a report provided back to Council following the public exhibition period.

During the public exhibition period, Council received three (3) submissions that contained feedback and suggestions for Council's consideration. Minor amendments have been made to the Strategy in the commentary and actions within the Key Focus Areas in response to the feedback and suggestions provided.

It is recommended that the revised Cumberland Biodiversity Strategy 2019 be adopted by Council.

COMMUNITY ENGAGEMENT

The Draft Cumberland Biodiversity Strategy 2019 was placed on public exhibition on Wednesday 22 May for a period of 28 days. The public exhibition process included:

- Information on Council’s ‘Have Your Say’ page on Council’s website. The web page received a total of 155 page visits and 69 downloads during the period. Three submissions were received
- Advertisements in local newspapers: The Auburn Review (28 May and 4,11 and 18 June 2019) and Parramatta Advertiser (22 and 29 May and 5 and 12 June 2019)
Copies of the Strategy were made available at all Council Libraries and administration centres
Council’s Clean and Green Network and local bush care groups were also emailed notification of the public exhibition
The Strategy was also promoted on Facebook and a short video clip produced to generate interest.

All submissions received were considered and amendments to the Strategy included:

- Strengthening actions for Key Focus Areas 1.1, 2.2, 2.3, 2.4
- Adding additional sections to highlight ‘Threats and Challenges’ and ‘Aquatic Biodiversity’ in Cumberland
- Additional Key Focus Area action 2.5 to support aquatic biodiversity

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

FINANCIAL IMPLICATIONS

The focus areas and initiatives identified in the Strategy will be aligned to available funding and resources.

CONCLUSION

Council has publicly exhibited the Draft Cumberland Biodiversity Strategy 2019, and received three submissions. The submissions were considered and minor amendments made to the Strategy. It is recommended that the revised Cumberland Biodiversity Strategy 2019 be adopted by Council.

ATTACHMENTS

1. Cumberland Biodiversity Strategy 2019 - Summary of Public Submissions
2. Cumberland Biodiversity Strategy 2019
Attachment 1
Cumberland Biodiversity Strategy 2019 - Summary of Public Submissions
Biodiversity Strategy 2019 - Summary of Submissions

In total, 3 submissions were received during the public exhibition period. Each of the 3 individual submissions contained numerous comments and suggestions. The following table summarises all comments and suggestions received.

<table>
<thead>
<tr>
<th>Comments / Suggestions</th>
<th>Council response</th>
<th>Changes to Strategy</th>
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<tbody>
<tr>
<td><strong>Submission 1</strong></td>
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| Dear Council, well done on the Draft Cumberland Biodiversity Strategy 2019. The strategy provides a high level insight into what is needed to support the development of sustainability initiatives. My recommendations: | 1. Council agrees with your comment to build partnerships with the community, paying attention to non-English speaking communities. Council recognises it has one of the most diverse communities in NSW. Council has and will continue to focus on engaging with its diverse community to build resilience as part of Key Focus Area 1 “Community Awareness and Engagement”.

2. Council has a proactive bush regeneration program across our local government area. Some actions include plantings of native vegetation, weed, rubbish removal, installation of bird boxes. Council has in the past delivered guided walks along Prospect Creek and has organised for a bird spotting walk in late June. In addition, Council also supports local bushcare groups working along Prospect Creek and Duck River. These are being actioned in Key Focus Area 1.1 and 2.1. | No changes required |
<p>| 1. Locate and build partners in the community (particularly the majority Arabic and Chinese speaking) communities who care about the environment. See this resource and common myths for working with multicultural communities: <a href="https://engage.environment.nsw.gov.au/10002/documents/22549">https://engage.environment.nsw.gov.au/10002/documents/22549</a> 2. Local parks are places where you might have a planting of endangered species which were listed in the plan. We could trial a site next at the cnr of O’Neill St and Elizabeth Street Guildford and have a “adopt” a park with some nests for powerful owls, and provide some flowering trees (not just she oaks) for the local birds to eat etc… If there was some communication, a series of local groups may be interested in getting involved and supporting the restoration of local biodiversity. Activities could include having a night walk in a local park etc to see wildlife. 3. Encourage people to plant street trees and support the NSW Department of Planning to increase the catchment of trees in our LGA. This could be a tangible indicator. <a href="https://www.planning.nsw.gov.au/Policy-and-Legislation/Open-space-and-parklands/5-million-trees">https://www.planning.nsw.gov.au/Policy-and-Legislation/Open-space-and-parklands/5-million-trees</a> | |</p>
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<td><strong>Submission 2</strong></td>
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<td>General Comments</td>
<td>Noted and acknowledged. This is a high level document providing strategic direction for biodiversity management. The aim of this document is to communicate biodiversity issues in a clear and concise manner to our community. This Strategy is supported by background analysis.</td>
<td>See comments below.</td>
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<tr>
<td>Long history of environmental, biodiversity and sustainability strategies and plans were not incorporated meaningfully into the biodiversity strategy. Past strategies should have been reviewed to incorporate learnings into the strategy.</td>
<td>As Council is a newly amalgamated Council, a holistic Biodiversity Strategy is required to cover the whole of Cumberland. Previous plans were site specific rather than Council wide.</td>
<td>Additional comment added to section 4 'Action Plan' to stipulate that project planning includes review of past strategies and apply learnings where applicable.</td>
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<tr>
<td>The draft strategy bizarrely includes areas of focus which have nothing to do with biodiversity management, including a photograph of community vegetable gardens, actions relating to water harvesting and water sensitive urban design and examples of litter clean up programs as 'biodiversity management.'</td>
<td>Council acknowledges that a wide range of initiatives are required to help biodiversity. These programs either support biodiversity outcomes through education and engagement with the community or encourage direct action, such as bee hives in community gardens and litter reduction programs. KFA's 1, 2 and 3 have actions that together will help manage biodiversity.</td>
<td>Amend captions in photos to explain biodiversity benefits, including role of community gardens.</td>
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<tr>
<td>Key Focus Areas have appeared in previous strategies and failed to turn around decline in biodiversity.</td>
<td>This is Cumberland Council's first Biodiversity Strategy. The Strategy maps out the high diversity areas and highlights priority areas where management actions will deliver the highest biodiversity outcomes. The Key Focus Areas (KFAs) were developed with the help of the community, including Council's Aboriginal and Torres Strait Island Committees, residents and community groups. KFAs are identified priority areas that are developed through the strategy development process. They guide program and activity development.</td>
<td>No changes required.</td>
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<td>Strategy poorly communicates reasons to protect biodiversity and focuses on human centric rationale for protection. Community Consultation has been poor.</td>
<td>Council discusses the need to protect biodiversity for both the community (section 1.1) as well as for the natural environment (section 2.1). As part of the development of the strategy, Council held workshops with Council's Aboriginal and Torres Strait Islander Committee, residents and environmental groups. All active members of these groups, including members of the MDRRC were invited to participate.</td>
<td>Added additional objective in Key Focus Area 1 as follows 'Create opportunities for effective collaboration with our community'</td>
</tr>
<tr>
<td>Key Focus Area 2 KFA 2.1 This is broadly supported, but should be reworded to include targets. The current Council bush regeneration programs are inadequate, and bushland in the LGA continues to degrade. This KFA, as worded could result in ongoing degradation.</td>
<td>Noted and acknowledged. As part of KFA 2.4, Council will develop baseline data for biodiversity health as projects require.</td>
<td>Amended KFA 2.4 to include targets and now reads as follows 'Develop baseline data and targets for biodiversity health'.</td>
</tr>
<tr>
<td>KFA 2.2 is broadly supported, but it should be reworded to be stronger than just &quot;Identify opportunities&quot;.</td>
<td>Noted and acknowledged. Council will continue to investigate and implement biodiversity improvement initiatives, dependent on Council priorities and available funding.</td>
<td>Amended KFA 2.2 to 'Identify and progress opportunities that improve biodiversity connectivity for priority areas'</td>
</tr>
<tr>
<td>KFA 2.3 is broadly supported but should be worded to be stronger than just &quot;explore&quot; and also should be expanded to include regional initiatives, collaboration with state and federal agencies, and non-government organisations.</td>
<td>Council agrees with this comment. A key objective of KFA 2 is to 'Improve condition and connectivity of priority areas in line with regional strategic plans'.</td>
<td>Amend KFA 2.3 to read 'Explore and collaborate on suitable opportunities with neighbouring Councils and regional organisations'.</td>
</tr>
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<td>KFA 2.4 broadly supported, but it is surprising that it is worded around &quot;develop&quot; when there are already many environmental baselines in the LGA from existing and past plans and strategies.</td>
<td>Noted and acknowledge. Although there have been past environmental baselines, due to amalgamation, Council has the challenge of developing consistent baselines across the newly amalgamated Council. This will be explored in KFA 2.4.</td>
<td>No changes required.</td>
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<tr>
<td>Key Focus Area 1 This should be changed to &quot;Community Awareness, Engagement and Action&quot;</td>
<td>Noted and acknowledged. Environmental education programs will be considered under KFA 1.1.</td>
<td>Added 'Action' to KFA 1, it now reads 'Community awareness, engagement and action'.</td>
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<td>KFA 1.1 is generally supported. However, instead of initiatives, which are episodic and ephemeral, an ongoing environmental education program should be implemented, not only to raise awareness, but to change behaviours and to support action.</td>
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<td>KFA 1.2 is supported, but wording stronger than to &quot;explore opportunities&quot; is needed.</td>
<td>Noted and acknowledged.</td>
<td>Amended KFA 1.2 to &quot;Explore and progress engagement opportunities with the Aboriginal community in biodiversity management&quot;</td>
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<tr>
<td>Suggested additional KFA:</td>
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<td>KFA 1.3</td>
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<td>&quot;Create and resource a Community Environment Reference Group, reporting to the General Manager, to advise and engage with Council on environmental issues and to review the implementation of this strategy and related plans.&quot;</td>
<td>Noted and acknowledged. This will be considered under KFA 3.3</td>
<td>No change required.</td>
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<tr>
<td>Suggested additional KFA:</td>
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<tr>
<td>KFA 1.4</td>
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<td>&quot;Expand the existing Bushcare Program, with the aim of having community Bushcare groups in all Council owned or managed bushland areas.&quot;</td>
<td>Council agrees that bushcare programs form an important component of Council’s bushland management program. Council will continue to explore opportunities to expand its existing support of bushcare groups throughout Cumberland in KFA 2.1</td>
<td>No change required.</td>
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<td>Section 1.3</td>
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<td>The strategy states: The Draft Strategy aims to balance the needs and preferences of the community with Council’s capabilities and resources. This is a worrying sentence. Firstly, the strategy should be about managing biodiversity and why would a balance between the community preferences and needs (which aren’t actually articulated in the document) and Council resources and capability even be a consideration?</td>
<td>The Draft Biodiversity Strategy acknowledges that there is a need to manage Council’s biodiversity, specifically in sections 1.3 and 2.1. Council recognises it has multiple commitments and is required to balance priorities within its capabilities and resources.</td>
<td>No change required.</td>
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<td>Section 1.3.3</td>
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<td>There is little to indicate that this is a community focused strategy, so this premise is disputed.</td>
<td>Council has developed the biodiversity vision, key focus areas and actions with the help of residents and community groups in workshops. This document also aims to deliver the community vision as reflected in the Community Strategic Plan 2017-27. In addition, KFA 1 is focused on raising community awareness and engagement with the community to value biodiversity.</td>
<td>No change required.</td>
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<td><strong>Section 2.1</strong>&lt;br&gt;The section should include description of the intrinsic values and rights of biodiversity, not just the values that support humans. The section should include additional threats that relate to:&lt;br&gt;- light pollution (that can affect nocturnal animal behaviour and survival);&lt;br&gt;- motion pollution, which impacts especially on wetland and migratory bird feeding behaviour and intertidal organisms’ feeding behaviour;&lt;br&gt;- noise pollution;&lt;br&gt;- fragmentation from recreational use such as bike paths, unrestricted recreational access;&lt;br&gt;- domestic cats and dogs; and&lt;br&gt;- inappropriate fire regimes.</td>
<td>Noted and acknowledged. Section 2.1 emphasises the importance of the three levels of biodiversity, in addition, the supporting Biodiversity Background Study further explores the importance of biodiversity. In addition, Eco Logical Australia has reviewed the threatening processes relevant to Cumberland Council in supporting Biodiversity Background Study.</td>
<td>Additional section called ‘Threats and Challenges’ added to the report, including light pollution and fragmentation.</td>
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<tr>
<td><strong>Section 2.2</strong>&lt;br&gt;It is surprising that such a basic description of biodiversity principles has been included, especially without any identification of constraints or opportunities relating to the specific conditions in Cumberland.</td>
<td>This document identifies opportunities to improve biodiversity under the heading of ‘Biodiversity Principles’. Council aims to manage biodiversity by adhering to these principles (Habitat, wildlife corridors, green infrastructure and the biodiversity hierarchy).</td>
<td>Constraints will be added in section 2.1 under ‘Threats and Challenges’. Opportunities appear in section 4 ‘Action Plan’ and mapped out in Priority Areas map on page 21.</td>
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<td><strong>Section 2.2.2</strong>&lt;br&gt;This section should look at the need to utilise street and parkscapes, and backyards to increase habitat and connectivity. It should also consider horticultural species selection by Council. Council currently uses a number of known weed species in its landscaping or species that have little or no biodiversity value.</td>
<td>Habitat and connectivity is further detailed in Council’s Background Study. A recommended species list also appears in the Appendix A of the Background Study. Connectivity is addressed in KFA 2. Connectivity opportunities are highlighted in the Priority Areas map on page 21.</td>
<td>No change required.</td>
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<td><strong>Section 2.2.4</strong>&lt;br&gt;With only 2.6% of natural areas left, Council should aim for development to be biodiversity positive, not just biodiversity neutral. This should be made explicit and detailed in this section.</td>
<td>Council agrees with this comment. As per s2.2.4, Council preference is to apply the biodiversity mitigation hierarchy and avoid biodiversity loss wherever possible.</td>
<td>No change required.</td>
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<td>Council response</td>
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<td>Section 3</td>
<td>Council's commitment to managing aquatic biodiversity is demonstrated through our membership of the Parramatta River Catchment Group (PRCG) whose three areas of focus are biodiversity, estuary management and water/stormwater management. Section 1.3.2 recognises that Council has responsibility under the Central City District Plan goal C3 to 'Protect and improve the health and enjoyment of the District’s waterways'.</td>
<td>Added additional paragraph to acknowledged the important role of aquatic biodiversity under section 3 ‘Biodiversity in Cumberland’. Added additional Action under KFA 2: Support delivery of Parramatta River Catchment Group’s 'Parramatta River Masterplan'.</td>
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</table>

Table 4
This table is not comprehensive, and also contains irrelevant information.
- Monitoring of plant give away programs in other jurisdictions has shown that they have little value. Plants are not planted or maintained.
- The stated Habitat Stepping Stones monitoring measure is meaningless from a biodiversity impact perspective.
- Workshops and events - apart from the native beehive program, none of these are relevant to native biodiversity.
- Litter Programs - this program is not going to deliver biodiversity outcomes.
- Clean up Australia Day - this program is not going to deliver biodiversity outcomes.
- Children’s Sustainability Hub - it should be clarified how this program will contribute to biodiversity.
- This list only mentions one grant-funded project and misses out on a large number of grants that the previous Councils were given for biodiversity works, few of which have been maintained.

Council acknowledges that a wide range of initiatives are required to help biodiversity. These programs either support biodiversity outcomes through education and engagement with the community or encourage direct action, such as planting native species and cleaning up the local environment. KFA’s 1, 2 and 3 have actions that together will help manage biodiversity. No change required.
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<td>Section 4</td>
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<td>No change required.</td>
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<td>The vision is inadequate and meaningless. This section highlights the inadequacy of the structure of this strategy. The strategy as written has a meaningless vision, poor objectives, no targets and a lack of measurable actions and outcomes. There is little in this document that could meaningfully drive an integrated management regime to maintain or improve the biodiversity of the LGA.</td>
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<td>Noted and acknowledge. The vision is written to be aspirational and reflect the desires of the local community as developed in Council workshop sessions with residents and community groups. The first half of the Strategy (Sections 1 and 2) describes the need for biodiversity management whilst the second half (sections 3 and 4) explain the current biodiversity context and actions. Section 4 notes that the biodiversity strategy will be reviewed annually to identify actions taken, lessons learnt and measurable changes.</td>
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<td>Submission 3</td>
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<td>No changes required.</td>
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<td>KEY FOCUS AREA 1: Community Awareness and Engagement</td>
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<td>We welcome any initiatives to increase awareness of our native flora and fauna and their value, particularly in schools and local media.</td>
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<td>The Aboriginal community must be engaged in biodiversity management, to share a great wealth of expertise, knowledge and history for our area.</td>
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<td>Encourage a focus on connecting the network of volunteers.</td>
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<td>Council agrees with these comments. The Strategy will be addressing education through KFA 1.1 and indigenous engagement through KFA 1.2. Council will be supporting bushcare groups and volunteers in KFA 2.1.</td>
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<tr>
<td>KEY FOCUS AREA 2: Habitat connectivity and condition</td>
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</tr>
<tr>
<td>Motivation is also needed to remove exotic weed species which can easily spread into bushland.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Connectivity and the value of significant tree canopy and habitat in our neighbourhoods must be made clear, with regulations around removal and replanting strengthened and stringently monitored.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council seriously needs more Tree Preservation Officers to help preserve and identify significant trees.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council agrees with these comments. Council has an active bush regeneration team focused on weed removal and will continue with this program under KFA 2.1. Council acknowledges the importance of tree canopy cover. Council is exploring opportunities to strengthen regulations regarding removal and replacement in our planning instruments. This is being addressed under KFA 3.1.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Added Council’s Waste and Resource Recovery Strategy as a key Influencing Document under section 13.3 Local Planning Context.
<table>
<thead>
<tr>
<th>Comments / Suggestions</th>
<th>Council response</th>
<th>Changes to Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Respect for waterways and native areas must be encouraged. (e.g. fines for dumping of</td>
<td>Council agrees that Tree Management Officers play an important role in Council and</td>
<td>No change required.</td>
</tr>
<tr>
<td>rubbish, damage and weeds spread by vehicles, vandalism, etc.)</td>
<td>will continue to monitor this area in KFA 3.3.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Council’s Waste and Resource Recovery Strategy 2018-23 addresses illegal dumping</td>
<td></td>
</tr>
<tr>
<td></td>
<td>and littering under KFA 4.</td>
<td></td>
</tr>
<tr>
<td>KEY FOCUS AREA 3: Planning and innovation</td>
<td>Noted and acknowledged.</td>
<td></td>
</tr>
<tr>
<td>These are all very welcome steps, in particular KFA 3.1 Embed biodiversity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>considerations into strategic plans and controls.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>KFA 3.2 and KFA 3.3 are likewise integral for planning and innovation, to save</td>
<td></td>
<td></td>
</tr>
<tr>
<td>waterways from pollution by run-off, and to allow improved and consistent biodiversity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>management strategies to take effect in the longer-term.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The aim to incorporate the biodiversity strategy into all aspects of development of</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a new Local Environment Plan for Cumberland is most welcome.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.2 VEGETATION COMMUNITIES AND SPECIES UNDER THREAT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pages 12 and 13 map biodiversity in the area, what is not so clear is the occurrence</td>
<td>The threatened species that appear on the ‘Threatened species’ map are all native</td>
<td></td>
</tr>
<tr>
<td>of any native species at all. We are concerned that the vast areas without any green</td>
<td>species.</td>
<td></td>
</tr>
<tr>
<td>or orange dots could be misinterpreted as not having endangered species, so therefore</td>
<td>Council acknowledges your concern about the empty spaces in the map. The aim of</td>
<td></td>
</tr>
<tr>
<td>holding abundant healthy native communities. To give an accurate picture for general</td>
<td>this map was to graphically show locations of threatened species in a clear and</td>
<td></td>
</tr>
<tr>
<td>public display, perhaps the maps could be overlayed to show what is actually in those</td>
<td>simple map. Council believes that additional overlays would clutter the map.</td>
<td></td>
</tr>
<tr>
<td>blank spaces: Industry, detached housing...</td>
<td>This Strategy formalises Duck River as a priority corridor and reinforces it as</td>
<td></td>
</tr>
<tr>
<td>It is very gratifying to note that the Duck River corridor is shown as a District</td>
<td>strategic corridor in line with The Central City District Plan’s Green Grid.</td>
<td></td>
</tr>
<tr>
<td>Priority.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comments / Suggestions</td>
<td>Council response</td>
<td>Changes to Strategy</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>3.3 MANAGEMENT HISTORY</td>
<td>Council agrees with these comments and KFA 2.1 focuses on bush regeneration programs.</td>
<td>Amend Table 4: Bushcare Volunteers Monitoring comment to ‘Bushcare groups and Council monitor sites they work on’. Amend Bush regeneration description to include expansion of bush regeneration sites in line with Council priorities and funding.</td>
</tr>
<tr>
<td>Bushcare Volunteers: Monitoring and Follow-up: We suggest ‘Bushcare groups monitor sites they work on’ be amended to ‘Bushcare groups and council teams monitor sites they work on’</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bush Regeneration: ‘Council undertakes bush regeneration activities throughout the LGA - Ongoing. Monitoring and Follow-up: Ongoing – targeted.’ It is not currently at all clear where this is actually ‘On-going’. We suggest amending ‘On-going’ to ‘On-going and expanding’.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Attachment 2
Cumberland Biodiversity Strategy 2019
Cumberland Biodiversity Strategy 2019
Grey-headed Flying-fox camp at Duck River, Clyde
## Contents

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   1.1 Community focus  
   1.2 Strategy framework  
   1.3 Legislative and planning context  
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   1.3.2 Regional planning context  
   1.3.3 Local planning context  
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2. Biodiversity values and concepts  
   2.1 What is biodiversity and why is it important?  
   2.1.1 Threats and challenges  
   2.2 Biodiversity principles  
   2.2.1 Habitat  
   2.2.2 Corridors  
   2.2.3 Green infrastructure  
   2.2.4 Biodiversity offsets and replacement planting  

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- Table 4: Past and ongoing biodiversity management activities within the Cumberland LGA
1. Introduction

The landscape of the Cumberland Local Government Area (LGA) was traditionally managed by the Darug people for thousands of years. This included seasonal harvesting of food and resources and burning patches of the vegetation to favour certain species of plants and animals. The dominant vegetation across this part of the Cumberland Plain would, most likely, have been grassy woodland.

Farming and development in the area commenced in 1789 and progressively resulted in widespread changes to natural resources across the Cumberland Plain. The Cumberland LGA is now a highly urbanised environment containing gardens, parks, streetscapes, bushland, creeks and rivers. Around 2.6% of native vegetation remains in the LGA compared to what existed prior to European settlement. Many species, populations and ecological communities that would have once been in the area are no longer present, and many of those that remain are recognised as threatened.

In recent years, Cumberland Council, the community and others have acted to protect and rehabilitate some remaining patches of bushland in the LGA. Pockets of high biological diversity, or 'biodiversity', remain. Further action is needed to reduce threats to biodiversity to sustain ecosystem services and benefit community health and wellbeing.

This Biodiversity Strategy presents a strategic and coordinated approach that has been developed by Council in consultation with the community to attract and effectively manage resources for biodiversity protection and enhancement in the Cumberland LGA.

1.1 COMMUNITY FOCUS

A 2017 Cumberland LGA community survey ranked the importance of ‘protecting the natural environment’ and ‘tree management’ as ‘very high’. Council’s Community Strategic Plan sets the direction for a clean and green future that will be supported by the following community outcomes:

• We have great natural and green spaces that suit a variety of uses
• We value the environment and have measures in place to protect it
• Our public spaces are clean and attractive.

This Strategy addresses community concern that biodiversity may be ‘taken for granted’, by highlighting:

• A strong and sustainable economy relies on having healthy ecosystems
• Biodiversity is important for the health and wellbeing of the community

• Nature and natural infrastructure are critical assets in strengthening cities’ resilience to a broad range of shocks and stress
• Indigenous people have an interest in the conservation and sustainable use of native species and environments through their relationship with their traditional lands and waters.

1.2 STRATEGY FRAMEWORK

The Strategy provides a framework for managing biodiversity over a ten-year period. It presents information about the importance and values of biodiversity. It sets the vision and identifies objectives and actions for future biodiversity management in three Key Focus Areas. The vision was developed in consultation with Council staff, Council’s Aboriginal and Torres Strait Islander Consultative Committee and the broader community.
**Vision**
‘A CLEAN and GREEN environment for current and future generations to enjoy by PROTECTING and ENHANCING Cumberland Council’s natural areas and green infrastructure.’

<table>
<thead>
<tr>
<th>KEY FOCUS AREA 1:</th>
<th>KEY FOCUS AREA 2:</th>
<th>KEY FOCUS AREA 3:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community awareness, engagement and action</td>
<td>Habitat connectivity and condition</td>
<td>Planning and innovation</td>
</tr>
</tbody>
</table>

- **KFA 1.1** Develop and implement biodiversity education initiatives to raise awareness of biodiversity and its values
- **KFA 2.1** Continue bush regeneration programs, including weed and pest control and revegetation
- **KFA 3.1** Embed biodiversity considerations into strategic plans and controls

- **KFA 1.2** Explore and progress engagement opportunities with the Aboriginal community in biodiversity management
- **KFA 2.2** Identify and progress opportunities that improve biodiversity connectivity for priority areas
- **KFA 3.2** Investigate opportunities to recover and recycle water, including Water Sensitive Urban Design opportunities

- **KFA 2.3** Explore and collaborate on suitable opportunities with neighbouring Councils and regional organisations
- **KFA 3.3** Investigate opportunities to improve organisational capacity in biodiversity management

- **KFA 2.4** Develop baseline data and targets for biodiversity health
- **KFA 2.5** Support delivery of Parramatta River Catchment Group’s ‘Parramatta River Masterplan’

*Figure 1: Vision and Key Focus Areas*
1. Introduction (continued)

1.3 LEGISLATIVE AND PLANNING CONTEXT

The Strategy aims to balance the needs and preferences of the community with Council’s capabilities and resources. Key legislation and policies that have influenced development of the Strategy are outlined below.

1.3.1 International agreements and legislative obligations

Australia is signatory to a range of international agreements relevant to biodiversity. Our international obligations influence our legal framework. International agreements include the Convention on Biological Diversity, and Bilateral migratory bird agreements with Japan (JAMBA), China (CAMBA) and the Republic of Korea (ROKAMBA). Some of the key pieces of legislation that influence our operations include the Commonwealth Environment Protection and Biodiversity Conservation Act 1999 and the NSW Biodiversity Conservation Act 2016, which set requirements for protection and management of threatened species, populations and ecological communities.

1.3.2 Regional planning context

The Greater Sydney Commission has developed District Plans with planning priorities for the metropolitan region to 2056. The Central City District Plan includes the following priorities for sustainability relevant to the Cumberland LGA:

- C13: Protecting and improving the health and enjoyment of the District’s waterways
- C15: Protecting and enhancing bushland, biodiversity and scenic and cultural landscapes
- C16: Increasing urban tree canopy cover and delivering Green Grid connections
- C19: Reducing carbon emissions and managing energy, water and waste efficiently
- C20: Adapting to the impacts of urban and natural hazards and climate change

1.3.3 Local planning context

This Strategy provides direction for protecting and enhancing Cumberland’s natural areas. The vision developed for this Strategy was developed in consultation with the community. As a community-focused strategy, it helps deliver the Community Strategic Plan by addressing Strategic Goal 3 for a ‘Clean and Green Community,’ by protecting natural areas.

The Strategy supports the development of a new Local Environment Plan for Cumberland by providing guiding management principles in the areas of habitat preservation, wildlife corridor management, green infrastructure networks and biodiversity offset guidelines. These elements can inform the scope and application of planning controls in the Cumberland area.

The Strategy operates alongside the Environmental Management Framework and Waste and Resource Recovery Strategy, helping to reinforce the principles of sustainable development.
1.3.4 Key legislation

Commonwealth Environment Protection and Biodiversity Conservation Act 1999
This is a national scheme for environmental protection and biodiversity conservation. It lists the triggers for significant impacts to endangered and threatened communities, such as the Cumberland Plain Woodland and Sydney Turpentine Ironbark Forest.

NSW Environmental Planning and Assessment Act 1979
This principal planning legislation for the State provides a framework for the overall environmental planning and assessment of development proposals. The Act provides for the preparation of environmental planning instruments (including a Local Environmental Plan or LEP).

NSW Biodiversity Conservation Act 2016
This requires that councils consider the impact on threatened species, populations and communities in fulfilling their statutory responsibilities under the Environmental Planning & Assessment Act for development approvals.

NSW Biosecurity Act 2015
This legislation provides a framework for the management of pests, disease and weeds across all lands.

State Environmental Planning Policy 19
This Policy provides a statutory framework for protecting urban bushland and biodiversity within the LGA. The aim is to protect and preserve bushland by protecting remnant plant communities, retaining bushland and protecting native plants, animals and wildlife corridors.

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**Figure 2:** Cumberland Council's planning framework
2. Biodiversity values and concepts

2.1 WHAT IS BIODIVERSITY AND WHY IS IT IMPORTANT?

Biological diversity, or biodiversity, is the variety of life forms in all terrestrial (land) and aquatic (water) environments on Earth. There are three levels of biodiversity:

- Genetic diversity – the variety of genetic information contained in individual plants, animals and micro-organisms
- Species diversity – the variety of species e.g. Grey Box and Forest Red Gum
- Ecosystem diversity – the variety of habitats, ecological communities and ecological processes. An ecosystem is a dynamic combination of plant, animal and micro-organism communities and their non-living environment (e.g. soil, water and the climatic regime) interacting as a functional unit, e.g. Cumberland Plain Woodland ecological community.

2.1.1 Threats and challenges

Ongoing threats and challenges to biodiversity in the Cumberland LGA are typical of urban areas and include:

- Habitat loss and degradation
- Fragmentation
- Vegetation clearing
- Light pollution
- Spread of weeds
- Pest and feral animals

The biodiversity value of an area is determined by the integrity of the vegetation based on its composition, structure and function, and the suitability of habitat.

Biodiversity supports ecosystem services that are essential for human survival. Ecosystem services include clean air and water, pollination and temperature control. Ongoing threats to biodiversity in the Cumberland LGA include climate change, vegetation clearing, introduction and spread of weed species, fauna hunting by pest animals, and diseases.

Figure 3: Ecosystem services (Source: www.teeb.org)
2.2 BIODIVERSITY PRINCIPLES

A range of management and design principles to guide how we will protect and expand areas of high biodiversity value within the Cumberland LGA are covered in this section. Approaches include improving connectivity, reducing fragmentation, and increasing the size of habitat patches by natural regeneration of native species in conjunction with weed control and vegetation.

2.2.1 Habitat

Habitat is the natural home or environment in which a plant or animal lives. Animals may use different habitats for breeding, roosting or feeding. For example, many parrot species feed in trees that have seeds and fruit but need hollows in which to nest and breed. We can increase available habitat by protecting existing habitat and adding features such as logs and suitable types of nesting boxes.

Increased habitat areas enhance available resources and allow more ecosystem niches, thereby supporting more species and larger, more sustainable populations. The size of the habitat patch should be as large as possible to reduce edge effects such as weed invasion, spill of artificial lighting, rubbish dumping and vandalism.

2.2.2 Corridors

Biodiversity corridors (also known as wildlife corridors or ecological corridors) are areas of connected habitat across the landscape that:

- Allow the movement of animals and the dispersal of plants
- Ensure genetic exchange of plant and animal populations that may otherwise become extinct in the long term
- Allow recolonisation of habitat areas by plants and animals that have become locally extinct from events such as land clearing, fire, disease, fluctuating food supply and extreme weather
- Provide a relatively safe route for the movement of animals across the landscape.

Corridors through the Cumberland LGA should connect with district biodiversity corridors (such as the Green Grid) across western Sydney.

Figure 4: Habitat connectivity creates stronger ecosystems
2. Biodiversity values and concepts (continued)

2.2.3 Green infrastructure

Green infrastructure is the network of green spaces, natural systems and semi-natural systems that are strategically planned, designed and managed in order to support a good quality of life in an urban environment. Elements of green infrastructure include roof gardens, residential gardens, local parks, streetscapes, service corridors, waterways, water-sensitive urban design features and regional recreation areas. Some of the benefits of green infrastructure include increased biodiversity, improved microclimate, and improved amenity and community wellbeing.

A fully functioning ecological community that sustains a variety of naturally occurring species produces the highest biodiversity value. An example to explain this concept is as follows: a streetscape planted with Eucalyptus moluccana (Grey Box) and E. tereticornis (Forest Red Gum) trees, which are characteristic species of the critically endangered community Cumberland Plain Woodland, is of lower biodiversity value than a large patch of healthy Cumberland Plain Woodland supporting a variety of native species.

Carbon capture, or sequestration, is another benefit of green infrastructure. Plants and vegetation have the ability to store carbon, absorbing it from the environment, which offsets the impacts from harmful emissions. A network of green infrastructure and spaces has the added benefit of capturing carbon from the atmosphere and keeping air clean.

2.2.4 Biodiversity offsets and replacement planting

Developments and activities need to be designed and constructed to:

1. avoid environmental impacts
2. minimise environmental impacts
3. ameliorate or mitigate environmental impacts.

As a last resort, consideration may be given to 'offsetting' or compensating for an environmental impact. There are different offset schemes available and specialist advice is needed to determine which scheme, if any, is applicable. Some impacts cannot be offset because they are likely to contribute significantly to the risk of a threatened species or ecological community becoming extinct. Importantly, an offset area would need to be managed for conservation in perpetuity.

![The biodiversity mitigation hierarchy](image)

*Figure 5: The biodiversity mitigation hierarchy*
3. Biodiversity in Cumberland

3.1 LANDSCAPE
The Cumberland LGA is a highly urbanised landscape within the Cumberland Basin of western Sydney. It has gently undulating terrain with some flood-prone lands. Waterways in the area drain to the Georges River to the south or Parramatta River to the north-east.

3.2 VEGETATION COMMUNITIES AND SPECIES UNDER THREAT
Cumberland LGA has about 2.6% (less than 200 ha) of native vegetation cover, and ten of the eleven native vegetation communities that exist in the area are under threat. Many native plant and animal species recorded in the area are also endangered. Further information is provided in Tables 1-3.

Table 1: Vegetation communities in the Cumberland LGA

<table>
<thead>
<tr>
<th>VEGETATION COMMUNITY</th>
<th>BC ACT STATUS</th>
<th>EPBC ACT STATUS</th>
<th>APPROXIMATE AREA (HA)</th>
<th>AREA AS PERCENTAGE OF LGA (7,156 HA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castlereagh Ironbark Forest</td>
<td>EEC</td>
<td>CEEC</td>
<td>57.9 ha</td>
<td>0.8%</td>
</tr>
<tr>
<td>Castlereagh Shale-Gravel Transition Forest</td>
<td>EEC</td>
<td>CEEC</td>
<td>1.8 ha</td>
<td>0.03%</td>
</tr>
<tr>
<td>Castlereagh Scribbly Gum Woodland</td>
<td>EEC</td>
<td>EEC</td>
<td>0.8 ha</td>
<td>0.01%</td>
</tr>
<tr>
<td>Cumberland River Flat Forest</td>
<td>EEC</td>
<td>–</td>
<td>32.0 ha</td>
<td>0.4%</td>
</tr>
<tr>
<td>Cumberland Swamp Oak Riparian Forest</td>
<td>EEC</td>
<td>–</td>
<td>16.1 ha</td>
<td>0.2%</td>
</tr>
<tr>
<td>Coastal Freshwater Wetland</td>
<td>EEC</td>
<td>–</td>
<td>4.2 ha</td>
<td>0.06%</td>
</tr>
<tr>
<td>Cumberland Shale Hills Woodland</td>
<td>CEEC</td>
<td>CEEC</td>
<td>2.2 ha</td>
<td>0.03%</td>
</tr>
<tr>
<td>Cumberland Shale Plains Woodland</td>
<td>CEEC</td>
<td>CEEC</td>
<td>70.3 ha</td>
<td>1%</td>
</tr>
<tr>
<td>Estuarine Mangrove Forest</td>
<td>–</td>
<td>–</td>
<td>1.6 ha</td>
<td>0.02%</td>
</tr>
<tr>
<td>Estuarine Saltmarsh</td>
<td>EEC</td>
<td>VEC</td>
<td>0.3 ha</td>
<td>&lt;0.01%</td>
</tr>
<tr>
<td>Sydney Turpentine-Ironbark Forest</td>
<td>EEC</td>
<td>CEEC</td>
<td>0.4 ha</td>
<td>&lt;0.01%</td>
</tr>
<tr>
<td>Total native vegetation</td>
<td>–</td>
<td>–</td>
<td>187.6 ha</td>
<td>2.57%</td>
</tr>
</tbody>
</table>

Key for table:
- EPBC Act – Commonwealth Environment Protection and Biodiversity Conservation Act 1999
- Vulnerable ecological community (VEC) – facing a high risk of extinction in Australia in the medium-term future
- Endangered ecological community (EEC) – facing a very high risk of extinction in Australia in the near future
- Critically endangered ecological community (CEEC) – facing an extremely high risk of extinction in Australia in the immediate future

3.3 AQUATIC BIODIVERSITY
The freshwater ecosystems of Cumberland are linked to their catchments and riparian corridors, and affect the water quality of the Parramatta River and Georges River downstream. The urbanised nature of Cumberland means that the aquatic habitats have relatively low biodiversity and poor water quality, although there are some more natural areas with relatively healthy and diverse aquatic ecosystems. Aquatic species in the area include the Eastern Long-Necked Turtle and Striped Marsh Frog. Improvements in catchment and riparian health, including pollution control and revegetation, will directly benefit aquatic ecosystems. Council is actively working toward improvements in aquatic health as a member of the Parramatta River Catchment Group.
3. Biodiversity in Cumberland (continued)

Table 2: Threatened plant species recorded in the LGA (BioNet 2018)

<table>
<thead>
<tr>
<th>SCIENTIFIC NAME</th>
<th>COMMON NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acacia pubescens</td>
<td>Downy Wattle</td>
</tr>
<tr>
<td>Callistemon linearifolius</td>
<td>Netted Bottle Brush</td>
</tr>
<tr>
<td>Epacris purpurascens var.</td>
<td></td>
</tr>
<tr>
<td>purpurascens</td>
<td></td>
</tr>
<tr>
<td>Persoonia nutans</td>
<td>Nodding Goebung</td>
</tr>
<tr>
<td>Pimelea spicata</td>
<td>Spiked Rice-flower</td>
</tr>
<tr>
<td>Pomaderris prunifolia</td>
<td></td>
</tr>
<tr>
<td>Pultenaea pedunculata</td>
<td>Matted Bush-pea</td>
</tr>
<tr>
<td>Syzygium paniculatum</td>
<td>Magenta Lilly Pilly</td>
</tr>
<tr>
<td>Tetrateca glandulosa</td>
<td></td>
</tr>
<tr>
<td>Wahlenbergia multiflora</td>
<td>Tadjell's Blueell</td>
</tr>
</tbody>
</table>

Magenta Lilly Pilly

Netted Bottle Brush
Table 3: Threatened animal species recorded in the LGA (BioNet 2018)

<table>
<thead>
<tr>
<th>SCIENTIFIC NAME</th>
<th>COMMON NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthochaera phrygia</td>
<td>Regent Honeyeater</td>
</tr>
<tr>
<td>Dasyurus maculatus</td>
<td>Spotted-tailed Quoll</td>
</tr>
<tr>
<td>Falistrellus tasmaniensis</td>
<td>Eastern False Pipistrelle</td>
</tr>
<tr>
<td>Hieraaetus morphnoides</td>
<td>Little Eagle</td>
</tr>
<tr>
<td>Lathamus discolor</td>
<td>Swift Parrot</td>
</tr>
<tr>
<td>Litoria aurea</td>
<td>Green and Golden Bell Frog</td>
</tr>
<tr>
<td>Meridolum cornovirens</td>
<td>Cumberland Plain Land Snail</td>
</tr>
<tr>
<td>Miniopterus schreibersii</td>
<td>Eastern Bentwing-bat</td>
</tr>
<tr>
<td>oceanensis</td>
<td></td>
</tr>
<tr>
<td>Mormopterus norfolkensis</td>
<td>Eastern Freetail-bat</td>
</tr>
<tr>
<td>Ninax strenua</td>
<td>Powerful Owl</td>
</tr>
<tr>
<td>Petroica boodang</td>
<td>Scarlet Robin</td>
</tr>
<tr>
<td>Pteropus poliocephalus</td>
<td>Grey-headed Flying-fox</td>
</tr>
<tr>
<td>Saccolaimus flaviventris</td>
<td>Yellow-bellied Sheath-tailed-bat</td>
</tr>
<tr>
<td>Scotanea x rueppellii</td>
<td>Greater Broad-nosed Bat</td>
</tr>
</tbody>
</table>

Green and Golden Bell Frog

Grey-headed Flying-fox
CUMBERLAND LGA

Native threatened species

- Threatened Native Fauna
- Threatened Native Flora

Figure 6: Threatened native flora and fauna species in Cumberland
3. Biodiversity in Cumberland *(continued)*

3.4 MANAGEMENT HISTORY

In recent decades, efforts have been made to protect and enhance some areas of the natural environment in Cumberland LGA. These actions have mainly been resourced by local councils and/or community volunteers. Further information is provided in Table 4.

Increasing habitat and greenery - National Tree Day
<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>DESCRIPTION</th>
<th>DURATION</th>
<th>MONITORING / FOLLOW-UP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free Plants Giveaway</td>
<td>Council runs a free plants giveaway program. Residents receive up to 10</td>
<td>Ongoing – annually</td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>varieties of native shrubs and trees at various Council events throughout</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>the year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Habitat Stepping Stones</td>
<td>Encourage residents to create habitats for native wildlife by adding 3</td>
<td>October 2017 – ongoing</td>
<td>Record of how many residents have signed up</td>
</tr>
<tr>
<td></td>
<td>elements – water, food, shelter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Native Stingless Bee Hive</td>
<td>Council provides a limited number of beehives to residents who host a</td>
<td>October 2017 – ongoing</td>
<td>Residents monitor and are responsible for the</td>
</tr>
<tr>
<td>Program</td>
<td>beehive in their backyard or balcony</td>
<td></td>
<td>hive</td>
</tr>
<tr>
<td>Workshops and Events</td>
<td>Council hosts environmental and sustainability workshops for the</td>
<td>Ongoing – annually</td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>community including worm farming, composting, native beehive program,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>permaculture, pollinator workshops</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Litter programs</td>
<td>Reduce litter in/around key locations across the LGA including Granville</td>
<td>Ongoing</td>
<td>Council monitors gross pollutant traps</td>
</tr>
<tr>
<td></td>
<td>TAFE, parks and public spaces, and waterways</td>
<td></td>
<td>periodically, along with litter count surveys</td>
</tr>
<tr>
<td>Clean up Australia Day</td>
<td>Council actively promotes and holds an annual Clean Up Australia Day event</td>
<td>Ongoing – annually</td>
<td>Litter collected and number of participants are</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>recorded</td>
</tr>
<tr>
<td>Children’s Services Sustainability Hub</td>
<td>This educational program inspires children to learn about positive</td>
<td>Ongoing – annually</td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>messages about their environment and teaches sustainable practices in</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>their daily lives. Each centre has a vegetable garden, worm farm and compost site</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bushcare Volunteers</td>
<td>Council supports volunteer bushcare groups. These groups participate in</td>
<td>Ongoing</td>
<td>Bushcare groups and Council teams monitor sites</td>
</tr>
<tr>
<td></td>
<td>weeding, planting and litter collection at Duck River and Lower Prospect</td>
<td></td>
<td>they work on</td>
</tr>
<tr>
<td></td>
<td>Canal Reserve</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bush Regeneration</td>
<td>Council undertakes bush regeneration activities throughout the LGA. Council continues to investigate expansion of the program, aligned with priorities and available funding.</td>
<td>Ongoing</td>
<td>Ongoing – targeted</td>
</tr>
<tr>
<td>Parramatta River Catchment</td>
<td>Environmental Trust Funded partnership project, mapping potential</td>
<td>2013–2015</td>
<td>Targeted maintenance</td>
</tr>
<tr>
<td>Group biodiversity Corridor</td>
<td>biodiversity corridors through the Parramatta River catchment (former</td>
<td></td>
<td></td>
</tr>
<tr>
<td>project</td>
<td>Auburn LGA). Small component of revegetation carried out at targeted sites.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regional Fox Control Program</td>
<td>Duck River Corridor – Botanic Gardens through to Mona Park</td>
<td>2015–2016</td>
<td>Ongoing – targeted</td>
</tr>
</tbody>
</table>
4. Action plan

Council will work with the community to accomplish the vision of a clean and green environment for current and future generations to enjoy by protecting and enhancing Cumberland Council’s natural areas and green infrastructure. Actions to be implemented by Council address objectives for three key focus areas.

Actions will be monitored to determine if they are meeting the objectives of the key focus areas. The results will be reviewed and reported to the community each year to demonstrate effective use of public funds. Council’s Annual Report to the community will identify:

- The types and locations of actions taken
- Lessons learnt for future action
- Measurable changes for the year against the strategic objectives
- Cumulative changes against the strategic objectives since implementation of the Biodiversity Strategy commenced.

A review and re-prioritisation of remaining actions will be undertaken at each review, to account for relevant funding opportunities, changing legislation or relevant conclusions from previous studies. The Action Plan will remain flexible to meet the changing needs of the Council over the life of the Strategy.

As part of Council’s continuous improvement philosophy, project planning will include a review of relevant past strategies and plans.

A range of district and local priority areas have also been identified across Cumberland for biodiversity action, as show in Figure 7. Council will align actions from Key Focus Areas in the strategy and delivery initiatives to support biodiversity outcomes at these locations.

---

**Key Focus Area 1:**
Community awareness, engagement and action

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Increase understanding and appreciation of the value of biodiversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measures</td>
<td>Create opportunities for effective collaboration with our community</td>
</tr>
<tr>
<td></td>
<td>Number of education and engagement initiatives delivered annually</td>
</tr>
<tr>
<td></td>
<td>Community satisfaction survey response for ‘Environmental education programs’</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Actions</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>KFA 1.1</td>
<td>Yr 1</td>
</tr>
<tr>
<td>KFA 1.2</td>
<td>Develop and implement biodiversity education initiatives to raise awareness of biodiversity and its values</td>
</tr>
<tr>
<td>KFA 1.2</td>
<td>Explore and progress engagement opportunities with the Aboriginal community in biodiversity management</td>
</tr>
</tbody>
</table>
Local resident participating in Council's native bee hive program

Community Gardens in Cumberland - a place for biodiversity engagement and education
### Key Focus Area 2:
#### Habitat connectivity and condition

#### Objectives
- Protect the health and enjoyment of natural areas
- Improve condition and connectivity of priority areas in line with regional strategic plans
- Protect and enhance bushland and biodiversity

#### Measures
- Community satisfaction survey response for ‘Protecting the natural environment’
- Biodiversity health indicators (subject to baseline being developed)
- Bushland management actions
- Alignment with regional strategic plans

<table>
<thead>
<tr>
<th>Actions</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>KFA 2.1</td>
<td>Continue bush regeneration programs, including weed and pest control and revegetation</td>
</tr>
<tr>
<td>KFA 2.2</td>
<td>Identify and progress opportunities that improve biodiversity connectivity for priority areas</td>
</tr>
<tr>
<td>KFA 2.3</td>
<td>Explore and collaborate on suitable opportunities with neighbouring Councils and regional organisations</td>
</tr>
<tr>
<td>KFA 2.4</td>
<td>Develop baseline data and targets for biodiversity health</td>
</tr>
<tr>
<td>KFA 2.5</td>
<td>Support delivery of Parramatta River Catchment Group’s ‘Parramatta River Masterplan’</td>
</tr>
</tbody>
</table>
### Key Focus Area 3:
Planning and innovation

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Integrate biodiversity management into Council’s planning and compliance systems</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measures</td>
<td>Community satisfaction survey response for ‘Protection of green and open spaces’</td>
</tr>
<tr>
<td></td>
<td>Establishment of processes and compliance tools to protect biodiversity</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Actions</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>KFA 3.1</td>
<td>Embed biodiversity considerations into strategic plans and controls</td>
</tr>
<tr>
<td>KFA 3.2</td>
<td>Investigate opportunities to recover and recycle water, including Water Sensitive Urban Design opportunities</td>
</tr>
<tr>
<td>KFA 3.3</td>
<td>Investigate opportunities to improve organisational capacity in biodiversity management</td>
</tr>
</tbody>
</table>
CUMBERLAND LGA

Priority areas

- District Priority
- Local Priority
- Regional Links

Figure 7: Priority district and local areas for biodiversity action
Item No: C07/19-150

ADOPATION OF ENVIRONMENTAL MANAGEMENT FRAMEWORK 2019

Responsible Division: Environment & Planning
Officer: Director Environment & Planning
File Number: SC475
Community Strategic Plan Goal: A clean and green community

SUMMARY

This report recommends the adoption of the *Environmental Management Framework 2019* following a period of public exhibition undertaken in line with the *Local Government Act 1993*.

RECOMMENDATION

That Council adopt the *Environmental Management Framework 2019*.

REPORT

At the Ordinary Meeting of Council held on 1 May 2019, Council resolved to place the *Draft Environmental Management Framework 2019* on public exhibition for a period of 28 days for public comment, with a report provided back to Council following the public exhibition period.

During the public exhibition period, Council received 2 submissions that contained feedback and suggestions for Council's consideration. A summary of the feedback and suggestions along with Council's response is presented in Attachment 1.

It is recommended that the *Environmental Management Framework 2019* be adopted by Council.

COMMUNITY ENGAGEMENT

The *Draft Environmental Management Framework 2019* was placed on public exhibition on Wednesday 22 May for a period of 28 days. The public exhibition process included:

- Information on Council’s ‘Have Your Say’ page on Council’s website. The webpage received a total of 102 page visits and 45 downloads during the period. 2 submissions were received
- Advertisements in local newspapers: The Auburn Review (28 May and 4, 11 and 18 June 2019) and Parramatta Advertiser (22 and 29 May and 5 and 12 June 2019)
Copies of the Framework were made available at all Council Libraries and administration centres
Council’s Clean and Green Network and local bush care groups were also emailed notification of the public exhibition
The Framework was also promoted on Facebook and a short video clip produced to generate interest.

All submissions received were considered and Council has formally acknowledged and provided responses to the submissions.

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

Council has publicly exhibited the Draft Environmental Management Framework 2019, and received 2 submissions. The submissions were considered and formally responded to. The Framework is now recommended for adoption.

ATTACHMENTS

1. Draft Environmental Management Framework Public Submissions
2. Environmental Management Framework 2019
DOCUMENTS ASSOCIATED WITH REPORT C07/19-150

Attachment 1
Draft Environmental Management Framework Public Submissions
## Environmental Management Framework 2019 - Summary of Submissions

In total, 2 submissions were received during the public exhibition period. Each of the 2 individual submissions contained numerous comments and suggestions. The following table summarises all comments and suggestions received.

<table>
<thead>
<tr>
<th>Comments / Suggestions</th>
<th>Council response</th>
<th>Changes to Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Submission 1</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Looks good. More trees is a must, encourage planting of trees on private property; if a tree needs to be removed have 2 planted.</td>
<td>Council agrees with your comment. Council is taking proactive actions to increase green canopy cover in our area. Some ongoing initiatives include Council's annual 'Free Plants Giveaway' program where Council aims to giveaway 2000 plants and shrubs annually to local residents at major events, such as Cherry Blossom Festival and Australia Day. In addition, Council participates in the annual National Tree Day and Schools Tree Day where approximate 3000 plants are planted. Council is also developing its Urban Tree Strategy. We are also investigating the feasibility of implementing tree offset conditions in our planning regulations. These actions are being addressed under Key Focus Areas 2.1, 2.2 and 3.1.</td>
<td>No change required.</td>
</tr>
<tr>
<td><strong>Submission 2</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Framework is not fit for purpose and will not be an effective tool to guide council actions in the areas of environmental and sustainability management. Accordingly, the framework should be rejected.</td>
<td>Noted and acknowledged. The Framework is not a strategy. It provides an overview and guide for how Council will deliver a clean and green environment for the community. Its intent is to ensure that the 'Environment' is considered in the operations of Council and identifies appropriate and relevant plans and strategies to address this and legislative requirements, and also identify any gaps. The Framework ensures that strategies and plans are in place to address 5 key environmental areas that impact Council. The Framework reinforces Council's commitment to</td>
<td>No change required.</td>
</tr>
<tr>
<td>Comments / Suggestions</td>
<td>Council response</td>
<td>Changes to Strategy</td>
</tr>
<tr>
<td>------------------------</td>
<td>------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>The Framework is just a list of environmental issues, legislation, plans and strategies. No mechanism or governance in place that can be used to achieve aims. It does not align environmental issues with plans or describe how council will be delivering its environmental outcomes or review processes.</td>
<td>The Framework is designed to capture the environmental issues that drive Council’s actions. It also lists Council’s legislative responsibilities as well as regional commitments. The Environmental Strategies and Plans table on page 11-12 demonstrates how Council actions address each of the 5 key environmental issues facing Council. By delivering these actions, Council helps to respond to each of the 5 environmental issues.</td>
<td>No change required</td>
</tr>
<tr>
<td>To be effective, an environmental management framework needs to: -set a number of Principles that will guide the culture of management; -list responsibilities and responsible parties -detail the mechanisms that will be used to implement the framework and to embed the framework into council operations; -detail internal analysis and monitoring that will be undertaken to ensure continual -improvement in council operations; and detail how the framework implementation will be monitored.</td>
<td>The key principle that underpins the Environmental Management Framework is the Ecologically Sustainable Development principle on page 4. This reinforces the need to balance the 4 pillars of the quadruple bottom line. Additional principles include leading by example and recognising that Council actions impact the environment. This is detailed on page 4. The strategies and plans tabled on page 11-12 highlights the Directorate responsible for delivering strategies that address key environmental issues. Council believes that the monitoring and review process outlined on page 14 under ‘Procedure for Review’ is appropriate.</td>
<td>No change required</td>
</tr>
<tr>
<td>Comments / Suggestions</td>
<td>Council response</td>
<td>Changes to Strategy</td>
</tr>
<tr>
<td>--------------------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>Does not consider Council operations have significant environmental impact like road construction, development control, recreation planning and fleet management.</td>
<td>Council recognises that its operations impact the environment. One of the core principles of the Framework is to lead by example and acknowledge that Council operations impact the environment. One of the key environmental themes is ‘Corporate Sustainability’ which focuses on internal processes. As per ‘Future Considerations’ section, Council is committed to opportunities that deliver environmental benefits that align with Council priorities and funding availability.</td>
<td>No change required</td>
</tr>
</tbody>
</table>
DOCUMENTS ASSOCIATED WITH REPORT C07/19-150

Attachment 2
Environmental Management Framework 2019
# Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
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<td>Our Environmental Vision</td>
<td>4</td>
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<tr>
<td>Ecological Sustainable Development</td>
<td>4</td>
</tr>
<tr>
<td>What is an Environmental Management Framework?</td>
<td>5</td>
</tr>
<tr>
<td>Council's Role</td>
<td>6</td>
</tr>
<tr>
<td>Meeting Our Legislative and Regional Commitments</td>
<td>7</td>
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<tr>
<td>Key Drivers and Emerging Issues</td>
<td>8</td>
</tr>
<tr>
<td>Current and Future Strategies, Plans And Policies</td>
<td>10</td>
</tr>
<tr>
<td>Future Considerations</td>
<td>14</td>
</tr>
<tr>
<td>Procedure For Review</td>
<td>14</td>
</tr>
<tr>
<td>Communication, Reporting and Monitoring</td>
<td>15</td>
</tr>
</tbody>
</table>
Introduction

Environmental management is the decision-making process that guides an organisation towards desirable environmental outcomes. This is achieved through recognising challenges and constraints and identifying the most feasible options for achieving these environmental goals.

The Environmental Management Framework is a requirement from Cumberland Council’s Delivery Program 2017-21. The Framework will help support Council to deliver Community Strategic Plan Goal 3: ‘A Clean and Green Community’. The Framework demonstrates Council’s commitment to keeping Cumberland clean, green and environmentally sustainable for our residents, businesses and the wider community. To achieve this, we will incorporate ecologically sustainable development principles in our decision-making processes to balance the economic, social, environmental and governance needs of the community. This will ensure that we deliver the most value for money outcome whilst improving the quality of life for our community, both now and into the future.

The Environmental Management Framework summarises Council’s plans, strategies and policies to provide guidance and inform decision-making, to help Council address current and emerging environmental issues. The Framework does this by aligning environmental issues with plans and actions, which will also help demonstrate how Council is delivering on its environmental outcomes and meeting its statutory commitments.

As part of the development of the Framework, a rigorous literature review of Local, State and Federal legislation, strategic documents and environmental issues was completed. This process identified common themes and issues in five key environmental areas:

- Biodiversity;
- Water and Energy Efficiency;
- Waste and Litter;
- Water and Air Quality; and
- Corporate Sustainability.

The Framework lists Council’s strategies, plans and policies to address these five key environmental themes.
Our Environmental Vision

"Cumberland Council will **LEAD BY EXAMPLE** to deliver a **CLEAN, GREEN AND SUSTAINABLE ENVIRONMENT** for current and future generations”

We will lead by example by reducing our environmental footprint through more effective water and energy usage across our facilities. We will apply continuous improvement initiatives to:

- Ensure our waterways are protected, clean and healthy by improving our waterways and riparian corridors;
- Deliver great natural and green spaces that serve our local biodiversity through managing our open spaces, parks and vegetation; and
- Deliver clean and attractive public places by providing an efficient waste collection service for the community; and
- Achieve positive environmental outcomes and value for money.

Ecologically Sustainable Development

The *Local Government Act 1993 (NSW)*, Section 8A states that Council, as part of its decision-making process, should consider the principles of ecological sustainable development (ESD):

‘to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.’

**What is Ecologically Sustainable Development?**

Ecologically sustainable development is about maintaining the ecological processes on which our environment depends to improve the quality of life, both now and into the future. Put simply, we aim to meet the environmental needs of the Cumberland community today, while ensuring that future generations enjoy the same benefits.

Sustainable development can be achieved by following key principles during the decision-making process:

- Lead by example to proactively minimise and mitigate environmental damage
- Recognise that current actions and policies have an environmental impact for future generations
- Protect the natural environment and value the importance of a diverse and healthy ecosystem
- Implement a decision-making process that produces positive environmental outcomes that are value for money and considers the pillars of the ‘Quadruple Bottom Line’:
  - Economic
  - Environmental
  - Social
  - Governance
- Involve the community in decisions and actions that affect them
What is an Environmental Management Framework?

Council Meeting
17 July 2019

Cumberland Council’s Environmental Management Framework is designed to be visionary, clear and concise. Its purpose is to demonstrate how we will deliver a cleaner and greener community. It does this by bringing together Council’s environmental strategies, plans and policies to address current and emerging environmental issues.

The Framework aligns Council’s strategies, plans, policies and actions with key environmental themes of Biodiversity, Waste and Litter, Water and Energy Efficiency, Water and Air Quality and Corporate Sustainability. In doing so, it will provide guidance for our environmental actions and decision-making to ensure that we protect and improve the local environment.

The Environmental Management Framework demonstrates how Council meets a range of legislative requirements, supports regional plans and fulfils our commitment to the community, as outlined in our Community Strategic Plan, to deliver ‘A clean and green community’.

The Purpose of the Framework

- Link our environmental actions to demonstrate how Council will deliver Community Strategic Plan Goal 3: ‘A Clean and Green Community’;
- Set out relevant legislation, policies and strategies;
- Explain key drivers and emerging trends that will impact Cumberland Council; and
- Summarise existing environmental plans, strategies, policies and actions to achieve Council’s environmental vision.

An Environmental Management Framework differs from a strategy. A framework provides an overview and guide for how Council will deliver a clean and green environment for the community. It ensures that strategies and plans are in place to address environmental issues. It summarises how business units within Council fit together to guide the bigger ‘clean and green’ picture, and how they work together to address the key environmental themes through strategies.

Unlike a framework, a strategy is a specific plan of action to achieve a specific goal. It is a detailed analysis of a current theme and any future associated changes and challenges. A strategy helps to ensure that Council’s day-to-day activities are moving Council in the right direction.

Environmental actions and objectives are found within Council’s strategies, plans and policies set against key environmental themes of Biodiversity, Water and Energy Efficiency, Waste and Litter, Water and Air Quality and Corporate Sustainability. These are listed in the table on pages 11 - 12.

Environmental Management Framework

| Informs: |
| Protect and enhance Cumberland’s Environment |
| Demonstrates how Council meets: |
- Local, State and Federal legislation
- Regional commitments
- Local Environmental Plans
- NSW Premier’s Priorities
- Central City District Plan
- 100 Resilient Cities
More than ever before, Council recognises the important role it plays in delivering its environmental commitments. In order to deliver these commitments, we will act in various roles:

<table>
<thead>
<tr>
<th>COUNCIL’S ROLE</th>
<th>ROLE OBLIGATIONS / DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statutory Authority</td>
<td>Council is obliged under NSW legislation to ensure compliance and delivery of environmental services. While performing this role, Council will use its powers to ensure compliance or to regulate activities of residents and businesses to deliver environmental outcomes.</td>
</tr>
<tr>
<td>Service Provider</td>
<td>Council plays a key role in providing important services that protect its surrounding environment. These services will ensure that the environment remains healthy for the community, and that development occurs in a sustainable manner.</td>
</tr>
<tr>
<td>Partner</td>
<td>Where Council cannot provide the services needed to fulfill its environmental commitments, Council will partner, work with and share its responsibilities with other organisations to help deliver environmental outcomes for the community.</td>
</tr>
<tr>
<td>Advocate</td>
<td>In situations where Council has no direct environmental responsibilities, Council will assess the impact of the plan or activity on its environment. Where applicable, Council will act as an advocate for the community, lobbying other levels of government and other stakeholders to help inform policy decisions.</td>
</tr>
</tbody>
</table>
Meeting Our Legislative and Regional Commitments

Federal, state, local and regional legislation, policies and strategies impact the functioning of Cumberland Council:

**Federal**
- Environment Protection and Biodiversity Conservation Act 1999
- Australia's Native Vegetation Framework Australian Renewable Energy Agency Act 2011
- Australia's Biodiversity Conservation Strategy 2010-2030
- Energy Efficiency in Government Operations Policy
- Australia's 2030 Emissions Reduction Target
- Plan for a Cleaner Environment

**State**
- Native Vegetation Act 2003
- Environmental Planning and Assessment Act 1979
- Protection of the Environment Operations Act 1997
- Local Government Act 1993
- Threatened Species Conservation Act 1995
- NSW Energy Efficiency Action Plan
- NSW Climate Change Policy Framework
- Government Resource Efficiency Policy (GREP)
- Biodiversity Conservation Act 2016

**Regional**
- NSW Premier's Priorities
- Central City District Plan
- Greater Sydney Regional Plan
- 100 Resilient Cities
- Western Sydney Regional Waste Strategy
- WSROC Turn Down the Heat Strategy and Action Plan 2018
- Parramatta River Catchment Group Masterplan

**Local**
- Auburn Local Environmental Plan 2010
- Parramatta Local Environmental Plan 2011
- Holroyd Local Environmental Plan 2013
- Council Plans of Management
- Cumberland Local Environmental Plan (Planned)
- Cumberland 2030: Our Local Strategic Planning Statement
Key Drivers and Emerging Issues

Over the coming years, Cumberland Council will be driven to act in response to emerging issues that will impact our community and environment. Some of the impacts are already being realised while others are emerging. We are working proactively to address these issues through our Operational Plan and Delivery Programs.

Population Growth

Cumberland Council's population is expected to increase by 30% from 228,308 in 2017 to 296,848 by 2036, with households increasing from 71,435 in 2016 to 98,856 over the same period. This will put pressure on Council services and our natural and physical environment. Some of the impacts include:

- Pressure on local biodiversity and natural areas, with loss of wildlife habitat;
- Loss of green space;
- Traffic congestion and parking issues;
- Increase in water and energy use;
- Increase in waste generation; and
- Increase in greenhouse gases.

Energy Demands

NSW uses approximately one-quarter of Australia's total energy. In 2012-13, NSW met 94% of its energy demand using non-renewable sources, consisting mainly of coal, gas and petroleum.

The production and use of non-renewable resources are the main source of greenhouse gas emissions. Not only does this have impacts on the environment, it also exposes Council to financial risk if there are energy price fluctuations.

Some of these environmental impacts include:

- Contribution to greenhouse gases in the atmosphere, trapping heat and contributing to a rise in global surface temperatures;
- Compound effects of climate change-related events, such as bushfires and the urban heat island effect; and
- Increasing air pollution across Sydney, which could exacerbate respiratory problems.
Urban Heat Stress

Human activities, such as burning fossil fuels through driving cars, using electricity and gas contribute to urban heat and climate change.

Urban heat stress and climate change effects are already evident. Cumberland Council will need to prepare for:

- Increasing temperatures with hotter, drier conditions increasing the urban heat island effect in Western Sydney;
- Increased frequency and severity of heatwaves, floods, droughts and intensity of storms;
- Changing rainfall patterns leading to reduced average annual rainfalls;
- More intense and extreme rainfall events leading to localised flooding;
- Disruption of electricity supply due to added pressure on energy use during hot weather events and distribution network limitations;
- Impact on the health and well-being of vulnerable groups (particularly the elderly and very young) as hotter days add to heat-related illnesses; and
- Impact on vulnerable species and ecosystems resulting in a change to local biodiversity.

Biodiversity Loss

“Biodiversity is the variety of all life forms on Earth. It is the different plants, animals and microorganisms, their genes and the terrestrial, marine and freshwater ecosystem of which they are a part” (Australia’s Biodiversity Conservation Strategy 2010-2030).

Cumberland Council’s biodiversity can be found in our parks, bushland, creeks and rivers, and around our built environment. Our local government area lies within the Cumberland Plain Woodlands which once covered 107,000 hectares, or 39%, of the Sydney Basin. Today, only 6% remains fragmented across Western Sydney, totalling 6,400 hectares. Twenty threatened species of flora and fauna reside in the plains.

Conserving biodiversity is an essential part of safeguarding the biological life-support systems on Earth. All living creatures, including humans, depend on these systems for the necessities of life.

Collectively, these necessities are critical to our environment and ecosystem, which support the community’s health and wellbeing.

Biodiversity is under threat from a number of human-induced pressures, in particular:

- Habitat loss due to urban development and the disturbance of native vegetation, leading to land degradation and the fragmentation of ecological communities;
- Introduction and spread of invasive past and weed species that compete with native species for food and habitat;
- Climate change, as some species may not be able to adapt to the changing climate;
- Greater demand on natural resources; and
- Urban runoff from roads, houses and industry.

Consumption Behaviours

Waste generation is closely tied to population and economic growth and Cumberland Council is expected to experience both. It is therefore important that we manage the waste and recycling systems to minimise the impact on the community and environment.

Some of the challenges Council faces are:

- Collecting and treating problem waste, including toxic and hazardous waste, particularly at the end-of-life stage;
- Changing composition of waste due to complex products and packaging that combine polymers, alloys or material types that require new technologies in order to separate and recycle products;
- Influence consumer and residential behaviour to improve their waste and recycling behaviour for the better;
- Change community attitudes towards litter and illegal dumping;
- Influence consumer patterns towards more environmentally friendly choices such as purchasing environmentally sustainable products; and
- Increase cost to dispose of and treat waste and recycling material.
Current and Future Strategies, Plans and Policies

We are committed to protecting and improving Cumberland environment. Our vision for a clean, green and sustainable environment will be realised through actioning Council's four-year Delivery Program and the annual Operational Plan. The Delivery Program is structured into 12 key service areas, which work together to achieve the goals outlined in the Community Strategic Plan.

Below is a list of Council's current and future plans and strategies found in the current four year Delivery Program (2017-2021). Together, these initiatives address five key environmental themes: Biodiversity, Waste and Litter, Water and Energy Efficiency, Water and Air Quality and Corporate Sustainability. This list will be updated progressively as new strategies, plans and policies are developed.
## Environmental Strategies, Plans and Policies

<table>
<thead>
<tr>
<th>THEME</th>
<th>OPERATIONAL PLAN (1 Year) DELIVERY PROGRAM (4 Year)</th>
<th>KEY SERVICE AREA</th>
<th>RESPONSIBILITY</th>
<th>RELEVANT DOCUMENTS</th>
</tr>
</thead>
</table>
| **Biodiversity**         | Cumberland Open Space and Recreation Strategy       | 3. Parks and Recreation | Works and Infrastructure           | Australia's Biodiversity Conservation Strategy 2010-2030,
<p>|                          | Parks Plan of Management Review Program              |                  |                                     | Australia's Native Vegetation Framework,              |
|                          | Cumberland Biodiversity Strategy                    | 4. Environmental Programs | Environment and Planning          | Threatened Species Strategy,                          |
|                          | Protect Cumberland's natural environment (ongoing)   |                  |                                     | Greater Sydney Region Plan,                            |
|                          | Erosion and Sediment Control Program                 | 8. Regulatory programs | Works and Infrastructure Directorate | Central City District Plan                             |
|                          | (ongoing)                                            |                  |                                     |                                                         |
|                          |                                                      |                  |                                     | WSROC Waste Strategy,                                  |
|                          |                                                      |                  |                                     | Western Sydney Regional Waste Strategy                 |
| <strong>Energy and Water</strong>     | Water Efficiency Plan                                | 4. Environmental Programs | Environment and Planning Directorate |                                                         |
| Efficiency              | Energy Savings Action Plan                           |                  |                                     |                                                         |
|                          | Synthetic Surfaces Plan                              | 3. Parks and Recreation | Works and Infrastructure Directorate |                                                         |
|                          |                                                      |                  |                                     |                                                         |</p>
<table>
<thead>
<tr>
<th>THEME</th>
<th>OPERATIONAL PLAN (1 Year) DELIVERY PROGRAM (4 Year)</th>
<th>KEY SERVICE AREA *detailed in Council's Delivery Program 2017-21</th>
<th>RESPONSIBILITY</th>
<th>RELEVANT DOCUMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water and Air Quality</td>
<td>Stormwater Asset Management Plans</td>
<td>2. Roads, stormwater and street cleaning</td>
<td>Works and Infrastructure Directorate</td>
<td>National Clean Air Agreement</td>
</tr>
<tr>
<td></td>
<td>Enhance local waterways and riparian corridors</td>
<td></td>
<td></td>
<td>Plan for a Cleaner Environment</td>
</tr>
<tr>
<td></td>
<td>Environment and Health Strategy</td>
<td>4. Environmental Programs</td>
<td>Environment and Planning Directorate</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>8. Regulatory programs</td>
<td>Works and Infrastructure Directorate</td>
<td></td>
</tr>
<tr>
<td>Corporate Sustainability</td>
<td>Lifelong Learning Program</td>
<td>1. Community programs and events</td>
<td>Community Development Directorate</td>
<td>Plan for a Cleaner Environment</td>
</tr>
<tr>
<td></td>
<td>Water Efficiency Plan</td>
<td></td>
<td></td>
<td>Energy Efficiency in Government Operations Policy</td>
</tr>
<tr>
<td></td>
<td>Environmental Management Framework</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Reduce environmental footprint (ongoing)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Promote and Enhance Sustainable Environments</td>
<td>6. Children’s services</td>
<td>Community Development Directorate</td>
<td>Government Resource Efficiency Policy (GREP)</td>
</tr>
<tr>
<td></td>
<td>Cumberland Community Facilities Strategy</td>
<td>12. Community facilities and property</td>
<td>Community Development Directorate</td>
<td>NSW Climate Change Policy Framework</td>
</tr>
</tbody>
</table>
Framework Implementation

The implementation approach of the Environmental Management Framework is outlined below. This is based on the identified environmental themes of: Biodiversity; Waste and Litter; Energy and Water Efficiency; Water and Air Quality; and, Corporate Sustainability.

- **Community Strategic Plan (10 Year)**
- **Delivery Program (4 Year)**
  - **Operational Plan (1 Year)**
- **Environmental Management Framework**
- **Environmental Management Operational Policy (Future Consideration)**

### Environmental Themes

#### Biodiversity
- Cumberland Open Space and Recreation Strategy
- Parks Plan of Management Review Program
- Cumberland Biodiversity Strategy
- Erosion and Sediment Control Plan (ongoing)
- Overgrown Vegetation Control Plan (ongoing)
- Greater Sydney Region Plan
- Central City District Plan

#### Waste and Litter
- Public Place Cleansing Strategy
- Waste Management and Resource Recovery Strategy

#### Energy and Water Efficiency
- Energy Savings Action Plan
- Water Efficiency Plan
- Synthetic Surfaces Plan

#### Water and Air Quality
- Stormwater Asset Management Plans
- Enhance local waterways and riparian corridors
- Environmental Monitoring Program
- Environmental Health Strategy

#### Corporate Sustainability
- Water Efficiency Plan
- Energy Savings Action Plan
- Environmental Management Framework
- Lifelong Learning Program
- Community Facilities Strategy
Future Considerations

As part of our continuous improvement philosophy, we will continue to explore and investigate opportunities to make Cumberland Council the leader in corporate sustainability, delivering a clean, green and environmentally sustainable area for our community. The following initiatives have been identified for consideration by Council:

- Sustainable Purchasing
- Climate Change Adaptation
- Sustainable Buildings
- Sustainable Transport
- Sustainable Events
- Green Living
- Urban Heat Mitigation

Further work will be investigated on these initiatives, aligned with Council’s service delivery priorities and available funding.

Procedure for Review

Council operates in a highly dynamic environment and is impacted by changes to legislation, policies and strategies. To ensure the Framework both supports the Delivery Program and reflects current legislation, policy and strategic direction, the Framework will be reviewed in line with the Delivery Program and Operational Plan. The Framework review process will be as follows:

<table>
<thead>
<tr>
<th>STAGE</th>
<th>ACTION</th>
</tr>
</thead>
</table>
| 1 | Initial Desktop Review | The desktop review should examine and review:
  - Changes to relevant legislation, policies, strategies, plans and regional commitments;
  - Key drivers and emerging environmental issues;
  - Council’s Delivery Program; and
  - Council’s Environmental Vision. |
| 2 | Consultation | Consult with relevant staff and managers. |
| 3 | Draft Revision | Incorporate changes found in Stages 1 and 2. The revised Framework should be shared with relevant staff and managers for final review. If required, the Framework would be placed on public exhibition as per Council policy. |
| 4 | Communication | The revised Framework should be shared with staff and our community in line with Council’s policies. |
Communication, Reporting and Monitoring

Council will communicate information about its actions towards improving the environment both internally and externally through Council’s website and community newsletters. Progress of Council’s initiatives in the Environmental Framework will also be reported as part of the Quarterly Performance Report.
Item No: C07/19-151

**PREPARATION OF PLANNING PROPOSAL FOR NEW CUMBERLAND LOCAL ENVIRONMENTAL PLAN**

Responsible Division: Environment & Planning  
Officer: Director Environment & Planning  
File Number: S-5750-01  
Community Strategic Plan Goal: *A resilient built environment*

---

**SUMMARY**

This report outlines the approach and key milestones for work on the new Cumberland Local Environmental Plan (LEP).

The preparation of a new Cumberland LEP will be undertaken in the form of a planning proposal, with the focus on harmonising the planning controls of the three LEPs in operation across Cumberland into a single set of planning controls under a comprehensive LEP. Community feedback and advice from the Cumberland Local Planning Panel will also be sought as part of this work.

A report to Council will be presented on the planning proposal for the new Cumberland LEP to proceed to Gateway Determination. This milestone is required to be met by the end of September 2019, in accordance with funding and delivery commitments between Council and the Department of Planning, Industry and Environment.

---

**RECOMMENDATION**

That Council note the approach and key milestones for the preparation of a planning proposal on the new Cumberland Local Environmental Plan (LEP).

---

**REPORT**

**Background**

Cumberland Council is currently operating under three separate environmental planning instruments, known as a Local Environmental Plan (LEP), which represent the planning controls from the former Council area, within Cumberland prior to amalgamation. These include:

i. Auburn LEP 2010, which applies to land in the former Auburn City Council area (eastern part of Cumberland)

ii. Parramatta LEP 2011, which applies to land in the former Parramatta City Council area (central part of Cumberland)
iii. Holroyd LEP 2013, which applies to land in the former Holroyd City Council area (western part of Cumberland)

The current approach does not provide an integrated planning framework for the Cumberland area, with inconsistent planning controls in place, and is not aligned to current strategic plans and policies from Council and the NSW Government.

**Preparing a new Cumberland Local Environmental Plan (LEP)**

Changes to the Environmental Planning and Assessment Act 1979 in March 2018 require all metropolitan councils to review and amend their existing LEP to ensure it aligns with the relevant District Plan and Greater Sydney Region Plan. Cumberland has been identified as a priority council by the Greater Sydney Commission.

The preparation of a new Cumberland LEP will be undertaken in the form of a planning proposal. The planning proposal will follow the typical process for other Council initiated or proponent initiated planning proposals, with the final result the gazettal of a new Cumberland LEP.

**Approach**

The focus of the planning proposal for the new Cumberland LEP is harmonising the planning controls of the three LEPs in operation across Cumberland into a single set of planning controls under a comprehensive LEP. These planning controls include zoning, land use permissibility, building height, density, design excellence and heritage.

Work is also being finalised on the planning controls strategy for the Auburn and Lidcombe town centres. Subject to decisions by Council, this work may also be included in the new Cumberland LEP.

Other planning proposals underway, such as Wentworthville Town Centre, will not be affected and will continue to progress separately.

**Key milestones**

The key milestones for the planning proposal on the new Cumberland LEP are shown in Figure 1. These milestones include:

- Early consultation on new Cumberland LEP (underway)
- Planning approach on scope items for the new LEP (underway)
- Preparation of a planning proposal for the new LEP (underway)
- Council report on the planning proposal for the new LEP to proceed to Gateway Determination (September 2019)
- Gateway Determination on the LEP planning proposal by the Department of Planning, Industry and Environment (end 2019)
- Public exhibition of the draft planning proposal for the new Cumberland LEP (early 2020)

- Council report on the planning proposal for the new LEP to proceed for finalisation and gazettal by the Department of Planning, Industry and Environment (mid 2020)

Figure 1: Key milestones on planning proposal for new Cumberland LEP

Consultation

An extensive consultation program is in place for the preparation of the new Cumberland LEP. The first stage is early consultation on the new LEP, which is currently underway until the end of August 2019, and represents pre-Gateway consultation in accordance with Council’s Planning Proposal Notification Policy. The second stage is formal consultation on the draft planning proposal for the new LEP in early 2020, subject to Gateway Determination by the Department of Planning, Industry and Environment.

Cumberland Local Planning Panel

There will be an opportunity for the Cumberland Local Planning Panel to provide advice on the planning proposal for the new Cumberland LEP prior to finalisation. This will be undertaken in the first half of 2020, following Gateway Determination by the Department of Planning, Industry and Environment. This approach is consistent with other Council initiated-planning proposals, such as the planning proposal on minimum lot size for dual occupancy housing.

COMMUNITY ENGAGEMENT

Community engagement activities are outlined in the main body of the report.
POLICY IMPLICATIONS

The preparation of the Cumberland Local Environmental Plan (LEP) is required under the Environmental Planning and Assessment Act 1979. The Cumberland LEP will also align with the strategic directions outlined in Council’s Community Strategic Plan and Draft Cumberland 2030: Our Local Strategic Planning Statement.

RISK IMPLICATIONS

The approach outlined for the preparation of a planning proposal on the new Cumberland Local Environmental Plan (LEP) is designed to meet the key milestones for this work. The next key milestone is for Council to submit a planning proposal on the new LEP by the end of September 2019. The release of funds from the grant is also linked to this milestone.

FINANCIAL IMPLICATIONS

Work undertaken on the Cumberland Local Environmental Plan (LEP), including strategic studies and planned community consultation activities, will be funded from the accelerated Local Environmental Plan Funding Grant provided by the NSW Government.

CONCLUSION

Council is preparing a planning proposal for the new Cumberland Local Environmental Plan (LEP), which will focus on harmonising the three LEPs in operation across Cumberland into a single set of planning controls. Community feedback and advice from the Cumberland Local Planning Panel will also be sought as part of this work.

A report to Council will be presented on the planning proposal for the new Cumberland LEP to proceed to Gateway Determination. This milestone is required to be met by the end of September 2019, in accordance with funding and delivery commitments between Council and the Department of Planning, Industry and Environment.

ATTACHMENTS

Nil
PROPOSED PLANNING CONTROLS FOR PARTS 1, 2 AND 3, AND SCHEDULES 2, 3 AND 6 OF THE NEW CUMBERLAND LOCAL ENVIRONMENTAL PLAN

Responsible Division: Environment & Planning
Officer: Director Environment & Planning
File Number: S-5750-01
Community Strategic Plan Goal: A resilient built environment

SUMMARY

The preparation of a new Cumberland Local Environmental Plan (LEP) is underway, with the focus on harmonising the planning controls of the three LEPs in operation across Cumberland into a single set of planning controls under a comprehensive LEP.

This report outlines some of the proposed planning controls to be included in the new Cumberland LEP. It recommends that Council endorse the aims (objectives) and land use zones to be included in the new Cumberland LEP. This information will be included in the planning proposal being prepared for the new LEP.

RECOMMENDATION

That Council:

1. Endorse the aims (objectives) to be included in Part 1 of the new Cumberland Local Environmental Plan, as provided in Attachment 2.
2. Endorse the land use zones to be included in Part 2 of the new Cumberland Local Environmental Plan, as provided in Attachment 4.
3. Note the compulsory provisions in Parts 1, 2 and 3 and Schedules 2, 3 and 6 to be included in the new Cumberland Local Environmental Plan.
4. Note that the above items will be included in the planning proposal for the new Cumberland Local Environmental Plan.

REPORT

Background

Cumberland Council is currently operating under three separate environmental planning instruments, known as a Local Environmental Plan (LEP), which represent the planning controls from the former Council area within Cumberland prior to amalgamation. These include:
i.  *Auburn LEP 2010*, which applies to land in the former Auburn City Council area (eastern part of Cumberland)

ii.  *Parramatta LEP 2011*, which applies to land in the former Parramatta City Council area (central part of Cumberland)

iii.  *Holroyd LEP 2013*, which applies to land in the former Holroyd City Council area (western part of Cumberland)

The current approach does not provide an integrated planning framework for the Cumberland area, with inconsistent planning controls in place, and is not aligned to current strategic plans and policies from Council and the NSW Government.

Changes to the *Environmental Planning and Assessment Act 1979* in March 2018 require all metropolitan councils to review and amend their existing LEP to ensure it aligns with the relevant District Plan and Greater Sydney Region Plan. Cumberland has been identified as a priority council by the Greater Sydney Commission.

**New Cumberland Local Environmental Plan (LEP)**

The preparation of a new Cumberland LEP will be undertaken in the form of a planning proposal. The focus of the planning proposal for the new Cumberland LEP is harmonising the planning controls of the three LEPs in operation across Cumberland into a single set of planning controls under a comprehensive LEP.

The structure of the new Cumberland LEP is based on the Standard Instrument LEP, which is the principal template LEP provided by the NSW Government. Many clauses, provisions and schedules in the Standard Instrument LEP are compulsory and must be included in the new Cumberland LEP. However, there are some areas where Council has an ability to inform the scope and content on clauses, provisions and schedules to be included in the new LEP.

This report focuses on a range of proposed planning controls for a number of parts and schedules within the new Cumberland LEP, as shown in Figure 1. This includes:

- Part 1: Preliminary
- Part 2: Permitted and prohibited development
- Part 3: Exempt and complying development
- Schedule 2: Exempt development
- Schedule 3: Complying development
- Schedule 6: Pond-based and tank-based aquaculture
Figure 1: Proposed Planning Controls Covered in Council Report

Part 1: Preliminary

This part provides the preamble for the new Cumberland LEP. Most items in this part are compulsory and must be included in the LEP. Further information on items for Part 1 of the LEP is provided in Attachment 1.

One area where Council is able to inform the content of the LEP is for the aims (objectives) of the plan, and this is provided for endorsement by Council to include in the new Cumberland LEP. The aims are:

- Establish a planning framework for sustainable land use and development in Cumberland
- Provide for a range of land uses and developments in appropriate locations across the Cumberland area
- Facilitate economic growth and employment opportunities in Cumberland
- Protect and enhance the natural, built and cultural heritage of the Cumberland area
- Support the provision of community facilities and services in Cumberland to meet the needs of residents, workers and visitors
Part 2: Permitted or prohibited development

This part provides further information on permitted or prohibited development, including land use zones and the application area for zones. Reference is also made to the land use table, which outlines the zone objectives, permitted land uses and prohibited land uses. Most items in this part are compulsory and must be included in the LEP. Further information on items for Part 2 of the LEP is provided in Attachment 3.

One area where Council is able to inform the content of the LEP is on the land use zones that apply in the Cumberland area, and this is provided for endorsement by Council to include in the new Cumberland LEP. These include a range of residential, business, industrial, infrastructure and environmental land use zones. Further information is provided in Table 1.

<table>
<thead>
<tr>
<th>Zone</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>R2 Low Density Residential</td>
</tr>
<tr>
<td></td>
<td>R3 Medium Density Residential</td>
</tr>
<tr>
<td></td>
<td>R4 High Density Residential</td>
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<tr>
<td>Business</td>
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<td></td>
<td>B5 Business Development</td>
</tr>
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<td>Special Purpose</td>
<td>SP1 Special Activities</td>
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<tr>
<td></td>
<td>SP2 Infrastructure</td>
</tr>
<tr>
<td>Recreation</td>
<td>RE1 Public Recreation</td>
</tr>
<tr>
<td></td>
<td>RE2 Private Recreation</td>
</tr>
<tr>
<td>Environment</td>
<td>E2 Environmental Conservation</td>
</tr>
<tr>
<td>Protection</td>
<td>W1 Natural Waterways</td>
</tr>
</tbody>
</table>

Table 1: Proposed Land Use Zones for Cumberland LEP

Part 3, Schedule 2 and Schedule 3: Exempt and complying development

This part and associated schedules provide further information on exempt and complying development, including the relationship with the State Environmental Planning Policy (Exempt and Complying Development). All items in this part and schedules are compulsory and must be included in the LEP. Further information on items for Part 3, Schedule 2 and Schedule 3 of the LEP is provided in Attachments 5 and 6.
Schedule 6: Pond-based and tank-based aquaculture

This schedule provides further information on aquaculture activities, including site location and operational requirements. All items in this schedule are compulsory and must be included in the LEP.

**Next Steps**

Subject to endorsement, the proposed planning controls will be included in the planning proposal that is being prepared for the new Cumberland LEP. The planning proposal will be provided for consideration by Council prior to seeking a Gateway Determination by the Department of Planning, Industry and Environment. This is required to be undertaken by the end of September 2019.

**COMMUNITY ENGAGEMENT**

An extensive consultation program is in place for the preparation of the new Cumberland LEP. The first stage is early consultation on the new LEP, which is currently underway until the end of August 2019, and represents pre-Gateway consultation in accordance with Council’s Planning Proposal Notification Policy. The second stage is formal consultation on the draft planning proposal for the new LEP in early 2020, subject to Gateway Determination by the Department of Planning, Industry and Environment.

**POLICY IMPLICATIONS**

The preparation of the Cumberland Local Environmental Plan (LEP) is required under the *Environmental Planning and Assessment Act 1979*. The Cumberland LEP will also align with the strategic directions outlined in Council’s Community Strategic Plan and *Draft Cumberland 2030: Our Local Strategic Planning Statement*.

**RISK IMPLICATIONS**

Council is required to submit a planning proposal on the new Cumberland LEP by the end of September 2019. The release of funds from the grant is also linked to this milestone. Endorsement of the proposed planning controls will assist Council in meeting this milestone.

**FINANCIAL IMPLICATIONS**

Work undertaken on the Cumberland Local Environmental Plan (LEP), including strategic studies and planned community consultation activities, will be funded from the accelerated Local Environmental Plan Funding Grant provided by the NSW Government.

**CONCLUSION**

The preparation of a new Cumberland Local Environmental Plan (LEP) is underway. This report outlines some of the proposed planning controls to be included in the new Cumberland LEP. It recommends that Council endorse the aims (objectives) and land
use zones to be included in the new Cumberland LEP. This information will be included in the planning proposal being prepared for the new LEP.

**ATTACHMENTS**

1. Proposed planning controls - Part 1 Preliminary
2. Proposed planning controls - Aims (objectives) of Local Environmental Plan
3. Proposed planning controls - Part 2 Permitted and Prohibited Development
4. Proposed planning controls - Land Use Zones
5. Proposed planning controls- Part 3 Exempt and Complying Development
6. Proposed planning controls - Schedules 2, 3, 5 and 6
Attachment 1
Proposed planning controls - Part 1 Preliminary
## Part 1
### Preliminary

<table>
<thead>
<tr>
<th>Local Environmental Plan clause</th>
<th>Harmonisation approach</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Name of Plan [compulsory]</td>
<td>Update – Cumberland Local Environmental Plan 2020</td>
</tr>
<tr>
<td>1.1AA Commencement [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.2 Aims of Plan [compulsory]</td>
<td>New – set out particular aims relevant to Cumberland local area</td>
</tr>
<tr>
<td>1.3 Land to which Plan applies [compulsory]</td>
<td>Update – Land Application Map</td>
</tr>
<tr>
<td>1.4 Definitions [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.5 Notes [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.6 Consent authority [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.7 Maps [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.8 Repeal of planning instruments applying to land [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>1.9 Application of SEPPs [compulsory]</td>
<td>Update – list SEPPs that do not apply to land to which the Cumberland LEP applies</td>
</tr>
</tbody>
</table>
Attachment 2

Proposed planning controls - Aims (objectives) of Local Environmental Plan
Aims of plan

Recommendation:

- Endorse draft aims (objectives) for inclusion in new Cumberland Local Environmental Plan

1. Establish a planning framework for sustainable land use and development in Cumberland
2. Provide for a range of land uses and developments in appropriate locations across the Cumberland area
3. Facilitate economic growth and employment opportunities in Cumberland
4. Protect and enhance the natural, built and cultural heritage of the Cumberland area
5. Support the provision of community facilities and services in Cumberland to meet the needs of residents, workers and visitors
DOCUMENTS ASSOCIATED WITH REPORT C07/19-152

Attachment 3
Proposed planning controls - Part 2 Permitted and Prohibited Development
# Part 2
Permitted or prohibited development

<table>
<thead>
<tr>
<th>Local Environmental Plan clause</th>
<th>Harmonisation approach</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 Land use zones [compulsory]</td>
<td>Endorse carry-over range of land use zones under existing LEPs</td>
</tr>
<tr>
<td>2.2 Zoning of land to which Plan applies [compulsory]</td>
<td>Update – Land Zoning Map</td>
</tr>
<tr>
<td>2.3 Zone objectives and Land Use Table [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>2.4 Unzoned land [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>2.5 Additional permitted uses for particular land [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td></td>
<td>*Relates to Schedule 1 – scope to require consent for particular development not otherwise permitted in zone</td>
</tr>
<tr>
<td>2.6 Subdivision [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>2.7 Demolition requires development consent [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>2.8 Temporary use of land [compulsory]</td>
<td>Update – scope to include local content</td>
</tr>
</tbody>
</table>
Attachment 4
Proposed planning controls - Land Use Zones
Land use zones

Recommendation:
- Endorse range of land use zones for inclusion in new Cumberland Local Environmental Plan

<table>
<thead>
<tr>
<th>Zone</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>Residential</td>
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<tr>
<td></td>
<td>RE2 Private Recreation</td>
</tr>
<tr>
<td>Environment</td>
<td>E2 Environmental Conservation</td>
</tr>
<tr>
<td>Protection</td>
<td>Waterways</td>
</tr>
<tr>
<td></td>
<td>W1 Natural Waterways</td>
</tr>
</tbody>
</table>
Attachment 5
Proposed planning controls- Part 3 Exempt and Complying Development
## Part 3
Exempt and Complying Development

<table>
<thead>
<tr>
<th>Local Environmental Plan clause</th>
<th>Harmonisation approach</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Exempt development [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>3.2 Complying development [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>3.3 Environmentally sensitive areas excluded [compulsory]</td>
<td>Adopt Standard Instrument clause</td>
</tr>
</tbody>
</table>
DOCUMENTS
ASSOCIATED WITH
REPORT C07/19-152

Attachment 6
Proposed planning controls - Schedules 2, 3, 5 and 6
## Schedules

<table>
<thead>
<tr>
<th>Local Environmental Plan schedule</th>
<th>Harmonisation approach</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule 2 Exempt development</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>Schedule 3 Complying development</td>
<td>Adopt Standard Instrument clause</td>
</tr>
<tr>
<td>Schedule 5 Environmental heritage</td>
<td>Endorse carry-over of heritage items under existing LEPs Confirm if heritage items identified for potential delisting are to proceed</td>
</tr>
<tr>
<td>Schedule 6 Pond based and tank based aquaculture</td>
<td>Adopt Standard Instrument clause</td>
</tr>
</tbody>
</table>
Item No: C07/19-153

QUARTERLY PROGRESS REPORT ON COUNCIL CONSULTATIVE AND ADVISORY COMMITTEES

Responsible Division: Community Development
Officer: Director Community Development
File Number: T034994/2018
Community Strategic Plan Goal: Transparent and accountable leadership

SUMMARY

This report presents the minutes of the Consultative and Advisory Committee meetings held since March 2019.

It provides an overview of additional nominations received by community members for vacancies on Council’s Consultative and Advisory Committees and recommends that Council adopt six nominations for community membership.

It also provides midway progress reports for both the Cumberland Disability Inclusion Action Plan 2017 – 2021 and the Cumberland Youth Strategy 2017 - 2021.

RECOMMENDATION

That Council:
1. Receive the minutes of the Consultative and Advisory Committee meetings held as listed in the report and included in Attachments 1 to 8.
2. Receive and note the resignation received for the Culturally and Linguistically Diverse Advisory Committee.
3. Adopt the community committee members listed in the report for membership on Council’s Advisory Committees for a two year term and advise all applicants in writing of the outcome of their nomination for membership.
5. Receive and note the midway progress report on the implementation of Cumberland Youth Strategy 2017 – 2021 included in Attachment 10.
Progress Report on Council Committee Meetings

The following Committees have met since March 2019:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Meeting Date</th>
<th>Number of Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Companion Animals Advisory Committee</td>
<td>26 March 2019</td>
<td>6</td>
</tr>
<tr>
<td>Events Committee</td>
<td>2 May 2019</td>
<td>11</td>
</tr>
<tr>
<td>Aboriginal and Torres Strait Islander Consultative Committee</td>
<td>7 May 2019</td>
<td>11</td>
</tr>
<tr>
<td>Access Committee</td>
<td>30 May 2019</td>
<td>11</td>
</tr>
<tr>
<td>Arts Advisory Committee</td>
<td>4 June 2019</td>
<td>7</td>
</tr>
<tr>
<td>Community Safety Committee</td>
<td>11 June 2019</td>
<td>9</td>
</tr>
<tr>
<td>Library Advisory Committee</td>
<td>11 June 2019</td>
<td>10</td>
</tr>
<tr>
<td>Youth Advisory Committee</td>
<td>17 June 2019</td>
<td>13</td>
</tr>
</tbody>
</table>

The minutes of each of the above Committee meetings are included under Attachments 1 to 8.

Committee Resignations and Vacancies

Council received notification of one resignation from the following community Committee member:

- Julie Tai - Culturally and Linguistically Diverse Consultative Committee.

Expression of Interest for Advisory Committees of Council

The following table outlines the nominations received for each of the Committees during the period. All nominations were reviewed against the selection criteria by Council officers. Recommendations for Committee members are based on those found to be successful in meeting one or more of the selection criteria. Where limited vacancies exist, Council has taken into consideration the current membership of the Committee and sought to ensure broad community representation on the Committee.

It is recommended that Council adopt the nominations of the following six community members:

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Number of vacancies</th>
<th>Number of nominations received</th>
<th>Number of nominations recommended</th>
<th>Nominations recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aboriginal &amp; Torres Strait Islander Consultative Committee</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>Bel Dixon</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Trudy Healey</td>
</tr>
</tbody>
</table>
The nominee who has not been recommended to join one of the Committees, due to limited number of vacancies and not meeting the selection criteria, will be provided with feedback on their nomination and offered other opportunities to be involved with Council.

Midway Progress Reports

Aligned with the activities of the Access Committee and Youth Advisory Committee, this report presents the midway progress reports for both the Cumberland Disability Inclusion Action Plan 2017 – 2021 and the Cumberland Youth Strategy 2017 – 2021.

The Cumberland Disability Inclusion Action Plan 2017-2021 was adopted by Council on 7 June 2017 and is a legislative requirement under the Disability Inclusion Act 2014 (DIA). It consists of four focus areas to be actioned over the four years.

The Plan is now half way through implementation. A detailed midway progress report is included under Attachment 9 and a summary of progress is provided below:

- Out of the 54 actions outlined in the Plan, 37 actions have commenced implementation during years 1 and 2.
- 54% of all actions are currently ‘On Track’ (17 actions) or ‘In Progress’ (14 actions), and 6 actions have been completed.
- The remaining 17 actions have been identified for implementation during years 3 and 4.

The Cumberland Youth Strategy 2017-2021 was also adopted by Council on 7 June 2017 following engagement with over 1,600 young people across Cumberland. The Strategy is a whole of community plan for delivering better outcomes for young people aged 12 - 25 years. The Strategy focuses on five key areas, nominated by young people in Cumberland, for action over the four year period.

The Strategy is now half way through implementation. A detailed midway progress report is included under Attachment 10 and a summary of progress is provided below:

- Out of the 58 actions outlined in the Strategy, 48 have commenced implementation during years 1 and 2.
83% of the actions in the Strategy are currently ‘On Track’ (29 actions) or ‘In progress’ (19 actions).

The remaining 12 actions have been identified for implementation during years 3 and 4.

COMMUNITY ENGAGEMENT

There are no further consultation processes for Council associated with this report.

POLICY IMPLICATIONS

Council’s Consultative and Advisory Committees are recognised as one method for involving the community in Council’s decision making processes in Council’s Community Engagement and Participation Strategy.

All Consultative and Advisory Committees of Council and their members are expected to comply with the Cumberland Council Code of Conduct and supporting policies.

RISK IMPLICATIONS

All new Committee members will be required to participate in a Council induction session to ensure they are aware of their obligations under the Cumberland Council Code of Conduct and supporting policies.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

This report provides the minutes of the Consultative and Advisory Committee meetings held since March 2019. It also recommends that Council adopt six nominations for community membership on Council’s Consultative and Advisory Committees.

Aligned with the activities of the Access Committee and Youth Advisory Committee, this report also presents the midway progress reports for both the Cumberland Disability Inclusion Action Plan 2017 – 2021 and the Cumberland Youth Strategy 2017 – 2021.

ATTACHMENTS

1. Minutes of Meeting - Companion Animals Advisory Committee - 26 March 2019
2. Minutes of Meeting - Events Committee - 2 May 2019
3. Minutes of Meeting - Aboriginal and Torres Strait Islander Consultative Committee - 7 May 2019
4. Minutes of Meeting - Access Committee - 30 May 2019
5. Minutes of Meeting - Arts Advisory Committee - 4 June 2019
6. Minutes of Meeting - Community Safety and Crime Prevention Committee - 11 June 2019
7. Minutes of Meeting - Library Advisory Committee - 11 June 2019
8. Minutes of Meeting - Youth Advisory Committee - 17 June 2019
Attachment 1
Minutes of Meeting - Companion Animals Advisory Committee - 26 March 2019
CUMBERLAND COUNCIL COMPANION ANIMALS ADVISORY COMMITTEE

Minutes of Meeting held on Tuesday, 26 March 2019 at 5.30pm in the Committee Rooms, Council Administration Building, Merrylands.

1. **Open of Meeting**

Paul Esposito gave an Acknowledgement of Country and welcomed all attendees to the Companion Animals Advisory Committee of Cumberland Council.

2. **Record of Attendance, Introductions and Apologies**

**Attendance List:**
- Clr Greg Cummings  Councillor (Mayor)
- Debby Smith  Committee Member
- Di Dickenson  Committee Member
- Lyn Wilson  Committee Member
- Pamela Colman  Committee Member
- Paul Esposito  Committee Member (Chairperson)
- Sandra Brown  Committee Member

**Council Staff in Attendance:**
- Amanda Moran  Senior Events Coordinator
- Brooke Endycott  Director Community Development
- Frank Cassar  Coordinator Environmental Protection (Deputy Chairperson)
- Steve McGregor  Team Leader Environmental Protection (Secretary)

**Apologies:**
- Amy Burton-Bradley  Committee Member
- Josephine Moncrief  Committee Member

3. **Conflicts of Interest**

There were no conflicts of interest declared.

**ITEMS DISCUSSED BY THE COMMITTEE:**

4. **Minutes of Previous Meeting**

Minutes of the previous meeting held on 29 January 2019, were passed and adopted as a true and accurate record. Moved by Lyn Wilson and seconded by Di Dickenson.

5. **Pefest 2019 Sunday, 2 June 2019**

Brooke Endycott, Director Community Development and Amanda Moran, Senior Events Coordinator, discussed the overview and objectives of Pefest 2019. Brooke discussed the reasoning behind the date change for Pefest 2019 which was due to other unscheduled events being placed on Council's Events Calendar.
Council Meeting
17 July 2019

Lyn Wilson advised that due to the time allocated for Petfest 2019 (12.00pm to 4.00pm), that most organisations would not be able to commit and that the winter weather would also keep visitors away.

Brooke Endycott requested that Committee Members forward their key objectives for the event to Media for consideration, Lyn Wilson stated she had emailed Frank Cassar.

Amanda Moran discussed the planning of Petfest 2019, seeking information from other local Councils regarding their Companion Animal events and how they promote responsible pet ownership.

Other items discussed: Vets being on hand to answer questions, chill out zone for owners and pets, approaching stall holders to educate patrons on animal behaviour, food stalls to include animal treats. Brooke Endycott requested that if Committee Members have any further ideas for the event to forward them onto Frank Cassar.

Funding for Future Petfest

The Committee was asked to consider whether it would be feasible to join other major events throughout the year, gaining greater exposure to a broader audience as Council is reviewing the 2019-2020 budget as well as the current events plan.

Actions or Recommendations Arising:

5.1 It was agreed that Petfest 2019 times will be changed to 10.00am to 2.00pm to allow organisations to attend.
5.2 Frank Cassar to forward email from Lyn Wilson to Media in regards to key objectives.
5.3 Committee Members to contact Media via Frank Cassar regarding organisations wanting to attend.
5.4 Amanda Moran to produce a business case for costings of Petfest and to compare other programs.

6. Committee Member Resignation

Committee was informed that Glenn Janes had formally resigned from his position as a Committee Member.

Pamela Colman was formally appointed (unopposed) from Community Representative to Committee Member.

7. Close of Meeting

Meeting closed at 6.55pm.

Next meeting: Tuesday, 16 July 2019 at 5.30pm, location to be advised.
Attachment 2
Minutes of Meeting - Events Committee - 2 May 2019
CUMBERLAND COUNCIL EVENTS COMMITTEE

Minutes of Meeting held on Thursday, 2 May 2019 at 6.30pm in Committee Rooms, Council Administration Building, Merrylands.

1. Open of Meeting

Cllr Suman Saha opened the meeting with an Acknowledgement of Country and welcomed all members to the Events Committee of Cumberland Council.

2. Record of Attendance, Introductions and Apologies

Attendance List:
Cllr Ned Attie Councillor and Committee Member
Cllr Suman Saha Councillor and Committee Member (Chairperson)
Agathia Yin Lan Ge Committee Member
Aparna Vats Committee Member
Carly Lewis Committee Member
Diane Jogia Committee Member
Ergun Genel Committee Member
Raj Garg Committee Member
Rajnish Kalra Committee Member
Renga Chidambaranathan Committee Member
Taneem Mannan Committee Member

Council Staff in Attendance:
Merryn Howell Executive Manager, Community and Place
Michael Brown Manager, Culture and Activation

Apologies:
William Ho Committee Member

3. Conflicts of Interest

There were no conflicts of interest declared.

ITEMS CONSIDERED AND DISCUSSED BY COMMITTEE:

4. Minutes of Previous Meeting

Minutes of the last meeting held on 7 February 2019, were accepted as a true and accurate record. Moved by Aparna Vats and seconded by Renga Chidambaranathan.

5. Business Arising

Ramadan Street Food Festival

At the previous meeting, initial planning was underway with three locations being considered. Council resolved on 6 March 2019 to hold the Ramadan Street Food Festival on Saturday, 18 May 2019 in the Auburn Town Centre.
6. **Debrief on Recent Events**

**Lunar New Year (16 February 2019)**

- Approximately 8,500 people attended Lunar New Year celebrations on 16 February at Auburn Central Forecourt.
- Sponsorship was received from Auburn Central and DOOLEYS Lidcombe Catholic Club to support the event. The Korean Consulate also facilitated and contributed to the costs of the Korean Pop band presented on the mainstage.
- A similar approach was taken to Diwali in terms of community engagement. Council called for Expressions of Interest for participation with at least five community organisations represented on stage, including the Sydney Youth Dragon and Lion Dance Troupe.
- A total of 13 community stallholders attended. These were: atWork Australia, Evolve Housing, Ethnic Communities Council NSW, Australia Taxation Office, Auburn Diversity Services Inc, Auburn Asian Welfare Centre Inc, Zongde Buddhist Temple, Relationships Australia, Chinese Australian Services Society Ltd, Cumberland Council, Dooleys Catholic Club, Lingyen Mountain Temple and Asian Women at Work.
- There were five food vendors at the event to compliment the local Auburn food businesses and Auburn Central traders.
- Planning for the event in 2020 will incorporate a road closure to accommodate the expanding audience which has grown by approximately additional 2,500 attendees each year for the last two years.

**Feedback from Committee:**

- Suggestion received from Committee Member was that when an incident occurs involving Police managing disruptive behaviour by individual/s, that where possible, the management of the issue be moved aside from the crowd and event activity, to minimise the impact on the event and the concern of event attendees.
- Clr Suman Saha attended the event and noted that the event audience was very engaged.

**Cumberland Local Festival (18 April - 26 May 2019)**

Four events have been delivered to date across the LGA as part of the month-long Cumberland Local Festival, including:

- **Fun 4 Kids in Civic Park** - a free family-friendly event targeted to children aged 3 to 10 years and their families. Approximately 4,500 children and families attended.
- **TrySports at Bathurst Park Greystanes** - the event was targeted to families with children aged 5 to 12 years and provided an opportunity to try six different sports within the one day. A total of 87 children attended and positive feedback was received from families about the opportunity to try a range of different sports all in the one location.
- **Sydney Writers Festival** - 46 people attended the event which was an increase from previous performances, with more people hearing about the performance through Council promotional channels than from Sydney Writers’ Festival promotion.
Murugan Temple Tour - tour was well received. Numbers have not yet been reported.

Feedback from Committee:

Committee discussion around marketing of Cumberland Local Festival including feedback from Committee Members that they did not receive letterbox distribution material promoting the event. Discussion followed relating to the suggestion of tools and techniques that could be used for promotion and programming, and to increase impact including tracking of letterbox distribution. Feedback and suggestions included:

- Letterbox distribution by insert in rates notice, and offer event experience incentives to recipients for signing up to e-news or engaging via social media so as to track impact of letterbox distribution.
- Provision of more detailed information on print material such as time of event to reduce need for people to visit the Council website for more information.
- Combining smaller events where feasible to share audiences of disparate events as one single combined event with a larger audience.
- Committee Member Agathia Ge offered to share Council event information with her networks via WeChat including translation into Chinese.
- Consider entertainment and popular culture trends such as e-sports as potential future event concepts.

Recommendations and Actions Arising:

6.1 Council to review promotion and communications campaign.
6.2 Council to inform the Committee when the next letterbox drop distribution will occur to track those who do not receive promotional material in their letterbox.

7. Upcoming Events

Ramadan Street Food Festival (18 May 2019)

- The event will be held Saturday, 18 May from 6pm to midnight on Auburn Road between Mary Street and Beatrice Street.
- The event will include 21 food stalls (9 food trucks and 12 food stalls) alongside local Auburn eateries.
- Consultation has been undertaken with community members to inform the event planning and the design of the interactive community space.
- The event will provide a communal neighbourhood banquet area and an interactive community space focusing on how Ramadan is celebrated around the world and by members of Cumberland’s diverse communities.
- The event will also incorporate a pop up movie cinema.
- Promotion for the event is underway.
- Council will undertake an evaluation survey at the pilot event to seek feedback.

Feedback from Committee:

- Promotion needs to be clear to indicate that the event starts at 6pm after people have broken their fast.
• Council to consider the event to start earlier in 2020 so people can break their fast at sunset.

PetFest (2 June 2019)

The PetFest event aims to promote responsible pet ownership and celebrate domestic pets in Cumberland. The event was delivered by the former Holroyd Council and was restored through a Council resolution in 2018 to restore both PetFest and Auburn Festival. The Committee have provided input to inform the planning of the event. An update was provided:

• The event will be held on Sunday, 2 June in Holroyd Gardens from 10am to 2pm.
• The event will include entertainment for family and pets.
• MC Katrina Warren, celebrity vet, will host activities such as a pet cinema, farm animals, pet cafe and a variety of information and entertaining pet stalls and activities, including: pet portraits, pet maze, and ‘Zen Zone’ for people and pets.
• Focus on information and education will be provided by MC and stage entertainment and stallholder’s e.g. free microchipping, messaging of animal obedience.
• A vet or a vet nurse will be on hand for incidents, animals on leashes or in carriers/containers.

Feedback from Committee:

• Local vets are interested in being involved and could support promotion.

8. General Business

Upcoming Events:

• Cumberland Reconciliation Day Event (Friday, 3 May 2019) - 300 school students will attend the annual targeted event at Prospect Hill commemorating the first Act of Reconciliation in NSW.

• Refugee Camp in My Neighbourhood (Saturday, 3 August 2019) - a community celebration day will be delivered as part of the two week interactive exhibition running from 29 July - 9 August 2019, at Auburn Centre for Community.

• Launch of NAIDOC WEEK Exhibition (Saturday, 6 July 2019) - at the Peacock Gallery and Auburn Arts Studio.

• Diwali Festival Community and Business Consultation (Thursday, 18 July 2019) - an information session will be held in July for community groups and businesses interested in participating in Council’s 2019 Diwali Festival (to be held on Saturday, 26 October 2019). This session will provide an opportunity for groups and businesses to learn about the event, receive EOI’s for performance, community and food stalls, providing sufficient time to plan and get involved.

Details of the consultation session are below:
Date: Thursday, 18 July 2019
Time: 6pm to 7pm
Venue: Grevillea Room, Wentworthville Community Centre.

Action Tracking

Committee requested that an action status tracker be created to provide updates and feedback on items discussed at the meetings.

Recommendations and Actions Arising:

8.1 Council to develop an action log tracker to provide feedback to the Committee on items discussed and the outcomes of options explored.

9. Committee Meeting Dates for 2019

The dates for the remaining Committee meetings are:

- Thursday, 1 August 2019
- Thursday, 7 November 2019

The meeting time will start at 6:30pm.

10. Close of Meeting

Meeting closed at 7:30pm.

Next meeting: Thursday, 1 August 2019 at 6:30pm in Committee Rooms, Council Administration Building, Merrylands.
Attachment 3
Minutes of Meeting - Aboriginal and Torres Strait Islander Consultative Committee - 7 May 2019
CUMBERLAND COUNCIL ABORIGINAL AND TORRES STRAIT ISLANDER CONSULTATIVE COMMITTEE (ATSICC)

Minutes of Meeting held on Tuesday, 7 May 2019 at 6pm in Committee Rooms, Council Administration Building, Merrylands.

1. **Open of Meeting**

Aunty Cleonie Quayle opened the meeting with an Acknowledgement of Country and welcomed all attendees to the ATSIC Committee of Cumberland Council.

2. **Record of Attendance, Introductions and Apologies**

**Attendance List:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clr Greg Cummings</td>
<td>Councillor and Committee Member (Mayor)</td>
</tr>
<tr>
<td>Clr Glenn Elmore</td>
<td>Councillor and Committee Member (Deputy Mayor)</td>
</tr>
<tr>
<td>Aunty Cleonie Quayle</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Christopher Haberrecht</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Julie Nixon</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Leanne Unie Day</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Raelene Billedo</td>
<td>Committee Member (Deputy Chairperson)</td>
</tr>
<tr>
<td>Uncle David Williams</td>
<td>Committee Member (Chairperson)</td>
</tr>
<tr>
<td>Fiona Harding</td>
<td>Community Representative</td>
</tr>
<tr>
<td>Josh Ridgeway</td>
<td>Community Representative</td>
</tr>
<tr>
<td>Julie Harding</td>
<td>Community Representative</td>
</tr>
<tr>
<td>Trudy Healy</td>
<td>Community Representative</td>
</tr>
</tbody>
</table>

**Council Staff in Attendance:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Ford</td>
<td>Landscape Architect</td>
</tr>
<tr>
<td>Adama Kamara</td>
<td>Acting Manager Community Development and Planning</td>
</tr>
<tr>
<td>Joanne Buckskin</td>
<td>Aboriginal Education and Programs Officer</td>
</tr>
<tr>
<td>Merryn Howell</td>
<td>Executive Manager Community and Place</td>
</tr>
</tbody>
</table>

**Apologies:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corina Norman</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Lynn Leerson</td>
<td>Committee Member</td>
</tr>
<tr>
<td>Marg Gong</td>
<td>Committee Member</td>
</tr>
</tbody>
</table>

3. **Conflicts of Interest**

There were no conflicts of interest declared.

**ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:**

4. **Minutes of Previous Meeting**

Minutes of the last meeting held on 5 February 2019, were accepted as a true and accurate record of the meeting. Moved by Julie Nixon, seconded by Christopher Haberrecht.
5. Business Arising

Warali Wali Trail - Update of Yandel’ora Improvements

An update was provided on the Warali Wali project. A brief of the background to the project included:

- Council have allocated $20,000 as part of the 2018/19 Special Rate Variation Infrastructure Renewal Program for Prospect Creek Artwork West (Yandel’ora).
- Consultations with the ATSIC Committee in August and October 2018 identified options to apply the funding.
- A site meeting with ATSIC Committee Members and Council Officers was held on 7 December 2018 which confirmed support to investigate the potential to expand the context of the artwork.
- Council Officers commenced consultation with the original artists of the artwork, John and Jean South. In collaboration with the artists they have developed a landscape proposal identified as the Seven Warriors Garden.

A review of the proposed Seven Warriors Garden project included:

- Confirmation that the original artwork intent was as a place for storytelling.
- The proposal is centred on the provision of informal seating and shade tree planting that would accentuate a place for storytelling, as well as infer a themed reference by incorporating seven trees representing the seven warriors within the story of the Ravens and the Crows.
- The proposal considers a setback from the existing ‘Yandel’ora’ artwork for suitable viewing, the ability to accommodate a future accessible pathway connection to adjacent share way, adequate space to suit tree growth, health and vigour, adequate surveillance through to the artwork, mowing operations, habitat, and aesthetic appeal.
- The proposal is based on the installation of a large 37m by 8m garden bed edged in 0.5 x 0.5 x 1.0m sandstone blocks placed end to end in a vesical Pisces type shape and infilled with woodchip mulch, ground cover and tree plantings.
- Nominated species are Myoporum parvifolium (Creeping Boobialla) for ground cover planting and Eucalyptus elata (River Peppermint) for tree planting.
- The existing bronze interpretive plaque to be rotated to better suit a future pathway and viewing.
- The proposal has placed focus on the physical elements however interpretative signage will be considered following the results of current applications for grant funding.
- A Landscape Plan and photos of sandstone blocks and nominated species were presented to members.

Feedback from Committee:

- Committee Members sought clarification on aspects of the proposal including security, surveillance, appropriateness of nominated species, habitat value and future pathway.
- Committee Members requested a copy of the Warali Wali Trail booklet be added to Council’s website and sent to Committee Members.
Reconciliation Day Event and Reconciliation Action Plan 2019 – 2021 Launch

The event was a great success with 300 students from local schools attending and an education pack provided to all the children who attended. A feedback form was sent out to all students and schools who attended and will be compiled and distributed to the Committee.

Feedback from Committee:

- The event is achieving its objectives in focusing on the education of children.
- The education pack is important and it is great to see it included.
- The involvement of children from a diverse range of cultural backgrounds was very positive.
- The event was able to accommodate the wet weather.

The event was attended by Committee and Reconciliation Action Plan Working Group members and Reconciliation Australia. It included an official launch of the Reconciliation Action Plan 2019 – 2021.

An internal Reconciliation Action Plan launch will be held on the Thursday, 30 May 2019 during Reconciliation Day. ATSIC Committee Members are encouraged to attend.

Reconciliation Week Program

Council has developed a program of activities for National Reconciliation Week including Aboriginal Cultural Awareness training and a Darug Language class to be held across Cumberland between 27 May and 3 June 2019.

The Program includes:

- 26 May, 'Conserving Plants - Our Life Depends On It' at Auburn Botanic Gardens
- 28 May, 'Dreaming Inside' Poetry in the Piazza at Merrylands Civic Centre
- 29 May, 'Working with Aboriginal Communities Cultural Awareness training'
- Storytime at Council Libraries (multiple dates)
- 4 June, Darug Language class.

Feedback from Committee:

- Check if the First Nations Collection is available and accessible from all Library branches.
- Try to utilise the First Nations Collections from the Auburn and Merrylands Library branches, when offering Professional Development to Cumberland LGA Educators.

Geocaching at Prospect Hill

A proposal was presented to the Committee on creating a Geocache Installation (treasure hunt) in the suburb of Pennylwuy that:

- Promotes the history of Pennylwuy (the Bidjigal Clan Leader) and associated Aboriginal history/approved stories from Darug Elders.
• Serves as an educational tool/resource for the public, including geocaches and is utilised for Council's Schools/Aboriginal Education Programs.

Feedback from Committee:

• There is an opportunity to incorporate local Aboriginal stories and history using the geocache app and technology.
• Teachers and children can potentially create their own activity which can be tailored and incorporated into the school curriculum.
• The Warali Wali Trail was recommended as the best location.
• The Committee could provide stories to develop the geocache.

Council will need to create a geocaching account to own/log the cache on www.geocaching.com and provide maintenance such as replacing the logbook, pencil/pen and monitoring the physical cache for any external damage such as water leaks. Council would also need to implement strategies to ensure it is monitored including ensuring it is small, weather proof, easy to maintain and replace if needed.

Actions or Recommendations Arising:

5.1 The proposed artwork designs were endorsed by the Committee for works to commence.

5.2 Council to distribute copies of the booklet about the trail to members and add to Council’s website.

5.3 Council to explore opportunities for handprints from Committee Members to be incorporated into the signage interpretation as similar to the ‘Boo’kenrikin’ artwork on the Fairfield side of the Warali Wali Trail. This could be considered in stage 2, if Council’s grant application is successful, in consultation with the artist.

5.4 Feedback from schools to be compiled about the Reconciliation Day event and distributed to the Committee.

5.5 Council to distribute invitations to Committee Members about the internal Reconciliation Action Plan launch.

5.6 Council to provide information to the Committee on how the First Nations Collection is available and promoted through each of the LGA Library branches.

5.7 The Committee supported the concept, focusing on the Warali Wali Trail area and will work with Josh Ridgeway to develop the geocaching NAIDOC and Reconciliation Day activities.

6. Darug Names for Early Years Rooms ‘Only About Children’

The Committee considered a request from ‘Only About Children’, a local Early Learning Centre operating in Cumberland, for approval to identify their early years learning rooms with Darug names.

Background information was also provided on how the consultation process was undertaken by the Centre.
Feedback from Committee:

The Committee welcomed the use of First Australian languages as a visible representation of cultural inclusivity of Darug living culture and heritage.

Actions or Recommendations Arising:

6.1 The Committee endorsed the use of the proposed Darug names through a majority vote.

6.2 Council to send a formal letter on behalf of the ATSIC Committee to Only About Children to indicate their support and encouragement for embedding Aboriginal knowledge into the Early Years learning environment.

7. LGNSW Proposed Aboriginal Position Statement

Feedback was sought on the proposed LGNSW Aboriginal Position Statement.

Feedback from Committee:

The Position Statement supports Council and Aboriginal communities to continue working together to achieve socially just outcomes. The LGNSW Position Statement is more of an aspirational vision encouraging partnership building between Local Government and Aboriginal and Torres Strait Islander Communities.

Actions or Recommendations Arising:

7.1 Council to distribute copies of the proposed LGNSW Position Statement and a copy of the Uluru Statement of the Heart for feedback by individual Committee Members.

7.2 Council to send a copy of the proposed Statement to the Western Sydney University Project Officer, Trudy Healy, for feedback.

7.3 Once feedback has been provided, Council will draft a response on behalf of the ATSIC Committee to be forwarded to LGNSW by the due date.

8. Bridging the Gap Campaign

A request was presented to the ATSIC Committee seeking support for a petition for the Aboriginal flag to be flown from the top of the Sydney Harbour Bridge all year round.

Feedback from Committee:

Committee Members supported the petition and for Council to explore opportunities for the petition to be placed on display at community service points to encourage the petition to be signed.

Actions or Recommendations Arising:

8.1 Council to distribute copies of the petition to the Committee.

8.2 Council to explore opportunities for the petition to be placed on display at community service points to encourage the petition to be signed.
9. **Cumberland Council Aboriginal Education School and Community Programs**

Council has developed a draft outline of a proposed and expanded Aboriginal Education School and Community Program.

The Program will:

- Be linked to the National School Curriculum, Primary and Secondary, and Early Years Framework *Being, Belonging and Becoming*.
- The Program will be targeted towards early years, primary and secondary schools located in the Local Government Area (LGA).
- Council will work with libraries to utilise Aboriginal Studies resources available and develop Aboriginal Education learning kits.
- A professional development program aimed at teachers will include specialised knowledge exchange encouraging teachers to develop and embed Aboriginal perspective across their year-long programs.

**Feedback from Committee:**

- Committee Members confirmed the proposed programs will be well received by local schools.
- Committee Members requested the Aboriginal Arts Community Education Program be inclusive of local artists.
- Committee Members requested the Caring for Country excursions be explored across the Warali Wali art trail and include geocaching elements and environmental sustainability themes.
- The school teachers at Guildford West have mapped and identified syllabus links and learning outcomes appropriate to students’ developmental learning stage. Mr Haberecht will share the learning outcomes including attitudinal, intellectual and civic knowledge that children would be expected to acquire through the National Aboriginal Studies Curriculum.
- Opportunities to incorporate education about native flora and fauna, for example, the ibis, and endangered species in the Caring for Country Program will be important.

10. **NAIDOC Week in Cumberland**

The Warali Wali Fun 4 Kids event will be held during NAIDOC Week on 12 July 2019 from 10am to 2pm at Central Gardens, Merrylands. The event focuses on our local natural environment with some special NAIDOC programming.

The event will incorporate an expanded program and include:

- Main Stage with Dan Sultan world premiere of his new album & Christine Anu's children's show ‘Chrisstie’s Island Home’.
- Campfire Stage with dancing and dreaming, Indigenous hip hop and traditional dance classes for kids, dreamtime stories about some of the animals at the event.
- NAIDOC tent with traditional games, educational activities and boomerang painting.
- Australian animals and endangered species area.
- Fauna tours of the gardens' fauna area.
- Grand opening and tour of the new Nocturnal House.
Council Meeting
17 July 2019

Cumberland Council

- Dingo display and information.
- Caring for Country - Bush tucker plants and weapons and tools talk.
- All Stars Sports Zone.
- Outdoor movies.
- Free carnival rides.
- Food and market stalls.

NAIDOC Week activities across Cumberland will include:

- Darug Language and Culture class.
- Aboriginal Cultural Awareness training.
- Arts and crafts and storytelling workshops hosted by local libraries and Council run childcare centres.

Actions or Recommendations Arising:

10.1 Council to distribute the NAIDOC program and Warali Wali event details to the Committee to promote through their networks.
10.2 Council to liaise with Committee volunteers to plan the delivery of the community tent at the Warali Wall event.

11. ATSICC Quarterly Newsletter

Feedback was sought from Committee Members on a draft quarterly Newsletter providing information on community announcements, events and education programs. The target audience would be Committee Members, Aboriginal and Torres Strait Islander residents, and schools.

Feedback from Committee:

Committee Members supported the production of a quarterly newsletter and approved distribution without prior approval from the ATSIC Committee. Committee Members also suggested the Newsletter be distributed to schools.

Actions or Recommendations Arising:

11.1 Council to compile and distribute the quarterly information Newsletter to schools and residents.

12. Meeting Dates for 2019

The remaining quarterly Committee meeting dates for 2019 are:

- Tuesday, 6 August 2019
- Tuesday, 19 November 2019

13. General Business

There were no general business items raised.
14. Close of Meeting

Meeting closed at 8:23pm.

Next meeting: Tuesday, 6 August 2019 in Committee Rooms, Council Administration Building, Merrylands.
DOCUMENTS ASSOCIATED WITH REPORT C07/19-153

Attachment 4
Minutes of Meeting - Access Committee - 30 May 2019
CUMBERLAND COUNCIL ACCESS COMMITTEE

Minutes of Meeting held on Thursday, 30 May 2019 at 6.00pm in Committee Rooms, Council Administration Building, Merrylands.

1. **Open of Meeting**

Kylie Marsden welcomed all members to the Access Committee of Cumberland Council.

2. **Record of Attendance, Introductions and Apologies**

**Attendance List:**
- Clr George Campbell  Councilor and Committee Member
- Clr Lisa Lake  Councilor and Committee Member
- Jessica Bain  Committee Member
- Pam Colman  Committee Member
- Peter Simpson  Committee Member
- Ron Gibson  Committee Member
- Sandra McDermott  Committee Member
- Sue Huxtable Jones  Committee Member
- Zhila Hasanloo  Committee Member
- Kristy Nguyen  Consultant – Accessible Playground
- Paul Knox  Consultant – Accessible Playground

**Council Staff in Attendance:**
- Kylie Marsden  Manager, Aged and Disability Services
- Nadine El-Hassan  Access and Inclusion Officer
- Phil Sorbello  Manager, Facilities
- Richard Loudon  Landscape Architect
- Siva Sivakumar  Manager, Engineering and Traffic

**Apologies:**
- Clr Steve Christou  Councilor and Committee Member

3. **Conflicts of Interest**

There were no conflicts of interest declared.

4. **Minutes of Previous Meeting**

Minutes of the last meeting held on 29 February 2019, were passed and adopted as a true and accurate record of the meeting. Moved by Pam Colman, seconded by Clr Lisa Lake.
ITEMS DISCUSSED BY COMMITTEE:

5. Business Arising

Duck River Playground

Consultants, Paul Knox and Kristy Nguyen, working on the Duck River Playground project, presented the Plans for the Duck River Playground. A new accessible toilet block is proposed to be introduced on the other side of the existing toilet block.

Consultants discussed the brief requirements for this project with emphasis on six principles of inclusive play. Money will be spent on replacing old and inaccessible picnic furniture. All park furniture will be accessible; legs of the table will be offset further in so that a wheelchair can fit under the table comfortably.

There will be an area of uncluttered lawn that will be irrigated to be used for picnics. The other circular spaces include a sand based play area and a nature based play area, using mulch, and also rubberised play equipment and water play.

There is an all access carousel, rope play and flying fox which takes advantage of the slope from the play area down to the river. There is concrete pathways connecting all areas of the playground. There is uncertainty regarding the types of equipment due to delays in the tender process. However, consultants will use as much inclusive equipment as possible.

Members had concerns about water play and water restrictions. Consultants confirmed that the water play will not use a lot of water, most water will be used for irrigation of lawn areas. Concerns around accessibility of flying fox. Retaining wall to be placed at the end of the flying fox as a safety measure. Boulders in the area will be relocated to act as a border along either side of the flying fox. Concerns about safety regarding the flying fox, consultants assured that all play equipment will be aligned with play equipment safety regulations.

Feedback from Committee:

- Committee emphasised the importance of proximity to toilet facilities.
- Committee mentioned concern about shading or lack of shading during summer time.

Central Gardens


Recommendations and Actions Arising:

5.1 Council staff to present slideshow of updates/equipment for the Central Gardens Playground at next meeting.

6. Updates: Access Requests/Works
Nil updates received.

7. **Access Requests**

Nil requests received.

8. **Swim Centres**

**Wentworthville Pool** - Council has invested money into lifting and levelling of the soil to create flat accessible ground, new amenities including accessible toilets and change rooms. A little bit of demolition work will be involved with splash pads and a new pool. Two out of three pools have accessible entries. The big pool has a hoist to lower and lift in and out of the pool. Wentworthville Swim Centre can now be an all year round Centre rather than just open during summer.

**Guildford Pool** - A tri level plan. Concerns were raised about having a lift to create access from reception, to pool 1, to pool 2 and the functionality and ongoing maintenance of a lift in that kind of environment. There will be an access ramp installed instead to give full access at all times to all areas. Modernisation of toilets will occur to ensure accessibility. The 25 metre pool will remain the same but a DDA lift/hoist will be installed. The 50 metre pool will have an extra lane and ramp access. Construction due for 13 October 2019.

Both Guildford and Wentworthville pools will be closed for this summer, however there will be lots of marketing promoting all other pools in the Cumberland LGA.

**Recommendations and Actions Arising:**

8.1 Council to confirm the designs for Adult change facility with change table and hoist at Wentworthville Pool.

8.2 Council to do more marketing of what Council is doing in terms of access and inclusion.

8.3 Council staff to request all relevant Council major developments be discussed at a Committee meeting including an update on the Granville Multipurpose Centre.

9. **Access Audit**

Committee were presented with the Access Audit Reports for the audits undertaken of Merrylands and Toongabbie Town Centres.

10. **Access and Inclusion Panel Restructure**

Committee were provided with an update on the Access and Inclusion Panel, the working group structure and projects. Moving forward there will be more connection between the Panel and Committee.

**Feedback from Committee:**

Committee Members requested receiving updates on the panels work moving forward.
11. Close of Meeting

Meeting closed at 7:25pm.

Next Meeting: Thursday, 22 August 2019. Venue to be confirmed closer to date.
Attachment 5

Minutes of Meeting - Arts Advisory Committee - 4 June 2019
CUMBERLAND COUNCIL ARTS ADVISORY COMMITTEE

Minutes of Meeting held on Tuesday, 4 June 2019 at 6.00 pm in the Committee Rooms, Council Administration Building, Merrylands.

1. Open of Meeting

Michael Brown opened the meeting with an Acknowledgment of Country and welcomed all members to the Arts Advisory Committee of Cumberland Council.

2. Record of Attendance, Introductions and Apologies

Attendance List:
Alissar Chidiac                  Committee Member
Carl Sciberras                  Committee Member (Acting Chairperson)
Christopher Hodge               Committee Member
Hayley French                   Committee Member
Marian Abboud                   Committee Member
Mohan Ayyar                     Committee Member
Seema Garg                      Committee Member

Council Staff in Attendance:
Martha Jabour                   Public Art Coordinator
Michael Brown                   Manager, Culture and Activation

Apologies:
Cllr Paul Garrard               Councillor and Committee Member
Cllr Steve Christou             Councillor and Committee Member
Inara Molinari                  Committee Member
Indira Fernandes                Committee Member
Marina Robins                   Committee Member
Michela Simoni                  Committee Member

Carl Sciberras was nominated as Acting Chairperson for the meeting.

New members were welcomed - Christopher Hodge, Mohan Ayyar and Seema Garg.

3. Conflicts of Interest

No conflicts of interest were declared.

4. Minutes of Previous Meeting

Minutes of the previous meeting held on 5 March 2019, were adopted as a true and accurate record of the meeting. Moved by Mohan Ayyar and seconded by Hayley French.

5. Business Arising

No business arising.
ITEMS DISCUSSED BY COMMITTEE:

6. Cumberland Cultural Plan Committee Feedback Update

An update was provided on the Cumberland Cultural Plan including responses to the detailed feedback from the Committee provided at the previous meeting.

- The Cumberland Cultural Plan has been placed on public exhibition with four public comments received during the exhibition period. The Cultural Plan is to be reported to Council on Wednesday, 5 June 2019 for adoption.

- The feedback from the Arts Advisory Committee in relation to the Draft Plan presented at the Committee Meeting of 5 March 2019, was considered during the exhibition period and the majority of feedback items are implemented in the final version of the Plan being submitted to Council for adoption, including:
  
  o Additional captions and new images have been incorporated into the Plan.
  o Case studies and examples of projects such as The Granville Centre, Aboriginal Cultural Centre at Prospect Hill, Dance Makers Collective and Cultural Food Tourism have been added to the Plan.
  o Priority areas have been re-ordered to connect priorities relating to people first, followed by priorities relating to facilities and places.
  o A Welcome to Country in Darug language has been included in the Plan.
  o Wording of Priority 1 has changed from cultural heritage to reflect recognition of Cumberland’s First Peoples’ living culture.
  o The Cultural Spectrum diagram has been amended to reflect equal levels of importance of the artforms identified.

Some Committee feedback items were determined to be more suitable for inclusion in the Cultural Plan Implementation Plan to be developed with support of the Arts Advisory Committee. These included a Principles section outlining Council’s approach to delivering the Plan, and cross references of other Council Strategies and Plans related to delivery of the Cultural Plan.

Feedback from Committee:

Committee Members expressed support of Council for the changes that have been implemented, and for the Plan as a whole.

7. The Granville Centre – Centre entry public artwork update

An update was provided of Council’s upcoming call out for Expressions of Interest (EOI) to seek artist/s for the creation of a public artwork at the main entry of the Granville Centre, due to open in the second half of 2020.

- The EOI process seeks for the artwork to be created by a Darug artist, provided a suitably qualified artist is identified, to produce the artwork. This aligns with the preference of Council’s Aboriginal and Torres Strait Islander Consultative Committee.
- The artwork is a series of six ceiling panels in the main entry of The Granville Centre, allowing for a range of two dimensional artwork applications to be applied.
- The EOI will be sent to Committee Members to share with their networks.
Feedback from Committee:

- Important to have Darug and/or Aboriginal representation on the assessment panel for the artwork selection.
- This EOI can be used as an opportunity to provide community with more information regarding The Granville Centre including future arts activity, as the information currently presented is oriented around the past consultation and construction activities.
- Artist responses to EOI for spaces that do not yet exist can be challenging. Council should aim to include as much visual information as possible in the documentation to assist artists with getting a firm impression of the space to respond to.
- The importance of widely promoting and the ease and accessibility of the application process which allows for, and encourages, applicants to speak to staff prior to application, to reduce barriers and formality of the process to encourage a broad range of artists to apply.
- It is important to ensure that arts and culture are expressed as part of the name or branding of The Granville Centre. Suggestion to consider a First Nations related name for the Centre.

Recommendations and Actions Arising:

7.1 Council to distribute the EOI to Committee Members once completed.

8. Cumberland Cultural Plan

The Committee was invited to provide initial comment on the formation of first year actions for the Plan and discussion of evaluation tools and techniques. Examples were provided of Council major programs and projects in each of the Cultural Plan's Priority Areas.

Feedback from Committee:

Evaluation

- A number of Committee Members have had exposure to or experience in testing evaluation tool WhiteBox, led by the Cultural Development Network (CDN) and recommend Council investigate this. WhiteBox is an online planning, evaluation and recording system being built for the cultural development sector.

- Recommend standardising evaluation or qualitative measures across arts and cultural programs for consistent collection and reporting.

Priority 1: Recognising Cumberland’s First Peoples’ Living Culture

- An update was provided on the Warali Wali public art project at Prospect Creek as an example of immediate projects addressing this Priority area.
Priority 2: Celebrating Strength in Diversity

- Committee Members support the empowerment of communities that is expressed through this priority area.
- Committee Members express preference for initiatives that involve community leadership, engagement, and detailed involvement, sharing the ownership of programs with community.

Priority 3: Supporting Cultural Groups and Individuals

- Feedback regarding the Arts in Cumberland January 2019 Grants program stream experienced by Committee Members who submitted grant applications. Comments included suggestion for Council to give consideration of the level of distinction between an arts/cultural program of broad reach versus an event, and what distinguishes one from the other, given that events can apply for a larger maximum funding amount than Arts stream.
- Discussion of the action to 'Create and maintain publicly accessible information about available spaces', including Committee input on suggested needs of such information, including online access, the kind of activities permissible in spaces, character of a space including noise and light levels, insurance requirements, types of hire (casual, short and long term), access to public transport, and accessibility features.

Priority 4: Improving cultural Facilities, Spaces and Streets & Priority 5: Enhancing Place Identity and Activation

- Committee supportive of inclusion of new performance spaces in new facility developments.
- Comments from Committee on traffic related issues in Granville Town Centre.

Recommendations and Actions Arising:

8.1 Council to investigate the feasibility of using WhiteBox as an assessment and evaluation tool for the Cumberland Cultural Plan.

9. General Business

No general business.

10. Close of Meeting

Meeting Closed at 8:10pm.

Next meeting: Tuesday, 3 September 2019 in Committee Rooms, Council Administration Building, Merrylands.
Attachment 6
Minutes of Meeting - Community Safety and Crime Prevention Committee - 11 June 2019
CUMBERLAND COUNCIL COMMUNITY SAFETY AND CRIME PREVENTION COMMITTEE

Minutes of Meeting held on Tuesday, 11 June 2019 at 6:10pm in Committee Rooms, Council Administration Building, Merrylands.

1. Open of Meeting

Kevin Horne welcomed all members to the Community Safety and Crime Prevention Committee of Cumberland Council.

2. Record of Attendance, Introductions and Apologies

Attendance List:
Ernest Kulauzovic Committee Member
Joanne Steinwede Committee Member
Kevin Horne Committee Member (Acting Chairperson)
Lilly Verlickovich Committee Member
Margaret Chapman Committee Member
Raj Garg Committee Member
Robert French Committee Member
Sanjeev Goyak Committee Member

S/Constable James Dickson Auburn Police Crime Prevention Officer

Council Staff in Attendance:
Merryn Howell Executive Manager, Community and Place (Minute taker)
Teresa Russo Crime Prevention Officer

Apologies:
Cllr Ola Hamed Councillor and Committee Member
Cllr Suman Saha Councillor and Committee Member
Flavia Del Zio Committee Member
Dr John Brodie Committee Member (Chairperson)
Pam Colman Committee Member
Salwa Albaz Committee Member

3. Conflicts of Interest

There were no conflicts of interest declared.

4. Minutes of Previous Meeting

Minutes of the last meeting held on 12 March 2019, were passed as a true and accurate record. Moved by Raj Garg and seconded by Margaret Chapman.
ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:

5. Business Arising

Illegal dumping issues from short term tenancies and clause to be added to residential tenancy agreements regarding the liability of tenants. Committee requested that Councillors take this back to Council for further action.

6. Safety Audit Updates (CSCPP Action 9.1)

- **Pemulwuy Town Centre Safety Audit**: 90 recommendations were made. 46 of those actions were relevant for the prevention of crime through CPTED. All have been completed except lighting installation at Silverthorne Drive Walkway.
- **Guildford Town Centre Safety Audit**: 72 recommendations were made and a total of 11 were relevant to crime prevention. All actions have been completed.
- **Pendle Hill Town Centre Safety Audit**: 66 recommendations were made and a total of 24 were for crime prevention. Those outstanding relate to the public awareness campaign to address mail security which will be complete with the development of the Living Safely in Cumberland project.
- **Wentworthville Town Centre Safety Audit**: 48 recommendations were made, 13 of which were relevant to crime prevention. All have been completed.
- **Granville Town Centre Safety Audit**: 36 recommendations were made, 8 were relevant to crime prevention. All actions have been completed.
- **Merrylands Town Centre Safety Audit**: 31 recommendations were made and to date all lighting repairs have occurred and all pruning has occurred in parks were audits were conducted. The request for CCTV will be incorporated as part of the CCTV in Public Spaces program expansion within the Merrylands CBD.

Community safety audits are identified as a key action in the Community Safety and Crime Prevention Plan, however they take a significant amount of resources. This includes tracking progress against each of the 356 actions arising from the audits undertaken and focusing only on the safety-related actions.

An alternate approach was proposed that the Crime Prevention Officers from Council and the Police undertake more frequent CPTED site assessments when crime or community identified issues are identified. This enables a more timely and effective response than a scheduled timetable of quarterly community safety audits. It also ensures actions focus on the most effective actions to improve safety outcomes in an area.

Future areas for focus by Council will be on train stations and lighting audits in key locations as well as focusing on collecting information and developing an evidence base to support grant applications.

Actions or Recommendations Arising:

6.1 Committee supports the regular Council and police site assessment approach instead of scheduled quarterly community safety audits.

6.2 Police to investigate the use of drones and safety concerns within the LGA.
7. Police Updates - Crime Statistics from Auburn Police Area Command

Auburn Police Area Command reported a decline in domestic assaults but a slight spike in relation to assaults. Crime statistics are steady in relation to break and enter offences, steal from motor vehicle. Robbery offences have slightly increased and there are some stealing of vehicles. Fraud offences is a still a major concern largely as a result of mailbox theft and ‘fail to pay’ incidents at petrol stations.

Feedback from Committee:

Need for community education about ways to prevent ‘steal from vehicle’ offences, including positive messages such as ‘have you remembered to lock your car?’ and sharing information on social media. Communication should include positive messages about what is being done rather than focus on the crime issues and reinforcing perceptions of an area being unsafe.

8. Update on Community Safety and Crime Prevention Plan (CSCPP) Projects

[CSCPP Action 9.3]: Graffiti Removal

Council’s Business Graffiti Removal kits continue to be rolled out in town centres and have been distributed to all businesses in town centres that have been audited. This includes Pendle Hill, Guildford, Wentworthville, Granville and Merrylands.

Council has received a proposal to partner with Granville Rotary to undertake removal of graffiti on a quarterly basis from residential dwellings. The project would involve Rotary facilitating the approval from strata/owner etc. Council would assist with identifying sites based on community reports and assist with storing of equipment.

Graffiti Removal Day will occur on 27 October 2019. Council is identifying suitable sites to focus on.

Feedback from Committee:

Council to encourage developers to use anti-graffiti coating paint in new constructions.

[CSCPP Action 5.7]: Domestic and Family Violence (DFV) Initiatives

Council has conducted research to map Domestic and Family Violence services in Cumberland. A total of 60 organisations (36 funded and 24 unfunded) responded to the survey. The results will be presented to all survey participants and key DFV organisations in Cumberland on 28 August 2019, at a collaborative Cumberland DFV Action Planning workshop. A reference group has been formed to inform the planning. The Action Plan will focus on DFV activities and programs to be implemented in Cumberland and strategies aligned with Council’s Community Safety and Crime Prevention Plan (CSCPP) action items re: 5.1, 5.2, 5.3 and 5.4. This will include advocacy and awareness training programs for both funded agencies and volunteer groups. The Reference Group will work with a peak DFV agency to drive the advocacy initiatives and facilitate the Action Planning session.

Feedback from Committee:
• There is a need for school education programs focusing on DFV prevention and respectful relationships.
• There are opportunities to engage with sporting clubs and coaches to equip them with the knowledge and skills they need to deal with any DFV they may identify.

[CSCPP Actions 1.1 & 2.1]: Personal Safety Community Education

Living Safely in Cumberland Personal Safety Workshops - Council received a grant from the NSW Attorney General ($75,000) for the design and delivery of interactive bi-lingual community safety education workshops. The workshops will:

• address multiple priority areas in the CSCPP
• involve raising awareness and educating participants on safe practices
• be delivered by Council staff, Council's Bi-Lingual Community Educators and Police
• be adaptable to suit a range of audiences and to be able to be delivered bilingually
• be interactive and utilise effective adult learning principles.

Council has engaged specialist consultant, Patrick Shepherdson, to design the workshops, train staff in delivery and oversee the pilot delivery of the workshop and evaluation. Meetings have been conducted with both Auburn and Cumberland Police Area Commands to discuss the project and to gain insight into how crime is occurring in Cumberland and to identify the key messages to deliver at the workshops. A brief report was distributed for review and feedback by Safety Committee Members.

[CSCPP Action 4.2]: Neighbour Day

Five events were held for Neighbour Day (Guildford, Auburn, Berala, and Lidcombe). Over 150 community members participated. The Police presented on safety issues and importance of connecting with neighbours. Approximately 50 participants signed up for the Next of Kin program.

[CSCPP Action 9.5.3]: Alcohol Free Zone Stage 2 Roll Out

Phase 2 Alcohol Free Zones in the former Holroyd Council area are currently being rolled out. These include new and renewed Alcohol Zones in: Greystanes, Girraween, Guildford, Merrylands, Pendle Hill, South Wentworthville, Toongabbie, Wentworthville and Westmead.

[CSCPP Action 7.4]: Ranger Patrols

Targeted Parking Ranger patrols have been undertaken in school areas reported for unsafe parking practices and parking offences including:

• Beresford Public School (AM patrol, issued three fines) and (PM patrol, NIL fines)
• Our Lady Queen of Peace (AM patrol issued one fine) and (PM patrol, NIL fines)
Feedback from Committee:

Issue arising from Police taking parking places in Susan Street resulting in issues with school drop offs and traffic congestion problems at Amity College.

[CSCPP Action 9.2]: Lighting in Town Centres

Issues reported at Pendle Hill: concerns have been raised by residents regarding number plate theft in the area. Lighting audits of specific streets were conducted. Lighting in some locations was found to be inadequate and additional lighting will be required.

[CSCPP Action 10.1]: Safety Assessments of Open Spaces

Issue at a reserve in South Granville: residents contacted Council regarding antisocial behaviour at the reserve. A site assessment was conducted, recommendations were identified and works will be undertaken to mitigate issues.

[CSCPP Action 2.2]: CCTV in Public Spaces Program

- CCTV relocations this quarter: 0
- CCTV Footage extraction requests: 42 (since 10 April 2019)

Actions or Recommendations Arising:

8.1 Council to provide an update on the outcomes of the DFV Forum and Action Plan at the next Committee meeting.
8.2 Council to pass on Amity College parking issues and liaise with Police.

9. General Business

General Issues Report Sheet

Council to provide status updates on the outcomes of issues identified on the Community Report Sheet to Committee Members.

Feedback from Committee:

Consider opportunities to invite speakers or representatives from the community to come and address issues of concern.

Actions or Recommendations Arising:

9.1 Council to provide an update on the status of all issues identified on the Community Report Sheet.
9.2 Council to provide information to the Committee regarding regulations on the use of drones in the LGA.
9.3 Next Meeting Agenda items to include: Presentation from Council's Environmental Health Protection Team (food safety), Living Safely in Cumberland project update, Review of the accomplishments, and progress of the CSCPP Year 1 implementation, Consult Committee on CSCPP action for prioritisation in Year 2, Review role of Committee and Councillor Representatives.
10. Close of Meeting

Meeting closed at 8.05pm.

Next meeting: Tuesday, 10 September 2019 in Committee Rooms, Council Administration Building, Merrylands.
Attachment 7
Minutes of Meeting - Library Advisory Committee - 11 June 2019
CUMBERLAND COUNCIL LIBRARY ADVISORY COMMITTEE (LAC)

Minutes of Meeting held on Tuesday, 11 June 2019 at 6.30pm in Granville Library, 8 Carlton Street Granville.

1. **Open of Meeting**

Clr Lisa Lake welcomed all members to the Library Advisory Committee of Cumberland Council.

2. **Record of Attendance, Introductions and Apologies**

**Attendance List:**
- Clr Lisa Lake: Councillor and Committee Member (Chairperson)
- Allan Ezzy: Committee Member
- Chandrika Subramaniyan: Committee Member
- Diana Finch: Committee Member
- Julie Thomas: Committee Member
- Mangat Ram Bansal: Committee Member
- Maria Teresa Ciaccia: Committee Member
- Samantha Rich: Committee Member
- Sue Stenning: Committee Member
- Zelda Stowers: Committee Member

**Council Staff in Attendance:**
- Kirsty Plumridge: Library Programs & Events Coordinator
- Nicole Byrn: Manager, Library Services (Minutes)

**Apologies:**
- Clr Ross Grove: Councillor and Committee Member
- Agathia Yin Lan Ge: Committee Member
- Muhammad Mehdii: Committee Member
- Robynne Winley: Library Systems & Technical Support Coordinator

New members welcomed - Chandrika Subramaniyan in attendance, and Agathia Yin Lan Ge who was an apology for this meeting.

3. **Conflicts of Interest**

There were no conflicts of interest declared.

4. **Minutes of Previous Meeting**

Minutes of the previous meeting held on 12 March 2019, were passed and adopted as a true and accurate record of the meeting.
ITEMS CONSIDERED AND DISCUSSED BY COMMITTEE:

5. Library Statistics and Trends

Notable Statistics (Collections)

- Junior collection statistics are very high over the whole system.
- The Committee asked for a review / explanation of the percentage of collection borrowed and how this is measured as for some areas the numbers do not add up.
- Difficulties in obtaining items in Junior Series after Book 1. Standing orders should include all books in a series.
- When ordering an item in large print, sometimes it has come as regular print copy.
- It was noted that graphic novels usage is high at Auburn.
- When on a waiting list for very high demand items, is there a flag to indicate to staff that further copies need to be purchased?
- The general statistics (visitations, etc.) are missing from this report.

Notable Statistics (Programs and Events)

- Committee discussed the upcoming Tech Savvy Program.
- Committee discussed the importance of social / craft clubs that are held at the library such as knitting clubs.
- Committee discussed Baby Rhyme Time possibilities at Greystanes Library.

Actions and Recommendations Arising:

5.1 Council staff to review and send explanatory information regarding the percentage borrowed statistics.
5.2 Council staff to amend the statistics include missing information and send with the Minutes.
5.3 Council staff to check on the specific large print requests and the high demand items flag for acquisitions.
5.4 Council staff to send dates and details of upcoming technology classes to Committee Members.

6. Current Projects

- Auburn Library Expansion – Auburn Library has added an additional 13 PCs and dedicated Technology space via the Stronger Communities Fund. This was launched on Thursday 6 June 2019 and was very successful.
- The Granville Centre – the Committee was updated on current plans, and schedules for the Centre.
- Proposed Cumberland Heritage Centre – was discussed by the Committee and the recent engagement activities results were reviewed.
7. **General Business**

- Cnr Lake suggested a Local Authors display in the Libraries to promote and encourage local authors. The book ‘Travel Club’ by Jeannie Wood was discussed by the Committee.
- Council’s *Draft Community Facilities Strategy* was presented and avenues for feedback for this strategy were discussed with the Committee.
- Committee indicated there was still a lack of a specific Library newsletter getting to some members, and asked for an update the newsletter.
- The *Draft Operational Plan and Fees and Charges* as exhibited were discussed and the proposed ‘Library Request Fee’ clarified. It is to be charged to non-Cumberland residents where requests do not fit within our Collection Development Guidelines.
- Committee asked for an update of any funding for Libraries that was indicated prior to the State Election.

**Actions and Recommendations Arising:**

7.1 Council staff to purchase some copies of “The Travel Club” by Jeannie Wood.
7.2 Council staff to consider a program of Local Author displays.
7.3 Council staff to send a copy of the *Draft Community Facilities Strategy* to members when available and a link to comment.
7.4 Council staff to investigate further issues of the Library Newsletter.
7.5 Council staff to report on the funding models from State Government when there is further information.

8. **Close of Meeting**

Meeting Closed at 7.45pm.

Next meeting: Tuesday, 24 September 2019, 6.30pm to 8pm at Merrylands Library.
DOCUMENTS ASSOCIATED WITH REPORT C07/19-153

Attachment 8
Minutes of Meeting - Youth Advisory Committee - 17 June 2019
CUMBERLAND COUNCIL YOUTH ADVISORY COMMITTEE

Minutes of Meeting held on Monday, 17 June 2019 at 6.12pm in the Committee Rooms, Council Administration Building, Merrylands.

1. Open of Meeting

Brindha Srinivas gave an Acknowledgment of Country and welcomed all members to the Youth Advisory Committee of Cumberland Council.

2. Record of Attendance, Introductions and Apologies

Attendance List:
- Clr Kun Huang  Councilor and Committee Member
- Brindha Srinivas  Committee Member
- Clinton Colaco  Committee Member
- Hayatullah Akbari  Committee Member
- Ibrahim Taha  Committee Member
- Jennifer Dang  Committee Member
- Maddison King  Committee Member
- Madeleine Soyer  Committee Member
- Oscar Iredale  Committee Member
- Roydon Ng  Committee Member
- Skandan Siva Kumaradas  Committee Member
- Muhadesa Haidari  Youth Panel Member Greater Sydney Commission
- Neelab Haidari  Community Representative

Council Staff in Attendance:
- Cathie Zammit  Manager, Children, Youth and Families
- Faiza Shakori  Volunteer and Employment officer
- Jessica Hasbany  HR Advisor
- Maia Giordano  Youth Participation and Programs Coordinator
- Merryn Howell  Executive Manager, Community and Culture
- Victoria Franji  Senior Coordinator, Children and Youth

Apologies:
- Clr Suman Saha  Councilor and Committee Member
- Fiona Nguyen  Committee Member
- Trina Anupama Das  Committee Member

Non Attendance:
- Jack Zhang  Committee Member
- Zoya Fazil Shah  Committee Member

3. Conflicts of Interest

There were no conflicts of interest declared.
ITEMS DISCUSSED BY THE COMMITTEE:

4. Minutes of Previous Meeting

Minutes of the last meeting held on 25 February 2019, were passed and adopted as a true and accurate record. Moved by Roydon Ng and seconded by Maddison King.

5. Business Arising

Women in Construction Project (Youth Strategy Actions 2.3.2, 3.1.3)

Maddison King provided an update on the Female High School Students in Construction Program. The event is being planned for Term 4 2019. Maddison is currently seeking interest from local schools and confirmation from business partners to support the event.

Employment Pathways Program (Youth Strategy Action 1.3.1)

A summary was provided on the recommendations and model for implementation of the Council Employment Pathways Program. Feedback was sought from Committee Members on job advertisements for positions targeted at youth to inform Council's recruitment processes to target and attract young people.

Feedback from Committee:

- Short engaging videos will be a more effective way to attract attention from young people.
- Balance between detailed yet easy to understand job ads.
- Centre the job ads on the applicant, not the organisation - demonstrate why the job is right for the applicant.

Cumberland Youth Strategy Mid-Way Report and 2019/2020 Priorities

Feedback was sought from the Committee on the midway progress report on the implementation of the Cumberland Youth Strategy which identified that overall 78% of actions in the Cumberland Youth Strategy 2017 - 2021 are either 'in progress', 'on track' or 'completed', based on key performance indicators in the year 1 and 2 Implementation Plan.

Highlights from the April to June 2019 period included:

- The Girls-Only Program started in March 2019 in partnership with more than six local services and has delivered a range of programs for young girls. Attendance has been between eight and 20 young girls each week. Evaluation results highlighted that 100% are 'likely' or 'fairly likely' to recommend the Program to a friend. A total of 80% gained new skills or knowledge through the Program.
- Employment Expo partnership with 70 young people attending.
- April School Holiday Program and Youth Week - over 300 young people attended the range of programs. Evaluation results highlighted that 97% to 100% would recommend the Program to a friend.
Key 2019/2020 priorities for the Youth Strategy include:

**Priority 1 - Employment:**

- Implementation of the Employment Pathways Program within Council (Action 1.1.2).
- Research on transport insecurity/disadvantage for young people in Cumberland (Action 1.2.1).

**Priority 3 - Health and Wellbeing:**

- Food Insecurity Feasibility Study which looks at food waste and providing this to local services and young people in need in the Cumberland LGA as well as breakfast clubs in schools (Action 3.1.6).
- Development and implementation of mental health and wellbeing programs young people (Action 3.1).
- Implementation of a Youth Hub Model (Action 3.2.4 and 4.2.5).

**Priority 4 - Community Connection:**

- Programs to support young people missing out (Action 4.2.1).
- Implementation of youth participation framework (Action 4.1) including communication and promotion to young people.

**Feedback from Committee:**

Opportunities for an activity to be undertaken for R U Ok Day to align with mental health action.

**Youth Week 2019 Outcomes and Report Back (Action 3.1.1)**

The planning for Youth Week was led by a work group of young people (Y4Y) formed in October 2018. Over 240 young people participated in the youth-led Youth Week Program delivered in April 2019. Feedback from the Youth Week Planning Team showed an overall high level of satisfaction.

Highlights from evaluation results showed that:

- 87% of respondents thought the event was excellent or very good.
- 100% of respondents would recommend the event to a friend.
- 71% of respondents were aware the event was youth-led.
- Almost 80% of respondents speak a second language.

**Youth Week 2020**

Feedback was sought from the Committee on the proposed Youth Week 2020 proposal which aims to build on the youth-led model for Youth Week to ensure the process and
the activities align with the Cumberland Youth Strategy Guiding Principles as well as allowing a greater number and diversity of young people to contribute to the development of Youth Week activities.

Feedback from Committee:

- The Ward approach of local teams involved in the consultation and promotion phases supports representation from across the geographic spread of Cumberland.
- Expand the number of people to identify a target of at least two people.
- The group needs to be Cumberland focused when planning Youth Week events rather than only Ward specific.
- Opportunities for use of more prominent Y4Y youth friendly presence brand and face of youth-led programs (rather than Cumberland Council).
- Opportunities for improvements and ongoing youth-led engagement, including use of the Y4Y brand.
- The Youth Week Planning Team could focus more on youth engagement and the timeframe to be changed so that the event concepts can be locked in leaving more time for promotion.
- Committee would like to see better, more advanced planning for Youth Week including timelines, project plan, clear deliverables and scope.
- The EOI needs to be clearer and more specific on the scope and outputs related to Youth Week.

Other opportunities for youth-led planning include:

- International Day of Youth (12 August 2019) - the theme for this year is “Transforming Education”.
- Youth Opportunities Funding Grant.

Actions or Recommendations Arising:

5.1 Further planning to be undertaken by Committee Working Group members to determine the date and promotion of the Women in Construction Project event to local schools.
5.2 Committee Members to provide feedback to Council on any priority actions for focus on by the Committee over the next year.
5.3 The mid-way progress review on the implementation of the Youth Strategy will be reported to Council in July 2019.
5.4 Council to review and amend the Youth Week Planning Team EOI.

6. General Business

Letter from YAC members

A letter was tabled by a number of members from both the Youth Advisory Committee and Y4Y Team with suggestions on how to expand youth-led engagement and participation regularly throughout the year.
Feedback from Committee:

- Opportunities for greater reach and impact through drawing on the Committee and Y4Y Team and expanding youth-led engagement and participation regularly throughout the year (outside of the formal Committee structure).
- Council to use the Y4Y logo for promotion of youth-led activities and to engage young people.
- Committee Members sought information on what Council resources were available to support young people and the Committee.

Actions or Recommendations Arising:

6.1 Council to review and amend the Youth-led planning and engagement process for improving communication to young people and engaging young people in the planning for Youth Week and other Council events and programs.
6.2 Council to consult with the Youth Advisory Committee in the planning of the Junior Pro-Am Golf Tournament scheduled for June 2020.
6.3 Committee Members to nominate for upcoming Advocacy Training.
6.4 Council to provide details of the Youth Conference being held on 13-15 September 2019 to Committee Members.

7. Close of Meeting

Meeting closed at 8:12pm.

Next Meeting: Monday, 26 August 2019 at 6pm in Committee Rooms, Council Administration Building, Merrylands.
Attachment 9

Progress Report - Cumberland Disability Inclusion Action Plan 2017 - 2021
Cumberland Disability Inclusion Action Plan
2017 – 2021

Midway Progress Report: Years 1 & 2 [July 2017 - June 2019]

Introduction

The Cumberland Disability Inclusion Action Plan 2017 – 2021 was adopted by Council on 7 June 2017 following engagement with over 1,900 stakeholders across Cumberland. The Disability Inclusion Action Plan (DIAP) is a whole of Council plan which provides a strategic framework for Council to plan for, and respond to, the barriers that prevent people with disability from fully accessing Council services, facilities, programs and information that Council provides. The Plan focuses on 14 strategic actions to be implemented across Council over four years.

The Plan was developed in line with the legislative requirements under the Disability Inclusion Act 2014 (DIA) and consists of four focus areas to be actioned over the four years:

<table>
<thead>
<tr>
<th>Focus Area 1: Positive Attitudes and Behaviours</th>
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<tr>
<td>Council encourages positive and inclusive staff behaviours and a respectful community attitude towards people with disability.</td>
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<tr>
<th>Focus Area 2: Liveable Communities</th>
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<td>Council contributes to and advocates for a liveable and welcoming Cumberland, where community spaces, neighbourhoods and facilities promote health, happiness and wellbeing and contribute to social connectedness.</td>
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<th>Focus Area 3: Employment</th>
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<td>Council maintains its commitment to equal employment and workplace opportunities as well as reducing barriers for current and future employees.</td>
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<th>Focus Area 4: Systems and Processes</th>
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<td>Council encourages a culture of continuous improvement and inclusion to provide easy access to Council information, services and facilities.</td>
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Council’s Aged & Disability Services Team is responsible for driving the implementation of the plan in collaboration with other sections of Council, Council’s Access Committee, Cumberland Access and Inclusion Panel, residents and local service providers.

Progress Overview

Out of the 54 actions outlined in the plan, 37 actions have commenced implementation during years 1 and 2.

54% of all actions are currently ‘On Track’ (17 actions) or ‘In Progress’ (16 actions), and 5 actions have been completed.

17 actions have been identified for implementation during years 3 and 4.

Key Highlights

Some of the key highlights from the implementation of the DIAP over the last 2 years include:

- Two regional all abilities playgrounds at Central Gardens and Auburn Botanic Gardens have been funded and are currently in the planning stages (Action 2.1.6).

- The introduction of ‘Quiet Zones’ at all major Council events to create more inclusive event spaces and encourage the participation of people with disabilities (Action 2.3).
• Access and Inclusion has been placed on the agenda at all Council's Corporate Induction sessions to inform all Council employees of Council’s commitment to access and inclusion and what it means for them and their role (Action 1.1.2).

• Access Audits have been introduced to identify major access barriers which Council can resolve to improve access for all in Town Centres (Action 2.1).

• Zoomtext and JAWS accessibility software has been installed at a minimum of 1 public PC across all Council libraries which allows 5 concurrent users (Action 2.3.1 & 4.1).

• The development of an 'Access and Inclusion at Events Guiding Checklist' to increase access and inclusion at Council events. This is supported by a toolkit comprising a personal hearing loop kit, 2x 10m access mats and a quiet zone/sensory equipment kit (Action 4.3.4).

• The Cumberland Access and Inclusion Panel was established in 2017 to provide community representation, advice and input to Council on the views, needs and interests of people with disability and to assist in the guidance and implementation of the DIAP (Action 1.2.1).

• The establishment of the Cumberland Access Committee in 2018 to act as an advisory body to Council on the views and interests of people with disability on areas such as policies, strategies, access works and community infrastructure projects (Action 4.2).
Current Priorities

- Implementation of tailored disability awareness training for staff across Council.
- The promotion of the availability of equipment and resources that can assist with facilitating improved access and inclusion at Council programs and events.
- The development of a ‘Mainstreaming Dignified Access and Inclusion’ resource which aims to provide all staff with a toolkit focusing on creating and delivering accessible and inclusive programs. The tool will be designed to be useful to both existing and new staff so that the standard of access and inclusion is consistently maintained.
- Council’s Access and Inclusion Panel has recently undergone a review and will be working on 2 main projects (or more) for the next 12 months. These include a ‘Mystery Shopper’ program which involves a mystery audit of a Council service, and the development of an ‘Inclusion Audit’ checklist which will broaden the scope of existing community access audits.
- Conducting inclusion audits at all major town centres.
- Development of Accessible Document Guidelines and training for Council staff in line with the implementation of Council’s new website.

Progress against each Focus Areas

Focus Area 1: Positive Attitudes and Behaviours

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<tr>
<td>1.1</td>
<td>Improve capacity of Council staff to identify, understand and deliver inclusive practices</td>
<td>1.1.1</td>
<td>Undertake a review of the level of understanding and specific training needs required by staff across the organisation.</td>
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<td>Working with Council’s Organisational Development Officer to assess which staff have undertaken disability awareness training and to plan targeted training sessions.</td>
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<td>1.1.2</td>
<td>Provide disability awareness induction, training and support programs for staff and volunteers.</td>
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<td>5 Disability Awareness Sessions have been delivered to Council staff and volunteers. More sessions have been scheduled for the coming months.</td>
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<td>1.1.3</td>
<td>Incorporate Disability Awareness information into Councillor Induction and training program for newly elected representatives</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>1.1.4</td>
<td>Deliver an appropriate community engagement framework to ensure participation by people with disability and their carers in all public participation programs including the development and delivery of Council plans and strategies.</td>
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<td>Council’s Community Engagement and Participation Strategy was adopted in 2018 and ensures future engagement is accessible. Ongoing review and improvements are underway. Council adopted an Access and Equity Policy in 2017 and a review is currently underway.</td>
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<td>1.1.5</td>
<td>Convene the Cumberland Disability Employee Champion Network.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>1.1.6</td>
<td>Develop a procedure and guidelines for Council staff to access Auslan interpreters to provide better use and support within the organisation.</td>
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<td>Guidelines to accessing Auslan interpreters have been incorporated in Councils ‘Engaging Translators and Interpreters Guidelines’.</td>
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<td>1.1.7</td>
<td>Develop and deliver a professional development program for education and care and frontline staff to meet the needs of children and families with disability.</td>
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<td>3 x ‘Meaningful Inclusion Workshops’ were delivered to Council’s Children’s Service’s staff in 2018. Children’s services have their own training program that covers topics relevant to supporting children with disability and their families. 3 training sessions on ‘Assessing and planning for children with additional support needs’ are scheduled for 2019 for Children’s Services staff.</td>
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<td>1.2</td>
<td>Continue to develop partnerships which promote and raise awareness of inclusive practices</td>
<td>1.2.1</td>
<td>Convene the Cumberland Access and Inclusion Panel</td>
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<td>Access and Inclusion Panel convened in 2017. The panel have regularly provided community representation, advice and input to Council on the views, needs and interests of people with disability in the community.</td>
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<td>1.2.2</td>
<td>Continue to work with key community organisations, advocacy groups and government agencies and deliver initiatives to promote access and inclusion.</td>
<td></td>
<td>Council convenes 4 Community Care Forums per year for local service providers to network, share resources and keep informed on sector updates and developments in the provision of aged and disability services. Council delivered a forum titled ‘Building Cultural Capacities: Diversity, Equity, Inclusion and Rights - Youth, Seniors/Elders and People with Disability’. Council worked with People with Disability Australia to deliver an education piece around the</td>
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<td></td>
<td>Demonstrate leadership in inclusive and accessible communication and publication</td>
<td>1.3</td>
<td>1.3.1 Developing Council publications reflective of our diverse community e.g. images of people with disability in Council publications and promotional material.</td>
<td></td>
<td>A photo library has been collated for Council including photos of local people with disability participating in community programs/events. These are incorporated into Council strategies and publications. Council's Aged and Disability Services publications/promotional materials reflect the consumers of this service.</td>
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<td>1.3.2 Deliver public campaigns and activities that highlight inclusion and recognise the rights and contribution of people with disability in our community.</td>
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<td>Council delivered an event in 2018 to the community celebrating International Day of People With Disability. The activities were facilitated by sports persons with disability.</td>
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<td>1.3.3 Develop education initiatives to improve community awareness of the impact of behaviour and practices which impede public access. For example, communication which highlights the impact of obstructing pathways or driveways to people with disability.</td>
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<td>2 x Inclusive Sports Workshops were delivered to children from local schools at Council's Sustainability Expo. The activities delivered at this workshop explored what inclusion is, why people might be excluded and ways to be more inclusive in play. Guide Dogs NSW delivered an education piece at Pet Fest 2019 raising awareness about guide dogs, who needs them, their purpose and how the general public should and shouldn’t interact with the guide dogs.</td>
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Council Meeting
17 July 2019
## Focus Area 2: Liveable Communities

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<tr>
<td>2.1</td>
<td>Increase access to public places and facilities</td>
<td>2.1.1</td>
<td>Identify and prioritise public buildings, community and recreational facilities that require access audits in accordance with AS1428.1 (Access to Premises).</td>
<td>🟢</td>
<td>Council facilities have been identified, building classification and hierarchy have been established. A condition audit and BCA compliance (which includes AS1428.1) has been completed of all Council buildings. The full results will be available in July 2019.</td>
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<td>2.1.2</td>
<td>Undertake an audit of accessible public toilets across Cumberland to evaluate the accessibility of each toilet, including their access and egress and ensure the National Public Toilet Map register is regularly updated.</td>
<td>🟢</td>
<td>A condition audit and BCA compliance (which includes AS1428.1) was completed of all Council’s buildings with public toilets. The national toilet map register requires updating with the new opening times and two new locations. Western Sydney Local Health District Centre for Population Health (CPH) also undertook research on public amenities in the Cumberland LGA.</td>
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<td>2.1.3</td>
<td>Undertake an audit and develop a priority plan to increase the number and distribution of accessible parking spaces across Cumberland and develop an accessible online map.</td>
<td>🟧</td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<td>2.1.4</td>
<td>Review current planning controls for access to buildings (Class 2-9) and develop a new Access and Mobility Development Control Plan (DCP)</td>
<td>🟢</td>
<td>Council is currently reviewing planning controls (2-9). There is no current Access and Mobility Development Control Plan.</td>
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<td>2.1.5</td>
<td>Identify priority locations to undertake pedestrian access and mobility plans to inform accessible paths of travel between major facilities.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>2.1.6</td>
<td>Develop and implement a Cumberland Pedestrian Access Management Plan (PAMP) and ensure all new road and transport infrastructure works undertaken by Council are coordinated and in accordance with current legislation</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>2.1.7</td>
<td>Continuously upgrade recreational facilities (playgrounds, sports fields, golf courses, amenities, parks, etc.) to incorporate access and inclusion provisions and to meet the requirements of the Disability Discrimination Act and the relevant Australian Building and Construction Codes.</td>
<td>Opportunities to make Council facilities more accessible and BCA compliant are being incorporated into facility upgrades. Recent examples include the provision of an accessible BBQ into the Wyatt Park Netball Court surrounds and the design of the new Granville Park Stadium which includes accessible ramps and lifts and complies with all BCA requirements.</td>
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<td>2.1.8</td>
<td>Undertake an audit of Council aquatic centres and develop a priority plan to incorporate access and inclusion provisions in priority locations and ensure compliance with accessibility standards.</td>
<td>Access and inclusion provisions have been incorporated as part of the planning for the modernisation of Council Swim Centres including compliance with the current national building code and improving accessibility. This includes improving access to the centres, increasing access to bathrooms and change facilities and the installation of a lift that assists entering and exiting the pool.</td>
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<td>2.1.9</td>
<td>Include accessible design principles in the Cumberland Open Space and Recreation Strategy and Cumberland Community Facilities Strategy</td>
<td>Council’s Draft Community Facilities Strategy priority areas include: - Aligning community facility provision with existing and future community needs. - Optimising systems and processes. There are a number of activities identified for Council in the Strategy relating to community facility planning and programing including: - Creating equitable access to facilities. - Developing and implementing accessible design principles for facilities.</td>
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<td>2.1.10</td>
<td>Undertake access appraisals of the Central Gardens, Holroyd Gardens and Auburn Botanic Gardens and promote as destinations</td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<td>2.1.11</td>
<td>Incorporate accessible play elements when renewing and installing playgrounds.</td>
<td>Council has successfully incorporated more accessible elements into playground upgrade projects through the creation of accessible paths, surfaces and...</td>
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<td>equipment. Recent examples include:</td>
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<td>• Scout Memorial Park, Granville - rubber softfall surface and accessible spinner.</td>
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<td>• Memorial Park, Merrylands - creation of new access path to connect to playground and accessible carousel with rubber softfall surround.</td>
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<td>• Freame Park, Mays Hill (in construction) - new playground with access paths, access to pod swing and accessible carousel.</td>
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<td>2 new universal all abilities playgrounds have been designed for Auburn Botanic Gardens and Central Gardens.</td>
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<tr>
<td>2.1.12</td>
<td>Develop two regional all abilities playgrounds at the Auburn Botanic Gardens and Central</td>
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<td>2 new universal all abilities playgrounds have been designed for Auburn Botanic Gardens and Central Gardens.</td>
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<tr>
<td>2.2</td>
<td>Improve transport access</td>
<td>2.2.1</td>
<td>Undertake research on transport disadvantage in the Cumberland Local Government Authority.</td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<td></td>
<td></td>
<td>2.2.2</td>
<td>Advocate for accessible public transport hubs and infrastructure</td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<td></td>
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<td>2.2.3</td>
<td>Continue to provide accessible transport to enable participation in Council programs, services and events.</td>
<td>Council's access loop bus is delivered 6 days/week to community centres, train stations, shopping centres and other central locations in the Auburn/Lidcombe area. Transport assistance is provided for Youth and Age/Disability programs and major Council events where required.</td>
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<tr>
<td>2.3</td>
<td>Provide programs which aim to increase social inclusion, participation and community connections</td>
<td>2.3.1</td>
<td>Promote and support inclusion in all activities delivered by Council in community centres, youth centres, arts facilities and libraries.</td>
<td>Quiet zones are provided at major events to increase the participation of people with disability, seniors, children and people of diverse religious denominations. This provides a quiet space with seating, blankets and rugs, mindful activities and sensory equipment. A 'Mainstreaming accessibility' workshop was facilitated by the Australian Network on Disability for Council staff. Feedback from this workshop will contribute to the development of a 'Mainstreaming Dignified Access and Inclusion' resource for all Council staff who develop and deliver services and programs.</td>
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<td>2 x disability-led arts programs have also been implemented in 2019 at the Peacock Gallery.</td>
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<td></td>
<td>Council's Libraries have commenced workshops in partnership with Early Ed to develop an accessible and inclusive story time program for children with disabilities.</td>
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<td></td>
<td>Council Libraries are currently installing both Zoomtext and JAWS accessibility software for public PC's which allows 5 concurrent users.</td>
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<td></td>
<td>A variety of resources are available to promote access and inclusion at events.</td>
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<tr>
<td>2.3.2</td>
<td>Provide resource and support education and care services for families with additional needs</td>
<td></td>
<td>Council's Children's Services provide the following supports:</td>
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<td></td>
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<td>- Early Integration Program supporting parents of children with disability to access education by linking them to a suitable education and care service. Support is provided through the transition and commencement at a service.</td>
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<td></td>
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<td>- Inclusion support for families and children within the service including program support, individual support plans, developmental support and resourcing families with local services, therapists etc.</td>
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<td>- Training calendars, brochures regarding information for families is also distributed to families in a range of ways.</td>
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<td>- Informal support for families with children with disability such as links to local support services and resources.</td>
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<tr>
<td>2.3.3</td>
<td>Operate quality and specialised services for people with disability that reflect the needs and requirements of people with disability.</td>
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<td>Council delivers the following specialised services:</td>
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<td></td>
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<td></td>
<td>- Home delivered meals (for people with and without disability).</td>
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<td></td>
<td>- Lifestyle &amp; Leisure Links program (NDIS Participants aged 18-85) which focuses on development through experience and encourages improvement to social, physical and emotional capacities through a range of peer group activities.</td>
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<td></td>
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<td></td>
<td>- Seniors wellness programs and outings with accessible transport options for seniors with disability.</td>
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## Focus Area 3: Employment

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<tr>
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<th>Strategy</th>
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<th>Action</th>
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<th>Progress Update/Key Achievements</th>
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<tbody>
<tr>
<td>3.1</td>
<td>Increase the participation of people with disability</td>
<td>3.1.1</td>
<td>Partner with agencies and groups to increase the recruitment of people with disability.</td>
<td>![GreenTick]</td>
<td>Council promoted the 'Employ their Ability' campaign to highlight the benefits of employing people with disability. Council's HR services distributes Council job opportunities to Disability Employment Services in the Cumberland area.</td>
</tr>
<tr>
<td>3.1</td>
<td></td>
<td>3.1.2</td>
<td>Implement actions from the Workplace Management Plan to improve the inclusion and professional development of employees with disability.</td>
<td>![GreenTick]</td>
<td>Council’s Workplace Management Plan broadly discusses inclusion and professional development for all.</td>
</tr>
<tr>
<td>3.2</td>
<td>Provide volunteering and work placement opportunities for all people of all abilities</td>
<td>3.2.1</td>
<td>Identify and provide volunteering opportunities for people with disability through Councils volunteer program.</td>
<td>![YellowTick]</td>
<td>Council’s Volunteer Application Form asks the applicant to identify whether they are a person with disability (it is not compulsory to disclose). If someone does disclose they are given a follow up call to ask whether they require any additional supports. Council has engaged a consultant to review current volunteer policies, procedures and practices. Council currently has a person with disability volunteering with Council’s outdoor staff with the help of a support worker. Council’s Aged and Disability team also work with a number of active volunteers with disability. Council were featured on SBS’s TV show ‘Employable Me’ covering the experience of Ben, a man with disability who tried out a day in the life of a parking officer in the search for his ideal job.</td>
</tr>
<tr>
<td>3.2</td>
<td></td>
<td>3.2.2</td>
<td>Provide work placement opportunities for people with disability within Council.</td>
<td>![GreenTick]</td>
<td>Scheduled for implementation in years 3 and 4.</td>
</tr>
<tr>
<td>3.3</td>
<td>Improve organisational capacity to support a diverse workforce</td>
<td>3.3.1</td>
<td>Implement reasonable workplace adjustment policy and practices to support employees with disability.</td>
<td>![GreenTick]</td>
<td>Council’s Workplace Adjustment Procedures and Guidelines have been updated and are available on the intranet.</td>
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<td>3.3.2</td>
<td>Undertake a review of Council recruitment policies and practices to improve equal access to employment for people with disability.</td>
<td><img src="attachment" alt="Green" /></td>
<td>An external review of Council’s recruitment policies and practices were completed by the Australian Network on Disability. Council’s Human Resources are currently in the process of reviewing the recommendations for implementation.</td>
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<tr>
<td></td>
<td></td>
<td>3.3.3</td>
<td>Continue to implement a policy to reflect the Carer’s Recognition Act, including promoting flexible work arrangements.</td>
<td><img src="attachment" alt="Green" /></td>
<td>Council promotes flexible work arrangements where possible for all staff, including staff who are carers and staff with disability.</td>
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**Focus Area 4: Systems and Processes**

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<th>Progress Update/Key Achievements</th>
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<tbody>
<tr>
<td></td>
<td>Increase access to Council information services</td>
<td>4.1.1</td>
<td>Provide information in a range of accessible formats and ensure that Council’s website, print material and social media is accessible.</td>
<td><img src="attachment" alt="Green" /></td>
<td>Council’s Aged and Disability Services promotional material, NDIS program Service Agreements, Library sign-up sheets and Disability Inclusion Action Plan are all available in easy-read formats. Council is in the process of engaging a consultant to develop Accessible Document Guidelines and deliver training to relevant staff.</td>
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<td>4.1.2</td>
<td>Ensure Council’s website is compliant with Website Content Accessibility Guidelines 2.0 to ensure minimum standards of accessibility requirements (vision and hearing impaired).</td>
<td><img src="attachment" alt="Green" /></td>
<td>Council’s Communications and Events team is undertaking a project to develop a new Council website which is WCAG 2 compliant and more accessible in terms of navigation. The new website is anticipated to be completed by October 2019.</td>
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<td></td>
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<td>4.1.3</td>
<td>Develop a range of publications to promote accessible places and spaces within Cumberland.</td>
<td><img src="attachment" alt="White" /></td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<td>4.1.4</td>
<td>Develop and install signage to promote accessible technologies and facilities within Council facilities for example, hearing loops, braille tactile signs, MLAK keys etc.</td>
<td><img src="attachment" alt="White" /></td>
<td>Scheduled for implementation in years 3 and 4.</td>
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<tr>
<td>4.2</td>
<td>Review and continuously improve Council’s service delivery</td>
<td>4.2.1 Establish and convene a Disability Access and Inclusion Panel to increase participation of people with disability and disability advocates in Council planning processes.</td>
<td></td>
<td>Council’s Access Committee and the Access and Inclusion Panel were created to provide community representation, advice and input to Council on the views, needs and interests of people with disability in the community. 7 x Panel meetings have been convened. 1 x extraordinary consultation was conducted for the Auburn Botanic Gardens Masterplan in February 2018. 4 x Access Committee meetings have been held each year.</td>
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<td></td>
<td>4.2.2 Undertake regular, independent review of Council’s services to identify continuous improvement opportunities.</td>
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<td>Australian Network on Disability (AND) Access and Inclusion Index was completed in 2017/2018, with Council undertaking another index in 2019 and results to be delivered in 2020.</td>
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<td>4.2.3 Undertake regular internal review by Council Staff to identify continuous improvement opportunities for workplace practices and support.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>4.2.4 Promote Council’s DIAP outcomes to the community, ensuring use of a range of communication methods and accessible formats.</td>
<td></td>
<td>Council is currently keeping track of the DIAP actions implemented and reporting through Council’s Access Committee and Access and Inclusion Panel. Opportunities to report back to the community via the new website are currently being explored.</td>
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<tr>
<td>4.3</td>
<td>Develop and implement staff procedures and practices that support the implementation of access and inclusion</td>
<td>4.3.1 Implement guidelines for making our publications and signage accessible, including ‘easy read’ publications.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td></td>
<td>4.3.2 Develop an accessibility checklist for staff developing content for Council’s website.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<td>4.3.3 Develop and implement training for staff to deliver better access outcomes, for example, how to use accessible technologies.</td>
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<td>Scheduled for implementation in years 3 and 4.</td>
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<tr>
<td>4.3.4</td>
<td>Develop and implement accessible event management guidelines and toolkit for Council delivered events to promote access and inclusion.</td>
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<td>A guiding checklist for access and inclusion at events has been developed.</td>
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<td>Council is working towards creating an access and inclusion page on the intranet where all access and inclusion resources can be found in one central location.</td>
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<td>4.3.5</td>
<td>Develop and implement training for staff delivering community engagement programs to promote access and inclusion.</td>
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<td>Disability awareness/confidence training has been delivered to Council staff and volunteers during years 1 and 2.</td>
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<td>Additional targeted training to occur in years 3 and 4.</td>
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<tr>
<td>4.3.6</td>
<td>Support staff with disability to attend training and professional development opportunities.</td>
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<td>Council is committed to minimising barriers for staff of all abilities.</td>
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<td>Data is not currently available on the number of requests.</td>
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Attachment 10
Progress Report - Cumberland Youth Strategy 2017 - 2021
INTRODUCTION

The Cumberland Youth Strategy 2017-2021 was adopted by Council on 7 June 2017 following engagement with over 1,600 young people across Cumberland over eight months. The Strategy is a whole of community plan for delivering better outcomes for young people aged 12 - 25 years.

The Strategy focuses on five key areas, nominated by young people in Cumberland, for action over the four years:

<table>
<thead>
<tr>
<th>Priority</th>
<th>Area</th>
<th>Description</th>
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<tbody>
<tr>
<td>Priority 1</td>
<td>Employment</td>
<td>To support young people to find and gain employment</td>
</tr>
<tr>
<td>Priority 2</td>
<td>Education</td>
<td>To improve young people's access to education which sets them on the path to realising their full potential</td>
</tr>
<tr>
<td>Priority 3</td>
<td>Health and Wellbeing</td>
<td>To enable young people to relax, play, socialise and find help when they need it in their local area to support their health and wellbeing</td>
</tr>
<tr>
<td>Priority 4</td>
<td>Community Connection</td>
<td>To improve communication connection and make Cumberland known as a place where young people’s cultures, identities, interests and talents are celebrated and supported to flourish</td>
</tr>
<tr>
<td>Priority 5</td>
<td>Safety</td>
<td>To improve young people’s experience of safety in their community</td>
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</table>

Council’s Youth Participation and Programs Team is responsible for driving the implementation of the Strategy in collaboration with other sections of Council, the Youth Advisory Committee, local young people, youth service providers, schools, agencies and other stakeholders.

PROGRESS OVERVIEW

Out of the 58 actions outlined in the Strategy, 48 have commenced implementation during years 1 and 2. 83% of the actions in the Strategy are currently ‘On Track’ (29 actions) or 'In progress' (19 actions). 12 actions have been identified for implementation during year 3 and 4.
KEY HIGHLIGHTS:

- 5 awards or nominations were received in recognition of the youth-led engagement process for the development of the Youth Strategy including:
  - Winner of the 2018 Local Government Excellence Award for Innovative Leadership in recognition for the youth-led engagement process.
  - Finalist in the 2018 Local Government Professionals Australia Federation Awards.
  - The Cumberland Youth Collective who were involved in working with Council to engage young people in the development of the Cumberland Youth Strategy were a Volunteer Team Finalist in the 2017 NSW Volunteer of the Year Award.
  - Nomination for Outstanding Youth Participation at the 2018 NSW Youth Work Awards.
- A delegation from the City of Vienna, Austria visited Cumberland to learn about the youth-led engagement and development process of Council’s Youth Strategy.
- 8 young leaders from Papua New Guinea visited Cumberland to learn about Council’s community development work as part of the Kokoda Track Foundation’s youth leadership development.

Highlights from the implementation of the Strategy over the last 24 months include:

**Priority 1: Employment**

- A weekly Youth Employment Hub has been established at Guildford Community Centre. To date 5 young people have been supported to gain employment and 25 have received employment support including training, clothes, resume review and practice interview skills.
- A new Youth Employment Pathways Program is being implemented within Council.

**Priority 2: Education**

- Granville TAFE Youth Access Program established to support refugee students in partnership with Council, MYAN NSW, STARTTS and Red Cross.
- A coordinated approach to school engagement has been established and consultations have been undertaken with all high schools in Cumberland and 14 primary schools.
- A Cumberland Schools Newsletter has been developed to improve promotion of Council services and programs to local schools.

**Priority 3: Health and Wellbeing**

- A weekly girls-only program has been established in Auburn in partnership with Youth Off the Streets and Auburn Diversity Services with 80% of girls reporting gaining new skills or knowledge.
- Female-only activities have been included in the School Holiday Program in response to identified need. Female-only dance classes have been at Guildford Community Centre.
- The Healthy Kids Pitch competition was promoted to all local schools. 15 school video submissions were received and four prizes valued at $5,000 each were awarded to schools to implement their initiatives.
- 30 projects have been funded through Council’s Community Grants Program to increase the participation of young people in sport and recreation through accessible, affordable and culturally appropriate sport and recreation programs.
- 115 school holiday programs have been provided for young people aged 12 to 18 years.

**Priority 4: Community Connection**

- Establishment of a Y4Y (Youth 4 Youth) planning team and successful implementation of Youth Week events in 2018 and 2019 which were designed and led by young people.
- Delivery of a Youth-Led Social Media Campaign ‘Faces of Cumberland’ implemented in the lead up to Youth Week 2019. 9 young people trained in social media and digital content creation.
- A directory of all Youth Drop-In programs across Cumberland has been developed promoting 5 local services, including Council.

**Priority 5: Safety**

- Free transport provided, where required, to young people attending school holiday programs.
CURRENT PRIORITIES:

- Implementation of Council’s new Youth Employment Pathways Program which will increase opportunities and recruitment practices within Council that are supportive of young people. This will include opportunities to gain experience and pathways into employment, skills development and career progression.
- Delivery of Young People Creating Change training to young people in youth advocacy and change making in Cumberland.
- Development of a youth hub model of service delivery for youth.
- Development and implementation of a new Youth Participation Framework to embed youth participation across all areas of Council.
- Delivery of a Women in Construction Project driven by Council’s Youth Advisory Committee.

Key to traffic light status symbols:

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<th>Status</th>
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<tr>
<td>Completed</td>
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<tr>
<td>On Track</td>
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<tr>
<td>Scheduled for implementation in Year 3 or 4</td>
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<tr>
<td>In Progress (Some progress made to date, further action required in Year 3 or 4)</td>
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<td>Critical</td>
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### PRIORITY 1: EMPLOYMENT

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</table>
| 1.1 | Increase access and improve pathways for young people to access training, work experience, job search support and employment | 1.1.1 | Work in partnership with service providers and stakeholders to facilitate and promote job-seeking / employment support programs (including training, 1:1 support and work experience) available in Cumberland. | Complete for Y1/2 implementation plan | - A new weekly 'Youth Employment Hub' commenced at Guildford Community Centre in October 2018. The program is a partnership between Council and MTC Employment Services and provides free practical support to young people by offering tailored one on one support, relevant training, personal mentoring and opportunities for work experience.  
- Specialised support will be provided for Aboriginal, refugee and migrant youth.  
- A Cumberland Youth Employment Expo was delivered with local services in April 2019.  
- A Community Grant was provided to Western Sydney Community Centre to develop a program providing pathways to employment targeting disengaged young people.  
- MTC Employment ran an employment workshop at the girls-only program. |
|     |                                                                         | 1.1.2 | Develop a coordinated employment pathways program for local young people within Council and promote to local services, schools and young people. | Complete for Y1/2 implementation plan | - Young people were consulted and development of a new Employment Pathways Program was completed in December 2018.  
- Young people and Youth Advisory Committee members consulted to improve recruitment processes.  
- Implementation, piloting and promotion of the program pending implementation of new Council structure. |
| 1.2 | Support coordinated advocacy to state and federal government on significant systemic barriers to young people gaining employment | 1.2.1 | Seek partnerships or funding to undertake research on transport disadvantage for local young people to inform advocacy to the NSW Government. | Scheduled for year 3 and 4 implementation. | - Partnership established with MTC Employment to run the Employment Hub at Guildford Community Centre and a 2 way referral process is being explored with other services such as Jesuit Refugee Service and House of Welcome through their Empowered to Work program for people seeking asylum. Further work is needed to promote service to young people on temporary protection and bridging visas.  
- Young people from refugee backgrounds attended the Cumberland Youth Employment Expo.4 |
### Council Meeting

**17 July 2019**

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<tbody>
<tr>
<td>1.2.3</td>
<td>Explore opportunities to develop strategic partnerships with regional Councils to support orientation for young people living in Cumberland who are relocating on Safe Haven Enterprise Visas to regional areas</td>
<td>1.2.3</td>
<td>28 young people consulted on the supports needed for refugee youth at the ADSI Refugee Youth Awards in June 2019.</td>
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<td>1.2.3</td>
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<td>1.2.3</td>
<td>Consultation undertaken with relevant local services to understand needs.</td>
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<td>1.2.3</td>
<td>Engagement with relevant regional councils underway including Tamworth, Wagga, Tweed Councils and LG NSW.</td>
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<td>1.2.3</td>
<td>Further work scheduled for implementation in year 3 and 4.</td>
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### PRIORITY 2: EDUCATION

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<tr>
<td>2.1</td>
<td>Improve the provision and promotion of quality homework or study help support programs</td>
<td>2.1.1</td>
<td>Work in partnership with other services providers and stakeholders to expand, improve and promote homework help programs delivered in Cumberland</td>
<td>2.1.1</td>
<td>In Term 4 2017, Council partnered with Community Migrant Resource Centre to deliver the Discovery! Mentoring Program at Auburn Library connecting newly arrived youth from refugee backgrounds with mentoring/tutoring support provided by migrant and refuge university students. The program was co-designed with students from refugee backgrounds to address a number of systemic barriers facing young people progressing to university.</td>
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<tr>
<td></td>
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<td>2.1.1</td>
<td>Research on best practice models for homework help and study assistance, literacy programs completed.</td>
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<td>2.1.1</td>
<td>Stocktake of library homework help programs completed.</td>
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<td>2.1.1</td>
<td>Survey completed with 13 local services and 6 schools in Cumberland and a review of the latest literature to identify the needs and gaps. The results were presented at the March 2019 Cumberland Youth Interagency meeting in order to build understanding and collaboration in this area. Council will play a coordination and connection role with local partners to understand and respond to the gaps.</td>
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<td>2.1.1</td>
<td>Promotion of new library online homework help program StudioCity.</td>
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<td>2.1.1</td>
<td>Council grant funding provided in 2019 to Jesuit Refugee Services for 5</td>
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| 2.1.2 | Provide HSC study assistance programs in Council libraries and youth centres | ![Status Icon] | • An audit of Library HSC Study programs completed to identify needs/gaps.  
• 4 HSC study assistance programs were delivered as part of October 2018 School Holiday Program.  
• Library Services also promote HSC study assistance available. |
| 2.2.1 | Increase the number of quiet, youth-specific study spaces in libraries particularly during HSC exam periods | ![Status Icon] | • An audit of study spaces to identify needs was conducted by Library Services. The expansion of study spaces will be implemented in 2020 at the new Granville Centre. |
| 2.2.2 | Provide free Wi-Fi in Council community facilities and other key locations | ![Status Icon] | • Free Wi-Fi established in Guildford Community Centre.  
• A plan for the expansion of free Wi-Fi to be implemented in 2020 at the new Granville Centre and through the Smart Cities Project. |
| 2.2.3 | Increase the number of public computers available for use in libraries and community centres | ![Status Icon] | • A stocktake of public computers has been completed for libraries and youth centres.  
• 20 new laptops were purchased for Guildford Community Centre to support youth programs.  
• A plan for the expansion of 24 public computers to be provided at The Granville Centre in 2020. |
| 2.3.1 | Develop a formal partnership with local schools to enable delivery of services and programs at school facilities after school hours and ongoing liaison between Council and schools | ![Status Icon] | • Meetings held with Department of Education School Infrastructure NSW to explore possible joint use of school and Council facilities.  
• Consultations undertaken with local schools.  
• An Internal School Engagement Working Group established within Council, including school holiday program collaboration.  
• Supported 2 schools to attend the Linker Network. |
| 2.3.2 | Continue to deliver networking initiatives to connect schools, service providers and community groups to set up partnerships and encourage collaboration and information exchange. | ![Status Icon] | • Consultations with all high schools and some primary schools completed and ongoing school engagement underway.  
• Key findings shared with local services through the Cumberland Youth Interagency and external Cumberland Youth Interagency School Working Group established. Schools and community services provided with networking opportunities at the quarterly Cumberland Community Networking Forum. |
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| 2.3.3 | Work in partnership with service providers and schools to facilitate and promote programs for parents, such as form filing, English classes and social support activities. | | | • Linker Network piloting coordinated approach to service delivery in 4 Cumberland schools.  
• Three school representatives attended the Get To Know Your Local Council Services showcase in May 2019. |
| 2.3.4 | Continue to deliver and expand Council’s ‘Welcome’ Bus Tours and community education programs in conjunction with English language colleges, community groups and local schools to introduce local newly arrived families to Council’s services and facilities. | | | • Priority needs have been identified through school consultations and a parent consultation conducted in late 2018. Parenting programs will be designed in partnership with organisations who work with newly arrived families.  
• Discover Cumberland tours and workshops organised for parent groups at Hilltop Road Primary school and Holroyd Parents Group.  
• Participation in Guildford Public School Multicultural Day in October 2018 provided opportunities to link Council with parents and students.  
• Community grants provided to 2 local schools (Auburn Girls High School and Hilltop Road Public School) to support parent engagement programs. |
| 2.3.5 | Work in partnership with service providers and schools to facilitate and promote opportunities for general life skills training for young people. School program schedule to be complete in late 2018. | | | In 2017/2018 four Links to Learning programs were delivered (one per term) at:  
- Granville South High (Year 10 Boys)  
- Granville South High (Year 10 Boys)  
- Granville South High (Year 10 Girls)  
- Granville South High (Year 10 Girls)  
In 2018/2019 five Rock and Water programs were delivered (one per term) at:  
- Guildford Public School (Boys Years 3/4 and 5/6)  
- Guildford Public School (Boys Years 3/4 and 5/6)  
- Granville South Public (Years 4, 5 & 6)  
- Granville South Public (Years 4, 5 & 6)  
- Granville South Public (Years 4, 5 & 6)  


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<td>o Pendle Hill Public (Years 5 &amp; 6)</td>
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<td>o Guildford Public School (Years 5 &amp; 6)</td>
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| 2.3.6 |          | Collaborate with schools and higher education institution to develop a network of young emerging artists/creatives and develop projects which support young artist’s professional development and recognition |        | • In 2018 Council supported a youth arts festival that ran out of Auburn Youth Centre, working with four schools in the area. The Festival involved a series of workshops for young students with an interest in the arts.  
• A pilot music program was delivered from Granville and Guildford Youth Centres in partnership with Human Sound Project to develop young performers. The program is continuing to be delivered in Guildford in 2019.  
• Opportunities for performance for emerging musicians and performers have also been provided through Youth Week and other Council Events and programs.  
• Further work is scheduled for implementation in Year 3 and 4. |
| 2.3.7 |          | Work in partnerships with community groups to address the lack of education programs for newly arrived young people including those on temporary protection visas and bridging visa holders. |        | • Mapping completed of local services delivering programs for young people on temporary protection visas.  
• TAFE program for refugee students delivered in 2018. The program has been redesigned in collaboration with TAFE, MYAN, STARTTS and Red Cross based on feedback from students to be delivered in 2019.  
• In 2018 Council worked in partnership with Granville TAFE and the Lebanese Muslim Association to deliver a session on employment support for newly arrived young people participating in foundation English language classes.  
• Consulted with 18 young people from TAFE program regarding future activities and events. |
| 2.4  |          | Improve communication directly to young people, parents and schools | 2.4.1  | Develop and implement a school communication and engagement strategy to provide information about Council and non-Council events, programs and activities targeting young people and families. |
|      |          |        |        | • Cumberland Schools Newsletter developed promoting Council services and programs.  
• Regular communication is provided via the Newsletter to schools about school holiday programs and activities targeting young people and families.  
• Consultations with all local high schools have been completed to develop an evidence base to inform future support by Council. Consultations with primary |

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<td>schools currently in progress.</td>
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<td>• A School Engagement Working</td>
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<td>Group has been established within</td>
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<td>Council to ensure more coordinated</td>
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<td>communication and collaboration</td>
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<td>and to better respond to priorities</td>
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<td>and needs identified by schools.</td>
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### PRIORITY 3: HEALTH AND WELLBEING

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<tr>
<td>3.1</td>
<td>Increase the availability of health and wellbeing programs targeting young people across Cumberland</td>
<td>3.1.1</td>
<td>Provide school holiday programs across Cumberland and engage young people in the design, promotion and evaluation of programs.</td>
<td><a href="#">Green Icon</a></td>
<td>A range of school holiday programs have been provided for young people 12 – 18 years each quarter, including:</td>
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<td>• 25 programs delivered in July 2017</td>
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<td>• 19 programs delivered in September 2017</td>
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<td>• 6 programs delivered in January 2018</td>
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<td>• 16 programs delivered in April 2018</td>
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<td>• 13 programs delivered in July 2018 (211 young people participated)</td>
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<td>• 16 programs delivered in October 2018 (170 young people participated)</td>
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<td>• 12 programs delivered in January 2019 (160 young people participated)</td>
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<td>• 9 programs delivered in April 2019 (420 young people attended)</td>
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<td>Programs have been developed in response to what young people identified they wanted through evaluation and consultations conducted during school holiday programs.</td>
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<td>3.1.2</td>
<td>Develop outreach programs in high needs neighbourhoods which respond to youth identified priorities.</td>
<td><a href="#">Green Icon</a></td>
<td>• Consultations have been undertaken with local services and Police Youth Liaison Officers on high needs areas.</td>
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<td>• New girls-only program commenced in March 2019 in Auburn North.</td>
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<td>3.1.3</td>
<td>Develop partnership to deliver additional female-only youth programs across Cumberland.</td>
<td><a href="#">Green Icon</a></td>
<td>• Girls-only programs have been incorporated into school holiday programs.</td>
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<td>• Two girls-only Groove Therapy programs were delivered in Term 3 and 4, 2018.</td>
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<td>• A new weekly Girls-only program, started in March 2019 in partnership with 8 local services and includes sport/recreational activities, food and skills-building workshops (designed with input from girls).</td>
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<td>3.1.4</td>
<td>Work in partnership with service providers and stakeholders to facilitate and promote health and wellbeing programs.</td>
<td><a href="#">Green Icon</a></td>
<td>• 19 health and wellbeing programs have been delivered through School Holiday Programs since January 2017.</td>
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<td>• Evaluation conducted in January 2019, indicated that 85% of respondents (85) gained new skills and knowledge about health and wellbeing.</td>
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<td>• The Healthy Kids Pitch competition</td>
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| 3.1.5 | Develop and implement guidelines to provide free healthy food options at Council youth programs, events and activities |  |  | • A member of Council’s Youth Team has been trained in the YHunger program, a NSW Health program designed to improve food access and physical activity options for young people.  
• Catering for Council’s School Holiday Program has been reviewed and improvements made to provide healthier food options.  
• Further work to be undertaken in years 3 and 4 to incorporate healthy food options in youth programs using the YHunger program. |
| 3.1.6 | Partner with service providers, schools, volunteers and local businesses to develop initiatives to address food insecurity issues such as school breakfast clubs |  |  | • Feasibility study currently underway and consultation undertaken with Cumberland Youth Interagency members in May 2019. |
| 3.1.7 | Develop partnerships to incorporate health and wellbeing workshops as part of homework help and study support programs | Scheduled for year 3 and 4 implementation. |  |  |
| 3.1.8 | Work with service providers to develop community awareness initiatives targeting community leaders/groups to address health and wellbeing related issues such as mental health, intergenerational conflict and domestic and family violence | Scheduled for year 3 and 4 implementation. (See Action 5.6.1 for violence prevention programs.) |  |  |
| 3.1.9 | Promote and facilitate access to mental health first aid programs for parents. | Scheduled for year 3 and 4 implementation. |  |  |
| 3.1.10 | Work with community groups to provide training to local service providers such as GPs, youth workers, police to increase core competencies around working with young people including cross-cultural competencies |  |  | • Consultations conducted with local youth services through the Cumberland Youth Interagency and with Police Youth Liaison Officers in Auburn and Cumberland Local Area Commands to inform training needs.  
• New police recruits have participated in interactive tours of the Refugee Camp in My |
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<td>3.2.1 Establish youth project reference groups for the design of any new or upgraded community and recreational facilities to ensure the needs of young people are incorporated</td>
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<td>• Targeted youth consultations were implemented for the design of the new Granville Centre in 2017.</td>
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<td>• Targeted youth consultations were implemented in March/April 2019 for the design of the new Auburn South Community and Recreation Centre.</td>
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<td>• Further work to be undertaken in year 3 and 4 to embed youth participation across all areas of Council including relevant engagement programs, particularly related to recreational facilities.</td>
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<td>Ensure that community and recreational facilities are accessible and cater for the needs of all young people</td>
<td>3.2.2 Identify and prioritise the upgrade of recreation facilities that encourage female participation in sport and recreation</td>
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<td>• The new Granville Pavilion, currently in development, will provide facilities to support female participation in sport and recreation.</td>
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<td>• Youth consultations conducted in relation to the Granville Youth Service changes and development of a new girls-only program has identified priority needs and interests of girls for sport and recreation programs.</td>
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<td>• Further work and priority facility upgrades to be undertaken in year 2 and 3 through the Community Facilities and Open Space and Recreation Strategies, currently in draft.</td>
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<td>• Consultation for the Auburn South Community and Recreation Centre conducted with girls at Auburn Centre for Community.</td>
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<td>3.2.3 Review the use and accessibility of Council community facilities for young people including the hours of operation</td>
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<td>• Youth consultations have been conducted as part of the development of the Community Facilities Strategy and to inform the location and delivery of Granville Youth Services during the redevelopment of the Granville Centre.</td>
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<td>• Review of Guildford Community Centre operating hours completed</td>
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<td>3.2.4</td>
<td>Implement a one stop shop model of information and service provision for</td>
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<td>young people at community facilities identified as suitable youth hubs in</td>
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<td>Cumberland.</td>
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<td>3.3</td>
<td>Increase participation of young people in sport and recreation programs</td>
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<td>3.3.1</td>
<td>Support the delivery of accessible, affordable and culturally appropriate</td>
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<td>sport and recreation programs for young people through the Community Grants Program.</td>
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**PRIORITY 4: COMMUNITY CONNECTION**

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<tr>
<td>4.1</td>
<td>Promote the involvement of young people in the design and delivery of Council programs and events</td>
<td>4.1.1</td>
<td>Establish a community engagement program to increase the participation of young people and families across Cumberland in Council planning and decision making processes</td>
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<td>• Youth Week Planning Team (Y4Y Youth For Youth) established in 2018 updated every year with calls for new participants.</td>
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<td>• Youth Advisory Committee established in 2018.</td>
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<td>• Consultations undertaken with 23 young people to inform a draft Youth Participation Model for Council.</td>
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<td>• Council Youth-Led activities/events have included:</td>
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<td>- 3 events for Youth Week 2018.</td>
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<td>- One Intergenerational luncheon at Auburn Girls High School.</td>
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<td>- Youth-led Social Media campaign developed for Youth Week 2019.</td>
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<td>- 4 events for Youth Week 2019.</td>
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<td>4.1.2</td>
<td>Develop and implement training for Council staff to support meaningful youth participation</td>
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<td>Training for staff in Council’s new Youth Participation Framework scheduled for Year 3.</td>
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| 4.1.3 | Deliver youth-specific events which showcase the talents, cultures and interests of local young people. |                                                                                                  | ![Green Circle]                                                          | • Youth-led events delivered for Youth Week 2018 by local young people.  
• 3 events being planned for Youth Week 2019.  
• Youth-led Social Media campaign 'Faces of Cumberland' developed by young people and commenced on 5 March via Instagram with weekly posts up until Youth Week 2019. |
| 4.1.4 | Support local youth groups and artists to pilot small scale events which showcase the diversity & talents of local young people as part of the Cumberland Locale event |                                                                                                  | ![Green Circle]                                                          | • Cumberland Musicians Network established in 2018 and opportunities provided for local young performers to perform during Cumberland Local Festival.  
• Local artists encouraged to participate and showcase their talent in the annual Cumberland Arts and Photographic Awards.  
• Expressions of interest promoted to engage young performers as part of the Youth Week 2019 Night Markets.  
• Users of the Guildford Music Studio are encouraged to perform with the support of Human Sound Project. |
| 4.1.5 | Develop and support a youth-led social media campaign to promote and raise awareness of upcoming events, programs, services and opportunities within Cumberland. |                                                                                                  | ![Green Circle]                                                          | • 9 young people trained in social media and digital content creation.  
• Youth-led Social Media Campaign 'Faces of Cumberland' created.  
• Weekly Instagram posts uploaded from 5 March 2019 until the end of Youth Week 2019. |
| 4.2   | Deliver and support programs which address gaps in local service delivery and foster community connection for young people and families | Support the delivery of targeted youth programs to meet the needs of vulnerable, marginalised or special interest groups (eg. LGBTQI+, disengaged, 19 – 25 years, homeless, Aboriginal, young parents). | ![Green Circle]                                                          | • Conducted initial consultations with services running parenting programs across Cumberland to understand current delivery as well as needs and gaps.  
• Human Sound Project working with disengaged youth in Granville and Guildford to support and build skills in music production and performance.  
• Delivered Links to Learning programs in partnership with Cumberland Multicultural Community Services.  
• Further work scheduled for year 3 and 4.  
• 11 grants provided through Council's Community Grants Program to local communities. |
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<td>4.2.2</td>
<td>Continue to provide facility subsidies and grants to organisations/ community groups delivering programs which meet the needs of local young people and families</td>
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<td>Continued subsidies provided to community groups and organisations for the hire and/or lease of Council venues. Over $380,000 in grants provided to local community groups and organisations delivering programs which meet the needs of local young people and families.</td>
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| 4.2.3 | Pilot intergenerational activities to encourage community connection and cross-cultural understanding. | | | | Two intergenerational events were held in 2018:  
- An Iftar event for mothers and daughters.  
- An Intergenerational Luncheon delivered with students from Auburn Girls High School and seniors from across Cumberland. |
<p>| 4.2.4 | Build the capacity of small/voluntary youth-led organisations to deliver programs which address local youth needs | | | | 'Young people creating change' training scheduled for June and July 2019, promoted to youth networks. Further work scheduled for Year 3 and 4 implementation. |</p>
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<th>Progress Update/Key Achievements</th>
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<tr>
<td>4.2.5</td>
<td></td>
<td>Work in partnership with service providers and stakeholders to facilitate and promote out of hours/weekend programs and activities for young people and families which are local, affordable, accessible, culturally appropriate and evenly distributed throughout Cumberland.</td>
<td></td>
<td>Scheduled for Year 3 and 4 implementation.</td>
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</table>
| 4.2.6 |          | Coordinate the Cumberland Youth Interagency to facilitate and promote information exchange, joint service delivery, funding and advocacy around current and emerging priorities for young people in Cumberland. |        | • Convening Committee of Cumberland Youth Interagency established involving local youth services.  
  - 91% either very satisfied or satisfied with the Cumberland Youth Interagency (CYI) email list  
  - 81% either very satisfied or satisfied with the Cumberland Youth Interagency (CYI) meetings  
  • On average over 20 services in attendance.  
  • Development of joint directory on Drop In Services provided across Cumberland.  
  • Improved collaboration on projects such as schools engagement and girls-only program developed.                                                                                                                 |
<p>| 4.2.7 |          | Develop capacity-building programs to support young people to design, lead and deliver youth programs and research in Cumberland.                                                                       |        | Training on ‘Facilitating Committee Meetings’ held for members of Council’s Youth Advisory Committee in November 2018 and young people now taking on rotating Chair role. Training and support provided to young people involved in the Y4Y Youth Week Planning Team on social media and event management. |
| 4.3.1 |          | Work with partners to conduct research and develop and implement a youth-led campaign to change perceptions and address negative stigma associated with young people in Western Sydney.                          |        | Young people in Cumberland involved in research undertaken by Youth Action in 2017 and reflected in the Young People In Greater Western Sydney: Beyond Stereotypes report. Faces of Cumberland youth-led campaign developed for Youth Week 2019.       |
| 4.3.2 |          | Identify and provide training to local young people to be media spokespeople                                                                                                                             |        | Scheduled for Year 3 and 4 implementation.                                                                                                                                                                                                                                             |</p>
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<td>or advocates on key issues relating to young people.</td>
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## PRIORITY 5: SAFETY

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<tbody>
<tr>
<td>5.1</td>
<td>Provide transport support to young people to enable participation in Council delivered services, programs and events</td>
<td>5.1.1</td>
<td>Provide transport assistance (where appropriate) young people to enable participation in Council delivered services, programs and events.</td>
<td><img src="image" alt="Green" /></td>
<td>Free transport provided as part of Council's School Holiday Program Excursions. Review of transport assistance data to identify gaps scheduled for implementation in Year 3 and 4.</td>
</tr>
<tr>
<td>5.2</td>
<td>Improve road safety programs</td>
<td>5.2.1</td>
<td>Review Council’s current safe driving programs to measure impact and effectiveness.</td>
<td><img src="image" alt="Gray" /></td>
<td>Scheduled for Year 3 and 4 implementation.</td>
</tr>
<tr>
<td>5.3</td>
<td>Increase transparency of Council youth facilities and build trust between Council, youth service providers, parents &amp; community groups</td>
<td>5.3.1</td>
<td>Lead a Cumberland wide ‘Open Day’ program across Council and non-Council youth facilities to provide families with information on Council’s youth programs and facilities and encourage increased participation.</td>
<td><img src="image" alt="Yellow" /></td>
<td>Community and Youth Centre ‘Open Days’ delivered across Council facilities in 2017, 2018 and 2019. Family Fun Day held as part of the April 2019 School Holiday Program.</td>
</tr>
<tr>
<td>5.4</td>
<td>Improve safety and activate public places and neighbourhoods</td>
<td>5.4.1</td>
<td>Involve young people in the development and implementation of the Cumberland Cultural Plan to renew and activate priority run-down or unsafe public places and neighbourhoods.</td>
<td><img src="image" alt="Green" /></td>
<td>Two engagement workshops held in August 2018 to inform the Draft Cumberland Cultural Plan attended by young people who have been active in Council programs. Consultation held on 25 February 2019 with Council’s Youth Advisory Committee. Young people engaged in safety audits through online feedback.</td>
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<td>5.4.2</td>
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<tr>
<td>5.5</td>
<td>Upgrade Council youth facilities to improve access and safety</td>
<td>5.5.1</td>
<td>Implement key recommendations from the Youth Needs Assessment Study audits of Council youth facilities.</td>
<td><img src="image" alt="Gray" /></td>
<td>Draft Community Facilities Strategy developed incorporates recommendations from the Youth Needs Assessment Study audits. Scheduled for Year 3 and 4 implementation.</td>
</tr>
<tr>
<td>5.6</td>
<td>Develop crime prevention and community safety programs which target the specific needs of young people and their families</td>
<td>5.6.1</td>
<td>Work in partnership with police, schools and stakeholders to deliver youth crime prevention.</td>
<td><img src="image" alt="Green" /></td>
<td>Training of Council staff to deliver LoveBites &amp; Rock and Water+ programs undertaken in 2018. (*see reference on next page).</td>
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<td>programs which promote safe behaviours, respectful relationships and avoid involvement with crime.</td>
<td>Based on the needs identified by local schools, a grant application was developed with local youth services to expand the program across the LGA. Although unsuccessful, opportunities for further funding will be identified. Four Rock and Water programs were delivered (one per term) at Guildford Public School (Boys Years 3/4 and 5/6), Granville South Public (Years 4, 5 &amp; 6) and Pendle Hill Public (Years 5 &amp; 6). Four Links to Learning programs have been delivered (one per term) at Granville South High (Year 10 Boys and Year 10 Girls). Note: <em>Lava Bites</em> is a school-based primary prevention program for 15 - 17 year olds. <em>Rock and Water</em> is a program focusing on violence prevention, resilience and healthy relationships for students in years 5, 6 and 10.</td>
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<td>5.6.2</td>
<td>Develop initiatives to break down barriers and build understanding between the Police, youth services, schools and young people.</td>
<td>Police Youth Liaison Officers have been engaged to attend Council’s Drop In programs in Granville &amp; Guildford. Police attend all Cumberland Youth Interagency meetings. Further work scheduled for Year 3 and 4 implementation plan.</td>
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<td>5.6.3</td>
<td>Work with community legal services and police to develop a youth-led social media campaign to promote ways young people educate young people about rights and the law and available services.</td>
<td>Scheduled for year 3 and 4 implementation.</td>
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<td>5.7</td>
<td>Undertake further studies and research to identify the safety needs of young people &amp; address service gaps in Cumberland.</td>
<td>92 young people (between 12 and 24 years) completed the 2016-17 Community Safety Survey, representing 10% of all respondents and providing the baseline data for Year 1.</td>
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<td>5.7.1</td>
<td>Conduct a community safety survey.</td>
<td>Scheduled for year 3 and 4 implementation.</td>
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<td>5.7.2</td>
<td>Continue to conduct research on the specific needs of vulnerable or at risk young people in Cumberland to inform advocacy and funding priorities.</td>
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