

CUMBERLAND LOCAL HERITAGE AWARDS GUIDELINES

This policy was adopted by Council at its meeting of 5 April 2017 and amended on 28 March 2018. [Proposed amendment on 14 February 2019.](#)

Category 1 - Best Maintained Heritage Property

OVERVIEW OF CATEGORY

To recognize the work of property owners to maintain and enhance the appearance of a heritage property.

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The property generally presents well to the street and is well maintained.
- b) The property shows no visible signs of deterioration when viewed from the street.
- c) The property has a well-maintained garden that complements the dwelling.
- d) The maintenance of the property enhances its character and charm.
- e) The property adds value to the character of the street.

NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the nomination form nominating a property.
2. Ensure that the property is privately (non-government) owned.
3. Ensure that the property is currently listed on one of the following: the Holroyd Local Environmental Plan (LEP) 2013, Auburn LEP 2010 or Parramatta LEP 2011; and that it is located within the Cumberland Local Government Area (LGA).
- [4.](#) Obtain the permission of the landowner to nominate the property.
- [4.5.](#) [Include photos of the property with the nomination \(mandatory requirement\).](#)
- [5-6.](#) Obtain the landowner's permission for judges to view the property from the street and allow Council officers to take a photo of the property from the street.

JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess each nomination submitted with each standard nomination form including ~~any~~ submitted photos ~~or~~ and other information.
2. View properties from the street (optional).
3. Allocate a score out of ten for each of the ~~five~~ assessment criteria (as listed above).
4. Total the scores for each entry, the entry with the highest score is identified as the Awards Category Winner.
5. Present scores to Council's Group Manager, Planning to confirm the Awards Category winner.

PRIZES

Winner - Bronze plaque and framed certificate

Category 2 - Restoration and Development (Including Adaptive Reuse)

OVERVIEW OF CATEGORY

To recognise work done to restore or develop a property to highlight and enhance the appearance of the heritage property. This includes the adaptive reuse of a heritage item which respects its heritage characteristics.

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The restoration/~~development~~ adaptive reuse works have significantly enhanced the character and charm of the property.
- b) The restoration/~~development~~ adaptive reuse works are sympathetic to its heritage significance.
- c) The restored/developed property presents well to the street.
- d) The restoration/ adaptive reuse~~development~~ works have removed any visible signs of deterioration when viewed from the street.
- e) The restoration/ adaptive reuse~~development~~ works provide visible evidence of the owner's commitment to the preservation of heritage.

NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the nomination form nominating a property.
2. Ensure that the property is privately (non-government) owned.
3. Ensure that the property is currently listed on one of the following: the Holroyd LEP 2013, Auburn LEP 2010 or Parramatta LEP 2011; and that it is located within the Cumberland LGA.
4. Obtain the permission of the landowner to nominate a property.
5. Obtain the landowner's permission for judges to view the property from the street and allow Council officers to take a photo of the property from the street.
- ~~6. Provide details of the~~ The nominee must provide details of the restoration/development/ adaptive reuse work carried out on the property (mandatory requirement). ~~(if possible, p~~
- ~~6-7. Provide photos showing before restoration and after restoration/ adaptive reuse works should (mandatory requirement) be included with the nomination).~~
- ~~7.8. The nominee must e~~ Ensure that all the restoration/ adaptive reuse development works nominated were carried out within the last two years.

JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess each nomination submitted with each standard nomination form, submitted photos ~~or~~ and other information.
2. View properties from the street (optional).
3. Allocate a score out of ten for each of the ~~five~~ assessment criteria (as listed above).
4. Total the scores for each entry, the entry with the highest score is identified as the Awards Category Winner.
5. Present scores to Council's Group Manager, Planning to confirm the Awards Category Winner.

PRIZES

- Bronze plaque and framed certificate

Category 3 - HistoResearch: researching our local history

OVERVIEW OF CATEGORY

Participants (individuals or groups/organisations) are invited to research an item or person or event or place of local history and reflect on the National Trust Heritage Festival theme of that year. The research may be presented in either a written (text based) form such as an essay or poetry; or visual art form such as photographic / digital, mixed media or other works. The research may include heritage studies, archaeological preservation, or any other effort in the heritage field.

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The work makes a substantial contribution towards preserving, enhancing, interpreting or highlighting Cumberland's heritage.
- b) The individual or group has made an extraordinary effort with regards to heritage.
- c) The work raises awareness and understanding of Cumberland's heritage.
- d) The work displays an outstanding appreciation of heritage.

NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the nomination form.
2. Submit the nominated work or details of the work with the completed nomination form.
3. Ensure that the nominee is at least 14 years of age.
4. Ensure that the work is related to an element of Cumberland's history and heritage.
5. Ensure that the owner of the work has given permission for the work to be nominated for this award.
6. Ensure that only ~~Only~~ one entry is submitted ~~permitted~~ per person or organisation (i.e. historical society, research group, etc.).

7. Ensure that the Content ~~must demonstrate that~~ an element of primary research ~~has been undertaken;~~ that the content is the original work of the entrant; and that any information sources are appropriately referenced.

JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess work submitted with each standard nomination form.
2. Allocate a score out of ten for each of the ~~four~~ assessment criteria (as listed above).
3. Total the scores for each entry, the entry with the highest score is identified as the Awards Category Winner.
4. The Cumberland Heritage Committee may only award an entry as the winner if it is considered to be of a high standard and meets all the conditions of entry and category criteria.
5. Present the scores to Council's Group Manager, Planning to confirm the Awards Category winner.

PRIZES

Total value of each prize option is up to \$1,000. Choice of either:

- (i) Accommodation for 1 night at one of three pre-determined heritage listed properties in the Blue Mountains and framed certificate. OR
- (ii) Bridgeclimb Sydney gift voucher for three people and three tickets for a walking tour of The Rocks Sydney, and framed certificate.

Category 4 - Keeper of the Stone (Children's Heritage Award)

OVERVIEW OF CATEGORY

To encourage primary school children to learn about, and be involved in, local heritage. The category is run as a colouring-in competition utilising a stencil image based on the theme of the National Trust Heritage Festival for that year.

The category comprises two Divisions, being:

- Division 1 comprising Kindergarten to Grade 2 (inclusive).
- Division 2 comprising Grade 3 to Grade 4 (inclusive).

A winner is selected from each Division. Of those Division winners, one will be determined as the overall winner of the Category, and the other as the runner-up of the Category.

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The work presented is creative and innovative.
- b) The work provides original insight into what "heritage" means to Cumberland's young residents.
- c) The work highlights the character and spirit of the Cumberland LGA.
- d) The work displays an appreciation of heritage.

- e) The work contributes to Council's understanding of the views of our young residents regarding "heritage".

NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the entry form and colour in the stencil image.
2. Submit the nominated work with the completed entry form.
3. Ensure that the owner of the work has given permission for the work to be nominated for this award.
4. Ensure that owners of the works submitted are in Kindergarten to Grade 4.

JUDGES' RESPONSIBILITIES

All entries will be divided into their respective Division.

Twenty (20) entries will be shortlisted for each Division. Shortlisting of entries will be undertaken by Council Officers within the Strategic Planning Unit.

Judging of the shortlisted entries will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess work submitted with each standard entry form.
2. Each member from the Cumberland Heritage Committee votes for the top five (5) entries of each Division.
3. Tally the votes received for the entries of each Division. The entry in each division with the most votes is declared the winner. Where an equal number of votes are received by two or more entries in a Division, the members are to agree the winning entry.
4. With reference to the winning entry of each division only, the members must then agree the overall winner of the Category with the other division winner being the runner-up of the Category.
5. Present the Award Category Winner and Runner-up to Council's Group Manager, Planning to confirm the Award Category Winner and Runner-up.

PRIZES

Overall Winner

- To care for the Cumberland Heritage Stone for 12 months.
- \$150 book gift voucher.
- Framed certificate.

Overall Runner-Up

- \$150 book gift voucher.
- Framed certificate.

Category 5 – Writing Competition

OVERVIEW OF CATEGORY

To encourage upper primary school children in grades 5 and 6 to learn about, be involved in, and reflect on what heritage means to them. The category is run as a writing competition with a theme based on the National Trust Heritage Festival for that year. Entries may be either fiction (e.g. short stories) or non-fiction (e.g. essays) with a maximum word limit of 700 words.

~~The category comprises two Divisions, being:~~

- ~~• Division 1: Short Story Competition (Fiction)~~
- ~~• Division 2: Essay Competition (Non-fiction)~~

~~The word limit for both Division 1 and Division 2 categories is 700 words.~~

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- The work presented is creative and innovative (~~only for Division 1~~ for fiction entries) or the work reflects evidence of research and thinking (~~only for Division 2~~ for non-fiction entries).
- The work provides ~~an~~ original insight into what “heritage” means to Cumberland’s young residents currently studying in grades 5 and 6.
- The work highlights the character and spirit of the Cumberland LGA.
- The work contributes to Council’s understanding of the views of our young residents regarding “heritage”.
- The work adheres to the stipulated word limit.

NOMINEES’ RESPONSIBILITIES (Conditions of Entry)

- Fill in the entry form.
- Submit the work with the completed entry form.
- Ensure that the nominee is currently in grade 5 or 6.
- Ensure that the work is related to an element of Cumberland’s history and heritage.
- Ensure that the work adheres to the stipulated word limit.
- Ensure that the owner of the work has given permission for the work to be submitted for this award.
- Only one entry is permitted per student.
- Submission must demonstrate that the content is the original work of the entrant.

JUDGES’ RESPONSIBILITIES

Judging of the entries will be undertaken by the Cumberland Heritage Committee. ~~All entries will be divided into their respective Division.~~ The judging process will be as follows:

- Assess work submitted with each standard entry form.
- Each member of the Cumberland Heritage Committee allocates a score out of ten for the assessment criteria (as listed above).
- Total all judges’ scores for each entry. The entry ~~in each division~~ with the highest total score is declared the winner. Where an equal score is received by two or more entries ~~in a Division~~, the members are to agree the winning entry.

4. The Judge/s may only award an entry as the winner if it is considered to be of a high standard and meets all the conditions of entry and category criteria.
5. Present the Award Category ~~Division 1 and 2~~ Winners and Runner-up to Council's Group Manager, Planning to confirm the Award Category Winners and Runner-up.

PRIZES

~~Division 1 (Short Story Competition)~~ Winner: \$200 book gift voucher and framed certificate.

Overall Runner-up: \$100 book gift voucher and framed certificate.

~~Division 2 (Essay Competition) Winner: \$200 book gift voucher and framed certificate.~~

Category 6 – School Poster Artwork Competition

OVERVIEW OF CATEGORY

To encourage primary and high schools within the Cumberland Local Government Area to engage and encourage students to learn about, and be involved in, local heritage. This category is for a group entry and is run as an poster artwork competition with a theme based on the National Trust Heritage Festival for that year.

The category comprises two Divisions, being:

- Division 1: Kindergarten to Grade 6 (Primary School)
- Division 2: Grade 7 to Grade 12 (High School)

~~Posters Artwork~~ can include drawings, paintings, collages, computer graphics or stylised photographs. Entries can reference real events (either historical or current), buildings and places, well known public figures from present day or from history, and historical eras.

Entries can be submitted in either soft copy (electronic) or hardcopy (physical) format. The work should adhere to the maximum stipulated size of ~~A1 A3 or another dimension with a maximum area of 0.5 m²~~. Any digital designs must be a minimum of 300dpi. Any text should be legible from a distance and easy distinguishable from background colours.

~~Only one entry~~ Multiple entries per class may be submitted. Multiple entries from one school will be accepted.

ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The work presented is creative and innovative.
- b) The work provides an original insight into what “heritage” means to Cumberland’s young residents.
- c) The work highlights the character and spirit of the Cumberland LGA.

- d) The work displays an appreciation of heritage.
- e) The work contributes to Council's understanding of the views of our young residents regarding "heritage".
- f) The work adheres to the stipulated size and resolution requirements.

NOMINEES' RESPONSIBILITIES

1. Fill in the entry form.
2. Submit the work with the completed entry form.
3. Ensure that the work is related to an element of Cumberland's history and heritage.
- ~~4. Only one entry is permitted per class. Multiple entries from one school will be accepted.~~
- ~~5-4.~~ Ensure that the work adheres to the stipulated size and resolution requirements.
- ~~6-5.~~ Ensure that the ~~C~~content ~~must~~ demonstrates its originality.

JUDGES' RESPONSIBILITIES

All entries will be divided into their respective Division.

Judging of entries will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess work submitted with each standard entry form.
2. Each member of the Cumberland Heritage Committee allocates a score out of ten for each of the ~~six (6)~~ assessment criteria (as listed above).
3. Each member will then vote for the best entry of each Division.
4. Tally the votes received for the entries of each Division. The entry in each division with the most votes is declared the winner. Where an equal number of votes are received by two or more entries in a Division, the members are to agree the winning entry.
5. The Judge/s may only award an entry as the winner if it is considered to be of a high standard and meets all the conditions of entry and category criteria.
6. Present the Award Category Division 1 and 2 Winners to Council's Group Manager, Planning to confirm the Award Category Winners.

PRIZES

Division 1 (Kindergarten to Grade 6) Winner: \$400 book gift voucher and framed certificate.

Division 2 (Grade 7 to Grade 12) Winner: \$400 book gift voucher and framed certificate.