



CUMBERLAND COUNCIL

Council Meeting

Wednesday, 20 June 2018 at 6.30pm

Cumberland Council Chambers

Merrylands Service Centre, 16 Memorial Avenue, Merrylands

Councillor Contact Details

Granville Ward

Clr Steve Christou	0419 651 187	Steve.Christou@cumberland.nsw.gov.au
Clr Ola Hamed	0405 070 007	Ola.Hamed@cumberland.nsw.gov.au
Clr Joseph Rahme	0418 995 471	Joseph.Rahme@cumberland.nsw.gov.au

Greystanes Ward

Clr Greg Cummings (Mayor)	0417 612 717	Greg.Cummings@cumberland.nsw.gov.au
Clr Ross Grove	0418 987 241	Ross.Grove@cumberland.nsw.gov.au
Clr Eddy Sarkis (Deputy Mayor)	0418 306 918	Eddy.Sarkis@cumberland.nsw.gov.au

Regents Park Ward

Clr Ned Attie	0419 583 254	Ned.Attie@cumberland.nsw.gov.au
Clr George Campbell	0409 233 315	George.Campbell@cumberland.nsw.gov.au
Clr Kun Huang	0418 911 774	Kun.Huang@cumberland.nsw.gov.au

South Granville Ward

Clr Glenn Elmore	0418 459 527	Glenn.Elmore@cumberland.nsw.gov.au
Clr Paul Garrard	0427 064 687	Paul.Garrard@cumberland.nsw.gov.au
Clr Tom Zreika	0449 008 888	Tom.Zreika@cumberland.nsw.gov.au

Wentworthville Ward

Clr Lisa Lake	0418 669 681	Lisa.Lake@cumberland.nsw.gov.au
Clr Suman Saha	0419 546 950	Suman.Saha@cumberland.nsw.gov.au
Clr Michael Zaiter	0418 432 797	Michael.Zaiter@cumberland.nsw.gov.au

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Nil

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Note: Included in Closed Council in accordance with Section 10A(2)(d)(i) of the Local Government Act as the information involves commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Item No: C06/18-108

MINUTES OF THE ORDINARY MEETING OF COUNCIL - 06 JUNE 2018

Responsible Division: Corporate & Community
Officer: Governance Coordinator

REPORT RECOMMENDATION:

That Council confirm the minutes of the Ordinary Meeting of Council held on 6 June 2018.

ATTACHMENTS

1. Draft Minutes - 6 June 2018

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-108

Attachment 1
Draft Minutes - 6 June 2018

Minutes of the Council Meeting 06 June 2018**Meeting commenced at 6:32pm**

Present:

Greg Cummings (Mayor)	Councillor
Eddy Sarkis (Deputy Mayor)	Councillor
George Campbell	Councillor
Steve Christou	Councillor
Glenn Elmore	Councillor
Paul Garrard	Councillor
Ross Grove	Councillor
Ola Hamed	Councillor
Kun Huang	Councillor
Lisa Lake	Councillor
Joseph Rahme	Councillor
Michael Zaiter	Councillor
Tom Zreika	Councillor
Hamish McNulty	Acting General Manager
Brendan Govers	Acting Deputy General Manager - Environment & Infrastructure
Brooke Endycott	Acting Deputy General Manager - Corporate & Community

Also Present:

Charlie Ayoub	Group Manager - Corporate & Customer
Adan Davis	Group Manager – Planning
Carol Karaki	Governance Coordinator
Laith Jammal	Governance Administration Officer

Opening Prayer

The opening prayer was here read by Rev. Mark Beaton from Greystanes Uniting Church.

Acknowledgement of Country

The Mayor, Councillor Cummings, opened the Meeting with the following Acknowledgement of Country:

"I would like to acknowledge the traditional owners of this land – the Darug People, and pay my respects to their elders both past and present."



National Anthem

At this point in the meeting the Mayor, Councillor Cummings, asked all of those in attendance to stand for the playing of the Australian National Anthem.

Notice of Live Streaming of Council meeting

The Acting General Manager advised that the Council meeting was being streamed live on Council's website and members of the public must ensure their speech to the Council is respectful and use appropriate language.

The Mayor advised Councillors in accordance with a letter received from a constituent, that the clause read by the Acting General Manager in relation to respectful speech applied to the chamber also.

Min.164 Apologies/Leave of Absence

Resolved (Rahme/Sarkis)

That Councillor Saha be granted Leave of Absence for the Council Meeting held on 6 June 2018.

Resolved (Zreika/Zaiter)

That the apology tendered on behalf of Councillor Attie be accepted.

Declarations of Pecuniary & Non Pecuniary Conflicts of Interest

Councillor Grove declared a Pecuniary interest in relation to Item C06/18-107 as it involves requesting money from his employer.

Confirmation of Minutes

Min.165 C06/18-96 Minutes of the Ordinary Meeting of Council - 16 May 2018

Resolved (Elmore/Campbell)

That Council confirm the minutes of the Ordinary Meeting of Council held on 16 May 2018.

Min.166 MM06/18-8 Mayoral Minute - Cherry Blossom Festival

Resolved (Cummings)

That Council congratulate all staff involved in the planning and delivery of the 2017 Sydney Cherry Blossom Festival.

Min.167 Items Resolved by Exception

Resolved (Elmore/Huang)

At this time of the meeting, all items on the agenda not called for discussion were moved collectively, as shown:

That item numbers C06/18-97, C06/18-99, C06/18-100, C06/18-101, C06/18-104 and C06/18-105 be moved in bulk.

The motion on being Put was declared CARRIED.

Councillor Zaiter left the Meeting at 6:46pm and returned at 6:47pm during the consideration of this item.

Min.168 C06/18-97 Adoption of Related Party Disclosure Policy

Resolved (Elmore/Huang)

That Council adopt the Related Party Disclosure Policy.

C06/18-98 Draft Compliments and Complaints Management Policy

This item was withdrawn by the Acting General Manager.

Min.169 C06/18-99 Amended Councillor Expenses and Facilities Policy

Resolved (Elmore/Huang)

That Council place the Draft Councillor Expenses and Facilities Policy, as amended, on public exhibition for a period of 28 days, with a report to be provided back to Council following the conclusion of the exhibition period.

Min.170 C06/18-100 Mayor and Councillor Remuneration 2018/19

Resolved (Elmore/Huang)

That Council:

1. Set the annual Councillor Fee for the period 1 July 2018 to 30 June 2019 fixed at \$29,670 in accordance with the provisions of section 248 of the *Local Government Act 1993*; and
2. Set the annual Mayoral Fee for the period 1 July 2018 to 30 June 2019 fixed at \$86,440 in accordance with the provisions of section 249 of the *Local Government Act 1993*.

Min.171 C06/18-101 Establishment of a Panel of Conduct Reviewers**Resolved (Elmore/Huang)**

That Council appoint the following companies to its panel of conduct reviewers for a period of 4 years, effective 1 July 2018:

- Centium Group Pty Ltd
- Nemesis Consultancy Group Pty Ltd
- O'Connell Workplace Relations Pty Ltd
- O'Connor Marsden and Associates Pty Ltd
- Sinc Solutions Pty Ltd
- Workplace Investigation Services Pty Ltd.

Min.172 C06/18-104 Adoption of the Asbestos Policy

Note: Councillor Elmore requested that the reference to the Parramatta Sun be removed for correction of the record.

Resolved (Elmore/Huang)

That Council Adopt the *Asbestos Policy* and attached *Guideline to Asbestos Management in Cumberland Council 2018*.

Min.173 C06/18-105 Report on Submissions Received for Companion Animals Advisory Committee**Resolved (Elmore/Huang)**

That Council:

1. Adopt the draft Terms of Reference for the Companion Animals Advisory Committee;
2. Nominate Councillors for membership on the Companion Animals Advisory Committee; and
3. Adopt the community representatives listed in the report, for membership on the Companion Animals Advisory Committee for a two year term and advise all applicants in writing of the outcome of their nomination for membership.

**C06/18-102 Request to Waive Bank Guarantee For Second Periodic
Payment of Development Contributions - 1-5 Dunmore Street
Wentworthville****Motion (Garrard/Zaiter)**

That Council defer the request subject to legal advice being sought to place a caveat over the property as security.

The motion was Put to the meeting and declared Lost.

A division was called, the result of the division required in accordance with Council's Code of Meeting Practice is as follows:

Councillor(s) For the Motion: Zreika, Rahme, Zaiter, Garrard, Grove and Sarkis.

Councillor(s) Against the Motion: Campbell, Christou, Hamed, Lake, Huang, Elmore, and Cummings.

Council did not make a resolution on this matter.

**Min.174 C06/18-103 Finalisation of Planning Proposal for 9 and 11 Gelibolu
Parade, Auburn****Resolved (Zreika/Elmore)**

That Council:

1. Endorse the Planning Proposal for 9 and 11 Gelibolu Parade Auburn (Attachment 3);
2. Amend Schedule 1 of the Auburn LEP 2010 by inserting the following:
"3 Use of certain land at 9 and 11 Gelibolu Parade, Auburn
 - (1) This clause applies to Lot B and C, DP374304, 9 and 11 Gelibolu Parade, Auburn identified as "3" on the Additional Permitted Uses Map.
 - (2) Development for the purpose of restaurant or café is permitted with development consent if the total gross floor area of that development does not exceed 80 square metres."
3. Amend the Additional Permitted Uses map in Auburn LEP 2010 to include 9 and 11 Gelibolu Parade, Auburn; and
4. Exercise its plan making delegations to finalise the LEP Amendment.

Carried Unanimously

C06/18-104 Adoption of the Asbestos Policy

This item was dealt with earlier in the meeting.

C06/18-105 Report on Submissions Received for Companion Animals Advisory Committee

This item was dealt with earlier in the meeting.

Min.175 C06/18-106 Low Rise Medium Density Housing Code Implications for Cumberland**Resolved (Sarkis/Elmore)**

That Council write to the Minister for Planning requesting a deferral of the commencement of the Low Rise Medium Density Housing Code within Cumberland until a new Housing Strategy and draft Cumberland comprehensive Local Environmental Plan is completed, consistent with the deferral granted to other Councils.

Carried Unanimously

Min.176 C06/18-107 Notice of Motion - Granville Train Disaster Memorial Service**Resolved (Hamed/Elmore)**

That Council:

1. Work with the Granville Train Disaster Association to coordinate the delivery of future annual Granville Train Disaster Memorial Services, noting that in-kind support to the value of \$10,000 is already being provided in 2019 under the Community Grants Program, which covers:
 - a) Events management and logistical services including marquee, chairs, public address system and staff to set up and take down the equipment;
 - b) Traffic management and temporary closure of Carlton Street and Bold Street Bridge, Granville for the event; and
 - c) Provision of the Granville Town Hall and refreshments.
2. Write to Parramatta City Council requesting financial assistance with sharing the cost of holding the service.

-
3. Allocate sufficient funding in the 2019/20 Community Events budget to enable Council to deliver the event.
 4. Write to the Local State Member and Premier seeking financial support in relation to this matter.

Councillor Grove left the Meeting at 7:29pm prior to the consideration of this Item.

Councillor Garrard left the Meeting at 7:30pm during the consideration of this item.

The Mayor closed the meeting at 7:37pm.

Chairperson _____ Acting General Manager _____

Item No: MM06/18-9

MAYORAL MINUTE - LOCAL GOVERNMENT AWARDS

Author: Mayor Greg Cummings
File Number: HC-08-02-5/06

SUMMARY

On Thursday, 7 June 2018, I had the great privilege of attending the NSW Local Government Awards Dinner along with fellow Councillors and Council staff where the NSW Local Government Excellence Awards were announced.

These awards recognise and showcase the pinnacle of excellence in the local government sector in NSW and the significant achievements of NSW councils over the past year as well as the outstanding professional development achievements of the association's members.

It was a proud evening for Cumberland Council being recognised as a finalist in five categories:

- The Mobile Community Recycling Service in the category of Environmental Leadership and Sustainability.
- The Sydney Cherry Blossom Festival in the category of Local Economic Contribution.
- The Youth Participation and Programs Team in the category of Innovative Leadership and Management.
- The Fight the Dust Campaign in the category of Service Delivery Initiative.
- The Auburn Park Upgrade in the category of Asset Management and Infrastructure.

Of the five finalist entries, two projects were announced as winners, namely the Sydney Cherry Blossom Festival and the Youth Participation and Programs Team for their work in developing the Cumberland Youth Strategy.

This is the second win for the Sydney Cherry Blossom Festival this year. Like other major cultural tourism events and festivals, the Sydney Cherry Blossom Festival has proven to have a significant impact on the local Cumberland economy. The Festival brings in visitors from all over Sydney and generates a positive sense of place for our residents and local businesses highlighting Cumberland Council as an organisation that can produce great results in supporting the local economy.

Cumberland Council's Youth Strategy 2017-2021 has demonstrated innovation and commitment to excellence through the participation of young people being embedded in all aspects of the development and implementation. The successful development of the Cumberland Youth Strategy has informed a number of systemic changes in Council's community development processes. Most significant being the shift from a

top down approach to one that is youth driven and community focused. Youth participation has been integrated into every level of design and delivery of our youth programs and services.

This is great recognition of our talented and hard-working staff and showcases the terrific work we are delivering for our community.

Well done to everyone who was involved in planning, delivering and supporting these projects.

I so move this Mayoral Minute.

RECOMMENDATION

That Council congratulate all staff involved in the planning and delivery of these projects.

ATTACHMENTS

Nil

Item No: C06/18-109

MAKING RATES AND FIXING CHARGES 2018/2019

Responsible Division: General Manager's Department
Officer: Chief Financial Officer
File Number: FY-04
Community Strategic Plan Goal: *Transparent and accountable leadership*

SUMMARY

The purpose of this report is to make the rates and fixing of charges for the period 1 July 2018 to 30 June 2019.

RECOMMENDATION

1. That Council makes the Rates and Charges for the following rating structures for the 2018/2019 rating year in accordance with Chapter 15, parts 4 and 5 of the Local Government Act 1993: and adopt the overdue Rates and Charges interest rate of 7.5%.

Former Auburn City Council Rate Path

An ordinary residential rate of zero point one four seven three six five (0.147365) cents in the dollar on the land value of all rateable land categorised as Residential in the former Auburn City Council. The minimum ordinary rate shall be five hundred and seventy nine six dollars and fifty five cents (\$579.55) per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

An ordinary business amount shall be zero point five one one one five one (0.511151) cents in the dollar applied to the land value on all parcels of Business in the former Auburn City Council. The minimum ordinary rate shall be five hundred and seventy nine dollars and fifty five cents (\$579.55) per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

Former Holroyd City Council Rate Path

An ordinary residential rate of zero point one one six seven four three (0.116743) cents in the dollar on the land value of all rateable land categorised as Residential in the former Holroyd City Council, together with a residential base rate of \$508.05 per assessment be made and levied for the rating year of 1 July 2018 to 30 June 2019.

An ordinary business rate of zero point six eight two nine three three (0.682933) cents in the dollar on the value of all rateable land categorised as Business in the former Holroyd City Council, subject to a minimum charge of \$1,174.96 per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

A special infrastructure rate of zero point zero one four four eight nine (0.014489) cents in the dollar on the land value of all rateable land categorised as Residential in the former Holroyd City Council and levied for the rating year 1 July 2018 to 30 June 2019.

A special infrastructure rate of zero point zero four three one six six (0.043166) cents in the dollar on the land value of all rateable land categorised as Business in the former Holroyd City Council be made and levied for the rating year 1 July 2018 and 30 June 2019.

Former Parramatta City Council Rate Path

An ordinary residential rate of zero point one three five seven zero four (0.135704) cents in the dollar on the land value of all rateable land categorised as Residential in the former Parramatta City Council. The minimum ordinary rate shall be six hundred and seventy two dollars (\$672) per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

An ordinary business amount shall be zero point six eight five eight five (0.68585) cents in the dollar applied to the value of all rateable land categorised as Business General under the former Parramatta City Council. The minimum ordinary rate shall be six hundred and eighty six dollars (\$686) per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

An industrial business amount shall be one point one five zero seven eight (1.15078) cents in the dollar applied to the land value of all rateable land categorised as Business ICA under the former Parramatta City Council. The minimum ordinary rate shall be six hundred and eighty six dollars (\$686) per assessment be made and levied for the rating year 1 July 2018 to 30 June 2019.

A special Open Space and Acquisition Embellishment rate amount shall be zero point zero zero six three one eight (0.006318) cents in the dollar applied to the land value on all parcels of rateable land categorised under the former Parramatta City Council. Together with a base rate of \$18.73 per assessment be made and levied for the rating year of 1 July 2018 to 30 June 2019.

A special Suburban Infrastructure rate amount shall be zero point zero zero seven eight two six (0.007826) cents in the dollar applied to the land value on all parcels of rateable land categorised under the former Parramatta City

Council. Together with a base rate of \$7.49 per assessment be made and levied for the rating year of 1 July 2018 to 30 June 2019.

2. That the short names of each form of rate and charge pursuant to Section 453 of the Act, shall be as follows:

Ordinary Rates

- Res Ord Rate
- Res Base Amt
- Res Min Rate
- Bus Ord Rate
- Bus Min Rate
- Bus Ind Rate

Special Rates

- Infrastructure Spec Rate Res
- Infrastructure Spec Rate Bus
- O. S. A. & E. Spec Rate
- Suburban Infrastructure Spec Rate

Stormwater Management Service Charges

- Stormwater Management Service Charges for residential and business parcels of land shall be known by the name of Stormwater Management Charge.
- Waste Management Service Charges for residential rateable land shall be known by the name of DWM Chargee.

CUMBERLAND COUNCIL PENSIONER REBATE POLICY

Former Auburn Council Rate Path

That pensioner rate rebates continue to apply with eligible pensioners receiving a rebate on their Rates and Domestic Waste Management Charge, to a maximum of \$250.00

Former Holroyd Council Rate Path

That pensioner rate rebates continue to apply with eligible pensioners receiving a rebate on their Rates and Domestic Waste Management Charge, to a maximum of \$250.00, plus an additional pensioner voluntary rebate of \$15.00 per assessment in accordance with former Holroyd City Council's policy.

Former Parramatta City Council Rate Path

That pensioner rate rebates continue to apply with eligible pensioners receiving a rebate on their Rates and Domestic Waste Management Charge, to a maximum of \$250.00, plus an additional \$100.00 to eligible pensioners

in accordance with former Parramatta City Council's policy.

3. That the following Stormwater Management Levy be proposed:

Former Auburn City Council rate path

Residential non-strata	- \$25 per property
Residential strata	- \$12.50 per property

Business Stormwater

Land areas less than 1,200 sqm	- \$25 per property
Land area greater than or equal to 1,200 sqm and less than 5,000 sqm	- \$100 per property
Land area greater than or equal to 5,000 sqm and less than 10,000 sqm	- \$375 per property
Land area greater than or equal to 10,000 sqm	- \$725 per property

Business Strata Stormwater

Minimum	- \$5 per property
Per strata business property apportioned equally to each lot within the strata complex with an area less than 1,200 sqm	- \$25 per property
Per strata business property apportioned equally to each lot within the strata complex with an area greater than or equal to 1,200 sqm and less than 5,000 sqm	- \$100 per property
Per strata business property apportioned equally to each lot within the strata complex with an area greater than or equal to 5,000 sqm and less than 10,000 sqm	- \$375 per property
Per strata business property apportioned equally to each lot within the strata complex with an area greater than or equal to 10,000 sqm	- \$725 per property

Former Holroyd City Council Rate Path

Residential	- \$25 per property
Residential (Strata lots)	- \$12.50 per Strata Unit
Business	- \$25 per 350 sqm capped at \$500 per property maximum
Business (Strata lots)	- \$12.50 per Strata Unit

4. That Council include in the Draft 2018/2019 Operational Budget the

following Domestic Waste/ Recycling Service Charge for 2018/2019:

240L garbage bin, 240L green waste and 240L	-	\$611 recycling bin (Option 3)
120/140L garbage bin, 240L green waste and 240L	-	\$405 recycling bin (Option 2)
120/140L garbage bin and 240L recycling bin	-	\$387 (Option 1)
240L garbage bin, and 240L recycling bin	-	\$447 (Only available to former Holroyd City Council residents)
Availability Charge (vacant land)	-	\$138
Additional garbage	-	\$447 (Only available to former Holroyd City Council residents)
Availability recycling	-	\$ 70

REPORT

Rating Statement

The 2018/2019 budget is based on former Holroyd City Council paying a 7% increase in rates approved by IPART in June 2014. In addition, a rate peg increase of 2.3% was set by IPART in December 2017 for the former areas of Auburn City Council and Parramatta City Council.

Due to the adoption of Section 218CB of the Local Government Act, there is a restraint placed on all newly amalgamated councils which results in a rates path freeze. This freeze restricts councils from consolidating rating calculations until 30 June 2020. Therefore, rates will be in accordance with the pre-amalgamation rating structure of the three former Councils until June 2020.

To clarify, the rates path freeze does not impact the IPART determination to increase rates by the rate peg or any special rate variations approved pre-amalgamation.

Below is a summary of the rates for each of the former councils.

Rate Calculation Table

	Ad valorem \$per dollar	Minimum/ Base	Notional Yield
Residential			
Former Auburn	0.147365	579.55	16,371,364
Former Holroyd	0.116743	508.05	35,982,626
Former Parramatta	0.135704	672.00	8,829,429
Subtotal Residential			61,183,419
Business			
Former Auburn	0.511151	579.55	9,208,892
Former Holroyd	0.665284	1,174.96	16,166,847
Former Parramatta General	0.68585	686.00	1,687,979
Former Parramatta Industrial	1.15078	686.00	2,467,046
Subtotal Business			29,530,764
Special Rates			
Former Holroyd Residential Infrastructure	0.014489		2,250,868
Former Holroyd Business Infrastructure	0.043166		1,004,267
Former Parramatta Open Space Acquisition	0.006318	18.31	591,171
Former Parramatta Suburban	0.007826	7.32	544,369
Subtotal Special Rates			4,390,675
Stormwater			
Former Auburn			502,638
Former Holroyd			949,448
Former Parramatta			262,163
Subtotal Stormwater			1,714,249
Domestic Waste			
Former Auburn			9,508,496
Former Holroyd			17,103,884
Former Parramatta			4,788,202
Subtotal Stormwater			31,400,582
Total			128,219,689

COMMUNITY ENGAGEMENT

In accordance with the Local Government Act 1993 and Local Government (General) Regulation 2005, the documents must be placed on public exhibition for 28 days. The relevant documents were placed on public exhibition for 28 days as detailed in this report. The adopted documents will be placed on Council's website and hardcopies will be placed in Council's libraries.

The Draft Operational Plan and Fees and Charges for 2018/19 were reported to Council on 18 April 2018 and exhibited for 28 days from 19 April to 17 May during which time Council encouraged community feedback on the draft documents and received many valuable opinions, questions and comments from residents and community groups.

There has been submissions made in relation to Rates and Annual Charges. Council has consolidated these as part of the Operational Plan Report reported in this meeting.

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report.

FINANCIAL IMPLICATIONS

It is crucial that this recommendation is adopted by 30 June 2018 to allow Council to issue rates statements before 31 July 2018.

CONCLUSION

This report recommends the adoption of Cumberland Council's Rates and Annual Fees following public exhibition as prescribed in the Local Government (General) Regulations 2005.

ATTACHMENTS

Nil

Item No: C06/18-110

INVESTMENT REPORT MAY 2018

Responsible Division: General Manager's Department
 Officer: Chief Financial Officer
 File Number: A-05/01/05
 Community Strategic Plan Goal: *Transparent and accountable leadership*

SUMMARY

This is a report from the Chief Financial Officer providing an update on the performance of Council's investment portfolio to 31 May 2018.

RECOMMENDATION:

That Council receive this report.

REPORT

Included in this report are the following items that highlight Council's investment portfolio performance for the month, year-to-date to 31 May 2018 and an update of the investment environment.

Council Investments as at 31 May 2018

Council's investment portfolio has a current market value of \$158,777,196. This represents a premium of \$1,647,312 above the face value of the portfolio being \$157,129,883 and generates a 2.80% average purchase yield. The following table reflects Council's holding in various investment categories.

Categories	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,014,373	5,014,373	0.6860
Floating Rate Notes	34,500,000	34,742,615	3.1468
Floating Rate Term Deposit	3,000,000	3,006,076	3.0800
Managed Funds	13,615,510	13,615,510	2.4453
Term Deposits	101,000,000	102,398,622	2.8156
Total Cash Assets	157,129,883	158,777,196	2.7954

Investment Portfolio Performance

The investment returns for the month year-to-date of 31 May 2018 exceeded the respective benchmarks.

Performance – Current Month 31 May 2018

For the month of May, Council's portfolio generated interest earnings of \$370,498. This is \$10,302 higher than the budget of \$360,196 and outperformed the AusBond Bank Bill Index by 0.50%, as detailed below:-

Monthly Results	Income	Budget	Variance	Portfolio Performance	AusBond BB Index	Outperformance
Total Portfolio	370,498	360,196	10,302	2.55%	2.05%	0.50%

Performance – Year-to-date 31 May 2018

For the year-to-date, Council's portfolio generated interest earnings of \$4,025,435. This is \$63,273 higher than the budget of \$3,962,162 and outperformed the AusBond Bank Bill Index by 0.91%, as per below:-

FYTD Results	Income	Budget	Variance	Portfolio Performance	AusBond BB Index	Outperformance
Total Portfolio	4,025,435	3,962,162	63,273	2.69%	1.78%	0.91%

COMMUNITY ENGAGEMENT

There are no consultation processes for Council associated with this report.

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report.

RISK IMPLICATIONS

To manage risk, key criteria are incorporated into Cumberland Council's investment making decisions, as detailed below:-

Preservation of Capital

The requirement for preventing losses in an investment portfolio's total value (considering the time value of money).

Diversification

Setting limits to the amounts invested with a particular financial institution or government authority to reduce credit risk.

Credit risk

The risk that an investment of Council fails to pay the interest and/or repay the principal of an investment.

Maturity risk

The longer the term of the investment, the greater the exposure to potential changes in interest rates, market volatility and credit quality of an issuer.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

Council hereby certifies that the investments listed above have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

ATTACHMENTS

1. Investment Summary Report May 2018
2. Economic and Investment Portfolio Commentary May 2018

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-110

Attachment 1
Investment Summary Report May
2018



**Investment Summary Report
May 2018**

Cumberland Council
Investment Summary Report - May 2018**Contents**

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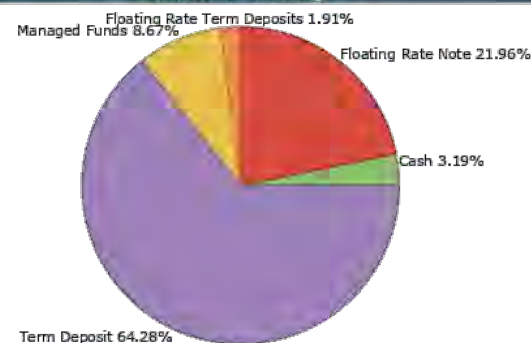
Cumberland Council
Executive Summary - May 2018



Investment Holdings

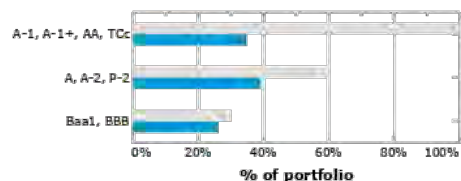
By Product	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,014,372.94	5,014,372.94	0.6860
Floating Rate Note	34,500,000.00	34,742,615.22	3.1468
Floating Rate Term Deposits	3,000,000.00	3,006,075.62	3.0800
Managed Funds	13,615,510.33	13,615,510.33	2.4453
Term Deposit	101,000,000.00	102,398,621.78	2.8156
	157,129,883.27	158,777,195.89	2.7954

Investment Holdings



Investment Policy Compliance

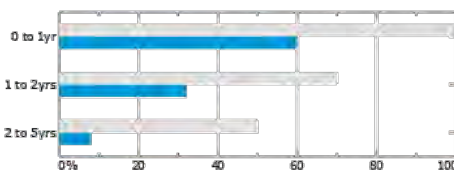
Total Credit Exposure



Portfolio Exposures Investment Policy Limits

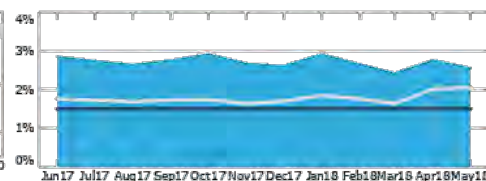
Investment Policy Compliance

Term to Maturity



Portfolio Exposures Investment Policy Limit

Investment Performance



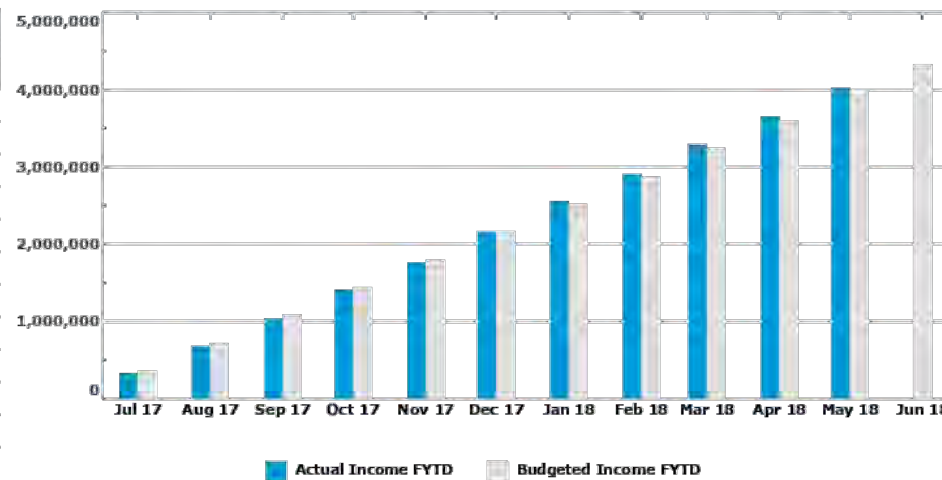
Portfolio Return Bank Bill Index RBA Cash Rate

Cumberland Council
Actual Interest Report - May 2018

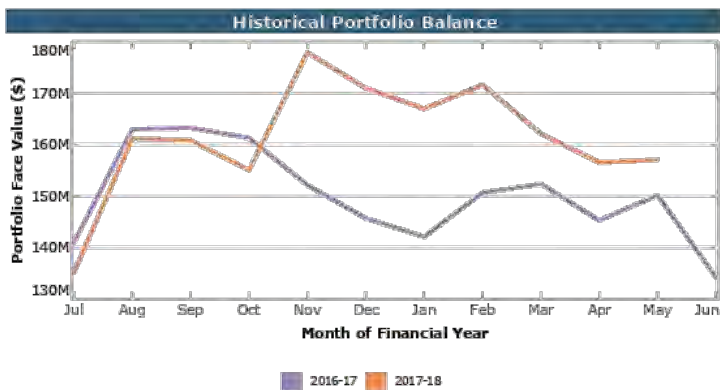


Budgeted vs Actual Returns

	Monthly Income	YTD Actual	YTD Budgeted
July 2017	332,376	332,376	360,197
August 2017	347,936	680,312	720,393
September 2017	359,941	1,040,254	1,080,590
October 2017	371,990	1,412,244	1,440,786
November 2017	354,283	1,766,527	1,800,983
December 2017	398,042	2,164,569	2,161,180
January 2018	395,553	2,560,122	2,521,376
February 2018	345,119	2,905,241	2,881,573
March 2018	384,382	3,289,623	3,241,769
April 2018	365,315	3,654,938	3,601,966
May 2018	370,498	4,025,435	3,962,162



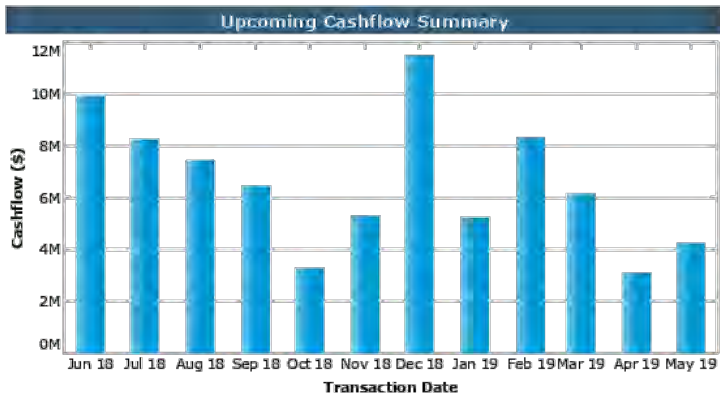
Cumberland Council
Investment Cashflows - May 2018



Historical Portfolio Balance

	2017-18	2016-17
July	135,219,808	141,042,431
August	161,242,007	163,000,071
September	160,837,580	163,284,299
October	155,064,698	161,284,430
November	177,893,196	152,152,205
December	170,981,887	145,721,426
January	166,987,449	142,132,500
February	171,625,251	150,682,938
March	162,147,918	152,380,530
April	156,536,971	145,312,554
May	157,129,883	150,172,027
June		134,234,218

Average 12 month Portfolio Balance 154,592,085



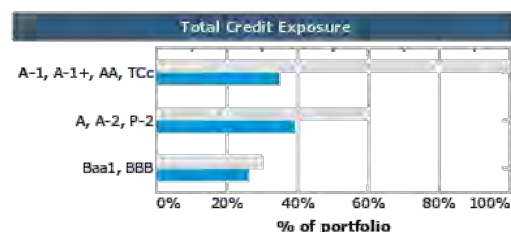
Upcoming Cashflow Summary

	Amount
June 18	9,924,710
July 18	8,254,651
August 18	7,441,675
September 18	6,457,311
October 18	3,275,545
November 18	5,305,220
December 18	11,512,777
January 19	5,230,573
February 19	8,334,120
March 19	6,152,237
April 19	3,104,033
May 19	4,246,294

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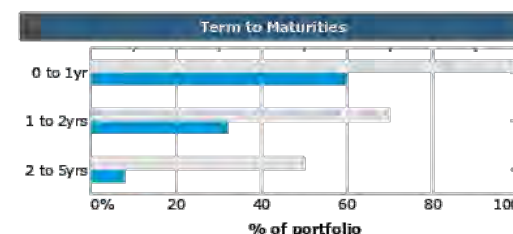


Cumberland Council
Investment Policy Compliance Report - May 2018



■ Portfolio Exposure ■ Investment Policy Limit

Credit Rating		Exposures		Policy Max	
		(\$)	(%)		
Long Term	AA	10,000,000			
Short Term	A-1	2,000,000			
Short Term	A-1+	29,014,373			
Short Term	TCc	13,615,510			
		54,629,883	35%	100%	✓
Long Term	A	12,000,000			
Short Term	A-2	47,500,000			
Short Term	P-2	2,000,000			
		61,500,000	39%	60%	✓
Long Term	Baa1	2,100,000			
Long Term	BBB	38,900,000			
		41,000,000	26%	30%	✓
		157,129,883	100%		

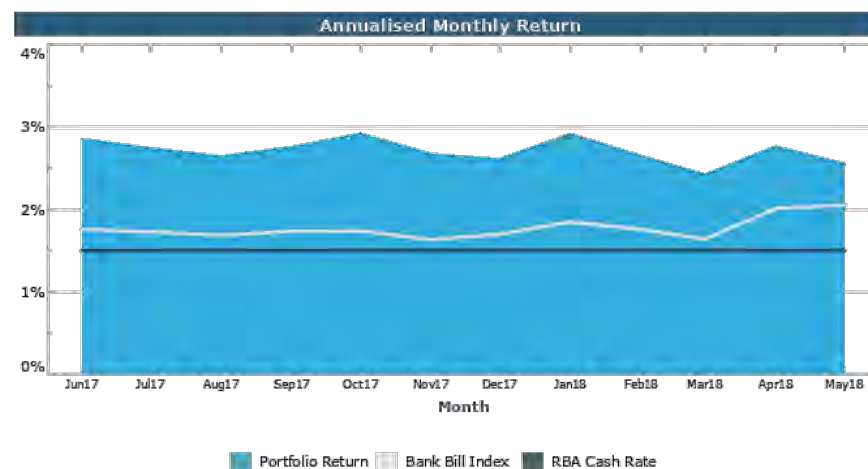


■ Portfolio Exposure ■ Investment Policy Limit

Policy Minimum		Exposures		Min
		(\$)	(%)	(%)
Less than 3 months		43,129,883	27%	10% ✓
Between 3 months and 1 year		51,000,000	32%	20% ✓
Policy Maximum		Exposures		Max
		(\$)	(%)	(%)
Between 1 and 2 years		50,400,000	32%	70% ✓
Between 2 and 5 years		12,600,000	8%	50% ✓
		157,129,883		

• = compliant
X = non compliant

Cumberland Council
Investment Performance Report - May 2018



Historical Portfolio Return vs Bloomberg Bank Bill Index					
	1 Month	3 Months	6 Months	FYTD	12 months
Portfolio Return (1)	2.55%	2.58%	2.65%	2.69%	2.71%
Index Return (2)	2.05%	1.90%	1.84%	1.78%	1.78%
Outperformance (4)	0.50%	0.68%	0.81%	0.92%	0.93%

(1) Portfolio Return is the annualised rate of return for the portfolio for the specified period
(2) The Index Return is the Bloomberg AusBond Bank Bill Index
(4) Outperformance is the excess of the Portfolio Return over the Index Return

Historical Portfolio Return vs RBA Cash Rate					
	1 Month	3 Months	6 Months	FYTD	12 months
Portfolio Return (1)	2.55%	2.58%	2.65%	2.69%	2.71%
Index Return (3)	1.50%	1.50%	1.50%	1.50%	1.50%
Outperformance (4)	1.05%	1.08%	1.15%	1.19%	1.21%

(1) Portfolio Return is the annualised rate of return for the portfolio for the specified period
(3) The Index Return is the RBA Cash Rate
(4) Outperformance is the excess of the Portfolio Return over the Index Return

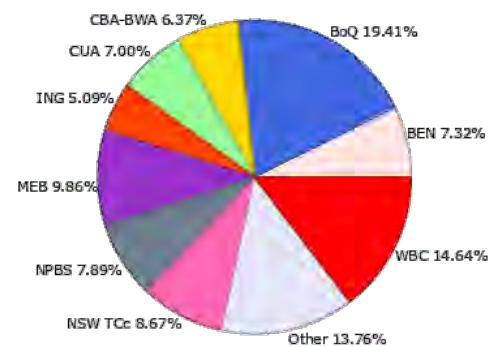
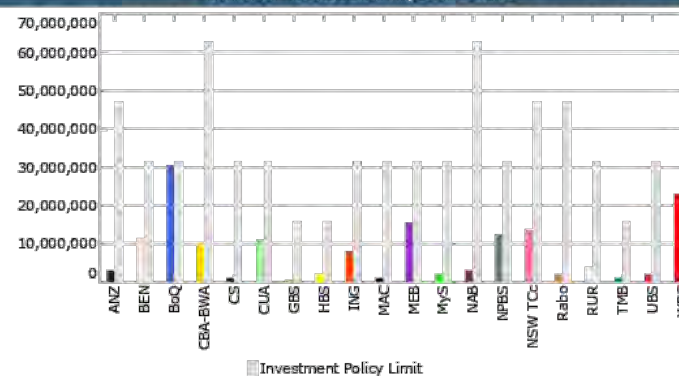
Cumberland Council
Individual Institutional Exposures Report - May 2018



Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure (\$)	% of portfolio
ANZ Group	A-1+, AA-	3,000,000	2%
Bank of Queensland	A-2, BBB+	30,500,000	19%
Bendigo and Adelaide Bank	A-2, BBB+	11,500,000	7%
Commonwealth Bank of Australia	A-1+, AA-	10,014,373	6%
Credit Suisse AG (Syd Branch)	A-1, A	1,000,000	1%
Credit Union Australia	A-2, BBB	11,000,000	7%
Greater Building Society	A-2, BBB	500,000	0%
Heritage Bank	P-2, Baa1	2,100,000	1%
ING Group	A-1, A	8,000,000	5%
Macquarie Group	A-1, A	1,000,000	1%
Members Equity Bank	A-2, BBB	15,500,000	10%
MyState Bank	P-2, Baa1	2,000,000	1%
National Australia Bank	A-1+, AA-	3,000,000	2%
Newcastle Permanent Building Society	A-2, BBB	12,400,000	8%
NSW T-Corp (Cash)	TCc, TCc	13,615,510	9%
Rabobank Australia	A-1, A+	2,000,000	1%
Rural Bank	A-2, BBB+	4,000,000	3%
Teachers Mutual Bank	A-2, BBB	1,000,000	1%
UBS AG (Aus Branch)	A-1, A	2,000,000	1%
Westpac Group	A-1+, AA-	23,000,000	15%
		157,129,883	

Individual Institutional Exposure Charts



Cumberland Council
Investment Summary Report - May 2018



Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
3,977,858.80	0.5000%	Commonwealth Bank of Australia	A-1+	3,977,858.80	250385	3010516
1,036,514.14	1.4000%	Commonwealth Bank of Australia	A-1+	1,036,514.14	533672	3010516
5,014,372.94	0.6860%			5,014,372.94		

Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
10,528,290.40	2.4755%	NSW T-Corp (Cash)	TCc	Cash Facility	10,528,290.40	204877	3120516
3,087,219.93	2.3425%	NSW T-Corp (Cash)	TCc	Strategic Cash Facility	3,087,219.93	204878	3120516
13,615,510.33	2.4453%				13,615,510.33		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
4-Jun-18	1,000,000.00	3.0500%	Bank of Queensland	A-2	1,000,000.00	29-May-15	1,030,165.76	505292	30,165.76	Annually	3290515
5-Jun-18	3,000,000.00	2.7000%	Bendigo and Adelaide Bank	A-2	3,000,000.00	6-Jun-17	3,079,890.41	535315	79,890.41	At Maturity	3060617
12-Jun-18	1,000,000.00	3.2000%	Bank of Queensland	A-2	1,000,000.00	12-Jun-15	1,030,947.95	506121	30,947.95	Annually	3120615
26-Jun-18	3,000,000.00	2.5500%	Commonwealth Bank of Australia	A-1+	3,000,000.00	29-Aug-17	3,057,846.58	535655	57,846.58	At Maturity	3290817
2-Jul-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	28-Nov-17	3,039,534.25	535998	39,534.25	At Maturity	3281117
10-Jul-18	2,000,000.00	3.1000%	RaboDirect	A-1	2,000,000.00	8-Dec-15	2,029,726.03	533669	29,726.03	Annually	2081215
31-Jul-18	3,000,000.00	2.5500%	National Australia Bank	A-1+	3,000,000.00	29-Aug-17	3,057,846.58	535654	57,846.58	At Maturity	3290817
20-Aug-18	3,000,000.00	2.6500%	ME Bank	A-2	3,000,000.00	21-Aug-17	3,061,857.53	535627	61,857.53	At Maturity	3210817
24-Aug-18	2,000,000.00	2.9000%	Newcastle Permanent Building Society	A-2	2,000,000.00	24-Aug-16	2,001,271.23	534282	1,271.23	Quarterly	2240816
27-Aug-18	2,000,000.00	2.8470%	Commonwealth Bank of Australia	A-1+	2,000,000.00	27-Aug-16	2,099,996.00	534276	99,996.00	At Maturity	2270816
17-Sep-18	3,000,000.00	3.1000%	Westpac Group	A-1+	3,000,000.00	14-Sep-16	3,066,246.58	534435	66,246.58	Annually	2140916
24-Sep-18	3,000,000.00	2.6200%	ME Bank	A-2	3,000,000.00	5-Dec-17	3,038,330.96	536047	38,330.96	At Maturity	3051217
15-Oct-18	2,000,000.00	2.7000%	MyState Bank	P-2	2,000,000.00	13-Oct-17	2,034,175.34	535860	34,175.34	At Maturity	3131017

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Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
25-Oct-18	1,000,000.00	3.0000%	Westpac Group	A-1+	1,000,000.00	25-Oct-16	1,018,000.00	534502	18,000.00	Annually	2251016
5-Nov-18	3,000,000.00	2.6000%	ME Bank	A-2	3,000,000.00	26-Feb-18	3,020,301.37	536311	20,301.37	At Maturity	3260218
16-Nov-18	2,000,000.00	2.9000%	Bank of Queensland	A-2	2,000,000.00	17-Nov-16	2,031,304.11	535972	31,304.11	Annually	2161117
4-Dec-18	2,000,000.00	2.8000%	Bendigo and Adelaide Bank	A-2	2,000,000.00	6-Jun-17	2,055,232.88	535316	55,232.88	Annually	3060617
10-Dec-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	6-Mar-18	3,018,591.78	536349	18,591.78	At Maturity	3060318
17-Dec-18	3,000,000.00	2.6000%	Bank of Queensland	A-2	3,000,000.00	6-Mar-18	3,018,591.78	536350	18,591.78	At Maturity	3060318
19-Dec-18	3,000,000.00	2.6500%	Credit Union Australia	A-2	3,000,000.00	21-Feb-18	3,021,780.82	536249	21,780.82	At Maturity	3210218
14-Jan-19	2,000,000.00	2.8200%	Rural Bank	A-2	2,000,000.00	30-May-18	2,000,309.04	536669	309.04	At Maturity	3300518
21-Jan-19	3,000,000.00	3.1000%	St George Bank	A-1+	3,000,000.00	21-Jan-17	3,032,868.49	534850	32,868.49	Annually	2210117
4-Feb-19	3,000,000.00	2.7700%	ME Bank	A-2	3,000,000.00	21-May-18	3,002,504.38	536650	2,504.38	At Maturity	3210518
11-Feb-19	3,000,000.00	2.7000%	Credit Union Australia	A-2	3,000,000.00	21-Feb-18	3,022,191.78	536250	22,191.78	At Maturity	3210218
22-Feb-19	2,000,000.00	2.9000%	Bank of Queensland	A-2	2,000,000.00	22-Feb-17	2,015,731.51	534972	15,731.51	Annually	2220217
6-Mar-19	3,000,000.00	2.6300%	Westpac Group	A-1+	3,000,000.00	6-Mar-18	3,018,806.30	536348	18,806.30	Quarterly	3060318
25-Mar-19	3,000,000.00	2.6400%	Westpac Group	A-1+	3,000,000.00	8-Mar-18	3,018,443.84	536375	18,443.84	Quarterly	3080318
1-Apr-19	3,000,000.00	2.6700%	Westpac Group	A-1+	3,000,000.00	19-Mar-18	3,016,239.45	536448	16,239.45	Quarterly	3190318
13-May-19	2,000,000.00	2.8500%	Rural Bank	A-2	2,000,000.00	11-May-17	2,003,279.45	535252	3,279.45	Annually	2110517
20-May-19	2,000,000.00	2.8500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	19-May-17	2,001,717.81	535255	1,717.81	Annually	3190517
8-Aug-19	2,000,000.00	3.2000%	Westpac Group	AA-	2,000,000.00	8-Aug-16	2,052,076.71	534111	52,076.71	Annually	3080816
23-Aug-19	2,000,000.00	3.0000%	Newcastle Permanent Building Society	BBB	2,000,000.00	24-Aug-16	2,001,315.07	534283	1,315.07	Quarterly	2240816
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	AA-	2,000,000.00	23-Aug-16	2,049,446.58	534156	49,446.58	Annually	3230816
2-Sep-19	3,000,000.00	2.8000%	Bank of Queensland	BBB+	3,000,000.00	1-Sep-17	3,062,827.40	535682	62,827.40	Annually	3010917
5-Sep-19	3,000,000.00	2.8500%	Bank of Queensland	BBB+	3,000,000.00	7-Sep-17	3,062,543.84	535760	62,543.84	At Maturity	3070917
17-Sep-19	2,000,000.00	3.2000%	Westpac Group	AA-	2,000,000.00	14-Sep-16	2,045,589.04	534436	45,589.04	Annually	2140916
8-Oct-19	3,000,000.00	2.9000%	ING Bank (Australia)	A	3,000,000.00	14-Nov-17	3,047,432.88	535957	47,432.88	Annually	3141117
21-Oct-19	3,000,000.00	2.9500%	ING Bank (Australia)	A	3,000,000.00	26-Oct-17	3,052,857.53	535892	52,857.53	Annually	3261017



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Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
9-Dec-19	2,000,000.00	2.8500%	ING Bank (Australia)	A	2,000,000.00	8-Dec-17	2,027,328.77	536073	27,328.77	Annually	3081217
21-Feb-20	1,000,000.00	3.2000%	Bank of Queensland	BBB+	1,000,000.00	22-Feb-17	1,008,679.45	534971	8,679.45	Annually	2220217
18-May-20	1,000,000.00	3.0000%	Bank of Queensland	BBB+	1,000,000.00	19-May-17	1,000,904.11	535254	904.11	Annually	3190517
8-Dec-20	3,000,000.00	3.0000%	Bank of Queensland	BBB+	3,000,000.00	5-Dec-17	3,043,890.41	536048	43,890.41	Annually	3051217
101,000,000.00 2.8156%			101,000,000.00			102,398,621.78		1,398,621.78			

Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
6-Aug-19	3,000,000.00	3.0800%	Newcastle Permanent Building Society BBSW+1.10%	BBB	3,000,000.00	8-Aug-17	3,006,075.62	535594	6,075.62	8-Aug-18	3080817
3,000,000.00 3.0800%			3,000,000.00			3,006,075.62		6,075.62			

Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
12-Jun-18	1,500,000.00	2.9150%	BoQ Snr FRN (Jun18) BBSW+1.00%	A-2	1,508,655.00	10-Jul-14	1,509,957.99	533687	9,703.36	12-Jun-18	2100714
24-Jun-19	1,000,000.00	3.1000%	BoQ Snr FRN (Jun19) BBSW+1.10%	BBB+	1,006,959.50	8-Aug-14	1,010,440.41	533902	5,690.41	25-Jun-18	2080814
27-Aug-19	1,000,000.00	2.8850%	UBS Snr FRN (Aug19) BBSW+0.95%	A	1,000,000.00	27-Aug-14	1,005,546.16	533691	316.16	27-Aug-18	2270814
27-Aug-19	1,000,000.00	2.8850%	UBS Snr FRN (Aug19) BBSW+0.95%	A	1,003,820.00	17-Sep-14	1,005,546.16	534173	316.16	27-Aug-18	2170914
17-Sep-19	1,000,000.00	2.8950%	BEN Snr FRN (Sep19) BBSW+0.93%	BBB+	1,000,000.00	17-Sep-14	1,008,759.32	491129	5,869.32	18-Jun-18	3170914
17-Sep-19	1,500,000.00	2.8950%	BEN Snr FRN (Sep19) BBSW+0.93%	BBB+	1,500,000.00	17-Sep-14	1,513,138.97	533675	8,803.97	18-Jun-18	2170914
28-Oct-19	1,000,000.00	3.4350%	TMB Snr FRN (Oct19) BBSW+1.40%	BBB	1,000,000.00	28-Oct-16	1,004,731.51	534460	3,011.51	30-Jul-18	3281016
6-Nov-19	1,000,000.00	3.0650%	BoQ Snr FRN (Nov19) BBSW+1.07%	BBB+	1,000,000.00	6-Nov-14	1,006,029.32	496124	2,099.32	7-Aug-18	3061114
6-Nov-19	1,000,000.00	3.0650%	BoQ Snr FRN (Nov19) BBSW+1.07%	BBB+	1,000,000.00	6-Nov-14	1,006,029.32	533673	2,099.32	7-Aug-18	2061114
24-Feb-20	500,000.00	3.3900%	GBS Snr FRN (Feb20) BBSW+1.45%	BBB	502,730.00	15-Sep-17	500,332.28	535783	371.51	24-Aug-18	3150917



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Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
3-Mar-20	1,000,000.00	2.9200%	MAC Snr FRN (Feb20) BBSW+1.10%	A	1,000,000.00	3-Mar-15	1,015,010.00	502272	7,040.00	4-Jun-18	3030315
20-Mar-20	1,500,000.00	3.2650%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	1,500,000.00	20-Mar-17	1,516,335.00	535160	9,795.00	20-Jun-18	2200317
20-Mar-20	3,000,000.00	3.2650%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,002,640.00	19-Sep-17	3,032,670.00	535800	19,590.00	20-Jun-18	3190917
20-Mar-20	500,000.00	3.2650%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	500,925.00	28-Sep-17	505,445.00	535801	3,265.00	20-Jun-18	3280917
6-Apr-20	2,000,000.00	3.2900%	ME Bank Snr FRN (Apr20) BBSW+1.25%	BBB	2,006,700.00	15-May-17	2,015,175.34	535233	10,095.34	6-Jul-18	3150517
6-Apr-20	500,000.00	3.2900%	ME Bank Snr FRN (Apr20) BBSW+1.25%	BBB	502,965.00	1-Sep-17	503,793.84	535763	2,523.84	6-Jul-18	3010917
7-Apr-20	1,000,000.00	3.3950%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	1,000,000.00	7-Apr-15	1,009,269.73	533676	4,929.73	9-Jul-18	2070415
7-Apr-20	900,000.00	3.3950%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	907,083.00	24-Aug-17	908,342.75	535630	4,436.75	9-Jul-18	3240817
7-Apr-20	3,000,000.00	3.3950%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	3,033,480.00	30-Nov-17	3,027,809.18	535999	14,789.18	9-Jul-18	3301117
29-Apr-20	1,000,000.00	3.1850%	CS Snr FRN (Apr20) BBSW+1.15%	A	1,000,000.00	29-Apr-15	1,011,252.33	533688	2,792.33	30-Jul-18	2290415
28-Jul-20	1,000,000.00	2.9350%	WBC Snr FRN (Jul20) BBSW+0.90%	AA-	1,000,000.00	28-Jul-15	1,009,343.15	507261	2,573.15	30-Jul-18	3280715
18-Aug-20	1,000,000.00	3.0350%	BEN Snr FRN (Aug20) BBSW+1.10%	BBB+	1,000,000.00	18-Aug-15	1,006,804.11	533677	1,164.11	20-Aug-18	2180815
29-Mar-21	2,100,000.00	3.2600%	HBS Snr FRN (Mar21) BBSW+1.23%	Baa1	2,100,000.00	29-Mar-18	2,111,520.95	536457	12,003.95	29-Jun-18	3290318
16-Apr-21	1,000,000.00	3.3500%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	1,000,000.00	17-Apr-18	1,003,970.14	536509	4,130.14	16-Jul-18	3170418
25-Jan-23	1,000,000.00	3.1050%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,000,000.00	25-Jan-18	997,992.47	536142	3,062.47	25-Jul-18	3250118
6-Feb-23	500,000.00	3.3950%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	501,370.00	21-Mar-18	498,812.67	536444	1,162.67	7-Aug-18	3210318
9-May-23	3,000,000.00	2.8550%	ANZ Snr FRN (May23) BBSW+0.90%	AA-	3,000,000.00	9-May-18	2,998,557.12	536582	5,397.12	9-Aug-18	3090518
34,500,000.00					34,577,327.50		34,742,615.22		147,031.82		

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-110

Attachment 2

Economic and Investment
Portfolio Commentary May 2018

Cumberland Council Economic and Investment Portfolio Commentary May 2018

Global issues:

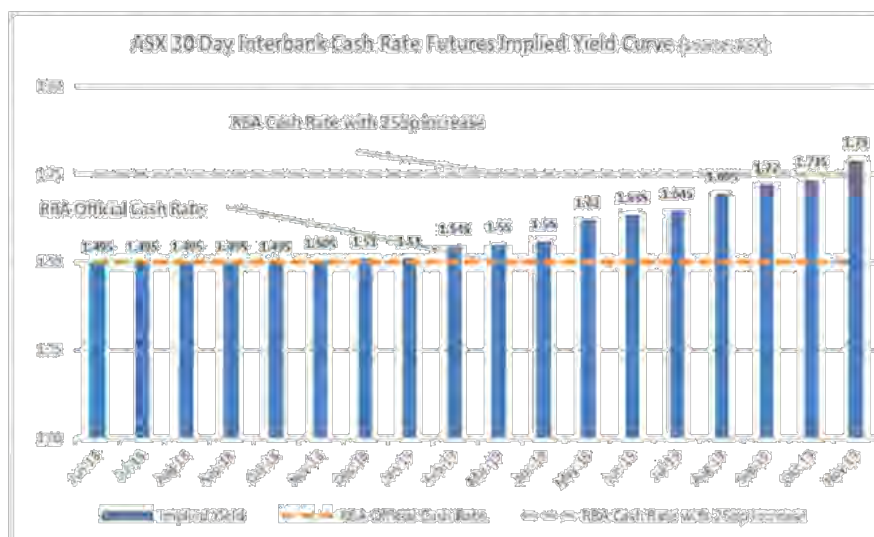
- Global markets continue to be whipsawed by erratic US diplomacy. The “on-again, off-again” US/North Korea talks, US/China trade tensions and US tariffs on aluminium and steel from Europe, Canada & Mexico were all “on again” as May came to an end.
- In the US, economic data continues to be healthy. Consumer confidence data remains high and is backed up by strong personal consumption figures. Consequently, business conditions data is on the rise. Another rate rise by the US Federal Reserve is widely expected in June.
- In Europe, a general election in Italy resulted in a familiar refrain seen around the world over the past two years with anti-establishment, populist parties winning the day. Now “Quitaly”, Italy quitting the Euro, is again being discussed.

Domestic issues:

- In Australia, data continues to point to a sluggish economy. Weaker than expected business investment, falling home prices, a drop in building approvals and weak wages growth are keeping a lid on optimistic forecasts.
- While a gain of 22,600 jobs in last month’s employment data was solid, it wasn’t enough to cater for the growth in job seekers. Unemployment rose to 5.60%.

Interest rates

- Weak economic data has helped to push back market expectations for a rate hike by a further 3 months. Now the market is pricing in no change to Australia’s official cash rate until November 2019:





- Short dated term deposit rates ended May little changed from April month-end. The best indicative 3-month TDs from Australian majors closed out the month in the 2.60%-2.65% area and the best indicative 6-month rates from the four majors were in the 2.65%-2.70% area. The majors' 12 month rates edged slightly lower during the month, down to the 2.70% area. There is still good value on offer among slightly lower rated banks in the 6-12 month range with rates 10-15 basis points higher than the majors on offer.

Investment Portfolio Commentary

Council's investment portfolio posted a return of 2.55%pa for the month of May versus the bank bill index benchmark return of 2.05%pa. For the financial year to date, the investment portfolio returned 2.69%pa, exceeding the bank bill index benchmark's 1.78%pa by 0.92%pa.

Without marked-to-market influences, Council's investment portfolio yielded 2.73%pa for the month. This is based on the actual interest rates being received on existing investments and excludes the underlying changes to the market value of the securities/deposits.

During the month of May, Council's investment portfolio had \$11m of term deposits mature with a weighted average rate of 2.75%pa. New investments totalling \$5m in 7 & 8 month term deposits were made with a weighted average rate of 2.78%.

Council also took the opportunity to sell two ANZ senior ranked bonds, locking in capital gains of over \$10,000. Proceeds were reinvested in a new ANZ senior ranked bond with a higher interest rate margin, 3mo BBSW +0.90%, than those sold.

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 74% of the portfolio is spread among the top three credit rating categories (A long term/A2 short term and higher) and NSW T-Corp cash managed funds. It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short and long term holdings.

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted, or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 468145.

Item No: C06/18-111

LOW COST LOANS INITIATIVE FUNDING FOR MERRYLANDS CBD MAJOR DRAINAGE UPGRADE

Responsible Division: General Manager's Department
Officer: Chief Financial Officer
File Number: 19-01/06
Community Strategic Plan Goal: *Transparent and accountable leadership.*

SUMMARY

This report proposes that Council submits an application to the NSW Department of Planning & Environment (DP&E) before 30 June 2018 for a 50 percent subsidy on a \$30m loan to be used to fund the Merrylands CBD Major Drainage Upgrade.

RECOMMENDATION

That Council:

- 1. Authorise an application for a loan of \$30 million under the Low Cost Loan Initiative program for the Merrylands CBD Major Drainage Project, with the application signed off by the Mayor and General Manager on behalf of Council;**
- 2. Subject to application approval, resolve to enter into a loan of \$30 million under the Low Cost Loan Initiative program; and**
- 3. Subject to application approval, authorise the General Manager to execute the loan documents on behalf of Council.**

REPORT

Historical Context

On 16 December 2014, the former Holroyd City Council resolved that “*Council authorise an initial loan of \$40m*” (ref COTW023-14). The expected annual interest costs of the \$40m loan was \$2.1m per annum. The projects assigned to this loan were roads, drainage and public domain in the Merrylands CBD.

The loan was not exercised during administration due to the high costs, and potential risks as the future Section 7.11 (s94) collections were uncertain. The Merrylands drainage upgrade is not able to be funded by s7.11 contributions.

Low Cost Loan Initiative

The Low Cost Loans Initiative (LCLI) is a State Government scheme announced in April 2018. It is designed to support eligible local councils to borrow up to \$500 million for infrastructure that enables new housing supply by halving the cost of interest on their loans. This scheme will allow councils to bring forward delivery of planned infrastructure in new housing areas.

Councils have been encouraged to make an application for the LCLI if they have an infrastructure project that is needed to enable increased housing in areas experiencing significant population growth. This could entail roads, water, waste water, drainage or the social infrastructure needed to support new housing development or an increased population density. New infrastructure projects can also include community facilities, parks, playing fields and early childhood centres.

A key priority for the LCLI is to subsidise the infrastructure supporting growing communities with projects that are in an advanced stage of preparation and have an expectation to be substantially completed by 30 June 2021.

Application

In recognising this as an attractive funding model for Council, there has been an application prepared in advance for submission by 30 June 2018 via the DP&E's website. The following key criteria have been extensively addressed with respect to eligibility for the loan:

- 1) Council is an eligible entity for the purposes of obtaining a TCorp Loan Facility
- 2) The loan would be used to fund infrastructure that enables new housing supply
- 3) Council's Local Environmental Plan requirements deem the proposed project necessary in enabling housing growth in the designated areas

To make a strong case in Council's application, it has been emphasised that the commencement of stormwater upgrades is necessary to reduce the existing flooding issues in the Merrylands CBD. The stormwater upgrades will also provide a solid foundation for future redevelopment within Merrylands, thereby enabling new housing supply. Included in the application is additional information outlining the key risks, milestones and growth expected in Merrylands as a strategic centre for Council. Furthermore, the application highlights that the Merrylands CBD Major Drainage Upgrade is critical in providing the infrastructure required to make such growth viable.

Loan

In May 2018, Council was quoted 3.5% for 10 years of borrowing. Pending announcement of Council's successful application in September 2018, a loan will be drawn down for a 10-year fixed rate term with coupons paid semi-annually and principle paid at maturity.

Interest reimbursement for the LCLI subsidy of 50% will be received by Council biannually. While cash rates (as surveyed by Reuters) are not expected to rise until Quarter 2 of 2019, a more conservative loan interest rate of 3.75% has been utilised for costing purposes.

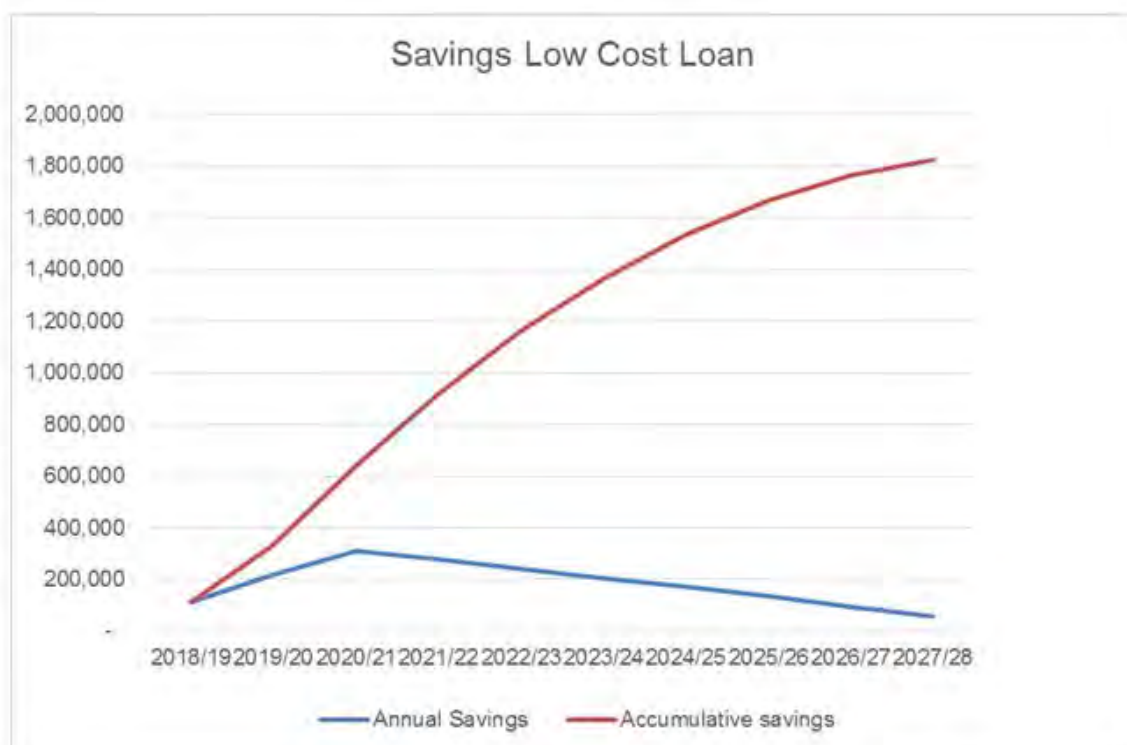
Investment returns on cash and current investments is 2.80%, based conservatively on returns with a 6-12 month term. The current interest differential between the net loan rate of 1.875% (after 50% subsidy) and the investment deposit rate is approximately 0.95%. Since the loan interest is fixed, should the interest rates received on investments increase, the interest rate differential will only improve. This increase in interest rates has not been included in our estimates.

The loan will not have to be drawn down on until a successful response is received in September 2018 for the LCLI subsidy.

Benefits

1) Net Costs Savings of \$0.24m per annum

The LCLI will generate \$0.24m per annum in savings. The savings are achieved due to a difference of 0.95% between Council's current investment return and net loan rate. Over the 10-year life of the loan, these savings equate to \$1.8m as displayed in the graph below. Over time, the net benefits will decline as Council is required to make the loan repayments.



2) Increase Working Capital

Whilst Council has the funds available to spend on this project, approval of the LCLI would increase working capital, which in turn provides the benefits outlined in point 1) above.

Combining the benefits listed in points 1) and 2) makes the LCLI an attractive opportunity.

3) Comparative cost to previous loans (\$1m per annum lower)

The cost of the \$30m loan based on the previous Council approval was \$1.5m per annum. The net cost of the LCLI is \$0.56m representing a cost difference in Council's favour of \$1m per annum.

COMMUNITY ENGAGEMENT

There are no consultation processes for Council associated with this report.

POLICY IMPLICATIONS

The use of a loan to fund the Merrylands CBD Major Drainage Project is consistent with the Financial Planning and Sustainability Policy.

RISK IMPLICATIONS

Loan interest rate

As a loan will not be drawn down on until at least September 2018, there is a risk of cash rates rising above the current RBA rates. As such, an increase may impact the interest rate obtained on the fixed loan. Cash rates as surveyed by Reuters are not expected to rise until Quarter 2 of 2019. Hence the likelihood of any significant increase in cash rates is low.

FINANCIAL IMPLICATIONS

It is proposed that Council borrow \$30m over a 10-year term, with a fixed interest rate of 3.75%. This proposal would incur loan costs of \$1.125m per annum. The LCLI subsidy will provide a \$0.56m per annum rebate to Council, netting the interest rate at 1.875% per annum. Should Council agree to this proposal, it is envisaged that unutilised loan funds would be invested until they are required to be expended, generating interest income of \$0.8m per annum. This strategy would result in savings of \$0.24m per annum and equate to a total benefit of \$1.8m over 10 years.

CONCLUSION

As outlined above, Council could gain access to significant long-term savings and additional interest income by funding the Merrylands CBD Major Drainage Project through the Low Cost Loans Initiative. In view of this, it is recommended that Council

approve an application for the LCLI to be made with the NSW Department of Planning & Environment by 30 June 2018.

There is a high degree of confidence that Cumberland Council and this project meet the key requirements for eligibility to receive the abovementioned subsidy. Therefore Council should make an application for the LCLI based on the terms outlined in this report.

ATTACHMENTS

Nil

Item No: C06/18-112

UPDATE ON IMPLEMENTATION OF THE STRONGER COMMUNITIES FUND

Responsible Division: Corporate & Community
Officer: Acting Group Manager Community & Culture
File Number: T040578/2018
Community Strategic Plan Goal: *A great place to live.*

SUMMARY

Under the NSW Government Stronger Communities Fund, Council was provided with \$15 million in funding for the benefit of the local community. Council is required to provide progress reports on the expenditure and outcomes of the Stronger Communities Fund. This report provides a progress update on the implementation of the Stronger Communities Fund for the period of January 2018 to June 2018.

RECOMMENDATION

That Council:

- 1. Note the progress on the implementation of the Stronger Communities Fund.**
- 2. Submit a copy of this report to the Office of Local Government to meet approval and reporting requirements under the NSW Government's Stronger Communities Fund Guidelines.**

REPORT

The Stronger Communities Fund was established by the NSW Government to provide newly merged councils with funding to kick start the delivery of projects that improve community infrastructure and services.

Cumberland Council was provided with \$15 million in funding via two programs:

- A *Community Grants Program*, allocating up to \$1 million in grants of up to \$50,000 in any single allocation to incorporated not-for-profit community groups for projects that build more vibrant, sustainable and inclusive local communities; and
- A *Major Projects Program*, allocating all remaining funding (\$14 million) to larger-scale priority infrastructure and services projects that deliver long term economic and social benefits to communities.

Stronger Communities Fund Major Projects Program Progress Update (January 2018 - June 2018)

At the Ordinary Meeting of Council held on 21 March 2018, Council considered the revised priority projects as assessed by the Stronger Communities Fund Assessment Panel and resolved to adopt the revised Stronger Communities Major Projects Program Schedule of Priority Projects, which included the Auburn Library Expansion at a reduced scope (\$500,000) and the Prospect Hill Access and Lookout as an additional project (\$500,000).

All major projects are now underway, with the following progress made to date:

PROJECT TITLE	PROGRESS UPDATE
<p>Granville Multi-Purpose Community Centre, Library, Arts and Cultural Facility</p> <p>Total budget: \$22 million (\$10 million from the Stronger Communities Fund)</p>	<ul style="list-style-type: none"> • Development Approval documents have been lodged with Council. • Construction Certificate (CC) documentation is currently being prepared in tandem with the DA process, with the CC documentation expected to be complete by the end of June 2018. • An Aboriginal Heritage application has been lodged with the Aboriginal Council with site exploratory excavation to take place over the coming months. • SESL Australia were engaged to prepare a Detailed Site Investigation Report identifying the current status of contamination of the site. This report which has subsequently been completed will now require the preparation of a Remedial Action Plan (RAP). • Council is currently considering the possibility of accepting proposals put forward by Umow Lai for the inclusion of Solar Panels to the project. • As at 1 June 2018, \$762,000 had been spent on this project and \$829,000 raised as commitments resulting in a total of \$1,591,000 of actuals plus commitments.
<p>Auburn Botanic Gardens Entertainment Precinct and Duck River Regional All Abilities Playground (\$1 million from the Stronger Communities Fund)</p>	<ul style="list-style-type: none"> • The detailed design of the upgrade to the entrance on Chisholm Road has been completed. The design ensures compliance with the Disability Discrimination Act (DDA). The design has been reviewed by the consultant undertaking the Auburn Botanic Gardens Masterplan and a new 'gate' entrance structure on Chisholm Road is proposed. Following approval, Council will call for quotes for construction, which is planned for the first quarter of 2018/19. • The lighting upgrade has been completed to activate more areas of the park for night time events. • The Duck River Playground design brief is being reviewed by Council's Parks and Recreation Group. • As at 1 June 2018, \$57,000 had been spent on this project and \$26,000 raised as commitments resulting in a

PROJECT TITLE	PROGRESS UPDATE
	total of \$83,000 of actuals plus commitments.
Central Gardens All Abilities and Mixed Age Playground (\$1 million from the Stronger Communities Fund)	<ul style="list-style-type: none"> • A scope of works project brief has been developed by Council's Parks and Recreation Group and a design brief completed to tender for survey and design that meets the objectives of the project brief. • In April 2018, JMD Design was selected for the provision of design and survey work for the new all abilities and mixed age playground. • A site analysis of Central Gardens was undertaken and has recommended the existing southern playground space as the preferred site (i.e. adjacent to the Bush School) for the new all abilities and mixed age playground site. • An extensive topographical survey has been completed. • The final design will be completed before November 2018 with construction planned to commence in February 2019, post the summer school holidays. • As at 1 June 2018, \$8,000 had been spent on this project and \$53,000 raised as commitments resulting in a total of \$61,000 of actuals plus commitments.
Replacement of Bridge Road Railway Overbridge (\$500,000 contribution from the Stronger Communities Fund)	<ul style="list-style-type: none"> • No further progress made. Council is awaiting Transport for NSW (TfNSW) to recommence planning works for the project.
Auburn District Library Expansion (\$500,000 from the Stronger Communities Fund)	<ul style="list-style-type: none"> • Scoping of the revised Auburn Library expansion project has been completed. • An assessment of the building structure, egress and safety aspects have been undertaken as well as furniture, fittings and technology requirements. • Works have been implemented to incorporate an RFID self-service point including adjustments to external and internal return shoots. • As at 1 June 2018, \$8,000 had been spent on this project and \$1,000 raised as commitments resulting in a total of \$13,000 of actuals plus commitments.
Prospect Hill Access & Lookout (\$500,000 from the Stronger Communities Fund)	<ul style="list-style-type: none"> • A Plan of Management and Landscape Masterplan is currently being prepared for Prospect Hill with two stakeholder consultation meetings completed and a concept masterplan in progress. • A brief for the Prospect Hill Access and Lookout project is currently being reviewed by the Parks and Recreation Group. • As at 1 June 2018, no funds had been spent on the project.

PROJECT TITLE	PROGRESS UPDATE
CCTV Infrastructure and Lighting Upgrades (\$500,000 from the Stronger Communities Fund)	<ul style="list-style-type: none"> • IPP Consulting were engaged by Council to complete a Lighting Report and a Video Surveillance Systems Review for Council. • Recommendations are currently being considered to inform the preparation of Request for Tender documentation. • As at 1 June 2018, \$136,000 had been spent on this project and \$7,000 raised as commitments resulting in a total of \$143,000 of actuals plus commitments.

Stronger Communities Fund Community Grants Program Progress Update (January 2018 to June 2018)

The implementation of grant funded projects is being monitoring by Council staff to ensure funds are spent in accordance with the NSW Government's Guidelines.

The second progress reports for grant recipients are due by 30 June 2018. These reports will outline the progress of community organisations in implementing funded projects. Of the 31 projects funded, 7 projects have been completed, 21 projects are on track and 3 are delayed.

COMMUNITY ENGAGEMENT

There are no consultation processes for Council associated with this report.

POLICY IMPLICATIONS

Council is required to submit a copy of this report to the Office of Local Government in accordance with the Stronger Communities Fund Guidelines.

RISK IMPLICATIONS

Council has Project Control Groups (PCGs) in place for the major projects, which meet on a regular basis to oversee each project. Council has put in place a risk register for every major project, which are regularly monitored and updated through the PCGs of each project.

FINANCIAL IMPLICATIONS

Funding of \$15 million has been provided by the NSW Government to deliver the Stronger Communities Fund Program.

As at 4 June 2018, all the funds under the Stronger Communities Fund Community Grants Program has been allocated to community organisations.

As at 4 June 2018, \$971,000 had been spent, and a further \$916,000 in commitments had been raised for projects under the Stronger Communities Fund Major Projects Program.

Advice from the Office of Local Government stipulates that if Council decides to terminate a project without reasonable explanation or approval, it is reasonable to assume that Council will be required to return the grant funds. In this instance, Council will also be required to cover the cost of funding spent to date on projects terminated.

The Stronger Communities Fund is to be spent or committed by 30 June 2019 and all funding acquitted before 31 December 2019.

CONCLUSION

The Stronger Communities Fund provides Council with a one off opportunity to deliver projects that build more vibrant, sustainable and inclusive local communities.

Council continues to be on track in relation to the implementation of the Stronger Communities Fund. Council will continue to monitor and provide progress reports on its implementation plan to Council and the Office of Local Government to ensure funds are spent in accordance with the NSW Government's Guidelines.

ATTACHMENTS

Nil

Item No: C06/18-113

ADOPTION OF THE OPERATIONAL PLAN AND FEES AND CHARGES 2018/19

Responsible Division: Environment & Infrastructure
Officer: Group Manager - Planning
File Number: S-57-50
Community Strategic Plan Goal: *Transparent and accountable leadership*

SUMMARY

This report presents the final version of the Operational Plan 2018/19 for adoption (see Attachment 1). The draft Operational Plan was endorsed by Council on 18 April 2018 for public exhibition, which has now been completed.

The recommended Operational Plan sets out the annual set of principle activities council will undertake through its 12 Key Service Areas, the budget, the capital works program and a rates statement. The pricing policy and register of fees and charges part of the Operational Plan have been produced as a separate document for ease of use (see Attachment 2).

During the exhibition period Council received 15 submissions. A comprehensive report on the engagement and a summary of all submissions and responses to matters raised is provided in attachment 3 and 6 to this report.

Council has responded directly to many of the concerns raised by the community in the submissions. Specifically, community facility hire fees, bonds and deposit charges have been re-examined in response to feedback to ensure that both the Operational Plan and Fees and Charges 2018/19 reflect community priorities.

The Operational Plan 2018/19 forms part of the Council's strategic planning framework. This Plan will also update the 4 year Delivery Program, and together with the Resourcing Strategy will enable Council to realise the Cumberland Community Strategic Plan 2017-2027. This satisfies the Local Government Act 1993 Integrated Planning and Reporting requirements.

RECOMMENDATION

That Council:

- 1. Adopt the Operational Plan 2018/19 which includes:**
 - a) Fees and Charges 2018/19**
 - b) Budget 2018/19**

- c) Pricing Policy 2018/19
 - d) Capital Works Program 2018/19
 - e) Key Projects for 2018/19
 - f) All administrative changes to documents outlined in this report
2. Upon adoption of the Fees and Charges 2018/19, revoke the Community Facilities and Subsidy Policy from 1 July 2018.

REPORT

Planning Framework

The Integrated Planning and Reporting legislation requires all NSW councils to have:

- A ten year Community Strategic Plan
- A four year Delivery Program
- An annual Operational Plan
- A Resourcing Strategy including an asset management plan, a long term financial plan and a workforce management plan.

The Cumberland Community Strategic Plan (CSP) 2017-21 is the Community's high-level guiding document for Council and is based on the results of an extensive community engagement project which heard the views, aspirations and opinions of around 2,500 Cumberland residents, businesses, community groups, visitors and other stakeholders. These results set the Vision for the community: "Welcome, Belong, Succeed", which captures the main priorities the community have for the future of Cumberland. The CSP is set around 6 Strategic Goals designed to help achieve the Vision. Each of these 6 Strategic Goals have a set of Outcomes and Measures to help us determine if we are moving towards or away from our vision. These Outcomes, along with Councillor term priorities and technical data have informed the Delivery Program and Operational Plan.

The four-year Delivery Program and annual Operational Plans detail the strategic directions, as well as the services and principle activities it will deliver to help the community as a whole achieve the Vision.

The Delivery Program 2017-21 is communicated to the community through 12 Key Service Areas. Each of these service areas have the annual Key Projects that will be delivered, a list of ongoing business activities, income and expenditure for the service and key performance indicators. The Key Projects relate directly to an Outcome in the CSP, giving a clear line of sight from the Project, up to the expected Outcome, to the Strategic Goal and ultimately the vision. These Key Projects along with the budget, capital works program, pricing policy and fees and charges constitute the annual Operational Plan.

Reporting Progress

The implementation of the Operational Plan 2018/19 will be reported quarterly to Council and the Community. This information will also be presented yearly in the Annual Report, providing a high level of accountability and transparency around the implementation of Council's key planning document.

2018/19 Focus Areas

The Operational Plan 2018/19 has been developed in reference to Councillor term priorities, expected outcomes from the CSP, organisational priorities and financial realities. In developing the 2018/19 Operational Plan Council strengthened the link between the community goals and projects by establishing strategic directions. This is the first time that the plan has had 4 Year Priority areas, as last year's plan did not have an elected body to inform this layer of the document.

This year, Council has planned and budgeted for several 'big ticket' projects as well as improved service levels across the organisation. This will help make doing everyday business with Council even easier. Council has also ensured it is planning for growth, which is why this year's budget maintains a surplus.

The Operational Plan 2018/19 places a strong emphasis on raising service levels for bookings, customer service, facilities, Development Application processing times and cleanliness of our neighbourhoods. Council has responded to community satisfaction in these areas with increased staff and a budget focus on lifting service levels in these areas.

Modernisation and upgrades of swim centres are also planned, along with the Friend Park Children's Centre Renovation, Merrylands CBD Drainage Upgrade and the Granville Multipurpose Centre. This shows a significant budget commitment to delivering outstanding recreational facilities and public spaces to residents and responds to an important community outcome identified in the Community Strategic Plan 2017-27.

The projects outlined in the Operational Plan 2018/19 respond directly to the community priorities for the future and endeavour to ensure that Cumberland is a place where people feel welcome, where everyone feels they belong, and where everyone has access to services and facilities to help them succeed.

Changes since the draft document was report on 18 April

In addition to minor grammatical changes throughout the document, a range of administrative changes are proposed in the final Plan, following the exhibition period. These changes are outlined in Attachment 4 and 5.

COMMUNITY ENGAGEMENT

The Draft Operational Plan and Fees and Charges for 2018/19 were reported to Council on 18 April 2018 and exhibited for 28 days from 19 April 2018 to 17 May

2018 during which time Council encouraged community feedback on the draft documents and received many valuable questions, comments and views from residents and community groups.

During the engagement period, Council heavily promoted the opportunity that the community had to comment on the draft Plan. Engagement was undertaken in a number of ways that included social media, online, advertisements in English and non-English newspapers, invitations to engage face to face, Council newsletters and promotion in Council's libraries and customer service centres.

As a result, the draft plan received high exposure and a total reach of 212,325 (with newspaper advertisements and Council E-news being run multiple times during exhibition). A detailed report on the engagement for the Operational Plan 2018/19 is at Attachment 3 to this report, a summary of which is provided below:

- 78 users visited the draft plan on Have Your Say
- 10 of these contributed via a response and all were verified via an email address
- 186 document downloads (127 Operational Plan, 59 Fees and Charges)
- 27,932 people reached on social media
- 57 unique clicks in E-news Operational Plan and Fees and Charges
- Advertisements placed in local newspapers across multiple languages with a total readership of 180,610 people.
- 15 formal submissions across both documents

15 formal submissions have been received in response to the exhibition of the Draft Plan. A summary of topics raised and Council's response is provided in Attachment 6.

POLICY IMPLICATIONS

The Operational Plan 2018/19 will set the major policy direction for Cumberland Council from 1 July 2018 to 30 June 2019. This plan includes the principal activities, budget, capital works, pricing policy, and fees and charges (separate document) for this period. Major changes to these forecast activities and expenditure requires Council approval and re-exhibition to the public for 28 days.

The inclusion of discounted (subsidised) rates for community halls and meeting rooms as part of the Fees and Charges 2018/19 conflicts with and negates the need for Council to have in place the current Community Facilities and Subsidy Policy.

Accordingly, upon adoption of the Fees and Charges 2018/19, it will be recommended that Council revoke the Community Facilities and Subsidy Policy from 1 July 2018.

RISK IMPLICATIONS

By not adopting the Operational Plan, in accordance with the Local Government Act 1993, Council would be at risk of failing its obligations under the Integrated Planning and Reporting provisions.

FINANCIAL IMPLICATIONS

The attachments to this report form Council's annual budget and other key financial plans. They set Council's major financial goals for the 2018/19 financial year. Activities that Council undertake during this time are required to be planned for in the budget.

CONCLUSION

The Operational Plan 2018/19 gives the community a clear picture of the principle activities Council plans to undertake during the year and how it plans to fund them. The planning of these proposed activities has been informed by community engagement, the community's priorities from the Community Strategic Plan, elected representative priorities and from feedback received during public exhibition. Council engaged the community extensively during the exhibition period and received positive and constructive submissions across a range of issues. All community submissions and resulting changes to the plan were considered during the finalisation of the draft plan.

ATTACHMENTS

1. Delivery Program 2017-2021 (Year 2) Operational Plan 2018-19
2. Pricing Policy, Fees and Charges 2018-19
3. Community Engagement Report
4. Table 1 - Operational Plan - Administrative changes made by Council while on exhibition
5. Table 2 - Fees and Charges - Administrative changes made by Council while on exhibition
6. Table 3 - Submissions received and Council's response

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-113

Attachment 1

Delivery Program 2017-2021
(Year 2) Operational Plan 2018-
19



CUMBERLAND
COUNCIL



Delivery Program 2017 – 2021 (Year 2)

Operational Plan 2018 – 2019

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MESSAGE FROM THE MAYOR

Welcome to Cumberland Council's Delivery Program 2017-21 and Operational Plan 2018-19. This document charts Council's progress in delivering the community's vision for Cumberland and outlines key priorities, services and funding arrangements for the year ahead.

The community's vision is clear. People want Cumberland to be a place where everyone is welcome: where there are accessible spaces, well-managed venues and services, and a thriving local economy. This vision was elaborated on in the Cumberland Community Strategic Plan (CSP).

The CSP is the product of extensive community engagement and contributions from residents, government agencies, community groups and businesses. Six priority areas emerged from these discussions:

1. Great place to live
2. Safe and accessible community
3. Clean and green community
4. Strong local economy
5. Resilient built environment
6. Transparent and accountable leadership

These priority areas give structure to the four-year Delivery Program 2017-21 and the annual operational plans. Now in our second year, the Operational Plan 2018-19 builds upon last year's successful and productive start to the delivery program.

The Operational Plan is at the core of everything Council implements. It is where the aspirations and priorities of the community are translated into specific and budgeted actions for Council. It illustrates Council's commitment to transparent and accountable governance.

This is the first Operational Plan delivered by elected Councillors in Cumberland. Their priorities include, but are not limited to:

- Improving Council services
- Shortening Development Assessment processing times
- Strengthening governance
- Reforming fees for community spaces
- Cleaning town centres and tackling illegal dumping
- Improving bookings and customer service
- Providing economic development and leadership
- Building a sense of community

Cumberland has already achieved a lot during the first year of the Delivery Program 2017-21 but there is more to be done.

On behalf of The Council, I look forward to another productive and innovative year for all.

Cllr Greg Cummings
Mayor



MESSAGE FROM THE GENERAL MANAGER

The new financial year promises to be an exciting time for the residents and local business community of Cumberland. Council will break ground on several eagerly awaited big ticket projects and improved service levels across the organisation will help make it even easier to do everyday business with Council.

The Operational Plan 2018–19 is framed around 12 key service areas. Together they represent the core of Council's services to the community. The Operational Plan details how each of these will be resourced and where the funds are coming from.

The plan reflects the ongoing partnership between Council and the local community with each key project aligned to community outcomes identified in the CSP. This ensures that energy and resources are allocated to those areas the community considers valuable and urgent.

Cumberland has experienced strong population growth, due in part to ongoing property development in town centres and along the rail corridor. With a 30 per cent population increase forecast to occur within 20 years across the local government area, Council is planning both for today and into the future. The Operational Plan 2018–19 maintains a surplus so that sufficient funds are available to invest in new infrastructure or fund new services as our population increases.

Although Cumberland Council has achieved a lot in a relatively short period of time, there are still areas for improvement. In 2018-19 there is a strong focus on raising service levels, particularly in the areas of bookings and customer service, facilities, DA processing times and the general cleanliness of Cumberland neighbourhoods.

Major projects for 2018-19 include:

Project	Annual Budget \$
Granville Multipurpose Centre	9,000,000
Merrylands CBD Major Drainage Upgrade	8,500,000
Guilford Swim Centre Upgrade	8,500,000
Wentworthville Pool Swim Centre Modernisation	5,800,000
Auburn Civic Centre Rectification	3,400,000
Friend Park Children's Centre Renovation	1,049,921
Demountable Building - OOSH	886,138
Central Gardens All Abilities and Mixed Age Playground	800,000
Auburn Botanic Gardens Entertainment Precinct and Duck River	522,674

Council is determined to deliver outstanding recreational facilities and public spaces to residents. The projects identified will deliver a significantly better user experience and in the case of the Granville Multipurpose Centre, deliver an entirely new art gallery, library, meeting hall and exhibition space.

The Merrylands CBD Major Drainage Upgrade is the first step towards the revitalisation of Merrylands Town Centre.

Cumberland Council is working hard to deliver enhanced infrastructure and programs and services to support the people and businesses that call Cumberland home.

Hamish McNulty
General Manager

PART 1

Introduction

Welcome to Year Two of Cumberland Council's four-year Delivery Program. The Program is Council's response to the community priorities set out in the Community Strategic Plan, and a statement of commitment on how we will contribute to achieving our shared vision. It sets out how we plan to deliver Services and Key Projects to help move towards our Vision for the future and the Strategic Goals set up to help us get there. It also shows how Council plans to sustainably resource the activities in this plan, and how we will measure and report on progress in delivering on our commitments.

The four-year Delivery Program and annual Operational Plan are key elements of the Integrated Planning and Reporting Framework, summarised in the diagram below. The framework is required under the *NSW Local Government Act 1993*, and is designed to ensure that all NSW councils are using community engagement to undertake long-term planning for their future. As shown, the Delivery Program is informed by the overarching community vision in the Community Strategic Plan. This ensures that the broad high-level goals are translated into specific actions for Council to undertake.

The set of annual actions and the associated budget are referred to collectively as the Operational Plan. This document also contains the 2018-19 Operational Plan.

In essence, the framework is designed to give the Council and the community a clear picture of:

1. Where we want to go (Community Strategic Plan)
2. How we plan to get there (Delivery Program, Operational Plan and Resourcing Strategy)
3. How we will measure our progress (Quarterly, Annual and End-of-Term Reporting)

These planning and reporting processes ensure that Council's activities are aligned with the community's priorities, and that progress is transparent in implementing this plan.



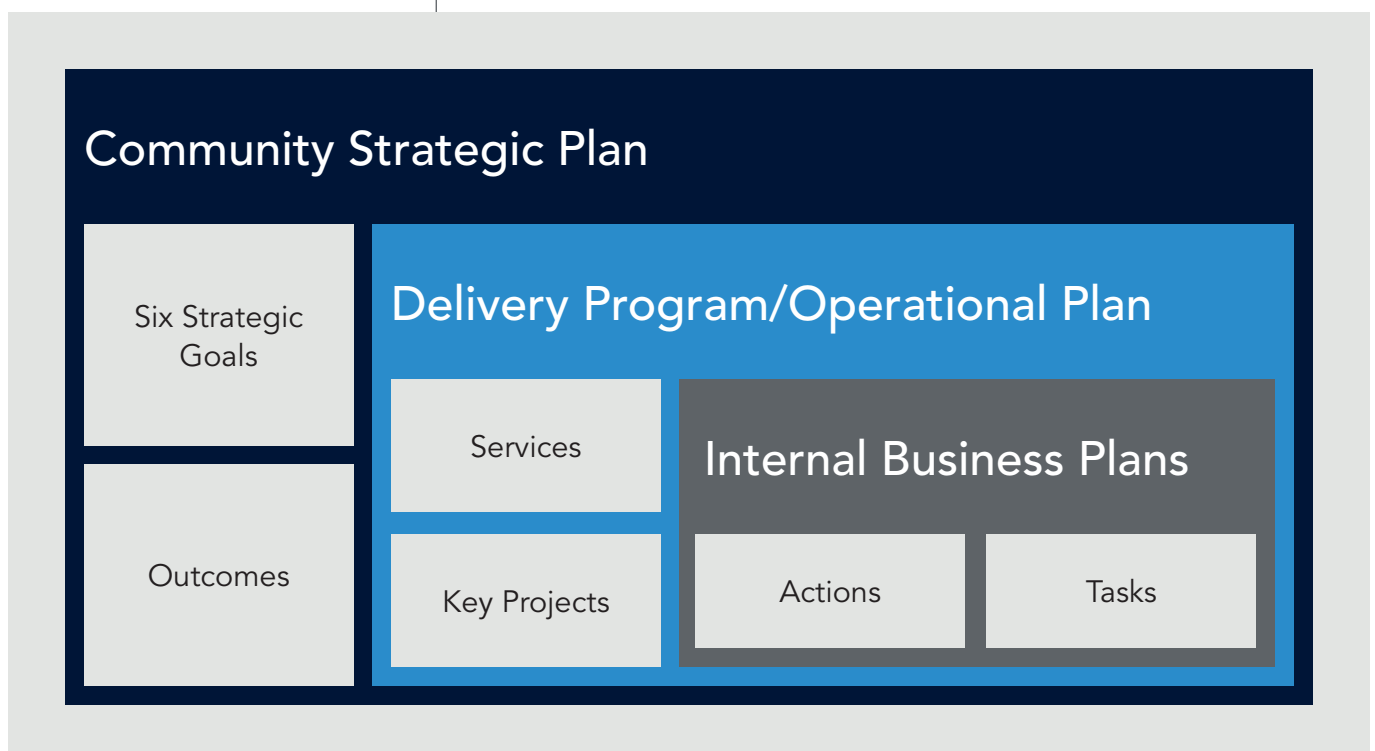
Council is committed to delivering quality services and timely programs to our community in a cost-effective manner while working within our financial means to maintain assets and infrastructure.

In 2018-19 Council renewed its commitment to allocating funding for major capital works designed to build and renew essential infrastructure including local roads, footpaths, cycle-ways and bridges, renew our parks and sportsgrounds, maintain our stormwater drainage system and our community halls and buildings.

The Community Strategic Plan sets out the Cumberland community's vision and priorities for the future. This 10-year plan was developed in 2016 through an extensive engagement program that heard the hopes and aspirations of over 2,500 residents, businesses, workers, visitors, community groups and political representatives. Using the data from this community engagement, a Vision was developed, supported by six Strategic Goals that will help us align our activities to achieve the Vision, and to help measure our progress towards it.

The Delivery Program—Council's four-year plan and response to the CSP—is based on 12 main Service Areas, with four-yearly priority areas and annual Key Projects supporting each of them. These Key Projects were developed to align directly to the six Strategic Goals and the outcomes and activities that the community would like to see achieved.

This alignment is shown here:



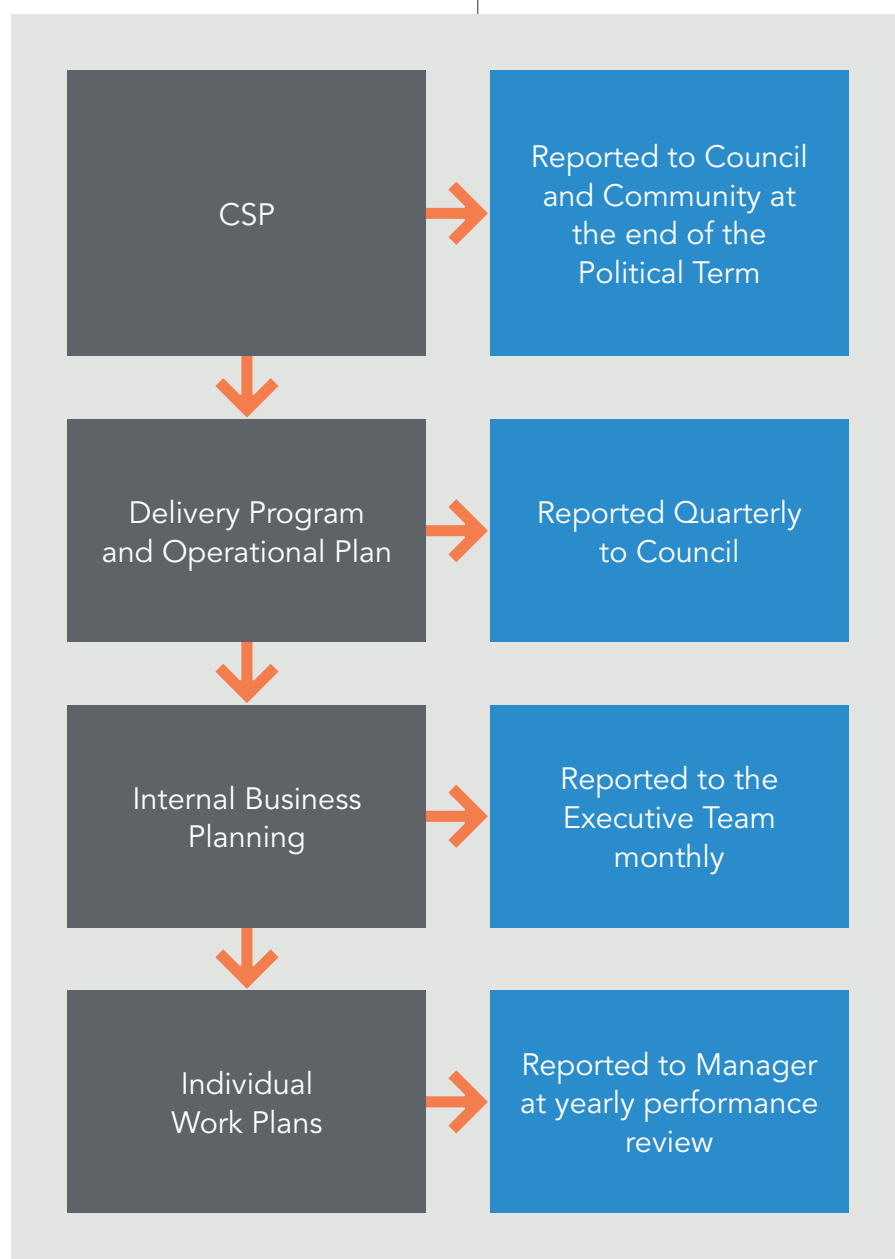
Specifically, the **Key Projects for the Delivery Program and Operational Plan were developed to align with the Goals in the Community Strategic Plan** which emerged from extensive consultation with the community. This means that all the projects scheduled in the plan contribute towards achieving an outcome that the community has identified as a priority. These connections are shown as an icon in the first column of the Key Projects table in each Service Plan.

HOW WE MEASURE AND REPORT PROGRESS

Council regularly measures its progress in overall service and delivery of projects in regular Quarterly Reports to the Council and the community. These reports provide highlights and issues from the quarter, results for Service Area KPIs, budgets and timetables, with commentary for each Key Project. These quarterly reports are summarised at the end of the financial year in the Annual Report which also contains key statutory reports and the audited financial statements.

Internally, Council measures its effectiveness in the delivery of its business with a range of cascading KPIs for each Group and Unit in the organisation. This data is used to help make informed decisions about resourcing, and to track trend data for how we are doing business.

Progress towards the Community Strategic Plan Vision and Goals is measured with a range of community satisfaction indicators through an independent annual satisfaction survey. Cumberland Council prepares the End of Term Report at the end of each Council term. The End of Term Report is produced showing progress towards, or regression from, the six Strategic Goals during that time.



OUR PLANS ON A PAGE



FOCUS AREAS OF THIS PLAN

This Plan was informed by the Community Strategic Plan, which contains both the community priorities and the Strategic Goals for achieving them. In addition, following the recent election of councillors, their priorities as elected representatives of the community were addressed, as were the results of the 2017 Community Satisfaction Survey, which indicated areas of service delivery that require additional attention.

The development of the Key Projects within the Plan can be summarised by this process.



Several priority areas emerged from these processes that were balanced against the financial, political, demographic and other realities facing the Cumberland Local Government Area. A summary of these is below:

Councillor Priority Areas	Community Priorities	Community Satisfaction attention areas	Realities
Economic Development and Leadership	Sense of community	Planning for growth	Sydney-wide population increase
Liveability and Community	Liveability	Managing development	State Government planning decisions
Services	Safety	Safety and crime prevention	Lower crime levels
Strong Governance	Positive leadership based on community involvement in decision-making	Promoting pride in the area and a sense of unity	Change from the amalgamation
Build Community	High quality and diverse range of green spaces	Appearance of the local area	Need for financial sustainability
Stay Local, Connected and Decentralised	Local jobs	Long-term planning	Housing prices

Specifically, as well as delivering all services at the highest possible quality, using community engagement and public participation, Council will focus on the following priority areas throughout the life of this plan:

- Implementing high-level customer service across the organisation
- Fostering economic development in Cumberland
- Improving the appearance and liveability of Cumberland and fostering pride in our area
- Ensuring all members of the community have equitable access to Council's facilities and programs
- Continuing our strong financial management
- Building a stronger sense of community through events, festivals and programs that promote togetherness
- Improving public participation in decision-making through our engagement programs and committees
- Improving our role in regional leadership and connection with State Government
- Planning appropriately for growth

HOW THIS PLAN IS RESOURCED

The Resourcing Strategy sets out Council's long-term strategy for facilitating the translation of the six Strategic Goals in the Community Strategic Plan into real actions for Council to undertake. It also ensures that these activities are carried out sustainably. In addition, the Resourcing Strategy integrates Council's community engagement, community planning, financial planning, asset planning, workforce planning and digital technology planning.

In essence, the Resourcing Strategy provides the community with clear and detailed information on how Council plans to resource the commitments it has made in this four-year Delivery Program, as well as through the scope of the Community Strategic Plan to 2027. The Resourcing Strategy can be found on Council's website under Corporate Planning and consists of four parts:

- The Long-Term Financial Plan
- The Workforce Management Plan
- The Asset Management Strategy
- The Connected Cumberland Digital Strategy

In general, Council is in a strong position to deliver the commitments made in this plan, and to maintain assets to a standard expected by the community. Factors such as growth, infrastructure renewals and backlog, available funding and community expectations have been planned for, and the cost trends throughout the life of the current Delivery Program have been calculated. This means that Council can deliver on the commitments in this plan and remain sustainable in the long term.

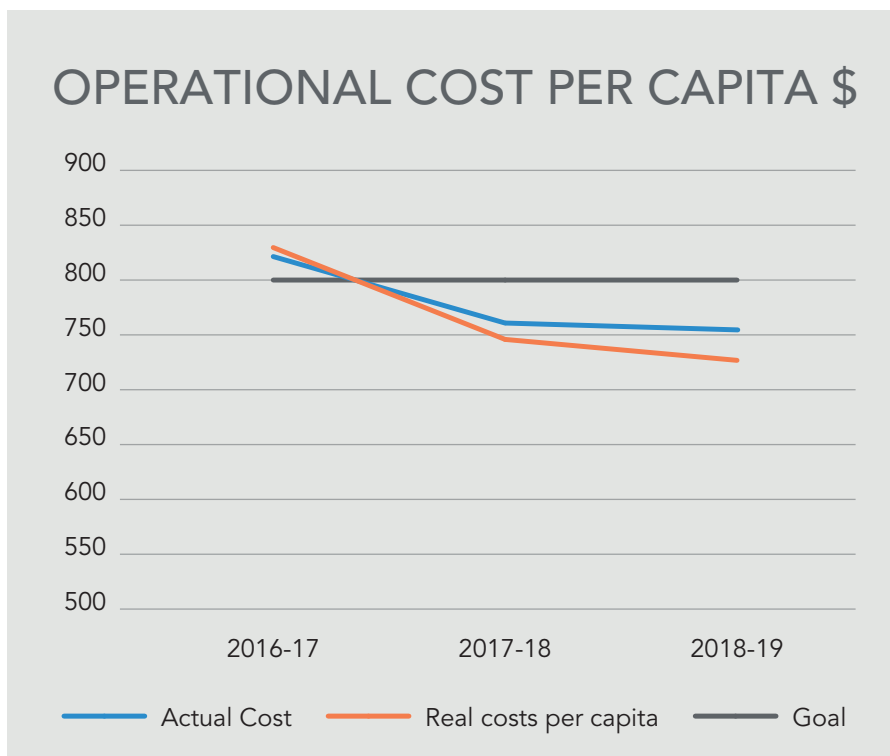
In 2018-19, Council is forecast to maintain strong population growth due to ongoing property development in suburbs close to rail lines. Initially, growth will increase rates income from waste removal. It will then impact the future level of service. Council's policy of maintaining a surplus will create sufficient funds to invest in new infrastructure or fund new services required due to population growth.

The 2018-19 population forecast is 242,524, occupying 69,500 dwellings.

	PROJECTED YEARS			
	2017-18	2018-19	2019-20	2020-21
CPI %	1.9%	2.2%	2.5%	2.5%
Dwellings growth	8,017	2,192	2,257	4,507
Dwellings growth %	12.23%	3.24%	3.23%	3.23%
Population change	26,455	7,235	7,448	14,873
Population change %	12.1%	3.0%	3.0%	5.7%



The chart below displays the cost per capita trend for Council. This trend shows how Council's costs change with a growing population. There was a decline in 2017-18, which was mainly due to an unexpected increase of 25,000 in the population statistics used for the analysis. The trend for 2018-19 will level out, as costs remain steady with population growth.



Cumberland Now –

Community Profile

COMMUNITY DEMOGRAPHICS

The Cumberland Council area is one of the most culturally diverse and vibrant Local Government Areas (LGAs) in NSW. Of the 240,000 people who have chosen to call Cumberland home, many have young families, are professionals, speak multiple languages and have a range of backgrounds and experiences that bring a unique flavour to our community.

The strong local identity of Cumberland derives from its network of town centres that foster small and medium business. This identity is being innovatively managed with the transition away from the traditional heavy industries towards the industries of the future. Cumberland is actively managing this change and is ensuring modern approaches to land use planning and attracting the industries of the future to Cumberland, to help encourage local jobs, culture and industry.

WHO WE ARE



48.6%
Females



66%
speak a
language other
than English
at home



56.9%
are
employed
full time



51.4%
Males



41.4%
of Households
are couples
with children



77.8%
of the
population has
a nominated
religion



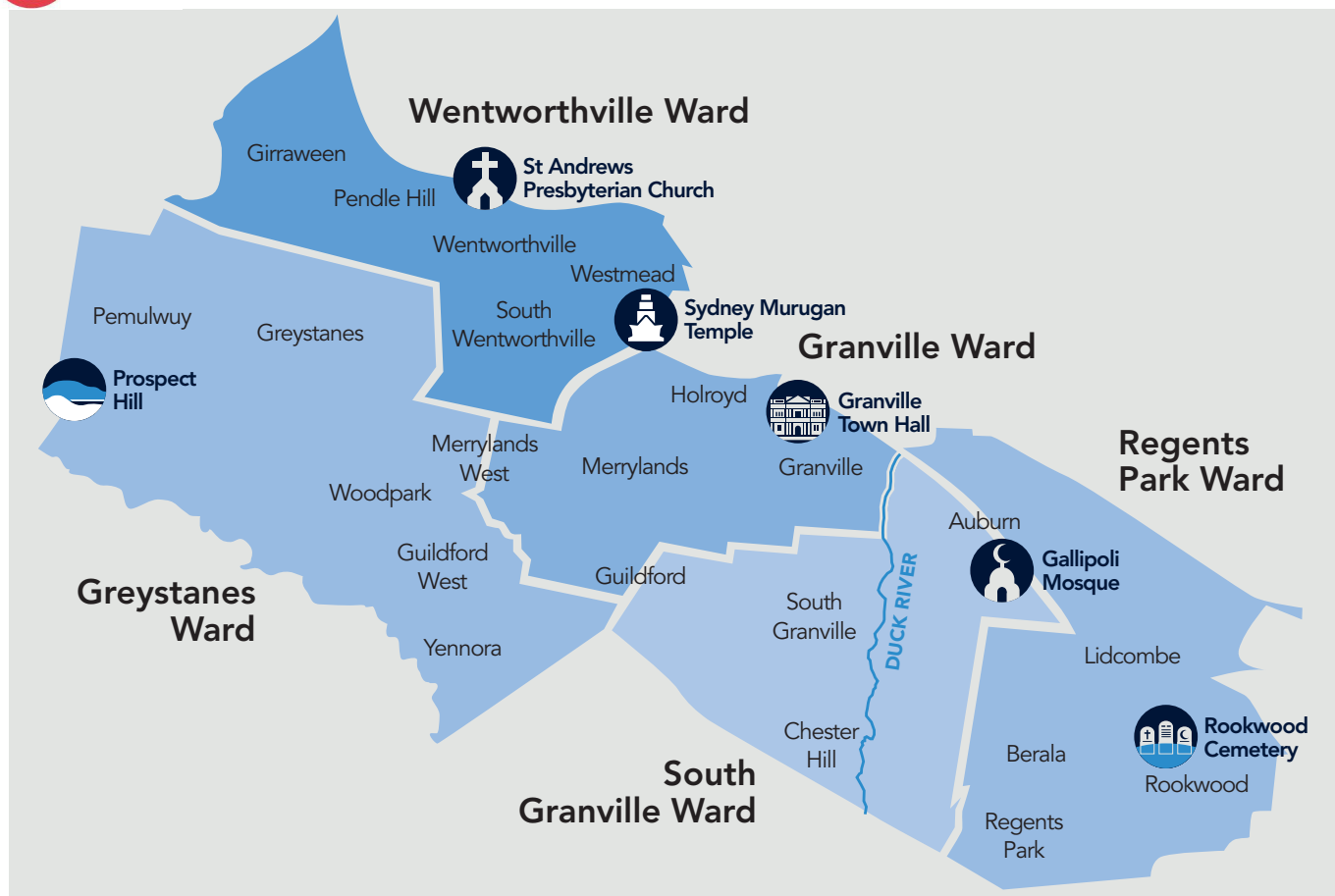
9.9%
are aged
25 to 29
years



72.4%
are
Australian
citizens



11.1%
Actively
Volunteer



Cumberland is already known for its cultural vibrancy, its range of food from all over the world, its welcoming community events and festivals, its high-quality community programs, its diverse range of green spaces and its unique range of people from different backgrounds.

Cumberland Council residents and visitors enjoy access to over 800ha of green space, natural environment areas, significant landmarks, community facilities, sports fields, libraries, golf courses, close proximity to Parramatta and the Blue Mountains and easy access by road or train to the Sydney Harbour and CBD.

A snapshot of Cumberland Council shows:

- 5 aquatic facilities
- 47 parks with sports fields
- 1 skate park (Granville Park)
- 1 indoor basketball centre
- 1 PCYC lease
- 8 libraries
- 2 customer service centres
- Auburn Botanic Gardens
- Household waste and recycling
- An events program of 12 major events plus civic and community events
- 622 km of roads
- 164 buildings
- 541 km stormwater drainage
- 800 ha of green space
 - 335.1 ha of sportsgrounds
 - 260.6 ha of parks
 - 78.2 ha of natural open areas
- 17 education and care centres
- Regulation of food and health
- Animal control
- Planning and Development services
- Facility management
- Community programs
- 202 playgrounds
- Over 150 summer and winter sports fields
- 5 indoor courts
- 46 outdoor courts (39 netball and 7 basketball)
- 41 cricket wickets
- 40 tennis courts
- 10,735 m² of community floor space

Major roads Cumberland Council is responsible for:

- | | |
|--------------------|-------------------|
| ■ Amy Street | ■ Hill Road |
| ■ Bold Street | ■ Merrylands Road |
| ■ Burnett Street | ■ Neil Street |
| ■ Centenary Road | ■ Pitt Street |
| ■ Church Street | ■ Rawson Road |
| ■ Clyde Street | ■ Toongabbie Road |
| ■ Dunmore Street | ■ Vaughan Street |
| ■ Fairfield Road | ■ Wellington Road |
| ■ Hawksview Street | |



Cumberland Council major landmarks

Suburb	Landmarks	Description
Wentworthville	<ul style="list-style-type: none"> ■ Dunmore House ■ St Andrews Presbyterian Church ■ Sydney Murugan Temple 	<ul style="list-style-type: none"> ■ Dunmore House was constructed in the 1880s and was built overlooking the surrounding land of Wentworthville, which later became Pendle Hill. ■ The property is located at 222 Dunmore Street, Pendle Hill and is operated as part of the Church of Christ home and school. ■ Located at 7 McKern Street, Wentworthville. The Church was built in 1840 in Church Street, Parramatta and was completed in 1849. ■ In 1929 the church was demolished brick by brick and re-erected in McKern Street, Wentworthville. ■ The Temple serves a number of deities of the Hindu faith and is a strong symbol of Cumberland's vibrant and diverse community.
Guildford	<ul style="list-style-type: none"> ■ Linwood House 	<ul style="list-style-type: none"> ■ Located at 25 Byron Road, Guildford, the historic house was built by George McCredie in 1891. The first Presbyterian service was held on the property and continued until after George McCredie's death in 1903. The George McCredie Memorial Church was rebuilt and opened in 1905.
Granville	<ul style="list-style-type: none"> ■ Granville Town Hall 	<ul style="list-style-type: none"> ■ Built in 1888, the Granville Town Hall is a rare and intact example of a Victorian Free Classical government building, thought to be one of only two intact in Sydney's West.
Auburn	<ul style="list-style-type: none"> ■ Sri Mandir Temple ■ Duck River ■ Gallipoli Mosque 	<ul style="list-style-type: none"> ■ The first and oldest Hindu temple in Australia, built in 1977. ■ The Duck River Corridor is a perennial stream and southern tributary of the Parramatta River, and holds significant ecological importance. ■ Opened in 1999, 2 years after the first mosque on the site, Auburn mosque has Classic Ottoman construct characteristics. It represents the shared legacy of Australian society and the Australian Turkish Muslim Community.
Berala/Lidcombe	<ul style="list-style-type: none"> ■ Rookwood Cemetery & Necropolis ■ Wyatt Park 	<ul style="list-style-type: none"> ■ Rookwood is the largest and most historic cemetery operating in Australia today. ■ Rookwood Cemetery has been operating continuously since 1867.
Pemulwuy/ Greystanes	<ul style="list-style-type: none"> ■ Prospect Hill ■ Greystanes Aqueduct 	<ul style="list-style-type: none"> ■ Listed as one of the first places in the fledgling colony of NSW where liberated convicts were granted land to farm. ■ The Hill stands as a reminder of the antagonism felt between the local Aboriginal people and the white settlers throughout the 1790s due to its volcanic rock, that was used for road stone and for important building activities.

ECONOMIC PROFILE

Cumberland's local economy contributes an estimated \$11.7 billion to the NSW economy, representing 2.2% of the Gross State Product. The Cumberland economy provides 85,859 local jobs in over 23,251 businesses. The main industries in Cumberland contributing to approximately 65% of local employment are:

- Manufacturing, 18.5%
- Retail trade, 11.4%
- Transport, postal and warehousing, 10.7%
- Construction, 9.7%
- Healthcare and social assistance, 7.5%
- Education and training¹, 7.3%

Compared to other LGAs, Cumberland appeals to these sectors as a destination due to accessibility to various distribution catchments across metropolitan Sydney. Cumberland also recognises the opportunity to transition the area's economy into higher order and productive industries and the knowledge-intensive economy. Cumberland actively seeks to leverage its employment and innovation lands to increase economic efficiencies and ultimately grow Cumberland's local economy to help create more local employment and investment.

Specifically, Cumberland Council seeks to develop an Innovation Ecosystem and grow the following sectors:

C06/18-113 – Attachment 1

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- Digital industries
- Advanced manufacturing
- Food and beverage manufacturing
- Design, media creative arts and fashion
- Allied health, research and development²

ECONOMIC DEVELOPMENT

Local

Council's Business Engagement Program is delivered by the Business Engagement Coordinator, who connects Cumberland local businesses to the programs, services and networks they need to thrive. Council's Business Engagement Program commenced in 2018 through direct engagement with local businesses in town centres. It aims to recognise the priority needs of local businesses that will be addressed in the development of a Business Engagement Program. Through the Business Engagement Program, Council aims to contribute to the development of a local business environment within which existing, emerging and prospective local businesses will desire to operate. The Business Engagement Program works through collaboration and advocacy with businesses, Cumberland-based Chambers of Commerce, local business industry organisations, State and Federal Governments, and a range of community stakeholders. From mid-2018, Cumberland Council's Business Engagement and Economic Strategy team will expand to a team of two Business Engagement Coordinators, and a Strategic Coordinator.

¹ Source: National Institute of Economic and Industry Research (NIEIR) ©2016. Compiled and presented in economy.id

² Draft Employment and Innovation Lands Strategy and Land Use Planning Framework, Cumberland Council, 2017, AEC

Regional and Strategic

The preparation of the *Draft Employment and Innovation Lands Strategy and Land Use Planning Framework 2017 (EILS 2017)* is providing a cohesive approach to planning for economic growth and development within the LGA. The Draft EILS has been prepared within the contextual framework of Council's Community Strategic Plan 2017-22, where the importance of developing diverse employment opportunities for a growing population, that includes a cohort of young, tertiary-educated and skilled workers, is recognised and given priority.

The Draft EILS also focuses on the diversity of skills within the Cumberland community, and identifies opportunities for encouraging growth in a wider variety of employment activities beyond the largely traditional industrial base, to include higher order and productive sectors. The approach aims to promote the development of an **innovation ecosystem** across the LGA and the growth of a number of key sectors. These include digital technologies/media, advanced manufacturing, food and beverage manufacturing, creative industries, fashion, allied health, advanced knowledge services and freight and logistics within the 72 km² area coverage of Cumberland, and are primarily based on the employment and innovation lands within the LGA.

Strategic planning is also promoting economic development and growth through the integration of collaborative ventures, led by the NSW Government in partnership with local councils that target Western Sydney. *The Western Sydney Visitor Economy Strategy* project, which will showcase Western Sydney as a tourist destination, was launched on 22 March 2018, and will include locations and activities in Cumberland LGA as part of a pilot project. Food businesses that have been identified through food blogs and other regional and metropolitan media in parts of Cumberland (such as Auburn, Granville and Lidcombe) were invited to participate, the intention being to generate greater activity and business within the centres, creating new external markets for businesses in the LGA.

When finalised, the implementation of the EILS will facilitate greater collaboration between the **Strategic Planning** and **Communities and Culture** sections of Council in the delivery of the priorities of the Community Strategic Plan, with the latter being at the coalface of implementing and liaising across Council's strategic plans, playing a local role in the delivery of new economic growth and opportunities. Strategic Planning's vision foresees the business liaison role at the local level as expanding beyond the traditional retail/small business sector within the town and local centres of Cumberland, to encompass liaison with the large, corporate and international manufacturing and knowledge-intensive industries and businesses located within the LGA. In this way, Council will be in a strong position to leverage these businesses, create a destination for new economic activities and market the locational advantages of the LGA position at the true geographic heart of the Sydney Metropolitan Region, aligned with the Greater Parramatta Growth Area.



Cumberland 2027

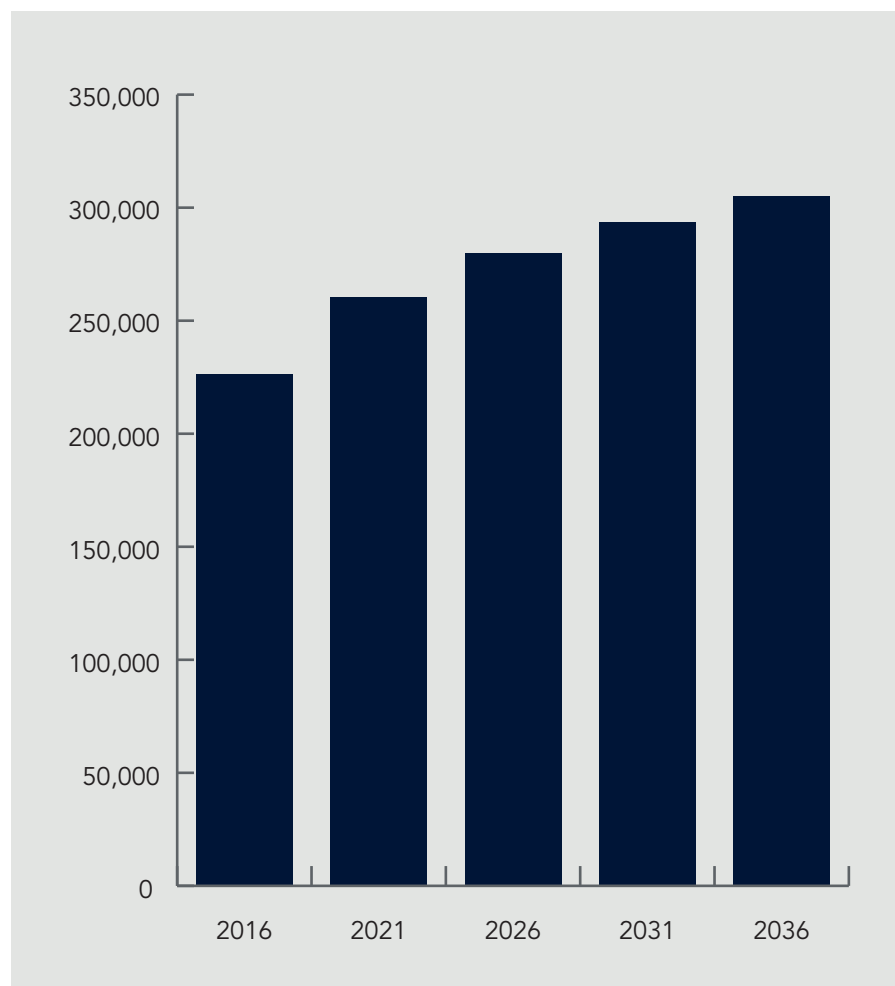
and Beyond

Cumberland is an exciting place to be in 2018; it is enjoying population growth, new infrastructure plans and a changing economic landscape that presents a range of opportunities for industry, culture and city planning.

The Cumberland population is forecast to grow by around 30% over the next 20 years to a population of approximately 305,000 people by the year 2036. This means that there will be extra need for strategic planning for population density, infrastructure, projects and programs that cater for this growth. The largest forecast increases are couple families with dependants, meaning that young families are attracted to Cumberland and will continue to grow in number over the next 20 years. This means that access to education, care and services for young people will be among our community's highest priorities.

FORECAST POPULATION

Cumberland Council area



WARD GROWTH

Most of Cumberland's wards are expected to experience significant growth over the next 20 years as shown below:

Ward	Population Increase	Percentage Increase
Wentworthville	19,810	54%
Regents Park	13,400	40%
Granville	21,000	32%
South Granville	13,500	31%
Greystanes Ward	2,623	6%

POSSIBLE INFLUENCES ON OUR FUTURE – WHAT COUNCIL IS PLANNING FOR WITH ITS REGIONAL PARTNERS

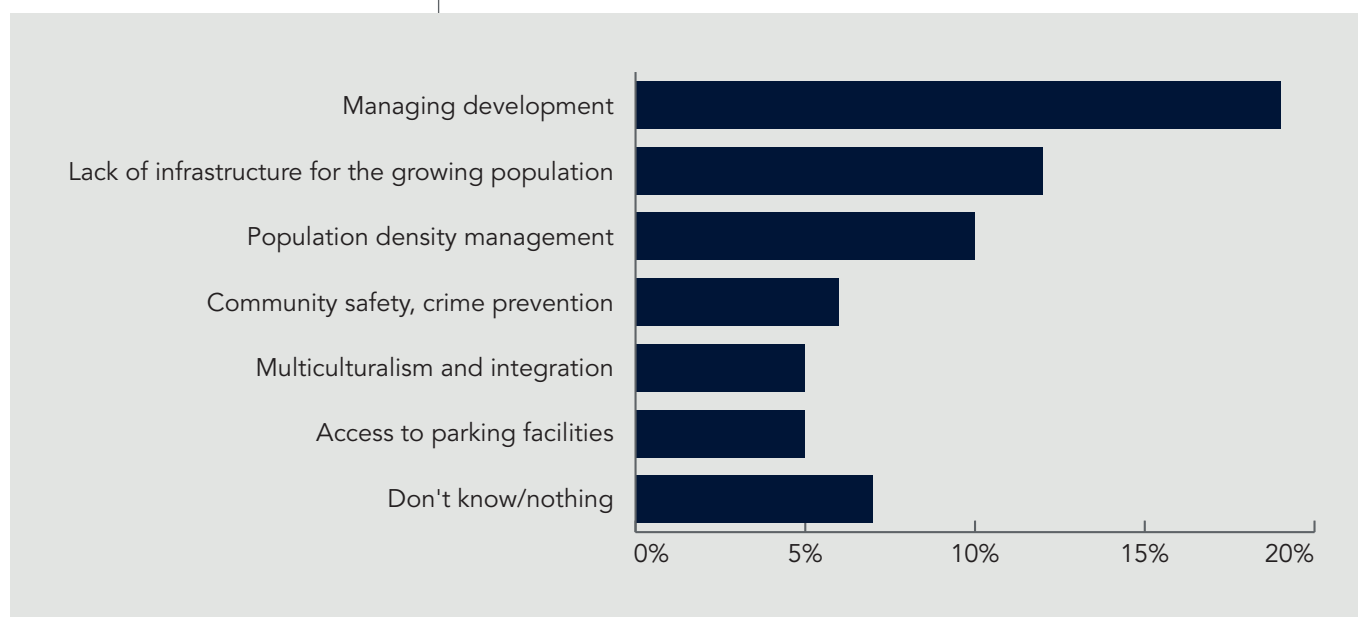
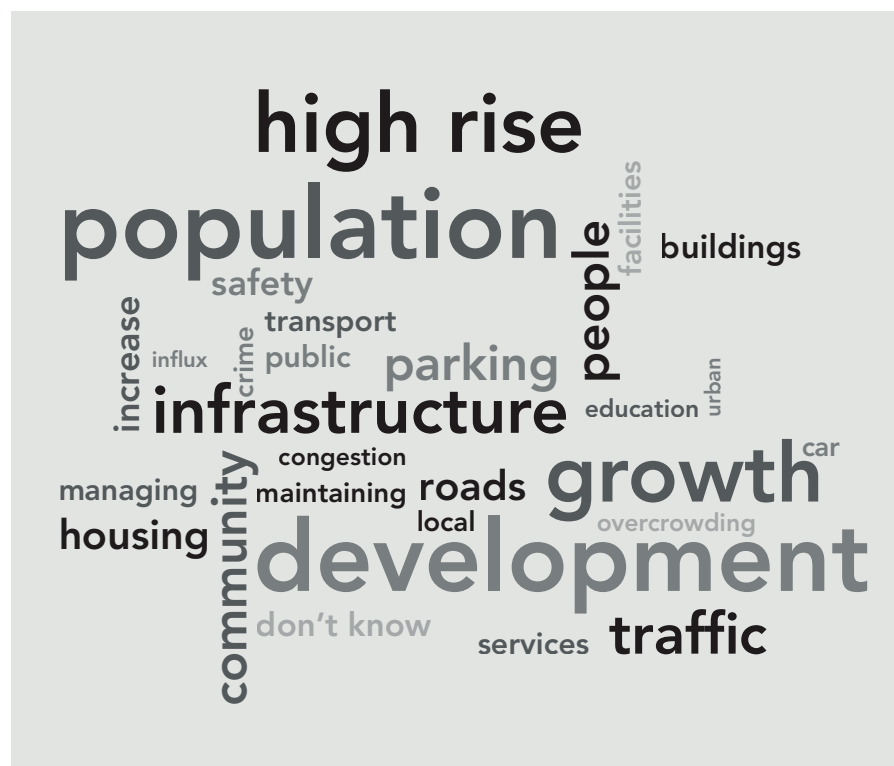
- Increased population growth creating higher population density
- Increased demand on existing infrastructure and services
- Climate change and the effects our urban development has on our natural environment areas
 - Urban heat island effect
 - Western Sydney will be hotter in summer and colder in winter
 - Higher energy prices
- Economic changes
 - Industries of the past giving way to emerging industries
 - Impact on income growth
 - Emerging tourism and trade markets in the Asian region
 - Tourism in Western Sydney
 - Ageing population and the opportunities it presents to industry
 - Cumberland Employment Lands and Innovation Strategy successfully manages a transition away from the heavy industry of the past towards emerging creative and advanced manufacturing and logistics industries of the future
- Technology changing the way we live, work and plan our cities
 - Autonomous electric cars
 - Car and bike sharing
 - Emerging industries
 - Commuting to areas other than the Sydney CBD
- Expectations from the community
 - Service standards
 - Council as a community guardian rather than a service provider
 - Increased need for a diverse range of community spaces to service changing living habits
 - Increases in Cumberland socio-economic rating, increased education leading to increased incomes, leading to a trend towards different purchasing habits and the need for different services locally
- Multicultural diversity
- Need for greater city resilience
 - Chronic stresses on our region and LGA
 - Shocks to our LGA
- The new Western Sydney Airport and Aerotropolis
- Outcomes from the Greater Sydney Commission Plan and Central City District Plan

WHAT MAKES US UNIQUE?

- Cultural diversity
- Network of town centres
- New council/fresh start
- Proximity to Parramatta CBD
- Proximity to Western Sydney and the Blue Mountains
- Access to the Inner City and Harbour
- Young population
- Changing economic outlook
- Access to major infrastructure
- Access to Olympic Park
- Amount of green space

WHAT THE COMMUNITY SAID

Key challenges over the next 10 years:



The above results were derived from the 2017 Community Satisfaction Survey carried out by an independent third party. The 2017 results did not differ significantly from the 2016 results, showing the community still considers the increase in population and its effects on the area as the main concerns for the long-term future of Cumberland. Managing development, the increased stress on existing (and the need for more) infrastructure, population density and access to parking are all related to the wider Sydney trend of increased population and population density and the need to strategically manage growth. These growth issues make up 46% of community concerns. Multiculturalism and community cohesion, as well as safety and crime prevention, are also significant issues for the community over the next 10 years.

Our Council

ELECTED REPRESENTATIVES

Cumberland has a total of 15 elected representatives in our 5 wards, who have the responsibility to represent residents, set the broad strategic direction for Council, allocate resources and monitor performance. Current Councillors will serve until the September 2020 Local Government Elections.

Cumberland Councillors:

Granville Ward	Greystanes Ward	South Granville Ward	Regents Park Ward	Wentworthville Ward
Steve Christou	Greg Cummings (Mayor)	Glenn Elmore	Ned Attie	Lisa Lake
Clia Bared – Attachment 1	Ross Grove	Paul Garrard	George Campbell	Suman Saha
Joseph Rahme	Eddy Sarkis (Deputy Mayor)	Tom Zreika	Kun Huang	Michael Zaiter



COUNCILLOR TERM PRIORITIES

The elected representatives for Cumberland help set the strategic direction for Council, set policy and oversee the affairs of Council. The Councillors will be focusing on the following areas over the duration of this term of office. These priorities form the medium-term priorities of Council which inform this Delivery Program and each annual Operational Plan:

- Increasing opportunities for businesses and jobs in Cumberland
- Economic development
- Taking a more advanced role in regional leadership
- Increasing the liveability of Cumberland
- Better design to help ensure the community experiences the positive effects of population growth
- Environmental sustainability and a greener community
- Better heritage control and recognition of Indigenous history in asset management
- Increasing green and recreational space in Cumberland
- Focus on services that support young families
- Increasing accessibility of facilities
- Strengthening the financial position of Council
- Increasing the confidence of the community in Council leadership
- Financial planning for the future
- High-quality customer service through all Council services
- Building a positive and united community identity for Cumberland that is also inclusive
- Ensuring Council is listening to the community
- Building a sense of community
- A focus on engaging young people in Cumberland
- Better place management
- Strengthening connections with other levels of government

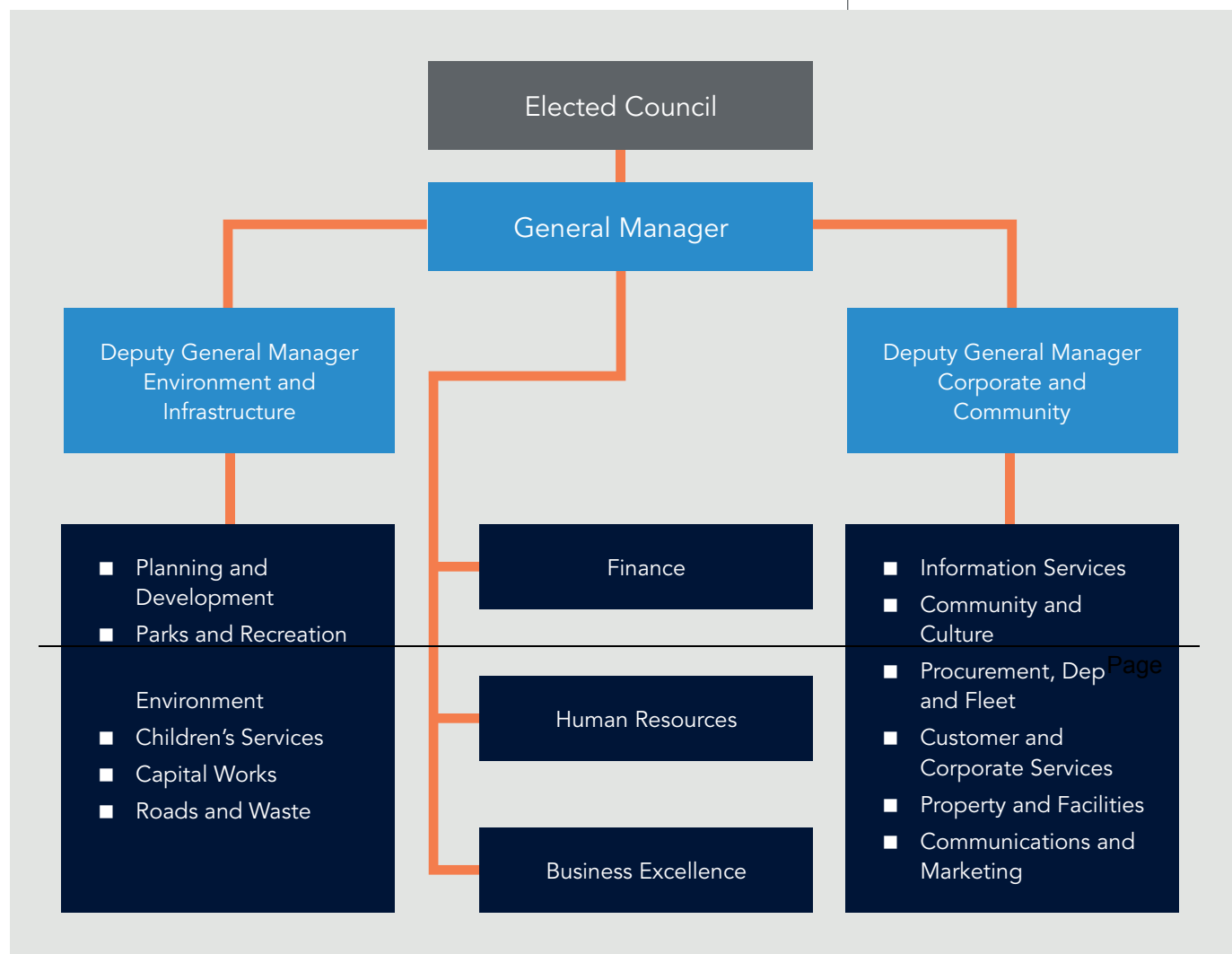
WHERE YOUR RATES AND CHARGES GO

The table below shows where every \$10 of your rates and charges is spent across Cumberland Council.

Service Area	\$10.00
Roads and Stormwater	\$2.33
Parks and Recreation	\$2.23
Urban Planning and Development	\$1.04
Community Programs and Events	\$0.97
Libraries	\$0.70
Regulatory Programs	\$0.58
Household Waste and Recycling	\$0.56
Community Facilities	\$0.54
Children's Services	\$0.53
Environmental Programs	\$0.22
Pools	\$0.20
Governance	\$0.10

THE ORGANISATION

Cumberland Council currently has approximately 1,075 employees responsible for providing services, programs and projects across the 72 km² to our 240,000 residents. The structure of the organisation is:



MAJOR PROJECTS 2018-19

Project	Annual Budget
Granville Multipurpose Centre	9,000,000
Merrylands CBD Major Drainage Upgrade	8,500,000
Guilford Swim Centre Upgrade	8,500,000
Wentworthville Pool Swim Centre Modernisation	5,800,000
Auburn Civic Centre Rectification	3,400,000
Friend Park Children's Centre Renovation	1,049,921
Demountable Building - OOSH	886,138
Central Gardens All Abilities and Mixed Age Playground	800,000
Auburn Botanic Gardens Entertainment Precinct and Duck River	522,674

BUDGET SUMMARY

The 2018-19 Cumberland Council budget projects a net surplus of \$1.422m before Capital Contributions. The budget costs are based on the existing service levels. The budget complies with the Financial Sustainability Policy and has a fully funded four-year works program.

The 2018-19 budget forecasts a break-even position on all services over the next four years, after allocating corporate overheads and providing a share of rates income to cover the costs of services.

The budget is transparent in providing information on how Council allocates rates income for the next four years, as per the draft Community Strategic Plan.

Council's 2018-19 budget has been prepared using the following assumptions:

Profit and Loss

Income increased by \$20.6m, excluding one-off and capital Operating Income, which increased 3.2%.

- Rates have been set in accordance with the Rates Pegging Limit set by the Independent Pricing and Regulatory Tribunal.
- No increase in rates for annual DWM charges as a result of efficiency generated from a change in service methodology.
- No increase in the Stormwater Management Levy as it is capped by amendment 2005 of the *Local Government Act 1993*.
- User fees (excluding statutory set fees) to increase at an average of 4.6% for non-statutory charges. The statutory fees remain the same as per NSW Government directive.
- Operating Contribution is projected to reduce by \$2m, or 8%, excluding a one-off contribution received for Open Space Planning (Marrong Reserve South).
- Capital Contribution for Section 94 Developer Contributions to increase by \$7m, or 25%, in line with the current development trend.

Expenses increased by \$4.9m (or 2.6%).

- Council has made a provision to increase its staffing numbers for 2018-19 in accordance with the supply of new and improved services. Therefore, 40 new positions are to be created and fully funded. The budget also incorporates an estimated 2.5% increase for the new Local Government (State) Award, being the cost of a new salary system that included reduced hours for outdoor staff, award recognition and improved learning and development.
- Materials and Contracts are expected to reduce by \$351k, in line with our efforts to improve efficiency and cost savings.
- Other Expenses to reduce by \$816k, due to planned savings in this category of expenses.

Cash flow and funding

The proposed capital expenditure for 2018-19 is \$77.4m, which includes new major capital projects worth \$38.5m.

Council plans to use Section 94 reserves of \$4.6m, internal reserves of \$8.9m and capital grants of \$16.2m to fund its capital works program in 2018-19.

RATES

	Ad valorem \$ per dollar	Minimum/Base	Notional Yield (\$)
RESIDENTIAL			
Former Auburn	0.147365	579.55	16,371,364
Former Holroyd	0.116743	508.05	35,982,626
Former Parramatta	0.135704	672.00	8,829,429
Subtotal Residential			61,183,419
BUSINESS			
Former Auburn	0.511151	579.55	9,208,892
Former Holroyd	0.665284	1,174.96	16,166,847
Former Parramatta General	0.68585	686.00	1,687,979
Former Parramatta Industrial	1.15078	686.00	2,467,046
Subtotal Business			29,530,764
SPECIAL RATES			
Former Holroyd Residential infrastructure	0.014489		2,250,868
Former Holroyd Business Infrastructure	0.043166		1,004,267
Former Parramatta Open Space Acquisition	0.006318	18.31	591,171
Former Parramatta Suburban	0.007826	7.32	544,369
Subtotal Special Rates			4,390,675
STORMWATER			
Former Auburn			502,638
Former Holroyd			949,448
Former Parramatta			262,163
Subtotal Stormwater			1,714,249
DOMESTIC WASTE			
Former Auburn			9,508,496
Former Holroyd			17,103,884
Former Parramatta			4,788,202
Subtotal Domestic Waste			31,400,582
TOTAL			128,219,689

CUMBERLAND CONSOLIDATED INCOME STATEMENT

Income statement is a summary of how the business incurs its revenues and expenses for the Service Plans.

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Revenue:			
Rates & Annual Charges	127,612	132,059	136,672
User Charges & Fees	25,288	26,012	26,759
Interest & Investment Revenue	4,457	4,569	4,685
Other Revenue	11,743	12,131	12,531
Grants & Contributions provided for Operating Purposes	23,133	23,467	23,810
Grants & Contributions provided for Capital Purposes	36,497	28,321	25,929
Other Income:			
Net gains from the disposal of assets	711	729	747
Total Income from Continuing Operations	229,441	227,288	231,133
Expenses from Continuing Operations			
Employee Benefits & On-Costs	82,983	85,817	89,107
Borrowing Costs	597	523	461
Materials & Contracts	57,766	59,210	60,689
Depreciation & Amortisation	29,786	30,482	31,509
Other Expenses	20,390	20,899	21,421
Total Expenses from Continuing Operations	191,522	196,931	203,187
Operating Result from Continuing Operations	37,919	30,357	27,946
NET OPERATING RESULT FOR THE YEAR			
Net Operating Result before Grants and Contributions provided for Capital Purposes	1,422	2,036	2,017

CUMBERLAND CONSOLIDATED BALANCE SHEET

Balance Sheet is a statement of Assets, Liabilities and Capital as at the end of the financial year, based on generally accepted accounting principles.

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
ASSETS			
Current Assets			
Cash & Cash Equivalents	10,000	10,000	20,000
Investments	75,980	66,628	71,193
Receivables	15,069	14,886	15,409
Inventories	586	600	615
Other	375	386	396
Total Current Assets	102,010	92,500	107,613
Non-Current Assets			
Investments	32,563	28,555	30,511
Receivables	73	76	78
Infrastructure, Property, Plant & Equipment	2,271,676	2,316,111	2,327,593
Investments Accounted For using the equity method	4,103	4,103	4,103
Intangible Assets	5,475	4,101	2,866
Total Non-Current Assets	2,313,890	2,352,946	2,365,151
TOTAL ASSETS	2,415,900	2,445,446	2,472,764
LIABILITIES			
Current Liabilities			
Payables	31,131	31,450	31,776
Borrowings	1,130	955	965
Provisions	17,295	17,295	17,295
Total Current Liabilities	49,556	49,700	50,036
Non-Current Liabilities			
Total Non-Current Liabilities	8,883	7,928	6,964
TOTAL LIABILITIES	58,439	57,628	57,000
NET ASSETS	2,357,461	2,387,818	2,415,764
EQUITY			
Retained Earnings	2,357,461	2,387,818	2,415,764
Revaluation Reserves	0	0	0
TOTAL EQUITY	2,357,461	2,387,818	2,415,764

CUMBERLAND CONSOLIDATED CASH FLOW STATEMENT

The Cash Flow Statement shows the changes in the balance sheet and operating income that affect Cash movements.

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Cash Flows from Operating Activities			
Receipts:			
Rates & Annual Charges	127,292	131,955	136,564
User Charges & Fees	25,263	25,978	26,724
Interest & Investment Revenue Received	4,408	4,768	4,425
Grants & Contributions	59,516	51,957	49,784
Other	11,396	12,082	12,364
Payments:			
Employee Benefits & On-Costs	(82,902)	(85,793)	(89,082)
Materials & Contracts	(57,765)	(58,940)	(60,413)
Borrowing Costs	(597)	(523)	(461)
Other	(20,390)	(20,900)	(21,422)
Net Cash provided (or used in) Operating Activities	66,221	60,584	58,483
Cash Flows from Investing Activities			
Receipts:			
Sale of Investment Securities	11,072	13,360	-
Sale of Infrastructure, Property, Plant & Equipment	1,000	1,000	1,000
Payments:			
Purchase of Investment Securities	-	-	(6,522)
Purchase of Infrastructure, Property, Plant & Equipment	(77,449)	(73,814)	(42,007)
Net Cash provided (or used in) Investing Activities	(65,377)	(59,454)	(47,529)
Cash Flows from Financing Activities			
Receipts:			
Repayment of Borrowings & Advances	(1,257)	(1,130)	(955)
Net Cash Flow provided (used in) Financing Activities	(1,257)	(1,130)	(955)
Net Increase/(Decrease) in Cash & Cash Equivalents	(413)	-	10,000
plus: Cash, Cash Equivalents & Investments - beginning of the year	10,413	5,000	8,757
Cash & Cash Equivalents - end of the year	10,000	5,000	18,757
Cash & Cash Equivalents - end of the year	10,000	10,000	20,000
Investments - end of the year	108,542	95,183	101,705
Cash, Cash Equivalents & Investments - end of the year	118,542	105,183	121,705
Representing:			
- External Restrictions	61,216	68,273	83,831
- Internal Restrictions	16,198	10,298	10,298
- Unrestricted	41,128	26,612	27,576
	118,542	105,183	121,705

CUMBERLAND CONSOLIDATED WORKING CAPITAL AND INVESTMENTS STATEMENT

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Total Investments	118,542	105,183	121,705
External Reserves			
Developer Contributions	55,574	64,785	75,965
Specific Purpose Unexpended Grants	3,705	705	705
Domestic Waste Management	5,428	6,743	8,550
Stormwater Levy	2,205	1,571	3,467
Holroyd gardens – future works (Holroyd)	558	558	558
Traffic management projects (Holroyd)	553	553	553
Available Current Assets	68,023	74,915	89,798
Internal Reserves			
Employees Leave Entitlement	5,242	5,242	5,242
Other General use	5,056	5,056	5,056
Total Internal Reserves	10,298	10,298	10,298
Total Restricted Cash	78,321	85,213	100,096
Total Unallocated Cash	40,221	19,970	21,609

WORKING CAPITAL

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Current Assets	80,302	73,463	87,272
Less: Total External Restrictions - Cash	(9,517)	(20,681)	(32,979)
Less: Current Internal Restrictions - Cash	(16,198)	(10,298)	(10,298)
Available Current Assets	54,587	42,484	43,995
Current Liabilities	49,557	49,700	50,036
Less: Current Borrowings	(1,130)	(955)	(965)
Less: Current ELE Provisions	(17,295)	(17,295)	(17,295)
Adjusted Current Liabilities	31,132	31,450	31,776
Available Working Capital	23,455	11,034	12,219

CONSOLIDATED CAPITAL BUDGET STATEMENT

Capital Budget Statement is a summary of capital expenditure and funding sources used.

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Capital Funding			
Rates and General Working Capital	9,344	36,849	13,947
Depreciation	36,776	14,184	6,733
Capital Grants	16,242	6,800	3,121
External Restrictions			
S94	4,633	4,185	7,784
Stormwater	1,072	1,918	1,487
Other - External	500	-	-
Internal Reserves			
SRV	7,190	6,051	5,888
Other - Internal	1,691	3,827	3,047
Total Capital Funding	77,448	73,814	42,007
Capital Expenditure			
Buildings	17,628	22,285	11,344
Community Land	-	1,062	1,089
Footpaths	5,363	6,599	4,116
Information Technology	3,139	744	308
Libraries	1,150	666	519
Parks	10,305	13,060	8,215
Pools	14,300	4,300	8,500
Plant and Equipment	1,000	2,940	1,000
Roads and Traffic	13,785	12,383	5,429
Stormwater	9,962	9,438	1,487
Other	817	337	-
Total Capital Expenditure	77,449	73,814	42,007
Segment of Expenditure			
Renewal	46,482	31,569	25,880
New Assets	16,866	27,108	7,964
New Major Project	14,100	15,137	8,163
	77,448	73,814	42,007



OUR ADVOCACY AND REGIONAL LEADERSHIP

Being an advocate for our community and a leader in the region is a high priority for Cumberland Council. Council emphasises a proactive approach towards opportunities to participate in regional leadership and advocacy for issues that affect the area. Considering our geographical position in Sydney, some of Cumberland's key issues that require a regional approach are our demographics and rate of growth, the development of Western Sydney and Cumberland's size. Currently, Cumberland contributes towards the development of our region in the Central City District and Western Sydney through the following actions:

- Submissions on regional plans
- Media attention to community issues out of Council control
- Interaction with Ministerial offices and NSW Government Departments
- Forum participation on regional and local issues
- Professional network participation
- Joint procurement through Western Sydney Regional Organisation of Councils
- Participation in shared animal holding facilities
- Participation with other Sydney Councils in 100 Resilient Cities to ensure cooperative approaches to securing our city against chronic shocks and stresses or urbanisation
- Participation in the Westmead Alliance

Priority issues for advocacy during 2018-21:

- Liveability of Western Sydney
- Sustainability and environmental health
- Rail and light-rail links
- Refugee Settlement
- Urban Heat
- Employment diversity
- Education facilities for our growing community

PART 2

Introducing the Plan –

Structure of 12 Services

The 12 Key Service Areas are:

1. Community Programs and Events
2. Roads, Stormwater and Street Cleaning
3. Parks and Recreation
4. Environmental Programs
5. Household Waste and Recycling
6. Children's Services
7. Strategic Planning and Development
8. Regulatory Programs
9. Libraries
10. Pools
11. Governance and Administration
12. Community Facilities and Property

The Delivery Program is where Council takes ownership of the Goals in the Community Strategic Plan. Our Delivery Program is structured in a way that allows elected representatives to add their priorities for their term, and for Council staff to set Key Projects to help achieve these, as well as community priorities, over the life of the plan.

The Delivery Program is a community document, which is why Cumberland's Plan is designed to show the front line services communicated through 12 Service Areas. Internal services which facilitate the delivery of frontline services, are summarised as Corporate Services and are not explained in detail in this document. Progress with internal services is reported to Council Leadership.

Our Delivery Program is structured around 12 Key Service Areas for which we provide a detailed service plan showing:

- A service profile explaining what the service does and why it is provided
- Four-yearly priority areas influenced by Councillors and community satisfaction indicators
- Key Projects aligned to the CSP and for which Operational Plan year they are planned
- Ongoing Activities occurring under each service, which flow into internal business plans
- Financial data showing income and expenditure for the Service Area

Under Corporate Services, and not covered in detail in this plan, the following activities occur to help facilitate the efficient delivery of the 12 Service Areas:

- Finance
- Human Resources and Organisational Development
- Payroll
- Corporate Planning
- Procurement
- Business Excellence
- Communications
- Administration
- Record Management
- Information Technology
- Depot Operations
- Executive Support and Ombudsman
- Delivery of capital projects outlined in the Capital Works Program

ICONS LEGEND – COMMUNITY STRATEGIC PLAN DRIVERS

Strategic goals	Icon	Outcomes
A great place to live		We have positive connections within our local community through our local programs and services that reflect our unique identity
		We have high-quality community facilities that fit our purposes
		We live healthy and active lifestyles
A safe accessible community		We feel safe in all areas of Cumberland at all times
		We have equal access to local services and facilities
		Council operations support a healthy community
A clean and green community		We have great natural and green spaces that suit a variety of uses
		We value the environment and have measures in place to protect it
		Our public places are clean and attractive
A strong local community		We have a strong and diverse local economy supported by a network of small business
		We have access to jobs locally and in our region
		We have access to great local education and care services
A resilient built environment		We have vibrant entertainment precincts
		Our planning decisions and controls ensure the community benefits from development
		We have a range of transport options that connect our town centres and to wider Sydney
Transparent and accountable leadership		We are proud of our political leadership
		Council acts as a community guardian through responsible and effective operational administration
		Decision-making is transparent, accountable and based on community engagement

1. Community programs and events








Service Profile

Council is determined that everyone can belong in Cumberland. Council's community programs and events promote social inclusion, increase social wellbeing and foster connection between the people and places of Cumberland. The community is an active stakeholder in planning and implementing this schedule, ensuring their needs and priorities are addressed. Other programs strengthen the capacity of local community leaders and create opportunities for residents to volunteer. Council provides a wide range of cultural, social and community focused projects and programs aimed at access, inclusion and harmony. This service area helps increase the liveability and sense of community in Cumberland.

4-Year Priority Areas

- Community advocacy
- Ensuring Cumberland is a liveable place
- Services that support young families
- Community events that promote inclusivity
- Building a positive community identity and sense of community
- Ensuring young people are engaged
- Community safety and crime prevention
- Economic Development
- Development of more local business and jobs

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Finalise Cumberland Youth Strategy	Manager Community Development & Planning	X			
	Develop Culture and Activation Strategy	Manager Culture & Activation		X		
	Develop Cumberland Community Safety and Crime Prevention Plan	Manager Community Development & Planning	X			
	Deliver the CCTV in Public Spaces Program expansion project	Manager Community Development & Planning		X	X	
	Develop and implement the Cumberland Reconciliation Action Plan, including the appointment of a dedicated Aboriginal Community Development Officer	Manager Community Development & Planning		X	X	
	Prepare a business engagement program to support local businesses in town centres	Manager Culture & Activation	X	X		
	Implement a sponsorship policy and program to govern incoming and outgoing sponsorship	Marketing Manager	X	X	X	X

Ongoing Business Activities

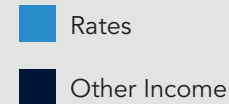
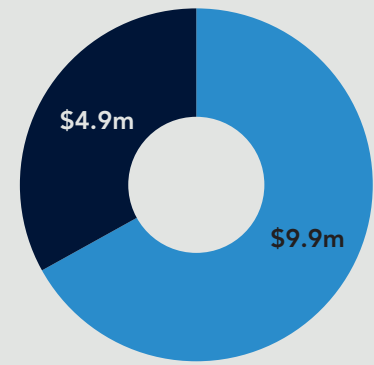
- Implement the Cumberland Youth Strategy
- Implement the Community Events Strategy
- Implement the Disability Inclusion Action Plan
- Provide grants giving programs and support to local agencies to develop grant submission that respond to community needs
- Coordinate capacity building activities, interagency and social research, and deliver projects that meet Community Strategic Plan goals
- Provide arts facilities and programs that support local arts development
- Manage Council's Volunteers Program
- Deliver community education programs to support new arrivals and respond to community needs
- Deliver a range of social and recreational programs across a range of venues under Council's Lifelong Learning Program
- Implement the Cumberland Community Safety and Crime Prevention Plan
- Operate a broad range of services and initiatives for seniors that reflect the needs of our ageing community
- Operate quality and specialised services for people with disability that reflect the needs and requirements of our community
- Facilitate community engagement programs and advisory committees to provide opportunities for community participation and input

Service Performance Measures	Measure	Target
Events	Community satisfaction levels met for Council festivals, events and programs delivered.	3.85/5 Community satisfaction score (annual)
Youth Programs	Young people participating in Council's youth programs would recommend the program to another young person	75%
Youth Participation	Council's youth programs involve youth participation in their planning.	75% of Council's youth programs are youth-led
Health and Wellbeing	Feedback from the community members: Reporting an improvement with their health and wellbeing after using accessing Council's Aged & Disability services.	80% of the total active community members, reporting improvements.
Aged and Disability Services	Total number of customers accessing and participating with Council's Aged and Disability services across the LGA.	1,760 10% increase from 2016-17
Aged and Disability Services	Community satisfaction levels met, with the provision of Aged and Disability services.	90% of active clients, reporting satisfaction as being met.
Community Organisations	% of community organisations satisfied with support and capacity building initiatives.	70% (annual survey)
Business Engagement	% of small businesses in town centres engaged in the development of the Cumberland Business Engagement Program.	50% (annual)
Community Centres	Number of visitations to staffed community centres and facilities (Auburn, Berala, Peacock Gallery, Guildford).	187,070
Community Centres	Community satisfaction levels met for community centres/facilities (Auburn, Berala, Peacock Gallery).	3.75/5 Community satisfaction score



Income and Expenditure

Community Program and Events Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	9,912	10,217	10,562
User Charges and Fees	1,025	1,053	1,085
Other Revenue	174	179	185
Operational Grants, Contributions and Donations	1,528	1,561	1,600
Internal Income	2,143	2,190	2,245
Total Income from Continuing Operations	14,782	15,200	15,677
Expenses from Continuing Operations			
Employee Costs	6,143	6,371	6,627
Materials and Contracts	586	599	614
Other Expenses	4,387	4,484	4,596
Internal Expenses	3,666	3,746	3,840
Total Expenses from Continuing Operations	14,782	15,200	15,677
Surplus/(Deficit) from Continuing Operations	0	0	0



2. Roads, stormwater and street cleaning

Service Profile

Council is determined to maintain its infrastructure to the highest standards and in a sustainable and strategic way. Council maintains the local roads of Cumberland through a program of capital works and precinct audits and by responding to the individual requests of residents. Council also manages an extensive system of stormwater drains, while carrying out scheduled street cleansing services to ensure public places are clean and attractive.

4-Year Priority Areas







- Increasing the community pride in our public places
- Increasing community satisfaction with the appearance of local areas
- Managing satisfaction with car parking, traffic and road safety, local roads, footpaths, stormwater management and maintenance and cleaning of town centres
- Ensuring Cumberland is a liveable place

Ongoing Business Activities

- Road Maintenance Program
- Footpath/Kerb and Gutter Maintenance Program
- Drainage Maintenance Program
- Street Cleaning Program
- Monitor condition of assets and develop programs to ensure accepted standard is maintained
- Manage local emergencies through the local emergency management committee

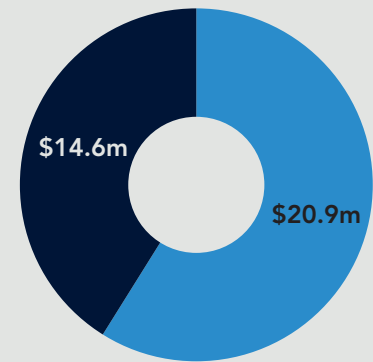
Service Performance Measures	Measure	Target
Tonnes of litter collected from public places	Tonnes quarterly	Set baseline in 2018-19
Amount of graffiti removed	Square metres removed against amount reported quarterly	100%
Kilometres of roads renewed	Km quarterly against planned	100%
Planned works completed on time/budget	Percentage	100%

Annual Key Projects

CSP Links	Key Projects	Responsible Officers	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop transport and stormwater asset management plans	Manager Assets	X			
	Design and acquisition for Merrylands Ring Road	Manager Engineering & Traffic	X	X	X	
	Develop Pedestrian Access Management Plan	Manager Engineering & Traffic		X		
	Develop Council's Public Place Cleansing Strategy	Manager Waste & Cleansing		X	X	X
	Investigate the widening of bridges over Duck River	Manager Engineering & Traffic				X
	Investigate options for bridges over Woodville Road	Manager Engineering & Traffic				X

Income and Expenditure

Road and Stormwater Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	20,873	21,008	21,160
User Charges and Fees	4,238	4,353	4,483
Other Revenue	425	438	452
Operational Grants, Contributions and Donations	4,891	4,998	5,123
Capital Grants, Contributions and Donations	3,327	3,400	3,485
Internal Income	1,736	1,774	1,819
Total Income from Continuing Operations	35,490	35,970	36,521
Expenses from Continuing Operations			
Employee Costs	4,546	4,715	4,904
Materials and Contracts	5,311	5,428	5,563
Depreciation	16,776	16,776	16,776
Other Expenses	2,904	2,968	3,043
Internal Expenses	5,953	6,083	6,236
Total Expenses from Continuing Operations	35,490	35,970	36,521
Surplus/(Deficit) from Continuing Operations	0	0	0



■ Rates
■ Other Income



3. Parks and recreation

















Service Profile

Council is determined that the natural beauty of Cumberland's parks and green spaces are accessible to all. Council manages an extensive network of parks and recreational reserves where residents can play, socialise and connect with others. Council is responsible for designing and planning local open spaces, sportsgrounds and play spaces. Council also maintains local parks and gardens, sportsgrounds, golf courses, play spaces, hard courts, bush reserves, corridors and streetscapes that make up the approximately 800 ha of green space in Cumberland.

4-Year Priority Areas

- Improving community satisfaction with local parks and playgrounds, appearance of the local areas and availability and maintenance of sporting ovals, grounds and facilities
- Ensuring Cumberland is a liveable place
- Increasing green and recreation space in Cumberland
- Environmental sustainability
- Making Cumberland a greener community

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop a Cumberland Open Space and Recreation Strategy	Manager Open Space Planning & Design	X			
	Deliver Wyatt Park Plan of Management	Manager Open Space Planning & Design	X			
	Complete Granville Park Pavilion and playing surface renewal works	Manager Recreation Parks & Recreation	X	X	X	
	Commence a Parks Plan of Management Review Program	Manager Open Space Planning & Design	X	X	X	X
	Develop a Cumberland Synthetic Surfaces Plan	Manager Recreation Parks & Recreation		X		
	Design and construction of amenities and grandstand at C V Kelly Park	Manager Open Space Planning & Design			X	X
	Develop a plan for the upgrade of all public amenity blocks in Cumberland	Manager Parks Operations			X	
	Commence a Sportsground Plan of Management review program	Manager Open Space Planning & Design			X	
	Deliver a range of asset and capital projects for parks & sportsgrounds, inclusive of shade structures, seating, picnic settings, fencing, lighting, cricket wickets and hard courts	Manager Parks Operations	X	X	X	X
	Improve customer satisfaction in open space provision and presentation	Manager Parks Operations	X	X	X	X
	Provide support and partner with external agencies to enhance local waterways and riparian corridors	Manager Parks Operations	X	X	X	X
	Deliver a Play Space Infrastructure Plan	Manager Open Space Planning & Design		X		
	Commence a Youth Recreation Facilities Strategy	Manager Open Space Planning & Design				X
	Deliver a Sports Facilities Plan	Manager Open Space Planning & Design			X	
	Commence a Trails Strategy	Manager Open Space Planning & Design				X
	Prospect Hill Lookout and Access	Manager Open Space Planning & Design		X		

Ongoing Business Activities

- Preparation of strategic plans to inform Council's provision of parks and recreation
- Implement Council's Open Space and Recreation Strategy
- Maintenance of public open spaces
- Monitor condition of assets and develop asset renewal programs
- Sustainable management of golf courses
- Management of Auburn Botanic Gardens, Holroyd Gardens and Central Gardens
- Partner with local and regional environmental organisations to develop greater opportunities for sustainable management of open spaces
- Develop and implement programs to assist the community to become more active
- Partner with State & National Sporting organisations to develop greater opportunities for our community
- Research, identify and secure grant funding to support the growth of sport and recreation
- Manage Council's seasonal sportsground bookings and facilitate community use of passive open space
- Liaise with local sports clubs and organisations and facilitate capacity building in these organisations
- Facilitate Council's Sport and Recreation Advisory panel and Local Park Committees

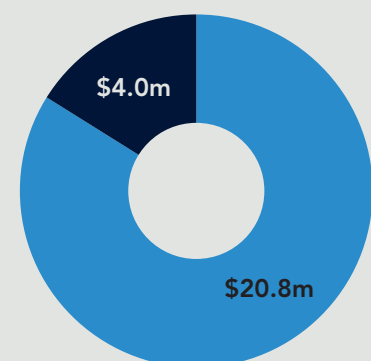
Service Performance Measures	Measure	Target
Parks Operations		
Achieve an improvement in community satisfaction with parks and recreation services	Improvement in community satisfaction	1.5% annual increase
Capital works and park renewal projects completed	Within specified time and budget	100% of projects
Improve cost efficiency of open space maintenance by reducing our reliance on contractors	Contractor budget reduced	1.0% annually
Recreation		
Improve sportsground seasonal occupancy rates	Occupancy rate	Increasing annually
Secure a total of \$200,000 or more in grant funding annually	Amount of \$ received	\$200,000
Sports club and local park committee meetings attended	Representative attendance as required	Minimum one attendance per quarter
Sports Forum and Recreation and Sport Advisory Panel (RSAP) meetings held	Meetings held each Quarter	Minimum four sports forums and four RSAP meetings annually
Open Space and Design		
Strategic Open Space Planning projects completed	Within specified time and budget	100%
Plans of Management reviewed	By review date	100%





Income and Expenditure

Parks and Recreation Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	20,822	21,416	22,091
User Charges and Fees	2,049	2,104	2,168
Other Revenue	538	554	572
Operational Grants, Contributions and Donations	1,298	1,327	1,360
Capital Grants, Contributions and Donations	118	120	123
Total Income from Continuing Operations	24,825	25,521	26,314
Expenses from Continuing Operations			
Employee Costs	10,424	10,811	11,245
Materials and Contracts	4,402	4,499	4,612
Depreciation	362	362	362
Other Expenses	505	516	529
Internal Expenses	9,132	9,333	9,566
Total Expenses from Continuing Operations	24,825	25,521	26,314
Surplus/(Deficit) from Continuing Operations	0	0	0



■ Rates
■ Other Income

4. Environmental programs

Service Profile

Council is committed to keeping Cumberland clean and green. Council provides a wide range of community-focused waste education and environmental initiatives to help residents live sustainably. Council has also partnered with external agencies to look after and improve local waterways, works with schools to engage children and families and is developing a management plan for vegetation across Cumberland.

4-Year Priority Areas






- Increasing community satisfaction with environmental education programs, tree management and protection of the natural environment
- Environmental sustainability
- Protection of green and recreational space in Cumberland
- Making Cumberland a greener place
- Ensuring Cumberland is a liveable place
- Ensuring Council is a sustainable organisation

Ongoing Business Activities

- Enhancing the capacity of the Cumberland community to reduce its environmental footprint
- Develop projects and programs to protect Cumberland's natural environment

Service Performance Measures	Measure	Target
Number of new trees planted in public places	Number of trees planted annually	3,000
Number of trees given to Cumberland residents at tree giveaway events	Number of trees given to residents annually	2,000
Attendance at Community Environmental Workshops	Number of residents annually	300

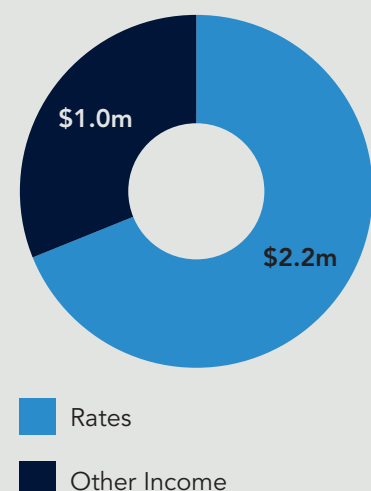
Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop and implement Environmental Management Framework	Manager Environment & Resource Recovery	X	X	X	X
	Provide support and partner with external agencies to enhance local waterways and riparian corridors	Manager Parks Operations	X	X	X	X
	Deliver initiatives for children and families, to build awareness, skills and capacity to promote and enhance sustainable environments	Manager Children & Families	X	X	X	X
	Develop and implement a Biodiversity Strategy and Action Plan	Manager Environment & Resource Recovery	X	X	X	X
	Develop an Asbestos Management Plan	Manager Environment & Resource Recovery		X		



Income and Expenditure

Environmental Program Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	2,165	2,234	2,313
Other Revenue	119	122	126
Operational Grants, Contributions and Donations	250	256	262
Internal Income	680	695	712
Total Income from Continuing Operations	3,214	3,307	3,413
Expenses from Continuing Operations			
Employee Costs	1,466	1,520	1,581
Materials and Contracts	736	752	771
Other Expenses	121	124	127
Internal Expenses	891	910	933
Total Expenses from Continuing Operations	3,214	3,307	3,412
Surplus/(Deficit) from Continuing Operations	0	0	0



5. Household waste and recycling

Service Profile

Council is determined to provide efficient and value-for-money waste collection services. Council ensures scheduled garbage and recycling bin collection for all residents. This includes a pre-booked household clean-up service as well as dedicated collection services for problem and electronic waste types. Council also collects illegally dumped rubbish to keep kerbsides and public spaces tidy.

4-Year Priority Areas


- Improving community satisfaction with illegally dumped rubbish, household garbage collection, maintenance and cleaning of town centres, graffiti removal and recycling
- Building a positive community identity

Ongoing Business Activities

- Collection of domestic waste, recyclables and green organics
- Collection of illegally dumped rubbish
- Provision of clean-up services
- Enhancing the capacity of the Cumberland community to better manage its waste

Service Performance Measures	Measure	Target
Waste diverted from landfill	percentage	70%
Illegally dumped material collected	% of illegal dumping incidents reported that are investigated and/or collected	100%

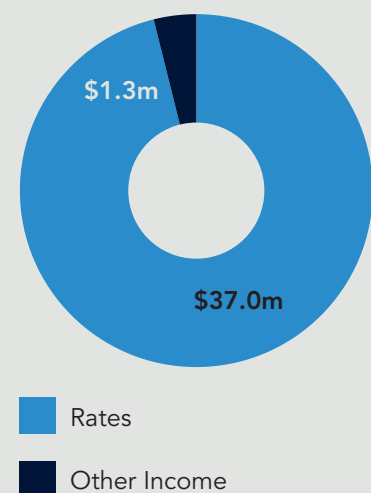
Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop and Implement Council's Waste Management and Resource Recovery Strategy	Manager Environment & Resource Recovery	X	X	X	X



Income and Expenditure

Household Waste and Recycling Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	36,965	37,867	38,906
User Charges and Fees	451	464	477
Investment Revenue	51	52	54
Other Revenue	489	504	521
Operational Grants, Contributions and Donations	298	304	312
Total Income from Continuing Operations	38,254	39,191	40,269
Expenses from Continuing Operations			
Employee Costs	6,301	6,535	6,797
Materials and Contracts	28,383	29,008	29,733
Other Expenses	306	312	320
Internal Expenses	3,264	3,336	3,419
Total Expenses from Continuing Operations	38,254	39,191	40,269
Surplus/(Deficit) from Continuing Operations	0	0	0



6. Children's services





Service Profile

Council is determined to meet the needs of its younger residents and families. Council manages 17 education and care centres that offer services rated as exceeding national standards while providing flexible arrangements for parents. Council's children's services include the direct provision of services and programs that meet the needs of the child, their families and the community. This includes long day preschools, before and after school programs, school holiday programs, occasional care and family day care services. These services support families to return to the workforce, provide employment opportunities and assist children to develop social skills and early literacy/numeracy, and to be prepared to transition to school.

4-Year Priority Areas

- Maintaining high satisfaction with Council's childcare services and programs
- Services that support young families
- Accessibility to facilities and services
- Customer-centric service delivery
- Building Cumberland to be a community where people belong
- Creating a sense of community for Cumberland

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop and deliver a Professional Development Program that targets specific areas of education and care	Manager Finance & Business	X	X	X	X
	Deliver initiatives that promote and enhance sustainable environments	Manager Children & Families	X	X	X	X
	Promote the importance of early education and provide a pathway into preschool programs	Manager Education and Care		X	X	X
	Provide inclusive programs and activities that support the educational engagement of children	Manager Education and Care		X	X	X

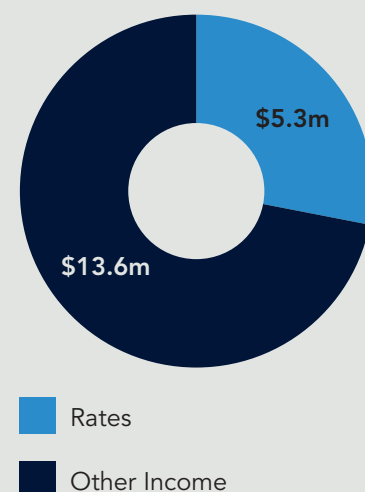
Ongoing Business Activities

- Provide programs on cultural awareness and competence specific to children and families
- Facilitate networking and information sessions for families
- Facilitate the Transition to School Program
- Deliver a range of programs and activities to promote healthy and active lifestyles
- Provide, resource and support education and care services for families with additional needs
- Promote and manage the Family Day Care Educators Recruitment Program
- Deliver education and care for children aged 0 to 13 years that meets the needs of children and their families through long day pre-schools, before and after school care, school holiday programs, occasional care and family day care
- Facilitate partnerships, external networks and resource sharing within the children's services sector to deliver best practice services and programs
- Identify services and funding sources to ensure education and care is accessible when and where it is required
- Deliver a Strategic Marketing and Education Plan to ensure community awareness of programs and services for children and families
- Promote the importance of early education and provide a pathway into preschool programs
- Provide activities that support the educational engagement of children too young to receive a preschool education
- Develop the Children and Family Services Strategy

Service Performance Measures	Measure	Target
National Quality Standards results	Rating and Assessment Results	94% Exceeding
Utilisation of available spots across all centres	Number of places utilised	Long Day Care (LDC) • 95% capacity
		Before School Care (BSC) Subject to the number of students per day: • 40% at 60 students • 20% at 120 students
		After School Care (ASC) % Subject to the number of students per day: • 90% at 60 students • 45% at 120 students
		School Holiday Program (SHP) Subject to the number of students per day: • 80% at 60 students • 40% at 120 students
		Family Day Care (FDC) – Equivalent Full Time (EFT): • 130
		Occasional Care (OC) – Hours • 80% capacity

Income and Expenditure

Children's Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	5,253	5,518	5,811
User Charges and Fees	7,040	7,230	7,447
Other Revenue	131	135	139
Operational Grants, Contributions and Donations	6,434	6,576	6,740
Total Income from Continuing Operations	18,858	19,458	20,137
Expenses from Continuing Operations			
Employee Costs	12,233	12,687	13,196
Materials and Contracts	1,744	1,783	1,827
Depreciation	5	5	5
Other Expenses	316	323	331
Internal Expenses	4,560	4,660	4,777
Total Expenses from Continuing Operations	18,858	19,458	20,136
Surplus/(Deficit) from Continuing Operations	0	0	0



7. Urban planning and development













Service Profile

Council is determined that all planning and developments are well-coordinated and benefit the entire community. Council provides strategic planning and development services to ensure land is used in the best way for the community and complies with Council's best practice planning policies. This service also includes coordinating new developments with infrastructure and economic growth such as innovative land uses, transport, green spaces and community facilities.

4-Year Priority Areas

- Strategically managing the challenges of growth and development
- Strengthening connections with other levels of government
- Improving community satisfaction with long-term planning, development applications, local jobs and businesses, protection of low-rise residential areas and building heights in town centres
- Increasing opportunities for small and medium business in Cumberland
- Economic Development
- Regional Leadership
- Ensuring design excellence in development
- Environmental sustainability
- Making Cumberland a greener community
- Sustaining heritage assets and conserving indigenous heritage
- Protection of green and recreational spaces
- Increase local business and jobs
- Place management

Annual Key Projects

CSP Links	Key Projects	Line Manager	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Finalise the Cumberland Development Contributions Plan for local infrastructure	Manager Strategic Planning	X	X		
	Develop Granville Town Centre Planning Strategy	Manager Strategic Planning		X		
	Implement the Auburn and Lidcombe Town Centre reviews into plans	Manager Strategic Planning	X	X		
	Implement the Cumberland Employment and Innovation Lands Strategy	Manager Strategic Planning	X	X	X	
	Develop new Cumberland LEP and DCP to implement studies and strategies (employment, residential, heritage and bushfire)	Manager Strategic Planning		X	X	X
	Investigate the need for a study into Cumberland's bus networks and links to other public transport	Manager Strategic Planning			X	X
	Develop Community Participation Plan for Planning	Manager Strategic Planning		X		
	Establish a Design Excellence Review Panel for High-rise Buildings	Manager Development Assessment		X		
	Shop Awning Safety Program	Manager Technical Assessment		X		
	Implement external cladding inspection program	Manager Technical Assessment		X		
	High Rise Fire Safety Education Project	Manager Technical Assessment		X		
	Prepare Wentworthville Public Domain Upgrade Plan	Manager Strategic Planning		X		

Ongoing Business Activities

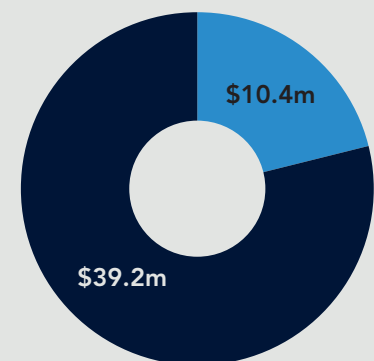
- Preparation of strategic landuse studies and strategies (e.g. Employment and Innovation Lands Strategies, Heritage Studies and Residential Development Strategies)
- Preparation of Local Environmental Plans and Development Control Plans
- Preparation of Council's Development Contributions Plans and studies, assessment of contributions levied and coordination of S94 funds
- Analysis of ABS Census Data and forecasting
- Reporting on the District Plan (housing and jobs)
- Preparation of Urban Improvement Strategies and Public Domain Plans
- Assessment of, and preparation of, planning proposals
- Response to State Government initiatives affecting Cumberland Council (reports, submissions and contributions to district planning)
- Negotiation of voluntary planning agreements
- Issue of S149 Planning Certificates
- Maintain Contaminated Lands Register, and Acid Sulphate Soils Register
- Administer Heritage Rebate Scheme
- Administer Heritage Awards
- Assessment of Development Applications
- Independent Hearing and Assessment Panel and coordination and reporting
- Assessment and certification of structures and activities
- Swimming pools and fire safety programs (including external cladding)

Service Performance Measures	Measure	Target
Average DA processing times	Average processing time for all statutory planning applications.	10% improvement over the next 12 months (ending 30/06/2019).
Community Consultation	Number of advertisements, letters, website updates and face-to-face consultations required under policy or legislation.	100%
% of additional housing capacity within 800m of train stations	% change in the Cumberland Zoning Map, measured from the Baseline or the increase in capacity above the Baseline*.	Progress updates and established baseline during 2018-19.

*Within 800 m from the station.

Income and Expenditure

Urban Planning and Development Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	10,382	10,715	11,092
User Charges and Fees	5,755	5,911	6,088
Other Revenue	293	302	312
Operational Grants, Contributions and Donations	70	72	73
Capital Grants, Contributions and Donations	33,053	33,780	34,625
Total Income from Continuing Operations	49,553	50,780	52,190
Expenses from Continuing Operations			
Employee Costs	8,963	9,296	9,669
Materials and Contracts	1,523	1,556	1,595
Other Expenses	276	282	289
Internal Expenses	5,739	5,865	6,012
Total Expenses from Continuing Operations	16,501	16,999	17,565
Surplus/(Deficit) from Continuing Operations (Excl. Capital Grants and Contributions)	0	0	0



- Rates
- Other Income

8. Regulatory programs

Service Profile

Council is determined to safeguard the health and safety of all residents. Council is responsible for regulating and enforcing health and safety standards across Cumberland. To this end, Council is preparing a new Environmental Health Strategy while continuing to control unlawful activity in Cumberland consistently, effectively and in a transparent manner.

4-Year Priority Areas

- Improving community satisfaction with removal of illegally dumped rubbish and enhanced appearance of the local area
- Environmental sustainability
- Customer-centric services

Ongoing Business Activities

- Investigation of complaints in regard to illegal and unauthorised building works or landuse
- Issuance of Notices/Orders/Infringements for identified offences and/or instigating action in either the Local or Land and Environment Court as required
- Investigation and actioning of Swimming Pool Act non-compliances
- Food Safety Surveillance Program
- Skin Penetration and Public Health Surveillance Program
- Legionella Surveillance Program
- Cumberland Environmental Assessment Program
- Environmental Monitoring Program
- Environmental Health Education Programs
- Companion Animal Program
- Abandoned Vehicle Program
- Load Limited Road Enforcement
- Illegal Dumping Program
- Overgrown Vegetation Control Program
- Erosion and Sediment Control Program
- Out of Hours Building Works Monitoring
- Monitoring of Open Parks
- Management of parking on roads and Council carparks

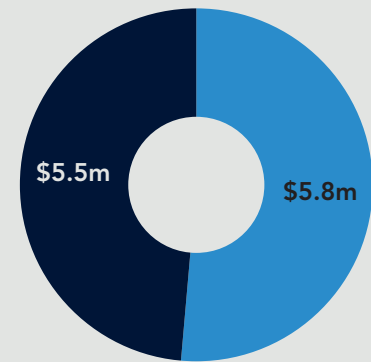
Service Performance Measures	Measure	Target
Unauthorised building works	% of complaints responded to	100%
Food premises inspected	% of food premises inspected	90%
Legionella surveillance	% of cooling towers inspected	100%
Illegal dumping	% of complaints responded to	100%
Parking compliance	% of complaints responded to	100%

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop the Cumberland Environmental Health Strategy	Manager Health & Environmental Protection	X	X	X	X

Income and Expenditure

Regulatory Programs Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	5,775	5,943	6,135
User Charges and Fees	608	624	643
Other Revenue	4,847	4,992	5,157
Operational Grants, Contributions and Donations	60	61	63
Total Income from Continuing Operations	11,290	11,620	11,998
Expenses from Continuing Operations			
Employee Costs	5,478	5,681	5,909
Materials and Contracts	2,091	2,137	2,190
Other Expenses	137	140	144
Internal Expenses	3,583	3,662	3,754
Total Expenses from Continuing Operations	11,290	11,620	11,997
Surplus/(Deficit) from Continuing Operations	0	0	0



■ Rates

■ Other Income



9. Libraries

Service Profile

Council provides a network of eight modern, well-resourced libraries. Council's Library network provides a range of innovative services and programs for the community. The library network is a 'one-stop shop' information hub, where residents can come to learn, relax, meet up and borrow a range of resources in a friendly environment. In its libraries, Council facilitates and conducts community learning, educational, recreational and development programs.

4-Year Priority Areas





- Ensuring that Council's Library Network continues to be a strength of Council's provision of services, maintaining high customer satisfaction levels
- Customer-centric service delivery
- Creating a sense of community in Cumberland
- Ensuring engagement and involvement of young people in Cumberland
- Ensuring Cumberland's libraries are inviting spaces

Ongoing Business Activities

- Provision and maintenance of public computer access, printing and other technology infrastructure
- Facilitate provision of specialist information to the community
- Maintain library spaces for study and recreation
- Maintenance of the Library Management System database, including membership, loans and returns
- Provision of diverse library programs and activities for the community

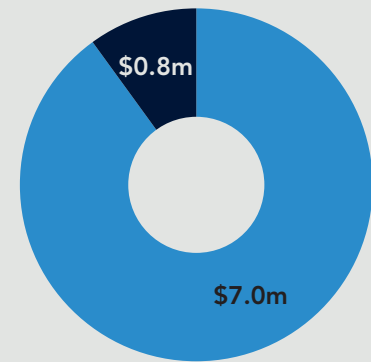
Service Performance Measures	Measure	Target
Library membership	Number of library memberships per year	5% Increase
Library Visitation	Number of library visitations	2% increase
Total Loans	Loans per capita	3.43 loans per capita
Library programs run	Number of programs run Number of attendees at library programs	5% increase

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Auburn Library Extension	Manager Library Services	X	X		
	Granville Multipurpose Facility – Branch Library Component	Manager Library Services	X	X	X	
	Develop and implement a Library Strategic Plan	Manager Library Services	X	X		
	Library modernisation project including implementation of RFID and print-to-pay solutions	Manager Library Services	X	X		

Income and Expenditure

Library Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	6,966	7,177	7,416
User Charges and Fees	78	80	82
Other Revenue	90	92	95
Operational Grants, Contributions and Donations	672	687	704
Total Income from Continuing Operations	7,806	8,036	8,297
Expenses from Continuing Operations			
Employee Costs	4,795	4,973	5,172
Materials and Contracts	346	353	362
Depreciation	612	612	612
Other Expenses	148	152	156
Internal Expenses	1,905	1,946	1,995
Total Expenses from Continuing Operations	7,806	8,036	8,297
Surplus/(Deficit) from Continuing Operations	0	0	0



■ Rates
■ Other Income



10. Pools

Service Profile

Council is determined to offer world class recreational facilities, including its aquatic facilities. Council operates five pools located at Lidcombe, Merrylands, Granville, Guildford and Wentworthville. The aquatic facilities include spaces that take into account cultural sensitivities around swimming and are an important community recreational hub. Services include learn to swim programs, sporting events, gyms and family leisure activities.

4-Year Priority Areas



- Increasing community satisfaction with Swimming Pools
- Accessibility to facilities in Cumberland
- Breaking down cultural barriers in the community
- Ensuring engagement and involvement for young people in Cumberland
- Increase the community certainty around pools in Cumberland

Ongoing Business Activities

- Commence Swim Centre Modernisation project
- Management of pool operational services
- Maintenance of pool assets as per asset maintenance schedule and capital works program
- Operate and expand learn-to-swim program
- Management of external contract with Belgravia for Ruth Everuss Aquatic Centre
- Create strong WHS compliance culture
- Creation of KPI benchmark data

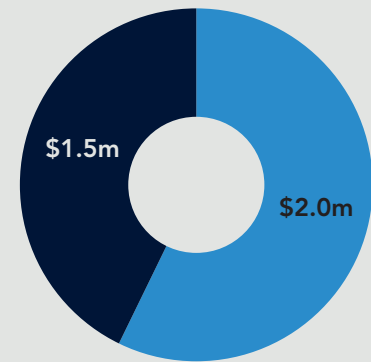
Service Performance Measures	Measure	Target
Total attendance	Benchmarked	TBD
Subsidy per attendee	Benchmarked	TBD
Customer satisfaction	Periodic Survey	> baseline
Workplace safety culture	Increased awareness, reported near misses and defined processes	Zero employee injury time



Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Undertake poll of electors on sustainability of pools	Group Manager Property Development & Buildings	X			
	Modernisation of Swim Centres (excl. ongoing renewable capital expenditure and small projects)	Manager Facilities	X	X	X	

Income and Expenditure

Pools Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	2,027	2,081	2,143
User Charges and Fees	1,498	1,538	1,584
Other Revenue	29	30	31
Total Income from Continuing Operations	3,554	3,649	3,758
Expenses from Continuing Operations			
Employee Costs	1,990	2,064	2,147
Materials and Contracts	897	916	939
Depreciation	562	562	562
Other Expenses	76	78	80
Internal Expenses	28	29	30
Total Expenses from Continuing Operations	3,554	3,649	3,758
Surplus/(Deficit) from Continuing Operations	0	0	0



 Rates
 Other Income



11. Governance and administration

Service Profile

Cumberland Council is determined to maintain a transparent relationship with ratepayers through robust leadership underpinned by a foundation of good governance. Council's Governance Unit oversees the operations of Council to ensure that decision-making is transparent and accountable, and that organisational activities are honest and free from fraud or corruption. It is a priority of Council that all of its operations are democratic, well-managed, and comply with NSW legislative requirements and Council's best practice internal policies. Council acknowledges its role as a community guardian and its responsibility for effective leadership and administration.

4-Year Priority Areas

- An ongoing commitment to the provision of excellent customer service to all customers
- Ensuring high level community satisfaction with opportunities to participate in decision-making and provision of information to the community
- Having a significant role in regional leadership
- Advocating for the community
- Building a positive community identity
- Ensuring that local committee structures engage people
- Strengthening connections with other levels of government

Ongoing Business Activities

- Statutory compliance monitoring
- Council and Committee secretariat support
- Maintain Council's policy register
- Ensure Council staff are operating with the appropriate delegations as designated by the General Manager
- Review and maintain delegations register
- Undertake community engagement activities under the Integrated Planning and Reporting legislation
- Research, develop and lead strategies that will mitigate and manage risks
- Provide highly connected civic leadership to the community through the use of innovative technology. This includes live minute-taking and web-casting of Council meetings
- Review of Stores and Inventory Management Functions and Policies
- Review of Sign Shop and Mechanical workshop service models
- Records management
- Quotation Probity and Compliance Tools via new system Market Place, i.e. Market Place and Vendor panel

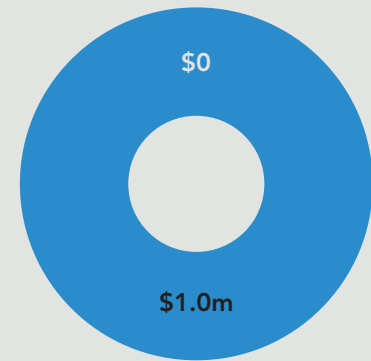
Service Performance Measures	Measure	Target
Viewers of Council Meetings	Council meetings livestreamed and widely accessible to public	100%
Compliance with IP&R requirements	% of legislative requirements met	100%
	Compliance Office Local Government statutory reporting	100%
	Access to Information Applications (GIPA Act) completed within timeframe	90%
Internal and External Audit	Recommendations implemented	100%
Customer Service – call waiting times	Calls answered in 60 seconds on average	80%
Customer Service – counter service	All enquiries attended to within 3 minutes	80%

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Implement a new customer contact phone system to enable the provision of a high-quality and innovative customer experience	Manager Customer Experience	X	X		
	Delivery of a comprehensive Councillor induction and training program for newly elected representatives	Manager Governance and Risk	X			
	Develop and implement a Council Community Engagement Framework	Communications Manager	X			
	Develop Procurement Framework	Group Manager Procurement, Depot & Fleet	X			
	Develop a robust governance framework underpinned by principles of transparency and accountability	Manager Governance and Risk	X	X	X	
	Provide highly connected civic leadership to the community through the use of innovative technology. This includes live minute-taking and web-casting of Council meetings	Manager Governance and Risk	X			
	Cultivate a procurement culture of good governance and high ethics to minimise the risk of fraud, corruption and tarnished reputation	Manager Contracts and Tendering	X	X		
	Implement dedicated rolling community engagement programs that create an ongoing conversation between Council and the community	Communications Manager	X	X		
	Link developed between Council's Integrated Planning and Reporting webpage and the data systems Council uses for performance reporting	Manager Corporate Planning			X	
	Conduct an extensive community engagement program to underpin the development of the End of Term Report and inform the four-yearly review of the Community Strategic Plan	Manager Corporate Planning			X	X
	Undertake and report an annual community satisfaction survey to measure our progress towards the community vision in the Community Strategic Plan	Manager Corporate Planning	X	X	X	X
	Council establishes regular market testing of its services	Chief Financial Officer				X
	Develop a Fraud Control Plan, ensuring Council is adopting a best practice fraud and corruption prevention approach	Manager Governance and Risk		X		
	Development of an ongoing Councillor Professional Development Program	Manager Governance and Risk		X		
	Rationalisation and Harmonisation of Council Fleet Policy (100%)	Manager Fleet and Depot Operations		X	X	X
	Think Local, Buy Local Program Development and Implementation	Manager Contracts and Tendering		X	X	
	Social and Disability Procurement Policy Creation and Adoption	Manager Contracts and Tendering		X		
	Buyer Behaviour Program creation and training	Manager Contracts and Tendering		X	X	
	Investigating Joint Purchase Opportunities with Neighbouring Councils	Manager Contracts and Tendering		X	X	
	Develop a Depot Strategy	Manager Fleet and Depot Operations		X	X	
	Undertake an annual Customer Satisfaction Survey in conjunction with other feedback to measure Council's progress in delivering excellent customer experience outcomes	Manager Customer Experience		X	X	X
	Develop and commence implementation of a Customer Experience Strategy, setting Council's customer experience focus for five years	Manager Customer Experience		X	X	X
	Provide new and improved customer online services through the delivery of an online Customer Portal platform, including a fully integrated Customer Request Management (CRM) system	Group Manager Information Systems		X		
	Provide a Mayoral Community Fund (in accordance with Mayoral Fund Guidelines) for worthy causes that support community outcomes in three main categories of community support, community initiatives and community representation (total of \$30,000 annually, max. \$5,000 per application).	Office of the Mayor		X		

Income and Expenditure

Governance Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	952	976	1,003
Other Revenue	1	1	1
Total Income from Continuing Operations	953	977	1,004
Expenses from Continuing Operations			
Employee Costs	179	186	193
Materials and Contracts	63	65	66
Other Expenses	711	726	745
Total Expenses from Continuing Operations	953	977	1,004
Surplus/(Deficit) from Continuing Operations	0	0	0



■ Rates

■ Other Income



12. Community facilities and property









Service Profile

Council is determined to provide places where Cumberland's diverse community can come together. Council owns and operates a large number of community facilities used by the community to deliver social, cultural and recreational programs. These facilities include multipurpose community centres, arts and cultural facilities, halls and meeting rooms. Users of facilities are primarily not-for-profit community organisations, but also include private bookings for functions and commercial use.

4-Year Priority Areas

- Ensuring Cumberland is a liveable place
- Ensuring facilities are available to help with a growing community
- Increasing recreational space in Cumberland
- Providing services that support young families
- Improving accessibility to facilities
- Improving the sense of a united and inclusive community
- Providing high quality place management and service centres

Annual Key Projects

CSP Links	Key Projects	Responsible Officer	Timeframe			
			2017-18	2018-19	2019-20	2020-21
	Develop the Cumberland Property Strategy	Group Manager Property Development & Buildings		X		
	Complete Plan of Management for Pemulwuy	Manager Open Space Planning & Design	X			
	Develop the Granville Multipurpose Community Facility	Manager Property Development		X	X	
	Relocate or expand the Men's Shed in the western areas of Cumberland	Group Manager Property Development & Buildings		X		
	Merrylands CBD Revitalisation Project – Design Concepts	Manager Property Development	X	X		
	Merrylands CBD Revitalisation Project – Development	Manager Property Development			X	X
	Develop the Community Facilities Strategy	Manager Community Development & Planning		X		
	Establish the Guildford Community Centre 'one-stop shop' facility	Manager Culture & Activation		X		
	Auburn Civic Centre Rectification	Group Manager Property Development & Buildings		X		

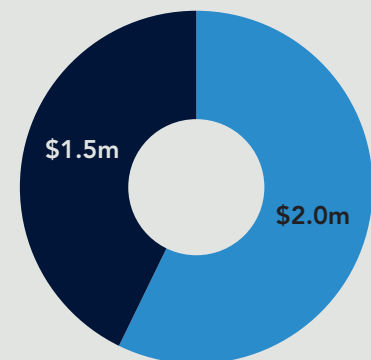
Ongoing Business Activities

- Manage Council's network of 'one-stop shop' community centres to meet the diverse needs of the community
- Delivery of the adopted Capital Works Program for all Community Facilities
- Delivery of the adopted Capital Works Program for sports and recreational facilities
- Implement Asset Management Framework within Asset Management Plan and Property Strategy
- Seek external funding to support delivery of Council projects and infrastructure for community benefit
- Delivery of the adopted Capital Works Upgrade and Renewal Programs for Building Infrastructure
- Proactively manage all Council's property transactions
- Review of Council's portfolio for highest and best use for community and commercial benefit, including redevelopment opportunities

Service Performance Measures	Measure	Target
Key facility utilisation rates	To be benchmarked	Benchmark in 2018-19
Facility utility data	To be benchmarked	Benchmark in 2018-19

Income and Expenditure

Community Facilities Services	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
Income from Continuing Operations			
Rates and Annual Charges	5,519	5,477	5,427
User Charges and Fees	2,680	2,752	2,835
Other Revenue	2,859	2,945	3,042
Internal Income	12,063	12,328	12,636
Total Income from Continuing Operations	23,120	23,502	23,940
Expenses from Continuing Operations			
Employee Costs	3,918	4,064	4,227
Materials and Contracts	4,369	4,465	4,576
Depreciation	8,473	8,473	8,473
Other Expenses	2,380	2,432	2,493
Internal Expenses	3,980	4,068	4,170
Total Income from Continuing Operations	23,120	23,502	23,939
Surplus/(Deficit) from Continuing Operations	0	0	0



- Rates
- Other Income

PART 3 Capital Works Program

CAPITAL WORKS PROGRAM BY SERVICE

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
PARKS AND RECREATION			
Water & Irrigation Eff. Improv	152	157	162
SRV - Holroyd Parks Renewals & Upgrades SRV	998	259	457
Park Renewal	1,721	3,828	3,048
Other Renewals	1,368	3,166	-
Subtotal	4,239	7,411	3,666
New and Major			
Auburn Botanic Gardens Entertainment Precinct and Duck River Regional All Abilities Playground	523	-	-
Central Gardens All Abilities and Mixed Age Playground	800	-	-
Greystanes Skate Park	555	-	-
Parks upgrades from S94	2,564	3,149	4,549
Marrong Reserve	500	2,500	-
Prospect Hill Lookout and Access	500	-	-
Park upgrades Other	625	-	-
Subtotal	6,067	5,649	4,549
Total Parks and Recreation	10,305	13,060	8,215
COMMUNITY FACILITIES			
SRV Holroyd Building & Facilities	1,828	1,362	1,001
Euston Rd Senior Units	100	191	196
Refurbishment Works	900	1,692	1,735
Merrylands Centre and Revitalisation	-	5,639	3,305
Senior Units	250	250	250
Subtotal	3,078	9,133	6,487
New and Major			
Demountable Building - OOSH	886	-	-
Granville Multipurpose Community Centre, Library and Regional Gallery	9,000	11,400	-
Auburn Civic Centre Rectification	3,400	-	-
Childcare Buildings S94	1,050	-	2,147
Library expansion and Other	500	401	2,711
Guildford Community Refurbishment	-	629	-
Other	-	722	-
Subtotal	14,836	13,152	4,858
Total Community Facilities	17,914	22,285	11,345

	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000
FOOTPATHS AND CYCLEWAYS			
Renewal			
SRV - Footpath Renewals SRV Funded	880	880	880
New Footpath Construction	764	1,500	1,500
Footpath Construction	1,219	1,719	1,736
Merrylands Footpath and Paving Upgrade	2,500	2,500	-
Subtotal	5,363	6,599	4,116
Total Footpaths and Cycleways	5,363	6,599	4,116
ROADS, TRAFFIC AND STORMWATER			
Renewal			
Regional Roads Renewal	1,200	915	737
Traffic and Roads	8,662	7,325	958
SRV Funded Road Renewals	3,095	3,550	3,550
Stormwater renewal	1,072	2,301	1,487
Subtotal	14,029	14,091	6,733
New and Major			
Merrylands CBD Major drainage upgrade	8,500	7,137	-
Bridges	593	593	-
SRV Funded Stormwater	390	-	-
Subtotal	9,483	7,730	-
Total Roads, Traffic and Stormwater	23,512	21,821	6,733
POOLS			
Renewal			
Pools	14,300	4,300	8,500
Total Pools	14,300	4,300	8,500
CORPORATE			
Renewal			
IT	2,839	437	-
Plant	1,000	2,940	1,000
Other - Library	650	666	519
Other - Street Lighting	235	130	182
Other - Waste	313	111	-
Other - Depot	214	96	-
Subtotal	5,252	4,379	1,702
New and Major			
Open Space acquisition	-	1,062	1,089
IT Equipment	300	308	308
Brand Signage	326	-	-
Childcare Services	178	-	-
Subtotal	804	1,370	1,396
Total Corporate	6,055	5,749	3,098
GRAND TOTAL SERVICES	77,449	73,814	42,007

Other Information

The following information provides an update on material issues currently in progress:

- S94 – The current s94 expenditure estimates are based on the former Council s94 plans and will be under review and subject to change. Any impacts will be reported as part of the quarterly review.
- Woodville Ward Reserve – Cumberland Council has created a fund for \$14.9m and has budgeted for renewal and upgrade of Granville Park.
- Pools – Council results from the poll of electors is to proceed with renewing and upgrading the pools. In the four-year operating plan, the previous proposed upgrade of pools has been brought forward from 2021-2024 to 2017-2021, due to the availability of working capital to fund this as a priority.

Schedule of business or commercial activities: Cumberland engages in the following commercial activities, for which it receives a return

- Children's Centres including 'Long Day Care,' and 'Out of School Hours'. There are 17 business cost centres; these are Category 1 businesses
- Swimming Centres at Auburn, Granville, Wentworthville, Guildford and Merrylands, which are Category 2 businesses
- Function Centres: the Holroyd Centre and the Red Gum Centre, which are Category 2 businesses
- The Commercial Waste service, which is a Category 2 business

Rates path freeze

A restraint placed on all newly amalgamated councils (as part of the amalgamation proclamation) saw a rates path freeze which restricts councils from consolidating rating calculations until 30 June 2020. This means that rates will be levied in accordance with the pre-amalgamation rating structure of the three former Councils until June 2020. There is currently a bill before the NSW Legislative Council to amend the *Local Government Act 1993* (relating to merged councils) that will provide clarity around the arrangements of premerger rate paths for land within the boundaries of newly merged councils.

To clarify, the rates path freeze does not impact the IPART determination to increase rates by the rate peg or any pre-amalgamation approved special rate variations.

Proposed borrowings

The previously proposed borrowings of \$10m in 2018-2020 in relation to the Granville Multipurpose Community Centre, Library and Regional Gallery has been cancelled; this project will be funded from working capital due to \$1.4m per annum saving in senior contract staff.

Rating statement

The 2018-19 budget has been based on a 7% increase in rates, as approved by IPART in June 2014 for the former Holroyd City Council area, and a rate peg increase of 2.3%, as set by IPART in December 2017 for the former areas of Auburn City Council and Parramatta City Council. All pensioner rebates and discounts policies will remain the same for each former Council for the 2018-19 financial year.

Following is a table summarising the rating and annual fees for the three rate paths in Cumberland.

	Ad valorem \$ per dollar	Minimum/Base	Notional Yield (\$)
RESIDENTIAL			
Former Auburn	0.147365	579.55	16,371,364
Former Holroyd	0.116743	508.05	35,982,626
Former Parramatta	0.135704	672.00	8,829,429
Subtotal Residential			61,183,419
BUSINESS			
Former Auburn	0.511151	579.55	9,208,892
Former Holroyd	0.665284	1,174.96	16,166,847
Former Parramatta General	0.68585	686.00	1,687,979
Former Parramatta Industrial	1.15078	686.00	2,467,046
Subtotal Business			29,530,764
SPECIAL RATES			
Former Holroyd Residential infrastructure	0.014489		2,250,868
Former Holroyd Business Infrastructure	0.043166		1,004,267
Former Parramatta Open Space Acquisition	0.006318	18.31	591,171
Former Parramatta Suburban	0.007826	7.32	544,369
Subtotal Special Rates			4,390,675
STORMWATER			
Former Auburn			502,638
Former Holroyd			949,448
Former Parramatta			262,163
Subtotal Stormwater			1,714,249
DOMESTIC WASTE			
Former Auburn			9,508,496
Former Holroyd			17,103,884
Former Parramatta			4,788,202
Subtotal Domestic Waste			31,400,582
TOTAL			128,219,689

Annual Charges

In addition to ordinary rates and special rates, councils may levy an annual charge for any of the following services:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (excluding domestic waste services)
- Any other services prescribed by the regulations; Cumberland Council imposes annual charges for its domestic waste management service and stormwater management services.

Stormwater Management Service Charge

The Stormwater Charges for the three former Councils making up Cumberland Council are proposed to increase by 3% for the 2018-19 financial year. The charge is intended to ensure that maintenance, renewal and improvements to the Council's stormwater system are adequately funded, with all funds collected and applied to stormwater management projects in accordance with the regulations.

**The total estimated
yield from 2018-19
Stormwater charges
is \$1,714,249.**

Stormwater Charges

Residential	\$25 per property
Residential (Strata lots)	\$12.50 per Strata Unit
Business – former Holroyd City Council	\$25 per 350 sqm capped at \$500 per property
Business (Strata lots) – former Holroyd City Council	\$12.50 per Strata Unit
Business – former Parramatta City Council	\$25 per 350 sqm capped at \$200 per property
Business (Strata lots) – former Parramatta City Council	\$25 per 350 sqm capped at \$200 per property
Business – former Auburn Council	\$25 per property less than 1,200 m ²
	\$100 per property from 1,200 and less than 5,000 m ²
	\$375 per property from 5,000 and less than 10,000 m ²
	\$725 per property from 10,000 m ²
Business (Strata lots) – former Auburn Council	\$25 per property less than 1,200 m ²
	\$100 per property from 1,200 and less than 5,000 m ²
	\$375 per property from 5,000 and less than 10,000 m ²
	\$725 per property from 10,000 m ²

Waste Management

The Local Government Act contains provisions that encourage full cost recovery in setting revenue, particularly in relation to waste management services. These provisions work in conjunction with the State Government's objective of reducing the levels of waste.

The Local Government Act requires that Council must make and levy an annual charge for the provision of Domestic Waste Management Services for each parcel of rateable land for which the service is available.

Accountability for revenue-raising through the Domestic Waste Management Charge is set down in the Local Government Act, limiting revenue raised to match the reasonable costs required to provide the Domestic Waste Management Services.

The Revenue Policy for the Domestic Waste Management Service is, therefore, based upon the setting of an annual charge, the Domestic Waste Management Charge.

Domestic Waste Management Service includes:

- Weekly Collection of a 120 or 240 litre bin of domestic waste
- Fortnightly Collection of recyclable materials
- Fortnightly green-waste service where applicable
- Four clean-up collection
- Collection and monitoring costs for illegal dumping of domestic/residential waste

Council is undertaking Harmonisation of Waste Services between the former Auburn, Holroyd & Parramatta Councils in two-year stages commencing in the 2018-2019 year.

For the first stage, Council will introduce a 240L Green Waste bin, to the former Holroyd residents only, for Residential non-strata properties. Currently a 240L Domestic Waste bin and a 240L Recycling bin are available. If ratepayers request a Green bin service and decide to keep the 240L Domestic and 240L Recycling bin, the annual cost will be \$611. If ratepayers wish to change to a 140L Domestic, 240L Recycling and 240L Green Waste bin, the cost will be \$405 and an incentive to reduce the size of their Domestic waste. Ratepayers may also choose to keep their current service and remain at the \$447 charge. The \$447 service charge is not available to the former Auburn or Parramatta ratepayers.

Stage 2 of Cumberland Council's Waste Harmonisation Plan 2019-20, will transition the former Holroyd strata residential properties onto the Base strata fee, aligning with the former Auburn and Parramatta Council areas.

**The estimated
yield from 2018-19
DWM charges is
\$26,612,380.**

Domestic Waste Management Service Charges	Unit	2018-19	2017-18
240L garbage bin, 240L green waste and 240L recycling bin	Service	\$611.00	\$611.00
240L garbage waste bin and 240L recycling bin (former Holroyd only)	Service	\$447.00	\$447.00
120L /140L garbage bin, 240L green waste and 240L recycling bin	Service	\$405.00	\$425.00
Availability charge	Service	\$138.00	\$138.00
120L/140L garbage bin, 240L recycling bin	Service	\$387.00	\$387.00

Former Parramatta City Council Domestic Waste Management Service includes:

- Weekly Collection of a 140L or 240L bin for domestic waste
- Fortnightly Collection of recyclable materials
- Fortnightly green-waste service, where applicable
- Four clean-up collection
- Collection and monitoring costs for illegal dumping of domestic/residential waste

The proposed Domestic Waste Management Service charges for the former Parramatta City Council will remain the same based on the estimate of reasonable costs of services.

**The estimated
yield from 2018-19
DWM Charges is
\$4,788,202.**



CUMBERLAND COUNCIL
DELIVERY PROGRAM AND OPERATIONAL PLAN
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Cumberland Council, 16 Memorial Avenue, PO Box 42, Merrylands NSW 2160.
E council@cumberland.nsw.gov.au **W** cumberland.nsw.gov.au

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-113

Attachment 2
Pricing Policy, Fees and Charges
2018-19



Pricing Policy, Fees and Charges

2018 – 2019

Fees and Charges

REVENUE POLICY

Section 405(2) of the Local Government Act requires Council to incorporate a Revenue Policy into its annual Operational Plan.

The objectives of Cumberland Council's Revenue Policy are:

- To meet statutory requirements
- To establish the total revenue required by Council to fund its activities
- To identify the revenue sources available to Council

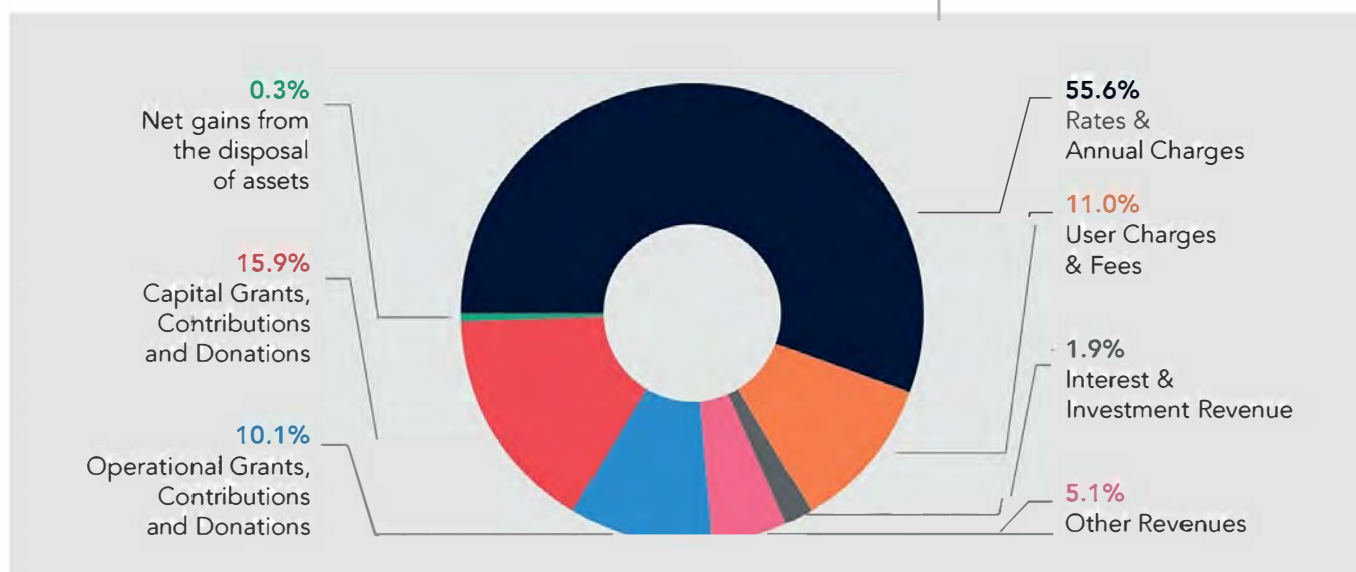
Council's Revenue Policy is based on the principles of Efficiency, Effectiveness and Equity, such principles guide the development of Council's Revenue.

Efficiency means to ensure that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It generally relates to the cost at which services and facilities desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Achievement is demonstrated by the provision of service standards that meet the needs of Council's customers.

Equity refers to ensuring that services are provided to those who need them, even though they may be unable to pay for the particular service. This document provides pricing policies for rates, annual charges and fees for specific services provided by Council.

The following graph shows the sources from which Council proposes to obtain its income in 2018/2019:





PENSIONER REBATES POLICY

The former Councils had different policies which can't be amended until a further review of appropriate legislation is completed.

1. Former Auburn City Council

Eligible pensioners receive a rebate on their Rates and Domestic Waste management Charge, to a maximum of \$250.

2. Former Holroyd City Council

Eligible pensioners receive a rebate on their Rates and Domestic Waste management Charge, to a maximum of \$250 plus an additional pensioner voluntary rebate of \$15 per assessment.

3. Former Parramatta City Council

Eligible pensioners receive a rebate on their Rates and Domestic Waste Management Charge, to a maximum of \$250, plus an additional pensioner voluntary rebate of \$100 per assessment in accordance with the former Parramatta City Council Policy.

PRICING POLICY

Council may charge and recover fees for any service it provides. This is exclusive of annual charges for services provided on an annual basis. The Pricing Policy is made up of a number of principles that are used by Council in determining the level of revenue to be raised from a particular revenue source. These principles are not mutually exclusive; several may be used in determining the appropriate amount.

Pricing Policy	Code	Description
Full cost recovery	FCR	Prices are determined in order to help ensure that scarce resources are not wasted and can promote more efficient investment in infrastructure, services and personnel.
Minimal cost recovery	MCR	<p>The pricing for these services is set below the financial cost of providing the service. The fees received are expected to make a minimal contribution towards the cost provision, with the balance being met from general revenues. This balance will be less than 50% of the overall cost to provide the service. The principles associated with this pricing category may include the following:</p> <ul style="list-style-type: none"> ■ expected to benefit the community as a whole; ■ benefit of service may be spread across a large number of users including unrelated third parties; and ■ objective is to enable maximum access to the service, particularly keeping lower income users in mind.
Market Price	MP	The pricing for these services is expected to recover the full cost of providing the service along with generating an appropriate rate of return. The principles associated with this pricing category may include the following: <ul style="list-style-type: none"> o the service is provided under commercial conditions; and prices will be set to compete with other market competitors, but not to unfairly price others out of the market.
Statutory Amount	S	This is the amount required to be charged by statute. Where this principle applies, Council has no discretionary power to alter the amount.
Substantial cost recovery	SCR	The pricing for these services is set below the financial cost of providing the service. The fees received are expected to make a significant contribution towards the cost provision, with the balance being met from general revenues. This balance will be greater than 50% of the overall cost to provide the service. The principles associated with this pricing category will be similar to the ones identified for the Minimal Cost Recovery category, but to a lesser extent.
Security Deposit/ Bond	SD	To offset the cost of damages, non-return of Council property and unpaid fees.

PRICING METHODOLOGY

For any fee or charge not specifically stated in Council's Schedule of Fees and Charges 2018/2019. Council determines fees in accordance with a pricing methodology being market rate. Should Council look to implement a fee other than market rate, the proposed new fee would be reported to Council for approval.

CHANGES TO THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

Effective from 1 March 2018 changes have been made to the Environmental Planning and Assessment Act 1979. As a result of these amendments, the referencing numbers of some of the statutory payment to Council have been changed. Council are amending the description and reference to section of this act in the final draft. The updated descriptions are minor amendments and are classed as statutory fees S610a (2) and do not require further public exhibition.

For a detailed breakdown of the schedule of fees and charges for Council products and services, please see the *Detailed Schedule of Fees and Charges* companion document.

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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

CUMBERLAND COUNCIL

DEVELOPMENT ASSESSMENT

DEVELOPMENT APPLICATION

Development Involving Erection of Buildings, The Carrying Out of Work, Demolition of a Work or a Building

Note: An Exemption is applicable for Development Involving The Erection Of A Dwelling House Or Dwelling Alterations

Estimated Cost Up to \$5,000	per application	\$110.00	\$0.00	\$110.00	S
Estimated Cost \$5,001-\$50,000	per application	\$170 plus an additional \$3 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$5,000			S
Estimated Cost \$50,001 – \$250,000	per application	\$352 plus an additional \$3.64 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$50,000			S
NB: For each Development Application having an estimated cost exceeding \$50,000 a proportion of fees collected are to be remitted to the Director General as per Clause 256A of the EP&A Regulations 2000.					
Estimated Cost \$250,001 – \$500,000	per application	\$1,160 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$250,000			S
NB: For each Development Application having an estimated cost exceeding \$50,000 a proportion of fees collected are to be remitted to the Director General as per Clause 256A of the EP&A Regulations 2000.					
Estimated Cost \$500,001 – \$1,000,000	per application	\$1,745 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$500,000			S
NB: For each Development Application having an estimated cost exceeding \$50,000 a proportion of fees collected are to be remitted to the Director General as per Clause 256A of the EP&A Regulations 2000.					
Estimated Cost \$1,000,001 – \$10,000,000	per application	\$2,615 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$1,000,000			S
NB: For each Development Application having an estimated cost exceeding \$50,000 a proportion of fees collected are to be remitted to the Director General as per Clause 256A of the EP&A Regulations 2000.					
Estimated Cost More than \$10,000,000	per application	\$15,875 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimates exceeds \$10,000,000			S
NB: For each Development Application having an estimated cost exceeding \$50,000 a proportion of fees collected are to be remitted to the Director General as per Clause 256A of the EP&A Regulations 2000.					

Development Involving The Erection Of A Dwelling House Or Dwelling Alterations

Estimated construction cost of less than \$100,000 (CI 247) Estimated cost must be verified	per application	\$455.00	\$0.00	\$455.00	S
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Pre-Lodgement Meetings

Dwelling and/or secondary dwelling	per application	\$291.82	\$29.18	\$321.00	MCR
Multi-unit development up to 8 units/lots/rooms (Dual occupancy, townhouse, villa, flat buildings, boarding house)	per application	\$660.91	\$66.09	\$727.00	MCR
Minor commercial, industrial and other minor non-residential development types	per application	\$660.91	\$66.09	\$727.00	MCR
Major Development	per lot	\$1,459.09	\$145.91	\$1,605.00	MCR

Major development includes residential development more than 8 units/lots/rooms, subdivision with new roads, mixed use, new industrial and commercial buildings, child care centres, places of worship, educational establishments, heritage properties, designated and integrated developments, large scale signage proposals.

Concurrence Fee for all Applications that require a concurrence under the EPA Act 1979 or an EPI

Handling Fee Plus	per concurrence authority	\$140.00	\$0.00	\$140.00	S
Concurrence Authority Fee	per concurrence authority	\$320.00	\$0.00	\$320.00	S

The \$320 fee is not payable to any concurrence authority where concurrence may be assumed under clause 64 of the EPA Act

Designated Development

Designated Development	per application	Fee = Standard fee based on the estimated cost of development Plus Add on Fees \$920 per application			S
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Development Not Involving The Erection Of Building, Carrying out of Work, Subdivision Of Land Or Demolition Of A Building Work (e.g. Change of Use)

Development not involving the erection of building, carrying out of a work, subdivision of land or demolition of a building work	per application	\$285.00	\$0.00	\$285.00	S
Outdoor Dining	per application	\$285.00	\$0.00	\$285.00	S

Residential Flat Development – Referral to Design Review Panel

Requires to be referred to a design review panel under SEPP No.65 (Statutory) including Section 4.55 (previously s96) Modifications	per item	\$760.00	\$0.00	\$760.00	S
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Development For The Purposes Of One Or More Advertising Signs (CI 246B)

Initial Fee plus below	per application	\$285.00	\$0.00	\$285.00	S
Fee	per application	\$93.00 per advertisement in excess of one, or the ordinary calculated statutory fee, whichever is greater			S

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Advertising & Notification Fees

Advertised Development	maximum per advertising	\$1,105.00	\$0.00	\$1,105.00	S
Designated Development	maximum per advertising	\$2,220.00	\$0.00	\$2,220.00	S
Prohibited Development	maximum per advertising	\$1,105.00	\$0.00	\$1,105.00	S
Other Development	maximum per advertising	\$1,105.00	\$0.00	\$1,105.00	S
Development for which an environmental planning instrument requires notice to be given otherwise than as referred to advertising fees listed above					
S8.3 (previously S82A) Advertising	maximum per advertising	\$620.00	\$0.00	\$620.00	S
S4.55 (previously S96(2)) Advertising	maximum per advertising	\$665.00	\$0.00	\$665.00	S
Residential dwellings (including additions and alterations)		\$126.70	\$0.00	\$126.70	S
Dual Occupancy		\$260.00	\$0.00	\$260.00	S
Multi Unit Dwelling; Boarding Houses; New non-residential in residential zones; Residential Subdivisions involving new road	maximum fee	\$1,105.00	\$0.00	\$1,105.00	S
New non-residential in residential zones (lesser impact)	cost to Council up to max fee		\$400.00 – \$1,105.00		S
New sign for existing use right premises in residential zones		\$126.70	\$0.00	\$126.70	S
New industrial development adjoining/opposite residential development; Industrial development outside standard hours; industrial development with existing use rights		\$263.95	\$0.00	\$263.95	S
Development in business zones adjoining/opposite residential development; commercial development with existing use rights ; home industry/ home business; brothels, adult book shops and sex shops.		\$263.95	\$0.00	\$263.95	S
Works/demolition or non-conforming use of heritage item	cost to council up to max fee		\$400.00 – \$1,105.00		S
Telecommunications Facility – not low impact	cost to council up to max fee		\$400.00 – \$1,105.00		S
Standard Fee, where newspaper advertisement required	per advertising (minimum cost to Council)	\$409.00	\$0.00	\$409.00	MCR
Standard Fee, where newspaper advertisement required (maximum)	Up to Maximum	\$1,130.00	\$0.00	\$1,130.00	MCR

continued on next page ..

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Advertising & Notification Fees [continued]

Neighbour notification fee	per advertising (minimum cost to Council)	\$107.50	\$0.00	\$107.50	MCR
Re-notification fee for undetermined Development Applications (up to max fee and only if max fee not previously paid) and applications pursuant to Section 96 of the Environmental Planning and Assessment Act					
Re-notification Fee	per notification	Fee=Attracts the same advertising fee as the original development application or application pursuant to Section 4.55 (previously S96) of the Environmental Planning and Assessment Act 1979			MCR

Application To Modify A Development Consent

Amendment to Application Sec 4.55 (previously S.96(1))		\$71.00	\$0.00	\$71.00	S
Amendment to Application Sec 4.55 or 4.56 (previously S.96(1A) or S.96AA(1)) of minimal environment impact in Council's opinion	50% of original fee or \$645 whichever is lesser	50% of original fee or \$645 whichever is lesser			S
Additional fee for modifications to development assessed under SEPP65	maximum	\$760.00	\$0.00	\$760.00	S
For development where the original application fee was less than \$100	50% of original fee (max)	50% of original fee (max)			S
For development that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of original fee (max)	50% of original fee (max)			S
For development that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or less	maximum	\$190.00	\$0.00	\$190.00	S
Sec 4.55 (previously s.96) up to \$5,000	maximum	\$55.00	\$0.00	\$55.00	S
Sec 4.55 (previously S.96) \$5,001 – \$250,000	fee plus	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$5,000 (max)			S
Sec 4.55 (previously S.96) \$250,001 – \$500,000	fee plus	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000 (max)			S
Sec 4.55 (previously S.96) \$500,001 – \$1,000,000	fee plus	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000 (max)			S
Sec 4.55 (previously S.96) \$1,000,001 – \$10,000,000	fee plus	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000 (max)			S
Sec 4.55 (previously S.96) More than \$10,000,000	fee plus	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000 (max)			S

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Application To Review A Development Determination (Section 8.3 previously s.82A)

This review must be lodged and determined within 6 months after the date of the determination

Sec 8.3 (previously S82a) For development that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building		Maximum 50% of original fee			S
Sec 8.3 (previously S82a) For development that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or less	maximum	\$190.00	\$0.00	\$190.00	S
Sec 8.3 (previously S82a) up to \$5,000	maximum	\$55.00	\$0.00	\$55.00	S
Sec 8.3 (previously S82a) \$5,001 – \$250,000	fee plus	\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$5,000 (max)			S
Sec 8.3 (previously S82a) \$250,001 – \$500,000	fee plus	\$500 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$250,000 (max)			S
Sec 8.3 (previously S82a) \$500,001 – \$1,000,000	fee plus	\$712 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$500,000 (max)			S
Sec 8.3 (previously S82a) \$1,000,001 – \$10,000,000	fee plus	\$987 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$1,000,000 (max)			S
Sec 8.3 (previously S82a) More than \$10,000,000	fee plus	\$4,737 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) of the estimated cost exceeds \$10,000,000 (max)			S

Application To Extend A Development Consent (Sec 4.54 previously S.95A)

Application only made if original consent was for a period of less than 5 years. Does not apply to complying development

Application To Extend A Development Consent (Sec 4.54 previously S.95A)	per application	Fee = 50% of original fee to max. of \$220.00	S
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Review of Determination of Rejected DA: (Section 8.3 previously S.82B) (Statutory)

Less than \$100,000	per application	\$55.00	\$0.00	\$55.00	S
\$100,000 to \$1,000,000	per application	\$150.00	\$0.00	\$150.00	S
More than \$1,000,000	per application	\$250.00	\$0.00	\$250.00	S
Review of Determination Sec 4.55 and 4.56 (previously Section 96(1A), 96(2) and 96AA: (Section 96AB) (Statutory)	per application	Maximum 50% of original fee			S

Refund Of Withdrawn Application (Prior To Determination)

Where no assessment has taken place	per application	Fee = 50% of Original Fee withheld and 50% refunded	SCR
If partly assessed	per application	Fee = 80% of Original Fee withheld and 20% refunded	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

CONSTRUCTION CERTIFICATE

Dwelling Alterations and Additions

Dwelling Alterations and Additions – Cost of works less than \$50,000	per application	\$498.18	\$49.82	\$548.00	MCR
Dwelling Alterations and Additions – Cost of works \$50,000 or greater	per application	\$715.45	\$71.55	\$787.00	MCR

New Dwelling

New Dwelling – Detached Class 1a dwelling	per application	\$1,159.09	\$115.91	\$1,275.00	MCR
New Dwelling – Cost of works less than \$10,000	per application	\$216.36	\$21.64	\$238.00	MCR
New Dwelling – Cost of works \$10,000 or greater	per application	\$370.91	\$37.09	\$408.00	MCR
New Dwelling – Dual Occupancy, villas, townhouses (Class 1a only)	per application	\$678.18	\$67.82	\$746.00	MCR

Class 2-9 Building

Class 2-9 Building – Cost of works less than \$200,000	per application	\$850.91	\$85.09	\$936.00	MCR
Class 2-9 Building – Cost of works \$200,000 or greater	per application			Quote	MCR

Construction Certificate (Amended)

NOTE 1: 10% discount available where Construction Certificate lodged concurrently with Development Application.

NOTE 2: Complying Development Assessment and Lodgement Fees are the same as the Construction Certificate Fee.

Major Projects over \$200k by Quotation	per application	50% of original Council fee or \$1,000 whichever is the lesser	MCR
Includes issue of an amended Construction Certificate and stamping of plans			

Construction Certificates, Complying Development Certificates, Occupation Certificates, Compliance Certificates Issued By Accredited Certifiers

A Construction Certificate requires payment of the construction certificate fee and inspection fee. Other charges as levied by the State Government and/or Development Consent are required to be paid prior to determination.

The Construction Certificate application shall be accompanied by working drawings, building specifications and engineering plans (where relevant)

Registration fee for lodgement of certificates with Council	per certificate	\$36.00	\$0.00	\$36.00	S
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Other

A discount of 10% will be given on the Construction Certificate fee but only if lodged at the same time as the development application and Council is elected the PCA. (Discount does not include inspection fees)

Change of Principal Certifying Authority (PCA)	per change	\$603.64	\$60.36	\$664.00	MCR
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Complying Development Certificate Applications Involving a BCA Alternative Solution

Review and Report one basic provision	per item	\$635.45	\$63.55	\$699.00	SCR
Additional provisions	per item	\$318.18	\$31.82	\$350.00	SCR

INSPECTION FEES-Principle Certifying Authority

Note: All additional inspections to those nominated in the packages will be charged at the applicable 'per inspection' rate and is to be paid prior to the issue of the Occupation Certificate

Class 1 and Class 10 (per inspection)		\$213.64	\$21.36	\$235.00	MCR
Class 2 to Class 9 (per inspection)		\$258.18	\$25.82	\$284.00	MCR
Awning, carport, pergola		\$213.64	\$21.36	\$235.00	MCR
Minimum ONE inspection					
Decks and Patios		\$427.27	\$42.73	\$470.00	MCR
Minimum TWO inspections					
Garage, outbuilding		\$581.82	\$58.18	\$640.00	MCR
Minimum THREE inspections					
Swimming Pool		\$640.00	\$64.00	\$704.00	MCR
Minimum THREE inspections					
Dwelling alterations and additions		\$862.73	\$86.27	\$949.00	MCR
Minimum FOUR inspections					
New Dwellings and Dual Occupancy		\$1,336.36	\$133.64	\$1,470.00	MCR
Minimum SIX inspections (Mandatory Inspections)					
Fences, Retaining Walls		\$427.27	\$42.73	\$470.00	MCR
Minimum TWO inspections					
Demolition		\$427.27	\$42.73	\$470.00	MCR
Minimum TWO inspections					
Villas and Townhouses		\$2,227.27	\$222.73	\$2,450.00	MCR
Minimum TEN inspections					
Residential Flats with a total cost of works less than \$1,000,000		\$2,781.82	\$278.18	\$3,060.00	MCR
Minimum ELEVEN inspections					
All other Class 2 to Class 9 buildings – New building with a total cost of works less than \$1,000,000		\$2,004.55	\$200.45	\$2,205.00	MCR
Minimum EIGHT inspections					
All other Class 2 to 9 buildings, alterations and additions with a total cost of works less than \$1,000,000		\$258.18	\$25.82	\$284.00	MCR
Minimum ONE inspection					
Inspection fees relating to any works involving Class 2 to Class 9 buildings with a total cost of works \$1,000,000 or greater will be quoted with the Construction Certificate fee				Quote	SCR

continued on next page ..

Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

INSPECTION FEES-Principle Certifying Authority [continued]

Site Remediation, Decontamination		\$326.36	\$32.64	\$359.00	MCR
Minimum TWO inspections					
Registration Fee	per item	\$9.64	\$0.96	\$10.60	MCR
Stormwater Drainage Works as Executed Plan Assessment and Inspection Fee (Includes initial On-Site Stormwater Detention inspection)	per application	\$244.50	\$0.00	\$244.50	SCR
Subsequent On-Site Stormwater Detention Re-inspection Fee	per inspection	\$158.00	\$0.00	\$158.00	SCR

GENERAL INFORMATION

Builders Indemnity Insurance

Construction Certificates and Complying Development Certificates cannot be issued unless the applicant provides a certificate of insurance issued by an approved insurer under the Home Building Act 1989.

For owner/builder's insurance is not compulsory. However, you should contact the Department of Fair Trading to determine your legal responsibilities in the event you wish to sell your house.

No insurance is required on works valued less than \$20,000 value when carried out by a licensed builder.

An owner/builder's permit is required if the cost of works exceed \$5,000.

Builders Indemnity Insurance	GENERAL INFORMATION	S
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Long Service Levy

For building or subdivision works that exceed a value of \$25,000 payment of the Long Service Levy to the Long Service Levy Payments Corporation is required prior to Council (or an accredited certifier) issuing the Construction or Complying Development Certificate.

Council acts as an agent for collection of this levy.

The amount payable is currently fixed at 0.35% of the total cost of the work and is GST exempt.

Long Service Levy	GENERAL INFORMATION	S
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

CERTIFICATES

Building Certificate – S6.23.1 (previously S149B)

Application under section 149B of the Environmental Planning and Assessment Act 1979.

Class 1 building (together with any Class 10 building) or a Class 10 building	per dwelling	\$250.00	\$0.00	\$250.00	S
Fee is applicable for each dwelling contained in the building or in any other building on the allotment					
Floor area of building or part not exceeding 200 sq m	per dwelling	\$250.00	\$0.00	\$250.00	S
Floor area of building or part greater than 200 sq m but not exceeding 2,000 sq m	per dwelling	\$250 plus an additional \$0.50 for per sq m over 200 sq m			S
Floor area of building or part exceeding 2,000 sq m Plus	per dwelling	\$1,165 plus an additional \$0.08 for per sq m over 2,000 sq m			S
If reasonably necessary to carry out more than one inspection of the building before issuing a building certificate, Council may require payment of an additional fee	per additional inspection	\$90.00	\$0.00	\$90.00	S
Copy of Building Certificate (with owner's consent)	per certificate	\$13.00	\$0.00	\$13.00	S
Illegal Building Works (minimum fee)	per application	\$670.00	\$0.00	\$670.00	S
Full fee may be charged based on a full DA/CC or CC (if DA already obtained)					
Additional fee applicable when provisions of Clause 260(3A) of Environmental Planning and Assessment Regulation 2000 apply for Unauthorised Building Work.	per application	\$250 + Fee per Development Application and Construction Certificate or Complying Development Application			S

Occupation Certificate

Note: These fees only apply where Council has progressively inspected the works.

In all other cases the cost of an Occupation Certificate will be double that shown.

Class 1 Dwelling including alterations/additions	per application	\$169.91	\$16.99	\$186.90	MCR
Class 1 Dual Occupancies	per application	\$257.82	\$25.78	\$283.60	MCR
Class1 Villas, Townhouses, Residential Flats (up to 12 Units and less than \$1,000,000)	per application	\$386.55	\$38.66	\$425.21	MCR
Class 1 Each unit over 12	per application	\$64.64	\$6.46	\$71.10	MCR
Class 1 Greater than \$1,000,000 total cost	per application	Quote			MCR
Class 2 to 9 Less than \$200,000 Total Cost	per application	\$257.82	\$25.78	\$283.60	MCR
Class 2 to 9 Greater than \$200,000 and less than \$1,000,000 total cost	per application	Quote			MCR
Class 2 to 9 Greater than \$1,000,000 total cost	per application	Quote			MCR
Class 10 Building – Associated with Class 1 Building	per application	\$169.91	\$16.99	\$186.90	MCR
Class 10 Building – Not Associated with Class 1 Building	per application	Quote			MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

For Certificates Issued to Authorise a Change Of Building Use (S6.26 [previously S.109n], Where No Building Works Are Proposed)

For buildings up to 200 sq m	per application	\$124.55	\$12.45	\$137.00	MCR
s109n For buildings between 200 and 2,000 sq m Plus	per application	\$124.55	\$12.45	\$137.00	MCR
s109n Fee per sq m over 200 sq m	per sq m	\$0.09	\$0.01	\$0.10	MCR
s109n For buildings greater than 2,000 sq m Plus	per application	\$350.00	\$35.00	\$385.00	MCR
Fee per sq m over 2000 sq m	per sq m	\$0.09	\$0.01	\$0.10	MCR

MISCELLANEOUS

Warning Sign For Building Sites

Sediment control warning sign	per sign	\$11.64	\$1.16	\$12.80	MCR
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Stamping of Additional Plans and Specifications

Development Application Dwelling	per set	\$33.00	\$0.00	\$33.00	SCR
Development Application Major Residential, Commercial, Industrial	per set	\$69.00	\$0.00	\$69.00	SCR
Construction Certificate Plans Dwelling	per set	\$35.00	\$0.00	\$35.00	SCR
Construction Certificate Plans Major Residential, Commercial, Industrial	per set	\$75.00	\$0.00	\$75.00	SCR

TEMPORARY STRUCTURE

Not for Profit	per item	\$65.00	\$0.00	\$65.00	MCR
Otherwise	per item	\$325.00	\$0.00	\$325.00	SCR

AMUSEMENT DEVICES

Application for Approval: Including Inspection (up to THREE devices)	each	\$113.50	\$0.00	\$113.50	SCR
Application for Approval: Additional devices (each)	each	\$20.50	\$0.00	\$20.50	SCR

WRITTEN RESULT

Of Inspection or provision of written advice, e.g. essential services information	per written result	\$148.64	\$14.86	\$163.50	SCR
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PARTICULAR ADVICE

Requested by applicant other than that provided by Town Planning/Building duty staff

Building or Planning Advice/Consultancy Fee – where Construction Certificate has not been applied for from Council	per hour or part thereof	\$223.18	\$22.32	\$245.50	SCR
Written/Verbal professional advice to Government Agencies	per hour or part thereof	\$223.18	\$22.32	\$245.50	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

SUBDIVISION FEES

Development Application Fee For The Subdivision Of Land

Subdivision of land includes a plan of subdivision within the meaning of S.195 of the Conveyancing Act 1919 OR a strata plan of subdivision

New Road	per initial lot	\$665 per initial lot plus \$65 per subsequent lot			S
No New Road	per initial lot	\$330 per initial lot plus \$53 per subsequent lot			S
Strata	per initial lot	\$330 per initial lot plus \$65 per subsequent lot			S

Statutory Land Subdivision Application

I.e. to enable release of signed plan of subdivision – also referred to as release of "Linen Plan"

Without S88B Instrument	per initial lot	\$123.6 per initial lot plus \$61.80 per subsequent lot			MCR
With 588B Instrument	per initial lot	\$133.9 per initial lot plus \$67.00 per subsequent lot			MCR
Residential flats, townhouses and Villas according to number of strata lots created	per lot	\$42.50	\$0.00	\$42.50	MCR
Up to 100 lots	per lot	\$42.50	\$0.00	\$42.50	MCR
Advertising Fee – Road Closure/Opening Gazettal Fee	per advertisement	\$238.00	\$0.00	\$238.00	MCR

TREE / LANDSCAPE

Bond – Landscape

New Public Trees	per new tree	\$1,085.00	\$0.00	\$1,085.00	SD
Protection of Existing Trees on Public Lands	per metre X sum of trees	\$542.00	\$0.00	\$542.00	SD

Landscape/Tree Assessments

Construction Certificate Assessments	per hour or part	\$84.55	\$8.45	\$93.00	MCR
Landscape/Tree Inspections – Alterations/Additions and single dwellings	per site	\$210.00	\$21.00	\$231.00	MCR
Landscape/Tree Inspections – Dual occupancies	per site	\$303.64	\$30.36	\$334.00	MCR
Inspection fees for all other developments will be charged on a case by case basis taking into account the number of inspections and time required	per hour or part	\$84.55	\$8.45	\$93.00	MCR

Tree Inspections

Up to 5 Trees	per request	\$210.00	\$0.00	\$210.00	MCR
Tree Inspections each Additional Tree	per additional tree	\$53.50	\$0.00	\$53.50	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Applications for Tree Works

Application Fee Pensioners – 1 tree	Per tree	\$42.50	\$0.00	\$42.50	MCR
Application Fee Pensioners – additional tree(s)	Per tree	\$10.60	\$0.00	\$10.60	MCR
Application Fee – 1 tree	Per tree	\$67.50	\$0.00	\$67.50	MCR
Application Fee – additional tree(s)	Per tree	\$18.00	\$0.00	\$18.00	MCR
Tree Application Appeal	Per tree	50% of original fee for subject tree/s			MCR
Extension of tree permit	Per tree	50% of original fee for subject tree/s			MCR

Pre-lodgement advice concerning trees on development sites

1 Tree	Per tree	\$125.50	\$0.00	\$125.50	MCR
Each Additional Tree	Per tree	\$38.00	\$0.00	\$38.00	MCR

FIRE SAFETY

Lodgement of Annual Fire Safety Statement	per statement	\$95.45	\$9.55	\$105.00	SCR
Advice and Inspection	per hour or part thereof	\$225.00	\$22.50	\$247.50	SCR
Inspection Resulting from Non-Compliance	per item	\$241.82	\$24.18	\$266.00	SCR
Late Lodgement Fee	per item	\$286.36	\$28.64	\$315.00	SCR

WORK HEALTH AND SAFETY FEE

Specialist PPE Inspection	per item	\$60.00	\$6.00	\$66.00	SCR
Property Protection Equipment – Fee charges on DA/CC for asbestos removal					

SWIMMING POOL

Swimming Pool Inspection Fee		\$227.27	\$22.73	\$250.00	S
Including Compliance Certificate and re-inspection fee of \$100 which will be refunded if re-inspection does not occur					
Application for Exemption under S.22 of the Swimming Pools Act 1992 (cl 13 Swimming Pool Regulation 2008)	per exemption	\$74.00	\$0.00	\$74.00	SCR
Certificate of Compliance under S.24 of the Swimming Pools Act 1992 (cl 17 Swimming Pool Regulation 2008)	per certificate	\$250.00	\$0.00	\$250.00	S
Inspection of Private Swimming Pools and Pool Fencing	per inspection	\$227.27	\$22.73	\$250.00	S
Compliance inspections under the Swimming Pools Act — including certification of compliance					
Registration of private swimming pools (Section 30B (2)(b) of the Swimming Pools Act)	per registration	\$9.09	\$0.91	\$10.00	S
Sale of Resuscitation Poster	per poster	\$23.64	\$2.36	\$26.00	SCR
Mandatory inspection Swimming Pool fencing	CS	\$250.00	\$0.00	\$250.00	S
Section 22B(2) (tourist accommodation and buildings with more than 2 dwellings) – Includes First Inspection + Reinspection Note: Compliance Inspection Fee \$250 (includes cost for 2nd follow up inspection. If pool compliant at first inspection, \$100 will be refunded)					

Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

SEPTIC TANKS

Install a manufactured home, moveable dwelling or associated structure on land	per application	Fee = \$104.00 and DA fee			SCR
Install or operate an amusement device at circuses, carnivals, fetes, sporting or cultural events	per device	\$179.00	\$0.00	\$179.00	SCR
Other Activity applications not referred to above or elsewhere in the fees and charges schedule	per application	\$142.50	\$0.00	\$142.50	SCR

LOCAL GOVERNMENT ACTIVITY APPROVALS

Review of Determination of Activity Application Under S.100 of the Local Government Act 1993

For application related to S100 and S107, GST is applicable only if the Original Application is Taxable

GST Applicable Review	per review	\$129.55	\$12.95	\$142.50	SCR
Non GST Applicable Review	per review	\$128.50	\$0.00	\$128.50	SCR

Application to Amend Activity Approval (S.106)

Application To Amend Activity Approval (S.106)	per application	Fixed Fee \$125.70 Or 50% of original fee (whichever is greater)			SCR
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Application to Extend or Renew Activity Approval (S.107)

1. Applications for approval under S.68 of the Local Government Act can be made at the same time as a development application for building works or if a change of use is proposed – refer to NOTES on development application form. In these cases, the DA and prescribed S.68 fee must be paid, unless noted otherwise. 2. Development Consent is required in addition to the above Footpath Licence Application Fees Lease and Bonds

GST Applicable Application	per application	Fee = 50% of original fee Or Maximum fee \$278.10			SCR
Non-GST Applicable Application,	per application	Fee = 50% of original fee Or Maximum fee \$252.4			SCR

Tower Cranes Over Public Roads

Tower Crane Application Fee	per application	\$500.00	\$0.00	\$500.00	SCR
Tower Crane Monthly Fee – Slewing Over Council Property WITH Work Zone No	per month	\$500.00	\$0.00	\$500.00	SCR
Tower Crane Monthly Fee-Slewing Over Council Property WITHOUT Work Zone No	per month	\$1,000.00	\$0.00	\$1,000.00	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

STRATEGIC PLANNING

PLANNING POLICY

Notification under State Environment Planning Policy No.4	per notice	\$74.00	\$0.00	\$74.00	SCR
Section 7.11 (previously S.94) Contributions Plan (Copy)	each	\$23.00	\$0.00	\$23.00	SCR
Auburn Local Environmental Plan 2010 (written instrument only)	per instrument	\$30.00	\$0.00	\$30.00	SCR
Auburn Development Control Plan 2010 (comprehensive volume)	each	\$125.00	\$0.00	\$125.00	SCR
Holroyd Local Environment Plan 2013 (Written Instrument Only)	per item	\$30.00	\$0.00	\$30.00	SCR
Holroyd Development Control Plan 2013 (comprehensive volume)	per item	\$125.00	\$0.00	\$125.00	SCR
Parramatta Local Environmental Plan 2011 (written instrument only)	per item	\$30.00	\$0.00	\$30.00	SCR
Parramatta Development Control Plan 2011 (comprehensive volume)	per item	\$125.00	\$0.00	\$125.00	SCR
Analysis / Interpretation Requiring Research and Written Response	per hour or part thereof	\$153.00	\$0.00	\$153.00	SCR
Urban Design and Planning Advice	per hour or part thereof	\$216.00	\$0.00	\$216.00	SCR
Heritage Advisory Assistance	per hour or part thereof	\$201.36	\$20.14	\$221.50	SCR

PLANNING PROPOSALS REQUEST AND ASSOCIATED DCPs

Planning Proposal Pre-Lodgement Consultation/ Meeting		\$2,180.00	\$0.00	\$2,180.00	MCR
Planning Proposal Pre-Lodgement Consultation/ Meeting (Subsequent Meeting/s)		\$1,635.00	\$0.00	\$1,635.00	MCR
Minor planning proposal request	per plan	\$12,205.00	\$0.00	\$12,205.00	MCR
As determined by Council – generally uncomplicated involving a site less than 1,000m2; and adopting same or adjoining zone; and minor change to controls					
Standard planning proposal request	per plan	\$23,460.00	\$0.00	\$23,460.00	MCR
As determined by Council – generally low complexity involving: a site between 1,000m2 and 5,000m2; and change within the same zone type; and relatively minor change to controls					
Major planning proposal request	per plan	\$46,960.00	\$0.00	\$46,960.00	MCR
As determined by Council – all other planning proposal requests that are not determined to be 'minor', 'standard' or 'major significant'					
Major significant planning proposal request	per plan	\$97,620.00	\$0.00	\$97,620.00	MCR
As determined by Council – generally high complexity involving; a site over 1 Ha; and either a change from one zone type to another – e.g. industrial to residential or very major change to controls					
Lodgement of revised or amended applicant initiated planning proposal	per plan	Fee = maximum 60% of original planning proposal assessment fee, or charges will be determined by Manager Strategy			MCR
Group Manager Planning or Manager Strategic Planning have discretion to charge a reduced fee if amendments are determined as minor					
Post-gateway planning proposal advertising and processing		\$5,265.00	\$0.00	\$5,265.00	MCR
Public Hearing – Reclassification of Land		\$2,110.00	\$0.00	\$2,110.00	MCR

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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

PLANNING PROPOSALS REQUEST AND ASSOCIATED DCPs [continued]

Preparation Of Draft Development Control Plan (Including Advertising)	per plan	\$15,580.00	\$0.00	\$15,580.00	MCR
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PLANNING AGREEMENTS

Registration of Planning Agreements by Council	per item	\$450.00	\$0.00	\$450.00	S
Advertising of Voluntary Planning Agreement	per item	\$1,250.00	\$0.00	\$1,250.00	SCR

PLANNING CERTIFICATES

Section 10.7 Planning Certificate – 10.7(2) (previously S.149(2))	per certificate	\$53.00	\$0.00	\$53.00	S
Both 10.7(2) and 10.7(5) (previously 149(2) and 149(5))	per certificate	\$133.00	\$0.00	\$133.00	S
Section 10.7 (previously s149)Certificate – Urgency fee (24 hour turnaround if available)	per certificate	\$113.00	\$0.00	\$113.00	MCR
Express Post Fee	per item	\$11.00	\$0.00	\$11.00	SCR
Copy of 10.7 (previously s149) Certificate	per item	\$16.00	\$0.00	\$16.00	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

REGULATORY COMPLIANCE

ENVIRONMENTAL HEALTH FEES

Food Premises – NSW Food Regulation Partnership

Administration Fees (Food Reg. 2010 cl.15)

Food Business with up to 5 FTE Food Handlers (includes home based food businesses)	per food premises	\$383.00	\$0.00	\$383.00	FCR
Food Business with more than 5 but less than 50 FTE Food Handlers	per food premises	\$669.00	\$0.00	\$669.00	FCR
Food Business with more than 50 FTE Food Handlers	per food premises	\$2,565.00	\$0.00	\$2,565.00	FCR
School Canteen (run by P & C – not for profit)	per food premises	\$0.00	\$0.00	\$0.00	FCR
Educational Premises (run for profit) and Low Risk Category up to and including 5 FTE Food Handlers (maximum)	per food premises	\$138.00	\$0.00	\$138.00	FCR

Inspection Fees (Food Reg. 2010 cl. 14)

Food Business Inspection Fee (Medium & High Risk Category) (Includes home based food businesses)	per hour	\$205.00	\$0.00	\$205.00	FCR
Food Business Inspection Fee (Low Risk Category)	per hour	\$103.00	\$0.00	\$103.00	FCR
Each re-inspection (All risk categories)	per half hour	\$103.00	\$0.00	\$103.00	FCR

Food (Other Charges)

Food Business On-site Training	first hour	\$234.00	\$0.00	\$234.00	FCR
Food Business On-site Training	per hour thereafter	\$188.00	\$0.00	\$188.00	FCR
Thermometer – Digital Probe	per item	\$36.36	\$3.64	\$40.00	FCR
Food Improvement Notices (Administration Fee to issue an Improvement Notice under the Food Act 2003)	per notice	\$330.00	\$0.00	\$330.00	S
Advisory/Inspection Service by Environmental Health Offices (includes but not limited to Complying Development Certificate, Occupation certificate, Food Premises Fit Out Inspection)	per hour	\$205.00	\$0.00	\$205.00	FCR

Mobile Food Vending

Section 68 Approval Fee Category 1 vehicle (incl. registration and 1 inspection), up to one year approval	per item	\$527.00	\$0.00	\$527.00	FCR
Section 68 Approval Fee Category 2 Vehicle (Incl. inspection), up to one year approval	per item	\$1,054.00	\$0.00	\$1,054.00	FCR
Reinspection Fee (all categories)	per half hour	\$103.00	\$0.00	\$103.00	FCR
Section 68 (Amendment) Approval Fee	per item	\$264.00	\$0.00	\$264.00	FCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Food Stall Inspection (Temporary/ including events)

High and Medium Risk Outlets (including 1 inspection/day of the event)	per outlet/day	\$114.00	\$0.00	\$114.00	SCR
High and Medium Risk Outlets are outlets used for the preparation, handling, storage and sale of potentially hazardous foods, or as determined by Council					
Low Risk Outlets (including 1 inspection/day of the event)	per outlet/day	\$57.00	\$0.00	\$57.00	SCR
Low Risk Outlets are outlets which are not handling/preparing potentially hazardous foods, such as lemonade carts, slushies or as determined by Council					
Additional Inspection / Re-Inspection Fee	per half hour	\$103.00	\$0.00	\$103.00	SCR

Public Health Premises

Skin Penetration Premises

Notification fee (pursuant to cl 31 of the Public Health (General) Regulation 2012)	per notification	\$100.00	\$0.00	\$100.00	S
Skin Penetration Program Inspection Fee	per item	\$241.00	\$0.00	\$241.00	FCR
Skin Penetration Reinspection Fee	per half hour	\$129.00	\$0.00	\$129.00	FCR

Mortuaries

Mortuaries Program Inspection Fee	per premises	\$241.00	\$0.00	\$241.00	FCR
Mortuaries Reinspection Fee	per half hour	\$129.00	\$0.00	\$129.00	FCR

Boarding Houses/ Shared Accommodation/ Accommodation Houses Inspection and/or reinspection fee

Boarding Houses/ Shared Accommodation/ Accommodation Houses Program Inspection Fee	per premise	\$241.00	\$0.00	\$241.00	FCR
Boarding Houses/ Shared Accommodation/ Accommodation Houses Reinspection Fee	per half hour	\$129.00	\$0.00	\$129.00	FCR

Brothels

Brothel Program Inspection Fee	per premise	\$241.00	\$0.00	\$241.00	FCR
Brothel Reinspection Fee	per half hour	\$129.00	\$0.00	\$129.00	FCR

Hairdressing Salon, Barber Shops (not carrying out Skin Penetration Procedures)

Program Inspection Fee	per premise	\$120.00	\$0.00	\$120.00	FCR
Reinspection Fee	per half hour	\$65.00	\$0.00	\$65.00	FCR

Cooling Tower / Warm Water Systems

Notification of installation of water cooling system / warm water system fee (pursuant to cl 11 of the Public Health)	per notification	\$100.00	\$0.00	\$100.00	S
Inspection Fee (first unit/tower)	first unit or tower	\$639.00	\$0.00	\$639.00	FCR
Additional unit/tower situated on the same premises	per unit or tower	\$143.00	\$0.00	\$143.00	FCR
Reinspection or additional inspection fee	per half hour	\$143.00	\$0.00	\$143.00	FCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Public Swimming Pools And Spa Pools

Notification fee (pursuant to cl 9 of Public Health Regulation 2012)	per notification	\$100.00	\$0.00	\$100.00	S
Inspection Program Fee – Outdoor Pool/Indoor Pool/Spa	first pool	\$266.00	\$0.00	\$266.00	FCR
Inspection Program Fee – Outdoor Pool/Indoor Pool/Spa	each additional pool	\$57.00	\$0.00	\$57.00	FCR
Program Fee – Outdoor Pool/Indoor Pool/Spa-each reinspection	each reinspection	\$108.00	\$0.00	\$108.00	FCR
Bacteriological Testing	per item	\$357.00	\$0.00	\$357.00	FCR

Regulated Premises (Other Charges)

Reinspection Fee for Prohibition Order under the Public Health Regulation	per hour	\$250.00	\$0.00	\$250.00	S
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Public Health Act Notices/Orders

Improvement Notice/Prohibition Order – Clause 97, 4 (a) of the Public Health Regulation 2012 (regulated system)	per notice	\$560.00	\$0.00	\$560.00	S
Improvement Notice/Prohibition Order – Clause 97, 4 (b) of the Public Health Regulation 2012	per notice	\$270.00	\$0.00	\$270.00	S

Environmental Response/ Protection of the Environment Operations Act

Inspection of Industrial & Commercial Premises	per hour	\$247.00	\$0.00	\$247.00	FCR
Inspection Fee (Subsequent hours)	per hour	\$199.00	\$0.00	\$199.00	FCR
Clean-up Notice / Prevention Notice / Administration Fee	per notice	\$535.00	\$0.00	\$535.00	S
Compliance Cost Notice	per notice	Fee = Total costs including staff time, contractors, resources and administrative expenses			FCR

Onsite Sewage Management System (Septic Tanks)

Application to install/construct/alter an On-site Sewage Management System (including one inspection)	per application	\$332.00	\$0.00	\$332.00	SCR
Residential premises application to Operate On-site Sewage Management System (per annum)	per application	\$148.00	\$0.00	\$148.00	SCR
Reinspection Fee	per half hour	\$137.00	\$0.00	\$137.00	SCR
Commercial premises application to Operate On-site Sewage Management per annum	per application	\$296.00	\$0.00	\$296.00	FCR

Development Control Unit (DCU) Meetings/Comments

DCU Residential Dwelling (Single dwelling/Dual Occupancy)	per application	\$90.91	\$9.09	\$100.00	MCR
All other DA's (multi unit dwelling, commercial, industrial, etc)	per application	\$227.27	\$22.73	\$250.00	MCR

Environmental Health Fees

General Inspection/Service Fee (pursuant to s.608 LGA 1993)	per inspection	\$241.00	\$0.00	\$241.00	SCR
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

REGULATORY SERVICES

Companion Animals Registration

Registration Fee – Desexed	per animal	\$57.00	\$0.00	\$57.00	S
Registration Fee – Non-desexed	per animal	\$207.00	\$0.00	\$207.00	S
Pensioners Dogs/Cats – Desexed	per animal	\$24.00	\$0.00	\$24.00	S
Animals Owned by Registered Breeders	per animal	\$57.00	\$0.00	\$57.00	S
Registration Fee – Eligible Pound Shelter/Rescue organisation	per animal	\$28.50	\$0.00	\$28.50	S

Companion Animals (Surrender)

Pensioner Fee	per animal	\$42.00	\$0.00	\$42.00	MCR
Normal Fee	per animal	\$76.00	\$0.00	\$76.00	MCR
The prescribed maximum fee for council inspections of restricted and dangerous dog enclosures	per animal	\$150.00	\$0.00	\$150.00	S

Impounding Fee (Animals)

Horses and cattle

Deterrent Fee (per head)	per animal	\$68.00	\$0.00	\$68.00	FCR
Each additional animal	per animal	\$23.00	\$0.00	\$23.00	FCR
Driver's allowance (per head/km)	per animal	\$13.00	\$0.00	\$13.00	FCR
Release fee (per head)	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR
Horse and Cattle Daily Sustenance fee (per head)	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR

Sheep

Deterrent Fee (1-30 head)	per animal	\$22.00	\$0.00	\$22.00	FCR
Driver's allowance (@ head/km)	per animal	\$12.20	\$0.00	\$12.20	FCR
Release Fee (1-30 head)	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR
Sheep Daily Sustenance fee (per head)	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR

Dogs

Impounding Fees	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR
Sale of Dogs	Determined by Blacktown City Council	Determined by Blacktown City Council			FCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Animal Establishment Inspection

Initial Inspection	per item	\$157.00	\$0.00	\$157.00	FCR
Subsequent Inspections (15 minute block minimum)	per item	\$78.00	\$0.00	\$78.00	FCR

Impounding Fee to release items impounded from public places

Trolley	per trolley	\$223.00	\$0.00	\$223.00	FCR
Sign	per small A frame sign	\$209.00	\$0.00	\$209.00	FCR
Abandoned Vehicle	per abandoned vehicle	\$543.00	\$0.00	\$543.00	FCR
Trailer Sign	per trailer sign	\$332.00	\$0.00	\$332.00	FCR
Recreational Equipment	per item	\$33.00	\$0.00	\$33.00	FCR
Clothing Bin	per bin	\$431.00	\$0.00	\$431.00	FCR
Additional offence/Impounded item	per additional offence/item impounded	\$266.00	\$0.00	\$266.00	FCR

CERTIFICATES AND MISCELLANEOUS FEES

Outstanding Notices & Orders Certificate

Certificate application relating to outstanding Notices & Orders relevant to development and building activities under the Environment Planning and Assessment Act 1979.

Certificate application relating to any outstanding Notice, Order, Direction or demand but only to those matters issued under the Local Government Act. It excludes outstanding notices or orders relevant to building and development activities that would be notified by Council under the Environment Planning and Assessment Act relevant to development and building activities.

Joint fee is charged for both applications	per certificate	\$156.00	\$0.00	\$156.00	FCR
Subsequent copy of certificate	per copy	\$69.00	\$0.00	\$69.00	FCR

Cat Trap Hire

Cat Trap Hire Fee	per item	\$16.36	\$1.64	\$18.00	MCR
Pensioner Hire Fee	per item	\$8.18	\$0.82	\$9.00	MCR
Return Deposit	per item	\$47.00	\$0.00	\$47.00	SD
Pensioner Return Deposit	per item	\$23.00	\$0.00	\$23.00	SD
Cat Trap Replacement Fee	per item	\$143.64	\$14.36	\$158.00	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

PROPERTIES

ACTIVITY APPLICATIONS

Outdoor Dining / Use Of Council's Footpaths By Operators

Licence Application Fee	per application per annum	\$400.00	\$0.00	\$400.00	MCR
Council Owned Structure Fee	per square metre per annum	\$280.00	\$0.00	\$280.00	MCR

Note: The Council Owned Structure Fee is only applicable where Council Owns and maintains a covered structure within which the dining is made available

Plus		Plus below			
Auburn/Merrylands Town Centre	per square metre per annum	\$20.00	\$0.00	\$20.00	MP
Other Town Centres	per square metre per annum	\$15.00	\$0.00	\$15.00	MP

Note: Town Centre is defined as 1 square kilometre radius from major railway stations of Lidcombe, Granville and Wentworthville.

All Other Areas	per square metre per annum	\$10.00	\$0.00	\$10.00	MP
Display of Goods on Council Land or Outside of Shops Yearly Rental Fee	per square metre per annum	\$53.00	\$0.00	\$53.00	MP

PROPERTY TRANSACTIONS

Request to Purchase Council Land	per application	\$729.09	\$72.91	\$802.00	MCR
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COMMUNITY HALL/ROOM HIRE

The following fees and charges relate to the casual and regular use of Council's community facilities (halls, meeting rooms and community centres).

Council provides discounted (subsidised) rates for the hire and use of community facilities in accordance with the following categories:

Discount Category Definitions

Category "A" – Applies to not for profit community groups and organisations (other than religious/worship groups or political parties) that conduct meetings or provide services, activities or events for the benefit of the local community.

Community groups or organisations must be local to the Cumberland Local Government Area (LGA) and deliver activities where a majority of the participants are residents of the Cumberland LGA.

Category "B" – Applies to:

- Religious/worship groups where a majority of the members are Cumberland LGA residents.
- Local branches of political parties.
- Groups or organisations that do not operate on a not for profit basis, but charge minimal fees for providing their activity or service and can demonstrate that they are providing a local community benefit. This includes social, cultural, sporting and recreational activities (e.g. yoga, dancing classes) where a majority of the participants are Cumberland LGA residents.

continued on next page ..

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

COMMUNITY HALL/ROOM HIRE [continued]

Rates for Category A and Category B have been calculated based on the following discounts applied to the standard rate:

Category "A"

Monday – Friday: 95% discount
Weekend (Saturday and Sunday): 80% discount
Public Holidays: 80% discount

Category "B"

Monday – Friday: 70% discount
Weekend (Saturday and Sunday): 50% discount
Public Holidays: 50% discount

NOTE: Category "A" and "B" discount rates do not apply to the Holroyd Centre.

Lidcombe Community Centre

Standard rate: Monday – Friday	Per hour	\$52.50	\$5.25	\$57.75	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$63.00	\$6.30	\$69.30	MCR
Standard rate: Public Holidays	Per hour	\$73.50	\$7.35	\$80.85	MCR
Category "A": Monday – Friday	Per hour	\$2.64	\$0.26	\$2.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$12.60	\$1.26	\$13.86	MCR
Category "A": Public Holidays	Per hour	\$14.70	\$1.47	\$16.17	MCR
Category "B": Monday – Friday	Per hour	\$15.75	\$1.58	\$17.33	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$31.50	\$3.15	\$34.65	MCR
Category "B": Public Holidays	Per hour	\$36.75	\$3.68	\$40.43	MCR

Regents Park Community Centre

Standard rate: Monday – Friday	Per hour	\$34.36	\$3.44	\$37.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$41.05	\$4.11	\$45.16	MCR
Standard rate: Public Holidays	Per hour	\$47.73	\$4.77	\$52.50	MCR
Category "A": Monday – Friday	Per hour	\$1.72	\$0.17	\$1.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$8.21	\$0.82	\$9.03	MCR
Category "A": Public Holidays	Per hour	\$9.54	\$0.95	\$10.49	MCR
Category "B": Monday – Friday	Per hour	\$10.31	\$1.03	\$11.34	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$20.53	\$2.05	\$22.58	MCR
Category "B": Public Holidays	Per hour	\$23.86	\$2.39	\$26.25	MCR

Regents Park Community Hub

NOTE: Category "A" and "B" discount rates do not apply.

Regents Park Community Hub Licence Fee (Voluntary groups)	Per annum	\$122.18	\$12.22	\$134.40	MCR
Regents Park Community Hub Licence Fee (funded services)	Per annum	\$233.86	\$23.39	\$257.25	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Auburn Town Hall

Standard rate: Monday – Friday	Per hour	\$132.68	\$13.27	\$145.95	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$159.41	\$15.94	\$175.35	MCR
Standard rate: Public Holidays	Per hour	\$186.14	\$18.61	\$204.75	MCR
Category "A": Monday – Friday	Per hour	\$6.64	\$0.66	\$7.30	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$31.88	\$3.19	\$35.07	MCR
Category "A": Public Holidays	Per hour	\$37.23	\$3.72	\$40.95	MCR
Category "B": Monday – Friday	Per hour	\$39.81	\$3.98	\$43.79	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$79.71	\$7.97	\$87.68	MCR
Category "B": Public Holidays	Per hour	\$93.07	\$9.31	\$102.38	MCR

Sommerville Room, Exhibition Gallery (Auburn)

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Berala Community Centre

Terry Keegan Hall

Standard rate: Monday – Friday	Per hour	\$98.32	\$9.83	\$108.15	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$118.36	\$11.84	\$130.20	MCR
Standard rate: Public Holidays	Per hour	\$137.45	\$13.75	\$151.20	MCR
Category "A": Monday – Friday	Per hour	\$4.92	\$0.49	\$5.41	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$23.67	\$2.37	\$26.04	MCR
Category "A": Public Holidays	Per hour	\$27.49	\$2.75	\$30.24	MCR
Category "B": Monday – Friday	Per hour	\$29.50	\$2.95	\$32.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$59.18	\$5.92	\$65.10	MCR
Category "B": Public Holidays	Per hour	\$68.73	\$6.87	\$75.60	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Terry Keegan Hall – Main Hall A

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Terry Keegan Hall – Main Hall B

Standard rate: Monday – Friday	Per hour	\$52.50	\$5.25	\$57.75	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$63.00	\$6.30	\$69.30	MCR
Standard rate: Public Holidays	Per hour	\$73.50	\$7.35	\$80.85	MCR
Category "A": Monday – Friday	Per hour	\$2.64	\$0.26	\$2.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$12.60	\$1.26	\$13.86	MCR
Category "A": Public Holidays	Per hour	\$14.70	\$1.47	\$16.17	MCR
Category "B": Monday – Friday	Per hour	\$15.75	\$1.58	\$17.33	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$31.50	\$3.15	\$34.65	MCR
Category "B": Public Holidays	Per hour	\$36.75	\$3.68	\$40.43	MCR

Bareela Activity/Training Room

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Woodburn Meeting Room 1

Standard rate: Monday – Friday	Per hour	\$34.36	\$3.44	\$37.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$41.05	\$4.11	\$45.16	MCR
Standard rate: Public Holidays	Per hour	\$47.73	\$4.77	\$52.50	MCR
Category "A": Monday – Friday	Per hour	\$1.72	\$0.17	\$1.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$8.21	\$0.82	\$9.03	MCR
Category "A": Public Holidays	Per hour	\$9.54	\$0.95	\$10.49	MCR
Category "B": Monday – Friday	Per hour	\$10.31	\$1.03	\$11.34	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$20.53	\$2.05	\$22.58	MCR
Category "B": Public Holidays	Per hour	\$23.86	\$2.39	\$26.25	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Tilba/Meeting Room 2

Standard rate: Monday – Friday	Per hour	\$34.36	\$3.44	\$37.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$41.05	\$4.11	\$45.16	MCR
Standard rate: Public Holidays	Per hour	\$47.73	\$4.77	\$52.50	MCR
Category "A": Monday – Friday	Per hour	\$1.72	\$0.17	\$1.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$8.21	\$0.82	\$9.03	MCR
Category "A": Public Holidays	Per hour	\$9.54	\$0.95	\$10.49	MCR
Category "B": Monday – Friday	Per hour	\$10.31	\$1.03	\$11.34	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$20.53	\$2.05	\$22.58	MCR
Category "B": Public Holidays	Per hour	\$23.86	\$2.39	\$26.25	MCR

Multi Purpose Room

Note: Woodburn Meeting Room and Tilba Meeting Room combined.

Standard rate: Monday – Friday	Per hour	\$34.36	\$3.44	\$37.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$41.05	\$4.11	\$45.16	MCR
Standard rate: Public Holidays	Per hour	\$47.73	\$4.77	\$52.50	MCR
Category "A": Monday – Friday	Per hour	\$1.72	\$0.17	\$1.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$8.21	\$0.82	\$9.03	MCR
Category "A": Public Holidays	Per hour	\$9.54	\$0.95	\$10.49	MCR
Category "B": Monday – Friday	Per hour	\$10.31	\$1.03	\$11.34	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$20.53	\$2.05	\$22.58	MCR
Category "B": Public Holidays	Per hour	\$23.86	\$2.39	\$26.25	MCR

Auburn Centre For Community

Main Hall (Meeting Rooms A and B Combined With Access to Kitchenette)

Standard rate: Monday – Friday	Per hour	\$98.32	\$9.83	\$108.15	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$118.36	\$11.84	\$130.20	MCR
Standard rate: Public Holidays	Per hour	\$137.45	\$13.75	\$151.20	MCR
Category "A": Monday – Friday	Per hour	\$4.92	\$0.49	\$5.41	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$23.67	\$2.37	\$26.04	MCR
Category "A": Public Holidays	Per hour	\$27.49	\$2.75	\$30.24	MCR
Category "B": Monday – Friday	Per hour	\$29.50	\$2.95	\$32.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$59.18	\$5.92	\$65.10	MCR
Category "B": Public Holidays	Per hour	\$68.73	\$6.87	\$75.60	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Meeting Room A (Larger Room With Access To Adjacent Kitchenette – no cooking)

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Meeting Room B (Smaller Room With Access To Hot/Cold Water)

Standard rate: Monday – Friday	Per hour	\$52.50	\$5.25	\$57.75	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$63.00	\$6.30	\$69.30	MCR
Standard rate: Public Holidays	Per hour	\$73.50	\$7.35	\$80.85	MCR
Category "A": Monday – Friday	Per hour	\$2.64	\$0.26	\$2.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$12.60	\$1.26	\$13.86	MCR
Category "A": Public Holidays	Per hour	\$14.70	\$1.47	\$16.17	MCR
Category "B": Monday – Friday	Per hour	\$15.75	\$1.58	\$17.33	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$31.50	\$3.15	\$34.65	MCR
Category "B": Public Holidays	Per hour	\$36.75	\$3.68	\$40.43	MCR

Outdoor BBQ Area

Standard rate: Monday – Friday	per hour	\$24.82	\$2.48	\$27.30	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$29.59	\$2.96	\$32.55	MCR
Standard rate: Public Holidays	Per hour	\$34.36	\$3.44	\$37.80	MCR
Category "A": Monday – Friday	Per hour	\$1.25	\$0.13	\$1.38	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$5.91	\$0.59	\$6.50	MCR
Category "A": Public Holidays	Per hour	\$6.87	\$0.69	\$7.56	MCR
Category "B": Monday – Friday	Per hour	\$7.45	\$0.75	\$8.20	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$14.80	\$1.48	\$16.28	MCR
Category "B": Public Holidays	Per hour	\$17.18	\$1.72	\$18.90	MCR

Commercial Kitchen

Standard rate: Monday – Friday	Per hour	\$63.95	\$6.40	\$70.35	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$76.36	\$7.64	\$84.00	MCR
Standard rate: Public Holidays	Per hour	\$89.73	\$8.97	\$98.70	MCR
Category "A": Monday – Friday	Per hour	\$3.20	\$0.32	\$3.52	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$15.27	\$1.53	\$16.80	MCR
Category "A": Public Holidays	Per hour	\$17.95	\$1.80	\$19.75	MCR
Category "B": Monday – Friday	Per hour	\$19.18	\$1.92	\$21.10	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$38.18	\$3.82	\$42.00	MCR
Category "B": Public Holidays	Per hour	\$44.86	\$4.49	\$49.35	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Lounge Area

Standard rate: Monday – Friday	Per hour	\$34.36	\$3.44	\$37.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$41.05	\$4.11	\$45.16	MCR
Standard rate: Public Holidays	Per hour	\$47.73	\$4.77	\$52.50	MCR
Category "A": Monday – Friday	Per hour	\$1.72	\$0.17	\$1.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$8.21	\$0.82	\$9.03	MCR
Category "A": Public Holidays	Per hour	\$9.54	\$0.95	\$10.49	MCR
Category "B": Monday – Friday	Per hour	\$10.31	\$1.03	\$11.34	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$20.53	\$2.05	\$22.58	MCR
Category "B": Public Holidays	Per hour	\$23.86	\$2.39	\$26.25	MCR

Training (Computer) Room

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Youth Space

Standard rate: Monday – Friday	Per hour	\$24.82	\$2.48	\$27.30	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$29.59	\$2.96	\$32.55	MCR
Standard rate: Public Holidays	Per hour	\$34.36	\$3.44	\$37.80	MCR
Category "A": Monday – Friday	Per hour	\$1.25	\$0.13	\$1.38	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$5.91	\$0.59	\$6.50	MCR
Category "A": Public Holidays	Per hour	\$6.87	\$0.69	\$7.56	MCR
Category "B": Monday – Friday	Per hour	\$7.45	\$0.75	\$8.20	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$14.80	\$1.48	\$16.28	MCR
Category "B": Public Holidays	Per hour	\$17.18	\$1.72	\$18.90	MCR

Multipurpose Room, includes access to outdoor play area

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Small Meeting Room & Community Hub

NOTE: Category "A" and "B" discount rates do not apply.

Weekend Licence Fee (Voluntary groups)	Per annum	\$122.91	\$12.29	\$135.20	MCR
Weekend Licence Fee (Funded services)	Per annum	\$231.04	\$23.10	\$254.14	MCR

Tom Collins Room – Guildford

Standard rate: Monday – Friday	Per hour	\$52.50	\$5.25	\$57.75	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$63.00	\$6.30	\$69.30	MCR
Standard rate: Public Holidays	Per hour	\$73.50	\$7.35	\$80.85	MCR
Category "A": Monday – Friday	Per hour	\$2.64	\$0.26	\$2.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$12.60	\$1.26	\$13.86	MCR
Category "A": Public Holidays	Per hour	\$14.70	\$1.47	\$16.17	MCR
Category "B": Monday – Friday	Per hour	\$15.75	\$1.58	\$17.33	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$31.50	\$3.15	\$34.65	MCR
Category "B": Public Holidays	Per hour	\$36.75	\$3.68	\$40.43	MCR

Granville Town Hall

Standard rate: Monday – Friday	Per hour	\$142.23	\$14.22	\$156.45	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$170.86	\$17.09	\$187.95	MCR
Standard rate: Public Holidays	Per hour	\$198.55	\$19.86	\$218.41	MCR
Category "A": Monday – Friday	Per hour	\$7.11	\$0.71	\$7.82	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$34.18	\$3.42	\$37.60	MCR
Category "A": Public Holidays	Per hour	\$39.73	\$3.97	\$43.70	MCR
Category "B": Monday – Friday	Per hour	\$42.68	\$4.27	\$46.95	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$85.45	\$8.55	\$94.00	MCR
Category "B": Public Holidays	Per hour	\$99.27	\$9.93	\$109.20	MCR

Upstairs / Downstairs Meeting Room

Standard rate: Monday – Friday	Per hour	\$45.82	\$4.58	\$50.40	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$53.64	\$5.36	\$59.00	MCR
Standard rate: Public Holidays	Per hour	\$54.91	\$5.49	\$60.40	MCR
Category "A": Monday – Friday	Per hour	\$2.32	\$0.23	\$2.55	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$10.73	\$1.07	\$11.80	MCR
Category "A": Public Holidays	Per hour	\$11.00	\$1.10	\$12.10	MCR
Category "B": Monday – Friday	Per hour	\$13.74	\$1.37	\$15.11	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$26.82	\$2.68	\$29.50	MCR
Category "B": Public Holidays	Per hour	\$27.45	\$2.75	\$30.20	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Granville Library Meeting Room

Standard rate: Monday – Friday	Per hour	\$41.73	\$4.17	\$45.90	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$49.00	\$4.90	\$53.90	MCR
Standard rate: Public Holidays	Per hour	\$50.23	\$5.02	\$55.25	MCR
Category "A": Monday – Friday	Per hour	\$2.09	\$0.21	\$2.30	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.82	\$0.98	\$10.80	MCR
Category "A": Public Holidays	Per hour	\$10.05	\$1.01	\$11.06	MCR
Category "B": Monday – Friday	Per hour	\$12.50	\$1.25	\$13.75	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$24.50	\$2.45	\$26.95	MCR
Category "B": Public Holidays	Per hour	\$25.09	\$2.51	\$27.60	MCR

Granville Youth & Community Recreation Centre

Main Hall

Standard rate: Monday – Friday	Per hour	\$70.55	\$7.06	\$77.61	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$72.32	\$7.23	\$79.55	MCR
Standard rate: Public Holidays	Per hour	\$74.09	\$7.41	\$81.50	MCR
Category "A": Monday – Friday	Per hour	\$3.54	\$0.35	\$3.89	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$14.45	\$1.45	\$15.90	MCR
Category "A": Public Holidays	Per hour	\$14.82	\$1.48	\$16.30	MCR
Category "B": Monday – Friday	Per hour	\$21.18	\$2.12	\$23.30	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$36.18	\$3.62	\$39.80	MCR
Category "B": Public Holidays	Per hour	\$37.04	\$3.70	\$40.74	MCR

Computer Room (incl internet access)

Standard rate: Monday – Friday	Per hour	\$51.27	\$5.13	\$56.40	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$52.55	\$5.26	\$57.81	MCR
Standard rate: Public Holidays	Per hour	\$53.83	\$5.38	\$59.21	MCR
Category "A": Monday – Friday	Per hour	\$2.59	\$0.26	\$2.85	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$10.50	\$1.05	\$11.55	MCR
Category "A": Public Holidays	Per hour	\$10.77	\$1.08	\$11.85	MCR
Category "B": Monday – Friday	Per hour	\$15.36	\$1.54	\$16.90	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$26.27	\$2.63	\$28.90	MCR
Category "B": Public Holidays	Per hour	\$26.91	\$2.69	\$29.60	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Meeting Room 1

Standard rate: Monday – Friday	Per hour	\$32.00	\$3.20	\$35.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$32.77	\$3.28	\$36.05	MCR
Standard rate: Public Holidays	Per hour	\$33.59	\$3.36	\$36.95	MCR
Category "A": Monday – Friday	Per hour	\$1.64	\$0.16	\$1.80	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$6.55	\$0.66	\$7.21	MCR
Category "A": Public Holidays	Per hour	\$6.73	\$0.67	\$7.40	MCR
Category "B": Monday – Friday	Per hour	\$9.59	\$0.96	\$10.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$16.41	\$1.64	\$18.05	MCR
Category "B": Public Holidays	Per hour	\$16.82	\$1.68	\$18.50	MCR

Meeting Room 2 (incl kitchenette)

Standard rate: Monday – Friday	Per hour	\$38.45	\$3.85	\$42.30	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$39.45	\$3.95	\$43.40	MCR
Standard rate: Public Holidays	Per hour	\$40.41	\$4.04	\$44.45	MCR
Category "A": Monday – Friday	Per hour	\$1.91	\$0.19	\$2.10	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$7.91	\$0.79	\$8.70	MCR
Category "A": Public Holidays	Per hour	\$8.09	\$0.81	\$8.90	MCR
Category "B": Monday – Friday	Per hour	\$11.55	\$1.16	\$12.71	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$19.73	\$1.97	\$21.70	MCR
Category "B": Public Holidays	Per hour	\$20.23	\$2.02	\$22.25	MCR

Shared Office Space (desk)– per hour

Standard rate: Monday – Friday	Per hour	\$7.73	\$0.77	\$8.50	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$7.91	\$0.79	\$8.70	MCR
Standard rate: Public Holidays	Per hour	\$8.14	\$0.81	\$8.95	MCR
Category "A": Monday – Friday	Per hour	\$0.41	\$0.04	\$0.45	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$1.59	\$0.16	\$1.75	MCR
Category "A": Public Holidays	Per hour	\$1.64	\$0.16	\$1.80	MCR
Category "B": Monday – Friday	Per hour	\$2.32	\$0.23	\$2.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$3.95	\$0.40	\$4.35	MCR
Category "B": Public Holidays	Per hour	\$4.05	\$0.41	\$4.46	MCR

Kitchen

Note: Kitchen hire fee included in main hall fee for weekend and public holiday use.

Standard rate: Monday – Friday	Per hour	\$17.64	\$1.76	\$19.40	MCR
Category "A": Monday – Friday	Per hour	\$0.91	\$0.09	\$1.00	MCR
Category "B": Monday – Friday	Per hour	\$5.27	\$0.53	\$5.80	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Band Space

Standard rate: Monday – Friday	Per hour	\$25.59	\$2.56	\$28.15	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$26.23	\$2.62	\$28.85	MCR
Standard rate: Public Holidays	Per hour	\$26.86	\$2.69	\$29.55	MCR
Category "A": Monday – Friday	Per hour	\$1.27	\$0.13	\$1.40	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$5.23	\$0.52	\$5.75	MCR
Category "A": Public Holidays	Per hour	\$5.36	\$0.54	\$5.90	MCR
Category "B": Monday – Friday	Per hour	\$7.68	\$0.77	\$8.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$13.09	\$1.31	\$14.40	MCR
Category "B": Public Holidays	Per hour	\$13.41	\$1.34	\$14.75	MCR

Youth Lounge

Standard rate: Monday – Friday	Per hour	\$44.86	\$4.49	\$49.35	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$46.00	\$4.60	\$50.60	MCR
Standard rate: Public Holidays	Per hour	\$47.09	\$4.71	\$51.80	MCR
Category "A": Monday – Friday	Per hour	\$2.27	\$0.23	\$2.50	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.18	\$0.92	\$10.10	MCR
Category "A": Public Holidays	Per hour	\$9.41	\$0.94	\$10.35	MCR
Category "B": Monday – Friday	Per hour	\$13.45	\$1.35	\$14.80	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$23.00	\$2.30	\$25.30	MCR
Category "B": Public Holidays	Per hour	\$23.55	\$2.36	\$25.91	MCR

Central Gardens Kiosk

Standard rate: Monday – Friday	Per hour	\$24.05	\$2.41	\$26.46	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$37.09	\$3.71	\$40.80	MCR
Standard rate: Public Holidays	Per hour	\$37.09	\$3.71	\$40.80	MCR
Category "A": Monday – Friday	Per hour	\$1.18	\$0.12	\$1.30	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$7.41	\$0.74	\$8.15	MCR
Category "A": Public Holidays	Per hour	\$7.41	\$0.74	\$8.15	MCR
Category "B": Monday – Friday	Per hour	\$7.23	\$0.72	\$7.95	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$18.55	\$1.86	\$20.41	MCR
Category "B": Public Holidays	Per hour	\$18.55	\$1.86	\$20.41	MCR

Domain Meeting Room

Standard rate: Monday – Friday	Per hour	\$22.91	\$2.29	\$25.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.68	\$0.47	\$5.15	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.86	\$0.69	\$7.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Greystanes Community Centre

Governor Lachlan Macquarie Hall

Standard rate: Monday – Friday	Per hour	\$23.05	\$2.31	\$25.36	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$37.77	\$3.78	\$41.55	MCR
Standard rate: Public Holidays	Per hour	\$39.64	\$3.96	\$43.60	MCR
Category "A": Monday – Friday	Per hour	\$1.18	\$0.12	\$1.30	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$7.55	\$0.76	\$8.31	MCR
Category "A": Public Holidays	Per hour	\$7.91	\$0.79	\$8.70	MCR
Category "B": Monday – Friday	Per hour	\$6.91	\$0.69	\$7.60	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$18.86	\$1.89	\$20.75	MCR
Category "B": Public Holidays	Per hour	\$19.82	\$1.98	\$21.80	MCR
Standard all day rate: Weekend (Saturday and Sunday)	Per day	\$300.00	\$30.00	\$330.00	MCR
Category "A" all day rate: Weekend (Saturday and Sunday)	Per day	\$60.45	\$6.05	\$66.50	MCR
Category "B" all day rate: Weekend (Saturday and Sunday)	Per day	\$150.91	\$15.09	\$166.00	MCR

Jeremiah Eldridge Hall

Standard rate: Monday – Friday	Per hour	\$16.23	\$1.62	\$17.85	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$16.64	\$1.66	\$18.30	MCR
Standard rate: Public Holidays	Per hour	\$17.04	\$1.70	\$18.74	MCR
Category "A": Monday – Friday	Per hour	\$0.82	\$0.08	\$0.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$3.32	\$0.33	\$3.65	MCR
Category "A": Public Holidays	Per hour	\$3.41	\$0.34	\$3.75	MCR
Category "B": Monday – Friday	Per hour	\$4.86	\$0.49	\$5.35	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$8.32	\$0.83	\$9.15	MCR
Category "B": Public Holidays	Per hour	\$8.50	\$0.85	\$9.35	MCR

Linnwood Hall

Standard rate: Monday – Friday	Per hour	\$22.91	\$2.29	\$25.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.68	\$0.47	\$5.15	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.86	\$0.69	\$7.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Merrylands Community Centre – Meeting Rooms

Standard rate: Monday – Friday	Per hour	\$22.91	\$2.29	\$25.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.68	\$0.47	\$5.15	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.86	\$0.69	\$7.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Pemulwuy Community Centre

Main Hall – Alan Ezzy

Standard rate: Monday – Friday	Per hour	\$44.86	\$4.49	\$49.35	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$46.00	\$4.60	\$50.60	MCR
Standard rate: Public Holidays	Per hour	\$47.09	\$4.71	\$51.80	MCR
Category "A": Monday – Friday	Per hour	\$2.27	\$0.23	\$2.50	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.18	\$0.92	\$10.10	MCR
Category "A": Public Holidays	Per hour	\$9.41	\$0.94	\$10.35	MCR
Category "B": Monday – Friday	Per hour	\$13.45	\$1.35	\$14.80	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$23.00	\$2.30	\$25.30	MCR
Category "B": Public Holidays	Per hour	\$23.55	\$2.36	\$25.91	MCR

Meeting Rooms (Warwick & Lyn Tester)

Standard rate: Monday – Friday	Per hour	\$22.91	\$2.29	\$25.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.68	\$0.47	\$5.15	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.86	\$0.69	\$7.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Youth Centre

Standard rate: Monday – Friday	Per hour	\$22.91	\$2.29	\$25.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.68	\$0.47	\$5.15	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.86	\$0.69	\$7.55	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Stall Booking Fee (Street)

Non-refundable booking fee applies to the Merrylands, Toongabbie and Wentworthville Street stalls for each date booked	Per booking per date	\$13.03	\$1.30	\$14.33	MCR
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Storage Fees

Small	Per annum	\$33.09	\$3.31	\$36.40	MCR
Medium	Per annum	\$46.09	\$4.61	\$50.70	MCR
Large	Per annum	\$65.14	\$6.51	\$71.65	MCR

Guildford Community Centre Hall

North and South

Standard rate: Monday – Friday	Per hour	\$69.50	\$6.95	\$76.45	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$74.23	\$7.42	\$81.65	MCR
Standard rate: Public Holidays	Per hour	\$76.05	\$7.61	\$83.66	MCR
Category "A": Monday – Friday	Per hour	\$3.45	\$0.35	\$3.80	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$14.86	\$1.49	\$16.35	MCR
Category "A": Public Holidays	Per hour	\$15.23	\$1.52	\$16.75	MCR
Category "B": Monday – Friday	Per hour	\$20.86	\$2.09	\$22.95	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$37.14	\$3.71	\$40.85	MCR
Category "B": Public Holidays	Per hour	\$38.04	\$3.80	\$41.84	MCR

Training Room

Standard rate: Monday – Friday	Per hour	\$21.45	\$2.15	\$23.60	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$22.50	\$2.25	\$24.75	MCR
Standard rate: Public Holidays	Per hour	\$23.05	\$2.31	\$25.36	MCR
Category "A": Monday – Friday	Per hour	\$1.09	\$0.11	\$1.20	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.50	\$0.45	\$4.95	MCR
Category "A": Public Holidays	Per hour	\$4.59	\$0.46	\$5.05	MCR
Category "B": Monday – Friday	Per hour	\$6.41	\$0.64	\$7.05	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.27	\$1.13	\$12.40	MCR
Category "B": Public Holidays	Per hour	\$11.54	\$1.15	\$12.69	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Small Meeting Room & Computer Room

Standard rate: Monday – Friday	Per hour	\$21.45	\$2.15	\$23.60	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$22.50	\$2.25	\$24.75	MCR
Standard rate: Public Holidays	Per hour	\$23.05	\$2.31	\$25.36	MCR
Category "A": Monday – Friday	Per hour	\$1.09	\$0.11	\$1.20	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.50	\$0.45	\$4.95	MCR
Category "A": Public Holidays	Per hour	\$4.59	\$0.46	\$5.05	MCR
Category "B": Monday – Friday	Per hour	\$6.41	\$0.64	\$7.05	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.27	\$1.13	\$12.40	MCR
Category "B": Public Holidays	Per hour	\$11.54	\$1.15	\$12.69	MCR

Toongabbie Community Centre

George Mephram Hall

Standard rate: Monday – Friday	Per hour	\$43.82	\$4.38	\$48.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$46.00	\$4.60	\$50.60	MCR
Standard rate: Public Holidays	Per hour	\$47.09	\$4.71	\$51.80	MCR
Category "A": Monday – Friday	Per hour	\$2.18	\$0.22	\$2.40	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.18	\$0.92	\$10.10	MCR
Category "A": Public Holidays	Per hour	\$9.41	\$0.94	\$10.35	MCR
Category "B": Monday – Friday	Per hour	\$13.14	\$1.31	\$14.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$23.00	\$2.30	\$25.30	MCR
Category "B": Public Holidays	Per hour	\$23.55	\$2.36	\$25.91	MCR

Billiard Room, Andrew Cooke Room, Neil Pigram Room

Standard rate: Monday – Friday	Per hour	\$22.36	\$2.24	\$24.60	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$23.50	\$2.35	\$25.85	MCR
Standard rate: Public Holidays	Per hour	\$24.05	\$2.41	\$26.46	MCR
Category "A": Monday – Friday	Per hour	\$1.14	\$0.11	\$1.25	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$4.73	\$0.47	\$5.20	MCR
Category "A": Public Holidays	Per hour	\$4.82	\$0.48	\$5.30	MCR
Category "B": Monday – Friday	Per hour	\$6.73	\$0.67	\$7.40	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$11.73	\$1.17	\$12.90	MCR
Category "B": Public Holidays	Per hour	\$12.03	\$1.20	\$13.23	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Wentworthville Community Centre

Grevillea & Banksia Rooms

Standard rate: Monday – Friday	Per hour	\$43.82	\$4.38	\$48.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$46.00	\$4.60	\$50.60	MCR
Standard rate: Public Holidays	Per hour	\$47.09	\$4.71	\$51.80	MCR
Category "A": Monday – Friday	Per hour	\$2.18	\$0.22	\$2.40	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.18	\$0.92	\$10.10	MCR
Category "A": Public Holidays	Per hour	\$9.41	\$0.94	\$10.35	MCR
Category "B": Monday – Friday	Per hour	\$13.14	\$1.31	\$14.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$23.00	\$2.30	\$25.30	MCR
Category "B": Public Holidays	Per hour	\$23.55	\$2.36	\$25.91	MCR

Redgum Function Centre

Standard rate: Monday – Friday	Per hour	\$90.91	\$9.09	\$100.00	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$100.00	\$10.00	\$110.00	MCR
Standard rate: Public Holidays	Per hour	\$100.00	\$10.00	\$110.00	MCR
Category "A": Monday – Friday	Per hour	\$4.55	\$0.45	\$5.00	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$20.00	\$2.00	\$22.00	MCR
Category "A": Public Holidays	Per hour	\$20.00	\$2.00	\$22.00	MCR
Category "B": Monday – Friday	Per hour	\$27.27	\$2.73	\$30.00	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$50.00	\$5.00	\$55.00	MCR
Category "B": Public Holidays	Per hour	\$50.00	\$5.00	\$55.00	MCR
Standard all day rate: Weekend (Saturday and Sunday)	Per day	\$800.00	\$80.00	\$880.00	MCR
Category "A" all day rate: Weekend (Saturday and Sunday)	Per day	\$160.00	\$16.00	\$176.00	MCR
Category "B" all day rate: Weekend (Saturday and Sunday)	Per day	\$400.00	\$40.00	\$440.00	MCR
Equipment Charges-Flip Chart	Per item	\$22.73	\$2.27	\$25.00	SCR
Equipment Charges-Radio Microphone	Per item	\$50.00	\$5.00	\$55.00	SCR
Equipment Charges-Lapel Microphone	Per item	\$50.00	\$5.00	\$55.00	SCR
Equipment Charges-Data Projector	Per day	\$113.64	\$11.36	\$125.00	SCR

Wentworthville Youth Centre

Standard rate: Monday – Friday	Per hour	\$43.82	\$4.38	\$48.20	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$46.00	\$4.60	\$50.60	MCR
Standard rate: Public Holidays	Per hour	\$47.09	\$4.71	\$51.80	MCR
Category "A": Monday – Friday	Per hour	\$2.18	\$0.22	\$2.40	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$9.18	\$0.92	\$10.10	MCR
Category "A": Public Holidays	Per hour	\$9.41	\$0.94	\$10.35	MCR
Category "B": Monday – Friday	Per hour	\$13.14	\$1.31	\$14.45	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$23.00	\$2.30	\$25.30	MCR
Category "B": Public Holidays	Per hour	\$23.55	\$2.36	\$25.91	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Westmead Progress Hall

Standard rate: Monday – Friday	Per hour	\$29.82	\$2.98	\$32.80	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$31.32	\$3.13	\$34.45	MCR
Standard rate: Public Holidays	Per hour	\$32.09	\$3.21	\$35.30	MCR
Category "A": Monday – Friday	Per hour	\$1.50	\$0.15	\$1.65	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$6.27	\$0.63	\$6.90	MCR
Category "A": Public Holidays	Per hour	\$6.41	\$0.64	\$7.05	MCR
Category "B": Monday – Friday	Per hour	\$8.95	\$0.90	\$9.85	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$15.64	\$1.56	\$17.20	MCR
Category "B": Public Holidays	Per hour	\$16.04	\$1.60	\$17.64	MCR

Nemesia Street Park Hall

Standard rate: Monday – Friday	Per hour	\$24.82	\$2.48	\$27.30	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$29.59	\$2.96	\$32.55	MCR
Standard rate: Public Holidays	Per hour	\$34.73	\$3.47	\$38.20	MCR
Category "A": Monday – Friday	Per hour	\$1.23	\$0.12	\$1.35	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$5.91	\$0.59	\$6.50	MCR
Category "A": Public Holidays	Per hour	\$6.95	\$0.70	\$7.65	MCR
Category "B": Monday – Friday	Per hour	\$7.45	\$0.75	\$8.20	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$14.82	\$1.48	\$16.30	MCR
Category "B": Public Holidays	Per hour	\$17.36	\$1.74	\$19.10	MCR

Holroyd Sports Ground Hall

Standard rate: Monday – Friday	Per hour	\$52.50	\$5.25	\$57.75	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$63.00	\$6.30	\$69.30	MCR
Standard rate: Public Holidays	Per hour	\$73.50	\$7.35	\$80.85	MCR
Category "A": Monday – Friday	Per hour	\$2.64	\$0.26	\$2.90	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$12.60	\$1.26	\$13.86	MCR
Category "A": Public Holidays	Per hour	\$14.70	\$1.47	\$16.17	MCR
Category "B": Monday – Friday	Per hour	\$15.75	\$1.58	\$17.33	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$31.50	\$3.15	\$34.65	MCR
Category "B": Public Holidays	Per hour	\$36.75	\$3.68	\$40.43	MCR

Bathurst Street Park Hall

Standard rate: Monday – Friday	Per hour	\$24.82	\$2.48	\$27.30	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$29.59	\$2.96	\$32.55	MCR
Standard rate: Public Holidays	Per hour	\$34.36	\$3.44	\$37.80	MCR
Category "A": Monday – Friday	Per hour	\$1.25	\$0.13	\$1.38	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$5.91	\$0.59	\$6.50	MCR
Category "A": Public Holidays	Per hour	\$6.87	\$0.69	\$7.56	MCR
Category "B": Monday – Friday	Per hour	\$7.45	\$0.75	\$8.20	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$14.80	\$1.48	\$16.28	MCR
Category "B": Public Holidays	Per hour	\$17.18	\$1.72	\$18.90	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Progress Park Sports And Community Centre

Standard rate: Monday – Friday	Per hour	\$78.27	\$7.83	\$86.10	MCR
Standard rate: Weekend (Saturday and Sunday)	Per hour	\$93.54	\$9.35	\$102.89	MCR
Standard rate: Public Holidays	Per hour	\$109.77	\$10.98	\$120.75	MCR
Category "A": Monday – Friday	Per hour	\$3.92	\$0.39	\$4.31	MCR
Category "A": Weekend (Saturday and Sunday)	Per hour	\$18.71	\$1.87	\$20.58	MCR
Category "A": Public Holidays	Per hour	\$21.95	\$2.20	\$24.15	MCR
Category "B": Monday – Friday	Per hour	\$23.48	\$2.35	\$25.83	MCR
Category "B": Weekend (Saturday and Sunday)	Per hour	\$46.77	\$4.68	\$51.45	MCR
Category "B": Public Holidays	Per hour	\$54.89	\$5.49	\$60.38	MCR

Holroyd Centre

NOTE: Category "A" and "B" discount rates do not apply to the Holroyd Centre.

The rates shown for the Holroyd Centre are for room hire only. Other costs will apply for function catering, administration and marketing.

Wattle Room	4 hours	\$350.00	\$35.00	\$385.00	SCR
Boronia Room	4 hours	\$468.18	\$46.82	\$515.00	SCR
Wattle Room and Boronia Room (combined)	4 hours	\$700.00	\$70.00	\$770.00	SCR
Waratah Room	4 hours	\$500.00	\$50.00	\$550.00	SCR
Whole Centre	4 hours	\$1,100.00	\$110.00	\$1,210.00	SCR
Foyer	4 hours	\$350.00	\$35.00	\$385.00	SCR

Additional Charges For All Facilities

Bond (refundable)	Per booking	\$700.00	\$0.00	\$700.00	SD
Bonds are applicable for casual and regular hirers where bookings are deemed high risk.					
Call Out Charges – Council Rangers	Per call out	\$101.82	\$10.18	\$112.00	SCR
Additional Cleaning Costs	Per clean	\$118.18	\$11.82	\$130.00	SCR
Loss of Key/s	Per item	\$90.91	\$9.09	\$100.00	MCR

COUNCIL'S SENIORS UNITS

Fortnightly rental Studio Apartment	per apartment	\$147.00	\$0.00	\$147.00	MCR
fortnightly rental One bedroom Apartment– Single Occupant	per apartment	\$189.00	\$0.00	\$189.00	MCR
Fortnightly Rental One bedroom Apartment– Dual Occupancy	per apartment	\$231.00	\$0.00	\$231.00	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

CAR PARK

Susan Car Parking Fee

Car parking Fee up to 2 hours	per car space	\$0.00	\$0.00	\$0.00	MP
Car Parking Fees up to 3 hours	per car space	\$3.18	\$0.32	\$3.50	MP
Car Parking Fee up to 4 hours	per car space	\$4.09	\$0.41	\$4.50	MP
Car parking Fee up to 5 hours	per car space	\$5.18	\$0.52	\$5.70	MP
5 + hours	per car space	\$7.27	\$0.73	\$8.00	MP
Staff Use of Susan Street Car Park	per car space	\$0.00	\$0.00	\$0.00	MCR
Concession business and commuter parking permit annually – advance payment required	per car space	\$1,272.73	\$127.27	\$1,400.00	MP
Auburn Concession Non Profit Local Community Groups permit annually – advance payment required	per car space	\$863.64	\$86.36	\$950.00	MP

Lidcombe Multi Storey Car Parking Fee

Lidcombe Car parking Fee up to 2 hours	per car space	\$0.00	\$0.00	\$0.00	MP
Lidcombe Car Parking Fees up to 3 hours	per car space	\$3.18	\$0.32	\$3.50	MP
Lidcombe Car Parking Fee up to 4 hours	per car space	\$4.09	\$0.41	\$4.50	MP
Lidcombe Car parking Fee up to 5 hours	per car space	\$5.18	\$0.52	\$5.70	MP
5+ hours/day rate	per car space	\$7.27	\$0.73	\$8.00	MP
Concession business and commuter parking permit annually – advance payment required	per car space	\$1,272.73	\$127.27	\$1,400.00	MP
Lidcombe Concession Non Profit Local Community Groups permit annually – advance payment required	per car space	\$863.64	\$86.36	\$950.00	MP

SWIMMING POOLS

Ruth Everuss Aquatic Centre

Ruth Everuss Aquatic Centre	<p><i>The Ruth Everuss Aquatic Centre is fully managed by Belgravia Leisure Pty Ltd (Belgravia) under a fixed term management contract under which Belgravia are paid a management fee by Council and are able to charge for the services of operating the swim centre. Cumberland Council does not receive any fees from the operations of use of the swim centre or associated facilities.</i></p>	MP
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Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

Splash Park Entry (Water Play Party Day)

Child (10-16 years) Single Pass		\$14.09	\$1.41	\$15.50	MP
Ruth Everuss Adult Single Pass (17+ years)		\$18.18	\$1.82	\$20.00	MP
Ruth Everuss Double Pass (Adult, 1 Child (6-9 years)		\$27.27	\$2.73	\$30.00	MP
Triple Pass (1 Adult, 2 Children 6-9 years)		\$40.91	\$4.09	\$45.00	MP

Casual Entry

Under 4 years old				Free	MP
Casual Swim Adult		\$5.91	\$0.59	\$6.50	MP
Casual Swim Concession – Child U16, Student, Pensioner and Seniors Card Holders		\$4.18	\$0.42	\$4.60	MP
Casual Swim Family Access – Up to four participants		\$18.27	\$1.83	\$20.10	MP
Casual Swim – Pensioner, Seniors Card Holders and War Veterans		\$4.18	\$0.42	\$4.60	MP
Casual Swim – Spectator		\$3.45	\$0.35	\$3.80	MP
Casual Waterpolo Player – Adult		\$6.36	\$0.64	\$7.00	MP
Casual Waterpolo Player – Concession		\$5.45	\$0.55	\$6.00	MP
Casual Aqua/Fitness Class – Adult		\$14.36	\$1.44	\$15.80	MP
Casual Aqua/Fitness Class – Concession		\$12.00	\$1.20	\$13.20	MP
Casual Squad Visit – Adult		\$17.36	\$1.74	\$19.10	MP
Casual Club Member (When doing supervised program)		\$3.82	\$0.38	\$4.20	MP

Multi Visit Passes including Aqua/Fitness Classes

Multi Visit Adult Swim – 20 Visits		\$103.64	\$10.36	\$114.00	MP
Multi Visit Concession Pass – 20 Visits		\$77.82	\$7.78	\$85.60	MP
Multi Visit Family Swim Pass – 20 Visits		\$327.27	\$32.73	\$360.00	MP
Multi Visit Adult Waterpolo Player – 20 Visit Pass		\$130.00	\$13.00	\$143.00	MP
Multi Visit Concession Waterpolo Player – 20 Visit Pass		\$112.73	\$11.27	\$124.00	MP
Multi Visit Adult Aqua/Fitness Class – 20 Visit Pass		\$259.09	\$25.91	\$285.00	MP
Multi Visit Concession Aqua/Fitness Class – 20 Visit Pass		\$218.18	\$21.82	\$240.00	MP
Multi Visit Club Member – 20 Visit Pass		\$218.18	\$21.82	\$240.00	MP

Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

Centre Memberships

Joining Fee		\$45.45	\$4.55	\$50.00	MP
Admin Fee		\$45.45	\$4.55	\$50.00	MP
Ruth Everuss Debit Rejection Fee		\$9.09	\$0.91	\$10.00	MP
Ruth Everuss Replacement Card		\$5.00	\$0.50	\$5.50	MP
DD Swim Only Per Week – Adult (no contract)		\$14.55	\$1.45	\$16.00	MP
DD Swim Only Per Week – Concession (no contract)		\$10.91	\$1.09	\$12.00	MP
Upfront 12 Month Swim Only – Adult		\$726.36	\$72.64	\$799.00	MP
Upfront 12 Month Swim Only – Concession		\$608.18	\$60.82	\$669.00	MP
DD Full Access Per Week – Adult (no contract)		\$18.18	\$1.82	\$20.00	MP
DD Full Access Per Week – Concession (no contract)		\$14.45	\$1.45	\$15.90	MP
Personal Training – Small Group Training with Coach DD Per Week		\$45.41	\$4.54	\$49.95	MP
Upfront 12 Month Full Access – Adult		\$909.09	\$90.91	\$1,000.00	MP
Upfront 12 Month Full Access – Concession		\$721.82	\$72.18	\$794.00	MP

Swim School Memberships

Member Processing Fee		\$18.18	\$1.82	\$20.00	MP
Member Rejection Fee		\$9.09	\$0.91	\$10.00	MP
Member Replacement Card		\$5.00	\$0.50	\$5.50	MP
Swimming and Water Safety (DD per week)		\$19.09	\$1.91	\$21.00	MP
Swimming and Water Safety – Year Round Membership (3rd Child Discount)		\$17.27	\$1.73	\$19.00	MP
Swimming Lessons – Private – 1:1		\$43.18	\$4.32	\$47.50	MP
Swim Champs (DD per week) – for people with a disability		\$14.36	\$1.44	\$15.80	MP
Swim Champs – 10 Week Program – for people with a disability		\$162.27	\$16.23	\$178.50	MP
Swim Champs (for People with a Disability) – Private Lesson 1:1		\$32.27	\$3.23	\$35.50	MP
Squad Processing Fee		\$19.09	\$1.91	\$21.00	MP
Squad Debit Rejection Fee		\$9.64	\$0.96	\$10.60	MP
Squad Replacement Card		\$5.00	\$0.50	\$5.50	MP
DD Junior Bronze Squad (per week)		\$28.18	\$2.82	\$31.00	MP
DD Senior Bronze Squad (per week)		\$33.18	\$3.32	\$36.50	MP
DD Silver Squad (per week)		\$36.36	\$3.64	\$40.00	MP
DD Gold and Elite Squad (per week)		\$38.64	\$3.86	\$42.50	MP

School Swimming Lessons

School Swimming and Water Safety Lessons – No Instructor (plus lane hire)		\$3.82	\$0.38	\$4.20	MP
School Swimming and Water Safety Lessons – With Instructor (up to 100 kids)		\$7.36	\$0.74	\$8.10	MP
School Swimming and Water Safety Lessons – With Instructor (100 kids+)		\$6.91	\$0.69	\$7.60	MP

Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

Facility Hire

Waterpolo

Entry per child		\$3.82	\$0.38	\$4.20	MP
Weekday Per Hour		\$181.82	\$18.18	\$200.00	MP
Weeknight Per Hour		\$210.09	\$21.01	\$231.10	MP
Weekend – Day Per Hour		\$210.09	\$21.01	\$231.10	MP
Weekend – Night Per Hour		\$238.64	\$23.86	\$262.50	MP
Small Booking Fee (Refundable with cleanliness of facility left behind)		\$32.73	\$3.27	\$36.00	MP
Large Booking Fee (Refundable with cleanliness of facility left behind)		\$50.00	\$5.00	\$55.00	MP
Contract Cleaning Fee (If required)		\$240.91	\$24.09	\$265.00	MP
Additional Staff (Per ratios if required) – per hour		\$29.09	\$2.91	\$32.00	MP

Pool Hire

1 x Whole Pool Hire – per hour weekday		\$192.45	\$19.25	\$211.70	MP
1 x Whole Pool Hire – per hour weeknight		\$216.55	\$21.66	\$238.21	MP
1 x Whole Pool Hire – per hour weekend day		\$216.55	\$21.66	\$238.21	MP
1 x Whole Pool Hire – per hour weekend night		\$240.64	\$24.06	\$264.70	MP
50m Pool 1 x Lane Hire – per hour (Commercial Hire)		\$42.36	\$4.24	\$46.60	MP
50m Pool Lane Hire 1 Lane – per hour (Community Group)		\$32.73	\$3.27	\$36.00	MP
25m Lane Hire – Per Hour (Commercial Hire)		\$36.55	\$3.66	\$40.21	MP
25m Lane Hire – per hour (Community)		\$27.91	\$2.79	\$30.70	MP

Meeting Rooms

Meeting Room Hire – per hour (Community)		\$41.36	\$4.14	\$45.50	MP
Meeting Room Hire – per hour (Corporate)		\$51.45	\$5.15	\$56.60	MP
Cleaning Fee – Per Booking		\$96.36	\$9.64	\$106.00	MP

Other Services

Operational Staff – per hour		\$28.91	\$2.89	\$31.80	MP
Contract Security Staff		\$48.18	\$4.82	\$53.00	MP
Kids Holiday Fun Days		\$48.18	\$4.82	\$53.00	MP
Lockers – per hour (Casual)		\$1.82	\$0.18	\$2.00	MP

Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

Merrylands, Guildford, Wentworthville & Granville Swimming Centres

General Public

Adults		\$5.82	\$0.58	\$6.40	MCR
Pensioners, Seniors Card holders and Children (under 16 yrs)		\$4.27	\$0.43	\$4.70	MCR
Spectators – General Admission including non-swimmers		\$3.45	\$0.35	\$3.80	MCR
Spectators attending Learn to Swim and Coaching classes		No Charge			MCR
Children (4 years and under)		No Charge			MCR
School Groups (supervised)		\$3.82	\$0.38	\$4.20	MCR
Club Members (Supervised during club events)		\$3.82	\$0.38	\$4.20	MCR
Family Pass – Two adults and two children, OR one adult and three children		\$18.64	\$1.86	\$20.50	MCR

Note: Parents/Guardians attending Learn to Swim – Free (Max. of 2 per Learn to Swim class)

Note: Primary Carers/Companion Card Holders (accompanying an Elderly or Disabled) – Free

Note: Free entry be provided for Pensioners and Seniors Card Holders on Tuesdays at Merrylands, Guildford, Wentworthville and Granville Swimming Centres for Cumberland Council residents

Concession Tickets

Adults – Book of 20 Entries	entry	\$83.64	\$8.36	\$92.00	MCR
Children and Spectators – Book of 20 Entries		\$65.45	\$6.55	\$72.00	MCR
Club Member – Book of 20 Entries		\$41.82	\$4.18	\$46.00	MCR

Replacement Member Card

Replacement Member Card		\$4.55	\$0.45	\$5.00	SCR
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Memberships Monthly Passes

One month pass Adult		\$65.91	\$6.59	\$72.50	MCR
One month pass Pensioners, Senior Card holders and Children Under 16yrs		\$44.55	\$4.45	\$49.00	MCR
One month pass Club Member		\$37.73	\$3.77	\$41.50	MCR
Three month pass Adult		\$177.27	\$17.73	\$195.00	MCR
Three month pass Pensioners, Senior Card holders and Children Under 16yrs		\$120.45	\$12.05	\$132.50	MCR
Three month pass Club Member		\$101.82	\$10.18	\$112.00	MCR
Six Monthly Pass Adult		\$318.18	\$31.82	\$350.00	MCR
Six Monthly Pass Pensioners, Senior Card holders and Children Under 16yrs		\$217.27	\$21.73	\$239.00	MCR
Six Monthly Club Member		\$183.18	\$18.32	\$201.50	MCR
Twelve monthly pass Adult		\$572.73	\$57.27	\$630.00	MCR
Twelve Monthly Pass Pensioners, Senior Card holders and Children Under 16yrs		\$390.91	\$39.09	\$430.00	MCR
Twelve Monthly Club Member		\$330.00	\$33.00	\$363.00	MCR

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Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Memberships Monthly Passes [continued]

Family 6 months membership		\$422.73	\$42.27	\$465.00	MCR
Family Membership includes up to two nominated adults and two nominated children, or one nominated adult and three nominated children					
Each additional child on the 6 month family membership		\$143.64	\$14.36	\$158.00	MCR
Family Membership includes up to two nominated adults and two nominated children, or one nominated adult and three nominated children					
Family 3 months membership		\$245.45	\$24.55	\$270.00	MCR
Family Membership includes up to two nominated adults and two nominated children, or one nominated adult and three nominated children					
Each additional child on the 3 month family membership		\$72.73	\$7.27	\$80.00	MCR
Family Membership includes up to two nominated adults and two nominated children, or one nominated adult and three nominated children					

Locker Hire

Hire Fee		\$0.91	\$0.09	\$1.00	MP
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Carnivals

Outdoor 50m Pool Rates – (Granville, Merrylands & Wentworthville) Rates Weekday		\$191.82	\$19.18	\$211.00	MCR
Outdoor 50m Pool Rates – (Granville, Merrylands & Wentworthville) Rates Weeknight	per hour	\$215.45	\$21.55	\$237.00	MCR
Outdoor 50m Pool Rates – (Granville, Merrylands & Wentworthville) Rates Weekend – Day	per hour	\$215.45	\$21.55	\$237.00	MCR
Outdoor 50m Pool Rates – (Granville, Merrylands & Wentworthville) – Night	per hour	\$239.55	\$23.95	\$263.50	MCR
Indoor 25m Pool Rates – (Guildford) – Weekday	per hour	\$205.91	\$20.59	\$226.50	MCR
Indoor 25m Pool Rates – (Guildford) – Weeknight	per hour	\$230.00	\$23.00	\$253.00	MCR
Indoor 25m Pool Rates – (Guildford) Weekend – Day	per hour	\$230.00	\$23.00	\$253.00	MCR
Indoor 25m Pool Rates – (Guildford) Weekend – Night	per hour	\$239.55	\$23.95	\$263.50	MCR
Outdoor 25m Pool Rates – (Granville & Guildford) Weekday	per hour	\$143.64	\$14.36	\$158.00	MCR
Outdoor 25m Pool Rates – (Granville & Guildford) Weeknight	per hour	\$162.73	\$16.27	\$179.00	MCR
Outdoor 25m Pool Rates – (Granville & Guildford) Weekend – Day	per hour	\$162.73	\$16.27	\$179.00	MCR
Outdoor 25m Pool Rates – (Granville & Guildford) Weekend – Night	per hour	\$191.82	\$19.18	\$211.00	MCR
1 x 50m Lane – per hour	per hour	\$32.73	\$3.27	\$36.00	MCR
1 x 25m Lane – per hour		\$28.18	\$2.82	\$31.00	MCR
Meeting Room – Community Hire (Per Hour)		\$41.36	\$4.14	\$45.50	MCR
Meeting Room – Corporate Hire (Per Hour)		\$51.36	\$5.14	\$56.50	MCR
Program Room – Community Hire (Per Hour)		\$41.36	\$4.14	\$45.50	MCR
Program Room – Corporate Hire (Per Hour)		\$51.36	\$5.14	\$56.50	MCR
Use of training pool during carnival		25% of carnival fee			MCR
Note: Booking fee refund is conditional on cleanliness					
Small Carnival cancellation fee		10% of original full fee			MCR

Name	Unit	Year 18/19 Fee (excl. GST)	GST	Fee (incl. GST)	Pricing Policy
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For All Swimming Carnivals

For All Swimming Carnivals		For All Swimming Carnivals		MCR
1. Non local groups/schools to pay an additional 10% on the above fees. 2. Re-entry fee applicable after 30 minutes or upon return to Swim Centre with purchased food.				

Water Polo Games per person (Minimum charge of 20 players per game)

Water Polo Games Adult	entry	\$7.18	\$0.72	\$7.90	MCR
Water Polo Games Child		\$6.27	\$0.63	\$6.90	MCR

Swim School – Merrylands, Guildford, Wentworthville, Granville Swimming Centres

Administration

Joining Fee – One per child (Includes Welcome pack)	per enrolment	\$7.00	\$0.70	\$7.70	MCR
Cancellation from Term Program – Administrative Fee	per occasion	\$45.45	\$4.55	\$50.00	SCR

Learn To Swim Programs

Outdoor Centres – Granville, Wentworthville and Merrylands

Parents & Babies 1/2 hour lesson	per lesson	\$14.00	\$1.40	\$15.40	SCR
Preschool Program 1/2 hour lesson	per lesson	\$14.00	\$1.40	\$15.40	SCR
School Age Program 1/2 hour lesson	per lesson	\$14.00	\$1.40	\$15.40	SCR
Teenage Program 3/4 hour lesson	per lesson	\$16.73	\$1.67	\$18.40	SCR
Adult Program 3/4 hour lesson	per lesson	\$16.73	\$1.67	\$18.40	SCR

Indoor Centres – Guildford Swim Centre

Parents with Babies and Preschool Program – 1/2 hour lesson	per lesson	\$15.00	\$1.50	\$16.50	SCR
School Age Program (age 5 – 12) 1/2 hour lesson	per lesson	\$15.00	\$1.50	\$16.50	SCR
Teenage and Adult Program 3/4 hour lesson	per lesson	\$17.27	\$1.73	\$19.00	SCR

Private Tuition

One on One 1/2 hour	per lesson	\$41.82	\$4.18	\$46.00	SCR
One on Two 1/2 hour (per person)	per lesson	\$32.73	\$3.27	\$36.00	SCR

School Holiday Programs

Holiday Intensive Program	per lesson	\$14.18	\$1.42	\$15.60	SCR
Holiday Workshop – 2 hours	per lesson	\$46.82	\$4.68	\$51.50	SCR

Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

Squad Program

Development Squad

Dolphins – 3/4 hour	per session	\$11.82	\$1.18	\$13.00	SCR
Sharks – 1 hour	per session	\$12.73	\$1.27	\$14.00	SCR
Swim Fit – 1.5 hour	per session	\$13.64	\$1.36	\$15.00	SCR
10 Visit Development Squad Pass	one year expiry	\$109.09	\$10.91	\$120.00	SCR
20 Visit Development Squad Pass	one year expiry	\$209.09	\$20.91	\$230.00	SCR

Competitive Squad

Junior Squad – 1.5 hour	per month	\$116.36	\$11.64	\$128.00	SCR
Bronze Squad – 1.75 hour	per month	\$120.91	\$12.09	\$133.00	SCR
Silver Squad – 2 hour	per month	\$125.45	\$12.55	\$138.00	SCR
Gold Squad – 2.5 hour	per month	\$130.00	\$13.00	\$143.00	SCR

Adult Squad

Single Session	per lesson	\$13.64	\$1.36	\$15.00	SCR
10 Visit Adult Squad Pass	one year expiry	\$109.09	\$10.91	\$120.00	SCR
20 Visit Adult Squad Pass	one year expiry	\$209.09	\$20.91	\$230.00	SCR

Aqua Fitness Programs

Indoor Centres – Guildford

Single Session	per lesson	\$14.09	\$1.41	\$15.50	SCR
Single session – Pensioner Card only	per lesson	\$11.36	\$1.14	\$12.50	SCR
10 visit Aqua – Fitness Pass	one year expiry	\$125.45	\$12.55	\$138.00	SCR
10 visit Aqua – Fitness Pass – Pension card	one year expiry	\$103.64	\$10.36	\$114.00	SCR
Unlimited sessions	per month	\$74.55	\$7.45	\$82.00	SCR
Unlimited session – Pension card	per month	\$55.45	\$5.55	\$61.00	SCR

Outdoor Centres – Granville

Single Session	per lesson	\$11.82	\$1.18	\$13.00	SCR
Single session – Pensioner Card only	per lesson	\$9.09	\$0.91	\$10.00	SCR
10 visit Aqua – Fitness Pass	one year expiry	\$104.09	\$10.41	\$114.50	SCR
10 visit Aqua – Fitness Pass – Pension card	one year expiry	\$83.64	\$8.36	\$92.00	SCR
Unlimited sessions	per month	\$74.55	\$7.45	\$82.00	SCR
Unlimited session – Pension card	per month	\$55.45	\$5.55	\$61.00	SCR

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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School Group Programs

School lesson (child as part of a group 1-100)	per lesson	\$7.50	\$0.75	\$8.25	SCR
School lesson (child as part of a group 100+)	per lesson	\$7.00	\$0.70	\$7.70	SCR

Discounts and incentives (Learn to Swim)

Families and Participants	Discounts and incentives (Learn to Swim)	SCR
1. 10% Discount for families with three or more immediate family members enrolled in Learn to swim programs 2. 5% discount for participants enrolled in two or more sessions per week for Learn to Swim 3. Participants enrolled in a term program will receive free entry into the Swim centres for the term. Accompanying patrons will be required to pay entry fees.		

AUTOMATIC TELLER MACHINES

Annual rental per Automatic Teller Machine that encroaches on a public space	per application	To be determined by valuation at time of fee introduction	SCR
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Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

ENGINEERING

CONSTRUCTION CERTIFICATE

Subdivision Work Inspection (Includes first hour)	per inspection	\$205.50	\$0.00	\$205.50	SCR
Subdivision Work Inspection – Subsequent hours	per hour	\$205.50	\$0.00	\$205.50	SCR

INSPECTION FEES

On-Site Stormwater Detention Inspection

Regular Maintenance Inspection	per hour	\$189.50	\$0.00	\$189.50	SCR
Re-inspection Fee	per hour	\$189.50	\$0.00	\$189.50	SCR

Other

Purchase of signage: Confined space	per item	\$31.82	\$3.18	\$35.00	SCR
Purchase of signage:OSD identification	per item	\$14.36	\$1.44	\$15.80	SCR
Purchase of signage:Flood warning sign	per item	\$58.18	\$5.82	\$64.00	SCR
Purchase of subdivision specifications	per item	\$490.00	\$0.00	\$490.00	SCR
Drainage Pit Inspection	per item	\$121.50	\$0.00	\$121.50	SCR
Certificate of Compliance (Roadworks)	per item	\$59.50	\$0.00	\$59.50	SCR
Issue Flood Advice letter	per item	\$95.00	\$0.00	\$95.00	SCR

Infrastructure Inspection

Infrastructure Inspection Fee for Construction Certificate & Complying Development Certificate Application	per application	\$207.27	\$20.73	\$228.00	SCR
Driveway Inspection Fee – 2 inspections (Formwork and Final inspection) – Residential	per driveway	\$335.00	\$0.00	\$335.00	SCR
Subsequent Inspections – Residential	per driveway	\$126.50	\$0.00	\$126.50	SCR
Driveway Inspection Fee – 2 inspections (Formwork and Final inspection) – Heavy Duty	per driveway	\$670.00	\$0.00	\$670.00	SCR
Subsequent Inspections – Heavy Duty	per driveway	\$253.00	\$0.00	\$253.00	SCR
Minor Engineering Inspection Fee	per inspection	\$126.50	\$0.00	\$126.50	SCR
Driveway / Footpath Dilapidation Inspection	each	\$114.00	\$0.00	\$114.00	SCR

Stormwater Works

Stormwater drainage connection	minimum	\$228.00	\$0.00	\$228.00	SCR
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Park Excavations Fees

Stormwater, Drains, Sewers, etc.	per metre	\$113.50	\$0.00	\$113.50	SCR
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Certificates

Section 88G Certificate under the Conveyancing Act 1919, If no inspection of property required	per certificate	\$37.00	\$0.00	\$37.00	SCR
Section 88G Certificate under the Conveyancing Act 1919, If inspection of property required	per certificate	\$68.00	\$0.00	\$68.00	SCR
Section 88G Certificate under the Conveyancing Act 1919, Additional inspection for non-compliance works	per item	\$121.50	\$0.00	\$121.50	SCR

GENERAL ENGINEERING CHARGES AND BONDS

General Fees

Professional Officer's time (Not referred to specifically elsewhere.)	per hour	\$263.64	\$26.36	\$290.00	SCR
Includes, advice/re-design of stormwater drainage plans and associated civil works, written professional advice, other specialised services, inclusive of those associated with related Council programs					
Professional Fees Weekdays First hour or part thereof and	per hour	\$263.64	\$26.36	\$290.00	SCR
Professional Fees Weekdays Every 30 mins. thereafter	per 30 mins	\$131.82	\$13.18	\$145.00	SCR
Professional Fee Call out First hour or part thereof and	per hour	\$394.55	\$39.45	\$434.00	SCR
Professional Fees Call out Every 30 mins. thereafter	per 30 mins	\$197.27	\$19.73	\$217.00	SCR
Design Specifications and Inspection Fee for Kerb and Gutter or Footpath (new developments) -Up to 20m: (Base Fee)	base fee plus	\$275.00	\$0.00	\$275.00	SCR
Design Specifications and Inspection Fee for Kerb and Gutter or Footpath (new developments) – Over 20m: Base Fee PLUS per Lin Metre	per lin metre	\$11.00	\$0.00	\$11.00	SCR

Building Line Levels

Building Line levels up to 15m frontage	each	\$91.00	\$0.00	\$91.00	SCR
plus per metre for Building Line levels in excess of 15m frontage -	per metre	\$6.40	\$0.00	\$6.40	SCR

Line Marking For Access Driveways

Line Marking (Edge lines) for Access driveway – Initial or Subsequent marking	per application	\$126.50	\$0.00	\$126.50	SCR
Line marking Compliance letter related to engineering works within road reserve	per application	\$59.50	\$0.00	\$59.50	SCR

On-Site Detention Bond

Refundable Bond	per application	\$6,135.00	\$0.00	\$6,135.00	SD
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Kerb Crossing Bond (Related to Driveways)

Refundable Domestic Access Driveways	per crossing	\$3,170.00	\$0.00	\$3,170.00	SD
Refundable Residential Mixed Use and Industrial Bond Access Driveways	per crossing	\$5,315.00	\$0.00	\$5,315.00	SD

Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	GST Fee (incl. GST)	

Deposit (Damage) – Building Construction

Residential Properties

New Dwelling		\$1,780.00	\$0.00	\$1,780.00	SD
Brick Veneering Cottage		\$1,780.00	\$0.00	\$1,780.00	SD
In-ground Swimming Pool		\$1,780.00	\$0.00	\$1,780.00	SD
Dwelling additions, garages, etc. where Council's estimated value of work > \$10,000 but < \$50,000		\$896.00	\$0.00	\$896.00	SD
Dwelling additions, garages, etc. where Council's estimated value of work > \$50,000		\$1,780.00	\$0.00	\$1,780.00	SD

Residential Buildings

Dual occupancy, town houses and residential flat building	per metre frontage	\$110.50	\$0.00	\$110.50	SD
Residential Buildings Minimum Fee		\$2,780.00	\$0.00	\$2,780.00	SD
Residential Buildings Maximum Fee		\$6,005.00	\$0.00	\$6,005.00	SD

Shops & Commercial Buildings

Shops & Commercial Buildings	per metre frontage	\$191.50	\$0.00	\$191.50	SD
Shops & Commercial Buildings Minimum Fee		\$2,780.00	\$0.00	\$2,780.00	SD
Shops & Commercial Buildings Maximum Fee		\$6,005.00	\$0.00	\$6,005.00	SD

Industrial Buildings

Industrial Buildings	per metre frontage	\$110.50	\$0.00	\$110.50	SD
Industrial Buildings Minimum Fee		\$2,780.00	\$0.00	\$2,780.00	SD
Industrial Buildings Maximum Fee		\$6,005.00	\$0.00	\$6,005.00	SD

Administration Fees for Bond

Administration fee for any bond related to incomplete works on request of an applicant	per annum	2% (Min.\$200)		SCR
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Temporary Rock Anchors License

Application Fee Plus	per application	\$558.00	\$0.00	\$558.00	SCR
Licence Fee	per anchor	\$446.00	\$0.00	\$446.00	SCR
Bond (up to 10 anchors) Plus	per application	\$53,965.00	\$0.00	\$53,965.00	SD
Subsequent Anchors	per anchor	\$5,560.00	\$0.00	\$5,560.00	SD

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Hoarding Structure

Application Fee Plus Type A – Fence type	per application	\$367.00	\$0.00	\$367.00	SCR
Application Fee Plus Type B and Overhead type	per application	\$733.00	\$0.00	\$733.00	SCR
"A" Class Hoarding or Fence	fee plus linear metre per month	\$36.00	\$0.00	\$36.00	SCR
"B" Class Hoarding	fee plus lin metre per month	\$72.00	\$0.00	\$72.00	SCR
Refundable Hoarding Bond up to 20 meters	each application	\$4,090.00	\$0.00	\$4,090.00	SD
plus per 5 metre of hoarding length in excess of 20 meters	per every 5 metres	\$1,025.00	\$0.00	\$1,025.00	SD

Road Occupancy Licence (Short Term)– Up To 2 Storey Buildings

This type of licence is suitable for single day and minor work activity. All equipment and traffic control devices removed at the end of day and traffic conditions reinstated. A traffic control plan (TCP) is required at the time of application lodgement. This type of licence excludes development sites of more than 2-storey

Application fee (including first day) Plus	per licence	\$179.00	\$0.00	\$179.00	SCR
Subsequent days	per day	\$90.00	\$0.00	\$90.00	SCR
Subsequent application for the same site made within 7 days of license expiry (including first day) Plus	per license	\$90.00	\$0.00	\$90.00	SCR
Subsequent days	per day	\$90.00	\$0.00	\$90.00	SCR
Urgent Fee (Subject to availability)	per licence	\$75.00	\$0.00	\$75.00	SCR

Road Occupancy Licence (Short Term)– More Than 2 Storeys

This type of licence is required for the development more than two– Storey Building. All equipment and traffic control devices removed at the end of day and traffic conditions reinstated. A traffic control plan (TCP) is required at the time of application lodgement.

Road Occupancy licence will be granted in conjunction with WORKS ZONE.

Application fee Plus	per licence	\$100.00	\$0.00	\$100.00	SCR
Application fee is waived if a subsequesnt occupancy is within seven (7) days of initial occupancy date for the same address					

Kerb Lane closure: (Parking Lane)

For Kerb Lane Only Up to 30 Metres	per day	\$120.00	\$0.00	\$120.00	SCR
For Kerb Lane More Than 30 Metres or Part Thereof	per day/per 30m	\$150.00	\$0.00	\$150.00	SCR
* Note: Road occupancy will be given to the development site frontage only					

Travel Lane Closure (Second Lane)

These fees are in addition to the kerb Lane Closure

For Travel Lane Up to 30 Metres	per day	\$200.00	\$0.00	\$200.00	SCR
For Travel Lane More Than 30 Metres or Part Thereof	per day/per 30m	\$250.00	\$0.00	\$250.00	SCR
* Note: Road occupancy will be given to the development site frontage only					

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Additional Travel Lane Closure (Third Lane)

These fees are in addition to the kerb Lane Closure and 2nd Lane Closure

For Travel Lane (3rd Lane) Up To 30 Metres	per day	\$400.00	\$0.00	\$400.00	SCR
For Travel Lane (3rd Lane) 30 Metres or Part Thereof	per day/per 30m	\$500.00	\$0.00	\$500.00	SCR
* Note: Road occupancy will be give to the development site frontage only					
Urgent Fee (Subject to availability)	per licence	\$75.00	\$0.00	\$75.00	SCR

WORKS/CONSTRUCTION ZONES

All development sites, more than 2-storeys, require a "Works Zone" application. Provision of a Works Zone is subject to approval by the Cumberland Traffic Committee. The length of the works zone approved will be determined by the Manager Engineering. Occasional traffic control during loading/unloading of materials is permitted following approval of a traffic control plan (TCP) by Council

Work/construction zones Application fee	per licence	\$179.00	\$0.00	\$179.00	SCR
Per 6 metre space/week within roadway	per week	\$113.50	\$0.00	\$113.50	SCR
Min. 13 weeks and subject to CLTC approval – Over 18m length pro rata rate is applicable					
Per 12m2 of space/week for road verges, footpaths, carparks	per week	\$113.50	\$0.00	\$113.50	SCR
Installation of post and sign (per pair)	per pair	\$490.00	\$0.00	\$490.00	SCR
Urgency fee for Works Zone approval in 6 weeks (in addition to application fee)	per application	\$603.00	\$0.00	\$603.00	SCR
Application for a public place (footpath and road) occupation	per application	\$25.50	\$0.00	\$25.50	SCR

TRAFFIC MANAGEMENT

Application for Traffic Management Plan (Related to Development Activity)	per application	\$196.00	\$0.00	\$196.00	SCR
Note: Traffic Management Plan approval does not grant an AUTOMATIC approval of Road Occupancy Licenses. A separate approval for Road Occupancy is required to be obtained from Council					
Traffic Counts	per report	\$500.91	\$50.09	\$551.00	SCR
Assessment of Construction Traffic Management Plan related to Developments	per application	\$232.00	\$0.00	\$232.00	SCR

CHARGES FOR PREPAID WORK

Concrete Work

75 mm concrete footpath	per sq m	\$113.64	\$11.36	\$125.00	SCR
Brick Paving or Pavers	per sq m	\$358.18	\$35.82	\$394.00	SCR
150 mm concrete driveway	per sq m	\$227.73	\$22.77	\$250.50	SCR
200 mm concrete driveway	per sq m	\$307.27	\$30.73	\$338.00	SCR
Dished gutter crossing existing Kerb and Gutter	per m	\$185.91	\$18.59	\$204.50	SCR
Dished gutter crossing no Kerb and Gutter	per m	\$241.82	\$24.18	\$266.00	SCR
Kerb and Gutter	per m	\$246.36	\$24.64	\$271.00	SCR
Kerb only	per m	\$227.73	\$22.77	\$250.50	SCR
50 mm Asphaltic Concrete/Road Works	per sq m	\$156.36	\$15.64	\$172.00	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Removal Of Driveways

A minimum charge equal to 1 Unit will apply to all charges

Residential	per sq m	\$93.18	\$9.32	\$102.50	SCR
Commercial/Industrial	per sq m	\$135.00	\$13.50	\$148.50	SCR
Heavy Duty	per sq m	\$176.82	\$17.68	\$194.50	SCR
Additional charge for night work	per night	\$2,695.45	\$269.55	\$2,965.00	SCR

ROAD RESTORATION CHARGES

Pavements

Asphaltic concrete with cement concrete base	per sq metre	\$500.00	\$0.00	\$500.00	SCR
Cement concrete	per sq metre	\$500.00	\$0.00	\$500.00	SCR
Asphaltic concrete on other classes of base	per sq metre	\$350.00	\$0.00	\$350.00	SCR
Road reinstatement adjacent new private development Kerb and Gutter work, saw cut to max 200mm width (by developer) per lineal metre	per lin metre	\$78.00	\$0.00	\$78.00	SCR
Administration cost – unreported Road Openings	each	\$394.00	\$0.00	\$394.00	SCR

Footpaths

Concrete	per sq metre	\$302.00	\$0.00	\$302.00	SCR
Brick paving or pavers and Interlocking pavers	per sq metre	\$440.00	\$0.00	\$440.00	SCR
Bitumen/Asphalt	per sq metre	\$210.00	\$0.00	\$210.00	SCR
Town Centre Pavers		\$600.00	\$0.00	\$600.00	FCR

Driveways (Vehicular Access)

Residential (130mm thick)	per sq metre	\$300.00	\$0.00	\$300.00	SCR
Medium duty (150mm thick)	per sq metre	\$350.00	\$0.00	\$350.00	SCR
Heavy duty (200mm thick)	per sq metre	\$450.00	\$0.00	\$450.00	SCR
Town Centre Pavers	per sq metre	\$600.00	\$0.00	\$600.00	SCR

Kerb And Gutter

Concrete Kerb and Gutter	per metre	\$358.00	\$0.00	\$358.00	SCR
Dish crossing (standard or heavy duty) at intersection	per metre	\$409.00	\$0.00	\$409.00	SCR
Kerb only (subject to approval)	per metre	\$241.50	\$0.00	\$241.50	SCR
Gutter only (Subject to Approval)	per metre	\$232.00	\$0.00	\$232.00	SCR
Gully Pitt Lintels	each	\$2,000.00	\$0.00	\$2,000.00	SCR
Kerb Ramps	each	\$2,500.00	\$0.00	\$2,500.00	SCR

Concrete Public Domain Works

Concrete Footpaving/Cycleways Inspections	per metre	\$14.00	\$0.00	\$14.00	SCR
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

GRAFFITI REMOVAL

Graffiti Removal (Using Chemical) or	per m2	\$38.64	\$3.86	\$42.50	SCR
Graffiti Removal (Using Paint Over) or	per m2	\$26.36	\$2.64	\$29.00	SCR
Graffiti Removal Flat Hourly Rate	per hour	\$145.91	\$14.59	\$160.50	SCR

PLANS – CHECKING, INSPECTION FEES

Construction Inspection – Initial	per inspection	\$203.18	\$20.32	\$223.50	SCR
Construction Inspection – Subsequent inspections	per inspection	\$111.36	\$11.14	\$122.50	SCR
Compliance letter related to engineering works within road reserve	per application	\$58.00	\$0.00	\$58.00	SCR
Plans Checking – New Roads (including drainage) Establishment fee	establishment PLUS	\$403.00	\$0.00	\$403.00	SCR
Plans Checking – New Roads (including drainage)	per metre	\$24.50	\$0.00	\$24.50	SCR
Plans Checking Drainage lines, Kerb and Gutter, Median Islands Establishment fee	establishment PLUS	\$403.00	\$0.00	\$403.00	SCR
Plans Checking Drainage lines, Kerb and Gutter, Median Islands	per metre	\$11.40	\$0.00	\$11.40	SCR
Other Plans	per item	\$403.00	\$0.00	\$403.00	SCR
Off-Road drainage (eg. OSD, GPT's, CFS, OF) (Plan Checking fee)	per item	\$712.00	\$0.00	\$712.00	SCR
Additional Fee for poorly prepared plans/calculations requiring further review	per item	\$237.00	\$0.00	\$237.00	SCR
Off-Road Drainage (eg. OSD, GPTs, CFS, OF) Inspections (minimum four required)	per inspection	\$121.50	\$0.00	\$121.50	SCR
Bond	refundable	\$6,135.00	\$0.00	\$6,135.00	SD

Eg. OSD, GPT's, CFS, OF, Charged Lines, Pump Systems (refundable upon lodgement and registration of 88B instrument and submission of satisfactory works as executed plans and certification)

STREET SIGN

Street Sign on existing pole	per item	\$343.64	\$34.36	\$378.00	SCR
Street Sign plus new pole	per item	\$546.36	\$54.64	\$601.00	SCR
Directional Signs	per item	\$390.00	\$39.00	\$429.00	SCR
Application fee – General signage	per application	\$162.73	\$16.27	\$179.00	SCR
Application fee – Bus zone signage	per application	\$287.27	\$28.73	\$316.00	SCR
Street Sign Removal, supply and install a sign	per item	\$191.82	\$19.18	\$211.00	SCR
Street Sign Removal, supply and install additional sign	per item	\$71.82	\$7.18	\$79.00	SCR

FILMING

Roadways, Parks and Public Buildings

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Application Fee

Ultra Low Impact		\$0.00	\$0.00	\$0.00	MCR
Low Impact	per application	\$229.00	\$0.00	\$229.00	MCR
Medium Impact	per application	\$458.00	\$0.00	\$458.00	MCR
High Impact	per application	\$736.00	\$0.00	\$736.00	MCR
High Impact filming community consultation-application fee	per application	\$723.00	\$0.00	\$723.00	MCR
Bond	per application	Amount payable is determined by use, duration, and to cover all possible impacts to public lands			SD

Traffic Management Plan Assessment

Low Impact (Traffic control on local road with Police consultation)	per application	\$153.00	\$0.00	\$153.00	MCR
Medium Impact (Traffic control on multi-lane road with Police and RTA consultation)	per application	\$432.00	\$0.00	\$432.00	MCR
High Impact (Road closures with Police and RTA consultation)	per application	\$2,550.00	\$0.00	\$2,550.00	MCR

ADVERTISING ON PUBLIC STRUCTURES

Annual rental per structure	per structure	\$425.45	\$42.55	\$468.00	SCR
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

PARKS AND RECREATION

Definitions:

Casual : 1-10 sessions

Seasonal : 11 sessions or more

Community: local sports & community groups, Not-for-profit organisations, schools

Commercial: For Profit businesses.

Notes:

Commercial Fees: additional 30% on listed community fees.

Floodlighting – lighting charges are additional to hire fees.

Seasonal Hire: based on two weeknights plus one weekend day (any additional hours charged at the hourly rate). Hirers booking less than 16hrs per week will be charged per hour.

Bond: Calculated based on potential impact to the grounds/facility and previous experience with user group.

Casual Event Hire: Calculated based on potential impact to the grounds/facility, number of attendees, previous experience with the user group and business classification.

Transitional Arrangements:

All new hirers from 1 July 2018 will pay the relevant fee as per the fees and charges schedule.

All existing hirers from 1 July 2018 will pay either a 10% increase (that includes CPI) on their existing hourly rate or the actual fee as listed in the fees and charges schedule if the new fee is 10% or less of their existing fee. The fee will continue to rise by 10% each year until it catches up with the advertised fee.

SPORTING FIELDS – PREMIUM

Lidcombe Oval, Merrylands Regional Park– main oval, Mona Park 1.

Seasonal Hire Per field	Per field	\$2,269.09	\$226.91	\$2,496.00	MCR
Seasonal Hire additional hours– per field per hour	per hour	\$5.45	\$0.55	\$6.00	MCR
Casual sports use	per field per hour	\$36.36	\$3.64	\$40.00	MCR
Bond		Between \$250-\$5000 (refundable)			SD
Casual Event use	per field per hour		price on application		MCR

SPORTING FIELDS – LOCAL

Alpha Road Park, Bathurst Street Park, Daniel Street Park, Darling Street Park, Greystanes Sportsground, Nemesia Street Reserve, Roberta Street Park, Long Street Park, Tait Street Park, Fairfield Road Park, Guildford West Sportsground, Tom Uren Park, CV Kelly Park, Girraween Park, Harold Read Park, Pendle Hill Park, Freame Park, Monty Bennet, MJ Bennett Reserve, Sydney Smith Park, Ted Burge Sportsground, King Park, Holroyd Sportsground, Granville Park, Oriole Park, Mona Park, Peter Hislop Park, Webbs Avenue Fields, Progress Park, Colquhoun Park, Everley Park, Horlyck Park, Ray Marshall Reserve, Auburn park, Princes Park, Guildford Park, Harry Gapes Reserve, Wyatt Park, Coleman Park, Phillips Park, Guilfoyle Park, Bright Park.

Seasonal Hire Per field	Per field	\$1,512.73	\$151.27	\$1,664.00	MCR
Seasonal Hire additional hours– per field per hour	per hour	\$3.64	\$0.36	\$4.00	MCR
Seasonal Hire Per Mini field		\$756.36	\$75.64	\$832.00	MCR
Seasonal Hire additional hours– per mini-field per hour		\$1.82	\$0.18	\$2.00	MCR
Casual Use	per field per hour	\$24.55	\$2.45	\$27.00	MCR
Casual Use per mini field	Casual Use per mini field	\$12.27	\$1.23	\$13.50	MCR
Casual Event Use	per field per hour	price on application			MCR
Bond		Between \$250-\$5000 (refundable)			SD

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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FLOODLIGHTING (PER FIELD PER HOUR)

Level 1	per field per hour	\$5.64	\$0.56	\$6.20	MCR
Level 2	per field per hour	\$7.45	\$0.75	\$8.20	MCR
Level 3	per field per hour	\$18.64	\$1.86	\$20.50	MCR

OTHER

Field Line Marking		\$345.45	\$34.55	\$380.00	MCR
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SCHOOLS

Local Schools: Mon-Fri 8.00am-3.30pm				Free	MCR
Non-local schools: Mon-Fri 8.00am-3.30pm				Community rate as listed	MCR
Outside of school hours				Community rate as listed	MCR
School Athletic Carrivals – Line Marking (as determined by Group Manager Parks & Recreation)				Price on Application	MCR
Additional Amentities				Cummunity rate as listed.	MCR

CRICKET

Seasonal Turf Wickets	per hour	\$12.73	\$1.27	\$14.00	MCR
Seasonal Turf practice wicket	per hour	\$5.64	\$0.56	\$6.20	MCR
Casual Use Turf Wickets	per hour	\$59.09	\$5.91	\$65.00	MCR
Casual Use Turf practice wicket	per hour	\$29.09	\$2.91	\$32.00	MCR
Bond		Between \$250-\$5000 (refundable)			MCR

NETBALL

Seasonal Per court per season	per court per season	\$68.18	\$6.82	\$75.00	MCR
Seasonal Additional hours– per court per hour	per court per hour	\$3.64	\$0.36	\$4.00	MCR
Casual Use per court per hour	per court per hour	\$17.27	\$1.73	\$19.00	MCR
Bond		Between \$250-\$5000 (refundable)			MCR

CYCLE TRACK

Seasonal	per hour	\$5.64	\$0.56	\$6.20	MCR
Casual Use	per hour	\$17.27	\$1.73	\$19.00	MCR
Bond		Between \$250-\$5000 (refundable)			MCR

RIFLE RANGE

Seasonal rate	per hour	\$322.73	\$32.27	\$355.00	MCR
Bond		Between \$250-\$5000 (refundable)			MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

GOLF

Weekdays Adults 9 holes	per day	\$16.36	\$1.64	\$18.00	MCR
Weekdays Adults 18 holes	per day	\$22.73	\$2.27	\$25.00	MCR
Weekends and Public Holidays All Players 9 holes	per day	\$20.00	\$2.00	\$22.00	MCR
Weekends and Public Holidays All Players 18 holes	per day	\$29.09	\$2.91	\$32.00	MCR
Juniors 9 holes	per day	\$10.91	\$1.09	\$12.00	MCR
Juniors 18 holes	per day	\$13.64	\$1.36	\$15.00	MCR
Seniors / Concessions 9 holes	per day	\$11.82	\$1.18	\$13.00	MCR
Seniors / Concessions 18 holes	per day	\$15.91	\$1.59	\$17.50	MCR
Twilight All Players	per day	\$13.64	\$1.36	\$15.00	MCR
Rosnay – Members – weekday	per day	\$14.09	\$1.41	\$15.50	MCR
Rosnay – Members – weekend	per day	\$15.00	\$1.50	\$16.50	MCR

TENNIS

Night usage commences at:
7.00pm during daylight savings periods
5.00pm outside of daylight savings periods

With lights	per court per hour	\$14.00	\$1.40	\$15.40	MCR
Without lights	per court per hour	\$9.27	\$0.93	\$10.20	MCR

PERSONAL TRAINING & GROUP FITNESS TRAINING (PASSIVE PARKS ONLY – NO LIGHTING)

Annual permit	\$227.27	\$22.73	\$250.00	MCR
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PASSIVE PARK USE FEES

Casual Event Hire	price on application	MCR
Commercial Event Hire	price on application	MCR
Bond	Between \$250-\$5000 (refundable)	MCR

Weddings (Auburn Botanical & Central Gardens only)

Wedding Ceremonies & Photographs including entry (90mins – 2hours)

Group 1 < 100 per area	\$427.27	\$42.73	\$470.00	MCR
Group 2 100-250 per area	\$563.64	\$56.36	\$620.00	MCR
Additional hour fee	\$163.64	\$16.36	\$180.00	MCR

Photography Sessions Only (Auburn Botanical Gardens only)

Fee per hour including entry < 20 guests	\$131.82	\$13.18	\$145.00	MCR
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Amusement Equipment

per item	\$181.82	\$18.18	\$200.00	MCR
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Name	Unit	Year 18/19		Pricing Policy
		Fee (excl. GST)	Fee (incl. GST)	

Community Picnic Area

Group 1 < 250 per area		\$282.73	\$28.27	\$311.00	MCR
Group 2 > 250 per area		\$574.55	\$57.45	\$632.00	MCR
Group 3 > 1000 per area		\$1,436.36	\$143.64	\$1,580.00	MCR
Ampitheatre – Central Gardens	per day	\$63.64	\$6.36	\$70.00	MCR
Yarrabee Picnic Tables – Central Gardens	per day	\$115.00	\$11.50	\$126.50	MCR
Pinnaroo Picnic Tables – Central Gardens	per day	\$58.00	\$5.80	\$63.80	MCR
Campell Hill Reserve – Large Gazebo Area	per day	\$115.00	\$11.50	\$126.50	MCR
Campbell Hill Reserve – Small Gazebo Area	per day	\$58.00	\$5.80	\$63.80	MCR

Auburn Botanical Gardens Entry Fees

non-residents over the age of 16		\$3.64	\$0.36	\$4.00	MCR
Entry fee for seasonal events (excluding event participants or promotional discounts)		\$4.55	\$0.45	\$5.00	MCR
plus online Booking fee + service charges					
Entry fee for valid companion card holders / carers when accompanying client/s				Free	MCR

CONSTRUCTION ACCESS ACROSS OPEN SPACE AND/OR OCCUPATION

Application fee		\$120.00	\$0.00	\$120.00	MCR
Vehicle access rate per day		\$175.00	\$0.00	\$175.00	MCR
Event Security Bond		Between \$250 and \$5000 (refundable)			SD

Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

ADMINISTRATION AND GOVERNANCE

COPYING AND PRINTING

Copying Undertaken By Council Staff For Public Access To Documents

A4 (Colour) – per copy	per sheet	\$1.20	\$0.00	\$1.20	SCR
A3 (Colour) – per copy	per sheet	\$2.40	\$0.00	\$2.40	SCR
A4 (B&W) – per copy	per sheet	\$0.20	\$0.00	\$0.20	SCR
A3 (B&W) – per copy	per sheet	\$0.40	\$0.00	\$0.40	SCR
A2 (B&W) per copy	per sheet	\$4.00	\$0.00	\$4.00	SCR
A0 (B&W) Per Copy	per sheet	\$6.00	\$0.00	\$6.00	SCR
A4 Microfiche Correspondence Record First Sheet	per sheet	\$65.50	\$0.00	\$65.50	SCR
A4 Microfiche Correspondence Record Subsequent Sheets	per sheet	\$3.10	\$0.00	\$3.10	SCR
A3 Microfiche Correspondence Record First Sheet	per sheet	\$68.50	\$0.00	\$68.50	SCR
A3 Microfiche Correspondence Record Subsequent Sheet	per sheet	\$6.30	\$0.00	\$6.30	SCR
A0 Microfiche Correspondence Record First Sheet	per sheet	\$74.00	\$0.00	\$74.00	SCR
A0 Microfiche Correspondence Record Subsequent Sheet	per sheet	\$14.40	\$0.00	\$14.40	SCR
Provision of Information by CD-Rom, DVD	each	\$38.00	\$0.00	\$38.00	SCR
Provision of Information by USB Drive (32 GB)	each	\$46.50	\$0.00	\$46.50	SCR
Notwithstanding the above fees, where it is necessary to incur overtime to meet urgent requests for access a fee will apply, or the above, whichever is greater	per hour	\$68.50	\$0.00	\$68.50	SCR
Binding (comb or fusion) per document		\$1.75	\$0.00	\$1.75	SCR

Formal Application – GIPA

Formal Application – GIPA Application Fee	per application	\$30.00	\$0.00	\$30.00	S
Processing Fee (Per Hour)	per hour	\$30.00	\$0.00	\$30.00	S
Personal Information – Application Fee	per application	\$30.00	\$0.00	\$30.00	S
Processing Fee – Personal Information about the applicant (per hour – in excess of 20 hours)	per hour exceeding first 20 hours	\$30.00	\$0.00	\$30.00	S
Internal Review Fee	per review	\$40.00	\$0.00	\$40.00	S
Health Records and Information Privacy Act Application Fee	per application	\$30.00	\$0.00	\$30.00	SCR

CONDUCT MONEY

Subpoena – Lodgement Fee	per application	\$90.00	\$0.00	\$90.00	SCR
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EXPERT WITNESS FEE

In-house experts – Preparation of evidence and attendance at Court (Per Hour inclusive of all costs)	per hour	\$200.00	\$0.00	\$200.00	SCR
Applicable where Council Officer is required by a party other than Council itself to attend Court in his/her capacity as a Council employee and give evidence					

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

CHILD CARE RECORD RETRIEVABLE FEE

Records Retrieval Fee (Applies to provision of duplicate receipts for any period prior to the previous quarter)	initial fee plus thereafter	\$78.50	\$0.00	\$78.50	MCR
Records Retrieval Fee (Applies to provision of duplicate receipts for any period prior to the previous quarter)	per hour	\$78.50	\$0.00	\$78.50	MCR

DEVELOPMENT ASSESSMENT

Document Scanning and Archiving Fee (Payable on DA Lodgment)

Cost of Building Works \$0 – \$250,000	per application	\$50.00	\$0.00	\$50.00	MCR
Cost of Building Works \$250,001 – \$1,000,000	per application	\$125.00	\$0.00	\$125.00	MCR
Cost of Building Works \$1,000,001 – \$5,000,000	per application	\$230.00	\$0.00	\$230.00	MCR
Cost of Building Works – over \$5,000,001	per application	\$500.00	\$0.00	\$500.00	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

INFORMATION

GIS MAP PRODUCTION FOR EXTERNAL CLIENTS

GIS Map Printing

A4	per page	\$7.00	\$0.00	\$7.00	SCR
A3	per page	\$7.00	\$0.00	\$7.00	SCR
A2	per page	\$15.00	\$0.00	\$15.00	SCR
A1	per page	\$15.00	\$0.00	\$15.00	SCR
A0	per page	\$15.00	\$0.00	\$15.00	SCR

Custom Map Creation

Maps that may require substantial manipulation	minimum	\$42.00	\$0.00	\$42.00	SCR
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Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

FINANCE

RATES AND CHARGES

Section 603 Certificates	per certificate	\$80.00	\$0.00	\$80.00	S
Urgent/Faxed/Email Fee – Section 603 Certificate	per fax/email	\$27.50	\$0.00	\$27.50	SCR
Section 603 Cancellation/Refund Fee	per cancellation	\$25.50	\$0.00	\$25.50	SCR
Section 603 Copying / Fax	per copy	\$28.00	\$0.00	\$28.00	SCR
Mail Outs Inserts with Rate Notices – Community	per copy	\$0.77	\$0.08	\$0.85	SCR
Mail Outs Inserts with Rate Notices – Government Agency	per copy	\$1.05	\$0.10	\$1.15	SCR
Copies of deposited plans and strata plans – Title Searches	per copy	\$14.80	\$0.00	\$14.80	SCR
Aggregation of Land Values	per application	\$105.50	\$0.00	\$105.50	SCR
Statement of Account	per copy	\$62.50	\$0.00	\$62.50	SCR
Copy of Current Year's Rate Notice, Interest on Overdue Rates and Charges	per notice	\$8.40	\$0.00	\$8.40	SCR
Copy of Past Year's Rate Notice or written advice, Interest on Overdue Rates and Charges	per notice	\$27.00	\$0.00	\$27.00	SCR

STORMWATER MANAGEMENT CHARGE

Former Auburn City Council Properties

Residential Properties

Residential Non– Strata	per property	\$25.00	\$0.00	\$25.00	S
Residential Strata	per lot	\$12.50	\$0.00	\$12.50	S

Business Properties

Land Area less than 1200sq m	per property	\$25.00	\$0.00	\$25.00	S
Land Area equal to or greater than 1200 sq m and less than 5000 sq m	per property	\$100.00	\$0.00	\$100.00	S
Land Area equal to or greater than 5000 sq m and less than 10000 sq m	per property	\$375.00	\$0.00	\$375.00	S
Land Area greater than 10000 sq m	per property	\$725.00	\$0.00	\$725.00	S

Business Strata Properties

Minimum Levy or	per lot	\$5.00	\$0.00	\$5.00	S
Land Area less than 1,200 sq m	per property	\$25.00	\$0.00	\$25.00	S
Land Area equal to or greater than 1,200 sq m and less than 5,000sq m	per property	\$100.00	\$0.00	\$100.00	S
Land Area equal to or greater than 5000 sq m and less than 10000 sq m	per property	\$375.00	\$0.00	\$375.00	S
Land Area greater than 10,000 sq m	per property	\$725.00	\$0.00	\$725.00	S

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Former Holroyd City Council Properties

Residential Properties

Residential	per assessment	\$25.00	\$0.00	\$25.00	S
Residential Strata	per assessment	\$12.50	\$0.00	\$12.50	S

Business Properties

Business (Capped at \$500.00 per property)	per 350m2	\$25.00	\$0.00	\$25.00	S
Business Strata	per assessment	\$12.50	\$0.00	\$12.50	S

ADMINISTRATION

Dishonoured Payment charges (minimum \$50)	per transaction	\$55.00	\$0.00	\$55.00	SCR
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Credit Card/Merchant Fee surcharge

Taxable Supply	per transaction	0.8% of transaction			SCR
Non-Taxable Supply	per transaction	0.8% of transaction			SCR

Administration Fee – Refunds

Regulatory		\$91.50	\$0.00	\$91.50	SCR
Non– Regulatory		\$91.36	\$9.14	\$100.50	SCR

Interest on Rates

Interest on Rates and Charges (refer S.566 Local Government Act 1993)	per DLG advice	7.50%			SCR
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Property Enquiry

Written Advice / Email Advice	per advice	\$43.50	\$0.00	\$43.50	SCR
Fax Advice	per advice	\$53.00	\$0.00	\$53.00	SCR

Rate Records

Supply of extract from rate and valuation records (eg Crown Land titles)	per property	\$27.50	\$0.00	\$27.50	SCR
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Section 611 Charges

S611 – Annual charge relating to pipelines or other structures under Council roads	As determined by valuation in accordance with Act	As determined by valuation in accordance with Act			SCR
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Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Deposit Held

Search of records to determine various deposits held by Council when no information as to date of payment or type of deposit is provided	per application	\$75.45	\$7.55	\$83.00	SCR
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Written Ownership Advice

A letter or email stating the ownership of a property – each	per application	\$17.00	\$0.00	\$17.00	SCR
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Administration Fee – Bond and Deposit Refund

Bond Handling Fee	per bond	2% or minimum \$200			SD
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Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

WASTE & RECYCLING CHARGES

DOMESTIC WASTE MANAGEMENT CHARGE

240L garbage bin, 240L green waste bin & 240L recycling bin	per year	\$611.00	\$0.00	\$611.00	FCR
240L garbage bin 240L recycling bin (former Holroyd City Council Only)	per year	\$447.00	\$0.00	\$447.00	FCR
120L/140L garbage bin, 240L green waste bin & 240L recycle bin	per year	\$405.00	\$0.00	\$405.00	FCR
120L garbage bin & 240L recycle bin	per year	\$387.00	\$0.00	\$387.00	FCR
Availability charge Where service is available but not used	per year	\$138.00	\$0.00	\$138.00	FCR
Additional 240L recycling bin	per year	\$70.00	\$0.00	\$70.00	FCR

COMMERCIAL WASTE MANAGEMENT CHARGE

Category A – Former Auburn City Council

CWC-240L Service Collection once per week	per bin	\$18.40	\$0.00	\$18.40	MP
CWC-240L Service Collection twice per week	per bin	\$37.00	\$0.00	\$37.00	MP
CWC-660L Service Collection once per week	per bin	\$46.00	\$0.00	\$46.00	MP
CWC-660L Service Collection twice per week	per bin	\$92.00	\$0.00	\$92.00	MP
CWC– Greater than 50 bins per week^	per bin	\$13.40	\$0.00	\$13.40	MP

Category B – Former Holroyd City Council

Garbage Service Charge	per bin/per quarter	\$153.00	\$0.00	\$153.00	MP
Garbage Cost of Bin	per bin	\$122.50	\$0.00	\$122.50	MP
Recycling Service Charge	per bin/per quarter	\$62.00	\$0.00	\$62.00	MP
Recycling Cost of Bin	per bin	\$122.50	\$0.00	\$122.50	MP

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

Category C – Former Parramatta City Council

140L Garbage Bin Service	per bin/per year	\$436.00	\$0.00	\$436.00	MP
240L Garbage Bin Service	per bin/per year	\$656.00	\$0.00	\$656.00	MP
120L Food/Organic Bin Service	per collection	\$8.40	\$0.00	\$8.40	MP
240L Recycling bin collected fortnightly	per bin/per year	\$115.50	\$0.00	\$115.50	MP
240L Recycling bin collected weekly	per collection	\$7.60	\$0.00	\$7.60	MP
360L Recycling bin collected weekly	per collection	\$10.40	\$0.00	\$10.40	MP
240L Garden Waste bin collected fortnightly	per bin/per year	\$115.50	\$0.00	\$115.50	MP
660L paper/cardboard collection	per service/weekly/fortnightly	\$12.20	\$0.00	\$12.20	MP
1100L paper/cardboard collection	per service/weekly/fortnightly	\$16.60	\$0.00	\$16.60	MP
Stacked cardboard only	per one cubic metre lift per week	\$12.40	\$0.00	\$12.40	MP
Bale cardboard only	per one cubic metre lift per week	\$12.40	\$0.00	\$12.40	MP

Bin Replacement

140L Garbage Bin	per bin	\$72.00	\$0.00	\$72.00	MP
240L Garbage Bin	per bin	\$78.50	\$0.00	\$78.50	MP
120L Food/Organic Bin	per bin	\$71.50	\$0.00	\$71.50	MP
660L Mobile Garbage Bin	per bin	\$335.00	\$0.00	\$335.00	MP
1100L Mobile Garbage Bin	per bin	\$447.00	\$0.00	\$447.00	MP

OTHER SERVICES

Clean Up Services (Additional)	per service (2 cubic metres)	\$72.50	\$0.00	\$72.50	SCR
Parks Event Waste Removal-Supply and removal of 240L Waste Bin	per bin	\$22.27	\$2.23	\$24.50	SCR
Parks Event Waste Removal-Supply and removal of 660L Waste Bin	per bin	\$54.55	\$5.45	\$60.00	SCR
Parks Event Waste Removal-Supply and removal of 240L Recycle Bin	per bin	\$11.64	\$1.16	\$12.80	SCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

COMMUNITY DEVELOPMENT

COMMUNITY PROGRAMS

Community Training and Workshops

Training/Workshop Course Fee	per course	Cost + GST where applicable			MCR
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Community Programs and Activities

Refugee Camp in my Neighbourhood Professional Development Tour (not-for-profit organisations)	per person per tour	\$15.00	\$1.50	\$16.50	MCR
Refugee Camp in my Neighbourhood School Tour	per student per tour	\$4.55	\$0.45	\$5.00	MCR
Refugee Camp in my Neighbourhood Professional Development Tour (commercial organisations)	per person per tour	\$50.00	\$5.00	\$55.00	SCR
Fee per person for commercial organisations participating in existing scheduled tours. Excludes tailored tours.					

Community Programs and Activities, Excursions, Special Events	per activity or event	Cost + GST where applicable			MCR
Merrylands Community Garden – Membership (Individual) Fee	per annum	\$10.00	\$1.00	\$11.00	MCR
Merrylands Community Garden – Membership (Community Group) Fee	per annum	\$20.00	\$2.00	\$22.00	MCR
Merrylands Community Garden – Single Plot fee (approximately 2.4m x 1.2m)	per plot	\$40.00	\$4.00	\$44.00	MCR
Merrylands Community Garden – Key deposit (refundable)	per key	\$55.00	\$0.00	\$55.00	SD

Lifelong Learning Programs

Lifelong learning (over 55s) fee 1 hour class	per person per term	\$36.36	\$3.64	\$40.00	MCR
Lifelong learning (over 55s) for 2 hour class	per person per term	\$54.55	\$5.45	\$60.00	MCR
Lifelong Learning (General)	per person per term	\$63.64	\$6.36	\$70.00	MCR

Includes online booking fees

Lifelong Learning (Children & Teens Programs – Aged 18 and under)	per person per term	\$54.55	\$5.45	\$60.00	MCR
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Includes online booking fees

Lifelong Learning (Choir)	per person per term	\$50.00	\$5.00	\$55.00	MCR
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Includes online booking fees

Flavours of Auburn Food Tour – Adult	per person per tour	\$63.64	\$6.36	\$70.00	SCR
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Includes online booking fees

Flavours of Auburn Food Tour – Concession/Student	per person per tour	\$40.91	\$4.09	\$45.00	SCR
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Includes online booking fee. Concession/Student fee applies to valid concession card holders, and full time students. Valid proof of concession or student status required.

continued on next page ..

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Lifelong Learning Programs [continued]

Flavours of Auburn Food Tour – Adult (resident of Cumberland Local Government Area)	per person per tour	\$50.00	\$5.00	\$55.00	SCR
Includes online booking fees. Proof of residential address required.					
Flavours of Auburn Food Tour – Group booking	per person per tour	\$50.00	\$5.00	\$55.00	SCR
Includes online booking fees. Group Booking is a minimum of 8 participants.					
Flavours of Auburn Cooking Classes – Adult	per person per activity	\$63.64	\$6.36	\$70.00	SCR
Includes online booking fees					
Flavours of Auburn Cooking Classes – Concession/Student	per person per activity	\$40.91	\$4.09	\$45.00	SCR
Includes online booking fees. Concession/Student fee applies to valid concession card holders, and full time students. Valid proof of concession or student status required.					
Flavours of Auburn Cooking Classes – Adult (resident of Cumberland Local Government Area)	per person per activity	\$50.00	\$5.00	\$55.00	SCR
Includes online booking fees. Proof of residential address required.					
Flavours of Auburn Cooking Class – Group booking	per person per group booking	\$50.00	\$5.00	\$55.00	SCR
Includes online booking fees. Group Booking is a minimum of 8 participants.					
Peacock Gallery School Holiday Programs (Parents/Guardians attend free)	per activity	\$4.55	\$0.45	\$5.00	MCR
Peacock Gallery Adult workshops (up to 2 hours duration)	per activity	\$5 plus material costs (up to \$25)			MCR

PEACOCK GALLERY

Commission fee = 20% agreed price	per Item	Commission fee = 20% agreed price	SCR
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COMMUNITY BUSES

Community Bus (10 Seater)

Community Groups

Monday to Friday (after 6pm)	per hour	\$15.00	\$1.50	\$16.50	MCR
Saturday or Sunday (24 hour hire period, must be returned by midnight)	per day	\$118.18	\$11.82	\$130.00	MCR
Full Weekend Rate (6pm Friday to 6pm Sunday inclusive)	per weekend	\$236.36	\$23.64	\$260.00	MCR

Private Users

Monday to Friday (after 6pm)	per hour	\$31.82	\$3.18	\$35.00	SCR
Saturday or Sunday (24 hour hire period, must be returned by midnight)	per day	\$143.18	\$14.32	\$157.50	SCR
Full Weekend Rate (6pm Friday to 6pm Sunday inclusive)	per weekend	\$384.55	\$38.45	\$423.00	SCR

Name	Unit	Year 18/19 GST			Pricing Policy
		Fee (excl. GST)		Fee (incl. GST)	

Community Bus (20 Seater – Accessible)

Community Groups

Monday to Friday (after 6pm)	per hour	\$24.55	\$2.45	\$27.00	MCR
Saturday or Sunday (24 hour hire period, must be returned by midnight)	per day	\$167.27	\$16.73	\$184.00	MCR
Full Weekend Rate (6pm Friday to 6pm Sunday inclusive)	per weekend	\$334.55	\$33.45	\$368.00	MCR
Trailer		\$30.00	\$3.00	\$33.00	MCR

Private Users

Monday to Friday (after 6pm)	per hour	\$39.09	\$3.91	\$43.00	SCR
Saturday or Sunday (24 hour hire period, must be returned by midnight)	per day	\$250.00	\$25.00	\$275.00	SCR
Full Weekend Rate (6pm Friday to 6pm Sunday inclusive)	per weekend	\$499.09	\$49.91	\$549.00	SCR
Trailer	per day	\$30.00	\$3.00	\$33.00	MCR

Community Bus – Additional Fees (community groups & private hirers)

Additional Cleaning costs if required	per item	Cost + 10% administration costs	MCR
Breach of Hire conditions	per breach	Cost + 10% administration costs	MCR
Loss of Keys	per item	Cost + 10% administration costs	MCR
Damage		Cost + 10% administration costs	MCR

CUMBERLAND LIFESTYLE AND LEISURE LINKS

Client Services and Appointments under NDIS	per occasion	Fee as per NDIS Price Guide			MCR
Activities and Outings	per occasion	Cost + GST			MCR
Transport – return trip to/from Meeting point	per occasion	\$10.00	\$1.00	\$11.00	MCR
Transport NDIS – program to home	per occasion	\$5.00	\$0.50	\$5.50	MCR
Transport NDIS – home to program	per occasion	\$5.00	\$0.50	\$5.50	MCR

NUTRITION SERVICES

Fresh Meals	per meal	\$6.20	\$0.00	\$6.20	MCR
Frozen Meals	per meal	\$6.20	\$0.00	\$6.20	MCR
Meal Packages: Package No. 1	per item	\$8.00	\$0.00	\$8.00	MCR
Meal Packages: Package No. 2	per item	\$11.80	\$0.00	\$11.80	MCR
Meal Packages: Package No. 3	per item	\$9.80	\$0.00	\$9.80	MCR
Meal Packages: Package No. 4	per item	\$6.50	\$0.00	\$6.50	MCR
Meal Packages: Package No. 5	per item	\$13.60	\$0.00	\$13.60	MCR
Centre Based Meals	per meal	\$8.00	\$0.00	\$8.00	MCR
NDIS Meal Administration and Delivery Charge	per meal	As per NDIS Price Guide			MCR
Dessert	per item	\$1.90	\$0.00	\$1.90	MCR
Morning Tea	per meal	\$3.60	\$0.00	\$3.60	MCR
Seniors Events Lunch	per head	\$10.40	\$0.00	\$10.40	MCR
Seniors Events Morning Tea	per head	\$5.50	\$0.00	\$5.50	MCR

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

SOCIAL INCLUSION

Meals	per item	\$8.00	\$0.00	\$8.00	MCR
Transport return trip (Commonwealth Home Support Program)	per occasion	\$10.40	\$0.00	\$10.40	MCR
Outings	per item	Cost + GST where applicable			MCR
Client Services and Appointments under NDIS	per item	As per NDIS Price Guide			MCR
Client Outings Transport	per occasion	\$16.00	\$0.00	\$16.00	MCR
Centre Based Activities	per item	\$4.00	\$0.00	\$4.00	MCR
Shopping Assistance	per occasion	\$10.40	\$0.00	\$10.40	MCR
Transport NDIS – Home to Centre	per occasion	\$10.00	\$1.00	\$11.00	MCR
Transport NDIS – Centre to Home	per occasion	\$10.00	\$1.00	\$11.00	MCR

SERVICES TO COMMONWEALTH HOME CARE PACKAGE RECIPIENTS

Home Delivered Meals – Administration Cost	per meal	\$5.20	\$0.00	\$5.20	SCR
Home Delivered Meals – Food Cost	per meal	\$7.27	\$0.73	\$8.00	SCR
Centre Based Meals – Administration Cost	per meal	\$5.20	\$0.00	\$5.20	
Centre Based Meals – Food Cost	per meal	\$5.27	\$0.53	\$5.80	SCR
Wellness Day Programs (meal and transport excluded)	per day	\$50.00	\$0.00	\$50.00	SCR
Wellness Day Programs – Transport Per Trip	per trip	\$17.00	\$0.00	\$17.00	SCR
Social Outings per person – 16 people or more (costs associated with the outing eg meal, tickets not included)	per person	\$51.00	\$0.00	\$51.00	SCR
Social Outings per person – Less than 16 people (costs associated with the outing eg meal, tickets not included)	per person	\$62.00	\$0.00	\$62.00	SCR
Shopping	per hour	68.00 plus 80 cents per km travelled			SCR
Home Visits	per hour	68.00 plus 80 cents per km travelled			SCR

AGED & DISABILITY SERVICES

Cancellation Fee	per cancellation	As per NDIS price guide & Commonwealth Home & Community Care Support Guidelines			MCR
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Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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CHILDREN'S SERVICES

CHILD CARE – GENERAL

Community Workshops and various Training Courses. Fee is charged depending on course and attendance.	per course			Various	SCR
Mobile Minders – providing education and care at the venue where courses are being delivered	per hour	\$41.82	\$4.18	\$46.00	FCR

Services within the community often require child care for children of parents attending training courses. Children's Services attend to care for the children whilst parents are attending the workshops.

Toy Pack – for hire	per session	\$41.82	\$4.18	\$46.00	FCR
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Services within the community often require child care for children of parents attending training courses. Children's Services attend to care for the children whilst parents are attending the workshops. Often it is requested that staff bring along toys for the children to play with during this time.

Paint Cumberland Read

Poppy Possum Storytime Pack – (Includes Storyteller) – Weekdays		\$218.18	\$21.82	\$240.00	
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Paint Cumberland REaD is a community literacy capacity building program. The program's aim is to work with the community to support the development of children's early literacy skills from birth, so that they are ready for reading and writing at school. Research shows that foundation skills learnt between the ages of 0 and 5 years are critical for developing literacy skills at school. The philosophy adopted is that literacy is a key to life's success. Poppy the Possum is Paint Cumberland REaD's furry mascot who ventures to education and care services, public places, and local events to read children stories. Having Poppy around to promote literacy is an ideal way to show the community your commitment whilst marketing your service or business. this fee is for the cost of Poppy the Possum and a storyteller to attend a service on weekdays.

Poppy Possum Storytime Pack – (Includes Storyteller) – Weekends		\$281.82	\$28.18	\$310.00	
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Paint Cumberland REaD is a community literacy capacity building program. The program's aim is to work with the community to support the development of children's early literacy skills from birth, so that they are ready for reading and writing at school. Research shows that foundation skills learnt between the ages of 0 and 5 years are critical for developing literacy skills at school. The philosophy adopted is that literacy is a key to life's success. Poppy the Possum is Paint Cumberland REaD's furry mascot who ventures to education and care services, public places, and local events to read children stories. Having Poppy around to promote literacy is an ideal way to show the community your commitment whilst marketing your service or business. this fee is for the cost of Poppy the Possum and a storyteller to attend a service on weekdays.

Poppy Possum Suit Only		\$54.55	\$5.45	\$60.00	
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FAMILY DAY CARE

Family Day Educators are self employed and set their own fees. A guideline is available from the Co-ordination Unit

Educator Registration and Training Fee (Includes Resources and Toy Library membership)	per registration	\$318.18	\$31.82	\$350.00	MCR
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The Educator registration fee is charged to new Educator's, this information will be provided in various modules and individuals can attend various modules.

Administration Fee	per child per hr	\$1.75	\$0.00	\$1.75	MCR
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The administration (service) fee is the fee charged to Family Day Care Educator's per hour of care for the administration costs from Council Children's Services team.

Transport Fee	per year OR	\$255.50	\$0.00	\$255.50	MCR
Transport Fee	per quarter	\$82.00	\$0.00	\$82.00	MCR
Transport Fee	per return trip	\$31.00	\$0.00	\$31.00	MCR

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Enrolment Fee (Council Fee)

Permanent	per child	\$51.50	\$0.00	\$51.50	MCR
Family	per family	\$92.00	\$0.00	\$92.00	MCR

Enrolment fees are applicable on a per child basis per service and are non-refundable; they are paid to cover the cost of administration when enrolled. The enrolment procedure must be completed when a child transfers from one service to another service, therefore the fee is payable each time. Please note the fee is not an annual charge if a child remains at the same service. If a child leaves the service and then returns to care after 6 months they need to re-enrol and pay the enrolment fee again.

Family (2nd Child and subsequent children)		\$40.50	\$0.00	\$40.50	MCR
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Enrolment fees are applicable on a per child basis per service and are non-refundable; they are paid to cover the cost of administration when enrolled. The enrolment procedure must be completed when a child transfers from one service to another service, therefore the fee is payable each time. Please note the fee is not an annual charge if a child remains at the same service. If a child leaves the service and then returns to care after 6 months they need to re-enrol and pay the enrolment fee again. This fee is for a family who is enrolling an additional child to their original enrolment.

LONG DAY CARE CHILD CARE

Late to pick up Fee (as per guiding principles)	per 1/4 hour	\$31.00	\$0.00	\$31.00	MCR
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LONG DAY PRE SCHOOL/ OUT OF SCHOOL HOURS CARE/SCHOOL HOLIDAY PROGRAM

The centre closes at 6.00pm. A late fee will be charged for children who are picked up after 6.00pm. Families who continually arrive after 6.00pm may lose their child's position at the service. Refer to Late Pick Up Guiding Principle.

OCCASIONAL CARE

A late fee will be charged for children who are picked up after the booked time. Families who continually arrive late may lose their child's position at the service.

Long Day Care 7am-6pm

Auburn Long Day Care, Frances Fisk Child Care, Gumnut Grove, Banksia Babes, Guildford West, Wenty

Daily Fee	per day per child	\$93.00	\$0.00	\$93.00	MCR
Security Deposit (credited to Fees)	2 weeks full fee		2 Weeks Full Fee		SD

When you enrol into Council's Children's Services, you must pay two weeks full fees as a deposit per child. This deposit will be credited to your statement of account when two weeks (10 business days) written notice is given to end care. If the account is in credit, a cheque will be sent to the parent. The Cancellation of Care form is available from the centre or Council's website. The security deposit is a one off payment and will remain in your account from year to year. If your booked days change or the fees increase, your security deposit will be adjusted to reflect this. (Two weeks full fees of current fees must be held.) Please note the deposit is non-transferable from centre to centre. Casual bookings need to pay a security deposit based on their pattern of care or at least 2 days per week (4 days).

Long Day Care 6am-6pm

Pemulwuy, Friend Park

Daily Fee (Open 6am – 6pm)	per day	\$95.00	\$0.00	\$95.00	MCR
Security Deposit (credited to Fees)	2 weeks full fee		2 Weeks Full Fee		SD

When children are enrolled into Council's Children's Services, they must pay two weeks full fees as a deposit per child. This deposit is be credited to the statement of account when two weeks (10 business days) written notice is given to end care. If the account is in credit, a cheque will be sent to the parent. The Cancellation of Care form is available from the centre or Council's website. The security deposit is a one off payment and will remain in the account from year to year. If the booked days change or the fees increase, the security deposit is adjusted to reflect this. (Two weeks full fees of current fees must be held.) Please note the deposit is non-transferable from centre to centre. Casual bookings need to pay a security deposit based on their pattern of care or at least 2 days per week (4 days).

Name	Unit	Year 18/19			Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)	

OCCASIONAL CARE SERVICE

The Sometime Centre – Merrylands

Hourly Fee	per hour	\$10.00	\$0.00	\$10.00	MCR
Late Fee	more than 15 mins late	\$9.20	\$0.00	\$9.20	MCR
A late fee will be charged for children who are picked up after the booked time. Families who continually arrive late may lose their child's position at the service.					
Enrolment Fee (Non Refundable)	per child	\$27.00	\$0.00	\$27.00	MCR
Enrolment fees are applicable on a per child basis, per service and are non-refundable. They are paid annually (billed in February each year) to cover the cost of administration.					
Nappy Charge (if Centre provides a nappy)	per nappy	\$3.60	\$0.00	\$3.60	MCR
Families provide their own nappies for their children whilst at the service. This fee is charged if the centre provides a nappy for the child.					
Lunch Charge (if Centre provides lunch)	per lunch	\$5.70	\$0.00	\$5.70	MCR
Families provide their child's lunch each day, if the centre provides lunch this fee is charged.					
Early Integration Program	per hour	\$9.00	\$0.00	\$9.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided. Children who have a disability and are enrolled in the Early Integration Program, pay the EIP fee per hour.					
Failure to Notify Fee	per occasion	50% of booked fee			MCR
Families who fail to notify the service that their child/ren will be absent from care prior to the session of booked care commencing shall be charged a failure to notify fee. Families who have a "regular booking" will be billed half their daily fee on non-attendance, regardless if they have contacted the centre or not.					
Cancellation Fee – Regular	per occasion	50% of booked fee			MCR
Hat	per item	\$7.00	\$0.70	\$7.70	MCR
Literacy Bag	per item	\$4.09	\$0.41	\$4.50	MCR

OOSH CENTRES

BASC Fees

Arrive between 6.00am – 7am	per child	\$3.10	\$0.00	\$3.10	MCR
Children who attend between 6:00am and 7:00am are charged an additional fee due to Before School sessions limited to 2 hours.					
AM 7am – 9am	per child	\$14.00	\$0.00	\$14.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided.					
PM 3pm – 6pm	per child	\$29.00	\$0.00	\$29.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided.					
Excess of 3.5 hours	per child	\$5.20	\$0.00	\$5.20	MCR
Children who attend between 6:00am and 7:00am are charged an additional fee due to After School sessions limited to 3.5 hours.					

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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BASC Fees – Casual

Arrive between 6.00am – 7am	per child	\$4.10	\$0.00	\$4.10	MCR
Children who attend between 6:00am and 7:00am are charged an additional fee due to Before School sessions limited to 2 hours.					
AM 7am – 9am	per child	\$16.00	\$0.00	\$16.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided.					
PM 3pm – 6pm	per child	\$31.00	\$0.00	\$31.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided.					
Excess of 3.5 hours	per child	\$5.20	\$0.00	\$5.20	MCR
Children who attend between 6:00am and 7:00am are charged an additional fee due to After School sessions limited to 3.5 hours.					
Failure to Notify Fee	per occasion	\$15.40	\$0.00	\$15.40	MCR
Families who fail to notify the service that their child/ren will be absent from After School Care prior to the session of booked care commencing will be charged a failure to notify fee. (Notification before 2.30pm is required) Normal daily fees apply when the child/ren is absent – if absenteeism is over the allowable amount set by DET, CCB is not available on absent days and full fees apply.					
Late Fee to pick up	per 1/4 hour	\$31.00	\$0.00	\$31.00	MCR
LONG DAY PRE SCHOOL/ OUT OF SCHOOL HOURS CARE/SCHOOL HOLIDAY PROGRAM The centre closes at 6.00pm. A late fee will be charged for children who are picked up after 6.00pm. Families who continually arrive after 6.00pm may lose their child's position at the service. Refer to Late Pick Up Guiding Principle. OCCASIONAL CARE A late fee will be charged for children who are picked up after the booked time. Families who continually arrive late may lose their child's position at the service.					

School Holiday Program

Late Booking Fee	per child, per service	\$36.00	\$0.00	\$36.00	MCR
School Holiday Program is a book and pay system. Bookings close 10 business days prior to the school holidays starting. After this date a late payment fee is charged per child, per service. This is not					
6am – 6pm	per day	\$54.00	\$0.00	\$54.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided.					
School Holiday Fees(SD)		\$51.00	\$0.00	\$51.00	MCR
Fees are charged to cover the cost of providing Education and Care Services. Council's Children's Services are not for profit and receive grants and fees to cover ongoing costs of the service provided. In July 2018, the Jobs for Families Child Care Package legislation will be introduced for all families using Children's Services. The impact for families is unknown and therefore Children's Services would like to increase the daily fee by \$1.00 only this year.					
School Holiday Fees(DD)		\$56.00	\$0.00	\$56.00	MCR
In July 2018, the Jobs for Families Child Care Package legislation will be introduced for all families using Children's Services. The impact for families is unknown and therefore Children's Services would like to increase the daily fee by \$1.00 only this year.					

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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LIBRARY

LIBRARY SERVICES

Library Bags	per bag	\$1.91	\$0.19	\$2.10	FCR
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Lost/Damaged Items

Lost/Damaged Tags / Barcodes	per item	\$1.50	\$0.00	\$1.50	FCR
Lost (Non-Repairable) Items Processing Fee (in addition to the actual cost of the item) Non-refundable – lost items that are found are to be retained by the customer.	per item	\$9.50	\$0.00	\$9.50	FCR
Lost / damaged Item (based on original cost as per library listing – Minimum \$9.50) Plus processing fee	per item	\$9.50	\$0.00	\$9.50	FCR
Lost Membership Cards	per card	\$4.50	\$0.00	\$4.50	SCR

Reservation Fee

Inter library Loans (From charging libraries where applied)	per request	\$15.09	\$1.51	\$16.60	FCR
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Fax Service

Within Australia (sending or receiving)

First page	per page	\$1.91	\$0.19	\$2.10	FCR
Each additional page	per page	\$1.91	\$0.19	\$2.10	FCR

International (sending or receiving)

First page	per page	\$8.91	\$0.89	\$9.80	FCR
Each additional page	per page	\$2.36	\$0.24	\$2.60	FCR

Photocopying and Printing

Card operation A4 (B&W) done by applicant – per copy	per copy	\$0.14	\$0.01	\$0.15	SCR
Card operation A3 (B&W) done by applicant – per copy	per copy	\$0.27	\$0.03	\$0.30	SCR
Card operation A4 (Colour) done by applicant – per copy	per copy	\$0.91	\$0.09	\$1.00	SCR
Card operation A3 (Colour) done by applicant – per copy	per copy	\$1.91	\$0.19	\$2.10	SCR

Photo Reprints

Colour/Black & White 15cm x 10cm (6" x 4")	per page	\$14.00	\$1.40	\$15.40	FCR
Colour/Black & White 13cm x 18cm (5" x 7")	per page	\$18.64	\$1.86	\$20.50	FCR
Colour/Black & White 25cm x 20cm (10" x 8") or A4	per page	\$25.45	\$2.55	\$28.00	FCR
Colour/Black & White 30 cm x 40cm (12" x16")	per page	\$51.82	\$5.18	\$57.00	FCR
Colour/Black & White 40cm x 60cm (16" x20")	per page	\$69.09	\$6.91	\$76.00	FCR

Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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Other

Non literary program / event fee	per booking	\$2.73	\$0.27	\$3.00	SCR
Fee for Special Events	per booking	\$9.09	\$0.91	\$10.00	SCR
USB stick	per item	\$4.55	\$0.45	\$5.00	SCR

Book Sales

Book Sales – per item	per book	\$0.91	\$0.09	\$1.00	SCR
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Local Studies Publications

Hardcover	per Item	\$31.82	\$3.18	\$35.00	FCR
Softcover	per Item	\$22.73	\$2.27	\$25.00	FCR

Toy Library (Wentworthville Library only)

Annual membership – 1 Toy	1 Toy	\$25.00	\$0.00	\$25.00	FCR
Annual membership – 2 Toys	2 Toys	\$37.00	\$0.00	\$37.00	FCR
Annual membership – 3 Toys	3 Toys	\$45.00	\$0.00	\$45.00	FCR
Annual membership – 5 Toys	5 Toys	\$54.50	\$0.00	\$54.50	FCR
Annual Group Membership	Group	\$61.50	\$0.00	\$61.50	FCR
Lost Piece Fee	per piece	\$5.00	\$0.00	\$5.00	FCR
Lost or Broken Toy Plus processing fee	Process fee plus Cost of Toy	\$9.50	\$0.00	\$9.50	FCR
Lost Tag	per tag	\$5.20	\$0.00	\$5.20	FCR
Party Pack	weekend	\$24.55	\$2.45	\$27.00	FCR
Replacement Toy Library Bags	per item	\$10.40	\$0.00	\$10.40	FCR

Library Research Fee

Research Fee (per hour)	per hour	\$45.45	\$4.55	\$50.00	FCR
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Name	Unit	Fee (excl. GST)	Year 18/19 GST	Fee (incl. GST)	Pricing Policy
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EVENTS

POWER SUPPLY

All Events – Per outlet	per outlet per event	\$67.27	\$6.73	\$74.00	SCR
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STALL HIRE FEE*

*Not-for-profit organisations are not charged any stall or space fees if event activity excludes significant income generating activity. Not-for-profit organisation participation in events is subject to event requirements.

Major Events (e.g. Sydney Cherry Blossom Festival, Australia Day)

Non-Food: 2.4m x 2.4m erected Fete Stall		\$184.09	\$18.41	\$202.50	SCR
Non-Food: 3m x 3m Space only	per space	\$97.73	\$9.77	\$107.50	SCR
Non-Food: 3m x 6m Space only	per space	\$170.91	\$17.09	\$188.00	SCR
Food: 3m x 3m Space only	per space	\$204.55	\$20.45	\$225.00	SCR
Food: 3m x 6m Space only	per space	\$214.09	\$21.41	\$235.50	SCR
Food: 3m x 9m Space only	per space	\$305.45	\$30.55	\$336.00	SCR
Food: 2.4m x 4.8m erected Cooking Stall	per stall	\$383.64	\$38.36	\$422.00	SCR

General Events (e.g. Lunar New Year)

Non-Food 2.4m x 2.4m erected Fete Stall	per stall	\$160.91	\$16.09	\$177.00	SCR
Non-Food 3m x 3m Space only	per space	\$93.18	\$9.32	\$102.50	SCR
Non-Food 3m x 6m Space only	per space	\$135.45	\$13.55	\$149.00	SCR
Food 3m x 3m Space only	per space	\$111.82	\$11.18	\$123.00	SCR
Food 3m x 6m Space only	per space	\$120.91	\$12.09	\$133.00	SCR
Food 3m x 9m Space only	per space	\$227.27	\$22.73	\$250.00	SCR
Food 2.4m x 4.8m erected Cooking Stall	per stall	\$335.45	\$33.55	\$369.00	SCR

OTHERS

*Additional Activities/Merchandise Sales – Council Events team may conduct ad hoc activities or merchandise sales, ensuring adherence with commercial pricing policy principles.

Additional cleaning costs, if required	per hour		Cost + GST	SCR
Damage assessed at repairs cost	per item		Cost + GST	SCR
Additional Bump-in / Bump-out requirements / late pack up fee	per hour		Cost + GST	SCR
Outdoor event services	per event		Cost + GST	SCR
Additional or exceptional event infrastructure, supplies or other requirements	per item		Cost + GST	SCR

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CUMBERLAND COUNCIL
DELIVERY PROGRAM AND OPERATIONAL PLAN
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Cumberland Council, 16 Memorial Avenue, PO Box 42, Merrylands NSW 2160.
E council@cumberland.nsw.gov.au **W** cumberland.nsw.gov.au

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-113

Attachment 3
Community Engagement Report





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Community Engagement Report

Purpose

Council is committed to engaging with the community and stakeholders through engagement processes that are conducted in an open, transparent and consistent manner to foster collaboration, cooperation, and increase the community's understanding and involvement in the issues that affect them.

The following engagement activities were undertaken to ensure our community and stakeholders were informed about the key projects and initiatives that Council proposes to deliver next year, as well as the 2018-19 Budget and Fees and Charges.

This report provides a full overview of the community engagement activities undertaken in April and May 2018 to consult with the community on the Draft Delivery Program 2017-2021 and Operational Plan 2018-19 along with Council's 2018-19 Budget and Fees and Charges.

Key methods

Community engagement activities were undertaken within the parameters of Council's Community Engagement Policy and was based on the following values:

- Community engagement is based on the belief that those who are affected by a decision have a right to be involved in the decision making process.
- Community engagement includes the promise that the community's contribution will influence the decision.
- Community engagement promotes sustainable decisions by recognising and communicating the needs and interests of all participants, including decision makers.
- Community engagement seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
- Community engagement seeks input from participants in designing how they participate
- Community engagement provides participants with the information they need to

participate in a meaningful way.

- Community engagement communicates to participants how their input affected the decision.

The main communication and engagement activities that formed the overall community engagement program were:

- Have Your Say Cumberland
- Social media
- Council newsletters and e-newsletter
- English and Non-English newspaper advertisements
- Media Release
- Engagement at Libraries and Customer Service Centres

This approach provided Council with a large amount of promotion of the document and provided residents the opportunity to review the Operational Plan 2018-19, Budget and Fees and Charges in a variety of ways.

This report is structured to show the summary of findings and key results achieved from the engagement program.



Key results

Have Your Say Cumberland

910	total page visits
186	document downloads
452	key service areas clicked

The below table highlights the number of click throughs on individual Key Service Areas of Council.

66	Parks and recreation
60	Pools
42	Community programs and events
35	Roads, stormwater and street cleaning
33	Strategic planning and development
28	Household waste and recycling
23	Children's services
22	Environmental programs
20	Community facilities and property
20	Libraries
14	Governance and administration
12	Regulatory programs

haveyoursay.cumberland.nsw.gov.au

Social media

There were four targeted posts scheduled to support the promotion of Council's Operational Plan during May on Facebook. The posts profiled key priorities and projects proposed in the Plan for 2018-19 including shortening DA approval times, investment into our local swim centres, increased permanent street cleaning positions and capital works program.

Shortening DA Approach Times

6,089	people were reached by this post
101	people clicked on the link
3	comments

Modernise Pools

7,010	people were reached by this post
171	people clicked on the link
15	comments

Street Cleaning

6,819	people were reached by this post
124	people clicked on the link
12	comments
2	shares

Capital Works

8,014	people were reached by this post
146	people clicked on the link
8	comments
3	shares

Total Facebook reach

27,932	total people reached by all posts
542	people clicked on a link
38	people left comments
5	people shared the posts

Enews

Two Enews were sent to the Cumberland Council database during the public exhibition period.

Council's new budget is committed to clean streets sent 1 May 2018

52.3%	open rate (1,439)
40	unique clicks on story
16	unique clicks on operational plan

Draft Delivery Program and Operational Plan 2017-2021 sent 15 May 2018

51.7%	open rate (1,434)
17	unique clicks on story





Shortening DA approval times post from Cumberland Council Sydney 14 May 2018 at 8:00am.



Modernisation of pools post from Cumberland Council Sydney 11 May 2018 at 3:30pm.

Newspaper

Advertisements were published in the below publications on the below dates.

Auburn Review

24 April 2018

8 May 2018

Parramatta Advertiser

25 April 2018

9 May 2018

An-Nahar (Arabic)

3 May 2018

El Telegraph (Arabic)

3 May 2018

Aust Chinese News Weekly

4 May 2018

Chinese Sydney Weekly

4 May 2018

Circulation (readership) of the publications are listed below.

21,889 Auburn Review

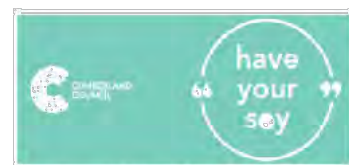
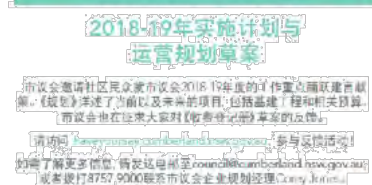
76,421 Parramatta Advertiser

20,800 An-Nahar (across NSW)

24,500 El Telegraph (across NSW)

19,000 Aust Chinese (across NSW)

18,000 Chinese Sydney (across NSW)



Examples of advertisements published in ethnic newspapers.

Summary of findings

Council's Delivery Program and Operational Plan is structured into 12 Key Service Areas which includes key projects and priorities to be delivered by Council.

The submissions received have been grouped into the following summary of findings under these key services.

Community Programs and Events (1)

Mum and Bub fitness programs

Roads, Stormwater and Street Cleaning (4)

Footpaths and cycleways

Line markings on roads

Road safety

Transport Management Plans

Parks and Recreation (1)

All-abilities playground

Environmental Programs (2)

Street trees

Urban heat

Household Waste and Recycling (3)

Waste Management and Resource Recovery Strategy

Waste charges

Provision of green bins

Children's Services (2)

Capacity

Play spaces for babies and toddlers

Strategic Planning and Development (3)

Street scape improvements

Building heights

Development

Regulatory Programs (0)

Libraries (2)

Printing and copying services

Babies and toddler activities

Pools (4)

Upgraded facility in Merrylands

Budget

Proposed works to local pools

Baby and toddler pools

Governance and Administration (9)

Customer service

Asset Management Plans

Community Engagement (2)

Customer service

Operations

Capital works

Amalgamation

Fees and charges

Community Facilities and Property (6)

Outdoor dining

Fees and charges (4)

Community facility bonds

See Council Report for full submission details.





CUMBERLAND COUNCIL
COMMUNITY ENGAGEMENT REPORT
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Cumberland Council, 16 Memorial Avenue, PO Box 42, Merrylands NSW 2160.
E council@cumberland.nsw.gov.au W cumberland.nsw.gov.au

**DOCUMENTS
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Attachment 4

**Table 1 - Operational Plan -
Administrative changes made by
Council while on exhibition**

Table 1 – Operational Plan - Administrative changes made by Council while on exhibition

Page #	Administrative Change	Rationale
Cover	Delete the word draft	Upon adoption, if no amendments are made this document will be the final version.
Table of contents	Delete Part 4 (Fees and Charges) and incorporate into introduction of Fees and Charges (separate document)	Greater clarity for the pricing policy
2	Replace major projects table with updated table	Revised funding for projects
9	Update picture	More up to date photo available
11	Insert new icon and text for the Sydney Murugan Temple	Council amendment
13	Fix errors in major landmarks table	Errors and updates
21	Replace major projects table with updated table	Revised funding for projects
22	Update financial commentary	Revised figures and commentary available
23-28	Financial tables updated with revised figures	Revised figures available
24-28	Delete the 2017/18 column	Consistency throughout the document
32	Additional Key Project – Sponsorship policy	Project not included in draft
37	Additional Key Project – Prospect Hill Lookout and Access	Project not included in draft
40	Change name of Vegetation Management Plan to Biodiversity Strategy and Action Plan	New name reflects the intent of the document more accurately
46	Additional Key Project - Development Contributions Plan	Project was initially scheduled for completion in 2017/18 but requires carrying over into the 2018/19 year
55	Wording change to Mayoral Fund Key Project	Wording changes reflect the three funding streams of the overall amount of the fund
57	Additional Key Project – Auburn Civic Centre Rectification	Project not included in draft
59/60	Table updated with new figures	Updated figures available
64	Minor wording changes for consistency and administrative changes to the domestic waste charges	Updates more accurately reflect the service and charges
64	Replace 6 th paragraph of text (after dot points)	Reflects the work Council is doing to harmonise the Waste Services between the former Councils
65	Delete 2 nd charges table titled "Category B Former Parramatta City Council"	Reflects the work Council is doing to harmonise the Waste Services between the former Councils
Throughout document	Remove 2021/22 year from financial tables	Consistent approach, within the life of the 4 Year Delivery Program 2017-21

DOCUMENTS
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REPORT C06/18-113

Attachment 5

Table 2 - Fees and Charges -
Administrative changes made by
Council while on exhibition

Table 2 – Fees and Charges - Administrative changes made by Council while on exhibition

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
32	Regulatory Services	Companion Animals Registration	<p>Registration Fee – Desexed \$52 per animal</p> <p>Registration Fee – Non-desexed \$192 per animal</p> <p>Pensioners Dogs/Cats Desexed \$21 per animal</p> <p>Animals owned by registered breeders \$52 per animal</p> <p>Registration Fee – Eligible Pound Shelter/ Rescue Organisation \$26 per animal</p>	<p>Registration Fee – Desexed \$57 per animal</p> <p>Registration Fee – Non-desexed \$207 per animal</p> <p>Pensioners Dogs/Cats Desexed \$24 per animal</p> <p>Animals owned by registered breeders \$57 per animal</p> <p>Registration Fee – Eligible Pound Shelter/ Rescue Organisation \$28.50 per animal</p>	The office of Local Government sent Councils a circular (Council Circular 18-16 dated 7 June 2018) informing them of changes to the fees of companion animal registration fees as of 1 July 2018 (statutory change).
34	Activity Applications	Outdoor Dining/Use of Council's Footpaths by Operators	<p>Licence Application Fee \$185.00 per application</p> <p>Licence Variation Fee \$120.00 per application</p> <p>Bond 3 months rental (minimum \$200)</p> <p>Auburn/Merrylands Town Centre \$270.00 per square metre/ per annum</p> <p>Auburn/Merrylands Town Centre with structure \$327.00 per square metre/ per annum</p> <p>Other Town Centres \$243.00 per square metre/ per annum</p> <p>All Other Areas \$200.00 per square metre/ per annum</p>	<p>Licence Application Fee \$400.00 per application/per annum</p> <p>Council Owned Structure Fee \$280.00 per square metre/per annum</p> <p>Removed</p> <p>Auburn/Merrylands Town Centre \$20.00 per square metre/ per annum</p> <p>Removed</p> <p>Other Town Centres \$15.00 per square metre/ per annum</p> <p>All Other Areas \$10.00 per square metre/ per annum</p>	Work has recently been undertaken to audit the outdoor dining across the LGA. The proposed amendments have been tested against all existing outdoor dining licenses. The maximum increase is 2%, with a significant majority of licenses decreasing substantially. The key difference is that in Auburn, Council typically owns the structure over which the outdoor dining takes place and they were charged a per square metre rate, whereas in the larger establishments in

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
					<p>Merrylands, the operators owns the structure and they were charged on a per chair rate. Putting these two methods together creates significant unequitable alignment, a nominal increase for Auburn operators, but a significant increase in the fee to Merrylands operators.</p> <p>Council has proposed a "Council Owned Structure Fee" which only applies where Council owns the structure. In addition to this there is a per application/annum fee as well as a license fee. Essentially an operator would get 2 or 3 fee charges for a single operator licence being the application annual fee and the square metre fee for their areas, plus if applicable the structure fee.</p>
N/A	Berala Community Centre	Kitchen	<p>Standard rate: Monday - Friday \$27.30 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$32.55 per hour</p> <p>Standard rate: Public Holidays \$37.80 per hour</p> <p>Category "A": Monday - Friday \$1.38 per hour</p>	Removed	The Kitchen has been removed and will be allocated as an added resource at no cost to bookings when required.

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
			<p>Category "A": Weekend (Saturday and Sunday) \$6.50 per hour</p> <p>Category "A": Public Holidays \$7.56 per hour</p> <p>Category "B": Monday - Friday \$8.20 per hour</p> <p>Category "B": Weekend (Saturday and Sunday) \$16.28 per hour</p> <p>Category "B": Public Holidays \$18.90 per hour</p>		
N/A		Outdoor Area	<p>Standard rate: Monday - Friday \$27.30 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$32.55 per hour</p> <p>Standard rate: Public Holidays \$37.80 per hour</p> <p>Category "A": Monday - Friday \$1.38 per hour</p> <p>Category "A": Weekend (Saturday and Sunday) \$6.50 per hour</p> <p>Category "A": Public Holidays \$7.56 per hour</p> <p>Category "B": Monday - Friday \$8.20 per hour</p> <p>Category "B": Weekend (Saturday and Sunday) \$16.28 per hour</p> <p>Category "B": Public Holidays \$18.90 per hour</p>	Removed	The Outdoor Area fees have been removed and will be allocated as an added resource at no cost to bookings when required.
38		Multi-Purpose Room	New facility	<p>Standard rate: Monday - Friday \$37.80 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$45.16 per hour</p>	An operable wall has been installed at the Berala Community Centre which has resulted in Woodburn Meeting Room and Tilba Meeting Room now having the ability to combine to make

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
				<p>Standard rate: Public Holidays \$52.50 per hour</p> <p>Category "A": Monday - Friday \$1.89 per hour</p> <p>Category "A": Weekend (Saturday and Sunday) \$9.03 per hour</p> <p>Category "A": Public Holidays \$10.49 per hour</p> <p>Category "B": Monday - Friday \$11.34 per hour</p> <p>Category "B": Weekend (Saturday and Sunday) \$22.58 per hour</p> <p>Category "B": Public Holidays \$26.25 per hour</p>	a bigger Multi-Purpose space. Fees have been calculated on a space of similar size and amenities.
45	Greystanes Community Centre	Governor Lachlan Macquarie Hall	<p>Standard rate: Monday - Friday \$25.36 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$41.55 per hour</p> <p>Standard rate: Public Holidays \$43.60 per hour</p> <p>Category "A": Monday - Friday \$1.30 per hour</p> <p>Category "A": Weekend (Saturday and Sunday) \$8.31 per hour</p> <p>Category "A": Public Holidays \$8.70 per hour</p> <p>Category "B": Monday - Friday \$7.60 per hour</p>	<p>Standard rate: Monday - Friday \$25.36 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$41.55 per hour</p> <p>Standard rate: Public Holidays \$43.60 per hour</p> <p>Category "A": Monday - Friday \$1.30 per hour</p> <p>Category "A": Weekend (Saturday and Sunday) \$8.31 per hour</p> <p>Category "A": Public Holidays \$8.70 per hour</p> <p>Category "B": Monday - Friday \$7.60 per hour</p>	An additional all day rate for weekends is in response to submissions from local facility users to minimise any impacts as a result of the increased fees.

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
			<p>Category "B": Weekend (Saturday and Sunday) \$20.75 per hour</p> <p>Category "B": Public Holidays \$21.80 per hour</p>	<p>Category "B": Weekend (Saturday and Sunday) \$20.75 per hour</p> <p>Category "B": Public Holidays \$21.80 per hour</p> <p>Standard all day rate: Weekend (Saturday and Sunday) \$330.00 per day</p> <p>Category "A": Weekend (Saturday and Sunday) \$66.50 per day</p> <p>Category "B": Weekend (Saturday and Sunday) \$166.00 per day</p>	
49	Redgum Community Centre	N/A	Whole Centre \$110.00 per hour (Minimum of 6 hours)	<p>Standard rate: Monday - Friday \$100.00 per hour</p> <p>Standard rate: Weekend (Saturday and Sunday) \$110.00 per hour</p> <p>Standard rate: Public Holidays \$110.00 per hour</p> <p>Category "A": Monday - Friday \$5.00 per hour</p> <p>Category "A": Weekend (Saturday and Sunday) \$22.00 per hour</p> <p>Category "A": Public Holidays \$22.00 per hour</p> <p>Category "B": Monday - Friday \$30.00 per hour</p> <p>Category "B": Weekend (Saturday and Sunday) \$55.00 per hour</p>	<p>The Redgum Centre will be managed under a new operating model focusing on community use from July 2018. Category A and B rates are being introduced in response to this feedback and are in line with the new management model. An all-day rate including Category A and B rates is also being introduced for weekend hire to address specific feedback and usage patterns by existing users.</p> <p>The NOTE on page 31 has been updated to remove reference to Redgum Function Centre.</p> <p>Redgum Function Centre was relocated in the</p>

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
				<p>Category "B": Public Holidays \$55.00 per hour</p> <p>Standard all day rate: Weekend (Saturday and Sunday) \$880.00 per day</p> <p>Category "A": Weekend (Saturday and Sunday) \$176.00 per day</p> <p>Category "B": Weekend (Saturday and Sunday) \$440.00 per day</p>	document from page 47 to page 45.
51	Council's Senior Units	N/A	<p>Fortnightly rental Studio Apartment per replacement</p> <p>Fortnightly rental One bedroom Apartment per apartment</p> <p>Fortnightly Rental One bedroom unit per apartment</p>	<p>Fortnightly rental Studio Apartment per apartment</p> <p>Fortnightly rental One bedroom Apartment Single Occupant per apartment</p> <p>Fortnightly Rental One bedroom apartment Dual Occupancy per apartment</p>	There are two types of apartments and the one bedroom apartment only increases in price based on whether there is one occupant or two. This is a description clarification only.
N/A	Merrylands, Guildford, Wentworthville & Granville Swimming Centres	Locker Hire	Key Deposit (refundable) \$2.00	Removed	The key deposit (refundable) fee has been removed as key deposits are no longer required. The hire fee remains in place.
N/A		Family Concession Pass	Two adults and two children, or one adult and three children	Removed	The fee for the Family concession pass has been removed as a Family Pass is available in the General Public section.
59		Adult Squad	10 Visit Adult Squad Pass \$123.00 one year expiry	10 Visit Adult Squad Pass \$120.00 one year expiry	The fee for the Adult Squad 10 visit pass was reduced to align with the Development Squad 10 visit pass.

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
69	Parks and Recreation	Definitions	Community: local sports & community groups, Not-for-profit organisations, non-local schools	Community: local sports & community groups, Not-for-profit organisations, schools	Reviewed definition.
69	Parks and Recreation	Notes	Seasonal Hire: based on two weeknights plus one weekend day (any additional hours charges at the hourly rate).	Seasonal Hire: based on two weeknights plus one weekend day (any additional hours charged at the hourly rate). Hirers booking less than 16 hours per week will be charged per hour.	Reviewed definition.
69	Sporting Field - Premium	Casual Sports Use	\$27.00 per field, per hour	\$40.00 per field, per hour	Premium grounds were not previously available for casual use. This opens up the opportunity to more of the community.
70	Sporting Field – Local	Schools	N/A	Price on Application For School carnival line marking (as determined by GMP&R)	Services previously completed and on charged by 355 park committees. Has now been identified that Council may need to supply and pass on costs.
70	Sporting Field – Local	Cricket	N/A	Bond = \$250 - \$5000 (refundable)	Fee was not in original draft.
70	Sporting Field – Local	Netball	Per court, per season = \$165 Casual use, per court, per hour = \$5.20 N/A	Per court, per season = \$75 \$19.00 Bond \$250 - \$5,000	Further investigation of the current fees and charges resulted in price being reduced for consistency across the community Comparative to fees for cycle tracks and sports fields. Fee was not included in draft
70	Sporting Field – Local	Rifle Range	N/A	Bond \$250 - \$5,000	Fee was not included in draft

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
71	Sporting Field – Local	Personal Training & Group Fitness	Annual Permit \$1,530.00	Annual Permit \$250.00	Further review and comparisons with other councils. New fee provides a better result for the community.
71	Passive Parks	Weddings	<p>Weddings</p> <p>Group 1 < 250 per area = \$311.00</p> <p>Group 2 > 250 per area = \$632.00</p>	<p>Weddings (Auburn Botanical Gardens & Central Gardens only)</p> <p>Group 1 < 100 per area = \$470.00</p> <p>Group 2 100-250 per area = \$620</p>	Updated fees consistent with last year. Draft had errors with capacity numbers.
72	Passive Parks	Community Picnic Area	Spaces not listed in draft.	<p>Amphitheatre – Central Gardens - \$70 per day</p> <p>Yarrabee Picnic Tables – Central Gardens - \$126.50 per day</p> <p>Pinnaroo Picnic Tables – Central Gardens - \$63.80 per day</p> <p>Campbell Hill Reserve – Large Gazebo Area - \$126.50 per day</p> <p>Campbell Hill Reserve – Small Gazebo Area - \$63.80 per day</p>	No changes to fees from 2017/18. Were always able to be booked but did not appear in draft document.
79	Waste and Recycling	Domestic Waste Management Charge	<p>240L garbage bin, 240L recycling bin - \$447 per year</p> <p>120L garbage bin, 240L green waste bin & 240L recycle bin - \$425 per year</p> <p>New charge</p> <p>Category B Former Parramatta City Council – all fees</p>	<p>240L garbage bin, 240L recycling bin (Former Holroyd Council only) - \$447 per year</p> <p>120L/140L garbage bin, 240L green waste bin & 240L recycle bin - \$405 per year</p> <p>Additional 240L recycling bin - \$70 per year (FCR)</p> <p>Remove</p>	Domestic Waste Service rationalisation

Page #	Category	Sub-category	Original Fee	Proposed Fee	Rationale
N/A	Social Inclusion	Banner Poles	<p>Banner Poles Weekly hire \$119.00 per week per pole</p> <p>Install and Remove Banner \$231.50 per banner</p> <p>Additional artwork fee \$85.00 per hour</p>	Removed	<p>Council has a fully scheduled Cumberland Flag Banner Marketing Program. This program promotes Cumberland Council on 211 flag poles throughout the LGA. Building our brand incorporates highlighting the community vision, promoting Council events and community celebrations including significant cultural and religious celebrations.</p>

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-113

Attachment 6

Table 3 - Submissions received
and Council's response

Table 3 – Submissions received and Council's response

No.	Document	Issues raised	Council's response
1	Operational Plan 2018/19	<ul style="list-style-type: none"> Need more street trees No centre lines on some local roads 	<ul style="list-style-type: none"> Council is planning to develop an Urban Forest Strategy that will appear in future Operational Plans. Council takes opportunities to plant more trees throughout the LGA. NSW Government has announced a plan to deliver 5 million new trees in Sydney by 2030, this aligns with Cumberland's Community Strategic Plan goals. This feedback regarding no centre lines for Harrow Road will be referred to the Cumberland council Local Traffic Committee.
2	Operational Plan 2018/19	<ul style="list-style-type: none"> Greater emphasis on road safety 	<ul style="list-style-type: none"> Road safety addressed through traffic calming Studies and projects and the pedestrian access mobility plan. Grants are sought for programs such as the Blackspot Safety Program.
3	Operational Plan 2018/19	<ul style="list-style-type: none"> Positive feedback on the draft plans focus on improving pools, footpaths and cycleways. Would like to see greater focus on active transport links from transport hubs to industrial and residential areas. Streetscape improvement 	<ul style="list-style-type: none"> Council appreciates the support for the draft plan and the focus areas. Council is currently preparing an LGA wide Trails Strategy that will inform the future provision of shared paths in Cumberland. Several large projects are currently underway to revitalise the public domain in major centres. Grant funding has been received to improve public domain on parts of Parramatta Road.
4	Operational Plan 2018/19	<ul style="list-style-type: none"> New pool in Merrylands 	<ul style="list-style-type: none"> Residents already have access to five aquatic facilities in Guildford, Merrylands, Wentworthville, Granville and Auburn/Lidcombe. Council is investing heavily to modernise these existing facilities.
5	Operational Plan 2018/19	<ul style="list-style-type: none"> Equipment such as swings for children with disabilities 	<ul style="list-style-type: none"> Modernisation of pools and playgrounds across Cumberland include developing all-abilities facilities. Council's Disability Inclusion Action Plan identifies actions to ensure full and equal access.
6	Operational Plan 2018/19	<ul style="list-style-type: none"> Building heights and community satisfaction Customer Service 	<ul style="list-style-type: none"> Cumberland is a high growth area and Council's focus is on ensuring the best possible design quality and built form outcomes as well as consistently advocating for the critical infrastructure necessary to support growth. Council's Leadership Team has adopted an immediate focus on improving Customer Service across

		<ul style="list-style-type: none"> • Urban heat • Daylight access / development • Merrylands Ring Road • Transport Management Plans • Household waste and littering • Children's Services Attendance Targets (KPIs) • Building heights in town centres • Community participation in planning 	<p>all departments of Council. Response times have seen an improvement as a result. Several key documents have been adopted outlining this commitment.</p> <ul style="list-style-type: none"> • Council's Open Space and Recreation Strategy will inform Council's provision of open space. • DAs for larger scale developments are assessed against the State Government's Apartment Design Guide which has specific requirements for daylight access. Smaller scale DAs are assessed against Council's Development Control Plans which also have specific controls and guidelines for daylight access. Council gives careful consideration to this and many other issues for each application it receives. • Merrylands Ring Road remains part of Council's Local Infrastructure Plans which are currently being revised and updated. • Council has finalised the development of its draft Transport Management Plan. • Council's Waste and Resource Recovery Strategy aims to address issues such as education, enforcement and monitoring of waste, recycling, littering and illegal dumping. Council has dedicated officers who work with real estate and strata managers on these issues. • The rates appear to be low because the % is calculated on approved number of spaces. Council gains approval to increase the number of spaces to meet the needs of the growing population, however staffing only reflects the actual number of enrolled children to ensure the sustainability of the service. • The specific project that this submission mentions was a resolution of the former Holroyd Council and implemented by Cumberland Council. The amendments to height in this project only ensure better built form outcomes and not an increase in actual density. Heights in other centres across Cumberland have remained unchanged under Cumberland Council to date.
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		<ul style="list-style-type: none"> • Outdoor dining • Copying fees • Customer Service • Staffing • Former Holroyd capital works backlog • Waste Management • Showing actual % change in Fees and Charges 	<ul style="list-style-type: none"> • Council undertakes a range of consultation on planning proposals both statutory and non-statutory. Engagement on planning proposals is undertaken in accordance with Council's Planning Proposal Notification Policy. • Council will be resubmitting the Outdoor Dining Policy and Guidelines for consultation. • The fees were benchmarked against other like Councils, four of which were charging equal to or higher than the proposed 15c increase. Notification of an increase has been placed in Libraries. • Council's recently adopted Community Engagement Policy and Strategy outlines Council's commitment and priority actions for improving this service. • Cumberland currently has 1 employee per 283 residents which is comparable to other similar sized metropolitan councils. There has been some increase to staffing numbers following the amalgamation to address additional services in the Woodville Ward, as well as increased service levels in response to community satisfaction. The review of the organisation will consider the alignment of Council functions internally to ensure that services are being delivered in the most efficient manner. • This is addressed through the infrastructure backlog for SRV. This will be reported in Council's Annual Report as is normal practice. • Council is in the process of harmonising domestic waste charges. This is a staged process to ensure residents do not incur a large increase in fees and that sufficient income is generated to provide the service. • Council will aim to show actual % increase in the 2019/20 draft Fees and Charges to achieve greater transparency with the proposed changes.
7	Fees and Charges 2018/19	<ul style="list-style-type: none"> • Categorisation of community facility hire fees 	<ul style="list-style-type: none"> • Council recognises that some groups may not be incorporated as not for profit entities, yet provide tangible benefits to the community. Council has sought to recognise these groups with the inclusion of

			them into Category B with a smaller subsidy allowance for their booking.
8	Operational Plan 2018/19	<ul style="list-style-type: none"> • Positive feedback on the draft plan and the budget allocated to improving pools. 	<ul style="list-style-type: none"> • Council appreciates the support for the plan and the focus on improving Cumberland's pools.
9	Operational Plan 2018/19	<ul style="list-style-type: none"> • Organic waste bins 	<ul style="list-style-type: none"> • Council is working towards providing single unit housing across Cumberland with green waste bins. These will be optional and residents will have the opportunity to register their preference from 1 July 2018.
10	Operational Plan 2018/19	<ul style="list-style-type: none"> • Council to renovate Merrylands Stockland's children's play area • Baby and toddler play spaces • Mandarin Baby Rhyme Time • Mum and bub fitness programs • Heated pools for babies and toddlers 	<ul style="list-style-type: none"> • The Merrylands Stockland's children's play area is not a Council owned facility so Council is unable to renovate it. • Council has a number of play spaces throughout Cumberland which are already baby and toddler friendly. • Council delivers a Multicultural Storytime on the third Tuesday of the month in Merrylands. • Council trialled a Mums and Kids Zumba Fitness Program in Term 1 of the Life Long Learning Program and is currently undertaking expressions of interest to continue it. • Council will be engaging with the community during the modernisation of the Wentworthville and Guildford swim centres in late July 2018. During this, Council will seek guidance from the community on such issues. Council encourages input from the community during this time.
11	Fees and Charges 2018/19	<ul style="list-style-type: none"> • Fees and charges at Redgum Function Centre 	<ul style="list-style-type: none"> • This centre will be managed by the Property Development and Buildings team from July 2018. Therefore, non-profit community groups and organisations will be eligible for category A and B discounted (subsidised) rates. Discounted rates, including a weekend all day standard rate and category A and B rates have been included in the final Fees and Charges.
12*	Operational Plan 2018/19	<ul style="list-style-type: none"> • Financial performance versus amalgamation proposal 	<ul style="list-style-type: none"> • Council is committed to delivering services based on the community's priorities and is doing so while delivering a sound financial surplus of \$1.4m.

13	Fees and Charges 2018/19	<ul style="list-style-type: none"> • Fees and charges at Redgum Function Centre • Positive feedback on the changes to the initial bond rates • Fees for local non-profit organisations (no A or B discounts at this centre) 	<ul style="list-style-type: none"> • Council has carefully reviewed the community halls and room hire usage and the cost of maintaining a secure facility. Based on this, Council considers that a 50% subsidy is appropriate for Category B users. • Council adjusted this prior to public exhibition and will be recommended for adoption. • The Redgum Centre will be managed under a new operating model focusing on community use from July 2018. Category A and B rates are being introduced in response to this feedback.
14	Fees and Charges 2018/19	<ul style="list-style-type: none"> • Issue with all day rates of hire for Greystanes Community Centre 	<ul style="list-style-type: none"> • An all-day rate including Category A and B rates is being introduced for weekend hire to address specific feedback and usage patterns.
15	Fees and Charges 2018/19	<ul style="list-style-type: none"> • Pricing Policy clarification 	<ul style="list-style-type: none"> • Pricing Policy is now positioned in the Fees and Charges document more clearly and sets out the definitions for the different codes used in the document.

*Late submission

Item No: C06/18-114

ORGANICS COLLECTION GRANTS PROGRAM ACCEPTANCE

Responsible Division: Environment & Infrastructure
Officer: Acting Group Manager - Compliance and Environment
File Number: HC-11-01-30
Community Strategic Plan Goal: *A clean and green community*

SUMMARY

This report seeks the acceptance of the NSW Environmental Trust's Organics Collection Grant. Council has been awarded \$391,450 that will fund the introduction of an optional garden organics bin to the residents of former Holroyd City Council area. The residents of the former Holroyd City Council are the only residents of Cumberland Council that currently do not have access to a garden organics kerbside bin service.

Providing a garden organics service to all residents is an important step in harmonising waste services while maximising Council's ability to effectively divert a greater quantity of waste from landfill, in line with State waste reduction targets.

Council will continue to explore further opportunities for external funding to minimise any impact of the provision of a garden organics kerbside bin service on the Domestic Waste Reserve and ultimately the Domestic Waste Charge levied on the community.

RECOMMENDATION

That Council accept the grant allocation of \$391,450 from the NSW Environment Trust for enhancement of Council's Organics Collection program.

REPORT

On 18 May 2017, Council submitted an application to the NSW Environmental Trust's Organics Collection Grants Program. The proposed project, *Greening Cumberland – One Bin at a Time*, requested \$391,450 to introduce garden organic bins to the residents of the former Holroyd City Council area, as well as boost the uptake of this service across the remainder of the Cumberland Local Government Area (LGA).

The funding request indicated that Council would commit to the following actions:

- Purchase of up to 5,000 bins for new services and retrofitting of old bins by way of lid replacement. The final number of bins purchased will vary according to the uptake rate of the service.
- Development of educational resources including stickers, video and flyers.
- Appointment of a consultant to audit the current waste stream of households within the former Holroyd area, prior to commencement of the service. This will enable Council to determine potential capture rates of garden organics and obtain a benchmark.
- Appointment of a Resource Recovery Engagement Officer for 14 hours per week, over a three year period. This position will be 'on the ground' and required to engage with residents, informing them of the correct items to place in the new garden organics bin with an overall objective to keep contamination of the garden organic stream to a minimum.

This grant application was prepared prior to Council entering into its current collection contract and at a point when the harmonisation of waste services across Cumberland had not been articulated. Further Council had not conducted any work on the development of a Waste Avoidance and Resource Recovery Strategy, including public consultation. As such the application take up numbers were formulated on the basis that the take up rate would be a 'trial' to inform the larger roll out of a service.

Council has been advised by the Environmental Trust and NSW EPA that it should consider the submission of a grant in the current round of the 'Organics Collection Systems' grant. Any subsequent grant would seek to address any shortfall between the utilisation of this funding and the uptake from the community.

On 5 February 2018, Council was notified that they had been successful in this grant application process. Since this time, Council has discussed the methodology and milestones with the NSW Environmental Trust, to ensure that those contained within the funding agreement are amended to facilitate achievement of the grant objectives, once the deed of agreement has been executed.

The grant is subject to the funding deed provided by the NSW Environment Trust which is included as Attachment 1.

COMMUNITY ENGAGEMENT

Community consultation was conducted in February 2018 to support the development of the Draft Cumberland Council Waste and Resource Recovery Strategy 2018-2023. Results indicate that 50% of residents that live in single dwellings, supported the introduction of a garden organics bin.

POLICY IMPLICATIONS

There are no policy implications for Council associated with this report, as this is an alignment of services.

RISK IMPLICATIONS

There are no risk implications for Council associated with this report. Any unspent grant funds will be returned to the NSW Environmental Trust dependent upon the number of garden organic services commenced.

FINANCIAL IMPLICATIONS

The grant allocation would provide a total of \$391,450 of funding to introduce garden organics bins to the residents of former Holroyd City Council area, as well as boost the uptake of this service across the remainder of the Cumberland LGA. Financial and resource contributions (in-kind) from Council will be sourced from existing budgets.

Should Council not accept the grant allocation as presented, funding from the domestic waste budget would be required to achieve the roll out of a garden organics service throughout the former Holroyd City Council area.

Furthermore, any additional uptake of the service above 5,000 residents will also require funding to be sourced from the existing domestic waste budget, if further external sources are not secured. In this regard Council has been advised by the Environmental Trust and NSW EPA that it should consider the submission of a grant in the current round of the 'Organics Collection Systems' grant.

CONCLUSION

The Organics Collection Program grant allows Council to continue its commitment to the ongoing diversion of waste from landfill and the recovery of garden organics in our community. The provision of an optional garden organics kerbside collection program in the former Holroyd City Council area is testament to Cumberland's intention to harmonise and expand the availability of waste services. This will also improve the convenience of garden organics collection for residents to maximise recovery of these valuable materials.

ATTACHMENTS

1. Deed of Agreement Organics Collection Program Grant

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-114

Attachment 1

Deed of Agreement Organics
Collection Program Grant



Deed of Agreement

for the provision of a grant from the

NSW Environmental Trust

(in partnership with the NSW Environment Protection Authority)

Waste Less Recycle More Initiative

Organics Infrastructure Fund

Organics Collections Grants Program

DEED OF AGREEMENT

GRANT NUMBER: 2017/OCS/0003
GRANTEE: Cumberland Council
PROJECT: Greening Cumberland - one bin at a time!

THIS DEED is made on the _____ day of _____ 2018.

BETWEEN

NSW ENVIRONMENTAL TRUST (ABN 81 134 983 977) of 10 Valentine Avenue Parramatta **acting for and on behalf of the Crown in right of the State of New South Wales ('The Trust')**

AND

Cumberland Council (ABN 22 798 563 329) of PO Box 42 MERRYLANDS NSW 2160 (the **Recipient**).

RECITALS

- a. In February 2013, the NSW Government announced the five-year \$465.7 million *Waste Less Recycle More* initiative in response to the findings of an independent review of the Waste and Environment Levy. The Waste and Environment Levy is legislated under the *Protection of the Environment Operations Act 1997* which requires licensed waste facilities in NSW to pay a contribution for each tonne of waste received for disposal at the facility. The levy is the key policy used to drive waste avoidance and resource recovery by providing an economic incentive to reduce waste disposal and stimulate investment and innovation in resource recovery technologies. The *Waste Less Recycle More* initiative represents the refocussing of waste levy funding to support new and innovative waste and recycling programs that will deliver long-term change.
- b. In 2017, the NSW Government extended the Waste Less, Recycle More initiative until 2020-21. Over nine years, this initiative will allocate \$802 million to stimulate new investment and transform waste and recycling in NSW. It includes grant programs for local government, business, industry and the community, delivered by the NSW Environmental Trust and the NSW Environment Protection Authority.
- c. A major part of the *Waste Less Recycle More* initiative is the *Waste and Recycling Infrastructure Package* which supports the *Organics Infrastructure Fund*. Key components of the *Organics Infrastructure Fund* and programs are:
 - Organics Infrastructure (Large and Small) Grants Program
 - **Organics Collections Grants Program (this program)**
 - Love Food Hate Waste (Food Waste Avoidance Education) Grants Program that supports projects with Love Food Hate Waste (LFHW) partners
- d. The Organics Collections Grants Program new or enhanced local government food, garden or food and garden kerbside collections systems.
- e. The Recipient has submitted an application for a grant from the *Organics Collections Grants Program*, which is attached as Attachment A to this Deed.
- f. The NSW Environmental Trust approved a grant from the *Organics Collections Grants Program* to the Recipient to fund all or part of the cost of this application and the Minister for the Environment has certified the expenditure in accordance with Section 8 of the *Environmental Trust Act 1998*.

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Operative provisions

1. Interpretation

1.1. Definitions

1.1.1. In this Deed, except where the context otherwise requires:

Applicable objective	has the meaning set out in Item 13 of Schedule 1
Attachment	means an attachment to this Deed
Budget	means the budget contained in Schedule 2
Business day	means the day which is not a Saturday, Sunday or public holiday in Sydney, NSW
Commencement date	means the date specified in Item 2 of Schedule 1
Completion date	means the date on which the project must be completed, which is the date specified in the first column of Schedule 3
Confidential information	means any information that is by its nature confidential; and a. is designated by a Party as confidential and is described in Item 6 of Schedule 1; or b. a Party knows or ought to know is confidential; but c. does not include information which is or becomes public knowledge other than by breach of this Deed
Creditable acquisition	has the same meaning given to it in GST Law
Deed	means this agreement including the Schedules and Attachments
Final evaluation report	means the final report to be provided to the Trust by the Recipient under clause 7.2
Grant	means the grant specified in Item 4 of Schedule 1
GST	means a tax, levy, duty, charge, or deduction imposed by the GST Law calculated by reference to the value of anything supplied but does not include any related additional tax, interest, penalty, fine, or other charge imposed in relation to the late or incorrect payment of GST
GST Law	means <i>A New Tax System (Goods & Services Tax) Act 1999</i> , related legislation and any delegated legislation made pursuant to such legislation
Independent auditor's report	means the certification set out in Schedule 5
Input tax credit	has the same meaning given to it in GST Law
Instalment	means an instalment of the Grant
Intellectual property	includes patent, know-how, copyright, design, semi-conductor or circuit layout rights, trade mark, trade, business or company names or other proprietary rights and any rights to registration of such rights, whether created before or after the Commencement Date in Australia or elsewhere
Milestone	is a significant event in the project that signals the commencement and/or completion of some part of the project, or a stage at which agreed parts of the Project will be completed as specified in the first column of Schedule 3
Milestone date	means the date which a Milestone is to be achieved, as set out in the second column of Schedule 3
Milestone report	means a report of the work carried out by the Recipient to achieve a Milestone as required under clause 7.2 of this Deed
Moral rights	means the right of integrity of authorship, the right of attribution of authorship and the right not to have authorship falsely attributed, more particularly as conferred by the <i>Copyright Act 1968</i> (Cth), and rights of a similar nature anywhere in the world whether existing at the Commencement Date or which may come into existence on or after the Commencement Date
Party	means a party to this Deed

Project	means the project described in the Project Plan (Attachment B to this Deed), with the title set out in Item 3 of Schedule 1
Project materials	means all material created by or on the Recipient's behalf for the purpose of the Project, including documents, software and data stored by any means
Project measures report	means a report on project outputs as required under clause 7.2 of this Deed
Recipient's application	means the Recipient's application for a grant from the Resource Recovery Facility Expansion and Enhancement Grants Program which is Attachment A to this Deed
Reports	means the reports required to be prepared by the Recipient in accordance with clause 7.2
Schedule	means a schedule to this Deed
Special conditions	means any additional conditions applicable to the Project, set out in Item 10 of Schedule 1
Supply	has the same meaning given to it in the GST Law
Supporting documentation	means the relevant supporting documentation, as specified in Item 5 of Schedule 1
Tax invoice	means a request for payment that meets the requirements specified in Item 11 of Schedule 1
Taxable supply	has the meaning given to it in the GST Law
Term	means the duration of this Deed as set out in Item 2 of Schedule 1 or until the date on which this Deed is terminated, whichever occurs first

1.2. Interpretation

1.2.1. In this Deed, except where the context otherwise requires:

- a. A singular word includes the plural, and vice versa.
- b. A word which suggests one gender includes the other gender.
- c. If a word is defined, another part of speech has a corresponding meaning.
- d. Any person or company shall mean and include the legal personal representative, successor in title, and permitted assigns of such person or company as the circumstances may require.
- e. Words and expressions importing natural persons include partnerships, bodies corporate, associations and governmental and local authorities and agents.
- f. A reference to legislation (including subordinate legislation) is to legislation in force from time to time.
- g. A Party to this Deed includes a permitted assignee or permitted substitute of that Party.

1.2.2. Headings are for convenience only and do not affect interpretation.

1.2.3. No rule of construction operates to the detriment of a party only because that party was responsible for the preparation of this Deed or any part of it.

1.2.4. If a day on or by which a Party must do something under this Deed is not a Business Day the Party must do it on or by the next Business Day.

1.2.5. Monetary references are references to Australian currency.

1.2.6. If the Recipient is comprised of more than one person, each of the Recipient's obligations will bind those persons jointly and severally and will be enforceable against the Recipient jointly and severally.

2. Term of the deed

2.1.1. This Deed commences on the Commencement Date and continues for the Term.

3. Provision of grant

- 3.1.1. The Trust will pay the Grant for the Project to the Recipient in accordance with and subject to the terms of this Deed.
- 3.1.2. The Grant is payable in instalments.

4. Claiming a payment

- 4.1. Payment of each instalment of the Grant is conditional upon the:
 - a. Recipient meeting each and every obligation imposed on the Recipient in relation to that particular Milestones to the satisfaction of the Trust; and
 - b. Recipient submitting the Supporting Documentation specified in Item 5 of Schedule 1 in a form satisfactory to the Trust
- 4.2. Subject to this Deed and satisfaction of clause 4.1, the Trust will pay each Instalment to the Recipient on or before the payment date specified in the fourth column of Schedule 3.
- 4.3. The Parties acknowledge that payments of instalments under this clause 4 are made in order to assist the Recipient in progressing with the project and are conditional upon completion of the entire Project. In the event that the Recipient becomes unable or unwilling to complete the Project some or all of the payments made under this clause 4 are refundable in accordance with clause 5.4.

5. Use of the grant

- 5.1. Expenditure of the grant
 - 5.1.1. The Recipient must use the Grant solely for the purpose of carrying out the Project in accordance with the Deed.
 - 5.1.2. The Recipient must not enter into any arrangements or commitments in relation to the Project that are incompatible or inconsistent with the purpose of the Grant.
- 5.2. Budget
 - 5.2.1. The Recipient must spend the Grant in accordance with the Budget unless otherwise approved in writing by the Trust.
- 5.3. Delayed or inactive projects
 - 5.3.1. The Recipient must notify the Trust immediately if the:
 - a. Project will not commence within 60 days of the Commencement Date; or
 - b. Project has been inactive for a period of 60 days or more
- 5.4. Repayment of the grant
 - 5.4.1. The Recipient must immediately (or within such time as may be otherwise agreed) repay to the Trust any part of the Grant spent other than in accordance with this Deed.
 - 5.4.2. The Recipient must, within 14 days of the termination of this Deed, repay to the Trust any part (or if required by the Trust, the whole) of the Grant which has been paid to the Recipient and not already spent or held as a liability by the Recipient.
 - 5.4.3. The Recipient acknowledges that:
 - a. where the Recipient is unable, or fails for any reason (including but not limited to insolvency or liquidation of the Recipient or termination of the Deed under clause 20) to complete all of the Project in its entirety by the Completion Date or any other date agreed by the Parties; and
 - b. any portion of the Project already completed does not, in the absence of further action by the Recipient, achieve the Applicable Objective

The Trust may require the Recipient to repay that portion of any Grant money already paid to the Recipient that is, in the Trust's opinion, attributable to the portion of the Project which did not achieve the Applicable Objective.

The obligation to repay any Grant money paid applies even where such payments were made in respect of milestones for which the particular milestone obligations had been completed at the time of the payment.
 - 5.4.4. Any money repayable to the Trust under clause 5.4 is a debt due to the Trust.

5.5. Bank account

- 5.5.1. The Recipient must establish and maintain a separate interest-bearing account at a financial institution operating in Australia to process and record all Grant receipts and expenditure, unless the Recipient demonstrates to the satisfaction of the Trust that adequate internal controls are in place within an existing interest-bearing account operating in Australia to enable identification of Grant receipts and expenditure.
- 5.5.2. The Recipient must provide written notice to the Trust of the details of the bank account used to process and record all Grant receipts and expenditure at or before the time the Recipient provides the Trust with an initial Tax Invoice.

5.6. Interest

- 5.6.1. Interest earned on the Grant becomes part of the Grant and must be used by the Recipient for the Project in accordance with the terms of this Deed, unless otherwise agreed by the Trust. Unspent interest shall be returned to the Trust at the end of the grant.

6. Performance of the project

6.1. General

- 6.1.1. The Recipient must carry out the Project in accordance with the:
 - a. Application Form (Annexure A);
 - b. committed expenditure as set out in the Budget (Schedule 2);
 - c. Milestones and Payments Schedule (Schedule 3);
 - d. any Special Conditions as detailed in Schedule 1, Item 10 of this Deed;
 - e. requirements and eligibility criteria outlined in the *Guidelines for Applicants* issued for the applicable funding round; and
 - f. any directions given by the Trust until the expiry or termination of this Deed

6.2. Sub-contractors

- 6.2.1. The Recipient may sub-contract all or part of the conduct of the Project to a sub-contractor subject to the prior written approval of the Trust.
- 6.2.2. The Recipient will be responsible for ensuring the suitability of any sub-contractor for the work proposed to be carried out by them and that all work carried out by them meets the requirements of this Deed. Any approval to sub-contract given by the Trust under clause 6.2.1 does not relieve the Recipient from any of the Recipient's obligations or liabilities under this Deed.

6.3. Monitoring and evaluation

- 6.3.1. The Trust will monitor and evaluate the Project against the:
 - a. Milestones;
 - b. Budget;
 - c. Project Measures Report; and
 - d. Recipient's compliance with this Deed
- 6.3.2. The Recipient:
 - a. acknowledges that the Trust will maintain regular contact with the Recipient to monitor the implementation of the Project and the Deed
 - b. agrees to co-operate with the Trust in the performance of this role

7. Milestones and reports

7.1. Compliance with milestones

- 7.1.1. The Recipient must achieve each Milestone by the relevant Milestone Date.
- 7.1.2. The Recipient must complete the Project by the Completion Date.

7.2. Reports

- 7.2.1. The Recipient must prepare and submit to the Trust

- a. a Milestone Report in relation to each Milestone at the frequency and times specified in Item 12 of Schedule 1
- b. the Final Evaluation Report within the time specified in Item 12 of Schedule 1
- c. the Project Measures Report prepared in accordance with Schedule 5 at the frequency and times specified in Item 12 of Schedule 1
- d. if delays are likely to be incurred in achieving Milestone Dates, a status report no later than five business days prior to the Milestone Date. The Report is to set out reasons for the proposed delay, any revision to Milestone Dates and proposed action to be taken by the Recipient that will minimise the impact of the delay
- e. a Statement of Expenditure at the frequency and times specified in Item 12 of Schedule 1; and
- f. any other written reports specified in Item 12 of Schedule 1 at the frequency and times specified in that item

7.3. Form of reports

- 7.3.1. The Recipient must prepare the Reports in accordance with any format specified in Schedule 5.
- 7.3.2. The form of Reports and the manner of submission may be varied from time to time by the Trust by written notice to the Recipient.

7.4. Independent verification of reports

- 7.4.1. The Recipient must arrange for:
 - a. the Statement of Expenditure to accompany the Final Evaluation Report to be audited by a qualified public or chartered accountant and for the person conducting the audit to complete the Independent Auditor's Report. Unless the Recipient obtains the prior written approval of the Trust, the qualified accountant should not be one of the Recipient's officers or employees
 - b. an independent third person acceptable to the Trust to verify any information contained in a Report if the Trust considers that there is a significant error, omission or anomaly in the Report
- 7.4.2. The Recipient must promptly provide all assistance and information required by the independent verifier for the purpose of verifying information in a Report.
- 7.4.3. Except where otherwise determined by the Trust, the Recipient is responsible for:
 - a. its own costs in providing assistance and information under clause 7.4.2; and
 - b. the costs of the independent auditor or verifier under clause 7.4.1 and such costs are not to be paid out of the Grant

8. Records

- 8.1. The Recipient must ensure that adequate financial and operational records and registers, including those specified or referred to in Schedule 4, are kept and maintained while carrying out the Project.
- 8.2. The Recipient must retain the records referred to in clause 8.1 throughout the Term and for seven (7) years after the expiry, or termination, of this Deed.

9. Inspection

- 9.1. The Recipient agrees that the Trust may visit the Project at any reasonable time, upon giving the Recipient reasonable notice.

10. Audit

- 10.1. An audit of any aspect of the Project or the Recipient's compliance with this Deed may be conducted at any time by the Trust or any person authorised by the Trust.
- 10.2. The Recipient must co-operate fully with an audit, including:
 - a. granting the person conducting the audit reasonable access to the Recipient's premises, the Recipient's records and all materials relevant to the Project and the performance of this Deed

- b. permitting the person conducting the audit to inspect and make copies of the Recipient's records and materials relevant to the Project and the performance of this Deed; and
 - c. making available on request at no additional cost to the person conducting the audit reasonable facilities to enable a legible reproduction to be created of the Recipient's records and materials stored on a medium other than in writing
- 10.3. The Trust must give the Recipient reasonable notice of its requirements in relation to an audit and use its reasonable endeavours to minimise disruption and interference to the Recipient's performance of its obligations under this Deed arising from an audit.
- 10.4. Except where otherwise determined by the Trust, the Recipient is responsible for its own costs of participating in an audit and such costs are not to be paid out of the Grant.
- 10.5. The Recipient must promptly take any reasonable action required by the Trust to rectify any error, non-compliance or inaccuracy identified in an audit in relation to the Project or the Recipient's performance of this Deed.
- 10.6. The Recipient is not entitled to any delay costs or other costs or expenses of whatever nature relating in any way to an audit.

11. Research and surveys

- 11.1. The Recipient is required to participate and contribute to requests for the provision of statistical and program information for the purpose of research and surveys conducted by the Trust or an authorised representative. No such request will require the breach of any duty of confidentiality owed by the Recipient to clients.
- 11.2. The Recipient is required to participate and contribute to requests for the provision of statistical and program information as required by the NSW Environment Protection Authority (EPA) and must enter into a separate agreement with the EPA to provide ongoing project data as required.

12. Compliance with the law

- 12.1. The Recipient must:
- a. obtain and hold all rights, licences and consents required to conduct the Project and otherwise fulfil the Recipient's obligations under the Deed
 - b. comply with all applicable standards, laws, regulations and policies in relation to the Project, including any standards, laws, regulations or policies specified in Item 7 of Schedule 1; and
 - c. not do anything that would cause the Trust to breach its obligations under any law

13. Publicity

- 13.1. Acknowledgement
- 13.1.1. The Recipient must acknowledge the financial support it has received or will receive from the *Waste Less, Recycle More* initiative's *Organics Collections Grants Program* under this Deed in all public statements about the Project.
- 13.2. Form of acknowledgement
- 13.2.1. The form of the acknowledgement must comply with the terms set out in Item 8 of Schedule 1.
- 13.3. Publicity by the Trust
- 13.3.1. The Trust and/or the NSW EPA may publicise the awarding of the Grant at any time after it is awarded, including the:
- a. Recipient's name;
 - b. amount of the Grant; and
 - c. title and description of the Project and the results of the Project

14. Intellectual property

- 14.1. Ownership of intellectual property
- 14.1.1. Any Intellectual Property in all project materials created by the Recipient in the performance of the Project will be retained by the Recipient, or relevant third parties, as the case may be.

14.2. Grant of licence

- 14.2.1. The Recipient grants, and will ensure third parties grant, to the Trust, without cost, a non-exclusive, irrevocable, royalty free and transferable licence to use, reproduce, communicate to the public and adapt for the Trust's own purposes all Intellectual Property in the Project Materials.

14.3. Moral rights

- 14.3.1. The Recipient must hold, or obtain, consents from all authors of the Project Materials to the Recipient's and the Trust's use and adaptation, without restriction and without any requirement to attribute the Project Materials to its authors.

14.4. Copies of project materials

- 14.4.1. If Project Materials are produced for publication as part of the Project then three (3) copies of these Project Materials shall be submitted to the Trust with the Final Evaluation Report as specified in Item 12 of Schedule 1. Electronic copies in accessible formats shall be provided to the Trust of all Project Materials.

15. Indemnity

15.1. Recipient's indemnity

- 15.1.1. The Recipient must at all times indemnify, hold harmless and defend the Trust and its officers, employees and agents ('those indemnified') from and against liability or loss (including reasonable legal costs and expenses), which may be suffered or incurred by any of those indemnified by reason of or in connection with:
- a. any infringement or alleged infringement of any Intellectual Property (including Moral Rights) arising from the activities of the Project other than any Intellectual Property supplied by the Trust; and
 - b. any unlawful, wrongful, wilful or negligent act or omission of the Recipient or the Recipient's officers, employees, agents, contractors and volunteers

15.2. Reduction of indemnity

- 15.2.1. The Recipient's liability to indemnify those indemnified under this Deed shall be reduced proportionally to the extent that any unlawful, wrongful, wilful or negligent act or omission of those indemnified caused or contributed to the liability or loss.

15.3. Continuing obligation

- 15.3.1. The indemnity in this clause is a continuing obligation of the Recipient separate and independent of any of the Recipient's other responsibilities and will continue beyond the Term.

16. Insurance

16.1. Obligation to insure

- 16.1.1. The Recipient must ensure that insurance policies specified in Item 9 of Schedule 1 are taken out and maintained with a reputable insurance company throughout the Term.

16.2. Production of policies

- 16.2.1. The Recipient must on request, produce satisfactory evidence to the Trust that any or all of the insurance policies required under this Deed are current.

16.3. Additional terms

- 16.3.1. The Recipient must comply with the terms and conditions relating to insurance set out in Item 9 of Schedule 1.

17. Confidentiality

17.1. Obligation to keep confidential

- 17.1.1. The Trust and the Recipient must keep confidential and not allow, make or cause any disclosure of or in relation to confidential information without the prior written consent of the other Party.

17.2. Limited disclosure

- 17.2.1. The obligations on the Parties under clause 17.1.1 will not be taken to have been breached to the extent that confidential information:

- a. is disclosed by a Party to its legal and other professional advisers, auditors, contractors, consultants or employees in order to comply with obligations, or to exercise rights, under this Deed
- b. is disclosed to a Party's internal management personnel to enable effective management or auditing of contract-related activities
- c. is disclosed by the Trust to a Minister of the Crown in right of the state of New South Wales
- d. is disclosed by the Trust in response to a resolution of a House of the Parliament of New South Wales calling for the production of the confidential information
- e. is shared by the Trust with an agency or instrumentality of the state of New South Wales, where reasonably necessary for the exercise of public official functions of that agency or instrumentality
- f. is shared by the Trust with the EPA for the purposes of implementing the Waste Less Recycle More initiative
- g. is authorised or required by law (including under this Deed) to be disclosed; or
- h. is in the public domain otherwise than due to a breach of clause 17.1.1

17.3. Obligations on disclosure

17.3.1. Where a Party discloses confidential information to another person:

- a. pursuant to clauses 17.2.1 (a), (b), (e) or (f), the disclosing Party must:
 - i. notify the receiving person that the information is confidential information; and
 - ii. not provide the information unless the receiving person agrees to keep the information confidential; or
- b. pursuant to clauses 17.2.1 (c) and (d), the disclosing party must notify the receiving party that the information is confidential information

17.4. Additional confidential information

17.4.1. The Parties may agree in writing after the date of this Deed that certain additional information is to constitute confidential information for the purposes of this Deed.

17.4.2. Where the Parties agree in writing after the date of this Deed that certain additional information is to constitute Confidential Information for the purposes of this Deed, this documentation is incorporated into, and becomes part of this Deed, on the date by which both Parties have signed this documentation.

17.5. Period of confidentiality

17.5.1. The obligations under clause 17.3.1 continue, notwithstanding the expiry or termination of this Contract:

- a. in relation to an item of information described in Item 6 of Schedule 1, for the period set out in that schedule in respect of that item; and
- b. in relation to any information which the Parties agree in writing after the date of this Contract is to constitute confidential information for the purposes of this Contract, for the period agreed by the Parties in writing in respect of that information

18. Security

- 18.1.** The Trust may give notice to the Recipient requiring the Recipient to provide security in relation to and for an amount not more than the Grant, over the relevant assets of the Project or the Project itself, for the purpose of securing the Recipient's obligations to repay the Grant under clause 5.4.1 or clause 5.4.2.
- 18.2.** The form of the security is to be agreed between the Parties after the Trust gives notice under clause 22. If agreement is not reached within 30 days after the Trust gives notice, the Recipient must grant security in the form required by the Trust.
- 18.3.** The Parties acknowledge that any such security granted under this clause will rank second in priority to any security granted to any financial institution providing finance to the Recipient in relation to the Project.

19. Variation

- 19.1. Written agreement between the Recipient and the Trust must be obtained for any variation to this Deed, except for a change in the contact details specified in Item 1 of Schedule 1.
- 19.2. A Party must advise the other Party within seven (7) days of any changes to contact details set out in Item 1 of Schedule 1.
- 19.3. The Project, a Milestone, a Milestone Date, the Completion Date, or the Budget may only be amended by agreement of the Parties.
- 19.4. If a Party wishes to amend the Project, a Milestone, a Milestone Date, the Completion Date, or the Budget, that Party must make a written request to the other Party, setting out details of:
 - a. the proposed change;
 - b. the reasons for the proposed change; and
 - c. how the proposed change will affect the Project and to what extent, if any, the Milestone Dates, the Completion Date, or the Budget should change
- 19.5. The Recipient must receive written advice from the Trust of the outcome of the variation request prior to taking any action to amend the project.

20. Termination

- 20.1. The Trust may immediately terminate this Deed by written notice served on the Recipient if any one or more of the following occurs:
 - a. The Recipient breaches a provision of this Deed; and
 - i. the Recipient fails to remedy that breach within the period specified in a notice from the Trust requesting the Recipient to remedy the breach; or
 - ii. the breach is not capable of being remedied;
 - b. The Recipient, if a natural person, is declared bankrupt or bankruptcy proceedings are commenced against it, dies, ceases to be of full legal capacity or otherwise becomes incapable of managing its own affairs;
 - c. The Recipient resolves to go into liquidation or has a summons for the Recipient winding up presented to a Court or enters into any scheme or arrangement with the Recipient creditors under the *Corporations Act (Cth)* or any applicable insolvency law or an administrator, liquidator receiver or official manager is appointed under the *Corporations Act (Cth)* or any applicable insolvency law.
- 20.2. The following clauses of this Deed survive termination: clause 5 (Use of the Grant), clause 8 (Records), clause 13 (Publicity), clause 14 (Intellectual Property), clause 15 (Indemnity), clause 16 (Insurance), clause 17 (Confidentiality), and any other provision of this Deed which by its nature should survive termination shall survive termination, expiry or repudiation of this Deed.

21. Dispute resolution

- 21.1. Method of dispute resolution
 - 21.1.1. The Parties agree that any dispute arising under this Deed will be dealt with as follows:
 - a. A Party claiming that a dispute has arisen must give written notice of the dispute to the other Party.
 - b. The Parties will seek to resolve the dispute.
 - c. If the dispute is not resolved within a fourteen (14) day period (or within such further period as the Parties agree in writing), then the dispute is to be referred to the Australian Dispute Centre (ADC) for mediation.
 - d. The mediation is to be conducted in accordance with the ADC Mediation Guidelines which set out the procedures to be adopted, the process of selection of the mediator and the costs involved.
 - e. If the dispute is not settled within 28 days (or such other period as agreed to in writing between the parties) after appointment of the mediator, or if no mediator is appointed within 28 days of the referral of the dispute to mediation, the parties may pursue any other procedure available at law for the resolution of the dispute.

- 21.2. Obligation to continue performance
 - 21.2.1. The Parties must continue performing their obligations under this Deed while the dispute is being resolved, to the extent practicable to do so.
- 21.3. No court proceedings
 - 21.3.1. A Party must attempt to settle any dispute in relation to this Deed in accordance with this clause 21 (Dispute Resolution) before resorting to court proceedings or other dispute resolution process.
 - 21.3.2. Nothing in this clause 21 (Dispute Resolution) will prevent either party from seeking urgent interlocutory relief.

22. Notices

- 22.1. How to give notice
 - 22.1.1. A notice, consent or other communication under this Deed is only effective if it is:
 - a. in writing, signed by or on behalf of the person giving it
 - b. directed to the representative of the other party as set out in Item 1 of Schedule 1; and
 - c. forwarded to the address, facsimile number or the email address of that representative as set out in Item 1 of Schedule 1
- 22.2. When a notice is given
 - 22.2.1. A notice, consent or other communication that complies with this clause is regarded as given and received:
 - a. in the case of delivery in person – when delivered to the Recipient's address for service and a signature received as evidence of delivery
 - b. in the case of delivery by post – within three (3) Business Days of posting;
 - c. in the case of delivery by facsimile – at the time of dispatch if the sender receives a transmission report which confirms that the facsimile was sent in its entirety to the facsimile number of the Recipient; or
 - d. in the case of delivery by email – on receipt of confirmation by the sender that the Recipient has received the email
- 22.3. Delivery late in the day
 - 22.3.1. Notwithstanding the provisions of this clause 22 (Notices), if delivery or receipt of a communication is on a day which is not a Business Day in the place to which the communication is sent or is later than 5pm (local time in that place) it will be deemed to have been duly given or made at 9am (local time in that place) on the next Business Day in that place.

23. Assignment

- 23.1. The Recipient must not assign, charge or otherwise deal with the benefit of this Deed, without the prior written consent of the Trust. For the purposes of this Deed, any change of control in the shareholding of the Recipient will be deemed to be an assignment by the Recipient.

24. GST

- 24.1. Notwithstanding any other provision of this Deed, if any Supply by one Party to the other pursuant to this Deed is deemed to be a Taxable Supply for the purposes of the GST Law and that Party is or becomes liable to pay GST in respect of such Supply:
 - a. the Grant will, subject to clauses 24.1(b), 24.2, 24.3 and 24.4, be increased (if GST is payable by the Recipient) or decreased (if GST is payable by the Trust) by any such GST liability provided the Supply is deemed to be a Creditable Acquisition so that the party who is the recipient of the Supply is or will be entitled to receive an Input Tax Credit; and
 - b. the Party liable for payment of GST must issue to the party who is the recipient of the Supply a tax invoice in respect of such Taxable Supply
- 24.2. Any invoice rendered in connection with a Taxable Supply under this Deed must conform to the requirements of a tax invoice under the GST law.
- 24.3. The Recipient warrants and undertakes that at the time any Supply on which GST is imposed is made by it to the Trust under this Deed, it is or will be registered under the GST Law. If the

Trust requests written evidence of registration, the Recipient must promptly produce evidence satisfactory to the Trust.

- 24.4. The Recipient agrees and acknowledges that in the event it is not registered under the GST Law it will not in any circumstances be entitled to receive the increase in the Grant in accordance with clause 24.1.1 by any amount of GST liability.

Note

Previously grants had to be specifically covered by appropriation but now the 'specifically' has been removed. This has the effect as indicated below:

Removal of the 'specifically covered' requirement.

The term 'specifically covered' in subsection 9-15(3)(c) is not included in the new law. This ensures the following:

- a. The government related entity supplier does not need to be specified under the terms of the appropriation (either by name or as part of a class of entities). All that is required is for the terms of the appropriation to state the purpose for which funds are appropriated.
- b. The terms of the appropriation do not need to be restricted to government related entities. This is particularly useful for universities and schools where the terms of the appropriation often includes private entities as eligible for the funding.

All Environmental Trust funds used for making grants have been appropriated for the purposes of making such grants by the Environmental Trust, which has an established role in distributing money for environmental purposes.

In accordance with the ATO advice the Environmental Trust will not be adding GST to any grant made to a government agency and that government agency will no longer be liable to the ATO for GST for receipt of the grant from the Trust.

Please advise your financial department that all invoices will need to be issued excluding GST.

25. General

25.1. Governing law

- 25.1.1. This Deed is governed by the law in force in the State of New South Wales.
- 25.1.2. Each Party submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in the State of New South Wales, and the courts of appeal therefrom.

25.2. Non-waiver

- 25.2.1. No failure or delay by the Trust in exercising any right power or remedy under this Deed, and no course of dealing or grant by the Trust to the Recipient of any time or other consideration, will operate as a waiver of the breach or a default by the Recipient. Any waiver by the Trust of a breach of this Deed will not be construed as a waiver of any further breach of the same or any other provision.

25.3. Entire agreement

- 25.3.1. This Deed contains the entire agreement between the Parties about its subject matter. Any previous understanding, agreement, representation or warranty relating to that subject matter is replaced by this Deed and has no further effect.
- 25.3.2. Any right that a person may have under this Deed is in addition to, and does not replace or limit, any other right that the person may have.
- 25.3.3. Any provision of this Deed which is unenforceable or partly unenforceable is, where possible, to be severed to the extent necessary to make this Deed enforceable, unless this would materially change the intended effect of this Deed.

25.4. Operation of indemnities

- 25.4.1. Each indemnity in this Deed survives the expiry or termination of this Deed.
- 25.4.2. A Party may recover a payment under an indemnity in this Deed before it makes the payment.

25.5. Consents

- 25.5.1. Where this Deed contemplates that the Trust may agree or consent to something (however it is described), the Trust may:

- a. agree or consent, or not agree or consent, in its absolute discretion
- b. agree or consent subject to conditions
- c. unless this Deed expressly contemplates otherwise

25.6. Inconsistency

25.6.1. In the event of an inconsistency between the terms of this Deed, for the purpose only of resolving the inconsistency, the documents that comprise this Deed are to be considered in the following order of decreasing priority:

- a. the operative provisions of this Deed
- b. the Schedules; and
- c. Attachment A

25.7. Conflict of interest

25.7.1. The Recipient warrants that at the date of this Deed, no conflict of interest exists or is likely to arise in relation to execution of this Deed or its subject matter. The Recipient undertake to notify the Trust, in writing, immediately upon becoming aware of the existence, or possibility, of a conflict of interest and agrees to comply with any reasonable directions of the Trust to appropriately manage the conflict of interest, within the time frame stipulated by the Trust in writing.

25.8. Relationship

25.8.1. Nothing in this Deed is intended to create a partnership, joint venture or agency relationship between the parties.

25.8.2. The Recipient shall not hold the Recipient itself out to be an employee, partner, agent or representative of the Trust.

25.8.3. All work performed by the Recipient and all contracts made by the Recipient to carry out the Project shall be performed and made by the Recipient as principal and not as agent for the Trust. In all dealings in relation to the Project the Recipient shall act solely on the Recipient's own account.

Execution of Agreement

Acceptance of terms and conditions by the recipient:

Signed for and on behalf of Cumberland Council ABN: 22 798 563 329	
by
(person authorised to enter into agreements)	signature
in the presence of
(insert name of witness not a party to this Deed)	signature of witness
and by
(second person authorised to enter into agreements)	signature of second signatory
in the presence of
(insert name of witness not a party to this Deed)	signature of witness

Approved by the NSW Environmental Trust:

Signed for and on behalf of the Trustees of the NSW Environmental Trust, but not so as to incur any personal liability	
By	
Peter Dixon	
Director Grants	
NSW Environmental Trust	signature
Office of Environment and Heritage	
In the presence
(insert name of witness)	signature of witness

Schedule 1: Deed details

This Schedule forms part of the Deed between the Trust and the Recipient.

Item 1 Contact details

The Trust	contact name:	Mark Dodds, Senior Team Leader Contestable Grants (Waste & Recycling)
	contact address:	Level 4, 10 Valentine Avenue, PARRAMATTA NSW 2150
	contact telephone:	(02) 8837 6093
	contact email:	waste.recycling@environmentaltrust.nsw.gov.au
Recipient	contact name:	Mr Warwick Hay
	contact address:	PO Box 42, MERRYLANDS NSW 2160
	contact telephone:	(02) 8745 9722
	contact email:	warrick.hay@cumberland.nsw.gov.au

Item 2 Term

Commencement date	The date upon which the Parties sign this Deed.
Duration	The Deed continues until the date on which the Recipient is notified that the Trust accepts the Final Evaluation Report.
Milestones	The Recipient must meet each Milestone by the Milestone Date specified in Schedule 3.

Item 3 Project title

Greening Cumberland - one bin at a time!

Item 4 Funding

Grant

The total amount of the Grant will be up to **\$391,450** payable in instalments as specified in Schedule 3.

Item 5 Supporting documentation

The Recipient is required to provide to the Trust the following Supporting Documentation in support of a claim for payment of:

First instalment:

- bank account details (BSB Number, Account Name and Account Number)
- completed Tax Invoice (as specified in Item 11)
- Project Measures Report (estimates)
- any other documentation requested by the Trust by notice in writing

Subsequent instalments:

- completed Tax Invoice
- Milestone Report
- Statement of Expenditure
- Project Measures Report
- any other documentation requested by the Trust by notice in writing

Final instalment:

- a. completed Tax Invoice
- b. Milestone Report
- c. Statement of Expenditure
- d. Project Measures Report
- e. Independent Auditor's Report
- f. any other documentation requested by the Trust by notice in writing

Item 6 Confidential information

(List any specific information that has been agreed between the Trust and the Recipient to be kept confidential- If none should be Nil)

Item 7 Specified laws and regulations, standards, policy and statements

The Recipient must maintain compliance with all planning and environmental laws, regulatory and policy requirements in NSW.

Item 8 Publicity

Additional terms

The Recipient must acknowledge the NSW Government's contribution in any public statements about the project or written material regarding the project.

Use of an acknowledgement statement

Any publicity material relating to the project including brochures, signage, advertising and invitations must use the acknowledgement statement:

'This project was supported by the Environmental Trust as part of the NSW EPA's Waste Less, Recycle More initiative, funded from the waste levy.'

Use of the NSW EPA and Environmental Trust logos

The Recipient must:

Use the NSW Government Waratah logo in any publicity material related to the project including brochures, signage, advertising and invitations.

The colour version of the logo is preferred. The black-and-white or contrast version may be used where colour reproduction is not available or appropriate.

The logo can be downloaded at the link below. It must not be altered in any way. The minimum approved size of the logo is 21mm in height. Approved logos are under the Waste Less, Recycle More accordian at: www.environment.nsw.gov.au/grants/etlogo.htm

Approvals

The Recipient must obtain prior approval from the Trust for the content of the first media release announcing this funding. The assistance of the NSW Government and the funding source must be acknowledged in this and all related media releases.

Submission of publicity materials with Reports

A copy of all press releases and related media, promotional publications and printed and electronic material and documentation related to the project are to be provided to the Trust with Milestone Reports as they are produced and with the Final Evaluation Report.

Item 9 Insurance

1 Insurance policies

- a. adequate broad form public liability insurance to cover, as a minimum, all of the Recipient's obligations and liabilities under this Deed;
- b. workers' compensation insurance in accordance with applicable legislation in respect of all of the Recipient's employees; and
- c. where appropriate, professional indemnity insurance

2 Additional terms

- a. The minimum cover for public liability insurance is \$20,000,000.
- b. The minimum cover for professional indemnity insurance (if applicable) is \$5,000,000.

Item 10 Special conditions

1. The Trust is unable to provide ongoing funds including through the Organics Collections Grants Program. The Recipient accepts that the Grant is non-recurrent.
2. Your organisation, project partner or related organisation:
 - a. Will not transport nor arrange transport of waste generated in NSW for disposal out of NSW at any time if there is at the time of transport, a lawful recycling or disposal facility for that waste within NSW.
 - b. For waste generated in NSW for recycling shall be sorted and readied for the market within NSW.
 - c. Timing shall commence from the date you applied for this grant.

Organisations with operations close to the border to any other Australian State or Territory, are exempt if they hold a current NSW EPA waste transport exemption licence allowing disposal of NSW generated waste outside of NSW.
3. The Recipient shall provide to the Trust evidence that a suitably licensed facility has been contracted to receive the material before the collections commence.
4. The Recipient must maintain compliance with all planning and environmental laws, regulatory and policy requirements in NSW.
5. Australian Standard Colours must be used for bins purchased with grant funds.
6. If ventilated caddies are purchased with grant funding, the Recipient commits to supplying liners for three years.
7. Where audits are paid for with grant funds:
 - a. The design of audits must follow the Guidelines for Conducting Household Kerbside Residual Waste, Recycling and Garden Organics
 - b. Audit reports and raw data sheets are to be provided to the EPA upon request.
8. Educational activities
 - a. An education and communication plan for the project covering before, during and after the organics systems change must be provided to the EPA for approval prior to implementation.
 - b. Council commits to continuing education to assist residents to effectively use the organics systems.
 - c. All activities must include food waste avoidance messaging. Education activities related to the changed organics recycling service must include food waste avoidance messaging. If Love Food Hate Waste (LFHW) branding is used, obtain approval from the EPA for the use of LFHW messaging or art work. Allow 10 days approval period from request.
9. Only eligible items will be funded by the Trust and the total amount of the funding will be reduced should claimed items be determined ineligible.
10. The approved budget may be reduced proportionately to any reduction in your committed contribution as stated in the Application Budget. The approved budget may also be reduced proportionally or repayment of grant funds may be required if the project described in the Application (Attachment A) is not implemented by the end of the funding period.
11. The Recipient must submit any media articles to the NSW EPA for approval 1 month prior to use.
12. The Recipient must invite the Trust and NSW EPA to any launch/opening providing at least 1 months' notice.
13. The Recipient must provide photographic images that can be used in either web or print quality of their project, providing permission to utilise those images for both in NSW Environmental Trust and NSW EPA promotional material. That is, ensuring written permission from the individuals appearing in photographs associated with this project has been obtained.
14. The Recipient must respond to any requests for data relating to this project from the Trust or the NSW EPA.
15. The Recipient must participate in evaluations of the project/program, if required.

16. **Probity:** The Trust places high importance on the integrity and transparency of program and project governance. It is vital that this project is delivered in accordance with legal and regulatory requirements, as well as other accepted governance and project management standards. Value for money in project delivery is also a significant priority for the Trust.
17. **Procurement:** To conform to relevant governance and probity standards, the Trust requires you to follow NSW Government procurement procedures. This relates to all major budget items, such as the purchase of materials, or the engagement of contractors or consultants. All contractors (including consultants) must be chosen on their merits and ability to effectively deliver the work. It is required that you will select contractors or consultants using a competitive process. This may be subject to audit by the Trust, and so all procurement documentation should be retained by you. As an example: for any contract in excess of \$30,000, you must secure a minimum of three written tenders/quotations. Also, unless selected through an open competitive process, the value of work to any single contractor (or consultant) must not exceed \$30,000 in total during life of the funded project.

It is also expected that if an applicant uses the services of a contractor or consultant to assist in the development of an application, that contractor or consultant would be excluded from tendering or quoting for work on the successful project, as they would have an unfair advantage. The conditions of tendering shall be the same for each tenderer on any particular tender process and all tenders must comply with the NSW Government Code of Practice for Procurement (2005).

18. **Third party assistance:** While you are encouraged to seek collaboration from other project partners, and it is acknowledged that they may seek the services of contractors or consultants, careful consideration is required around any commercial relationships. Applicants are welcome to seek Third Party assistance to develop their project, however, any costs associated with this service will not be reimbursed using Trust funding and applicants will need to provide details of the financial and contractual arrangements it has with Third Parties. The Trust is aware of many examples where a Third Party's rates or charges have been significantly above market rate or they have insisted on successful Recipients using preferred suppliers. The Trust needs applicants to be transparent about their arrangements with consultants so that it can be certain you are not being taken advantage of, that projects are as cost effective as possible and that the possibility of actual or perceived fraud or corruption is minimised.
19. The Recipient must provide a detailed Risk Management Plan with the first Milestone Report.

Item 11 Tax invoice

1. All Tax Invoices must
 - a. be clearly addressed to the Grants Administrator – Contestable Grants, Waste and Recycling Programs, NSW Environmental Trust
 - b. be sent to PO Box 644 Parramatta NSW 2124 or preferably emailed to waste.recycling@environmentaltrust.nsw.gov.au
 - c. be fully completed
 - d. be signed by a person authorised by the Recipient
 - e. display prominently the words 'Tax Invoice'
2. All Tax Invoices must contain the following information:
 - a. the name of the Project
 - b. the Recipient name
 - c. the Recipient ABN
 - d. the instalment number
 - e. the amount requested
 - f. the total amount requested

Item 12 Reports

The Recipient must prepare and submit to the Trust the Reports meeting the description and requirements specified below.

Report name	Description	Frequency and date required
Milestone Report	A report of the work performed by the Recipient to achieve a Milestone. The report is to be prepared in the format set out in Schedule 5.	A Milestone Report is required in relation to each Milestone (excluding Milestone 1). Each Milestone Report is to be submitted to the Trust within 5 business days of the applicable milestone date.
Statement of Expenditure	A Statement of the Expenditure of the Grant. The report is to be prepared in the format set out in Schedule 5.	A Statement of Expenditure is required to be submitted to the Trust: a. with the Milestone Reports b. with the Final Evaluation Report
Project Measures Report	A report detailing the project outputs. The report is to be prepared in accordance with Schedule 5 and is to include an explanation of any significant variation from projected outputs, where requested by the Trust.	A Project Measures Report is required to be submitted to the Trust: a. with the Milestone Reports b. with the Final Evaluation Report
Final Evaluation Report	A summary report documenting completion of the Project in the format set out in Schedule 5. The following documents must be attached to the Final Evaluation Report: a. completed Statement of Expenditure prepared in the format set out in Schedule 5 b. independently completed Independent Auditor's Report prepared in the format set out in Schedule 5 c. completed Monitoring and Evaluation Report detailing the project outputs d. electronic copies of all materials	The Final Evaluation Report is to be submitted to the Trust within 14 days of the earlier of the: a. completion of the Project; or b. termination of this Deed All unspent Grant monies must be returned to the Trust with the Final Evaluation Report either by: a. cheque submitted with the Final Evaluation Report; or b. electronic funds transfer directly to the Trust bank account on the same day as the Final Evaluation Report is submitted to the Trust

Item 13 Applicable objectives

The objective of the project is to assist in the implementation of new or enhanced kerbside organics collection systems to households.

'Applicable Objective' means:

- an increase in the number of households with a kerbside organics collection system
- a reduction in Contamination rates in kerbside collection systems
- an increase in the amount of food and garden waste collected for recycling

Schedule 2: Budget

This Schedule forms part of the Deed between the Trust and the Recipient.

Eligible Grant Items			
	Grantee Co- Contribution	Trust Funds	Total
Salaries & on-costs			
Resource Recovery Education Officer @ \$40.58/hr x 21 hrs/week x 52 weeks x 3 years	\$132,940	\$0	\$132,940
Resource Recovery Education Officer @ 21%	\$27,917	\$0	\$27,917
Sub-Total	\$160,857	\$0	\$160,857
Contractors			
Waste Audit Consultant	\$0	\$20,000	\$20,000
Bin Inspection Contractor	\$0	\$44,800	\$44,800
Sub-Total	\$0	\$64,800	\$64,800
Materials			
Sulo - 240L Green waste lids (5,000 x lids @ \$12.85 each)	\$0	\$64,250	\$64,250
Sulo - 140L Garbage bins (5,000 x 140L bin body @ \$34.60 each)	\$0	\$173,000	\$173,000
Sulo - 140L Red Lids (5,000 x 140 litre red lids @ \$11.88 each)	\$0	\$59,400	\$59,400
Sulo - 10,000 x hinge pins @ \$0.70 each)	\$0	\$7,000	\$7,000
Sub-Total	\$0	\$303,650	\$303,650
Other direct costs			
Educational Resources (design & print of stickers for bins; leaflets notifying residents of new service)	\$0	\$8,000	\$8,000
Educational Video (how to use the garden bin)	\$0	\$2,500	\$2,500
Education Resources (posters & banners)	\$0	\$1,500	\$1,500
Bin Inspection Stickers (notifying residents of contaminants)	\$0	\$5,000	\$5,000
Distribution of education material to residents	\$0	\$6,000	\$6,000
Sub-Total	\$0	\$23,000	\$23,000
TOTAL PROJECT	\$160,857	\$391,450	\$552,307

Schedule 3: Milestone and payments

This Schedule forms part of the Deed between the Trust and the Recipient.

Milestone	Milestone date	Instalment amount	Types of evidence of milestone achievement
Milestone 1 Signing of Deed of Agreement	28 February 2018	\$195,725	Milestone 1 Report including: <ul style="list-style-type: none"> Signed Deed of Agreement Any documentation required as a special condition Project Measures Report (projections) Tax invoice to the Trust for the instalment amount.
Milestone 2 Education and communication plan	31 August 2018	\$156,580	Milestone 2 Report including: <ul style="list-style-type: none"> Project Measures Report (progress) Evidence that your Education and Communication plan has been approved by the EPA. Copies of tax invoices/quotes from bin suppliers and assembly contractors. Copies of tax invoices/quotes from all other related service providers, suppliers, contractors. Tax invoice to the Trust for the instalment amount.
Milestone 3 Implementation report	31 August 2019	\$0	Milestone 3 Report including: <ul style="list-style-type: none"> Project Measures Report (progress) Evidence of educational materials provided to residents. Documentation supporting implementation of project (e.g. delivery of bins, start of collections, photos, videos etc.). Description of service commencement Copies of tax invoices/quotes from bin suppliers and assembly contractors. Copies of tax invoices/quotes from all other related service providers, suppliers, contractors.
Final evaluation Six months post service commencement	1 June 2020	\$39,145	Final Evaluation Report including: <ul style="list-style-type: none"> Documentation supporting completion of project (e.g. delivery of bins, start of collections, photos, videos etc.). Case study for projects involving MUDs Project Measures Report (final) Copies of tax invoices/quotes from all other related service providers, suppliers, contractors. Tax invoice to the Trust for the instalment amount.
Total funding		\$391,450	

Schedule 4: Records

This Schedule forms part of the Deed between the Trust and the Recipient.

- a. The Recipient must provide to the Trust a copy of the Recipient constitution or memorandum and Articles of Association, if requested.
- b. The Recipient is required to maintain minimum organisational records (including accounting and financial records) under the various forms of incorporation legislation in external scrutiny of the organisation's yearly activities.
- c. The Recipient is required to maintain a complete set of accounting records and financial records, including:

Accounting records

- Cash Book
- Bank Deposit Book
- Cheque Butts
- Petty Cash Book (kept on Imprest system)
- Pre-numbered Official Receipt Book
- Monthly Bank Reconciliation of Cash Book
- Documentation of all Expenditure with evidence of approval (e.g. Management Committee of Officers as authorised under the organisation's approved constitution)
- Wages Records/Time Sheets (where staff is employed)

The above may be encompassed in an adequate computerised accounting system.

Financial records

- Balance Sheet
- Profit & Loss Statement or Receipts and Payments
- Cash Flow Statement
- Assets/Inventory Register

Schedule 5: Format of reports

This Schedule forms part of the Deed between the Trust and the Recipient.

Notes

1. The Recipient must prepare and submit to the Trust Milestone Reports and the Final Evaluation Report in the format set out below. The times and frequency for submitting the Reports are specified in Schedule 3. The Trust may from time to time vary the format of reports and manner of submission by written notice to the Recipient.
2. All reports, relevant supporting evidence and claims are to be forwarded to Waste & Recycling Programs, NSW Environmental Trust by email to: waste.recycling@environmentaltrust.nsw.gov.au.
Note: Dropbox is not available.

A. Format of Milestone and Final Evaluation Reports

Name of Recipient:

Name of Project:

Number of Project:

Milestone Report No. ##/Final Evaluation Report:

Summary of activities undertaken during the reporting period:

Report on any special conditions:

Actual Outcomes (must include details of project outputs):

Project Measures Report:

Comments:

Note: The actual outcomes for the Final Evaluation Report shall include the Project Measures Report prepared in accordance with Schedule 4 C. This report will detail the project outputs attained during and after project completion and include an explanation of any significant variation from forecast project outcomes and outputs as stated in Schedule 4 C.

The Final Evaluation Report shall include detail of the project outcomes. The report shall address the following as a minimum:

- Was the plan achieved?
- If not, why not, under or over expectations?
- What if anything would you do differently?
- How will you share what you have learnt in this project with others or adopt into other projects?
- Project Impacts:
 - Sustainability – design, construction processes, materials and operation
 - Economic
 - Social

I, the undersigned, being a person duly authorised by the Recipient certify that:

- a. the information contained in this report is true and correct
- b. the expenditure of the Grant received to date has been solely on the Project; and
- c. there is no matter or circumstances of which I am aware, that would constitute a breach by the Recipient of any term of the Funding Agreement between the Trust and the Recipient dated (*insert date*)

Signature (authorised signatory)

Date

Printed name and position of signatory

B. Format of Statement of Expenditure (use the Trust supplied Excel template)

	Budget			Statement of Expenditure		
	Grantee Co-Contribution	Trust Funds	Total	Grantee Co-Contribution	Trust Funds	Total
Salaries & on-costs						
Sub-Total						
Contractors						
Sub-Total						
Materials						
Sub-Total						
Other direct costs						
Sub-Total						
TOTAL PROJECT						

I certify that:

- all the Project expenditure identified above has been expended solely on the Project and for the purposes stated in the Deed of Agreement and any approved variations to it in accordance with the requirements and eligibility criteria outlined in the Guidelines for Applicants issued for the applicable funding round and
- the amount unexpended above (Surplus) has been refunded to the Trust (only applies to Final Evaluation Report)

Signature

Date

Printed name and position of signatory

Independent auditor's report

I have audited the Statement of Expenditure and contributions relating the Project set out above and in my opinion:

- the above Statement of Expenditure is accordance with relevant proper accounts and records; and
- those conditions of the Deed of Agreement that impose limitations and restrictions on expenditure of money have been complied with and expenditure and contributions are in accordance with the requirements and eligibility criteria outlined in the Guidelines for Applicants issued for the applicable funding round, Deed of Agreement and any approved variations to it.

Signature

Date

Printed name and position of signatory

C. Format of Project Measures Report

This attachment forms part of the Deed of Agreement between the Trust and the Recipient. The template for the [Project Measures Report](#) should be downloaded from the Trust website.

Attachment A – Application Form

This attachment forms part of the Deed of Agreement between the Trust and the Recipient.

Draft

Item No: C06/18-115

LAKEWOOD ESTATE RIPARIAN CORRIDOR PLAN OF MANAGEMENT, PEMULWUY

Responsible Division: Environment & Infrastructure
Officer: Group Manager - Parks and Recreation
File Number: SC493
Community Strategic Plan Goal: *A great place to live*

SUMMARY

Cumberland Council has recently completed a process to prepare a draft Plan of Management within the legislative requirements of the Local Government Act 1993, for the Lakewood Estate Riparian Corridor in Pemulwuy.

As required by the Local Government Act, a public hearing was held and the draft Plan of Management was advertised for public exhibition which concluded on Friday, 18 May 2018.

This report summarises the preparation process for the Plan of Management, reviews the consultation undertaken and seeks Council adoption of the Plan of Management for the Lakewood Estate Riparian Corridor.

RECOMMENDATION

That Council adopt the Lakewood Estate Riparian Corridor Plan of Management.

REPORT

Background

The Local Government Act 1993 (the Act) requires the preparation of Plans of Management (PoM) for all areas of Council community land to guide the future management and development of these areas. Community land as defined by the Act includes Parks, Sportsgrounds, Natural Areas (including subcategories), Areas of Cultural Significance and General Community Use, and may be developed on a generic, site specific or geographical basis.

The PoM provides a coordinated framework for decision making, enhancement and management of the site and aims to integrate the vision and needs of the community and Council. The preparation of a Plan of Management for the Lakewood Estate Riparian Corridor is the subject of a 2016 Services Deed between the developer of the Lakewood Residential Estate in Pemulwuy, Stockland Development Pty Ltd. and

Council. The Deed requires the preparation of a Plan of Management in accordance with the Local Government Act 1993 for an area known as Lakewood Estate, Nijong Drive Pemulwuy.

This preparation of the PoM was also a requirement of the development consent 2004/605 issued by the former Holroyd City Council.

Lakewood Estate Riparian Corridor is the northern section of a central open space corridor in Pemulwuy. The site adjoins the Nelsons Square/Driveway Reserve Riparian Corridor which was transferred to Council for ongoing management in 2016.

In addition to addressing the requirements of the Local Government Act 1993, Council's specific objectives for the Lakewood Estate Riparian Corridor PoM are to:

- Identify appropriate categorisations for the land as defined within the Act
- Improve the quality and amenity of the Lakewood Estate Riparian Corridor
- Guide future Council management of the Lakewood Estate Riparian Corridor
- Identify a name for the open space area in consultation with the Aboriginal Community
- Identify existing assets along with outstanding embellishment and maintenance requirements
- Incorporate values identified by the Aboriginal and local communities.

The draft PoM identifies the main existing features within the parkland area and further identifies opportunities and prioritised enhancements as part of Figure 4.1, Concept Masterplan and 4.6, Action List.

Community Consultation

The preparation of the PoM incorporated two community workshops, an Aboriginal Stakeholder Forum held on 22 August 2017 and a Community Stakeholder Forum held on 5 October 2017.

The Aboriginal Stakeholder Forum provided local indigenous stakeholders with the opportunity to review the values and issues of the study area and to discuss the future naming of the park.

The key cultural values identified at this meeting included the recognition of the relationship and connectivity of Lakewood Reserve with Prospect Hill, cultural and environmental conservation within the site and the desire to connect the community to the area with educational opportunities and engagement with schools.

The Action List priorities that are a result of indigenous consultation include:

- Item 0.5; plan and execute a reserve naming project involving local school groups as recommended by Council's Aboriginal and Torres Strait Islander Community Committee (ATSICC)
- Item 0.6; develop an integrated interpretation plan covering Prospect Hill and the riparian corridor as an integrated landscape and cultural experience.

The Community Stakeholder Forum identified a number of key issues including the provision of adequate maintenance to vegetated areas, the renewal of existing items of infrastructure, enhancing habitat value and mitigating the spread of alligator weed. The community also expressed a strong desire for the extension of the existing share way (pedestrian and cycle path) to loop and connect around the main northern detention lake.

The possibility for a temporary 'pop up' kiosk / café to be available on the site during busy use times was also raised, however as this would be a significant venture and possibly impact local businesses in the locality, it is recommended that only a trial of the concept be supported in the draft Plan to consider suitability and viability. A proposed location is included in Figure 4.1 Concept Masterplan.

The Action List priorities that are a result of community consultation include:

- Item 0.2 and 3.1; Prepare design development and construction documentation plans/extend shared path below the dam wall and around the western foreshores of the lake
- Item 1.3 and 1.4; Provide playspace and also provide fitness nodes
- Item 1.5; Investigate and implement if feasible a 'pop up' kiosk
- Item 4.3; Implement maintenance programme for alligator weed in accordance with the Plan of Management (PoM - Appendix D)
- Item 4.5; Implement a maintenance programme for natural areas including full strata vegetation through to native grasslands.

The Local Government Act 1993 requires public exhibition of the draft PoM and also a public hearing to categorise the community land prior to Council adoption of the PoM.

The public exhibition period for the draft PoM commenced on Tuesday 20 March 2018 and was extended until Friday 18 May 2018 to allow for two (2) public hearing sessions either side of the Easter public holiday period.

The public exhibition and public hearing for the draft Plan of Management was:

- advertised in the Auburn Review on 20 March 2018 and the Parramatta Advertiser on 21 March 2018
- included on Council's website under the "Have your Say" section

Additionally;

- a hard copy of the draft Plan of Management with cover note was available at the Merrylands Service Centre Counter Councillor during the public exhibition period
- resident notifications regarding the date and time of the public exhibition and public hearing for the draft Plan of Management were distributed to all residents within a 400m radius of the study area

Section 47G of the Local Government Act prescribes that a public hearing must not be presided by a person who is, or has during the last 5 years, been a Councillor or employee of Council. As such, Council appointed a consultant from Environmental Partnership to conduct the public hearing.

The first public hearing was held on Thursday 29 March 2018 at the Merrylands Service Centre in Merrylands and was attended by two (2) community members, two (2) Council officers and conducted by a representative from the consultant, Environmental Partnership.

The second public hearing was held on Monday 7 May at the Allan G Ezzy Community Centre in Pemulwuy and was attended by nine (9) community members, one (1) ATSIACC member, two Councillors, Cllr Cummings (Mayor) and Cllr Saha, two (2) Council officers and the consultant.

Key issues raised at the public hearings included:

- whether a toilet facility was warranted and although desirable to some, was not unanimously supported due to expected anti-social behaviour issues
- an increase in anti-social behaviour and late night gatherings of groups of people along Driftway Dr as a result of transient hot spots that have relocated from other areas of Pemulwuy. This was supported by a recommendation that Council and Police with community cooperation should provide a coordinated approach to attempt to resolve the issue
- the need to provide a range of approaches to address vegetated area maintenance, to renew existing amenity infrastructure such as interpretive signage and to supplement this with regulatory, alcohol restriction and bird feeding discouragement signs
- the need to access current PoM documents online.

Details of issues raised at the public hearings are included in the consultant's report attached to this report.

Council received 8 submissions during the Public Exhibition of the draft PoM and the issues raised are tabled as follows:

Issue Raised	Comment
<p>Extend the share way to connect a loop around the main northern detention lake, for safe accessibility to areas of open space and with a high priority.</p>	<p>Extension of the share way is included as a high priority action as part of the draft Plan.</p> <p>A Lakewood Estate Path Connection Project is included in the Parks and Recreation Open Space Capital Works Budget 2017-18 and construction works are scheduled for implementation following the adoption of the draft PoM.</p>
<p>Extend pedestrian path link to Naying Dr via a walkway beneath Butu Wargun Dr bridge, a pedestrian crossing point across Butu Wargun Dr or traffic signals to assist safe access between road separated open space areas.</p>	<p>Requests for traffic improvements are initially investigated and if warranted, reported to the Cumberland Traffic Committee for consideration.</p> <p>An investigation for a pedestrian crossing at this location was undertaken in 2016-17 and was assessed to not meet criteria in accordance with Australian Standards (AS) and Roads and Maritime Services (RMS) guidelines. It is noted that a pedestrian refuge island is currently situated on Butu Wargun Dr to facilitate a pedestrian crossing point.</p>
<p>Provide a waterplay facility to provide play opportunity for families with limited residential play spaces and a local place to cool down on hot days.</p>	<p>Provision of a playspace facility is included for actioning as part of the draft PoM.</p> <p>Waterplay facilities will be addressed as part of a Playspaces Strategy which will be developed in 18/19.</p>
<p>Provide outdoor gym equipment to complement the existing exercise routines of local residents.</p>	<p>Provision of fitness nodes along the share way is included for actioning as part of the draft PoM.</p>
<p>Need for routine street maintenance to remove leaves and rubbish from local streets.</p> <p>The Nijong Dr parking bays are littered with rubbish daily.</p>	<p>Council's proposed Waste Avoidance and Resource Recovery Strategy identified in the Community Strategic Plan include key actions that ensure Council undertakes a strategic approach to public places cleansing and prevention of illegal dumping.</p>

<p>The open space requires the installation of rubbish bins</p>	<p>Rubbish bins are currently located within key use areas along the eastern embellished side of the riparian corridor.</p> <p>The provision of rubbish bins will be installed to the use areas along the western foreshores as landscape embellishments are implemented in line with Figure 4.1 Concept Masterplan and 4.6 Action List.</p>
<p>Resume mowing of a 10m wide outer protection area along the residential boundary within the Northern Floodway area (shown in Figure 1.1) to reduce / mitigate risk of fire and snakes</p>	<p>Council's Parks Operations will maintain a 10m outer protection zone as part of routine maintenance.</p>
<p>Consider measures to counter / prevent graffiti and vandalism</p>	<p>Council's graffiti response unit to monitor and respond to graffiti as required. Council's Park Operations to monitor and respond to vandalism as required.</p>
<p>Repair / upgrade chain wire fencing bordering the Northern Floodway area (shown in Figure 1.1) and M4 Motorway which is constantly being cut open and breached.</p>	<p>The undertaking of a site fencing audit to rationalise and replace poor quality fencing is included as a high priority action as part of the draft PoM.</p>
<p>Request a safety and lighting audit to address concerns of anti-social behaviour along the Nijong Dr parking bays</p>	<p>A community safety and access audit for Pemulwuy was undertaken in October 2017 and a coordinated approach between Council, Police and local residents responds to the transient locations of anti-social behaviour as they occur. Nijong Drive has not been identified as a hotspot by police.</p>

<p>Request a safety and lighting audit to respond to a new roadway opening (extension of Warin Ave) which connects to the Lakewood open space frontage, to ensure the safety of local residents and users of open space, and is also a good candidate for a CCTV location.</p>	<p>A community safety and access audit for Pemulwuy was undertaken in October 2017 and a coordinated approach between Council, Police and local residents responds to the transient locations of anti-social behaviour as they occur.</p> <p>There are currently 3 CCTV camera's installed in Pemulwuy which are located at current hot spot locations with locations coordinated in consultation with Council, Police and local residents.</p> <p>CCTV's are placed in hotspot locations on the recommendations of Police</p>
--	--

Land Categorisation

As an outcome of the preparation process for the PoM and the public hearings, the draft PoM categorises the community land within the study area under Local Government Act Section 36 and its relevant subclauses as Natural Area Wetland, Natural Area Watercourse, and Park.

Proposed Amendments

It is proposed that the draft PoM, including the Masterplan is updated to reflect that the location of the playspace is not to be prescribed in this Plan of Management. The placement of the playspace will be coordinated with the draft Prospect Hill Plan of Management which is currently being prepared and to ensure an even distribution of playspace facilities in Pemulwuy.

There are no other significant issues that warrant modification or the re-exhibition of the draft PoM.

COMMUNITY ENGAGEMENT

The community engagement undertaken in preparing this report is documented extensively within the body of the report.

The outcomes of Council's meeting to consider adopting this draft Plan of Management will be communicated to members of the community who participated in the preparation of the PoM.

POLICY IMPLICATIONS

The Lakewood Estate Riparian Corridor Plan of Management (PoM) and Landscape Masterplan have been prepared in accordance with the Local Government Act 1993.

The completion of this Plan of Management and Landscape Masterplan were also a requirement of a 2016 Services Deed between Council and the developer of the Lakewood Residential Estate in Pemulwuy, Stockland Development Pty Ltd and a requirement of the development consent 2004/605 issued by the former Holroyd City Council.

As the Lakewood Estate Reserve is Council owned land the recent changes in the Crown Lands Act 2016 which come into effect on the 1st July 2018 do not affect this Reserve or Council adoption of this Plan of Management

There are no implications on existing Council policies and no requirement to create new policies as a result of this report.

RISK IMPLICATIONS

Should Council not have complied with the requirements outlined above regarding the categorisation of Community Land consequences could be legal action (and resulting costs and consequences) and poor public image.

FINANCIAL IMPLICATIONS

Funding for improvement works in the PoM Action list will be considered in the development of Council's future Capital Works Programs and applications for grant funding. Provision has been made in Council's 17/18 Capital Works Program for \$260,000 for the path connection. This work is scheduled to commence following Councils adoption of the PoM.

CONCLUSION

The draft Plan of Management has been prepared as a legislative instrument to guide the ongoing management and development of the Lakewood Estate Riparian Corridor.

ATTACHMENTS

1. Lakewood Esatate Riparian Corridor - Draft Plan of Management
2. Lakewood Estate POM Public Hearing Report

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-115

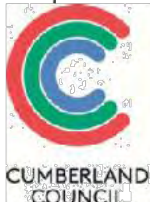
Attachment 1
Lakewood Esatate Riparian
Corridor - Draft Plan of
Management

Lakewood Estate Riparian Corridor



DRAFT PLAN OF MANAGEMENT

Prepared for:



Final Draft, March 2018

Lakewood Riparian Corridor

DRAFT PLAN OF MANAGEMENT

Prepared For

Cumberland Council

By

Environmental Partnership NSW Pty Ltd

in association with
Ecological Consultants Australia
Gameraigal Group

March 2018

Issue	Date	Description	By
1	26.09.17	Preliminary work in progress	AH
2	28.10.17	Final Preliminary	AH
3	19.02.18	Final Draft	AH
3	02.03.18	Updated Final Draft	AH

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1 INTRODUCTION

1.1 Background

In accordance with the NSW Local Government Act of 1993, Local Councils are required to prepare Plans of Management for all Community Land, to ensure it is effectively planned and managed.

This Draft Plan of Management (POM) was prepared by Landscape Architectural consultants, Environmental Partnership during May to October 2017.

This document is a specific POM for The Lakewood Estate Riparian Corridor Pemulwuy. The subject area is the northern zone of a south north running riparian corridor that has been upgraded and maintained to date by the land developer of the adjoining residential estate (refer Figure 1). The site was transferred back to Council for ongoing management and maintenance in 2016 in accordance with the Lakewood Estate development agreement.

The POM covers the area shown in Figure 1 and as listed in Section 1.2 Study Area at a Glance. Relevant property details for the park are listed under Council's asset register database.

The key objective of this POM is to guide future management and development of the Lakewood Estate Riparian Corridor within the legislative requirements of the Local Government Act, taking account of community expectations and the resources available to Cumberland Council (CC).

Community land as defined by the Local Government Act 1993, may be categorised as:

- Sportsgrounds
- Parks
- Natural Areas (including several sub categories)
- Area of Cultural Significance
- General Community Use Areas (including drainage reserves)

The Lakewood Estate Riparian Corridor is not covered by a current POM and has not to this time been categorised under the Local Government Amendment Act 1998.

This POM set outs the proposed categories for Lakewood Estate Riparian Corridor as Natural Area Wetland, Natural Area Watercourse, and Park (refer section 2.7.2).



Figure 1.1 The Lakewood Estate Riparian Corridor

1.2 Study area at a glance

The table following summarises existing features and management of the study area.

Item	Description
Site Name:	Lakewood Estate Riparian Corridor
Address:	Nijong Drive, Pemulwuy
Ownership:	Community land owned by Cumberland Council
Community land categorisation	Not currently categorised
Care, control, management:	Cumberland Council
Area:	Approximately 13.34 hectares (133,465.0 m ²)
Zoning:	RE1 Public Recreation (Cumberland Local Environmental Plan 2013)
Conditions of park:	<p>Drainage corridor– generally good condition – ongoing weed management required</p> <p>Wetland– generally good condition</p> <p>Deck / lookout – generally good condition</p> <p>Concrete paths – generally good condition</p> <p>Concrete seat furniture – varied condition</p> <p>Steel interpretive signage – varied condition</p> <p>Stone clad walling – varied condition – some stone missing</p> <p>Concrete walling – fair condition – some graffiti</p> <p>Deco granite paving – poor condition</p> <p>Timber bollards – generally fair condition – replacement required in next 10 years</p> <p>Fencing – varied condition – review chainwire fencing</p>
Maintenance:	<p>Cumberland Council</p> <p>Maintained park area</p> <ul style="list-style-type: none"> • Mowing and edging • Tree planting and weeding of garden beds • Litter patrol/removal • Fence maintenance <p>Wetland</p> <ul style="list-style-type: none"> • Wetland corridor maintenance • Gross pollutant control maintenance / clearing <p>Drainage corridor</p> <ul style="list-style-type: none"> • Drainage corridor maintenance • Gross pollutant control maintenance / clearing

Item	Description
Assets:	<ul style="list-style-type: none"> • Maintained lawn (9,281 m2) • Planting / garden bed (2,475m2) • Native grass (28,590 m2) • Pond wetland (29,848 m2) • Tree sculpture artwork (3) • Std seat furniture (2) • Concrete base seat furniture (4) • Cycle Rack (3) • Bin stand (4) • Drinking fountain (2) • Shared concrete path (834m existing) • General concrete paths • Concrete steps • Stone clad blockwork wall (41 linm) • Concrete block wall (61 linm) • Stone wall (12 linm) • Timber deck 1 (34m2) • Timber deck 2 (28m2) • Balustrade 1.2m high (15 linm) • Timber bollards (44 linm) • Timber edge (357 linm) • Electric double BBQ's (2) • Interpretive signs (7) • Electrical switchboard
Condition of Buildings:	N/A
Existing Uses:	Public Reserve Passive recreation
Leases / licenses / bookings:	N/A
Caveats / easements:	Previous Caveats removed Stormwater and Sewer

Lakewood Riparian Estate Corridor comprises the following parcels of land (refer Figure 1.2 page 10):

Parcel Number	Street Name and Number
DP 1152946 PT 773	Nijong Drive, Pemulwuy



Figure 1.2 Land Parcels

1.3 Objectives of this Plan of Management

This POM has been prepared to provide a coordinated framework for decision-making for the enhancement and management of Lakewood Estate Riparian Corridor and therefore aims to integrate the vision and needs of the community (including the Aboriginal community) and Council.

Lakewood Estate Riparian Corridor was identified in the planning framework for the Pemulwuy community (as described in the Former CSIRO Site Pemulwuy Precinct Plan June 2007) as a multi-purpose open space corridor catering for conservation of the Girraween Creek tributary and related riparian curtilage, the wetland basin of the former CSIRO dam, access pathways, and several small parklands. Consultation with the Aboriginal and local community has identified a desire for the park to remain low key in its use and to serve the local community as a local park and "green corridor".

This plan has sought to define a sustainable direction for the park that combines both environmental and recreational roles ensuring that recreational use does not adversely impact the environmental and heritage values of the reserve

General objectives addressed in this plan include the programs and strategies that are expressed in documents such as Cumberland Council Policies and Codes including the Living Cumberland Community Strategic Plan and Code of Conduct. In addition to addressing the Local Government Act, Council's specific objectives of this POM are to:

- Improve the quality and amenity of the study area
- Guide future management
- Identify appropriate categorisation for the land
- Integrate with other relevant planning instruments
- Identify a name for the open space area in consultation with the Aboriginal community
- Identify existing assets, outstanding embellishments and maintenance requirements
- Incorporate values identified by the Aboriginal and local communities

1.4 Consultation

The Plan of Management has incorporated two community workshops in its development to Draft POM stage as outlined below. In addition, once the draft is approved for exhibition by Council a public hearing will be provided during the public exhibition period.

Aboriginal Stakeholder Forum (22nd August 2017)

Aboriginal Community stakeholders were given the opportunity to review values and issues of the open space area and discuss future park naming. Feedback from attendees is summarised as follows (refer to Section 5 Attachments for full workshop notes):

Aboriginal cultural values

- Community view the area inclusive of Prospect Hill – it's all connected
- Cultural and environmental conservation – provides an umbrella framework for the area
- Protect the First Nations significance of the area including the relationship of the corridor with Prospect Hill
- Desire to connect all community to the area
- Educative use of the area – engage with schools etc

Opportunities

- Include the totem of the area (Possum)
 - Brush tail Possum etc
 - On signage
 - Symbols on sandstone blocks
- Reconciliation Stone – moved to the area and placed in a secure location below Prospect Hill
- Walk way – loop around the lake and connection to Prospect Hill
 - Interpretive signage
 - Gardens – bush tucker and medicine
 - Re-vegetate the area – research original plant community
 - Cultural and spiritual significance of area
 - *Scar Trees* – potential to create new ones – living culture – additional interpretive signage
- Cultural Keeping Place
 - Education
 - Lesson design – lesson plans – teacher involvement – school activities – invite resident participation
- Connecting people to place
 - Living heritage and historical heritage
- Recreational Use
 - Nature
 - Picnics
 - Rest & peaceful spaces – step out of the rat race
 - Gardens
 - Rest spots
 - Sitting places – benches
 - Swimming / water use might not be possible – subject to water quality
- Provide small Playground area
- Potential involvement of Juvenile Justice programs to work on the site
- Cat proof the area – hidden fences within vegetation
- Tourism
 - Ferry from Sydney – Parramatta – travel to area
 - Lakewood/Prospect Hill – Place of Reconciliation / Pemulwuy

Community Land categorisation

- Combination of
 - Natural Area Wetland
 - Natural Area Watercourse
 - Park

Agreed as appropriate. Group wished to have some further time to consider potential for the area to be Area of Cultural Significance based on its Aboriginal connections.

Community Stakeholder Forum (5th October 2017)

Community stakeholders were given the opportunity to review existing park issues and discuss criteria for park development and management.

Key Values

Habitat

- Area has a high habitat value
- Promote native species
- Need balanced approach to amount of natural setting to manicured

Recreation

- Lake is a good focus for informal recreation and for walking and fitness
- Open space draws users from the local area as well as from further afield
- Path access for walking and fitness – could be improved by completion of loop around lake

Community

- Strong community connections and affection for reserve

Aboriginal cultural values

- Aboriginal history in the area
- Opportunity for interpretation

Key Issues

Water quality

- Algae spread is a problem – AH noted that the current plan includes an assessment of the Alligator Weed issue and will identify management strategies. Initial feedback is that maintained grass up to waters edge is a problem

Habitat

- Domestic and feral animals (eg Foxes) are a big problem in the area

Maintenance

Maintenance of the open space is challenging given extent of area and amount of vegetation – Key issues:

- Dumping of garden waste and rubbish
- Vandalism of signage
- Vandalism of fencing
- Weeds
- Mowing of grass and slashing of native grasses does not appear regular enough
- Native grasses slashed so low they are taken over by weeds and lost
- Potential for community involvement in planting days – Bushcare Groups
- Concrete seats are vandalised
- Management of Ibis
- Consider dog waste bins reflecting amount of dog use

Use

- Uses of platforms after hours / dark – some anti-social activities
- Quite a bit of use from outside area – feeling by locals that much of the vandalism and littering happens with people from outside the area
- Tree canopy can limit views and surveillance around decks and picnic tables – however it is recognised trees are also good for shade – balanced approach required
- Lack of a playground in the open space – it was noted there are play facilities to south – but residents noted you have to cross Butu Wargan Drive to get to them
- Insufficient path access limits degree of use
- Need to improve visibility and surveillance to BBQ's
- Lack of toilets – may detract from some users – however some felt lack of toilets discouraged a lot of use from outside area
- Need to review role of floodway open space to north of lake (below dam) – Council noted that this has a floodway role – and uses are limited
- Could there be community gardens within area ? potential to cater for residents in higher density housing
- Improve use of the “sunken area” – review access and shade
- Potential for a kiosk facility near site to serve recreational use – meeting noted that a permanent building would be maintenance and vandalism issue – but potential for “pop up” eg weekend use can be looked into

Access

- Path loop needs to be completed as per original plans for area – this would enhance use
- Residents noted traffic calming is yet to be implemented – This is not a POM issue but Council agreed to follow up (note traffic calming now implemented)
- Cars from outside area park at night on dark road areas (eg below dam) – causes residents concerns

Public Hearing

A public hearing will be provided during the public exhibition period in accordance with the Local Government Act. The public hearing provides an opportunity for the community to discuss the proposed categorisation of community lands.

Public Exhibition

The plan will be placed on public exhibition for 28 days plus a 14-day ongoing response period (42 days total) in accordance with the Local Government Act. The exhibition period allows for interested parties to comment on the Draft Plan. Council will consider all comments and the final document is to be amended where appropriate.

2 CONTEXT

2.1 Significance

District and Regional Significance

At a district level the Lakewood Estate Riparian Corridor is part of the Girraween Creek catchment draining north to Toongabbie creek which in turn joins the Parramatta River just north of Parramatta Park. The riparian corridor and the wetland zones within it will play an ongoing role in water quality management and flood mitigation for this catchment. The drainage and access connections potentially afforded by these creek corridors are recognised in the NSW Governments Green Grid initiative, where Sydney is envisioned interconnected by the “green and blue” grid of vegetation and water that the corridors provide. Whilst not directly on one of the grid links the corridor can provide part of the support network that links neighbourhoods to the broader grid, with quality shared path access and the facilities that can make these a rewarding experience (for example: interpretation, rest points and the like)

Consultation with Aboriginal community representatives during the development of the draft POM identified that the site is also an important piece of open space curtilage to the landscape of Prospect Hill which has long associations with Aboriginal habitation in the area and is also significant for its role in the cessation of hostilities between Darug people of the area and colonial settlers; a landmark in Aboriginal – European relations. The community sees the riparian corridor as a place that provides opportunities to conserve natural vegetation and habitat and through interpretation to celebrate the Aboriginal communities of the area.

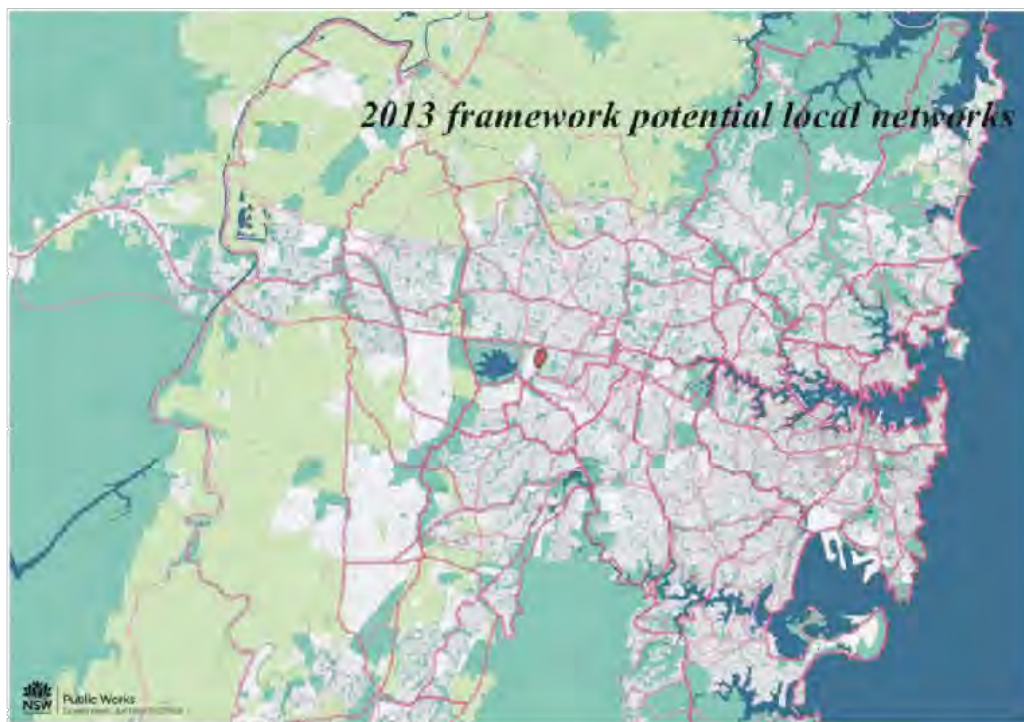


Figure 2.1 District Context The Sydney Green Grid – the location of the riparian corridor highlighted in red

Local Significance

Covering an area of over 13 hectares the reserve has road frontages to all edges. The reserve is a focal heart of the adjoining residential communities with the wetland water body providing a green visual buffer and low key recreational focus. As per Figure 2.2 Local Context below, adjoining communities are primarily focussed to the east and south with the M4 Motorway (north) and Prospect Reservoir Lands (west) defining the day-to-day user catchment. Figure 2.1 also indicates distance from the corridor as a series of 1km radii. The corridor and local road systems provide access onto a broader network of shared pedestrian and cycle access providing a variety of loops and connections. Completion of the shared path loops to the western side of the corridor as proposed in the Former CSIRO Site, Pemulwuy Precinct Plan 2007 would enhance the role of the corridor for recreational access.

To the south the corridor links the residents immediately living to the west and east to the Pemulwuy Marketplace via Nelsons Square.

The details of recreational use and role of the park are discussed in more detail in Section 2.5 of this Plan.

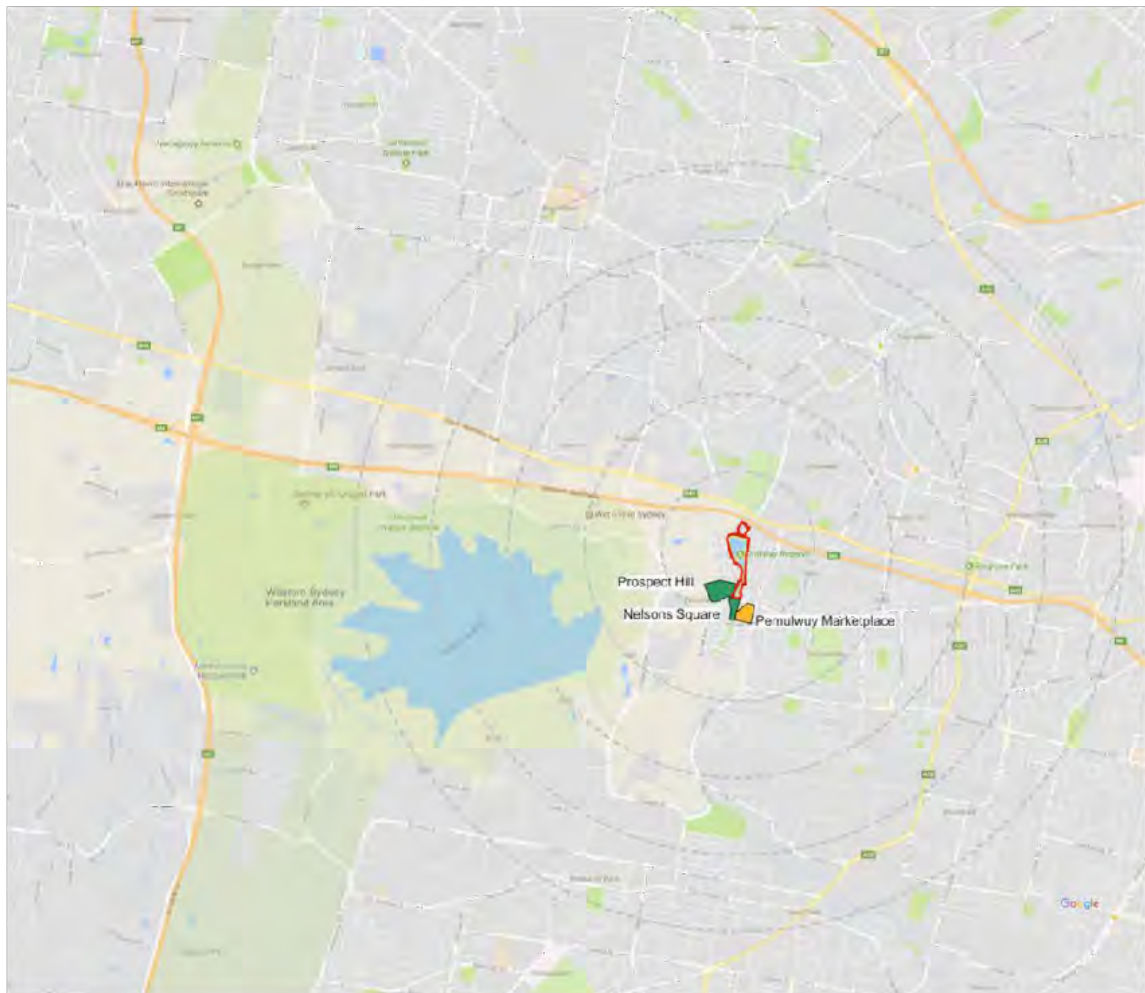


Figure 2.2 Local Context



2.2 Cultural and Historical Significance

2.2.1 Aboriginal heritage

The Cumberland Council Local Government Area was inhabited by people of the Darug Nation. The Darug people consisted of many clans and were united by a common language, strong ties of kinship and survived as skilled hunter–fisher–gatherers in family groups or clans scattered throughout much of what is modern-day Sydney.

The Aboriginal population for the Sydney region in 1788 has been estimated as being between 5000 and 8000 people, of which about 2000 belonged to the inland Darug people: 1000 between Parramatta and the Blue Mountains and 1000 between what are now Liverpool and Campbelltown.

The Darug people were thought to have lived in bands or communities of around 50 members each. Each band retained its own hunting district, and each lived a semi-nomadic lifestyle, regularly changing location within this district. The Cennemegal or Weymali (or Warmuli) clan occupied Prospect and Greystanes while the Bidjigal clan occupied the Merrylands and Bankstown area. The Bidjigal tribe included the famous warrior Pemulwuy who fought a guerrilla war against white settlement from 1797 to 1802. The Burramattagal clan of Parramatta/Granville were the western Eora clan. Eora land extends from Sydney Harbour to Parramatta.

These quiet and peace loving Darug peoples were present in the region well into the 1840's. It is thought that Aboriginal people did not camp within this area of Pemulwuy for long periods of time, but possibly passed through on their way to surrounding areas, such as Prospect Hill. On occasions they established campsites near the Girraween Creek, possibly in summer and autumn, when the stream contained sufficient water and foods, such as edible plants, yabbies and fish.

The Cumberland Local Government Area includes many areas of historical importance including Prospect Hill which is located approximately 1.5 kilometres from Lakewood Estate Riparian Corridor. Consultation with Aboriginal community representatives during the development of the draft POM identified that the site provides an important open space curtilage to the landscape of Prospect Hill which has long associations with Aboriginal habitation in the area. Prospect Hill was the site of the first recorded attempt of reconciliation between the Darug Aboriginal people of western Sydney and European settlers in NSW. On 3 May, 1805, a group of Aboriginal women from the area, the Kennedy family and Parramatta judge Samuel Marsden facilitated a meeting between Aboriginal leaders and European settlers at Prospect Hill. It was the first step towards the eventual end of ongoing conflict in Parramatta and Prospect as Aboriginal women offered and shared food with the men whom they believed responsible for killing their husbands and sons.

The Aboriginal Stakeholder Forum undertaken in August 2017 (refer Appendix for full forum summary) identified that conservation of the creek tributary and related wetland habitats are a symbolic reference to the past natural environment of the area and the habitation and stewardship of the Darug peoples. As such the riparian corridor is important to today's Darug descendants and Aboriginal people generally.

2.2.2 European heritage

European occupation of these lands including the subject site over the past 200 years has seen it used for agriculture, a US army camp during WWII and more recently as a CSIRO animal research laboratory. Figure 2.4 Recent Timeline, identifies key milestones in the post European history of the site where the most significant change has occurred.

The Lakewood Heritage Interpretation Report 2016 for Stockland identified that for the majority of the 19th century the lands in the area of the Lakewood Estate development area was divided into two precincts. The west side comprised the early land grants bordered by a central driftway (a common right of way for cattle) while the land on the east was wholly owned by the Wentworth family. The original grants in the west awarded to the emancipated convicts Butler Lisk Parish and Nichols were sold and on-sold numerous times. The eastern portion remained uncleared woodland until October 1819 when the original Wentworth grants were made – the smaller of these extending westwards to Girraween Creek. By the 1820's most of the land had been fully cleared and used for pastoral purposes. By the 1870's the growth and production of cereal crops across the Cumberland Plain had ceased as better lands had been cultivated to the north and south. From this time the Lakewood area was primarily used for grazing livestock. The Lakewood Heritage Interpretation Report 2016 provide a detailed tabulation of the land ownership history from 1791 to 2000.

Quarrying was another local landuse in the area from as early as the 1820's as the dolerite outcrops of Prospect Hill were won. More extensive quarrying started in the 1880's when the Prospect Reservoir was constructed. The quarrying activities don't appear to have extended further north into the Riparian Corridor site.

Between 1942 and 1945 the US Army occupied a large area at Prospect which included the Lakewood area. This formed a staging zone from which troops and supplies were assembled and camped. The Lakewood Estate development area was totally encompassed by the camp but no physical remains have been identified.

CSIRO acquired 48 hectares in the Lakewood area in 1948 and a further 15 hectares in 1963. 6 hectares were resumed for the construction of the M4 motorway in 1990. CSIRO used the property until the early 1990's for research into animal behaviour. Initially the site acted as a field station for the sheep biology laboratory of the then division of animal health and production. In 1959 it was renamed the Ian Clunies Animal Research Lab and became the headquarters for the division of animal production.

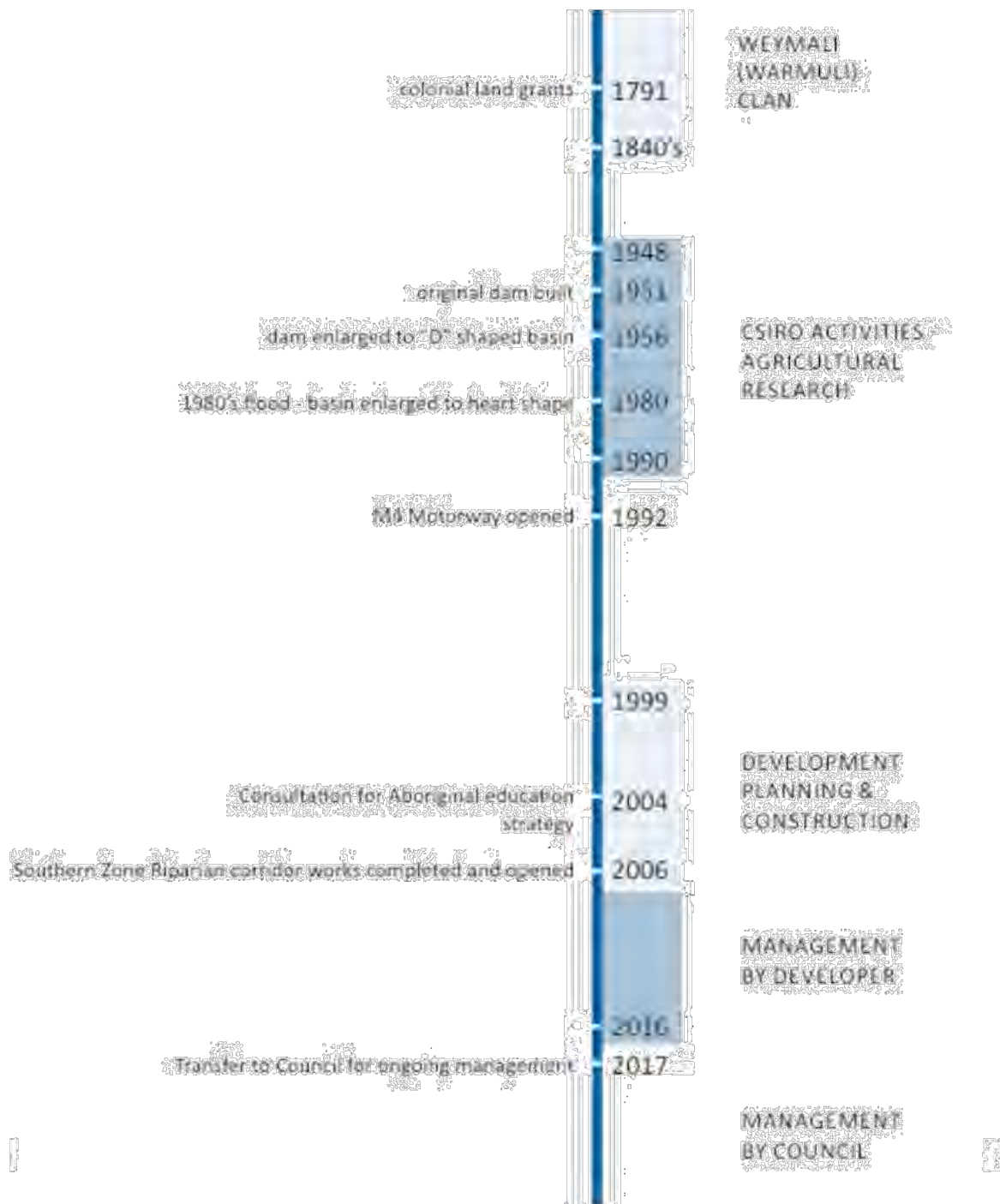


Figure 2.4 Recent time line (post European)

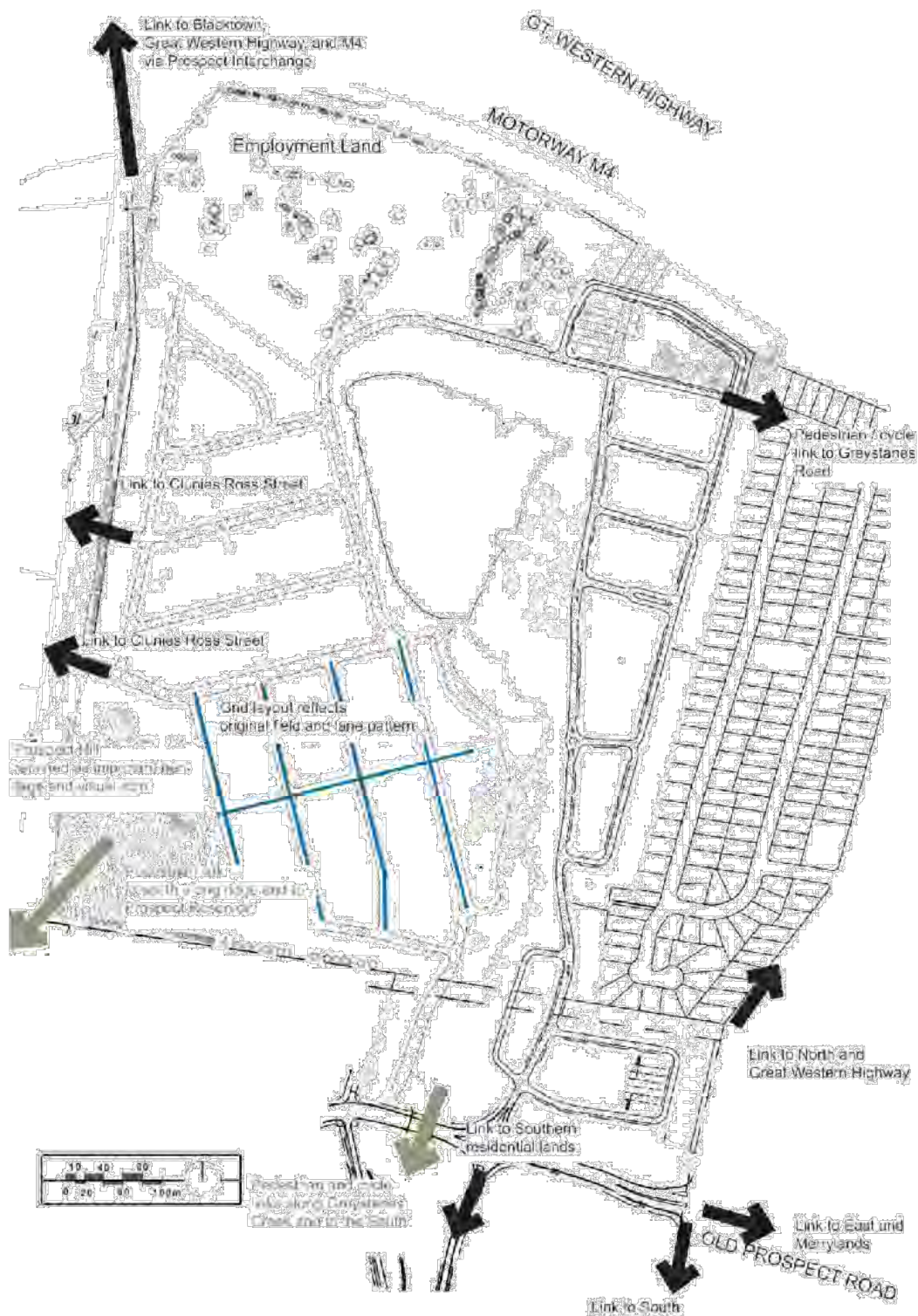


Figure 2.5 "Links to surroundings and the past"
Source: Former CSIRO Site, Pemulwuy Precinct Plan 2007

2.2.3 Interpretation of heritage values

The Aboriginal Heritage at Lakewood Prospect – Plan of Management May 2004 (AHLPP POM) prepared by ERM identified that interpretation of the former CSIRO site will take into account both Aboriginal and historical occupation and heritage, but that the focus for Aboriginal interpretation would be the “Riparian Corridor Area” the subject site of this plan of management. The consultation at that time identified that interpretation of the site may take the form of “commissioned art works integrated with Aboriginal knowledge of the ecology heritage and significances of the place”.

Street signage

Input into naming for streets parks and waterways – confirmed in the Lakewood Heritage Interpretation Report 2016

Interpretive signage

Devised in collaboration with Aboriginal stakeholders

The Lakewood Heritage Interpretation Report 2016 identifies recommendations for a number of interpretive signs developing key heritage themes for the site including:

- Aboriginal heritage and archaeology
- Ecology of the Cumberland Plain
- Contact history and first land grants
- Local quarries and railways
- WW II history and
- Former CSIRO

The document provides text and images collated for use in this signage



Existing interpretive signage installed on site

2.3 Physical Site Factors

2.3.1 Climate

The Vegetation Management Plan (VMP) for Girraween Creek identifies that the climate of the area is characterised by warm to hot summers (average summer temps 17.1-27.7 degrees C and cool to cold winters average winter temps 6.9-17.8 degrees C with average annual humidity of 62.9%.

Rainfall is consistent throughout the year with highest rainfalls occurring on average from January to March and lowest rainfalls on average from July to September. Average rainfall is 860mm per annum and frosts are common during the winter months.

2.3.2 Landform and drainage

The study area is typified by generally undulating topography rising gently from north to south towards Prospect Hill. Prospect Hill is a major landform in the local area rising to 117m above sea level and provides views across the Sydney Basin significant to both Aboriginal and European cultural heritage.

The site is located in the upper reaches of the Girraween Creek catchment. Locally the creek flows from south to north through the riparian corridor as largely a natural watercourse before forming into a large farm dam. The construction of the stock dam during the CSIRO era blocking a branch of Girraween Creek collecting water in a broad basin was a significant influence on the landscape of the site. The dam was initially constructed in 1951 with a small rectangular basin which was enlarged in 1956 to a larger D shaped basin. The creek flowed down the east side of the water body and was diverted into or out of the basin as required. A flood in the 1980's was the catalyst for the dam being enlarged to a heart shaped lake which entirely blocked the Girraween Creek. In 2005 the lake was revegetated with native vegetation, and enlarged so that on the northern margin a small detention basin was enabled which controls water flow during high rainfall events.

Overflow from the dam continues north beneath the M4 motorway flowing into Toongabbie Creek a tributary of the Parramatta River approximately 7 kilometres downstream.



View from the north west corner of the main wetland back to the south east



Flow path



High risk flood area



Probable maximum flood extent

Source: Cumberland Council Flood Mapping 2017



Flood Storage

Figure 2.6 Stormwater Mapping
Source: Cumberland Council

2.3.3 Soils

The Vegetation Management Plan (VMP) for Girraween Creek identifies the soils landscape for the subject site as the fluvial South Creek Landscape. This typically comprises deep Quaternary Alluvium derived from the Wianamatta Group Shales and Hawkesbury Sandstone. It is also typified by high erosion hazard, low strength and generally lies on flood prone lands.

The VMP notes that test pits on the site indicated localised areas of moderate salinity, moderate to high erodibility, and elevated pH levels within the subject site. It adds that the vicinity of the subject site groundwater has been identified below depths of 1.4 to 2.05m which is slightly to moderately saline. Within the creek wet weather flow was assessed to be non saline however dry weather conditions would likely result in an increase in creek water salinity levels. Overall the report notes that there appears to be little surface evidence of salinity issues on the site, however that salinity amelioration works may be required when exposing B and C horizon soils, and excavated soils must be replaced in original order to avoid bringing salts to the surface

Various studies have indicated that the soils have been impacted by years of pastoral activities and are subject to high levels of weed propagule storage from pastoral crops and grasses.

2.3.4 Vegetation

The Spackman Mossop Vegetation Management Report (VMP) 2003 relates to the open space areas to the south of the subject site. The Linear park zones detailed in this report adjoin the riparian corridor to the south and are of relevance. The Vegetation Management Plan (VMP) for Girraween Creek prepared by PSB in 2004 outlines the vegetation management strategies adopted for the study area and which have been progressively implemented up until the present. A number of specific mapping studies have been undertaken on the flora and fauna of the study area which have informed the VMP documents including Hayes Environmental in 2002. The VMP for Girraween Creek 2004 provides a summary of the findings of these studies.

This document identified that the site was heavily impacted by past clearing for agricultural uses and ongoing pastoral uses. Although degraded the site did however support some significant areas of remnant native bushland including Sydney Coastal Riverflat Forest (SCRFF), – (endangered ecological community) adjacent to the creekline and Threatened Species Conservation (TSC) Act listed Cumberland Plain Woodland to the more elevated areas to the south. Other management zones identified included Disturbed terrestrial (DT) and Freshwater Wetland (FW – the stock dam).

The VMP notes the associated Bushland Management Plan recommended a series of restoration and rehabilitation works that were devised to redress the threatening and degrading processes currently impacting CPW and SCRFF. Refer to the Ecohort Bushland Management Plan for the reconstruction methodology and maintenance recommendations. The full species lists are provided in the Appendix to this POM. Restoration works have been implemented in accordance with the Bushland Management Plan – refer to section 3 – Management Strategies of this POM for related ongoing vegetation management strategies



Figure 2.7 Vegetation Strategy
Source: Former CSIRO Site, Pemulwuy Precinct Plan 2007

0 50 100 M

2.3.5 Fauna

As noted in 2.3.4 the site supports existing areas of Sydney Coastal Riverflat Forest (SCRFF) and Cumberland Plain Woodland (CPW). The Flora and Fauna Assessment for the Former CSIRO Site 2002 by Hayes Environmental identifies that the Grey headed Flying Fox is a "threatened species" on the Threatened Species Conservation Act (TSC) 1995, is known to occur in areas to the north south east and west of the site, and that the site may play a role in this species habitat. The report also noted that the following fauna was identified in field surveys in 2002:

- 54 vertebrate species
- 35 native bird species
- 6 introduced bird species
- 2 amphibian species
- 4 reptile species
- 2 native mammal species
- 5 introduced mammal species

Refer to the Flora and Fauna Assessment for the Former CSIRO Site 2002 by Hayes Environmental for species lists (Appendix 2)

2.3.6 Maintained grassland areas

The riparian corridor includes several planned areas of maintained grass generally as indicated on the Vegetation Strategy (figure 2.7). Additional maintained grass areas occur on the eastern side of the dam wall (adjoining the access path to the northern viewing deck) and along the western edge of the riparian corridor and wetland. These additional grassed areas have some benefits in providing additional passive recreational space (for example those adjoining the wetland – see photo below), however the areas adjoining the water basin are less desirable for any use. The area on the eastern side of the dam wall was proposed to be native grassed area but was not implemented during development works due to the developers embellishment limitations.



Maintained grassed area between Nijong Drive and wetland water body



Maintained grassed area between Nijong Drive and riparian corridor

These areas may be preferred by adjoining residents as providing a more manicured / controlled interface with roads / residences however in both cases the interface of maintained grass and natural vegetation or water edge is problematic for Council. The exotic grass species escape easily in to the riparian corridor and the definition of the edge becomes increasingly difficult and untidy. Opportunities to simplify these edge conditions should be explored. The mowing of grass in the park is undertaken by Cumberland Council.

2.3.7 Riparian zone

The riparian corridor adjoining the creekline was subject to a major revegetation project as part of the Pemulwuy development. The corridor was planted with native grasses and groundcover species and a range of mid storey and canopy trees. As noted above management of the edge of this zone to maintained grassed areas is challenging. In addition recent council maintenance activities within the creek alignment have revolved around bulk slashing (see photo following page) which will reduce the species diversity and enable weed species to take more effective hold

2.3.8 Wetland water body

The Dam constructed by CSIRO in 1951 was modified in 1956 and again in the 1980's to better manage flooding now forms a large heart shaped lake at the centre of the riparian corridor reserve. The lake has been the site of ongoing problems with Alligator Weed (*Alternanthera philoxeroides*) an emergent aquatic weed impacting on both aquatic and terrestrial environments. A management strategy has been developed for this serious weed issue (Refer 3.0 Management Strategies – full document included at Appendix D.)



Above and below: Creek alignment between Butu Wargun Drive and the main lake / wetland – bulk slashing of area has been recently carried out (June 2017)



2.4 Facilities

2.4.1 Buildings and structures

There are currently no buildings within the Lakewood Estate Riparian Corridor. There are however several structures.

Gateway Park

Picnic shelter:	-galvanised steel frame / and colourbond roof
Pergola structures:	-galvanised steel frame / and colourbond roof
Tree sculpture	-galvanised steel frame – timber insets

Riparian walk

Pergola structure:	-galvanised steel frame / and colourbond roof
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Eastern Picnic Area

Lakeside lookout deck:	-stone clad walling -timber deck -galvanised steel frame / and colourbond roof
Picnic shelter:	-galvanised steel frame / and colourbond roof

Northern dam wall

Lakeside lookout deck:	-stone clad walling -timber deck -galvanised steel frame / and colourbond roof
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The general condition of the structures is fair to good. Some steel and timber surfaces are subject to graffiti, whilst timber decking will require yearly maintenance to assist longevity, and annual monitoring to check condition and fixings.



Shelter deck to northern dam wall



Gateway Art Structures to gateway park

2.4.2 Park furniture

Each of the park nodes within the riparian corridor has furniture elements supporting recreational use:

Gateway park

- Picnic table: -aluminium frame and timber batten banquet table and benches
- Custom seats: -cast concrete custom seat – with timber edge strip and single concrete pedestal backrest
- Sign plinth: -cast concrete sign pedestal with aluminium sign panel
- Cycle racks: -stainless steel hoops
- Bin enclosure: -powder coated bin enclosure

Riparian walk / shared path

- Custom seats: -cast concrete custom seat – with timber edge strip and single concrete pedestal backrest
- Sign plinth: -cast concrete sign pedestal with aluminium sign panel
- Distance markers: -cast concrete sign pedestal with engraved distance
- Drinking fountain: -disabled access drinking fountain

Eastern Picnic Area

- Picnic table: -aluminium frame and timber batten banquet table and benches
- Custom seats: -cast concrete custom seat – with timber edge strip and single concrete pedestal backrest
- Cycle racks: -stainless steel hoops
- Bin enclosure: -powder coated bin enclosure
- BBQ: -double electric BBQ facility

Northern dam wall

- Lakeside lookout deck: -stone clad walling
- timber deck
- galvanised steel frame / and colourbond roof



Typical custom seat and signage plinth to corridor as implemented by developer

2.5 Visual Character

The corridor is an important part of the amenity of the local residential neighbourhood. The corridor forms a green heart out onto which adjoining streets and residences overlook. The vegetated character of much of the corridor means that although it is as narrow as 50m (up to 260m at the lake) there are limited direct views across to residences on the other side of the corridor. This creates a sense that the corridor is larger than it is, contributing to a sense of being in a parkland setting.

Views across the lake water body are available once you move into the reserve through the fringing tree canopy and other vegetation. These are attractive outlooks with a diversity of outlooks available from various view points around the lake.

For the shared path system that passes north south along the corridor ongoing vegetation management will have a significant impact on the type of experience provided. At the time of preparation of this document the creekline section of the corridor has been subject to bulk slashing which exposed the creekline and opened up lower level views. This reduces somewhat the sense of being within a riparian corridor and needs to be considered going forward for the best balance between character and maintenance approaches by Council.



Vegetation limits direct views across the corridor between residential areas creating a sense of space and sense that the corridor is larger than it is

2.6 Current Recreational Usage

There are a number of small “pocket parks” through the corridor that are of different character and provide for varied uses by the community. These are reviewed in the table following:

Location	Facilities	Activities	Factors influencing use
Gateway park	<ul style="list-style-type: none"> - Picnic table - Custom seats - Sign plinth - Cycle racks - Bin enclosures - Level grassed area - Grassed slopes - Gravel pavements / paths 	<ul style="list-style-type: none"> - Informal recreation - Picnics - sitting 	<ul style="list-style-type: none"> - lower grassed area is significantly set down and isolated from street level with minimal outlook – may discourage some use - Flat grassed area for games etc is limited - Poor condition of stabilised gravel pavement areas
Riparian walk / shared path	<ul style="list-style-type: none"> - Custom seats - Sign plinth - Distance markers - Drinking fountain 	<ul style="list-style-type: none"> - Walking / jogging - Cycling - Children biking / scooters 	<ul style="list-style-type: none"> - The riparian walk is generally level and provides an excellent community resource - Completion of the full loops to the west side of the corridor will improve amenity
Eastern Picnic Area	<ul style="list-style-type: none"> - Lakeside lookout deck & shelter - Picnic table - Custom seats - Cycle racks - Bin enclosure - BBQ - Gravel pavements / paths - Maintained grassed areas adjoining picnic tables 	<ul style="list-style-type: none"> - Informal recreation - Picnics - Sitting - Viewing from deck 	<ul style="list-style-type: none"> - Is the major recreational space in the corridor providing the most amenity and facilities along with views to the lake - A good quality space that is well used - Gravel paths in poor condition and could be transitioned to better wearing / but “visually soft” surface (eg asphalt)
Northern dam wall	<ul style="list-style-type: none"> - Lakeside lookout deck & shelter - Maintained grassed zones adjoining path link to deck 	<ul style="list-style-type: none"> - Viewing from deck 	<ul style="list-style-type: none"> - Alternative viewpoint to lake – accessible from shared path - Future continuation of shared path to western shores below dam wall will provide through access and enhance use of shelter - Not defined as “park” area in Precinct Plan – desirable to provide native grassed cover
Western foreshore	<ul style="list-style-type: none"> - Maintained grassed zones adjoining lake edge 		<ul style="list-style-type: none"> - Defined as Riparian Woodland in Precinct Plan currently – however maintained grassed foreshore - Future continuation of shared path to western shores will provide through access and increase use of this zone - Review vegetation strategy in light of these factors

2.6 Planning Considerations

2.6.1 Adjacent land use

The land surrounding the Lakewood Estate Riparian Corridor is largely zoned R3 – Medium Density Residential in the Holroyd Council LEP 2013 – which remains the standing control for the former Holroyd now Cumberland Local Government Area. There are two small pockets of R4 – High Density Residential to the east and west of the creek corridor. Refer to Figure 2.8 following page

2.6.2 Zoning and planning controls

The corridor is zoned RE1 – Public Recreation under Holroyd Council LEP 2013 and is classified as community land under the Local Government Act 1993.

The Holroyd LEP 2013 identifies the objectives of the RE1 Public Recreation zone as follows:

- (a) To enable land to be used for public open space or recreational purposes.
- (b) To provide a range of recreational settings and activities and compatible land uses.
- (c) To protect and enhance the natural environment for recreational purposes.

Within these areas the following works can be undertaken without development consent:

- Environmental protection works

The following activities are only permitted with Council consent

- Child care centres; Community facilities; Environmental facilities; Information and education facilities; Kiosks; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Respite day care centres; Roads; Signage; Water recreation structures

Any other works or activities other than those listed above are prohibited in areas zoned RE1 – Public Recreation.

In addition other prohibited activities for users in Lakewood Estate Riparian Corridor are communicated via signage and include: Golf practice, use of motorised vehicles, using firearms, flying model aeroplanes, horses and unleashed dogs, lighting of fires.

2.6.3 Access and circulation

The 2007 Precinct Plan for the Former CSIRO Site Pemulwuy indicated the intent of future access implementation through the Riparian Corridor (refer Figure 2.9 page 36). Access was to be provided north south along the length of the corridor linking to access systems beyond and connecting the “pocket parks” within. A series of loops around the corridor were earmarked with a central cross access. The continuation of links to the western side of the corridor are yet to be implemented.

The Holroyd DCP 2013 provided a local plan for cycle access. This identifies a north south link supported by the loops around the lake / corridor, and also indicates continuation of the cycle network to the south, including the connection to the Lower Prospect Canal corridor which links Prospect reservoir and the Western Sydney Parklands (west) with Guildford (to the east).

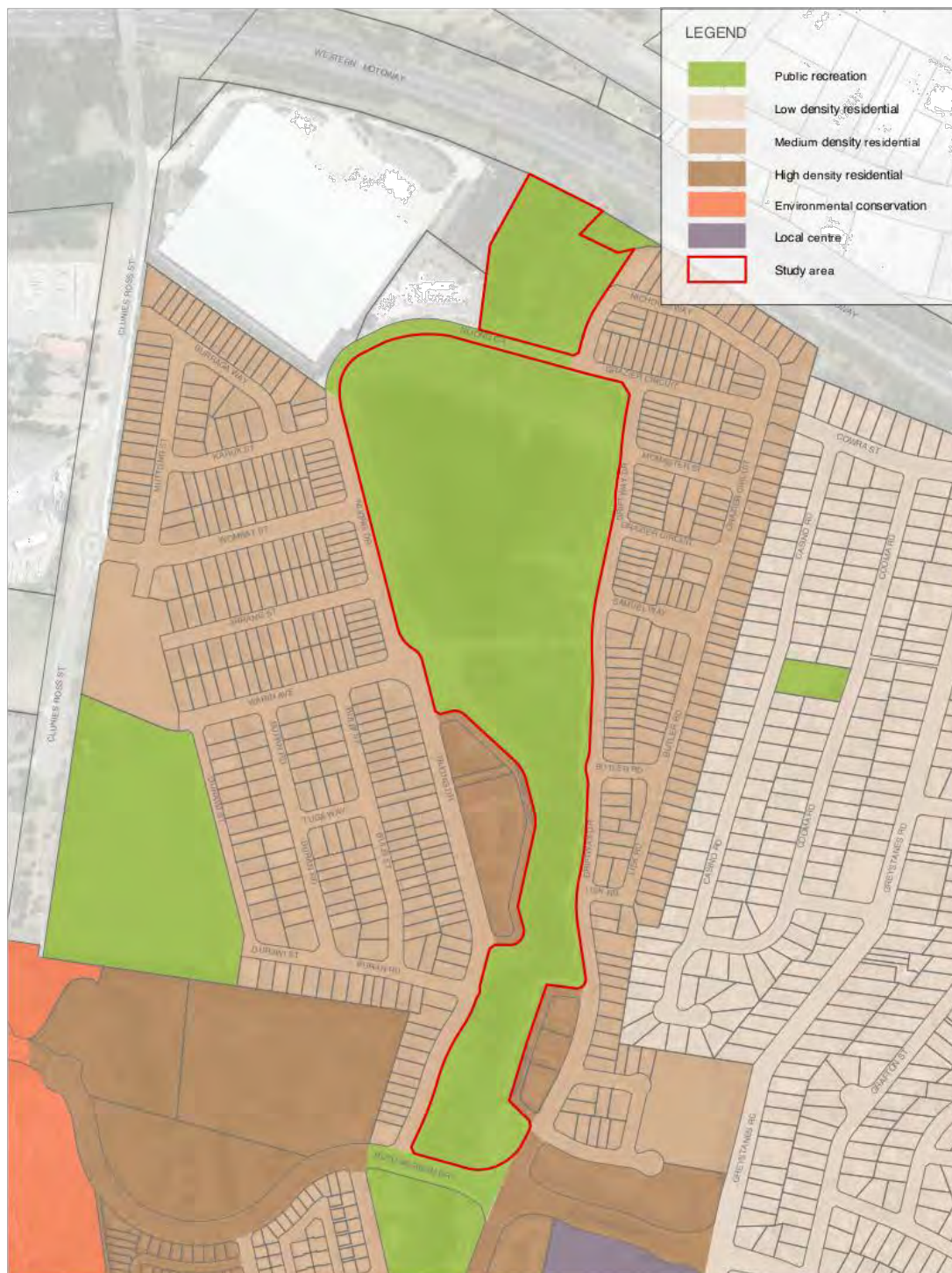


Figure 2.8 Zoning
Source: Former CSIRO Site, Pemulwuy Precinct Plan 2007



Figure 2.9 Uses including access and circulation
Source: Former CSIRO Site, Pemulwuy Precinct Plan 2007

2.7 Statutory Requirements

2.7.1 Local Government Amendment (Community Land Management) Act 1998

The Local Government Act and related amendments and guidelines provide the legislative framework for a council's day-to-day operation. The Act emphasizes through the Community Land Management amendments of 1998 a council's responsibility to actively manage land and to involve the community in developing a strategy for its management.

Of particular relevance is the requirement for all council property classified as community lands to be categorised in accordance with the guidelines for the categorisation listed in the Local Government (General) Regulation (cl.6B-6JA).

2.7.2 Categorisation

The following table outlines the applicable community land categories for Lakewood Estate Riparian Corridor including the Guidelines for Categorisation as listed in the Local Government (General) Regulation 1999 Part 3 - Categorisation, use and management of community land

Category	Guidelines for Categorisation
Natural area wetland	The land include marshes, mangroves, backwaters, billabongs, swamps, sedgelands, wet meadows or wet heathlands that form a waterbody that is inundated cyclically, intermittently or permanently with fresh, brackish or salt water, whether slow moving or stationary.
Natural area watercourse	The land includes: <ul style="list-style-type: none"> a. any stream of water, whether perennial or intermittent flowing in a natural channel, a natural channel that has been artificially improved, or in an artificial channel that has changed its course, and any other stream of water into or from which it flows; b. associated riparian land or vegetation, including land that is protected land for the purposes of the Rivers and Foreshores Improvement Act or the Native Vegetation Conservation Act.
Park	The land is used or proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment on the land by others.

The multiple categorisations for the Lakewood Estate Riparian Corridor reflect the multiple physical conditions present and the way the community interact and use these areas. Fundamentally the categorisations underpin the core conservation role of the corridor for the community including its water management and flora and fauna habitat functions.

However within the strong character of the natural setting provided by the riparian corridor and lake, there are several defined opportunities for community recreation and other use. These are all linked together by the shared access system which connects each of the park recreation areas and traverses the Natural Area Watercourse.



Figure 2.10 Proposed Categorisations

2.7.3 Core objectives for community land management

The following core objectives from the Local Government Act 1993 clauses 36E-N guide the management of community land by Councils.

Category	Core Objective
Natural area wetland	<ul style="list-style-type: none"> (a) to protect the biodiversity and ecological values of wetlands, with particular reference to their hydrological environment (including water quality and water flow), and to the flora, fauna and habitat values of the wetlands, and (b) to restore and regenerate degraded wetlands, and (c) to facilitate community education in relation to wetlands, and the community use of wetlands, without compromising the ecological values of wetland
Natural area watercourse	<ul style="list-style-type: none"> a) to manage watercourses so as to protect the biodiversity and ecological values of the in stream environment, particularly in relation to water quality and water flows, and (b) to manage watercourses so as to protect the riparian environment, particularly in relation to riparian vegetation and habitats and bank stability, and (c) to restore degraded watercourses, and (d) to promote community education, and community access to and use of the watercourse, without compromising the other core objectives of the category
Park	<ul style="list-style-type: none"> (a) to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and (b) to provide for passive recreational activities or pastimes and for the casual playing of games, and (c) to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management

2.8 Management

Cumberland Council has the statutory responsibility for the management of the Lakewood Estate Riparian Corridor. Aside from the standard regulations that apply to the site, groups using the park are generally regulated through Council. Large groups need to apply to Council in order to hold formal gatherings within the park.

Management responsibilities are discussed in more detail in Section 4.2. Under the Local Government Act 1993 Council is able to delegate some of its functions to a committee of Council. Council uses this delegation and appoints community people to manage its facilities or functions through a committee of management. There is no current committee for the Lakewood Estate Riparian Corridor.

2.9 Maintenance

The riparian corridor is currently being maintained in accordance with the Parks Asset Management Plan. As Cumberland Council consolidates and refines its parks management framework it is expected that the classifications may change, however it is unlikely that the maintenance framework applicable to this type of site would change significantly.

Maintenance Service Levels

Typically, cyclical maintenance activities are as follows:

Asset Group	Cyclical/ planned maintenance activity, frequency and type of work
Parks and Reserves	<ul style="list-style-type: none"> • Play equipment safety audit carried out once every year • Mowing frequency varies with season and on condition • Spraying carried out once a year
Sportsgrounds	<ul style="list-style-type: none"> • Mowing active sports ground maintenance weekly • Standard mowing schedule is available for each ground. However, the frequency does vary with season. • Maintenance feedback is received by Parks Manager from the User groups, which then is included in the maintenance plan. • Weed spraying is carried out once a year. • Aeration and ground fertiliser applied once yearly • Soil replenishment and re-turfing as necessary. • Goalpost erection & dismantling carried out once a year
Landscaping	<ul style="list-style-type: none"> • Irrigation, fertilising, spraying • Gardening
Cemetery	<ul style="list-style-type: none"> • Mowing carried out by contractor once a month
Natural Area	<ul style="list-style-type: none"> • Bush fire hazard reduction - generally prior to dry season fire hazard • Maintenance to Lower Prospect Canal (LPC) carried out by contractor. Refer to LPC Plans of Management

Figure 8 Maintenance Service Levels (source: Holroyd Asset Management Plan 2013)

Maintenance categories applicable to the Lakewood Estate Riparian Corridor would be:

- Natural Area
- Parks and Reserves

Routine maintenance of Parks and Recreation facilities comprises:

- Removal of unsafe trees and branches
- Maintenance of utility service e.g. irrigation, flood lighting
- Repair of minor defects within parks areas e.g. seats, play equipment
- Council's response to maintenance requests is based on staff experience, judgment and current industry practice.

Council's officers assess the requests or defects against the potential to cause harm to public property and life. High hazard defects are responded within 24 hours with a view to at least making the asset safe. Other defects requiring work are assessed against other operational priorities considering staff experience and judgement and responded within regular operational procedure. The groupings do not cater specifically for the hybrid landscape such as the riparian corridor which integrates stormwater function with natural area qualities. The reserve contains a number of customised elements including:

- Concrete and timber seating
- Concrete signage plinths
- 2 part timber bollards

As of 2017 these elements are starting to wear and age and will progressively require replacement over the next 5-10 years

There are no other agencies who have responsibilities related to the open space area.

Operations and Maintenance Manual

Prior to handover of the open space to Council an Operations and Maintenance Manual was prepared by Perfection landscapes (April 2015) for the developer Stockland. This plan outlined maintenance requirements for all landscape elements within the reserve. It also outlined the maintenance regime that had been undertaken in the reserve prior to handover. This regime was more intensive and comprehensive than Council's Parks and Reserves level of maintenance would be able to deliver

Buildings

There are currently no enclosed buildings within the park requiring maintenance.

2.10 Current Leasing Agreements

There are currently no leasing agreements.

2.11 Staffing

The maintenance of Lakewood Estate Riparian Corridor is currently carried out by Cumberland Council as identified in Section 2.9. If new facilities are developed then additional staff may be required to provide an acceptable standard of maintenance.

2.12 Community Involvement

The preparation review and updating of this Plan of Management has incorporated community input as outlined in section 1.4. An Aboriginal Stakeholder Forum and a Community Forum have been held to date with a Public Hearing to be held during the public exhibition period. Outcomes of these forums have and will continue to be integrated with the Plan of Management strategies.

2.13 Funding

The majority of funding for general maintenance and improvement works in the Lakewood Estate Riparian Corridor will come from rate revenue, Section 94 contributions for open space and partnerships with Government grant funding providers.

3 MANAGEMENT STRATEGIES

3.1 Introduction

The primary objective of this Plan of Management (POM) is to provide a framework for the future management of the open space. Decision making for the enhancement and management of Lakewood Estate Riparian Corridor aims to integrate the vision and needs of the community and Cumberland Council.

This Plan describes a basis for the ongoing care and development of Lakewood Estate Riparian Corridor in response to demand and the availability of funding. As such funding will be a major factor determining the timing of implementation of actions identified in the POM.

3.2 Management Philosophy

The management philosophy recognises the need for open space to be responsive and adaptable to ongoing and evolving community needs for passive recreational and active experiences. In addition the park must be sustainable in terms of its level of use and related maintenance demands.

3.3 Community Values, Roles, and Issues

Community values and roles have guided the development of the Plan of Management. In brief these are identified as:

- Environmental corridor providing for flora and fauna habitat
- Local informal recreational parkland including grassed spaces and recreational paths for the neighbourhood
- Open space and visual curtilage to Prospect Hill with its important Aboriginal cultural significance

Issues can be described as opportunities and constraints for consideration in the management and maintenance of open space areas. The main issues identified by stakeholders and the study team include:

- Incomplete path network – key priority is linking shared path around lake – residents suggested pedestrian only link was adequate to western side of corridor south of Baraba Crescent
- Rubbish dumping
- Aquatic weeds
- Feral and domestic animals and their impact on native animals and birds
- Maintenance of grassed areas and native grassed areas
- Secluded nature of some seating areas and the viewing decks can enable inappropriate use
- Lack of play equipment

Figure 3.1 on the following page illustrates some of these issues which need to be taken into account in future park management.



Figure 3.1 Issues

Facilities:

Gateway Park

- General level of provision adequate
- Need to address condition issues of existing facilities over next 5 years
- Need to address condition of stabilised gravel pavement – potential upgrade or replacement

Condition of existing facilities

Picnic shelter:	-good condition generally – some graffiti on posts
Pergola structures:	-good condition generally – some graffiti on posts
Tree sculpture	-good condition generally – steel frame discolouring in places
Picnic table:	-fair condition
Custom seats:	-poor condition – discoloured concrete / worn timber
Sign plinth:	-fair condition – some graffiti
Cycle racks:	-good condition
Bin enclosure:	-good condition

Riparian walk

- Potential for some additional interpretive elements as part of coordinated interpretive walk
- Need to address condition issues of existing facilities over next 5 years

Condition of existing facilities

Pergola structure:	-good condition generally – some graffiti on posts
Custom seats:	-poor condition – discoloured concrete / worn timber
Sign plinth:	-fair condition – some graffiti
Distance markers:	-fair condition – discoloured concrete
Drinking fountain:	-good condition

Eastern Picnic Area

- Need to address condition issues of existing facilities over next 5 years
- Need to address condition of stabilised gravel pavement – potential upgrade or replacement

Condition of existing facilities

Lakeside lookout deck:	-Good condition generally – timber requires treatment -Vandalised signage
Picnic shelter:	-good condition generally – some graffiti on posts
Picnic table:	-fair condition
Custom seats:	-poor condition – discoloured concrete / worn timber
Cycle racks:	-good condition
Bin enclosure:	-good condition
BBQ	-good condition

Northern dam wall

Lakeside lookout deck:	-Good condition generally – timber requires treatment
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Western foreshores

- No facilities currently
- Potential for some seating integrated with pathway extension

Access and Circulation:

- The eastern side of the corridor has a continuous 2.5m wide shared path
- This was planned to extend as a loop to the western foreshores but is yet to be implemented – consultation identified that priority for shared path was to complete Lake loop. Continuous shared path access to western side south of Baraba Crescent was not essential – a pedestrian path within the verge was suggested by the community forum to be adequate
- Could be supported by continuation of any interpretive walk and by targeted seating
- Potential for additional creek crossing in south section of riparian walk

Recreation:

- East section of park caters well for local neighbourhood activities
- Usability of western foreshores could be increased

Landscape

- Introduction of shade tree planting to western foreshores would be desirable to enhance amenity for users

Maintenance:**Current maintenance issues include:**

- Sustainability of ongoing native grass maintenance through southern section of riparian corridor
- Small zones and pockets of maintained grass add to recurrent maintenance demand but would need to be replaced by a lower maintenance treatment (eg native grass)

3.4 Planning and Management

The Action Plan outlined in section 4.5 of this document provides a prioritised list of the actions arising from this Plan of Management and is based on consultation, review of background information and site investigations. The proposed Action Plan is supported by the Landscape Concept Masterplan (refer Figure 3.2) in describing the recommendations of this Plan of Management. The Plan of Management seeks to guide ongoing improvement and maintenance of the park. The recommended actions are based on a sequence of tasks required to successfully complete the work. Council will seek to undertake those actions of high priority first as well as implement any investigations that are needed to inform detailed planning and design.

3.5 Access and Circulation

3.5.1 Recreational Access

The corridor is noted on Councils Bikeways planning as being integrated on north south off road corridors and can link to the west via Prospect Hill and Prospect reservoir to the Western Sydney Parklands corridor. Development of the reserve by the estate developer has provided a reasonable level of facilities although the proposed loop shared path has only been developed down the east side of the corridor and linking across Niljong Drive towards the M4. The continuation of the loop path around the northern edge of the lake and along the western foreshores should be a high priority action.

Planning and design of this link should consider the following:

1. Route along the northern edge of the lake – it is not possible to follow the dam wall as this is floodway and so path will need to run below dam wall
2. Alignment to western foreshores – likely that preferred alignment will be on upper levels to minimise flood impacts on use and can form edge to foreshore planted zone to replace turf (to assist with Alligator Weed management)
3. Integration with modification of surface treatments to western foreshores (see section 3.6)
4. Integration with complementary facilities including: seating, interpretation, shade tree planting

Continuation of the shared path was suggested in the precinct planning for the estate to the western side of the corridor up to Butu Wargon Drive. However the community forum identified that continuous shared path access to the western side south of Baraba Crescent was not essential. A pedestrian path within verge was suggested by community forum to be adequate.

3.5.2 Vehicular access and parking

There is no public vehicular access within the reserve. There is limited parallel parking available adjoining the riparian corridor to Driftway Drive and Nijong Drive being pockets of 2-3 spaces for use by residents. Parking availability should be considered when looking at potential for events in the area.

3.5.3 Maintenance and emergency access

Vehicular access will be restricted to lockable gates from Driftway Drive and Nijong Drive as occurs currently. Maintenance vehicles partially use the shared path system or otherwise move over grassed areas.

3.6 Grassed recreation areas

Original planning for the open space area identified three maintained grassed areas (refer Figure 3.2 below):

1. Gateway Park
2. Eastern Picnic Area
3. Small area to west foreshore adjoining weir walkway near Warin Avenue

In development of the reserve several additional zones of maintained grass have evolved:

4. Western Foreshores
5. North Dam wall
6. Baraba crescent / Niljong Drive verge south
7. North Floodway



Figure 3.2 Current maintained grassed areas

The retention of grassed areas should be based on their community benefit and use. A review of the areas through the plan of management and including input from the community workshops has identified the following recommendations for maintained grassed areas:

Areas to be retained

1. Gateway Park: Part of the original planning concept for the riparian corridor reserve. Developed to date with support facilities and used by the community
2. Eastern picnic area: Part of the original planning concept for the riparian corridor. Developed to date with support facilities and well used by the community
- 3&4 Western Foreshore: Major part of west foreshore was earmarked on original planning concept as vegetated. Preferred to be maintained by community as maintained grass foreshore with a vegetated lake edge.

Areas to be transitioned to vegetated

- 5 Northern Dam Wall
Grassed area was not part of the original planning concept for the riparian corridor . Has limited potential for community use as maintained grassed area.
6. The maintained grass margins to the western side of the southern corridor create an ongoing demand for mowing and are of limited recreational value. Recommended to be transitioned to native grasses.
7. North Floodway
Part of the original planning concept for the riparian corridor although smaller. Community use is limited by flood potential- Recommended to be transitioned to native revegetation but retain small area of maintained grass with seating at corner recognising growing population and ease of access from street.

3.7 Provision of Facilities

3.7.1 Picnic facilities

Facilities through the riparian corridor have been previously implemented as part of open space development and cater for the communities day to day use. Generally the facilities are well located, fit for purpose, and in good condition. No new facilities are recommended arising from this plan of management.

3.7.2 Seating

Seating through the riparian corridor has been previously implemented as part of open space development and cater for the communities day to day use. Generally the seating is adequately located. As noted earlier precast concrete and timber seating is discoloured and worn in places. Whilst it will need replacement in the medium term, short term high pressure cleaning and replacement of timbers should enable another 5-10 years of usable life.

Additional seating is recommended to targeted areas to complement community use as listed. Locations should cater for use in different positions and across the seasons and afford pleasant views across the reserve and the activities being undertaken:

- Western foreshores park seating using Councils standard park furniture

3.7.2 Pop up kiosk / cafe

The community stakeholder forum raised the possibility of a temporary kiosk / café facility on site during busy use times to support recreational use by the community. It is recommended that the concept be investigated further and be subject to a trial to confirm its suitability and viability on the site. The indicative sequence of required tasks is as listed:

- i. Liaise with local business owners to determine interest / potential impacts
- ii. Confirm vehicle setup to be used (no greater than standard parking bay (5x2.5m)
- iii. Define parking space within grassed area for trial period
- iv. Run trial and assess for feasibility and impacts on park use , residents and environment

3.7.3 Interpretation

A base level of interpretation was implemented as part of open space development of the riparian corridor. This is focussed on signage at select locations themed on Aboriginal archaeology and natural environment. Consultation with Councils Aboriginal and Torres Strait Islander Consultative (ATSIC) Committee identified a strong preference for the riparian corridor to be experienced and integrate with Prospect Hill, recognising the corridor provides an open space "curtilage" to the hill and is visually and functionally connected. The open space to Prospect Hill will be the subject of a separate plan of management process, and it is recommended that an integrated interpretive programme is planned and implemented that would include:

1. Interpretive "nodes" as part of a broader walk linking the corridor to Prospect Hill and to the trail network south of Pemulwuy Lookout
2. Educational packages for use of local schools potentially visiting the site
3. Community events on site that leverage off Darug culture and Pemulwuy history

3.8 Health & Safety Issues

The riparian corridor environment is maintained in accordance with Council's accepted maintenance and Work Health and Safety standards. Improvements may include:

- Visually permeable handrails to sections of retaining wall that exceed 1m
- Rubbish bins
- Accessible paths
- Clear sight lines to the street for user safety

Use of Gateway park

The Community Stakeholder Forum identified that use of the gateway park area may be affected by its isolated visual relationship to adjoining streets and resultant lack of passive surveillance. It is recommended that Council consider the long term removal of the stone clad wall above verge level (ie retain the retaining wall function), so as to improve views from street level into the park

Mosquito Management

The Girraween Creek Vegetation Management Plan prepared by PSB in 2004 provided management strategies in relation to Mosquitoes. Then plan noted that the design of enhancements to the riparian corridor had been carried out so as to minimise mosquito breeding potential.

The VMP identifies that mosquito habitat is influenced by issues including quality depth and movement of water, nature and slope of edges, presence and density of edge vegetation presence of mosquito predators and proximity to residents. Strategies aim to limit habitat for mosquitoes and maximise habitat for suitable mosquito predators.

The VMP notes that pest level mosquito populations are unlikely if:

- Substantial areas of open water are maintained in the ponds
- Water flow through the creekline is maintained
- Establishment of fish and invertebrate mosquito larvae predators are established and maintained.

The VMP notes that maintenance activities to assist mosquito management include:

- Ensuring vegetation or debris does not inhibit surface water movement
- Maintenance of high water quality
- Ensuring creek and pond margins do not become clogged with emergent and floating plants which will trap pools of water when the water level rises in flood above normal water flows.
- Promotion of native fish to prey on mosquito
- Management of aquatic environment to establish and maintain diversity of fauna including insect predators of mosquito larvae.

3.9 Landscape Improvement

3.9.1 Introduction

A revegetation programme through the riparian corridor has been previously implemented as part of open space development by the estate developer and in accordance with approved Vegetation Management Plans. As indicated on Figure 2.7 (page 24) "Vegetation Strategy as included in the Former CSIRO Site, Pemulwuy Precinct Plan 2007" the implemented works largely reflect the vegetation strategy with the exception of several areas where native revegetation was not implemented in favour of maintained grass. This includes the western foreshores of the lake water body, the western edge of the southern corridor and the northern dam wall.

Figure 3.4 below illustrates that the site was largely cleared through past agricultural practises and that the revegetation programme has been successful in re-establishing and consolidating native flora on the site.



Figure 3.3 Approximate aerial photo comparison 1943 (left) and 2014 (right)
Source for 1943 aerial- Six Maps NSW

3.9.2 Vegetation Management

The Girraween Creek Vegetation Management Plan prepared by PSB in 2004 identified a series of ongoing strategies for vegetation management. These should be directly applied to ongoing Council decision making, planning and implementation of management and maintenance as the agreed basis for management for the riparian corridor. The strategies can be read in detail in the VMP appended to this Plan.

The following provides a quick reference to the VMP strategies. The strategies apply an adaptive management framework or loop where outcomes inform ongoing refinement and calibration of goals objectives and strategies:

VMP Ref	Issue	Considerations addressed	Key Strategy areas Refer Girraween Creek Vegetation Management Plan
6.2.3	Weed control		
		Terrestrial Weeds	
		Variety of sources: -disturbance of soil -imported soil -dumping -disturbance of veg'n -stormwater impacts -bird wind other dispersion -garden escape from neighbours	<ul style="list-style-type: none"> •Prevention through regular maintenance •Weed maintenance programme
		Weed and grass invasion of edges to water course	Refer to this POM section3.8.3
		Aquatic Weeds	
		Alligator Weed	Refer to this POM section3.9.3
		Salvinia	<ul style="list-style-type: none"> • Water Quality management • Monitoring • Education
		Water Hyacinth	As above
		Juncus acutus	As above
6.2.4	Vegetation management	Generally	
		Completed restoration works	<ul style="list-style-type: none"> •Bushland Management approach •Native veg left to natural form / habit •Mowing limited to turfed areas only •Manage grassed area edges
		Riparian zone	<ul style="list-style-type: none"> • Minimal disturbance of soil • Max weed cover 5% • Clean edge to turfed areas • Ongoing seeding • Manage scour at stream edge • Litter collection • Control feral pests
		Landscaped areas	<ul style="list-style-type: none"> • Mowing • Weeding • Litter collection

VMP Ref	Issue	Considerations addressed	Key Strategy areas Refer Girraween Creek Vegetation Management Plan
		<i>Aquatic zone</i>	<ul style="list-style-type: none"> • Manage creep of communities • Max weed cover 5% • Litter collection – floating / submerged • Remove algal growth and surface scum
		<i>Herbicide use</i>	<ul style="list-style-type: none"> • Limited use • Roundup Biactive if required
		<i>Fertiliser use</i>	<ul style="list-style-type: none"> • Limited use

3.9.3 Junction between maintained grassed areas and riparian vegetation

The existing conditions at the junction of maintained grassed areas and riparian vegetation are generally of high recurrent maintenance demand. There is a large degree of “soft” junctions between maintained grass such as timber or spade edges which are difficult to maintain without detailed regular attention. The preference would be that these soft edges are eliminated by:

- Providing a structured edge such as pathway separating native vegetation from maintained grass
- Revegetating the narrow edge strips of maintained grass to the western side of the south corridor

3.9.4 Streetscape to adjoining road corridors

The parkland vegetated and maintained grassed areas extend into the road reserve in places. These road reserve areas should continue to be maintained as part of recurrent park maintenance to provide continuity.

3.9.5 Vegetation management around facilities

The Community Stakeholder Forum identified that poor sight lines to the viewing deck and picnic tables at the eastern picnic area may contribute to issues of anti - social activity in the area. It is recommended to selectively trim lower branches and understorey to areas adjoining viewing decks and picnic tables to increase passive surveillance

3.10 Habitat management

The Girraween Creek Vegetation Management Plan prepared by PSB in 2004 identified a series of ongoing strategies for habitat management. These should be directly applied to ongoing Council decision making, planning and implementation of management and maintenance as the agreed basis for management for the riparian corridor. The strategies can be read in detail in the VMP appended to this Plan.

The following provides a quick reference to the VMP strategies. The strategies apply an adaptive management framework or loop where outcomes inform ongoing refinement and calibration of goals objectives and strategies:

VMP Ref	Issue	Considerations addressed	Key Strategy areas Refer Girraween Creek Vegetation Management Plan
6.2.5	Habitat management	<i>Edge</i>	<ul style="list-style-type: none"> • Logs in and around waters edge • Variety of water edge treatments • Avoid fauna disturbing maintenance / management practices
		<i>Native fish stocking</i>	<ul style="list-style-type: none"> • Undertake review of completed works to plan fish habitat enhancement • Modify designated areas of pond base for breeding and habitat • Priority to species that are predators of mosquito larvae such as Pacific Blue Eye and Fire Tailed Gudgeon
		<i>Aquatic habitat</i>	<ul style="list-style-type: none"> • Avoid herbicides and fertilisers near water • Monitor and maintain water quality • Monitor and control pest fauna eg carp mosquito fish and mosquitoes • Promote habitat complexity • Manage recreation
		<i>Terrestrial habitat</i>	<ul style="list-style-type: none"> • Limit access with formalised paths and boardwalks • Leave leaf litter and dropped branches • Maintain / enhance veg species diversity • Dense understorey layer • Control feral animals • Education
6.2.6	Pest fauna	<i>Waterbirds</i>	<ul style="list-style-type: none"> • Discourage feeding
		<i>Domestic animals</i>	<ul style="list-style-type: none"> • Encourage resident management of domestic pets
		<i>Rabbits</i>	<ul style="list-style-type: none"> • Rabbit control programme
		<i>Mosquito Fish</i>	<ul style="list-style-type: none"> • Monitor

3.11 Water quality management

The Girraween Creek Vegetation Management Plan prepared by PSB in 2004 identified a series of ongoing strategies for water quality management. These should be directly applied to ongoing Council decision making, planning and implementation of management and maintenance as the agreed basis for management for the riparian corridor. The strategies can be read in detail in the VMP appended to this Plan.

The following provides a quick reference to the VMP strategies. The strategies apply an adaptive management framework or loop where outcomes inform ongoing refinement and calibration of goals objectives and strategies:

VMP Ref	Issue	Considerations addressed	Key Strategy areas Refer Girraween Creek Vegetation Management Plan
6.2.1	Water Quality	Broader catchment water quality management -	•At source management
		Turbidity	•At source management •Development Management •Healthy riparian vegetation
		Nutrients	•At source management •Testing and monitoring •Education
		Volumes	•At source management
		Velocity	•Healthy riparian vegetation
6.2.2	Algae	Nutrient loading	•Establishment and maintenance of aquatic macrophytes and overhanging riparian vegetation •Monitoring and testing •As last resort treatments to remove excess Phosphorous from water column

3.12 Maintenance

3.12.1 Maintained parkland areas - general recurrent reserve maintenance

Council will seek to provide an appropriate level of maintenance to the riparian corridor within the constraints of funding and with the inputs and assistance of organised user groups. Particular issues to be addressed in the future include:

Illegal rubbish dumping

- Ongoing police and ranger surveillance
- Maintain vehicular barriers and gates
- Remove rubbish dumping as soon as possible

Access and Open Space Equipment

- Ongoing management of graffiti and general vandalism of reserve furniture and structures is applicable
- Check fixings to reserve furniture and structures

Grass and planting bed maintenance

- Mow, weed and top up mulch regularly to provide a safe and enjoyable open space area

Ease of maintenance

Mulch is to be topped up on a regular basis not exceeding 75mm depth to ensure it continues to suppress weed regrowth with potential for establishment of native grass groundcover.

Rubbish Bins

Cumberland Council's rubbish bins are to be provided near the pedestrian entry access points to the riparian corridor and near the new playground. Siting will allow for easy access for rubbish removal.

3.12.2 Riparian Corridor maintenance

Refer to sections 3.9 to 3.11.

3.12.3 Aquatic vegetation management

An Alligator Weed Management Strategy was prepared as part of this Plan of Management and is attached to this Plan of Management at Appendix D. The following provides a summary of the key recommendations of the strategy:

Findings and Background

- Alligator Weed is present in the riparian area and has the potential to cover extensive areas of open water and grow amongst aquatic plants on the water's edge.
- Alligator Weed is present in open water and the wet/dry areas.
- Wet/dry interface areas are poorly defined and results in management issues in general. Alligator Weed flourishes in the wet/dry interface and spreads by pieces. Vegetation management such as mowing/slashing can spread this weed.
- Alligator Weed is a listed Noxious Weed. NB there is new noxious weed legislation and this should be checked for the specific requirements of the site (as the management agreements are developed)
- Alligator Weed is present in the catchment and spreads easily so continued re-infestation is likely in general and especially post medium level flood events.

Management Recommendations

- On-going management and surveillance is recommended. Frequent (seasonal) treatment of Alligator Weed will result in reduced annual cost of control and reduce the likelihood of it excessively expanding over open water areas. Seasonal work recommendations have been detailed in this plan.

Conclusions and Recommendations

- Alligator Weed management is recommended to occur on a seasonal basis. For best outcomes the timing and frequency of works would be in accordance with timing recommended in the plan.
- The aim of the works is to attempt to significantly reduce the current infestation. Works include the use of a high volume sprayer using Metsulfuron – Methyl to target any Alligator Weed seen in the area.
- Follow up works will be conducted 4-6 weeks later to target any re-emergence or regrowth. Follow up works will be conducted by thermal weeding, which has been used successfully in the past to control Alligator Weed. If conditions are not suitable for thermal weeding (e.g. too dry or too hot), backpack sprayers with Metsulfuron – Methyl will be used. All works will begin from the top of the catchment, heading down.
- Alligator Weed is often found in mown areas that are frequently inundated, such as the wetland batter where it is sometimes mown and may spread vegetatively. It is recommended that for works to be effective in control and eventual eradication of this Noxious Weed from the water basins, training in aquatic weed, identification and management is provided for those managing the open space area.
- It is recommended that the interface between wet and dry areas be well defined such that Alligator Weed habitat is reduced. This will also reduce the likelihood of it being spread through mowing / slashing etc. It is acknowledged that the site is flood prone and it's not possible to have clear boundaries in all areas however it is still recommended wherever practical.

3.13 Reserve naming

Consultation with Councils ATSIC Committee for the Plan of Management identified an opportunity to involve local schools in the naming process for selection of an appropriate Aboriginal language name.

The final process is to be refined with the input of the ATSIC Committee but in general is recommended to involve:

- i. Preparation of information package for school groups to include:
 - background to local Aboriginal cultural heritage and current community
 - background to the reserve including its relationship to Prospect Hill and current features and characteristics
 - Aboriginal language name options and meanings (to be selected by ATSIC Committee)
 - Format requirements for submissions
- ii. Potential open day for school groups to visit in presence of Aboriginal and receive briefing on why the riparian corridor and the general area is important
- iii. Receipt and judging process involving ATSIC committee – award winner
- iv. Initiate name change process in accordance with NSW State Legislation
- v. Implement naming through signage and other elements on site

4 IMPLEMENTATION

4.1 Introduction

Future management decisions for Lakewood Estate Riparian Corridor will need to be addressed in the context of this Plan of Management. Implementation of improvement works within the open space will be an ongoing process in response to community expectations, user requirements, the availability of funding and other circumstances as they arise.

4.2 Management Structure

As the management and development of the open space involves the cooperation of several user groups it is essential to have a clear definition of management responsibilities as well as the involvement of a range of people with the necessary management skills and experience.

These groups and their respective responsibilities are summarised below. It should be noted that some of the responsibilities described below represent current management practices.

4.2.1 Cumberland Council

- Responsible for planning, development and management
- Budget allocation for development and maintenance
- Allocation of resources (financial, human and physical) for effective development
- Assessment of applications for development of commercial recreation facilities
- Maintenance of landscape works and passive recreation facilities
- Maintenance of grassed area, planted areas and associated facilities.

4.2.2 The Community

- Report maintenance requirements and vandalism to Cumberland Council
- Liaison with Council regarding use
- Written requests and proposals to Council for development or upgrading of facilities and submitted to Council for consideration.

4.3 Funding

The timing for implementation of this POM will be directly dependent on the availability of funding. Such funding is required to cover capital expenditure as well as recurrent costs for repairs and maintenance. In allocating funds, Council needs to consider such expenditure within the context of its overall annual budget limits and priorities.

Cumberland Council provides funding for regular maintenance in its annual budget. Council's annual budget allocation is aimed at achieving a satisfactory level of maintenance and facility provision for all Community Land areas.

Funding grants are available upon application to the relevant Government Departments. The submission of an application for government funding is to be based on the prioritised schedule of actions.

4.4 Priorities

In order to provide guidance to commencement of implementation of the Plan of Management, a prioritised schedule of actions has been prepared. Prioritisation of works assists Council in allocating the financial, human and physical resources required for implementation of the Plan.

The following list of criteria has been used as a guideline when determining the priority rating for each action:

4.4.1 High priority (short-term)

- Stage 1 capital works improvements with current funding
- Safety issues where there is high probability of injury occurring
- Work needed to ensure the essential function of the reserve is not compromised
- Work needed to eliminate/reduce severe environmental problems, eg. erosion, water pollution, vegetation pests and diseases.

4.4.2 Moderate priority (medium-term)

- Other capital works improvements
- Ongoing preventative and remedial maintenance of existing assets
- Work needed to ameliorate adverse environmental conditions, (eg. insufficient shade, visual and noise intrusion, poor circulation and access)
- Works aimed at reducing ongoing maintenance costs

4.4.3 Low priority (long-term)

- Works aimed at improving aesthetic quality
- Works aimed at enhancing habitat value

The above criteria may require modification over time in response to special circumstances as well as changing community attitudes and expectations.

4.4.4 Implementation schedule

The following schedule lists each proposed management action, giving it a priority rating as determined from criteria listed earlier (High, Medium or Low). Each activity is also listed against a performance indicator and its current status is noted. These activities are described in more detail in section 3 Management Strategies.

The status rating is as follows:

O - Ongoing - this denotes activities that take place as part of the normal maintenance routine of the reserve.

P - Proposed - these activities have been proposed by the Plan of Management, but work on these activities has not been commenced.

Co - Commenced - this refers to proposed activities for which work has already begun.

Cp - Complete - this refers to activities that have been completed (their performance indicators have been fulfilled) since the last Plan of Management Review.

Index for symbols

CC	Cumberland Council
H	High priority
M	Medium priority
L	Low priority

The following schedule should be reviewed annually for the purpose of scheduling works for inclusion in Council's annual works program, as well as for monitoring of performance indicators.

4.5 Concept Masterplan

The following Concept Masterplan illustrates the key physical improvement actions recommended by this Plan of Management. These supplement and should be read in conjunction with the Action List provided in section 4.6.



Figure 4.1 Concept Masterplan

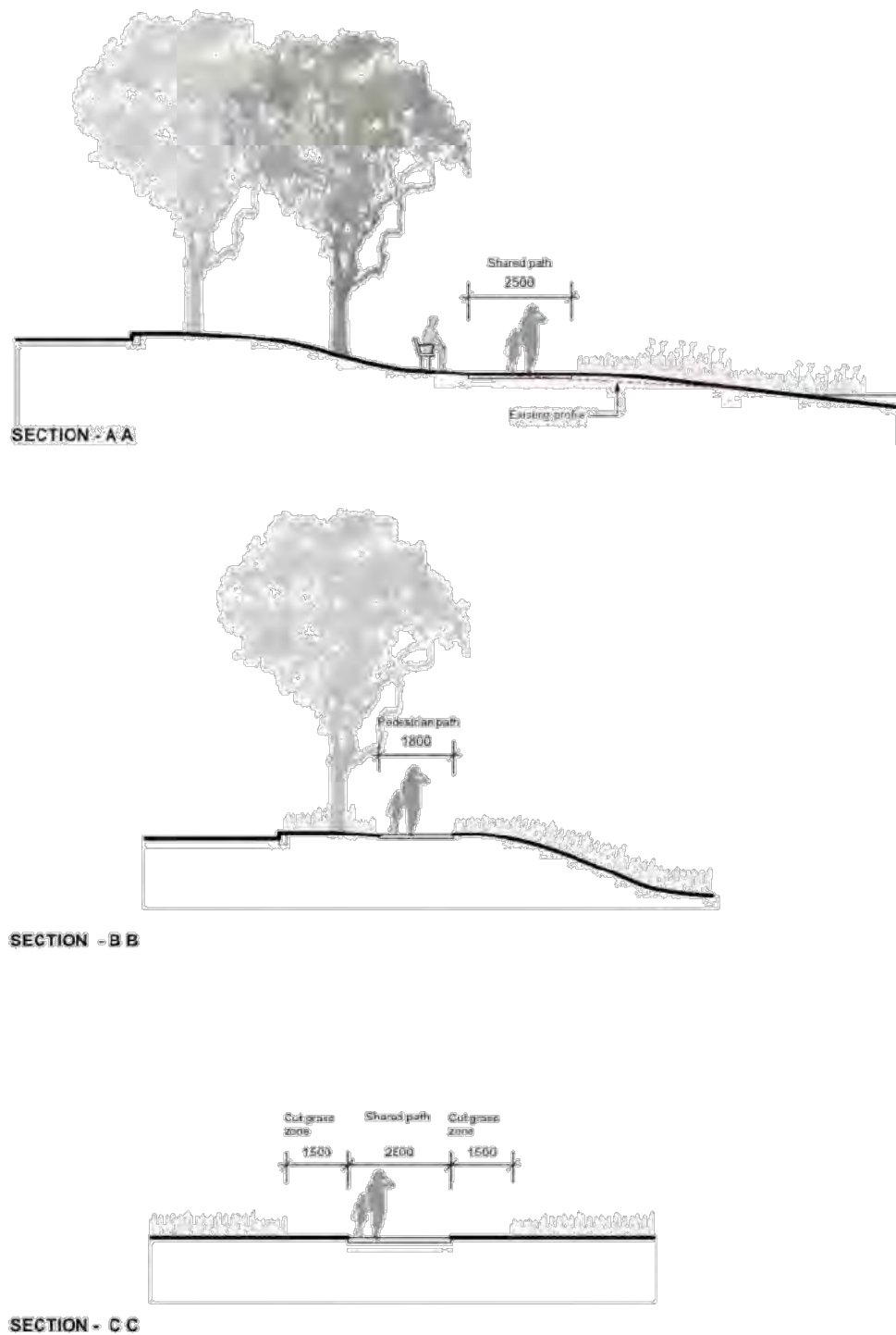


Figure 4.2 Concept Masterplan cross sections

4.6 Action List

4.6.1 Lakewood Estate Riparian Corridor

No.	ACTIVITY	PRIORITY	RESPON SIBILITY	PERFORMANCE INDICATOR	STATUS
0.0	Planning & Management				
0.1	Use POM to source funding for capital works improvements	H	CC	Budget for capital works improvements	P
0.2	Prepare design development and construction documentation plans for access and furniture improvements including tree planting to western foreshores to enable tendering and construction (potentially in stages following allocation of funding)	H	CC	Brief prepared. Detailed drawings prepared.	P
0.3	Community consultation integrated to development of designs	H	CC	Consultation provided	P
0.4	Maintenance programme developed for Natural Area Bushland areas including full strata vegetation through to native grasslands	H	CC	Bushland maintenance is sustainable but effective	P
0.5	Plan and execute a reserve naming project involving local school groups as recommended by Councils ATSIC Committee	H	CC	Aboriginal based naming of reserve completed	P
0.6	Develop an integrated interpretation plan covering Prospect Hill and the riparian corridor as an integrated landscape and cultural experience	M	CC	Integrated interpretive plan completed	P
0.7	Facilitate conduct of community events as part of implementation of integrated interpretation plan noting that parking is limited	L	CC	Integrated interpretive plan implemented	O
0.8	Facilitate community planting days on site	M	CC	Planting days provided	O
0.9	Undertake audit of chainwire fencing across site. Identify programme for rationalisation of fencing where possible and replacement of poor quality fencing where needed	H	CC	Audit completed	P
1.0	Site Facilities				
1.1	New park seating to western foreshores as per item 0.2 supported by shade tree planting (refer 2.3)	M	CC	Seating implemented	P
1.2	Implement integrated interpretation plan recommendations as determined through item 0.6	M	CC	Interpretation implemented	O
1.3	Provide playspace to the south west corner of the basin	L	CC	Implementation of playspace	O
1.4	Provide fitness nodes along the shared path	L	CC	Implementation of fitness nodes	O
1.5	Investigate and implement if feasible "pop up" kiosk facility in park during peak times – refer to indicative list of required tasks in section 3.7.2	L	CC	Implementation of trial of pop up kiosk	O
2.0	Landscape / Open space				
2.1	Replace maintained grassed areas adjoining lake edge with native emergent vegetation within the regularly inundated zone to assist reducing spread of Alligator Weed	H	CC	Natural vegetation at water edge	P
2.2	Transition existing maintained grassed areas adjoining Nijong Drive to west side of corridor to native grassing	M	CC	Grass replaced by native grassing Maintenance demands reduced	P
2.3	Transition existing maintained grassed areas adjoining Driftway Drive / northern wall to native grassing	M	CC	Grass replaced by native grassing Maintenance demands reduced	P

Lakewood Estate Riparian Corridor *Draft Plan of Management*

No.	ACTIVITY	PRIORITY	RESPON SIBILITY	PERFORMANCE INDICATOR	STATUS
2.4	Provide shade tree planting to western foreshores of lake supported by park seating	H	CC	Passive recreational use increased	P
2.5	Selectively trim lower branches and understorey to areas adjoining viewing decks and picnic tables to increase passive surveillance	H	CC	Anti social activities reduced	P
2.6	Consolidate a grassed area "parklet" at the south east corner of the northern flood way zone to the north of Nijong Dve / Nicholls Way	M	CC	Passive recreational use increased	P
2.7	Slash grasses and establish a low grassed margin either side of shared path through riparian corridor to improve sight lines and comfort of use	H	CC	Neater visual appearance Less ad-hoc grass slashing of full corrior	P
2.8	Consider long term removal of stone clad wall above verge level to improve visual links from Driftway Drive into Gateway Park	L	CC	Increased use of space	P
2.9	Implement rationalisation of chainwire fencing around the main water basin inlet / outlet structure	H	CC	Reduced visual impact Effective security and Safety	P
2.10	Implement rationalisation of chainwire fencing in other areas as defined by fence audit	M	CC	Reduced visual impact Effective security and Safety	P
3.0 Access & Circulation					
3.1	Extend shared path from north dam wall lookout deck west below dam wall and around the western foreshores of the lake as per item 0.2	H	CC	Path Loop implemented	P
3.2	Provide pedestrian path link from Baraba Cres to Butu Wargan Drive along verge of Nijong Drive	H	CC	Path access implemented	P
3.3	Provide Stepping stone access linkage across creekline swale linking east and west sides of corridor ensuring that water flow is not impeded	M	CC	Access implemented	P
3.4	Upgrade existing compacted gravel surface and related edging to: -Gateway Park picnic area -eastern foreshore picnic area	M	CC	Gravel path and edging upgrade completed	P
3.5	Replace bollard barriers to Baraba Crescent and Nijong Drive when existing timber barriers are no longer functional	L	CC	Car barriers and maintenance access implemented	P
3.6	Liaise with Fauna expert to determine optimum locations for "waterfowl crossing" signage to alert vehicular signage – install signage	M	CC	Birds hit be vehicles reduced	P
4.0 Maintenance					
4.1	Preventative maintenance to park areas	H	CC	Park adequately maintained	O
4.2	Remedial maintenance to park areas	H	CC	Park adequately maintained	O
4.3	Implement maintenance programme for Alligator Weed in accordance with Management Plan (app D)	H	CC	Alligator weed issue is progressively reduced	O
4.4	Implement Mosquito management actions on required basis	H	CC	Mosquito populations managed to acceptable levels	O
4.5	Implement maintenance programme for Natural Area Bushland areas including full strata vegetation through to native grasslands	H	CC	Timber life is prolonged	O
4.6	Preventative maintenance to timber deck structures – oil treatment every two years	M	CC	Timber life is prolonged	O
4.7	Sustainable maintenance costs	H	CC	Maintenance costs monitored	O

4.7 Staffing

The park will be maintained by Council staff undertaking rolling maintenance for parks as defined by operational plans.

4.8 Commercial Development Opportunities

Cumberland Council has no current plans for development of commercial facilities within the riparian corridor. Cumberland Council is not currently considering any applications by private or community organisations to develop commercial facilities.

4.9 Leases and Licenses

4.9.1 What are leases, licences and other estates?

Clause 46 (Leases, licences and other estates in respect of community land-generally) of the Local Government Act 1993 states

- (1) A lease, licence or other estate in respect of community land:
 - (a) may be granted for the provision of public utilities and works associated with or ancillary to public utilities, or
 - (a1) may be granted for the purpose of providing pipes, conduits or other connections under the surface of the ground for the connection of premises adjoining the community land to a facility of the council or other public utility provider, or
 - (b) may be granted, in accordance with an express authorisation in the plan of management and such provisions of the plan of management as apply to the granting of the lease, licence or other estate:
 - (i) for a purpose prescribed by subsection (4), or for a purpose prescribed by any of sections 36E to 36N as a core objective of the categorisation of the land concerned, or
 - (ii) for a purpose prescribed by the regulations, if the plan of management applies to several areas of community land, or
 - (iii) for a short-term, casual purpose prescribed by the regulations, or
 - (iv) for a residential purpose in relation to housing owned by the council, or
 - (c) may be granted in order to allow a filming project to be carried out, whether or not the project is in accordance with the plan of management or is consistent with the core objectives of the categorisation of the land concerned, but may not otherwise be granted.
- (2) Despite subsection (1), a lease, licence or other estate in respect of community land may be granted for a purpose mentioned in subsection (1) (b) only if the purpose for which it is granted is consistent with the core objectives of its categorisation.
- (3) A council must not grant a lease or licence for a period (including any period for which the lease or licence could be renewed by the exercise of an option) exceeding 30 years.
- (4) The following purposes are prescribed for the purposes of subsection (1) (b) (i):

- (a) the provision of goods, services and facilities, and the carrying out of activities, appropriate to the current and future needs within the local community and of the wider public in relation to any of the following:
 - (i) public recreation,
 - (ii) the physical, cultural, social and intellectual welfare or development of persons,
 - (b) the provision of public roads.
- (5) Purposes prescribed by subsection (4) in relation to the matters mentioned in subsection (4) (a) (ii) include, but are not limited to, maternity welfare centres, infant welfare centres, kindergartens, nurseries, child care centres, family day-care centres, surf life saving clubs, restaurants or refreshment kiosks.
- (5A) A council must grant an application under subsection (1) (c) for a lease, licence or other estate in respect of community land in order to allow a filming project to be carried out on the land unless:
 - (a) the community land is land referred to in section 47AA (1), or
 - (b) the plan of management for the land expressly prohibits use of the land for the purposes of filming projects, or
 - (c) the council is satisfied that there are exceptional circumstances that warrant refusal of the application.
- (5B) Before refusing an application on a ground referred to in subsection (5A) (c), the council must consider whether any concerns it has could be addressed by imposing conditions on the grant.
- (5C) If the council refuses an application, it must:
 - (a) inform the applicant in writing of its decision as soon as practicable after it is made, and
 - (b) give the applicant reasons in writing for its decision within 3 business days after it is made.
- (6) A plan of management is void to the extent that it purports to authorise the grant of a lease, licence or other estate in contravention of this section.

Licences allow multiple and non-exclusive use of an area. A licence may be required where intermittent or short-term use or control of all or part of the park is proposed. A number of licences for different users can apply to the same area at the same time, provided there is no conflict of interest.

The definition of "estate", under Section 21 of the Interpretation Act, 1987, includes other rights over land, such as easements, including "interest, charge, right, title, claim, demand, lien and encumbrance, whether at law or in equity".

4.9.2 Existing and proposed leases, licences and other estates

Existing leases: There are no existing leases for Lakewood Estate Riparian Corridor

Proposed leases : There are no proposed leases for Lakewood Estate Riparian Corridor

4.9.3 Authorisation of future leases, licences and other estates

To comply with the Local Government, 1993, this Plan of Management must clearly specify the leases, licences and other estates that are authorised on community land within the park. Occupation of community land by leases, licences and other estates that apply to the park are set out in Sections 46, 46A, 47, 47A, 47C and 47D of the Local Government Act, 1993.

Council may also consider leases or licences for uses that are compatible with the recreational values of the reserve.

Operation of such uses must be on the condition that fees / profits gained contribute to the park maintenance and enhancement.

These and any other applications for granting of lease or license or for conducting of a temporary activity on site not addressed expressly by this plan must be assessed by Council in accordance with the Local Government Act.

Generally leasing or licensing other than that addressed will require revision and re-exhibition of this Plan of Management.

4.10 Plan of Management

As noted in Section 4.4, priority works will be considered by Council each year for budgeting and setting of implementation targets as well as for consideration of other works as needed or determined.

Reviews of the Plan of Management will be undertaken as determined by Council.

5 APPENDIX

5.1 A. Consultation Notes

**LAKEWOOD RIPARIAN CORRIDOR
ABORIGINAL STAKEHOLDER FORUM**

Held on
Tuesday 22nd August 2017, 6.00pm – 7.30pm,
Cumberland Council Administration Centre Centre, Memorial Street, Merrylands

Attendees			
ATSI Committee		Other	
Margaret Gong	MG	Lexodius Dodd LD	
Julie Nixon	JN		
Rex Sorby	RS	Cumberland Council	
Wayne Trindall	WT	Adrian Burns (Group Manager Parks and Recreation)	AB
David Williams	DW	Susan Miles (Senior Landscape Architect)	SM
		Adam Ford (Landscape Architect)	AF
		Project Team	
		Susan Moylan Coombs	Gameraigal Group SMC
		Adam Hunter	Environmental Partnership AH

No.	Item
1.0	INTRODUCTION
1.1	SMC Welcomed all to the forum, and invited all to introduce themselves and their involvement with the ATSI committee
1.2	LD provided a Smoking Ceremony in the courtyard outside to complete the welcome
2.0	STUDY TEAM PRESENTATION
2.1	Adam Hunter (Environmental Partnership) gave a short presentation that included: <ul style="list-style-type: none"> Aim of the workshop What is a plan of management Requirements for a plan of management Categorisation of community land
2.2	Study Area The Lakewood Riparian Corridor is the central open space corridor through the Lakewood Estate in Pemulwuy. The southern zone of the riparian corridor was transferred to Council in 2006. The northern zone of the riparian corridor (study area) was transferred to Council in November 2016.
2.3	Aim of the workshop The forum (tonight) is to provide stakeholders the opportunity to discuss future management of the riparian corridor and to input into key decision making that must be included in the plan
2.4	Recent time line shaping the site Ah outlined recent site history that has shaped the current form of the site: <ul style="list-style-type: none"> -CSIRO 1948-1990 -M4 Motorway 1992 -Development Planning 1999-2006
2.5	What is a Plan of Management A Plan of Management is a report outlining how Council proposes to manage a park for the benefit of the community. Plans of Management usually derive their management recommendations from the following criteria established by Council and stakeholders: <ul style="list-style-type: none"> Roles and values Desired outcomes (objectives) Issues (opportunities and constraints) Local Government Act requirements

No.	Item
	<p>A Plan of Management is a requirement of the local Government Act 1993 to ensure community land is effectively planned and managed. The main objective of a POM is to guide the future management and development of parks in the HCC LGA, taking into account community expectations.</p> <p>The draft plan will be subject to a public exhibition period where the Draft Plan of Management is on exhibition for 28 days with public comment for up to a period of 42 days. This will include a "Public Hearing" meeting which will be held during the public exhibition for all interested community to attend.</p>
2.6	<p>Categorisation of Community Land</p> <p>A Plan of Management is required for all community land. The plan will identify the categorisation of the community land, which will guide its management. Community Land categories include:</p> <p>Community Land Categories:</p> <ul style="list-style-type: none"> • Natural Area Bushland • Natural Area Foreshore • Sportsground • Park • Area of Cultural Significance <p>The Lakewood Riparian Corridor Reserve has to date not yet been categorized by Council.</p>
3.0	<p>WORKSHOP DISCUSSIONS</p> <p>SM and AH requested feedback from stakeholders present and facilitated a forum discussion. The aims of the discussions were to</p> <ol style="list-style-type: none"> 1. Recap / discuss the key values of the site 2. Discuss key opportunities 3. Discuss LGA community land categorisations 4. Discuss ongoing interpretation 5. Discuss naming of the corridor reserve 6. Discuss any other issues / concerns
3.1	<p>Recap of key values</p> <p>Aboriginal cultural values</p> <ul style="list-style-type: none"> • Community view the area inclusive of Prospect Hill – it's all connected • Cultural and environmental conservation – provides an umbrella framework for the area • Protect the First Nations Significance of the area including the relationship of the corridor with Prospect Hill • Desire to connect all community to the area • Educative use of the area – engage with schools etc
3.2	<p>Opportunities</p> <ul style="list-style-type: none"> • Include the totems of the area <ul style="list-style-type: none"> - Brush tail Possum etc - On signage - Symbols on sandstone blocks • Reconciliation Stone – moved to the area and placed in a secure spot – below Prospect Hill • Walk way – loop around the lake and to Prospect Hill <ul style="list-style-type: none"> - Interpretive signage - Gardens – bush tucker and medicine - Re-vegetate the area – research original plant/native plants - Cultural and spiritual significance of area - Scar Trees – potential to create new ones – living culture – interpretive signage • Cultural Keeping Place – Education <ul style="list-style-type: none"> - Lesson design – lesson plans – teacher involvement – school activities – invite participation of residence - Connecting people to place - Living heritage and historical heritage

No.	Item
	<ul style="list-style-type: none"> Recreational Use <ul style="list-style-type: none"> Nature Picnics Rest & peaceful spaces – step out of the rat race Gardens Rest spots Sitting places – benches Swimming / water use might not be possible because of water quality Better Playground area Potential involvement of Juvenile Justice programs to work on the site Cat proof the area – hidden fences within vegetation Tourism <ul style="list-style-type: none"> Ferry from Sydney – Parramatta – travel to area Lakewood/Prospect Hill – Reconciliation Place & Pemulwuy
3.3	<p>Community Land categorisation</p> <p>Combination of</p> <ul style="list-style-type: none"> Natural Area Wetland Natural Area Watercourse Park <p>Agreed as appropriate. Group wished to have some further time to consider potential for the area to be Area of Cultural Significance based on its Aboriginal connections.</p>
3.4	<p>Interpretation</p> <ul style="list-style-type: none"> Honour Pemulwuy – last standing place <ul style="list-style-type: none"> Link to Parramatta – Battle of Parramatta Blacktown Signage Wider community interested in Darug history of area Caring for Country – layering of history and human existence and involvement in the site
3.5	<p>Naming of the reserve</p> <ul style="list-style-type: none"> Naming - Language <ul style="list-style-type: none"> Council has list of words – signed off by Elders Discussion around young people playing a role in naming. Involvement of schools to be investigated – choose favourite Aboriginal name ?
3.6	<p>Other issues</p> <ul style="list-style-type: none"> General community consultation and First Nations Consultation – feedback brought together to get clear picture of community needs and desire for area
4.1	<p>WHERE TO FROM HERE?</p> <ul style="list-style-type: none"> Conduct Community Stakeholder workshop Combine feedback from both workshops Draft Plan's of Management developed for public exhibition Public Hearing(information session) at commencement of public exhibition. The Public Hearing will be confirmed by the Council Calender. The community can submit comments to Council for a period of 42 days. Council review comments on Draft POM Council finalises POM POM goes to Council for approval Any major facilities development subject to separate development application

Meeting Closed at 8:30pm

LAKEWOOD RIPARIAN CORRIDOR RESERVE
COMMUNITY STAKEHOLDER FORUM

Held on
Thursday 5th October 2017, 6.00pm – 7.30pm,
Allan G Ezzy Community Hall, Pemulwuy

Attendees	
Community	Cumberland Council
John Azzopardy	Adrian Burns (Group Manager Parks and Recreation) AB
Connie Cukman	Susan Miles (Senior Landscape Architect) SM
William Cukman	Adam Ford (Landscape Architect) AF
Yvette Ho	
K & J Morrissey	Project Team
Frances Mentisin	Adam Hunter Environmental Partnership AH
Zaria Narayan	
David Newman	
Raffaeli Nicolai	
Brian Ready	
Pamela Rincu	
Sunny Yap	
Carlos Viasus	
David Williams	
Margaret Zello	
Charlie Zello	

No.	Item
1.0	INTRODUCTION
1.1	AF Welcomed all to the forum, and invited all to introduce themselves and their interest in the plan of management
2.0	STUDY TEAM PRESENTATION
2.1	Adam Hunter (Environmental Partnership) gave a short presentation that included: <ul style="list-style-type: none"> Aim of the workshop What is a plan of management Requirements for a plan of management Categorisation of community land
2.2	Study Area The Lakewood Riparian Corridor is the central open space corridor through the Lakewood Estate in Pemulwuy. The southern zone of the riparian corridor was transferred to Council in 2006. The northern zone of the riparian corridor (study area) was transferred to Council in November 2016.
2.3	Aim of the workshop The forum (tonight) is to provide stakeholders the opportunity to discuss future management of the riparian corridor and to input into key decision making that must be included in the plan
2.4	Recent time line shaping the site Ah outlined recent site history that has shaped the current form of the site: <ul style="list-style-type: none"> -CSIRO 1948-1990 -M4 Motorway 1992 -Development Planning 1999-2006
2.5	What is a Plan of Management A Plan of Management is a report outlining how Council proposes to manage a park for the benefit of the community. Plans of Management usually derive their management recommendations from the following criteria established by Council and stakeholders:

No.	Item
	<ul style="list-style-type: none"> • Roles and values • Desired outcomes (objectives) • Issues (opportunities and constraints) • Local Government Act requirements <p>A Plan of Management is a requirement of the local Government Act 1993 to ensure community land is effectively planned and managed. The main objective of a POM is to guide the future management and development of parks in the HCC LGA, taking into account community expectations.</p> <p>The draft plan will be subject to a public exhibition period where the Draft Plan of Management is on exhibition for 28 days with public comment for up to a period of 42 days. This will include a "Public Hearing" meeting which will be held during the public exhibition for all interested community to attend.</p>
2.6	<p>Categorisation of Community Land</p> <p>A Plan of Management is required for all community land. The plan will identify the categorisation of the community land, which will guide its management. Community Land categories include:</p> <p>Community Land Categories:</p> <ul style="list-style-type: none"> • Natural Area Bushland • Natural Area Foreshore • Sportsground • Park • Area of Cultural Significance <p>The Lakewood Riparian Corridor Reserve has to date not yet been categorised by Council.</p>
3.0	<p>WORKSHOP DISCUSSIONS</p> <p>AH requested feedback from stakeholders present and facilitated a forum discussion. The aims of the discussions were to</p> <ol style="list-style-type: none"> 1. Discuss the key values of the site 2. Discuss key opportunities 3. Discuss key challenges
3.1	<p>KEY VALUES</p> <p>Habitat</p> <ul style="list-style-type: none"> • Area has a high habitat value • Promote native species • Need balanced approach to amount of natural setting to manicured <p>Recreation</p> <ul style="list-style-type: none"> • Lake is a good focus for informal recreation and for walking and fitness • Reserve draws users from the local area as well as from further afield • Path access for walking and fitness – could be improved by completion of loop around lake – preferred that loop goes across dam <p>Community</p> <ul style="list-style-type: none"> • Strong community connections and affection for reserve <p>Aboriginal cultural values</p> <ul style="list-style-type: none"> • Aboriginal history in the area • Opportunity for interpretation
3.2	<p>ISSUES</p> <p>Water quality</p> <ul style="list-style-type: none"> • Algae spread is a problem – AH noted that the current plan includes an assessment of the Alligator Weed issue and will identify management strategies. Initial feedback is that maintained grass up to waters edge is a problem

No.	Item
	<p>Habitat</p> <ul style="list-style-type: none"> Domestic and feral animals (eg Foxes) are a big problem in the area <p>Maintenance</p> <ul style="list-style-type: none"> Maintenance of reserve is challenging given extent of area and amount of vegetation – Key issues: Dumping of garden waste and rubbish Vandalism of signage Vandalism of fencing Weeds Mowing of grass and slashing of native grasses does not appear regular enough Native grasses slashed so low they are taken over by weeds and lost Potential for community involvement in planting days – Bushcare Groups Concrete seats are vandalised Management of Ibis – need to look at potential strategies Consider dog bins reflecting amount of dog use <p>Use</p> <ul style="list-style-type: none"> Uses of platforms after hours / dark – some anti-social activities Quite a bit of use from outside area – feeling by locals that much of the vandalism and littering happens with people from outside the area Tree canopy can limit views and surveillance around decks and picnic tables – however it is recognised trees are also good for shade – balanced approach required Lack of a playground in reserve – AF noted there are play facilities to south – but residents noted you have to cross the road to get to them Insufficient path access limits degree of use Need to improve visibility and surveillance to BBQ's Lack of toilets – may detract from some users – however some felt lack of toilets discouraged a lot of use from outside area Need to review role of floodway open space to north of lake (below dam) – Council noted that this has a floodway role – so any uses would be limited by this Could there be community gardens within area ? potential to cater for residents in higher density housing Improve use of the “sunken area” – review access and shade Is there potential for a kiosk facility near site to serve recreational use – meeting noted that a permanent building would be maintenance and vandalism issue – but potential for “pop up” eg weekend use can be looked into <p>Access</p> <ul style="list-style-type: none"> Path loop needs to be completed as per original plans for area – this would enhance use Residents noted traffic calming is yet to be implemented – This is not a POM issue but Council will follow up Cars from outside area park at night on dark road areas (eg below dam) – causes residents concerns
3.3	<p>COMMUNITY LAND CATEGORISATION</p> <p>Study team will review categorisation based on the community values.</p> <p>Likely Combination of</p> <ul style="list-style-type: none"> Natural Area Wetland Natural Area Watercourse Park <p>Study team and Council to consider further.</p>

No.	Item
4.1	<p>WHERE TO FROM HERE?</p> <ul style="list-style-type: none"> • Conduct Community Stakeholder workshop • Combine feedback from both workshops • Draft Plan of Management developed for public exhibition • Public Hearing(information session) at commencement of public exhibition. The Public Hearing will be confirmed by the Council Calender. Draft Plan of Management will be exhibited for a minimum of 28 days. The community can submit comments to Council for a period of 42 days. • Council review comments on Draft POM • Council finalises POM • POM goes to Council for approval • Any major facilities development subject to separate development application

Meeting Closed at 8:30pm

5.2 B. Flora and Fauna assessment existing species lists
Hayes Environmental 2002

CSIRO CLUNIES ROSS RESEARCH STATION,
PROSPECT

FLORA & FAUNA ASSESSMENT

APPENDIX 1

Inventory of flora species recorded

July 2002

APPENDIX 1 cont Flora species recorded on the subject site at Prospect during the recent (Hayes 2002) and previous (GECOn 1997) field investigations.

Status	SCIENTIFIC NAME	COMMON NAME
	Casuarinaceae <i>Casuarina glauca</i>	Swamp She-oak
	Chenopodiaceae <i>Einadia hastata</i>	
	Clusiaceae <i>Hypericum gramineum</i>	Small St John's Wort
	Convolvulaceae <i>Dichandra repens</i>	Kidney Weed
	Euphorbiaceae <i>Euphorbia prostrata</i> <i>Euphorbia</i> sp.	Red Caustic Weed Poinsettia
	Fabaceae: Faboideae <i>Glycine clandestina</i> <i>Hardenbergia violacea</i> <i>Kennedia rubicunda</i> <i>Medicago</i> sp. <i>Trifolium repens</i> <i>Viola</i> sp.	Love Creeper False Sarsparilla Dusky Coral Pea Medic. White Clover Vetch
	Fabaceae: Mimosoideae <i>Acacia baileyana</i> <i>Acacia parramattensis</i> <i>Acacia</i> sp.	Cootamundra Wattle Sydney Green Wattle Wattle
	Gentianaceae <i>Centaurium tenuiflorum</i>	
	Geraniaceae <i>Erodium cicutarium</i>	Common Storksbill
	Lamiaceae <i>Westringia fruticosa</i>	Westringia
	Lauraceae <i>Cinnamomum camphora</i>	Camphor Laurel
	Lobeliaceae <i>Pratia purpurascens</i>	White Root
	Loranthaceae <i>Amyema gaudichaudii</i>	Mistletoe
	Lythraceae <i>Lagerstroemia indica</i>	Crepe Myrtle
	Malvaceae <i>Hibiscus</i> sp. <i>Modiola caroliniana</i> <i>Sida rhombifolia</i>	Hibiscus Red-flowered Mallow Paddys Lucerne
	Meliaceae <i>Melia azedarach</i>	White Cedar
	Moraceae <i>Ficus elastica</i> <i>Ficus</i> sp. <i>Maclura pomifera</i> <i>Morus alba</i>	Rubber Tree Fig Osage Orange White Mulberry
	Myrtaceae <i>Callistemon salignus</i> <i>Callistemon</i> sp. <i>Eucalyptus cinerea</i> <i>Eucalyptus citriodora</i> <i>Eucalyptus moluccana</i>	Willow Bottlebrush Bottlebrush Argyle Apple Lemon-scented Gum Grey Box

Hayes Environmental - Ref: 02011 - 31st July 2002

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APPENDIX 1 cont. Flora species recorded on the subject site at Prospect during the recent (Hayes 2002) and previous (GECOn 1997) field investigations.

Status	SCIENTIFIC NAME	COMMON NAME
	Myrtaceae cont	
*	<i>Eucalyptus globulus</i>	Tasmanian Blue Gum
	<i>Eucalyptus resinifera</i>	Red Mahogany
	<i>Eucalyptus robusta</i>	Swamp Mahogany
	<i>Eucalyptus parramattensis</i>	Parramatta Red Gum
	<i>Eucalyptus sideroxylon</i>	Red Ironbark
	<i>Eucalyptus tereticornis</i>	Forest Red Gum
*	<i>Leptospermum polygalifolium</i>	Lemon-scented Teatree
*	<i>Lophostemon confertus</i>	Brush Box
*	<i>Melaleuca armillaris</i>	Bracelet Honeymyrtle
*	<i>Melaleuca linearifolia</i>	
	<i>Melaleuca styphelioides</i>	Prickly-leaved Paperbark
	Oleaceae	
*	<i>Ligustrum lucidum</i>	Large-leaved Privet
	<i>Ligustrum sinense</i>	Small-leaved Privet
	<i>Olea europaea ssp africana</i>	African Olive
	Oxalidaceae	
*	<i>Oxalis corniculata</i> var. <i>repens</i>	Yellow Wood-sorrel
	Phytolaccaceae	
*	<i>Phytolacca octandra</i>	Inkweed
	Pittosporaceae	
*	<i>Bursaria spinosa</i> var. <i>spinosa</i>	Blackthorn
	Plantaginaceae	
*	<i>Plantago lanceolata</i>	Plantain
	Polygonaceae	
*	<i>Persicaria lapathifolium</i>	Knotweed
*	<i>Rumex brownii</i>	Mud Dock
*	<i>Rumex crispus</i>	Curled Dock
	Primulaceae	
*	<i>Anagallis arvensis</i>	Scarlet Pimpernel
	Proteaceae	
*	<i>Banksia integrifolia</i>	Coast Banksia
*	<i>Banksia</i> sp.	Banksia
*	<i>Grevillea robusta</i>	Silky Oak
*	<i>Grevillea</i> sp.	Grevillea
	Ranunculaceae	
*	<i>Ranunculus repens</i>	Creeping Buttercup
	Rosaceae	
*	<i>Cotoneaster glaucophyllus</i>	Cotoneaster
*	<i>Prunus</i> sp.	Fruit trees
*	<i>Rosa</i> sp.	Roses
N *	<i>Rubus fruticosus</i> species aggregate	Blackberry
	Rubiaceae	
*	<i>Gardenia</i> sp.	Gardenia
	Rutaceae	
*	<i>Diosma</i> sp.	Diosma
*	<i>Murraya paniculata</i>	Orange Jessamine
	Salicaceae	
*	<i>Populus</i> sp.	Poplar
N *	<i>Salix fragilis</i>	Crack Willow
	Solanaceae	
N *	<i>Cestrum parqui</i>	Green Cestrum
*	<i>Lycium ferocissimum</i>	African Boxthorn
*	<i>Solanum maurandium</i>	Wild Tobacco

Hayes Environmental - Ref: 02011 - 31st July 2002

3



APPENDIX 1 cont Flora species recorded on the subject site at Prospect during the recent (Hayes 2002) and previous (GECon 1997) field investigations.

Status	SCIENTIFIC NAME	COMMON NAME
	Solanaceae cont	
	<i>Solanum nigrum</i>	Black Nightshade
	<i>Solanum pseudocapsicum</i>	Madeira Winter Cherry
	Strelitziaceae	
	<i>Strelitzia</i> sp.	Bird of Paradise
	Theaceae	
	<i>Camellia</i> sp.	Camellia
N *	Verbenaceae	
	<i>Lantana camara</i>	Lantana
	<i>Verbena bonariensis</i>	Purple Top
	<i>Verbena officinale</i>	Common Verbena
	Violaceae	
	<i>Viola hederacea</i>	Native Violet
	Vitaceae	
	<i>Cissus hypoglauca</i>	Water Vine
	MAGNOLIOPSIDA: MONOCOTYLEDONS	
	Agavaceae	
	<i>Agave americana</i>	Century Plant
	Alismataceae	
	<i>Alisma plantago-aquatica</i>	Water Plantain
	Araceae	
	<i>Zantedeschia aethiopica</i>	Arum Lily
	Asparagaceae	
	<i>Myrsiphyllum asparagoides</i>	Wildenow
	<i>Protasparagus densiflorus</i>	Asparagus Fern
	Commelinaceae	
	<i>Tradescantia fluminensis</i>	Wandering Jew
	Cyperaceae	
	<i>Cyperus eragrostis</i>	
	<i>Cyperus gracilis</i>	
	<i>Eleocharis gracilis</i>	Slender Spike-rush
	<i>Schoenoplectus validus</i>	River Club-rush
	Dasypogonaceae	
	<i>Lomandra longifolia</i>	Spiny-fruited Mat-rush
	Juncaceae	
	<i>Juncus pallidus</i>	Pale Rush
	<i>Juncus usitatus</i>	Common Rush
	Juncaginaceae	
	<i>Triglochin procera</i>	Water Ribbons
	Lemnaceae	
	<i>Spirodela pusilla</i>	Duck Weed
	Liliaceae	
	<i>Agapanthus</i> sp.	Agapanthus
	Poaceae	
	<i>Andropogon virginicus</i>	Whisky Grass
	<i>Aristida vagans</i>	Three-Awn Speargrass
	<i>Avena fatua</i>	Wild Oats
	<i>Arrhenatherum elatius</i> var. <i>africanus</i>	Bulbous Oatgrass
	<i>Bothriochloa macra</i>	Red Grass
	<i>Briza maxima</i>	Quaking Grass
	<i>Briza minor</i>	Shivery Grass

Hayes Environmental - Ref: 02011 - 31st July 2002

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APPENDIX 1 cont Flora species recorded on the subject site at Prospect during the recent (Hayes 2002) and previous (GECOn 1997) field investigations

Status	SCIENTIFIC NAME	COMMON NAME
	Poaceae cont	
*	<i>Bromus catharticus</i>	Prairie Grass
*	<i>Bromus diandrus</i>	Great Brome
*	<i>Chloris gayana</i>	Rhodes Grass
	<i>Chloris tuncata</i>	Windmill Grass
N	<i>Cortaderia selcana</i>	Pampas Grass
	<i>Cynodon dactylon</i>	Common Couch
	<i>Danthonia linkii</i> var. <i>linkii</i>	-
*	<i>Digitaria didactyla</i>	Blue Couch
*	<i>Echinochloa crus-galli</i>	Barnyard Grass
	<i>Entolasia stricta</i>	-
	<i>Eragrostis brownii</i>	Brown's Love Grass
	<i>Eragrostis curvula</i>	African Love Grass
*	<i>Imperata cylindrica</i> var. <i>major</i>	Blady Grass
*	<i>Lolium perenne</i>	Perennial Rye Grass
	<i>Melinis repens</i>	Red Natal Grass
	<i>Microlaena stipoides</i> var. <i>stipoides</i>	Weeping Meadow Grass
	<i>Nassella neesiana</i>	Chilean Needlegrass
*	<i>Paspalum dilatatum</i>	Paspalum
	<i>Pennisetum clandestinum</i>	Kikuyu
	<i>Phalaris minor</i>	Lesser Canary Grass
	<i>Piptatherum miliacea</i>	Rice Grass
	<i>Poa affinis</i>	
	<i>Setaria pumila</i>	Pigeon Grass
	<i>Sporobolus indicus</i> var. <i>capensis</i>	Parramatta Grass
	<i>Stenotaphrum secundatum</i>	Buffalo Grass
	<i>Stipa pubescens</i>	Tall Speargrass
	<i>Themeda australis</i>	Kangaroo Grass
	Potamogetonaceae	
	<i>Potamogeton tricornatus</i>	Floating Pondweed
	Typhaceae	
	<i>Typha orientalis</i>	Cumbungi

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FLORA & FAUNA ASSESSMENT

APPENDIX 2

Inventory of fauna species recorded

July 2002

APPENDIX 2 Fauna species recorded on the subject site at Prospect during specific field investigations

KEY:

- * Introduced species
- V Species listed as 'vulnerable' on Schedule 2 of the NSW Threatened Species Conservation Act 1995.
- A Species recorded during recent surveys conducted on the subject site for this report (2002).
- B Species recorded during previous surveys conducted on the subject site (GECOn 1997).

Status	COMMON NAME	SCIENTIFIC NAME	A	B
	BIRDS			
	Anatidae			
	Australian Wood Duck	<i>Chenonetta jubata</i>		✓
	Pacific Black Duck	<i>Anas superciliosa</i>	✓	✓
	Podicipedidae			
	Australasian Grebe	<i>Tachybaptus novaehollandiae</i>	✓	✓
	Phalacrocoracidae			
	Little Pied Cormorant	<i>Phalacrocorax melanoleucos</i>		✓
	Ardeidae			
	White-faced Heron	<i>Egretta novaehollandiae</i>		✓
	Threskiornithidae			
	Straw-necked Ibis	<i>Threskiornis spinicollis</i>	✓	
	Rallidae			
	Spotless Crane	<i>Porzana tabuensis</i>		✓
	Dusky Moorhen	<i>Gallinula tenebrosa</i>		✓
	Eurasian Coot	<i>Fulica atra</i>	✓	✓
	Purple Swamphen	<i>Porphyrio porphyrio</i>	✓	✓
	Charadriidae			
	Masked Lapwing	<i>Vanellus miles</i>		✓
	Columbidae			
	Rock Dove	<i>Columba livia</i>	✓	
	Crested Pigeon	<i>Ocyphaps lophotes</i>		✓
	Spotted Turtle-dove	<i>Streptopelia chinensis</i>	✓	✓
	Cacatuidae			
	Sulphur-crested Cockatoo	<i>Cacatua galenta</i>		✓
	Galah	<i>Cacatua roseicapilla</i>		✓
	Psittacidae			
	Eastern Rosella	<i>Platycercus eximius</i>	✓	✓
	Red-rumped Parrot	<i>Psephotus haematonotus</i>		✓
	Cuculidae			
	Common Koel	<i>Eudynamis scolopacea</i>		✓
	Halcyonidae			
	Laughing Kookaburra	<i>Dacelo novaeguineae</i>		✓
	Maluridae			
	Variegated Fairy-wren	<i>Malurus lamberti</i>		✓
	Meliphagidae			
	Noisy Miner	<i>Manorina melanocephala</i>	✓	
	Little Wattlebird	<i>Anthochaera chrysoptera</i>		✓
	Dicruridae			
	Willie Wagtail	<i>Rhipidura leucophrys</i>	✓	✓
	Restless Flycatcher	<i>Myiagra inquieta</i>		
	Australian Magpie-lark	<i>Grallina cyanoleuca</i>	✓	✓

APPENDIX 2 cont Fauna species recorded on the subject site at Prospect during specific field investigations

Status	COMMON NAME	SCIENTIFIC NAME	A	B
	Campephagidae			
	Cicadabird	<i>Coracina tenuirostris</i>		✓
	White-winged Triller	<i>Lalage sueurii</i>		✓
	Black-faced Cuckoo-shrike	<i>Coracina novaehollandiae</i>		✓
	Artamidae			
	Australian Magpie	<i>Gymnorhina tibicen</i>		✓
	Corvidae			
	Australian Raven	<i>Corvus coronoides</i>	✓	✓
	Motacillidae			
	Richard's Pipit	<i>Anthus novaeseelandiae</i>		✓
	Passeridae			
	House Sparrow	<i>Passer domesticus</i>	✓	✓
	Hirundinidae			
	Fairy Martin	<i>Hirundo ariel</i>		✓
	Welcome Swallow	<i>Hirundo neoxena</i>	✓	✓
	Pycnonotidae			
	Red-whiskered Bulbul	<i>Pycnonotus jocosus</i>		✓
	Sylviidae			
	Tawny Grassbird	<i>Megalurus timoriensis</i>		✓
	Clamorous Reed Warbler	<i>Acrocephalus stentoreus</i>		✓
	Zosteropidae			
	Silvereye	<i>Zosterops lateralis</i>		✓
	Sturnidae			
	Common Starling	<i>Sturnus vulgaris</i>	✓	✓
	Common Myna	<i>Acridotheres tristis</i>	✓	✓
	AMPHIBIANS			
	Myobatrachidae			
	Common Eastern Froglet	<i>Crinia signifera</i>	✓	✓
	Hylidae			
	Peron's Tree Frog	<i>Litoria peronii</i>		✓
	REPTILES			
	Chelidae			
	Long-necked Tortoise	<i>Chelodina longicollis</i>		✓
	Scincidae			
	Eastern Water Skink	<i>Eulamprus quoyii</i>		✓
	Garden Skink	<i>Lampropholis delicata</i>		✓
	Elapidae			
	Red-bellied Black Snake	<i>Pseudechis porphyriacus</i>		✓
	MAMMALS			
	Phalangeridae			
	Common Brush-tailed Possum	<i>Trichosurus vulpecula</i>	✓	
V	Pteropodidae			
	Grey-headed Flying-fox	<i>Pteropus poliocephalus</i>	✓	✓
	Introduced Mammals			
	Cat	<i>Felis catus</i>	✓	✓
	Rabbit	<i>Oryctolagus cuniculus</i>		✓
	Horse	<i>Equus caballus</i>	✓	
	Fox	<i>Vulpes vulpes</i>	✓	
	Sheep	<i>Ovis aries</i>		✓

5.3 C. Girraween Creek Former CSIRO Site Prospect Vegetation Management Plan
Pittendrigh Shinkfield & Bruce 2004

PSB

Girraween Creek
Former CSIRO Site
Prospect, NSW

VEGETATION MANAGEMENT PLAN

Prepared for **STICKLAND**



June 2004

PITTENDRIGH SHINKFIELD BRUCE

2-14 Mountain Street | Ultimo | NSW 2007

P 02 9212 3666 | F 02 9212 4499 | E psb@psb.com.au | W www.psb.com.au

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EXECUTIVE SUMMARY

The VMP provides an overview of major issues to be addressed, strategies and actions to facilitate the establishment and long-term management of the Girraween Creek restoration. Management issues include water quality and quantity, aquatic and terrestrial weeds, habitat, pest fauna, safety and public health.

The approach to the VMP is to guide both short-term and long-term management strategies and actions for Girraween Creek. Outcomes are then checked back against the restoration goals and objectives using performance indicators (s. 8.3).

An adaptive management approach is therefore essential so that management outcomes can be monitored and evaluated, and management actions adjusted as required to meet the goals and objectives.

Maintenance and/or monitoring requirements for before, during and post construction are summarised in an action plan within the VMP (s. 8.1).

DIPNR will be involved in a reporting process throughout the two-year Plant Establishment Period following the Practical Completion of works. Six-monthly monitoring / progress reports will be forwarded to DIPNR during that period. The VMP details requirements for monitoring and reporting throughout the Plant Establishment Period and additionally for the long-term management of the system.

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EXECUTIVE SUMMARY

This Vegetation Management Plan (VMP) has been prepared for the riparian restoration of Girraween Creek in the former CSIRO Prospect development area, to provide a framework for the establishment and ongoing management of the riparian restoration zone.

The VMP has been undertaken in order to fulfil conditions for the granting of a permit under Part 3A of the *Rivers and Foreshores Improvement Act 1948*, issued by the Department of Infrastructure Planning and Natural Resources (DIPNR). DIPNR require a minimum of two years maintenance and monitoring after the completion of construction. This will constitute the Plant Establishment Period.

The project involves the restoration of a one (1) km length of Girraween Creek from the southern boundary of the development site to the M4 Motorway, located in the Holroyd LGA (see Figure 3). The goal of the restoration works is to create a low maintenance, relatively self sustaining, ecologically diverse system in an urban environment that fulfils a number of functions, as below:

- stormwater pollution control;
- stormwater detention;
- erosion and sediment control;
- habitat provision;
- aesthetic amenity;
- passive recreation; and
- education / Interpretation.

Remediation of the stream bank was undertaken in late 2003 and comprised selected earthworks and pulling back of creek batters to facilitate free passage of storm flows (PB & P 2002).

Remnant vegetation of the site comprises Sydney Coastal River Flat Forest and Cumberland Plain Woodland. Sydney Coastal River Flat Forest and Cumberland Plain Woodland are listed as endangered ecological communities under Part 3 Schedule 1 of the *NSW Threatened Species Conservation Act 1995* (TSC Act). Cumberland Plain Woodland is also listed on the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

The corridor restoration aims to increase the diversity of native plant species from what exists now and improve habitat for native fauna over the existing situation. This will be achieved by providing a diverse range of both aquatic and riparian habitat types, including fully structured riparian vegetation communities and ground level connectivity for the length of the works, with the exception of A road crossing. The main pond will be stocked with native fish.

Objectives of the project are:

- to enhance the ecological functions of the creek corridor;
- to reinstate local indigenous aquatic and riparian vegetation;
- to provide a diversity of habitats for local aquatic, semi-aquatic and terrestrial native fauna;
- to provide a movement corridor for native fauna as part of a regional corridor network; and
- to provide high quality passive recreational and educational opportunities for the surrounding community without compromising ecological values.

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EXECUTIVE SUMMARY

Action Plan

Key: LA – Landscape Architect
MC – Main Contractor
SL – Stockland Limited

LC – Landscape Contractor
SC – Specialist Consultant
BRC – Bush Regeneration Contractor

Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
Pre-Construction Phase - Stage 01				
Plant Procurement				
• Sourcing of propagative native plant material.	n/a	4.2 & 5.2	2 months	LA
• Finalisation of plant species and numbers.	n/a	5.2.5	1 month	LA
• Letting of propagation contract	tba	n/a	1 month	SL
• Plant propagation	tba	5.2.6	5-6 months	SL/Nursery
• Plant material inspections prior deliver	tba	n/a	1 month	LC
Baseline Monitoring				
• Set up monitoring points & take first photographic record from each point	n/a	7.1	1 day	LC
• Undertake benchmark monitoring of representative areas in both SCRFF and CPW and for both regeneration and reconstruction treatments	n/a		1-2 days	BRC/SC
Approval Process				
• Obtain license from NSW NPWS required under Section 91 of the TSC Act	n/a	2.6.1	2 months	LA
Construction Phase - Stage 01				
Sediment & Erosion Controls				
• Install sediment and erosion controls to protect riparian corridor from adjacent subdivision building works.	n/a	n/a	1 week	MC
• Install sediment and erosion controls to protect watercourse from adjacent riparian corridor works.	tba	n/a	1 week	LC
Irrigation				
Installation of maters, pipes and fittings	tba	5.8	1 week	LC/BRC
Riparian Corridor Restoration				
• Site preparation including				
- soil testing	tba	4.3	1 month	SC
- ecological burn treatments:	tba	5.4	2 weeks	ERC
- soil preparation	tba	5.6	2 weeks	LC/BRC
- soil stabilisation (mulching or matting)	tba	5.7	2 weeks	LC/BRC
• Weed Control and Planting Program				
- primary weed eradication			1 month	ERC
- primary planting, seeding and translocation			2 weeks	BRC
- secondary weed eradication			2 weeks	BRC
- secondary planting			2 weeks	BRC

Girraween Creek, Former CSIRO Site, Prospect, NSW – Vegetation Management Plan
Pittendigh Shinkfield Bruce – June, 2004

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EXECUTIVE SUMMARY

Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
Construction Phase - Stage 01 continued				
Construction Works				
<ul style="list-style-type: none"> Perimeter works, including: <ul style="list-style-type: none"> Road kerb and guttering. Stormwater infrastructure, including main stormwater outlets direct to Main and Inlet Ponds. 	n/a	n/a	3 months (Stage 1) 3 months (Stage 2)	MC
<ul style="list-style-type: none"> Constructed landscape features within the riparian corridor, including: <ul style="list-style-type: none"> Perimeter walkway / cycleway system and cross-corridor pathway systems to the Main Bushland Reserve (2no. – the southern crossing will have a bridge.) and the Northern Bushland Reserve (1no. to M4 underpass) – (all stages). 	tba	n/a	3 months (Stage 1)	LC
<ul style="list-style-type: none"> Girraween Woodland Park, including shale access / pathway suitable for Sydney Water maintenance access, basalt maintenance edge, bollards, grassed viewing mound, picnic shelters / viewing mound shelter, and turfing – (Stage 1). 	tba	n/a	3 months (Stage 2)	
<ul style="list-style-type: none"> Main Pond Wall Lookout, including shale access / pathway suitable for Sydney Water maintenance access, boardwalk and lookout shelter (Stage 1). 	tba	n/a	2 months (Stage 3)	
<ul style="list-style-type: none"> Main Pond Boardwalk to western perimeter linking from near the Main Pond Wall to the Main Pond Formal Park, and including an extension to the water's edge – (Stage 2). 	tba	n/a		
<ul style="list-style-type: none"> Northern Bushland Park, including activity nodes for a playground, and fitness equipment/sculpture/seating, shade structures and bollards – (Stage 3). 	tba	n/a		
<ul style="list-style-type: none"> Interpretative Elements, including signage – (all stages). 				
DIPNR Liaison				
Notify DIPNR in writing, one month prior to Practical Completion		4.11	-	LA
Practical Completion (PC)				
Inspection of works DIPNR certification re. meeting all 3A Permit requirements Photographic monitoring		4.11	-	LA

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EXECUTIVE SUMMARY

Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
2 Year Plant Establishment Period (PEP)				
Plant Establishment Period				
<ul style="list-style-type: none"> Establish the parkland works undertaking maintenance task as outlined in Landscape Works Specifications Establish / develop the corridor restoration works undertaking maintenance tasks as outlined within the VMP 	tba n/a	n/a 5.10	12 months 2 years	LC LG/BRC
Native Fish Stocking	tba	6.2.4	6 months	SL/SC
Bushfire Fuel Reduction Management	tba	4.6	2 years	LC/ SC
Progress Reporting		5.10	2 years	LC
<ul style="list-style-type: none"> Landscape contractor to prepare a maintenance program and keep a logbook for works undertaken during this phase Six monthly progress reporting to be provided 				
Inspection/Monitoring		7.2	2 years	LA
<ul style="list-style-type: none"> Inspection and monitoring of riparian corridor every three months Restoration works / plant species diversity Water quality & aquatic habitat assessment monitoring Mosquito monitoring (January to March by specialist if required) Native fish establishment monitoring 			2 years 2 years 2 years 2 years	SC SC SC SC
DIPNR Liaison		4.11	2 years	LA
<ul style="list-style-type: none"> Reporting to DIPNR (6 monthly) Notify DIPNR in writing, one month in advance of completion of the Post Construction Phase 				
Finalisation of PEP		4.11	1 month	LA
<ul style="list-style-type: none"> Notify DIPNR in writing, one month in advance of completion of the Post Construction Phase Preparation of Riparian Corridor Operation & Maintenance Manual 		5.11.1		LC

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EXECUTIVE SUMMARY

Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
Handover <ul style="list-style-type: none"> • Inspection of works. • Maintenance Manual • Formal handover of the works to Holroyd City Council who will be responsible for on-going maintenance of all landscape and riparian corridor restoration works. 		5.11	- - -	LA SL LA + SL
Maintenance Staff Training <ul style="list-style-type: none"> • Handover training workshop for key Holroyd City Council maintenance staff. 		5.11	One month prior to Handover	LA + SL
On-going – Long-term Management (post contract)				
Maintenance Period <ul style="list-style-type: none"> • Maintain the bushland parks (Girraween Creek Bushland Park and Northern Bushland Park) • Maintain / develop the riparian corridor restoration works 	tba tba	6.0	On-going	Council
Restoration Monitoring <ul style="list-style-type: none"> • Restoration works • Water quality & aquatic habitat assessment monitoring • Mosquito monitoring (January to March by specialist if required) • Native fish establishment monitoring 		7.1.3 7.1.4 7.1.5 7.1.6	On-going	SC/Council SC/Council SC/Council SC/Council
Maintenance Monitoring <ul style="list-style-type: none"> • Monitoring / maintenance inspections of the creek corridor to be carried out on a 3-monthly basis or following storm events; and • Monitoring via visual inspections to assess general health/diversity of vegetation, weed infestations, sediment accumulation, litter, algal blooms, erosion, and other issues 	n/a	6.0	On-going	Council

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APPENDIX D: WETLAND PLANTING PLAN

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- DA01F Landscape DA – Site Plan & Street Tree Layout
- DA02G Landscape DA – Riparian Corridor
- DA03G Landscape DA – Riparian Corridor
- DA04F Landscape DA – Riparian Corridor Sections
- DA05E Landscape DA – Northern Dam Structure & Biotreatment Zone
- DA06E Landscape DA – Village Green
- DA07E Landscape DA – East End Picnic Area and Viewing Mound

APPENDIX F: OPINION OF PROBABLE COSTS

APPENDIX G: LANDSCAPE CC DOCUMENTATION

- Landscape Construction Certificate Document Set

APPENDIX H: BUSH MANAGEMENT GUIDELINES

- Bush management Guidelines:
- Arranging Pile Burns on Bush regeneration Sites 17.04.2000

APPENDIX I: MOSQUITO RISK ASSESSMENT

- Mosquito Risk Assessment: CSIRO (Lakewood), Greystanes

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1.0 INTRODUCTION

1.1 Purpose of the Plan

This Vegetation Management Plan (VMP) has been prepared for the riparian restoration of the section of Girraween Creek within the former CSIRO Agricultural Research Station at Prospect. The VMP provides a framework for the establishment and ongoing management of the riparian restoration zone.

The VMP has been undertaken in order to fulfil conditions for the granting of a permit under Part 3A of the *Rivers and Foreshores Improvement Act 1948*, issued by the Department of Infrastructure, Planning and Natural Resources (DIPNR).

1.2 Scope of this Plan

As agreed at the meeting between DIPNR and Stockland of 28 November 2003, this Plan addresses the entire riparian corridor. It has been agreed that on this basis, a 3A Permit will be issued for the entire corridor, with the Permit being valid on an in principle basis for each subsequent stage, requiring only that the construction documentation demonstrate that it has addressed the requirements of the approved VMP.

This Plan meets the requirements of the *DIPNR Guidelines for the Preparation of a Vegetation Management Plan*.

1.3 Plan Objectives

The objectives of the VMP are to put in place management strategies and actions for the:

- establishment, on-going development and maintenance of a healthy, ecologically productive riparian / aquatic corridor;

- establishment and on-going maintenance of a corridor environment that is readily maintainable, provides high quality aesthetic amenity, and recreational / interpretative facilities.

1.4 Implementation of the Plan

Two parties will be responsible for the implementation of this Plan, as follows:

- The Landscape Contractor and Bushland Regeneration Contractor (as sub-consultant to the Landscape Contractor) will be responsible for management of the riparian zone for a formal two (2) year Plant Establishment Period (PEP) following Practical Completion (PC) of the works. At the end of the PEP, DIPNR will formally 'sign-off' on the works; and
- On completion of the ongoing maintenance phase by Stockland, the riparian corridor will be formally handed over to Holroyd City Council. Council will then manage the site in perpetuity, including implementation of the on-going management and monitoring strategies outlined in this document.

1.5 How to use the Plan

The VMP is to be used in two capacities:

- as a component of the contract documentation for the construction and plant establishment of riparian restoration works, and
- as the directing document for the long-term management of the riparian corridor.

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1.0 INTRODUCTION

Relevant contract documentation comprises:



The VMP is interrelated, and to be used in conjunction with the Landscape Works Specification. The latter provides detailed specifications for landscaping tasks and materials within a site-wide context, including those areas outside the VMP's scope. The VMP provides detail at a finer resolution of the tasks and materials that are specific to the restoration process.

Where an anomaly exists between these two documents, the Landscape Works Specification will override, until such time as when the PEP is completed.

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2.0 SITE DESCRIPTION

2.1 Background

The site is located within the Holroyd LGA, in the suburb of Prospect, west of Sydney CBD. Covering approximately 60 hectares of land, the site forms part of the old CSIRO Ian Clunies Ross Research Station, which extends south from the M4 Motorway to Old Prospect Road (Figure 1). The land to which this VMP applies is illustrated in Figure 2.

The proposed residential development occupies previously cleared and grazed pastoral lands, which formed part of the Animal Research Laboratory. Small areas of native vegetation persist at the site, primarily along Girraween Creek, which extends through the central portion of the site from south to north.

Past clearing of native vegetation, grazing practices and colonisation by exotic plant species has contributed to the current fragmented and degraded condition of Girraween Creek.

2.2 Catchment Context

The site is located within the upper reaches of the Girraween Creek catchment. Girraween Creek rises on adjacent property to the south, flowing through the site as a more or less natural creek line before forming into a large dam within the central northern portion of the property. Overflow from the dam continues north beneath the M4 Motorway and Great Western Highway, eventually flowing into Toongabbie Creek, a tributary of the Parramatta River (approximately seven kilometres downstream) (see Figure 1).

The greater Girraween Creek Catchment is located within the Holroyd, Blacktown and Parramatta Local Government Areas.

2.3 Geological Landscape

Soil landscape and geological maps of the area indicate the lower central portion of the site (or valley floor) to comprise the fluvial South Creek Landscape and most of the valley side slopes to comprise the residual Blacktown Soil Landscape underlain by the Wianamatta Group which comprises Ashfield Shale Laminar and dark grey Siltstone (Bannerman & Hazelton 1990).

The South Creek Landscape typically comprises deep Quaternary Alluvium derived from the Wianamatta Group shales and Hawkesbury sandstone. Its limitations include erosion hazard, low strength, and frequent flooding.

The Blacktown Landscape typically comprises shallow to moderately deep red and brown podsollic soils on crests grading to yellow podsollic soils on lower slopes. Its limitations include moderately reactive highly plastic subsoils and poor soil drainage.

Sediment and erosion controls during restoration works and in the development of the catchment will be implemented to reduce sediment transport into the creek system.



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2.0 SITE DESCRIPTION

2.4 Soil and Water Chemistry

Draft salinity hazard mapping for Western Sydney (Network Geotechnics 2002) indicates the former CSIRO research site lies within an area of extensive salinity hazard. Test pits were sampled to characterise the natural soil profile at the site during spring of 2002, and additional salinity assessment was undertaken during the winter of 2003 (Network Geotechnics 2002, Network Geotechnics 2003).

In summary the investigations revealed the following issues:

Soil characteristic results from test pits, October 2002

- Localised areas of moderate salinity on the lower side slopes and valley floor;
- Moderate to high water erodibility of topsoils; and
- Elevated pH levels within the lower portion of the site.

Groundwater and Soil Sampling, August 2003

- Within the valley floor (near the creek), groundwater has been recorded below depths of 1.4m to 2.05m that was slightly to moderately saline, which is consistent with salinity levels of the B Horizon subsoil materials it is in contact with;
- Within the creek, wet weather flow is assessed to be non saline. Whilst this is consistent with non to slightly saline A Horizon topsoil which surface/subsurface water flows would drain over/through, it may also be attributed to flushing of the creek during recent wet weather;

- It is possible that dry weather conditions may result in an increase in creek water salinity levels;
- Groundwater samples obtained at 4.5m and 5.5m depth were highly saline and assessed to be as a result of contact with the lower B2 and C Horizon which reflects the trend of increasing soil salinity with depth; and
- There appears to be little surface evidence of salinity problems at the site. Whilst the underlying shale geology is an indicator of potential soil salinity, there appears to be no major concentration of salinity along the valley floor due to surface and/or subsurface flows (possibly due to good runoff to the valley floor and relatively deep groundwater beneath the mid slope areas).

In terms of site management, salinity amelioration works may be required when exposing B and C Horizon subsoils and excavated soils must be replaced in their original order to avoid bringing salts to the surface.

Earthworks, which distribute and expose only the upper topsoil (A Horizon) and red-brown or orange-brown clay (B1 Horizon), will not require salinity remediation. These soils are generally assessed to be non-saline, although the clays are highly sodic.

2.5 Climate

The area is characterised by warm to hot summers (average summer temperatures 17.1- 27.7°C) and cool to cold winters (average winter temperatures 6.9 – 17.8°C), with average annual humidity at 62.9%.

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2.0 SITE DESCRIPTION

Rainfall is fairly consistent throughout the year with the highest rainfalls occurring on average from January to March and the lowest rainfalls on average from July to September. Average rainfall is 860mm per annum. Frost is common during the winter months (BOM, 2004).

2.6 Flora

Overview

The flora of the site has been described in studies undertaken by Hayes Environmental (2002) and GECon (1997) and more recently assessed by Ecohort for the development of a specific Bushland Management Plan (Appendix C).

Remnant vegetation of the site comprises Sydney Coastal River Flat Forest (SCRFF), associated with Girraween Creek, and Cumberland Plain Woodland (CPW) occurring on the more elevated areas surrounding the creek environment.

2.6.1. Legislation

Sydney Coastal River Flat Forest and Cumberland Plain Woodland are listed as endangered ecological communities under Part 3 Schedule 1 of the NSW *Threatened Species Conservation Act 1995* (TSC Act). Cumberland Plain Woodland is also listed on the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

A statutory requirement for recovery of the endangered CPW and SCRFF ecological communities is being addressed as part of the Cumberland Plain Endangered Ecological Communities (CPEEC) Recovery Plan, which is currently being drafted by NSW NPWS. The draft plan suggests that relevant landholders undertake specific actions to assist in the recovery of CPEEC.

The implementation of restoration and rehabilitation works as recommended within the appended Bushland Management Plan (BMP) will contribute to abating the threatening and degrading processes that currently affect CPW and SCRFF, and improve their health and resilience to further degradation.

A scientific license for the purpose of science, education, and/or conservation is required under Section 91 of the TSC Act and Section 132c of the *National Parks and Wildlife Act 1974* (NPW Act), in order to implement the proposed bushland regeneration, seed collection and revegetation works.

2.6.2. Existing Situation

The existing remnant riparian vegetation is concentrated along Girraween Creek with occasional outlying patches of woodland. The site's vegetation has been divided into specific management areas based on community type and level of resilience (e.g. intactness, potential seed bank, degree of weed infestations) as outlined below and described in the BMP (Appendix C).

Girraween Creek, Former CSIRO Site, Prospect - Vegetation Management Plan
Pittendigh Shinkfield Bruce - June, 2004

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2.0 SITE DESCRIPTION

Sydney Coastal River-flat Forest (SCRFF)

- Variably weed affected riparian canopy and ground layer, shrub layer absent (low, medium and medium to high resilience); and
- Variably weed affected riparian ground layer, occasional or no canopy species, native shrub layer replaced by woody weeds (low and low to medium resilience).

Cumberland Plain Woodland (CPW)

- Mixed native and naturalised grasslands (low to medium resilience); and
- Variably weed affected woodland canopy and ground, shrub layer absent (low, and low to medium resilience).

Disturbed Terrestrial (DT)

- Native vegetation absent; and
- Recently planted with native species.

Freshwater Wetland (FW)

- Man made drains with native macrophytes and varying levels of resilience;
- Natural depressions with native macrophytes and varying levels of resilience; and
- Modified freshwater zones, e.g. modified dam and marsh plantings with remnant native macrophytes (medium resilience).

Small areas of primarily scattered, small and low quality remnant CPW and modified freshwater wetlands will be cleared as a result of the residential development. Relatively intact ground layer vegetation contained within those areas to be cleared will be translocated into the riparian corridor.

All remaining remnant SCRFF and CPW vegetation will either be rehabilitated and surrounding disturbed terrestrial areas will be reconstructed. The creek channel will be retained in its present form, with only bank /corridor rehabilitation works proposed.

The rehabilitation and enhancement of the riparian corridor will use local provenance plant materials and will significantly improve the remnant endangered ecological communities on-site. Additionally, the use of local provenance material will provide a larger seed source from which future propagation may be possible. This is of particular relevance as present collection sites for CPW and SCRFF provenance material is highly fractured and widely distributed.

2.7 Weeds and Weed Sources

A wide range of weed species is present within the riparian zone. Woody weeds include Blackberry (*Rubus fruticosus*), Lantana (*Lantana camara*), Green cestrum (*Cestrum parqui*), Broad and Narrow-leaf privet (*Ligustrum lucidum* and *L. sinense*), African boxthorn (*Lycium ferocissimum*) and African olive (*Olea europaea* ssp. *africana*).

Naturalised grasses and broadleaf weeds are widespread. Spiny Rush (*Juncus acutus*) is growing throughout the site (in the creek channel, along the northern dam wall, and within the northern bushland area). *Juncus acutus* is an environmental weed that out-competes native species and spreads quickly after establishing in waterways via in-stream seed dispersal.

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2.0 SITE DESCRIPTION

Stormwater runoff introduces nutrients and undesirable propagules to the site. Other sources of weeds include dispersal by wind, dispersal by wildlife, and introduction by humans on footwear, on clothes, on car tyres and through dumping of garden refuse.

2.8 Fauna Habitat

The fauna of the site has been described in studies undertaken by GECon (1997) and Hayes Environmental (2002). The site provides habitat to a small suite of common native fauna, typically able to exploit land disturbed by human activity. The existing riparian zone is of limited habitat value to native fauna due to the degraded nature of the stream, and limited vegetation cover.

Habitat is provided by the riparian shrub layer and blackberry thickets (e.g. smaller passerine bird species), while larger insectivorous/carnivorous species, which were evident, typically roost adjacent to the more open areas, occasionally foraging on ground and in open pasture.

Two native mammals were recorded using the site, the Common brush-tailed possum, and Grey-headed flying fox. Five introduced mammals were recorded (horse, sheep, cat, fox and rabbit), all of which contribute to the degradation of native vegetation, and suppression of natural regeneration (Hayes 2002).

The open water zone within the modified dam provides habitat for a range of waterfowl, with further nesting habitat available when macrophyte plantings establish.

A number of amphibian (Common eastern froglet and Peron's tree frog) and reptile species (Long-necked tortoise, Eastern water skink, Garden skink and Red-bellied black snake) were evident, although the site is not considered to contain features or resources that would support threatened amphibians and/or reptiles.

It is possible that species using the shrub layer on a frequent basis will be displaced in the short term by the proposed works but will be able to re-colonise the reinstated riparian vegetation once works are complete. In order to minimise disturbance to wildlife, primary clearing of dense weed growth will be staged over two phases as described in s 5.5.1.

2.9 Threatened Species

One fauna species listed on the TSC Act, the Grey-headed flying fox (*Pteropus poliocephalus*) was recorded flying over the site (1997) and recorded foraging within the riparian remnant canopy trees (2002). An accompanying 8-part test indicated that the development is unlikely to significantly affect this species. This due to being principally a canopy dependent species, utilising trees for foraging and roosting, and the proposed development involves the retention of native canopy species.

No other threatened fauna species are considered likely to utilise the site regularly, or be significantly affected by the proposed development (Hayes 2002).

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2.0 SITE DESCRIPTION

2.10 Corridor Values

The site provides negligible connectivity, or corridor, to other vegetated areas, due to widespread clearing of native vegetation for agricultural and development activities, including the construction of both the M4 Motorway and Great Western Highway. Connectivity of aquatic habitats downstream is also greatly constrained due to a number of road crossing culverts, damming of the creek and associated spillway, which prevents passage of aquatic fauna, in particular fish.

As part of the VMP process, the dam will be stocked with appropriate native fish. It is expected that in the order of 12 different native fish species should be suitable for the site.

2.11 Aboriginal Heritage

One Aboriginal scar tree is located within the riparian corridor, which is defined as an Aboriginal "object" under the NPW Act (refer Figure 4 for approximate location). The NPW Act requires that reasonable precautions be taken and due diligence is exercised to determine whether an action would, or would be likely to, impact on an Aboriginal object. Without being able to demonstrate due diligence a person risks prosecution if Aboriginal objects are impacted upon and a Heritage Impact Permit (HIP) has not been issued.

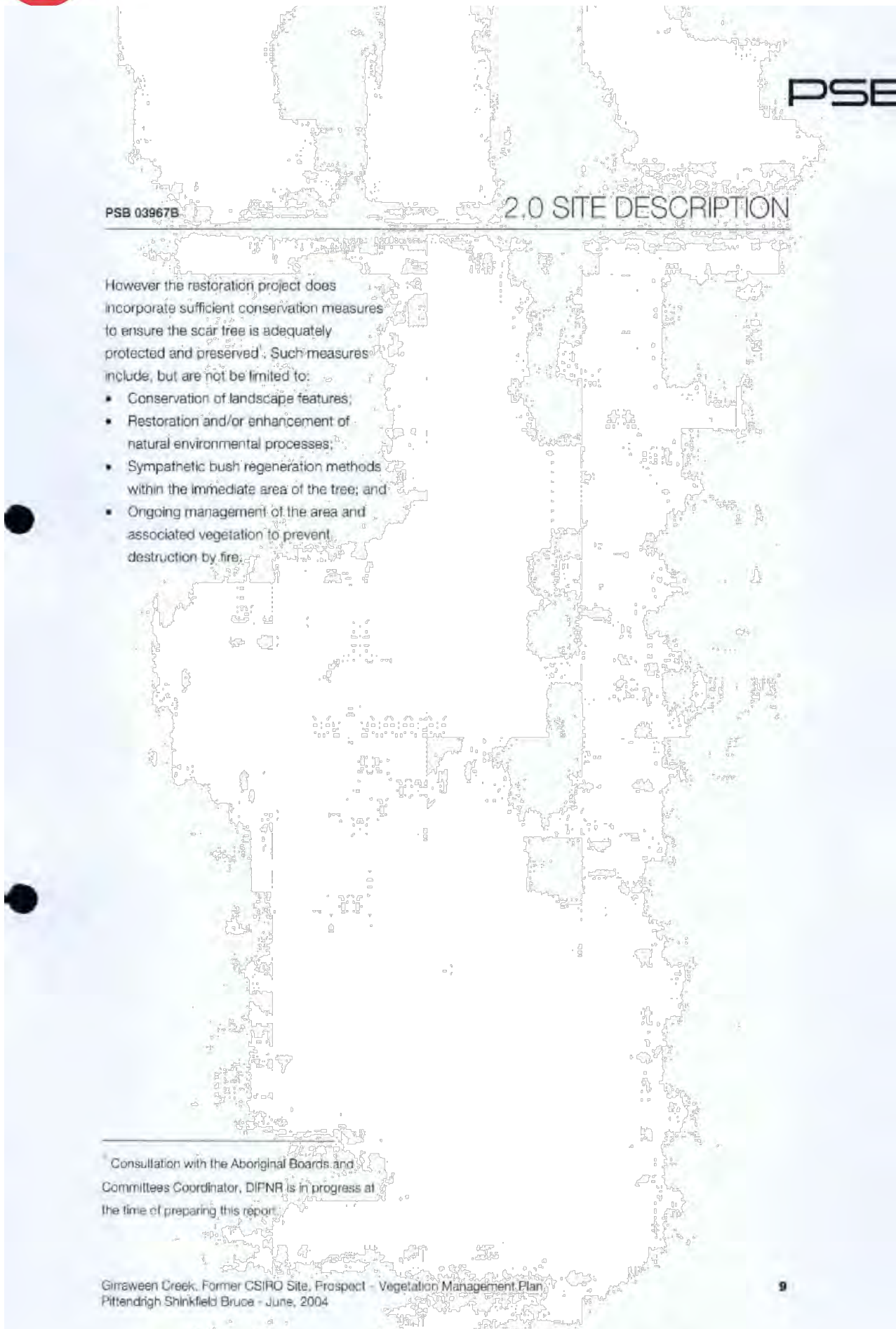
It is also an offence, under Section 86 of the NPW Act, to disturb or excavate land for the purpose of discovering an Aboriginal object, or disturb or move an Aboriginal object on any land, without first obtaining a permit under Section 87 of the NPW Act. In issuing a permit under Section 87, NPWS will take into account:

- The views of the Aboriginal community about the proposed activity;
- The objectives and justification of the proposed activity;
- The appropriateness of the methodology to achieve the objectives of the proposed activity; and
- The knowledge, skills and experience of the nominated person(s) to adequately undertake the proposed activity.

Other legislation affecting land containing Aboriginal objects is as follows:

- *Environmental Planning and Assessment Act 1979* (EP & A Act): requires that environmental impacts are considered in land use and planning and development approvals; and
- *Heritage Act 1977*: although Aboriginal Heritage is primarily protected under the NPW Act, an object may be subject to the provisions of the Heritage Act if the item is listed on the State Heritage Register or subject to an Interim Heritage Order (IHO).

Under the draft Guidelines for Aboriginal Heritage Assessment prepared by the then Department of Land and Water Conservation (un-dated), an assessment is not required for the proposed restoration works at the site.





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3.0 PROJECT OBJECTIVES

3.1 The Role of Riparian Vegetation

Riparian vegetation has a vital role in conserving and improving the health of waterways. Healthy, native riparian vegetation contributes to bank stability, control of erosion and sedimentation and water quality protection. It also provides habitat and a movement corridor for native fauna.

3.2 Restoration Goal

The goal of the restoration works is to create a low maintenance, relatively self-sustaining, ecologically diverse corridor within a highly urbanised environment. The long-term goal of ecological restoration is ultimately the self-perpetuation of plant communities, in this case those which approximate the available understanding of the pre-1788 structure (DIPNR, 2003). The intent is to carry out the restoration to the highest extent practicable. It has been estimated that the restoration of a complex vegetation structure and characteristics of a riparian community requires over a century to achieve (Lynch & Catterall in Price & Lovett 1999).

The corridor will comprise of both formal infrastructure components (e.g. the water quality control / stormwater detention pond) and restored bushland that fulfils the following functions:

- stormwater pollution control;
- stormwater detention;
- erosion and sediment control;
- prevention of salinity problems;
- reservoir of locally provenanced plant material;
- habitat for fauna;
- aesthetic amenity;
- passive recreation; and
- interpretation.

3.3 Restoration Objectives

The restoration objectives of the project are:

- to enhance the ecological functions of the creek corridor;
- to reinstate local indigenous aquatic and riparian vegetation;
- to provide a diversity of habitats for local aquatic, semi-aquatic and terrestrial native fauna;
- to make provision for a future downstream fauna movement / regional corridor network opportunity; and
- to provide high quality passive recreational and interpretative opportunities for the surrounding community, without compromising ecological values.

3.4 Values of the Project

Ecological

- Enhanced local biodiversity and ecological processes;
- Water quality control; and
- Soil erosion control.

Social

- Aesthetic amenity;
- Passive recreation provisions; and
- Interpretative provisions.

Economic

- Preventing soil erosion and river degradation;
- Preventing soil salinity problems; and
- Flood mitigation and asset protection.

Girraween Creek, Former CSIRO Site, Prospect – Vegetation Management Plan
Pittendigh Shinkfield Bruce - June, 2004

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4.0 PROJECT DESCRIPTION

4.1. Riparian Corridor Framework

Figure 2 shows the area covered by this Plan, within the context of the site prior to residential development. Figure 3 shows the area covered by this Plan within the context of the site masterplan. Figure 4 shows the designated corridor management zones. Figure 5 shows the detailed restoration treatment areas.

Broadly, the riparian corridor comprises two separate areas as follows:

- **Core Riparian Zone (CRZ)**, which is to be fully rehabilitated with plant communities characteristic of the two remnant endangered ecological communities currently present on the site. Recreational access is not provided within this zone, with the exception of (refer Figure 4):
 - Two (2) pedestrian / cycle creek crossing points,
 - Two (2) small informal parkland areas (The Northern Bushland Park and Girraween Creek Bushland Park) (refer Figure 4 - Items E & L); and
 - Two (2) lookout points, being on the wall of the Main Pond (The Northern Viewing Mound) and on the eastern bank of the Main Pond (refer Figure 4 - Items I and K).

Concept drawings of the above features are provided within Appendix E (Landscape DA Drawing Set) and Appendix G (Landscape CC Documentation, to be provided on a staged basis).

Outer Protection Zone (OPZ), which acts as both a physical buffer to the CRZ from the adjoining urban development, and a combined parkland / bushland edge containing a corridor perimeter walkway / cycleway. The perimeter walkway / cycleway will act as a management edge between bushland / native grassland / forb ground layer treatments adjoining the CRZ and a more formally tended parkland treatment of locally endemic trees and a single species native grass cover (e.g. *Microlaena stipoides*) to the road boundary (refer Appendix E).

It is noted that a substantial improvement to the connectivity of the corridor over that shown in the Precinct Plan has been effected, between the wall of the Main Pond (refer Figure 4 - Item J) and the Northern Bushland Reserve (refer Figure 4 - Item C). This has been achieved by the introduction of the community type Woodland across the full frontage of the dam wall, within and adjacent to the 1 in 100 year floodway between the dam spillway and the re-commencement of Girraween Creek (refer Figure 4).

Stream Bank Remediation

Design and implementation of stream bank remediation works were undertaken by others in late 2003 (PB & P 2002). In general the works comprised of selected earthworks and pulling back of creek batters upstream of the Inlet Pond, to facilitate free passage of storm flows.



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4.0 PROJECT DESCRIPTION

4.2 Plant Procurement

As far as practicable, all plant material used within the riparian corridor will be of local provenance, i.e. collected from within a maximum 5 kilometre radius of the site (DIPNR, 2003). To facilitate this process, a seed collection contract was let over the 2003 / 2004 Christmas break period to collect a range of plant material both on and within close proximity to the site.

Greening Australia is able to provide the vast majority of the remaining plant propagative material for the site. Much of this material has been collected from within the nearby Prospect Reservoir site and other sources within a 5 km radius of the site. Additional material is also available from sources between 5 and 18 kms from the site (refer Appendix B for Schedule of Plant Species and Provenance).

An initial plant propagation contract is proposed to be let by no later than June 2004, in readiness for landscape implementation. On this basis, we expect to have appropriately sized plant material (e.g. Type A Cells: 0.02 – 0.035L size, e.g. Speedy-cell, Hiko Cells – 0.093L size) ready for the riparian corridor planting works by November / December 2004.

Street trees are proposed to be of local provenance where possible (including to the OPZ). These will be required in a reasonably advanced state at the time of planting.

It is expected that seed of local provenance will be available for all proposed street trees from Greening Australia, and that a pre-grow contract will be let to grow-on advanced stock of local provenance for street trees in later stages of the project.

Where it is not possible to procure all required species of local provenance, further collection of provenance propagative material will be undertaken during the 2004-05 flowering / seed bearing season to procure additional species for later stages of planting to the corridor.

Where further collection or procurement of plant material is required as above, additional provenance locally endemic species will be sought over and above those specified, with the aim of maximising species diversity within the restoration.

4.3 Soil Testing

As part of the corridor restoration design process, a detailed soil testing assessment will be undertaken. Detailed recommendations for soil amelioration will be made, including the addressing of any salinity issues.

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4.0 PROJECT DESCRIPTION

4.4 Implementation of Restoration

Restoration will be undertaken using two techniques (refer Figure 5), these being:

- **Assisted Natural Regeneration** - to mapped areas of existing remnant endangered ecological communities proposed for retention (including a variable width vegetative buffer around these), i.e. remnants of:
 - Sydney Coastal River-flat Forest (SCRFF); and
 - Cumberland Plain Woodland (CPW).
- **Reconstruction through Revegetation** - to the remaining areas of the proposed riparian corridor that are deemed to be wholly or severely depleted of regeneration potential.

A hierarchy of action will guide the choice of the appropriate approach, as follows (DIPNR, 2003):

1. Retain agreed remnant indigenous vegetation;
2. Regenerate where site resilience indicates potential for natural regeneration (assisted natural regeneration); and
3. Revegetate where there is no reasonable regeneration potential (reconstruction through revegetation).

A specialist Bushland Management Plan (BMP) has been prepared by a full member of the Australian Association of Bush Regenerators (AABR) NSW. The BMP provides a detailed description of the existing condition of remnant vegetation of the site and recommendations for those areas of the corridor proposed for assisted natural regeneration. The specialist has also provided input into the process of reconstruction through revegetation to the adjoining regeneration areas.

The specified approach, recommendations and mapping of vegetation zones developed within the BMP have been adopted and integrated into this VMP (refer Appendix C and Figure 5).

4.4.1 Staging of Planting

Where it is required to establish an initial planting framework as a protective structure for more shade dependent or vulnerable species (such as some groundcovers), the corridor regeneration / revegetation process will be staged. Staging of planting will be finalised with the Planting Schedule.

4.4.2 Species Diversity Goal

The restoration process will aim to achieve the establishment of 80 species of local provenance for each of the two CPW and SCRFF communities within the riparian corridor (propagative material for 85 species has been procured at the time of writing), with particular emphasis on achieving the greatest practicable diversity within the groundcover / forb layer.



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4.0 PROJECT DESCRIPTION

The works will take place to the timetable nominated in s.8.1.

At the time of writing, total species numbers for each of the two communities are as follows:

- **Cumberland Plain Woodland:**
 - A total of 73 species available,
 - 65 of these species are either to be propagated and/or already exist on site,
 - eight (8) of these species are present on site and there is no need for propagation
- **Sydney Coastal River-flat Forest:**
 - A total of 66 species available,
 - 50 of these species are either to be propagated and/or already exist on site,
 - 16 of these species are present on site and there is no need for propagation

4.5 Plant Community Structure

Three (3) different plant community structures are proposed as follows:

- **Treatment Type 1 - Fully Structured:**
Virtually all vegetation within the Core Riparian Zone (CRZ) is to be 'fully structured', i.e. it will contain all layers of the proposed plant community, being the native grass / forb ground cover, shrub, mid-stratum and canopy layers.

- **Treatment Type 2 - Eucalypt Canopy with Native Grassland / Forb Ground Layer Only within the OPZ:** In the following limited situations, the fully structured treatment within the CRZ will be replaced with Treatment Type 2 - Eucalypt Canopy with Native Grassland / Forb Ground Layer Only, as follows:
 - Along the CRZ / OPZ boundary, to facilitate where necessary a minimum three (3) metre setback between the path / cycleway system and the fully structured vegetation, thereby minimising interference to the path / cycleway system from over-hanging or sprawling vegetation (Note: Losses of fully structured vegetation to the CRZ due to this process are more than offset by the extension of fully structured CRZ communities into the OPZ);
 - Alongside the two (2) path / cycleway corridor crossing points, in order to facilitate public safety by providing clear sight lines through what would otherwise be highly confined and densely vegetated areas, obscured from public areas.

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4.0 PROJECT DESCRIPTION

In addition to the reasons described above, this structural form:

- provides a robust and readily managed environmental buffer between the urban edge and the CRZ; and
- facilitates the provision of a native grassland / forb layer within the riparian corridor, which is considered to be an important component of Cumberland Plain Woodland.

- **Treatment Type 3 – Eucalypt Canopy with Turf Understorey within the OPZ:** This treatment will comprise a more formally tended parkland edge to the corridor, while still providing environmental benefits. The turf will be separated from the bushland planting by a perimeter walk / cycleway which acts as a management edge.

4.6 Bushfire Management

The site is not within a bushfire prone area and presents a relatively low bush fire hazard. The retention and enhancement of the riparian corridor and remnant northern bushland area presents little significant bushfire risk having regard to its size and slope (Rural Fire Service 2003).

A Bushfire Protection Assessment, undertaken by Conacher Travers (2004), has provided guidelines upon which the design of a 20m wide Asset Protection Zone (APZ) has been based between the Core Riparian Zone (CRZ) and future dwellings. The APZ comprises a 10m wide managed Outer Protection Area (OPA) and 10m wide Inner Protection Area (IPA).

4.6.1 Inner Protection Areas

The IPA (by definition) is to be a fuel free, or almost free of fuel area, and located immediately adjacent the assets potentially at risk. Vegetation in this zone must conform to the following guidelines:

- A shrub component occupying only 10% of the total area;
- Canopy trees are permissible providing the canopy does not form a link with shrubs, and:
 - No trees within 5m of the asset to be protected;
 - Between 5-10m, 1 tree/100m²;
 - Between 10-20m, <10 trees/400m².

The recommended performance standard or safe fuel load for the IPA is 0.3 tonnes / hectare. The proposed IPA comprises a perimeter roadway around the riparian corridor with street trees and mown lawn areas conforming to these guidelines.

4.6.2 Private Property Works

A section of the APZ adjacent the Northern Bushland Reserve will be partially on private property and its maintenance is outside the scope of works for this VMP (refer Figure 4 – Item D).

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4.0 PROJECT DESCRIPTION

4.6.3 Outer Protection Areas

By definition, an OPA is a reduced fuel area between the IPA, and non-fuel managed bushland, and assumes that all trees remain but with a modified shrub/grass and litter layer.

The proposed 10m wide OPA will include a cycleway/footpath as a management edge between the mown lawn/formal grassland treatment adjacent the road and the CRZ grassland / vegetation zones (refer Appendix E – Dwg No's DA02 & DA 03).

The recommended performance standard or safe fuel load for the OPA is 4-6 tonnes / hectare.

No fuel reduction measures will be required within the CRZ.

For the purpose of this VMP, the OPA will be termed the Outer Protection Zone, and is abbreviated to OPZ on all drawings and plans.

4.6.4 Bushfire Management Consultant

A Bushfire Management Consultant (BMC) will be engaged early on in the process to liaise with the Bushland Regeneration Contractor (BRC). The BMC will direct the BRC in what 4-6 tonnes/ha fuel load constitutes on the ground within the OPZ. The BRC will then manage this zone accordingly, removing fuel as required. The BMC will be engaged periodically to inspect the OPZ to ensure that fuel loads are in compliance with the above requirements (s. 4.6.3).

4.7 Wetlands

Design and implementation of augmentation works to the Main and Inlet Ponds were undertaken by others in late 2003. The works included a marginal raising of the pond wall height by 400mm to increase stormwater detention capacity, and the incorporation of macrophyte planting beds along both sides of the wetland for polishing of contaminants. The macrophyte planting layout was designed by PSB (refer Appendix D).

The Main Pond acts as a regional water quality control and stormwater detention facility for all areas upstream of it, including the Nelson's Ridge Development (immediately upstream), and some adjoining areas of the existing suburb of Greystanes to the east of the site (refer Figure 1).

4.7.1 Wetland Management Plan

PSB will be commissioned separately by Stockland to prepare a Wetland Management Plan (WMP) for the Main and Inlet Ponds, and the watercourse proper (i.e. this VMP relates primarily to the terrestrial part of the riparian corridor commencing from the top of the watercourse bank, whilst the WMP will address those areas below the top of the bank).

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4.0 PROJECT DESCRIPTION

The development of the management plan will include assessment and details of required management and maintenance tasks, describe the resources needed to undertake such tasks, and where possible find cost effective and practical regimes that utilise the landowner's existing infrastructure and management capabilities.

The WMP will be prepared in two (2) stages. An initial "Commissioning Plan" will be prepared to cover from the present to September, 2005 when the wetland is due to be handed over to Council. At this point it is proposed that this be finalised to an "Operational Plan". A more detailed description of the approach follows:

Commissioning Plan

- Desktop, anecdotal and field investigations to identify local and catchment issues that are likely to impact on the wetland (e.g. noxious aquatic weeds, problematic fauna).
- Biotic, abiotic and structural dissection of all wetland components detailed in a format that is easily understood by a broad range of personnel (regardless of experience or area of expertise).
- Requirements of the above dissected components in terms of establishment and regular maintenance tasks and procedures.
- Checklists, and information sections that include diagrammatic and photographic illustrations as necessary.

- Record keeping and database management, so that the long-term maintenance of the wetland is effectively implemented (regardless of personnel changes) and management able to respond adaptively as necessary.

The last point is an important component for management of all stages of the wetland's lifespan, i.e. wetlands are not steady-state systems, and continue to evolve — reliable records, performance assessment, etc. will be integral to an adaptive management approach in such an environment.

Operational Plan

- Review of Commissioning Phase maintenance tasks and procedures.
- Upgrade/amendment of Commissioning Phase maintenance tasks and procedures as necessary.
- Integration of relevant information and management guidance for any issues arising during the Commissioning Phase.
- Develop final plans of the extent of established vegetation.

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4.8 Mosquito Risk Assessment

As part of the VMP process, a Mosquito Risk Assessment has been prepared (refer Appendix I). The assessment is retrospective to the extent that the wetland has already been designed and constructed by others. In normal circumstances a mosquito risk assessment would be undertaken at the wetland design stage to incorporate any relevant recommendations into the documentation and subsequent built work.

Mosquitoes associated with constructed wetlands, in particular *Coquillettidia linealis* and *Culex annulirostris* (both present on the site), are major nuisance biting pests and vectors of mosquito-borne pathogens (eg. Ross River virus and Barmah Forest virus). The importance of these species in metropolitan areas has been elevated as the construction of wetlands for wastewater storage and treatment, wildlife habitat and public amenity has increased and evidence for transmission of arboviruses in outer metropolitan areas increases.

The aim of this investigation was to:

- Document the extant mosquito fauna to identify actual and/or potential pest or vector (disease carrying) species.
- Assess the potential for the constructed wetland and surrounding habitats to provide habitat for, and produce significant populations of, pest mosquitoes with regard to the current wetland design proposals.

- Provide baseline data that may be used to assess changes in the abundance and diversity of mosquito fauna following changes in the wetland and continuing development of the site.

In summary, the report concluded that:

- Pest mosquitoes were identified at the site. The abundance of most mosquitoes at the site was relatively low, although this could be attributable in part to the survey work being carried out relatively late in the 'mosquito season'.
- There is no evidence that the proposed composition and design of wetland plantings will, at least in their initial stages, promote breeding by mosquitoes, but as the macrophyte zones of the Main Pond and Inlet Pond cover a relatively large area (approximately 1.2 ha) and as vegetation density increases, they may produce pestiferous populations of some species.
- It is unlikely that mosquito colonisation could be completely excluded from the peripheral macrophyte zone in the Main Pond or Inlet Pond but a number of mosquito management strategies, combined with a suitable surveillance program, can be incorporated into the overall Wetland Management Plan proposed for the site (refer s.4.7.1) to maintain mosquito populations at tolerable levels.

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- An ongoing mosquito-monitoring program will greatly assist the management of the wetlands by providing information on the activity of pest mosquitoes in the local area and identifying changes in the suitability of the wetland for pest mosquito production.
- Some temporary rainwater pool breeding mosquito species may cause pest problems near to the wetland and in the adjoining residential area, when they are produced in large numbers. Such problems if correctly identified through routine monitoring or periodic surveys, can be readily dissociated from the constructed wetland and appropriate intervention arranged.

The report will enable comparisons to be made between conditions prior and post residential subdivision (refer s.6.2.6).

4.9 Native Fish Stocking

As part of the VMP process, the Main Pond will be stocked with appropriate native fish. Based on past experience we would expect that in the order of 12 native fish species are suitable for the site, and potentially include the following species:

- *Gobiomorphus coxi* Cox's gudgeon
- *Hypseleotris compressa* Empire gudgeon
- *Hyseleotris galii* Firetail gudgeon
- *Galaxias maculatus* Common jollytail
- *Pseudomugil signifer* Southern blue-eye
- *Retropinna semoni* Australian smelt

- *Macquaria novemaculeata* Australian Bass

Other fauna inclusions may be crustaceans such as freshwater yabbies and shrimps, and freshwater mussels, which can potentially help with water clarity.

Where species are capable of reproduction within Girraween Creek, these will be locally sourced.

A final species list will be determined as part of a Fish Stocking Report to be prepared by a specialist aquatic ecologist, and following fish sampling in the creek downstream from the site.

4.10 Stormwater Disposal

Council has proposed a conventional pit and pipe system for the collection and disposal of stormwater.

Gross pollutants will be trapped prior to entering the corridor. The detail of the trapping mechanisms will be determined during the design development phase of the project.

4.11 Monitoring / Reporting

Monitoring and reporting will commence following Practical Completion (PC) of the riparian corridor works (with the exception of preliminary photo monitoring and benchmark vegetation sampling).

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4.0 PROJECT DESCRIPTION

Monitoring

In order to sufficiently measure the specified restoration objectives, the following monitoring components will be undertaken:

- regular three (3) monthly inspections of works within the riparian corridor and progress reporting;
- photographic monitoring;
- biodiversity monitoring;
- water quality and aquatic ecological monitoring;
- mosquito monitoring; and
- fish monitoring.

The above are detailed in s.7.1 of this Plan.

Reporting

Upon obtaining of PC for the project, the following reporting will be required:

- three (3) monthly reporting by the Bushland Restoration Contractor throughout the PEP, and
- six (6) monthly reporting to DIPNR.

The above are detailed in s.7.3 of this Plan.

4.12 Liaison

The preparation of this Plan has been undertaken in consultation with the following Authorities and specialist consultants:

Department of Infrastructure, Planning and Natural Resources

- Janne Grose – Strategic Planning, Parramatta
- Greg Brady – Environmental Review Coordinator, Parramatta
- Cliff Daylight – Aboriginal Boards & Committees Director, Sydney

Holroyd City Council

Brent Thompson - Strategic Planning

Edgar Freimanis

EcoHort Pty Limited
7 Gilham Street
CASTLE HILL NSW 2154

(Bushland Management Plan)

Dr Cameron Webb

Department of Medical Entomology,
Institute of Clinical & Medical Research,
Westmead Hospital,
WESTMEAD NSW 2145

(Mosquito Risk Assessment)

William Rooney

156 Barrenjoey Road
NEWPORT NSW 2106

(Native Fish Stocking)

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5.0 RESTORATION STRATEGIES

5.1 Plant Selection

The restoration work is intended to re-establish natural riparian plant communities, characteristic of the original vegetation that would have occurred along Girraween Creek, using plant material propagated from local genetic stock where possible. Species selected are representative of the locally occurring CPW and SCRFF vegetation communities.

Restoration aims to create and/or rehabilitate a fully structured riparian community and ground level connectivity for the length of the works (with the exception of Cowra Street – refer Figure 3). The species diversity goal is to achieve the establishment of a total of 80 species of local provenance for the combined CPW and SCRFF communities within the riparian corridor.

For the location of different vegetation communities refer Figure 5.

5.2 Plant Procurement

The riparian restoration works will use plant material propagated from local genetic stock, where possible. For a vegetation community to be listed as an Endangered Ecological Community, under the TSC Act, the community must be reduced to less than 10% of its original extent. Accordingly, collection sites for SCRFF and CPW provenance material in the local area are highly fractured and widely distributed.

To ensure that the project's species diversity goal is achievable, the following supply methods will be used to obtain local genetic plant material:

- Seed collection;
- Propagation cuttings and plant division;
- Translocation of plant material on-site; and
- Further seed collection and propagation during summer 2004/2005.

5.2.1 Seed Collection

Seeds have been sourced by two means.

1. A specialist Bushland Regeneration Contractor (BRC) has been commissioned to procure seed suitable for propagation, from both within site and the locality; and

CPW has been reduced to around 3% of its original extent.

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5.0 RESTORATION STRATEGIES

2. Purchase of seeds collected within the Prospect catchment area by Greening Australia (GA). Other seed and propagules, collected by GA, are available from the Eastern Creek (within 5km radius) and South Creek catchment areas (within 18km radius).

GA has collected a range of species from the Prospect Reservoir under a license agreement, issued by the NSW National Parks and Wildlife Services (NPWS). Permission has been obtained from the NPWS for the supply of seed materials in the CSIRO Greystanes restoration project.

Record of Provenance

A schedule showing what species have been collected from what locations is shown in Appendix B – Schedule 1, including the distance from the subject site (last page of schedule). This schedule will provide a valuable reference for future generations that may wish to collect seed from the site, as it defines the precise provenance of each species. Of the 85 species thus far procured for the project at the time of writing, the propagative material for 65 of these (76%) has been sourced from within 5 kilometres of the site. The remaining stock has been sourced from within 18 kilometres of the site.

5.2.2 Seed Germination Testing

Seed germination testing of collected seed prior to propagation will be undertaken. A sample of each seed batch will be taken and tested at an independent and appropriately qualified and resourced seed testing laboratory. The weight of each seed-test batch will vary depending on factors such as seed size, seed weight and the overall amount of seed collected for each batch.

It can be expected that each sample may weigh an average of 5 grams in weight. Seed listing procedures should be in accordance with the Flora Bank Guideline No.4 – Keeping Records on Native Seeds. Germination tests should be implemented a short period (3-6 weeks) prior to the commencement of each phase at the plant supply/propagation components of the project.

5.2.3 Vegetative Cuttings and Plant Division

Cutting and rhizome material will be collected from the field (within 5 kilometres of the project area) and picked-up by the propagating nursery using techniques outlined in Hartmann *et al* (1990).

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When collecting rhizome material it is preferred if material can be sourced from areas within the site that are proposed for clearing as a part of the development works. In these areas there are no restrictions on how much material can be collected from donor areas. If collection is required from outside the site, collections should ensure that material is taken from thick patches of the target species, preferably on the fringe of bushland remnants. No more than 5% of the target rhizome material patch should be disturbed. Any divots or holes that may have been dug to harvest the rhizome material should be covered over to the original ground level, maintaining original soil stratigraphy.

Certain clumping species (sedges, rushes, grasses), may be propagated by digging-out mature clumps, separating the large clump into a series of small cuttings which include a section of rhizome, buds, roots and shoots, and either potting these up into containers for growing-on, or directly planting them into suitable planting areas. This technique should generally be avoided from areas of remnant bushland as it generally involves the digging-out/destruction of a significant proportion or all of the entire remnant clumping plant. However, there should be no restrictions when collecting remnant clumps of these species from areas that are proposed for clearing.

5.2.4 Translocation

Sections of primarily scattered, small and low to medium quality remnant CPW and modified freshwater wetlands will be cleared during development works.

From these areas relatively intact mixed native grass and herbland will be removed in sod sections and translocated back onto rehabilitated landforms within the CRZ.

Details of suitable donor and recipient sites for translocation are provided in Appendix B (Schedule 3) and further detail of translocation treatments in s.5.9.3.

5.2.5 Propagation and Plant Schedules

A Plant Propagation Schedule has been prepared and shows:

- what species have been collected by seed;
- what species have been identified as suitable for propagation by means of vegetative cuttings and plant division; and
- the quantities available (and how these will transpose into likely plant numbers).

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The Plant Propagation Schedule will be used to finalise the Plant Schedule. On finalisation of the Plant Schedule, a specialist nursery will undertake the native plant propagation. Plants will be grown on to Hiko tube size with the exception of street trees to be planted in the turfed areas, which will be more advanced trees in larger pot sizes. Plant propagation will take place over a six-month period.

A Plant Propagation Schedule and an indicative Planting Schedule are provided within Appendix B.

5.2.6 Plant Propagation

Seed and vegetative material collection and/or forward orders for suitable amounts of material should be run over a period, which at a minimum incorporates two full cycles of the spring, summer & autumn collection periods (minimum 24-months). This period should ensure additional quantities of seed could be collected by the contractor/supplier, if required. At least 16-20 weeks is required to grow a batch of plants in hiko tubes (in the growing season) from seed and vegetative materials, before they can be installed in the field. This is important in terms of timing and integrating the collection and propagation components into the overall revegetation works program.

5.3 Restoration Approach

The proposed restoration program has been developed by a specialist bushland restoration consultant and is based on current best practice restoration principles and techniques, and conforms to relevant statutory requirements and guidelines (TSC Act, NPW Act, RFI Act, DIPNR 2003 and *Noxious Weeds Act 1993*).

A combination of assisted bushland regeneration and bushland reconstruction will be employed in designated zones of varying levels of resilience.

5.3.1 Assisted Bushland Regeneration

Assisted bushland regeneration focuses on reinforcing the existing plant community by removing obstacles and/or threats that prevent the growth of native propagules, and to a lesser degree, supplementary reconstruction of structural layers that are absent from the zone. These zones are typically disturbed bushland where partial community structure is present and the likelihood of regeneration from seed banks and/or nearby propagules is high (refer figure 5).

Zones containing remnant weed affected elements of native vegetation will be managed using appropriate bush regeneration techniques, which include, but are not limited to:

- Fencing off and signposting significant areas of native vegetation;
- Primary, follow-up and maintenance weed control;
- Supplementary reconstruction of specific structural layers; and

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5.0 RESTORATION STRATEGIES

- Implementation of ecological burning regimes.

5.3.2 Bushland Reconstruction

Bushland reconstruction involves initial and ongoing control of weeds using bushland regeneration techniques (as described above) and *the introduction of locally indigenous plant species, modelled on the diversity and structural characteristics of the original plant community*" (DIPNR 2003).

Reconstruction is implemented when native plant resilience is depleted in areas due to past disturbance mechanisms, but site conditions are still favourable for the re-planting and/or re-seeding of functioning native plant communities (refer figure 5). Reconstruction generally entails the following:

- Non-selective mechanical and herbicide weed control;
- Ecological burning of introduced / pastoral grass areas;
- Soil tilling/preparation and amelioration;
- Planting of plants from tree, shrub and ground layers in highly degraded areas; or
- Planting of native grassland areas;
- Direct seeding of grass species; and to a lesser degree,
- Translocation of grassland and wetland plant sods (from areas to be disturbed) to suitable recipient sites.

5.4 Ecological Burning

Fire is an essential part of the growth and reproduction of many Australian native plant species and communities, including CPW and SCRFF communities.

Conversely fire can have serious impacts on the diversity and structure of plant communities (e.g. where fire frequency is too high or the intensity is too low).

The frequency of fires must take into account the duration of time required between each fire in any one community to ensure that:

- sufficient seed banks have developed within each treatment zone or otherwise risk the dominance of species that regenerate vegetatively over those dependent on seed germination; and
- plants have sufficiently "recovered" from past fire(s) and are capable of surviving another burn.

The intensity of fires must take into consideration:

- the amount of fuel that will burn and subsequent fire intensity anticipated;
- the depth into the soil and heat required to trigger germination of the seed bank;
- the age of canopy trees and whether they are capable of regeneration through coppicing and/or resprouting from lignotubers (an even aged stand of trees that rely on seed germination may become extinct from a site if destroyed in a fire without recruitment potential).

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5.0 RESTORATION STRATEGIES

Controlled burning regimes are also useful for reducing biomass and making herbicide and hand weeding treatments easier to effect in areas where naturalised and native grass and herbaceous species co-exist.

The need for ecological burns at the study site, as a one off treatment, during the initial bush regeneration program should be considered an integral tool in the ongoing restoration of the endangered ecological communities at the study site, and should be implemented without compromise.

5.4.1 Ecological Burning Regime

The following fire treatments are proposed (Ecohort 2004):

- woody weed debris removed from bushland areas should be piled, dried for 3-6 months and burned on-site to assist in stimulating native plant regeneration;
- a "one-off" initial mosaic ecological burn at the commencement of the restoration period be undertaken to stimulate the soil seed bank in specified riparian corridor areas; and
- areas of naturalised grassland that have been dried out by winter frosts be burned.

5.4.2 Weed Piles

Cut woody weed debris removed from bushland areas as part of the initial bush regeneration and weed clearing works should be piled, let dry for 3-6 months and burnt on-site to assist in stimulating native plant regeneration, in areas where heat responsive soil stored native plant seeds are expected to germinate. This practice should not be used in areas where soils have been significantly disturbed by cut and fill activities.

Weed burn piles should not be stacked too high, as excessive heat generated by high (>2 metre) piles may adversely affect the viability of the native seed stored in the soil. Unburnt piles should not be left on-site for more than 6 months as they may provide habitat for feral animals.

The Baulkham Hills Rural Fire Service has published guidelines for constructing appropriate cut woody weed ecological burn piles, which provides a useful reference (Appendix H).

5.4.3 Mosaic & Grassland Burning Regimes

Specialised hand held low-pressure gun burners can be used to burn seed crops from perennial and annual grasses such as winter grass and summer grass.

Similarly, in areas where native shrub growth is thick and senescing and where fuel loads on the forest floor are sparse, dead and over-grown native shrubs may be cut-down at ground level and also stacked in piles for a subsequent one-off ecological pile burn.

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5.0 RESTORATION STRATEGIES

5.4.4 Considerations

The following points need to be considered and implemented, in relation to fire management at bush regeneration sites, as applicable:

- the bush regeneration contractor should implement the pile burns using acceptable Occupational Health and Safety techniques and after obtaining appropriate permits from the relevant local fire authorities;
- a letter box drop should be undertaken and appropriate signage installed to inform and educate local residents and users of the site about the proposed ecological burning program;
- as with other forms of native vegetation disturbance, it is important to monitor the regrowth of native and naturalised plant species after the implementation of the pile burning treatments to gauge the success of ecological pile burns;
- follow-up and maintenance bush regeneration weed control programs should be implemented to control naturalised plant species that are likely to colonise areas after fire; and
- future ecological fire management needs of the site should be reassessed after the completion of the initial 5-year bush regeneration works period.

5.5 Weed control

5.5.1 Primary weeding

Primary weeding will be undertaken in 100% of all reconstruction zones and 70% of all regeneration zones in the first year. The remaining 30% of regeneration zones are to be left as temporary fauna habitat and will be subject to primary weeding in the second year, when establishment of the adjoining reconstruction planting zones will provide alternative fauna habitat.

Primary weeding involves techniques such as:

- selective hand removal of weeds;
- selective foliage spraying of weeds with herbicides;
- cutting/scraping and painting deep rooted woody weeds and climbers;
- target drilling and injecting certain large exotic trees; and
- Burning areas dominated by naturalised grasses;

These selective techniques are focused on avoiding disturbance to remnant native plants and to soil stored seed banks, which may contain dormant native plant propagules. All weeds should be targeted in designated zones during the primary weeding phase.

Experienced bush regenerators should always implement primary weeding works.

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5.0 RESTORATION STRATEGIES

5.5.2 Secondary weeding

Secondary weeding is to be undertaken in areas that have received a primary weeding treatment. It involves the selective removal or treatment of weeds, whilst allowing regenerating or planted native plants to increase in size, abundance and percentage cover. All weeds should be targeted during the follow up weeding phase.

The follow-up bush regeneration works should commence no longer than three (3) months after the first exposure to primary weeding and continue to the end of the PEP as a minimum. It is likely that the bush regeneration process will need to continue after Handover of the works by the responsible Authority, until the remnants attain high percentage cover levels sufficient to move towards a maintenance weeding regime.

5.5.3 Maintenance weeding

Maintenance weeding is to be undertaken in areas where native plant regeneration has significantly progressed to the stage where native plants occur at high percentage cover levels. It can be expected that the native vegetation at the site will always require a certain level of bush regeneration maintenance weeding, as weed seeds and vegetative propagules make their way on-site via stormwater during floods, wind and bird droppings. However, the amount of weeding required will decrease significantly as regenerating native plants grow, recover and become more resistant to disturbance and weed colonisation.

Detailed maintenance weeding

information has not been specified in this plan, as it is anticipated that maintenance weeding levels will be more adequately quantified in greater detail and specified within the Maintenance Manual to be developed by the Landscape Contractor on completion of the PEP (refer s.5.11.1).

A reassessment of bush regeneration needs should be determined every 2 years after that, over the following 10 to 12 years.

5.6 Soil Preparation

Soil amelioration will be dependent on results from soil testing, however some ripping of subsoils and fine tilling of topsoils will be required prior to direct seeding or translocation treatments (refer s.5.9.2 and 5.9.3).

5.7 Soil Stabilisation

5.7.1 Mulching

It is recommended that all planting areas outside of frequently inundated zones and that are not going to be treated using any direct seeding or translocation techniques should be mulched, before or directly after planting.

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Mulch is beneficial as it reduces soil temperatures around newly planted tubas, reduces evaporation of water from soil around the plant, suppresses weed growth and can reduce erosion potential around the seedling. Mulching materials should be free of weed seed and propagules, and should generally consist of a locally produced tub-ground woodchip/leaf mulch material (refer Landscape Works Specification (Appendix G)).

A thin mulch layer can also be applied to assist in facilitating germination when direct seeding native grasses. Suitable materials for mulching when direct seeding native grasses include weed-free straw, or other fibrous or organic materials, treated with a binding polymer, to prevent seed mixes and the relatively thin layer of mulch from blowing-away in windy conditions. The direct seeding mulch layer should either be mixed in with the seed mix or top-dressed to a depth of 5-10 mm. An overly thick mulch layer will suppress native grass seed germination.

5.7.2 Erosion control matting

Areas that do not support any resilient native plants, are proposed for planting and are located within the 1 in 2 year flood boundary should be stabilised with an erosion control matting prior to the implementation of planting works, and as soon as possible after weed clearing works are complete. Erosion control matting is designed to hold soil, decrease the risk of erosion and perform the same functions as other mulch products. When properly installed, matting will be less readily washed away during flood events, in comparison to products such as leaf or woodchip mulch.

Trees and shrubs that are planted in amongst native or exotic grass areas (excluding mulched areas) should be installed with a 300-400 mm square mulch mat.

Detailed specifications for soil stabilisation can be found in the Landscape Works Specification (Appendix G).

5.8 Irrigation

Provision should be made to install a permanent Sydney Water meter, with either 19mm, 50mm or 75mm outlets (depending on revegetation-site size), with appropriate backflow prevention valves and vandal-proof taps at each revegetation site.

Where sufficient water is available within the Main Pond, this source may be used to irrigate the riparian corridor works.

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5.0 RESTORATION STRATEGIES

Temporary irrigation systems using high and low density pipe and fittings should then be installed for each site. The designs of these systems will vary depending on the adopted revegetation treatment. Irrigation requirements are provided within the Landscape Works Specification.

5.9 Planting Program

In any native revegetation project it is important to consider the restoration of all structural layers of vegetation. Tree, shrub and ground layers will be restored by:

- planting local native material in plant cell containers, supplemented by years of subsequent recruitment from these plantings and natural regeneration from proximate areas;
- translocation of native grasses, herbs and wetland species; and
- direct seeding of native grass species.

Planting will be staggered in order to provide protection for sensitive ground layer species (e.g. shade tolerant herbs and ferns). Initial plantings will comprise planting of tree and shrub species with supplementary seeding of native grass species. Some plantings of smaller/sensitive ground layer species can be undertaken where existing remnant tree and shrub species offer protection in regeneration zones.

Secondary plantings will comprise consolidation of the smaller shrub and ground layer structures and/or species that were not available at the time of primary planting.

Planting will be largely directed by the timing of availability of plant materials and seasonal variation and is likely to be subject to variation.

5.9.1 Tubestock installation specifications

Trees and shrubs are to be supplied in Hiko (0.08 to 0.125L) cell size containers, and ground layer herbs, grasses and climbers are to be supplied in Type A (0.02 to 0.035) cell size containers (e.g. Speedy-cell or Viro-cell) for planting in designated areas, using techniques described within the Landscape Works Specification. Appropriate care should be taken to ensure that all cells are planted at the correct depth into the soil, mulch or weed mat layer.

A three (3) to six (6) month period should elapse between the implementation of primary and follow up weed control in Assisted Bushland Regeneration areas, and the commencement planting, in order to allow sufficient time to assess the natural resilience of these areas.

5.9.2 Direct Seeding

Seed of local provenance grassland species will be used for direct seeding into specified areas. Native grass species suitable for direct seeding include *Microlaeana stipoides*, *Themeda triandra*, *Capillipedium parviflorum* and *Chloris ventricosa*.

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5.0 RESTORATION STRATEGIES

Direct native grass seeding should be implemented in areas where subsequent natural regeneration has not occurred within (where possible) 12 months after initial primary and follow up weed control has been implemented, and as follows:

- **method:** topsoils are to have been pre-treated, by at least two weed eradication treatments, 2-3 months prior to seeding and finely filled, to provide a weed free and friable soil environment. Native grass seed and/or grass seed florets are to be spread by hand and worked into the topsoil using a hand-rake.
- **mulching:** a thin mulch layer will assist in facilitating germination providing it is laid at less than 25mm deep. Suitable materials include native grass husks, stems and leaves, weed-free straw (or other fibrous organic materials) or treatment with a binding polymer to prevent seed mixes from blowing away in windy conditions.
- **timing:** direct seeding must coincide with high soil moisture content levels, preferably not long after significant rains. Sowing in spring and early autumn is optimal for the suggested grass species. Sowing in mid-summer can be successful provided soil conditions are adequately wet and supplementary irrigation is ensured.
- **irrigation:** irrigation will be required within the 4-8 week period following seeding to assist in successful germination and establishment.

- **weeding:** weeds should be intensely managed pre- and post-germination to ensure optimal success. Selective broadleaf and annual grass herbicides can be used 8-weeks after sowing. Patchy weed growth can be treated using wicker application, spot-spraying or spray topping treatments of appropriate glyphosate solutions. Areas treated for weeds should be re-sown with the appropriate native grass seed mix or species by hand after herbicides have taken effect.
- **maintenance:** native grass plantings should be slashed or burned every 2-4-years to encourage new growth and assist in controlling weeds.

5.9.3 Translocation

The growth habit of the native grass species recommended for translocation is that of clumping or in tussocks. In order to collect sufficient and undamaged root matter and maintain sod stability during cutting, removal and transplanting, it is anticipated that sods be excavated to a minimum depth of 75mm. The width of sods will be dependent on the equipment used, but as a general guide a width of approximately 250-300cm will be suitable for the use of most machinery.

The cut native grass sods should be carefully placed and packed together in a single layer on a flat surfaced timber pallet to minimise disturbance during transport. Irrigation of translocation donor sites, prior to cutting, may assist in facilitating easier cutting and cohesion of soil around roots.

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5.0 RESTORATION STRATEGIES

It is preferable that the freshly cut sods be transported directly to the recipient site for planting. The recipient site should be similar in soil type, localised elevation and hydrology to the original donor sites, wherever possible. Refer Figure 5 for suitable translocation donor and recipient sites.

The following strategies should be implemented when laying the native grass sods at the designated recipient sites:

- **methods:** the sub-soil of the recipient sites should be prepared to maximise quick root establishment and provide sufficient nutrients to be able to support plant growth. This should include:
 - pre-treatment by at least two weed eradication treatments, 2-3 months prior to weed control,
 - soil ripping and cultivation to a depth of 300mm,
 - fine tilling of topsoils to a 100mm depth (or the addition of 30-50mm of imported or good quality screened local topsoil) to ensure a level surface prior to the laying of native grass and herb sods.
- **placement:** sods should be placed together as close as is possible at the permanent or temporary recipient site, to minimise gaps and weed growth between sods.
 - adjoining areas of sub-soil in the constructed landforms should also be ripped and tilled to the above specifications and backfilled with local or imported topsoil to the final level of the adjoining sods and revegetated using strategies outlined in this section,
- a fork lift attachment will assist in the placement of native grass sods from the pallets onto the prepared recipient sites. A light machine with a bucket and hand tools should be used to assist in the finer details associated with the laying operation and to minimise gaps between the sods.
- **establishment & maintenance:** the transplanting of the sods should be carried-out by an appropriately qualified bush regeneration contractor and maintained as follows:
 - maintenance irrigation and weeding should be incorporated of translocated plant materials as a part of ongoing maintenance of bushland and revegetation areas throughout the riparian corridor,
 - a temporary irrigation system should be installed to ensure that the native grass and herb sods establish successfully,
 - irrigation should be maintained for a period of 3 to 6 months after translocation to the final recipient site.

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5.0 RESTORATION STRATEGIES

5.10 Plant Establishment

5.10.1 Maintenance

A two-year Plant Establishment Period will follow Practical Completion of the works.

Recurrent maintenance works will include watering, mowing, weeding, rubbish removal, fertilising, pest and disease control, reseeding, returfing, replacement/adjustment of rabbit guards, replanting, replacement translocation, cultivating, pruning, turf edge clipping, aerating and topdressing. Refer to the Landscape Works Specification for full details of the requirements of the Landscape Contractor throughout the Plant Establishment Period.

5.10.2 Maintenance Program

The Landscape Contractor will be required to prepare a proposed planting maintenance program for the Landscape Architect, and amend it as required until approved. The Landscape Contractor must then comply with the approved program.

The Landscape Contractor will be required to keep a Maintenance Logbook throughout the Plant Establishment Period, recording when and what maintenance work has been done and what materials, including toxic materials, have been used.

Monitoring and reporting requirements during the Plant Establishment Period are also detailed in sections 7.0 and 8.2 of this Plan.

5.11 Handover

At the completion of the Plant Establishment Period, the riparian corridor will be formally handed over to Holroyd City Council. Council will then manage the site in perpetuity, including implementation of the on-going management strategies and monitoring requirements outlined in this document.

5.11.1 Operation and Maintenance Manual

Prior to Handover, the Bushland Restoration Contractor will prepare a Maintenance Manual for the works covered by this Plan. This will comprise an outline of the major expected management tasks that will be required to successfully maintain the corridor, including:

- frequency of various applications,
- a schedule of all consumables used to maintain the site, e.g. chemical / fertiliser types and application rates, mulch and sources, sources of all plant stock, and
- identification (using either pressings or photographs) of all of the major weeds of concern.

The Bushland Restoration Contractor will undertake a formal on-site handover to Holroyd City Council, highlighting the major management tasks and reviewing the Maintenance Manual.



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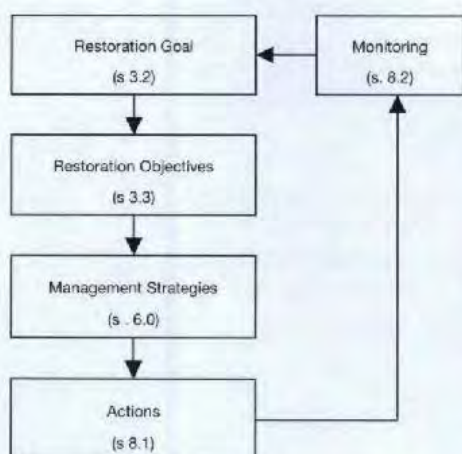
6.0 MANAGEMENT STRATEGIES

6.1 Management Approach

The approach to this Plan is to guide short-term and long-term management strategies and actions for Girraween Creek. Outcomes are then checked back against the restoration goals and objectives using performance indicators (s. 8.3).

This section provides an overview of major issues that are likely to be encountered in the establishment and long-term management of the riparian corridor. Management strategies are also provided. However, it will be essential that an adaptive management approach is implemented so that management outcomes can be monitored and evaluated, and management actions adjusted as required to meet the goals and objectives.

An adaptive management framework is illustrated in the following flow chart.



6.2 Issues and Strategies

6.2.1 Water Quality

The water quality of Girraween Creek will be directly influenced by the surrounding land use in the catchment. Urban development of the catchment during construction and in the long-term will result in increased stormwater runoff from hard surfaces and increased pollutants entering stormwater. Ecological impacts from stormwater pollution will not only occur locally, but are exported downstream to the Parramatta River system.

Stormwater pollutants arise from a number of sources, and include:

- sediment from land cleared for subdivision and building;
- nutrients from fertiliser, pet droppings, detergents and sewer overflows;
- toxic substances from paint, herbicides and pesticides; and
- oils and surfactants from cars and road surface.

Turbidity is potentially quite high in the catchment due to the fine colloidal sediment washed into the systems from disturbance of clay soils with high erosion potential. This may cause habitat degradation (e.g. lack of light penetration prevents submerged aquatic plants from establishing), and reduce aesthetic enjoyment and recreational use of the waterbody.

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Nutrients originate from both point and diffuse sources, including rural and urban areas from which there is runoff. Nutrient removal can be enhanced by riparian buffer strips alongside water courses and filtration through wetlands and associated macrophyte growth.

The quality of water discharging to the creek has the potential to transport pollutants that are either unable to be captured or treated due to infrastructure failure caused by lack of maintenance, blockages, or overburden during storm events.

Urbanisation of the catchment will lead to an increase in stormwater runoff into the system. The 100-year ARI storm will be accommodated within the lower pond, with an outflow structure to ensure that there is no increase in the 100 year ARI discharge from both this site and the upstream Nelson's Ridge development site over that currently occurring.

At a finer resolution, increased base flows and velocity of flows to those occurring pre-development are likely to alter localised conditions within the creek. A change from intermittent to more constant and a higher volume of flows may lead to an increase in both the depth and duration of inundation within ponded areas of the creek. A potential impact will be the displacement of biota adapted to ephemeral conditions (periodic wetting and drying).

An increase in velocity of flows provides a higher erosion potential and displacement of species that require still water for all or part of their life cycle (e.g. amphibians) or species that cannot tolerate higher flows (e.g. aquatic plants unable to withstand flattening by flows and smothering by particulate matter within the flows).

Strategies for water quality protection include:

- regular monitoring and maintenance of all stormwater inlets and devices within the corridor including litter traps. These will be checked and cleaned as part of a regular maintenance regime (see Action Plan). Additional inspections may be required after storm events, and maintenance may need to be increased in regularity in autumn when deciduous leaf fall in the catchment will contribute a greater litter load to the stream system;
- establishment and maintenance of healthy riparian vegetation, which acts as a filter for overland runoff;
- training of maintenance staff to identify water quality problems and potential sources;
- regular water quality monitoring, e.g. using biological indicators (macroinvertebrates) as a measure of ecosystem health;
- monitoring of algal formation and removal of excessive growth;
- education in the catchment about the effects of human activities on water quality; and
- educating people walking dogs to collect the droppings.

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6.0 MANAGEMENT STRATEGIES

6.2.2 Algae

Algae are a natural component of most aquatic ecosystems, but under nutrient enriched waters, can substantially increase in numbers, then being referred to as "blooms". Algal blooms reduce the value of a water body as an aesthetic and recreational amenity, present a public health hazard (when blue-green algae is the dominant species), and when decaying can reduce oxygen concentrations to such an extent that fish kills occur.

Control techniques for algae include the use of algicides, flocculants, nutrient control and artificial mixing of water bodies. Algicides and flocculants contain chemicals that are toxic to aquatic organisms and aeration of water bodies can be expensive.

Managing water quality to prevent the occurrence of blooms is therefore the most practical method as opposed to treating blooms once they have occurred. Management of water quality aims to reduce nutrients, with phosphorus being the main factor correlated to algal abundance.

Algal growth is limited to a degree by dense macrophyte growth and shading by riparian vegetation, which alters the microclimate of the water and limits photosynthesis. A dense growth of macrophytes will also maximise uptake of nutrients thus assisting in limiting algal growth.

Strategies to manage algal growth include:

- promote the establishment of aquatic macrophytes and overhanging riparian vegetation to limit algal growth.
- where excess algal growth occurs:
 - have samples quickly identified,
 - if blue green algae, erect warning signs and seek specialist advice within 24 hours of notification.
- if filamentous green algae is a persistent problem:
 - investigate the source,
 - investigate the use of Phosloc® to remove excess phosphorus from the water column, or
 - seek specialist advice.

6.2.3 Weed Control

Aquatic and terrestrial weeds have a number of negative impacts on the riparian environment and without early management intervention can become costly to control. Potential sources of weed invasion, include:

- physical disturbance of soil;
- imported soil;
- dumped garden refuse;
- physical disturbance of vegetation;
- impacts from stormwater;
- bird/ other animal / wind / water dispersion, and
- neighbouring property.

Most weeds will be eradicated from the site during the riparian restoration process. There is potential for weeds to re-colonise if maintenance and monitoring is not carried out on a regular basis.

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6.0 MANAGEMENT STRATEGIES

Weeds are an inevitable element that needs to be addressed in the on-going management of natural systems in an urban environment.

Terrestrial Weeds

Terrestrial weeds present on the site comprise a range of tree, shrub, grass and broad leaf species, including but not limited to:

- Introduced and naturalised grasses: *Pennisetum clandestinum*, *Cynodon dactylon*, *Setaria* spp., *Paspalum* spp., *Phalaris arundinaceae*, *Ehrharta* sp., *Echinochloa crus-galli*
- Broadleaf weeds: *Chenopodium alba*, *Sida rhombifolia*, *Bidens pilosa*, *Plantago lanceolatum*, *Verbena* spp., *Tradescantia flumescens*, *Solanum* spp., *Rumex* spp., *Foeniculum vulgare*, *Phytolacca octandra*,
- Trees/shrubs: *Maclura pomifera*, *Salix* spp., *Rubus fruticosus*, *Lantana camara*, *Cestrum parqui*, *Ligustrum* spp., *Lycium ferocissimum*

The best strategy for weed control is prevention, which is achieved by a regular maintenance and monitoring regime. This will allow early detection of weeds before they spread and become more costly to control. It will also help to isolate causes and mitigate impacts in order to control migration of weeds onto the site.

It is expected that weed control effort will be greatest at the beginning of the restoration works, with cost and labour decreasing over time as native vegetation establishes and reduces opportunities for weed colonisation. Strategies for controlling weeds include:

- hand removal of weeds as far as possible (especially close to water courses);
- herbicide spraying if >20% of the ground surface area is infested, and limit treatment to spot spraying rather than broad scale application;
- removal of weed material from site with seed heads, or that is able to propagate vegetatively (e.g. Wandering Jew);
- remove all fruiting and wind dispersed weeds before seed sets;
- follow up weeding after planting to remove emerging seedlings;
- use of weed free mulch; and
- regular topping up of mulch to minimise opportunities for wind borne weed colonisation.

Maintenance staff are to be familiar with the identification of all species planted and the identification of common invasive weed species. Additionally, maintenance staff should be familiar with bush regeneration techniques, as the system is self-perpetuating, and therefore the staff will need to be able to recognise native seedlings.

Aquatic Weeds

A number of serious aquatic weeds occur within the catchment and surrounding areas. Noxious weed species of concern include Alligator Weed, Salvinia and Water Hyacinth. Left untreated, these weeds can cover an entire watercourse in a very short time, and be very costly to manage.

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The above mentioned aquatic weeds display a number of similar traits, in that they all form dense mats on the surface of the water, have rapid growth rates and respond to high nutrient levels. All three species propagate vegetatively (as they do not have viable seed, or spores in the case of *Salvinia*). This creates difficulty in treatment as chemical applications have limited long term success, with biological controls more appropriate for large areas. Additionally, at present there is no herbicide registered for use in Australia that can be used on Alligator weed in an aquatic environment. As a result, it is important that maintenance staff become familiar with and are able to identify these plants in the field, so they can be removed promptly if they emerge.

Spiny Rush (*Juncus acutus*) is a serious environmental weed, which is currently present within the site. It can take over large areas, displacing native sedge and rush species, and once established it is difficult to eradicate, with its prolific seed remaining viable for many years. This species must be controlled and not be allowed to spread.

Native aquatic plants such as Cumbungi (*Typha sp.*) may also become pests in urban waterways, by blocking channels and out-competing other native species. This species is widespread at the site and requires ongoing control to prevent dominating growth.

Many of the noxious or more serious environmental aquatic weeds have limited control methods. Most herbicides are either ineffective or unable to be used in an aquatic situation. Mechanical harvesting is expensive, or impractical in shallow or narrow situations.

Management of aquatic weeds should entail the following:

- Water quality management, including nutrient reduction and sediment capture;
- Early management intervention, including regular inspection and early identification and treatment; and
- Education and community awareness.

6.2.4 Vegetation Management

Once restoration works are complete, on-going, long-term management will maintain ecosystem health in response to continuing human-induced impacts.

A bushland restoration approach will be used for the management of the native riparian vegetation on-site. The limited turfed areas surrounding the pathways are to be managed using a standard landscape management approach.

General management strategies are as follows:

- native vegetation is to be left to grow in a form consistent with the growth habit of the species;
- mowing is to be limited to the turf areas only;
- grass clippings are to be kept away from the creekline; and
- regular monitoring for rapid response to any problems.

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6.0 MANAGEMENT STRATEGIES

Riparian Zone

Management strategies for this zone are:

- minimal disturbance of soil and vegetation in weed removal;
- maximum weed cover allowed is 5%;
- ensure a "clean" edge with the turfed areas, including augmenting of buffer planting if required;
- manage for on-going seeding and perpetuation of the community;
- mulch levels to be maintained and topped up as necessary;
- manage for scour at the stream edge;
- litter collection; and
- eradicate feral pests impacting on native vegetation.

Landscape Area

General landscape maintenance includes:

- fertilising;
- mowing;
- lawn weeding; and
- litter collection.

Aquatic Zone

Maintenance activities for this zone include:

- check communities are performing as designed and manage for creep between communities; e.g. macrophytes should not colonise the open water zone;
- maximum weed cover allowed is 5%;
- litter collection (floating & submerged);
- removal of excessive algal growth and surface scum where present; and
- collection of algae where present for identification.

Herbicide Use

Herbicide is to be used judiciously so as not to have an impact on water quality, native flora, native fauna and habitat. The use of herbicides in the riparian zone should be avoided or minimised (especially adjacent to the creek). Roundup Blactive® is a glyphosate, non-residual herbicide that is relatively safe to use around waterways.

Fertiliser Use

Where practicable, no fertiliser is to be used in native vegetation areas. Inappropriate fertiliser use may lead to excess nutrients in the watercourse, which may lead to algae problems and growth of aquatic weeds.

6.2.5 Habitat Management

The provision and maintenance of habitat for native fauna is a major goal of this stream restoration. In its present degraded state Girraween Creek provides limited habitat for native fauna. In the long-term the re-construction of a natural stream channel and re-establishment of aquatic and terrestrial vegetation in the riparian zone will provide improved resources for native fauna. The stream restoration has been designed to provide structural complexity and floristic diversity of native vegetation, which will in turn lead to increased habitat diversity, both in-stream and in the riparian zone of the creek corridor.

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Design elements for increased habitat diversity include:

- logs and rocks placed in and around the wetland ponds; and
- use of a variety of substrates along the shoreline e.g. boulder and sandy/gravel substrates.

Maintenance activities required in the riparian corridor are to be carried out in order to enhance and maintain fauna habitat. Issues that require appropriate management include site access, maintenance techniques, use of herbicides and fertilisers, water quality and quantity, and protection from predators.

Native fish stocking

It is proposed to stock the Main Pond with native fish species after restoration works are complete, and once water quality is adequate and aquatic vegetation is sufficiently established to provide fish habitat.

Modification of designated areas of the pond base will be required to substrate surfaces conducive to fish breeding and habitat. This will include the introduction of pea gravel, sand and possibly tree trunks.

The fish stocking consultant will conduct a survey of fish inhabiting this creek downstream of the proposed development, as well as the suitability of fish habitat prior to the introduction of any native fish into the main lake.

Priority will be given in species selection to those that are predators of mosquito larvae such as Pacific Blue-eye (*Pseudomugil signifer*) and Fire-tailed Gudgeon; and to fish species whose natural range of distribution is within the area (*Hypseleotris galli*).

Native fish stocking will need to be monitored and managed to ensure the success of the initiative (see s. 8.2)

NSW Fisheries approval will be required for fish stocking.

Aquatic Habitat

Strategies to establish, maintain and enhance aquatic habitat in Girraween Creek include:

- avoid/minimise use of herbicides and fertilisers near the creek;
- monitor and maintain water quality;
- monitor and control pest fauna e.g. carp, mosquito fish and mosquitoes;
- promote habitat complexity in the channel and ponds by retaining woody debris;
- manage recreational use; and
- monitor fish populations and replenish populations if required.

Terrestrial Habitat

Strategies include:

- control access to formalised areas e.g. paths, boardwalks, turfed areas;
- minimise disturbance when carrying out regular maintenance in the riparian zone;

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- leave leaf litter, branches and debris in the native vegetation areas as this is valuable habitat for ground dwelling fauna such as lizards, insects, and frogs in moist areas;
- enhance and maintain the diversity of vegetation structure and species to increase habitat;
- encourage establishment of a dense native shrub layer in the woodland areas, as this provides important habitat for small to medium native birds;
- control feral animals and pest fauna species; and
- education and signage for users.

6.2.6 Pest Fauna

Cats, foxes, rabbits, domestic dogs, black rats, house mice, Indian Mynah, domestic ducks, Mosquito Fish and Carp are examples of exotic animal species that compete with and threaten native fauna.

Common native fauna such as Currawongs and Noisy Miners readily exploit bushland in urban environments, and prey upon or outcompete more sensitive or rarer native species.

Large populations of waterbirds can damage aquatic vegetation and reduce water quality. Feeding of waterbirds is a common and pleasant past time undertaken by a large proportion of visitors to aquatic environments such as the site's wetland. Feeding encourages waterbirds to congregate at public access areas which leads to concentrated bird droppings and damage to banks and vegetation.

Large populations of waterbirds already utilise the open water body of the wetland and therefore education of residents and visitors to the site must include appropriate information to prevent feeding or other inappropriate behaviour affecting the waterbird populations. Educational programs should also include the impacts caused from the introduction of domestic waterbirds.

Plague minnow or Mosquito fish (*Gambusia holbrooki*) currently inhabits the site. This species is listed as a Threatening Process under the TSC Act due to its ability to predate on frog larvae and attack native fish.

Terrestrial feral animals currently using the site include rabbits, foxes, dogs and cats with sheep and horses no longer on the site (Hayes Consulting, 2002).

Management of the riparian zone should seek to minimise access to and use of the site by such fauna, and encourage a wider diversity of other native species. This should include rabbit guards on plantings, adequate provision of shelter habitat for native fauna, and appropriate design of macrophyte plantings to ensure damage by waterfowl is minimised. Water level manipulation is also an important management tool for water borne, or otherwise associated, pest fauna.

Strategies for the management of pest fauna are designed to discourage these animals whilst promoting habitats for native species.



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Strategies include:

- installing rabbit guards during plant establishment;
- undertaking a coordinated rabbit baiting program;
- trapping, if pest populations impact on native species using the riparian zone;
- vigorously discouraging feeding of waterbirds; and
- educating recreational users not to feed animals, to keep dogs on leashes, keep cats in at night and not to leave rubbish/food within the corridor or in any other places that could encourage pest fauna.

6.2.7 Public Health and Safety

Strategies need to be put in place to show that provision of 'due care and diligence' in the design and management of the site has been considered.

Strategies to ensure public safety in the use of the reserve include:

- providing and maintaining a vegetative barrier that restricts movement to the pond edges, spillway and weir;
- adequate signage describing the risks associated with the wetland, in accordance with Australian Standards (AS 2899.0-1986, AS 2899.1-1986, AS 2899.2-1986) and any standards required by other authorities. Risks include deep water areas, potential for contaminants in the water, eating of fish and high flows in flood events; and
- monitoring of water quality, integrity of structures and warning signs is to be undertaken to reduce risks.

Mosquito Management

Design, operation and maintenance of the riparian corridor and associated infrastructure will be carried out so as to minimise mosquito breeding opportunities.

Mosquito habitat issues include quality, depth, and movement of water, nature and slope of edges, presence and density of marginal and emergent vegetation, presence and abundance of mosquito predators and proximity to human habitation (Russell, 2000).

Management strategies will aim to both minimise habitat available for mosquitoes, and maximise habitat for native mosquito predators within the riparian corridor.

The system is unlikely to be affected by pest level populations of mosquitoes if:

- substantial areas of open water are maintained in the ponds;
- water flow through the creekline is maintained; and
- establishment and maintenance of fish and invertebrate mosquito larvae predators, is achieved.

Maintenance activities may specifically include:

- ensuring vegetation or debris does not inhibit surface water movement;
- maintenance of high water quality;
- ensuring creek and pond margins do not become clogged with emergent and floating plants and grasses which will trap pools of water when the water level rises in flood above normal flows;



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- introduction of native fish species to prey on mosquitoes; and
- management of the aquatic environment to encourage the establishment of a diversity of fauna, including insect predators of mosquito larvae (Russell, 2000).

Mosquito Risk Assessment

A Mosquito Risk Assessment has been prepared for this project (refer Appendix I). Management for the riparian corridor must be informed by a detailed review of the Mosquito Risk Assessment (MRA).

The MRA comprises:

- evaluation of the extant mosquito habitats and populations within the vicinity of the site;
- collection and identification of the species involved;
- detailing the risk each species poses with respect to pest nuisance or disease risk;
- expert consideration of the proposed development with respect to its potential for producing mosquitoes and adding to any local mosquito populations and associated problems or concerns; and
- expert opinion on these risks with recommendations for their minimisation.

Key management strategies from the assessment are summarised below:

• **Macrophyte Zones:** The MRA identifies that from a mosquito management perspective, the most important feature of the proposed wetlands is the extensive macrophyte zones being created along the margins of the Main Pond and Inlet Pond. The macrophyte zone, between the bank and 'deep/shallow zone diversion walls', is relatively deep (approximately 800mm) but may support mosquito breeding during periods when water levels drop to below 300mm or accumulated debris or filamentous algal growth restrict water movement or otherwise provide more favourable conditions. During periods of low rainfall, as water levels drop in the macrophyte zone, isolated pools may be created and predator populations (e.g. fish and macroinvertebrates) decline, increasing the suitability of the habitat for mosquito breeding.

• **Pond Bank Slopes:** The proposed bank slope at the margin of the macrophyte zones in the Main Pond, Inlet Pond and creekline is 4H:1V. The recommended slope to minimise mosquito breeding is from 2.5H:1V to 4H:1V. The steep slopes restrict the density of vegetation, and reduce the area of shallow water, minimising suitable mosquito breeding conditions by maximising the access of predatory fish to mosquito larvae and exposing larvae to surface water disturbance that may increase larval mortality.

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- **Pond Terrestrial Edge:** Terrestrial edge vegetation should be minimised to reduce any potential refuge for mosquitoes created when water levels rise, and banks should be monitored to identify slumping and/or erosion that may result in the enhancement of habitats for mosquito breeding.
- **Inappropriate Macrophyte Species:** The species of macrophytes of greatest concern for mosquito breeding are *Typha* spp. and *Phragmites* spp (not part of the planting scheme, but *Typha* currently inhabits the pond, and both species are readily able to colonise from other waterbodies). These are prone to wetland invasion and dense growth and may "clog" wetland systems, creating refuge for mosquito larvae and restricting access of predators. Also, dead plant material increases the organic content of the water, increasing the suitability of the habitat for mosquitoes.
As the macrophyte zones of the Main Pond and Inlet Pond cover a relatively large area (approximately 1.2 ha.) and as vegetation density increases, this zone may produce suitable mosquito habitats.
- **Water Quantity:** Consideration must be given to the quantity of water entering the Main Pond and Inlet Pond during the summer months to ensure water depth in the macrophyte zones are maintained. The detention basin of the Main Pond is relatively deep, providing sustaining refuge for fish and other mosquito predators, and should not provide significant mosquito habitat. However, if the water level drops within the macrophyte zone, or the bed of the detention basin is exposed, this provides potential mosquito habitat for some species.
- **Stormwater Infrastructure:** Sedimentation pits, litter traps and GPTs, and other structures constructed as part of the wetland system that retain water accessible to mosquitoes can provide mosquito habitat suitable for nuisance night biting pests indoors in residential areas. These habitats will be enhanced for mosquito breeding if there is an accumulation of organic pollution. The production of mosquitoes can be avoided by ensuring the structures are self-draining or having the siltation depth shallow enough to encourage evaporative drying. Where this is not possible or practical, then monitoring and occasional treatment with an appropriate formulation of an approved control agent may be required.

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- **Rainwater Pools:** Rainwater pools in bushland areas may produce pest mosquito populations following rainfall, and while some of these will cause only localised nuisance impacts, some species will travel further from breeding habitats and may present a more general concern. The area of greatest concern for providing potential breeding is the low-lying Northern Bushland Reserve that will receive both rainwater runoff and overflow from the Main Pond and there should be measures to prevent surface pooling of water in the bushland zones.

- **Mosquito Monitoring:** An ongoing mosquito-monitoring program will greatly assist the management of the CSIRO (Lakewood) wetlands by providing information on the activity of pest mosquitoes in the local area and identifying changes in the suitability of the wetland for pest mosquito production. Annual inspections of the wetland to sample larval populations and assess any changes in the suitability of the habitat for pest mosquito production should be carried out, at a minimum, every two weeks from January through until March. If mosquito breeding in the wetland increases and pest impacts are considered serious, some monitoring and occasional treatment with an appropriate formulation of an approved control agent may be required.

- **Adult mosquito population sampling** during these annual inspections would provide confirming information on the productivity of the wetlands for potential pest species.

6.2.8 Litter

Litter is aesthetically unpleasing and can negatively impact on the health of the stream corridor by degrading water quality and habitat. These impacts will generally arise as a result of public use of the reserve and via urban stormwater runoff.

Rubbish is not only a visual eyesore, but also presents a number of ecological problems including:

- dumped rubbish acts to smother native plants; and
- in the case of dumped garden waste and soil, causes the spread of excess nutrients and the spread of weed propagules into bushland; and
- agricultural dumping, or accidental spills, such as fertilisers, pesticides and herbicide waste leads to increased nutrients and other pollutants entering the creeklines and adversely impacting the flora and fauna in these zones.

These impacts should be discussed in an informative and non-patronising manner within educational programs for the area.

Strategies to manage litter within the site (and catchment) will maintain the aesthetic qualities of the riparian zone, maintain water quality functions of the ecosystem and prevent degradation of wildlife habitat. Strategies include:

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- regular maintenance inspections, and additional inspections following storm events; and
- regular maintenance and clearing of litter trap structures.

6.2.9 Recreation

The Girraween Creek Corridor will provide a major aesthetic and recreational feature for the surrounding community, and will link up by a series of pathways with the Nelson's Ridge development upstream, and potentially downstream via the M4 underpass to downstream areas at a future time. Recreation is to be a secondary use for the corridor through managed access. The area is to be utilised as a passive recreation resource. Inappropriate recreational use (that may disturb wildlife and degrade habitat) will be discouraged.

Opportunities for passive recreation in the riparian corridor reserve have been designed in consultation with DIPNR and requirements under the *Rivers and Foreshore Improvement Act 1949*. However, these uses need to be managed so as not to have a negative impact on the environment, and compromise the ecological values of the area.

It will be important that the area be well used and accessible to the community. A strong sense of ownership by the local community is a good deterrent to vandalism. Community interest and use of the area will be heightened if the area is well maintained, and if the natural riparian zone is well integrated with the surrounding development.

Education and interpretation will also be essential in achieving a sense of ownership of the area. Strategies include:

- development of a "welcome kit" for new residents moving into the area which provides an informative presentation without being too technical or, on the other hand, being condescendingly simple;
- installation of interpretive signage;
- development of a catchment targeted education program to promote responsible land use activities and behaviour in the catchment;
- involvement of specialist community groups such as bird watchers;
- promote and encourage community involvement in bush regeneration programs, litter reduction, clean up activities and other activities suitable for community participation; and
- infrequent information delivery regarding maintenance works, e.g. ecological burning, de-watering of wetlands.

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7.0 MONITORING

7.1 Monitoring

The objective of monitoring is to **measure the effectiveness of management strategies** in achieving the restoration objectives. On-going monitoring will help to identify and then implement actions to address problems as they arise.

Monitoring criteria includes:

- the success or failure of native vegetation species;
- the success of biodiversity goals;
- the presence and abundance of weed species (aquatic and terrestrial);
- disturbances and physical damage to vegetation (such as soil erosion, vandalism); and
- water quality assessment.

7.1.1 Regular Monitoring of Works

Regular monitoring is to be undertaken by the Landscape Contractor (or Bush Regeneration Contractor) every three (3) months during the PEP and is to commence upon Practical Completion (PC) of the works, following the schedule provided in s. 8.2.

7.1.2 Photographic Monitoring

Long-term photographic monitoring points are to be set up prior to commencement of works. Colour photographs will be taken at each monitoring point to provide a long-term record of change. Photographs are to be taken when monitoring points are set up prior to commencement of works and then on a six monthly basis. The direction of the photos and monitoring point locations are to be sited on a map for subsequent use in follow up monitoring.

Monitoring points will be established prior to commencement of works and monitoring will begin on completion of the restoration works.

Colour photographs taken at established monitoring points can provide a valuable record of establishment and long-term change in the riparian corridor.

Photographic monitoring from the specified points using a camera aperture of 50mm will be undertaken at the following stages:

- prior to commencement of works;
- at Practical Completion of works;
- at 6-monthly monitoring intervals; and
- at the end of the Plant Establishment Period.

The colour photographic record of the works are to be mounted on A4 or A3 sheets with descriptions under each specifying the photo points and any pertinent commentary, and will be used as part of the reporting process.

On-going post-PEP photographic monitoring on an annual basis is recommended.

7.1.3 Restoration / Biodiversity

Quantitative monitoring will be undertaken by a Specialist Consultant (ecologist) and comprise the following "before and after" monitoring:

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- **Benchmark:** Preliminary gathering of the abundance and distribution of plant species in areas of SCRFF and CPW in which each of the regeneration and reconstruction treatments will be applied. (e.g. percent cover of plant species in designated areas to determine pre-existing flora from which to measure restoration against);
- **Ongoing:** Replicated measurements over time and comparative analysis until a stable "end point" is achieved; and
- **Reference:** Benchmark and ongoing measurements shall be obtained from a nearby location (e.g. Prospect Reservoir), representative of the "end-point" (e.g. intact SCRFF and CPW vegetation). Reference sites provide important information regarding environmental factors that may affect plant establishment and that are not restricted to the study site. Without such information the efficacy of management strategies cannot be made.

Auditing of Species Diversity / Plant Establishment

A primary goal of riparian restoration is to achieve the establishment of 80 species of local provenance for each of the two CPW and SCRFF communities within the riparian corridor. To ensure that the species diversity goal is met, both qualitative and quantitative monitoring will be used (refer s.4.4.2 for the current expectation with regard to species numbers).

Qualitative monitoring will be undertaken on a regular basis by the Landscape Contractor/Bush Regeneration Contractor, during regular three (3) monthly inspections of the riparian corridor.

Quantitative monitoring by a Specialist Consultant (ecologist) will provide management information at a finer resolution (e.g. abundance, distribution, health, viability) (see s.7.1.3).

7.1.4 Water Quality and Aquatic Ecological Monitoring

Assessment of stream fauna can be used to assess levels of environmental stress through the diversity of the macroinvertebrate population and presence of pollutant-sensitive or pollutant-tolerant animals.

Macroinvertebrates can provide an indication of the water quality as well as a measure of the diversity and habitat quality of the system. Assessment may be determined by using two standard biota indexes developed for macroinvertebrate sampling in Australia (i.e. the AUSRIVAS & SIGNAL indexes).

The advantage of using biota monitoring over chemical water quality monitoring is that biological data will reflect the long-term average condition of the system rather than at a single point in time. The monitoring is undertaken on a twice yearly frequency whilst chemical sampling is often required at monthly or even weekly intervals.

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It is recommended that biota monitoring start at the end of the Plant Establishment Period and to be carried out twice a year in Autumn and Spring. An experienced consultant should be engaged to carry out the sampling and analysis work and will be required to produce a report for Stockland.

7.1.5 Mosquito Monitoring

The Mosquito Risk Assessment recommends annual inspections of the wetland to sample larval populations and assess any changes in the suitability of the habitat for pest mosquito production, to be carried out, at a minimum, every two weeks from January through until March. If mosquito breeding in the wetland increases and pest impacts are considered serious, some monitoring and occasional treatment with an appropriate formulation of an approved control agent may be required.

Adult mosquito population sampling during these annual inspections would provide confirming information on the productivity of the wetlands for potential pest species.

7.1.6 Native Fish Monitoring

After the introduction of native fish to the system at a time specified by the consultant, monitoring will be required to assess the establishment and performance of the native fish populations and individual species numbers at a frequency determined by the consultant.

7.2 Inspection Process

For the first two years after completion of works DIPNR will be involved in the monitoring process.

Upon certification of Practical Completion of the site works, the Landscape

Architect will institute a 3 monthly inspection regime of the works to monitor the performance of the riparian works.

The inspection process will incorporate the following elements:

- notification of Landscape Contractor of upcoming inspection and request for Contractor's 3 monthly report;
- review of the Contractor Report prior to inspection;
- inspection of the site with the Contractor, noting of conformance with Contractor Report, minuting of progress, including noting any defects and stipulating timeframe for rectification;
- undertaking of a follow-up inspection if required to confirm defects have been rectified;
- providing, on a six monthly basis, a short covering letter to DIPNR and the Client reporting on all of the above, and including a copy of the current Contractor Report.

7.3 Reporting

After monitoring inspections have been carried out, quarterly reports are to be produced including all monitoring information.

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7.0 MONITORING

Plant Establishment Period

The Contractor Report will summarise the progress of the previous 3 months of work during the PEP, including:

- what has been successful;
- what has not been successful;
- measures undertaken to rectify the situation and achieve the biodiversity goal of 80 species for the combined SCRFF and CPW communities;
- any plants replaced;
- discussion of any issues as required, and appending of the updated Maintenance Program and Maintenance Logbook.

Colour photographic records of the works are to be mounted on A3 sheets with descriptions under each specifying the photo points and any pertinent commentary.

DIPNR Monitoring / Reporting

Finalisation of PC will require a site meeting with DIPNR to inspect for compliance with Part 3A permit conditions. Following PC approval by DIPNR the Plant Establishment Period (PEP) will commence.

The Plan provides for the provision of four (4) x six (6) monthly reports to DIPNR during the PEP, addressing the performance criteria within the VMP for each stage of the works. The following six monthly process applies (in accordance with DIPNR's VMP Guideline document):

- A brief concise report will be required from the Landscape Contractor addressing the performance criteria specified in this Plan and summarising the previous six (6) months of work.

The Landscape Contractor will be required to provide certification with each report, confirming that all planting used has been grown on using propagative materials of local provenance:

- The inspection process will incorporate the following elements for each inspection:
 - Notification of the Landscape Contractor of upcoming inspection and request for Contractor's six (6) monthly report,
 - Review of the Contractor Report prior to inspection,
 - Inspection of the site with the Contractor, auditing conformance with requirements of the VMP and Contractor Report, minuting of progress, including noting any defects and stipulating timeframe for rectification,
 - Undertaking of follow-up inspection/s as required to confirm defects have been rectified,
 - Providing a short covering letter to DIPNR reporting on all of the above, including a copy of the Contractor Report with photographic monitoring sheets.

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8.0 ACTION PLAN

8.1 Action Plan

Key: LA - Landscape Architect LC - Landscape Contractor
MC - Main Contractor SC - Specialist Consultant
SL - Stockland Limited BRC - Bush Regeneration Contractor

Task/Method	Specification Clauses	VMP	Duration	Responsibility
Pre-Construction Phase - Stage 01				
Plant Procurement				
• Sourcing of propagative native plant material.	n/a	4.2 & 5.2	2 months	LA
• Finalisation of plant species and numbers.	n/a	5.2.5	1 month	LA
• Letting of propagation contract	tba	n/a	1 month	SL
• Plant propagation	tba	5.2.6	5-6 months	SL/Nursery
• Plant material inspections prior deliver.	tba	n/a	1 month	LC
Baseline Monitoring				
• Set up monitoring points & take first photographic record from each point	n/a	7.1	1 day	LC
• Undertake benchmark monitoring of representative areas in both SCRFF and CPW and for both regeneration and reconstruction treatments	n/a		1-2 days	BRC/SC
Approval Process				
• Obtain license from NSW NPWS required under Section 91 of the TSC Act	n/a	2.6.1	2 months	LA
Construction Phase - Stage 01				
Sediment & Erosion Controls				
• Install sediment and erosion controls to protect riparian corridor from adjacent subdivision building works.	n/a	n/a	1 week	MC
• Install sediment and erosion controls to protect watercourse from adjacent riparian corridor works.	tba	n/a	1 week	LC
Irrigation				
Installation of meters, pipes and fittings	tba	5.8	1 week	LC/BRC
Riparian Corridor Restoration				
• Site preparation including				
- soil testing	tba	4.3	1 month	SC
- ecological burn treatments	tba	5.4	2 weeks	BRC
- soil preparation	tba	5.6	2 weeks	LC/BRC
- soil stabilisation (mulching or matting)	tba	5.7	2 weeks	LC/BRC
• Weed Control and Planting Program				
- primary weed eradication			1 month	BRC
- primary planting, seeding and translocation			2 weeks	BRC
- secondary weed eradication			2 weeks	BRC
- secondary planting			2 weeks	BRC

Girraween Creek, Former CSIRO Site, Prospect - Vegetation Management Plan
Pittendigh Shinkfield Bruce - June, 2004

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Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
Construction Phase - Stage 01 <i>continued</i>				
Construction Works				
<ul style="list-style-type: none"> Perimeter works, including: <ul style="list-style-type: none"> Road kerb and guttering, Stormwater infrastructure, including main stormwater outlets direct to Main and Inlet Ponds. 	n/a	n/a	3 months (Stage 1) 3 months (Stage 2)	MC
<ul style="list-style-type: none"> Constructed landscape features within the riparian corridor, including: <ul style="list-style-type: none"> Perimeter walkway / cycleway system and cross-corridor pathway systems to the Main Bushland Reserve (2no. – the southern crossing will have a bridge.) and the Northern Bushland Reserve (1no. to M4 underpass) – (all stages), 	tba	n/a	3 months (Stage 1)	LC
<ul style="list-style-type: none"> Girraween Woodland Park, including shale access / pathway suitable for Sydney Water maintenance access, basalt maintenance edge, bollards, grassed viewing mound, picnic shelters / viewing mound shelter, and turfing – (Stage 1), 	tba	n/a	3 months (Stage 2)	
<ul style="list-style-type: none"> Main Pond Wall Lookout, including shale access / pathway suitable for Sydney Water maintenance access, boardwalk and lookout shelter (Stage 1), 	tba	n/a	2 months (Stage 3)	
<ul style="list-style-type: none"> Main Pond Boardwalk to western perimeter linking from near the Main Pond Wall to the Main Pond Formal Park, and including an extension to the water's edge – (Stage 2), 	tba	n/a		
<ul style="list-style-type: none"> Northern Bushland Park, including activity nodes for a playground, and fitness equipment/sculpture/seating, shade structures and bollards – (Stage 3), 	tba	n/a		
<ul style="list-style-type: none"> Interpretative Elements, including signage – (all stages). 				
DIPNR Liaison Notify DIPNR in writing, one month prior to Practical Completion		4.11	-	LA
Practical Completion (PC) inspection of works DIPNR certification re. meeting all 3A Permit requirements Photographic monitoring		4.11	-	LA

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Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
2 Year Plant Establishment Period (PEP)				
Plant Establishment Period				
<ul style="list-style-type: none"> Establish the parkland works undertaking maintenance task as outlined in Landscape Works Specifications 	tba	n/a	12 months	LC
<ul style="list-style-type: none"> Establish / develop the corridor restoration works undertaking maintenance tasks as outlined within the VMP 	n/a	5.10	2 years	LC/BRC
Native Fish Stocking				
<ul style="list-style-type: none"> Work includes the undertaking of a downstream fish survey, assessment of suitability of water quality conditions re. fish release and follow up monitoring. 	tba	6.2.4	6 months	SL/SC
Bushfire Fuel Reduction Management				
<ul style="list-style-type: none"> Landscape Contractor to consult specialist Bushfire Consultant (to include site inspections as necessary) in regards to managing accumulation of fuel within the OPZ. 	tba	4.6	2 years	LC/ SC
Progress Reporting				
<ul style="list-style-type: none"> Landscape contractor to prepare a maintenance program and keep a logbook for works undertaken during this phase Six monthly progress reporting to be provided 		5.10	2 years	LC
Inspection/Monitoring				
<ul style="list-style-type: none"> Inspection and monitoring of riparian corridor every three months Restoration works / plant species diversity Water quality & aquatic habitat assessment monitoring Mosquito monitoring (January to March by specialist if required) Native fish establishment monitoring 		7.2	2 years 2 years 2 years 2 years 2 years	LA SC SC SC SC
DIPNR Liaison				
<ul style="list-style-type: none"> Reporting to DIPNR (6 monthly) Notify DIPNR in writing, one month in advance of completion of the Post Construction Phase. 		4.11	2 years	LA
Finalisation of PEP				
<ul style="list-style-type: none"> Notify DIPNR in writing, one month in advance of completion of the Post Construction Phase. Preparation of Riparian Corridor Operation & Maintenance Manual 		4.11 5.11.1	1 month	LA LC

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Task/Method	Specification Clauses	VMP Section	Duration	Responsibility
Handover <ul style="list-style-type: none"> • Inspection of works. • Maintenance Manual • Formal handover of the works to Holroyd City Council who will be responsible for on-going maintenance of all landscape and riparian corridor restoration works. 		5.11	- - -	LA SL LA + SL
Maintenance Staff Training <ul style="list-style-type: none"> • Handover training workshop for key Holroyd City Council maintenance staff. 		5.11	One month prior to Handover	LA + SL
On-going – Long-term Management (post contract)				
Maintenance Period <ul style="list-style-type: none"> • Maintain the bushland parks (Girraween Creek Bushland Park and Northern Bushland Park) • Maintain / develop the riparian corridor restoration works 	tba tba	6.0	On-going	Council
Restoration Monitoring <ul style="list-style-type: none"> • Restoration works • Water quality & aquatic habitat assessment monitoring • Mosquito monitoring (January to March by specialist if required) • Native fish establishment monitoring 		7.1.3 7.1.4 7.1.5 7.1.6	On-going	SC/Council SC/Council SC/Council SC/Council
Maintenance Monitoring <ul style="list-style-type: none"> • Monitoring / maintenance inspections of the creek corridor to be carried out on a 3-monthly basis or following storm events; and • Monitoring via visual inspections to assess general health/diversity of vegetation, weed infestations, sediment accumulation, litter, algal blooms, erosion, and other issues 	n/a	6.0	On-going	Council

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8.2 Monitoring Schedule

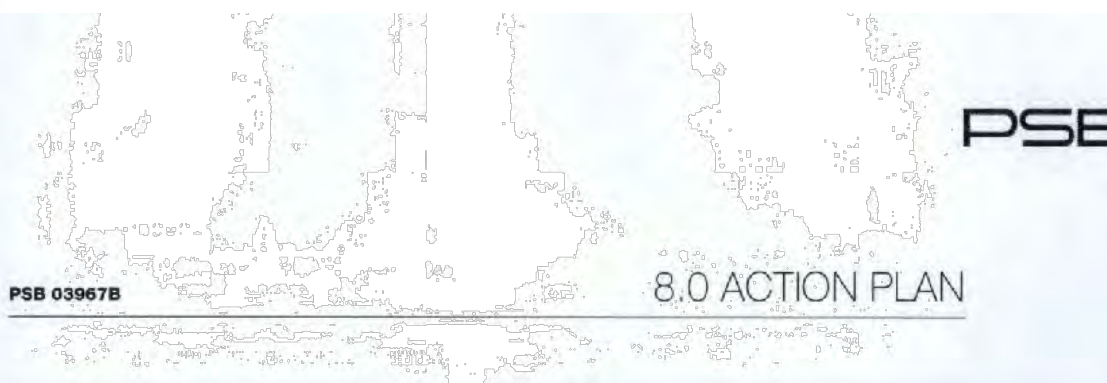
Item	Action	Function	Monitoring/ Inspection
Structural			
Inlet Structures Litter traps and bio-remediation ponds	Check for litter, debris and sediment build-up. Clean litter traps when 50 % full. Remove blockages to any structures.	The efficiency of a device to remove and retain pollutants reduces as the device fills with solid materials. Regular maintenance is therefore essential	quarterly or after storm events
Outlet Structures Weirs, Spillway	Check for litter and debris. Remove blockages to any structures.		quarterly or after storm events
Litter and Debris	Check riparian and aquatic zones for litter or debris and remove (by hand or other methods as deemed necessary).	Litter and debris affects water quality, habitat and visual amenity	quarterly or after storm events
Erosion	Check all areas in the riparian zone and in particular inlets, outlets, batters and drainage lines. Record location and extent of any erosion or subsidence. Repair as soon as possible.	Erosion leads to de-stabilisation of creek banks and can affect nutrient and turbidity levels in adjacent waterways and downstream of the site	quarterly or after storm events
Sedimentation	Check for sediment build-up in all areas of the aquatic system Schedule maintenance works particularly where water volume is undermined or short circuiting of the system is resulting	Sediment build up can affect flows, wetland pond volume and macrophyte growth.	quarterly or after storm events
Signage	Check signs have not been vandalised. Replace and / or repair as required.	Signage is essential for public health and safety and interpretation of the environmental values and functions of the system	quarterly
Access	Check pathways are not blocked or damaged. Replace and / or repair as required.	Access is to be controlled so as not to cause erosion and impact on plant growth and fauna habitat.	quarterly
Public Health and Safety	Inspect fences, pontoons, and lookout for safety. Replace and / or repair as required.	It is the responsibility of the manager, Norwest Association Limited to consider public health and safety issues	quarterly
Abiotic			
Water quality	Check for odours, scums, slicks, algae and water clarity. Aquatic biota monitoring twice a year in Autumn and Spring.	Good water quality is important for stream fauna and habitat, to prevent weed invasions and adverse impacts on downstream areas	quarterly half yearly
Water levels	Record water levels at time of inspections	Water level control is a powerful tool for management of aquatic plants, weeds, pest fauna & to allow access to ponds for maintenance work	quarterly

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Item	Action	Function	Monitoring/ Inspection
Biotic			
Weeds	<p>Document any weed invasions.</p> <p>Remove weeds promptly by hand before excessive growth requires the use of herbicides.</p> <p>Aquatic weeds such as Alligator Weed, Water Hyacinth, Salvinia and Ludwigia are of particular concern and early detection and action to control these species is essential.</p>	<p>On-going weed control and monitoring is essential to avoid large unsightly infestations.</p> <p>Weeds will displace native species, affect water quality, and reduce habitat value and aesthetic values of the system.</p>	quarterly or after storm events
Algae	<p>Identify species where excessive growth occurs.</p> <p>Investigate causes where excessive growth of filamentous green algae becomes a persistent problem.</p>	Algae can form dense mats limiting light penetration into the water, deplete oxygen levels in water, cause unpleasant odours and may also be toxic (blue green algae).	quarterly
Aquatic and terrestrial vegetation health	<p>Document vegetation composition and structure and compare with initial species composition and planting densities.</p> <p>Record general condition – disease, yellowing, and damage by water fowl.</p> <p>For terrestrial vegetation measure canopy cover, extent of ground cover, survival, species present and the presence of any seedlings.</p>	Health native vegetation is vital for the effective functioning of the system in water quality control, habitat provisions, and erosion control and for the aesthetic and recreational amenity of the site.	quarterly
Replanting	<p>Replace plant losses.</p> <p>Refer to Landscape plans and Landscape Works Spec.</p>		As required
Herbicide	<p>Prescribed herbicides to be used only if all other control methods are inadequate.</p>	Herbicides have the potential to impact on water quality, fauna and habitat in the system.	As required
Fertiliser	<p>Fertiliser use should be limited and controlled.</p> <p>Low phosphorus fertiliser is to be used.</p>	Nutrients from fertilisers and associated run-off have adverse effects on water quality and may lead to the growth of algae and aquatic weeds.	As required
Native fauna	<p>Record the presence or indicators (droppings, tracks, nests, calls etc) of native fauna using the site.</p>	The presence of native fauna is a good indication of the health and sustainability of the system and the level of biodiversity present.	quarterly
Pest fauna	<p>Record sightings or the presence of droppings/tracks of other fauna.</p>	Pest fauna competes with and preys on native fauna.	quarterly
Mosquitoes	<p>Check for larvae in pooled water and at aquatic margins.</p> <p>If observations or anecdotal evidence suggests that mosquitoes are becoming a problem, a professional entomologist should be contracted to undertake an assessment of the site.</p>	Mosquitoes have the ability to act as a vector for disease and are a nuisance pest.	quarterly



Item	Action	Function	Monitoring/ Inspection
Native fish stocking	Look for signs of native fish in shallow water zones. If problems are evident or other issues are impacting on native fish populations contract a specialist consultant to carry out an assessment.	Native fish introduced to the system will increase the diversity of native fauna present and may act to control mosquito populations by preying on the larvae.	quarterly
Other			
Macro-invertebrate monitoring	Aquatic ecological consultant to carry out assessment, to monitor water quality & aquatic ecosystem health	Diversity of macroinvertebrates is a good indicator of whole ecosystem health.	half yearly
Photo monitoring	Photographs to be taken of restoration works from set monitoring points	These photos are to be retained and are a valuable record of the progress and success of the project.	quarterly
Staff training	Train maintenance and management staff in general wetland ecology, native and weed plant identification, bush regeneration & pollutant removal processes.		As required
Yearly review	Review maintenance and monitoring procedures. Review performance assessment goals		Annually

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8.0 ACTION PLAN

8.3 Objectives and Performance Indicators

The following performance indicators have been developed in order to assess the success of the restoration project. They will assist decision-making in relation to maintenance and monitoring requirements for the system as part of an adaptive management process (see s. 6.1).

Objective (desired outcome)	Performance Indicator
To enhance the ecological functions of the creek corridor	<ul style="list-style-type: none"> Low / manageable weed densities Optimal functioning of stormwater treatment structures Good water clarity and visibility to a depth of 2m Water and habitat quality 'good' as determined by regular bio-monitoring Low/manageable evidence of aquatic weed and algal infestation Healthy native vegetation with cover and diversity to meet design intent
To restore native aquatic and riparian vegetation	<ul style="list-style-type: none"> Natural communities characteristic of CPW and SCRFF Vegetative cover established in canopy, shrub layer and groundcover Aquatic plants establish in diversity and density Low/manageable weed densities
To provide habitat for a diversity of aquatic, semi-aquatic and terrestrial native fauna	<ul style="list-style-type: none"> Re-colonisation of the site by native fauna - Native fish, frogs, crustaceans (e.g. yabbies) and insects present Evidence of pest fauna is at a minimum Water and habitat quality 'good' as determined by regular bio-monitoring Low / manageable weed densities
To provide a movement corridor for native fauna as part of a regional corridor network	<ul style="list-style-type: none"> Re-colonisation of the site by native fauna Ground and canopy level vegetation connectivity established
To provide high quality passive recreational and educational opportunities for the surrounding community without compromising ecological values	<ul style="list-style-type: none"> Public regularly observed using the creek corridor Low/manageable evidence of impacts (e.g. erosion, litter, vegetation damage, dog faeces) from recreational use Interpretive facilities provided in the creek corridor The community is well informed about values and functions of the creek corridor and on-going performance and management issues

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10.0 AUTHORS

The key authors of this report were:

Pittendrigh Shinkfield Bruce

- Mark Blanche – Project Direction / Management / Part Author - Vegetation Management Plan
- Kathryn Duchatel – Primary Author - Vegetation Management Plan

EcoHort

- Ed Freimanis – Author - Bushland Management Plan

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APPENDICES

Appendix A: Figures

- Figure 1: Site Context and Watershed
- Figure 2: VMP Boundary to Pre-residential Site
- Figure 3: Masterplan – Extent of Riparian Corridor
- Figure 4: Riparian Corridor – Management Zones Proposed Site
- Figure 5: Vegetation Types and Restoration Treatments

Appendix B: Schedules

1. Propagation Schedule
2. Planting Schedule
3. Restoration Treatment Schedule

Appendix C: Bushland Management Plan (Ecohort)

Appendix D: Wetland Planting Plan

Appendix E: Development Application Drawing Set

- Landscape Drawings
- Landscape Works Specification

Appendix F: Opinion of Probable Costs

Appendix G: Landscape Construction Certificate Document Set

Appendix H: Bush Management Guidelines

- Arranging Fire Burns on Bush Regeneration Sites 17/04/2000

Appendix I: Mosquito Risk Assessment

- Mosquito Risk Assessment: CSIRO (Lakewood), Greystanes

5.4 D. Alligator Weed Management Plan 2017
Ecological Consultants Australia

Lakewood Alligator Weed Management Recommendations

By Ecological Consultants Australia Pty Ltd

September 2017





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Statement of Authorship

This study and report was undertaken by Ecological Consultants Australia at Studio. The author of the report is Geraldene Dalby-Ball with qualifications BSc. majoring in Ecology and Botany with over 20 years' experience in this field, Andre Olson of Dragonfly Environmental assisted in technical aspects of aquatic weed management and site inspections.

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Signed: Geraldene Dalby-Ball – Director of Ecological Consultants Australia



Executive Summary

Findings and Background

- Alligator Weed is present in the Lakewood riparian area and has the potential to cover extensive areas of open water and grow amongst aquatic plants on the water's edge.
- Alligator Weed is present in open water and the wet/dry areas.
- Wet/dry interface areas are poorly defined and results in management issues in general. Alligator Weed flourishes in the wet/dry interface and spreads by pieces. Vegetation management such as mowing/slashing can spread this weed.
- Alligator Weed is a listed Noxious Weed. NB there is new noxious weed legislation and this should be checked for the specific requirements of the site (as the management agreements are developed)
- Alligator Weed is present in the catchment and spreads easily so continued re-infestation is likely in general and especially post medium level flood events.

Management Recommendations

- On-going management and surveillance is recommended. Frequent (seasonal) treatment of Alligator Weed will result in reduced annual cost of control and reduce the likelihood of it excessively expanding over open water areas. Seasonal work recommendations have been detailed in this plan.

Conclusions and Recommendations

- Alligator Weed management is recommended to occur on a seasonal basis. For best outcomes the timing and frequency of works would be in accordance with timing proposed in this plan.
- Training in aquatic weed, identification and management is provided for those managing the Lakewood Riparian area is recommended.
- It is recommended that the interface between wet and dry areas be well defined such that Alligator Weed habitat is reduced. This will also reduce the likelihood of it being spread through mowing / slashing etc. It is acknowledged that the site is flood prone and it's not possible to have clear boundaries in all areas however it is still recommended wherever practical.

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1.1 Scope

Ecological Consultants Australia (ECA) has been contracted to provide advice on managing Alligator Weed as part of the Plan of Management (PoM) for Lakewood Riparian Area. For detail on the site refer to the PoM (Draft 2017).

1.2 Legislative and Policy Context

The environmental management is affected by a wide range of regulatory and policy requirements, which are addressed through the visions and actions outlined in this PoM.

Key legislation to consider when managing Alligator Weed in Lakewood Riparian Corridor include:

- *Environmental Protection and Biodiversity Conservation Act 1999* (Commonwealth)
Mandates actions relating to nationally listed threatened species and communities.
- *National Parks and Wildlife Act 1974* (NSW)
Provides for the protection of all native fauna, with licences being required to harm them or their habitat. Requires permits for activities that damage or destroy items of Aboriginal heritage.
- *Noxious Weeds Act 1993* (NSW)
Requires landowners to control classified weeds on their land, with required control measures depending on level of classification – see also new Noxious Weed legislation.
- *Pesticides Act, 1999* (NSW) Regulates the use of pesticides and off-label permits are required for some herbicides used on Alligator Weed.
- *Threatened Species Conservation Act 1995* (NSW)

Provides for the creation, by the Office of Environment and Heritage, of recovery plans for species or communities listed as threatened. Two ecological communities grow within the study area and council is obliged to implement the recovery plans where the plans are available.

- *Protection of the Environment Operations Act 1997 (NSW)*
Provides for licences to regulate activities with potential environment impact, such as water extraction (drawing water levels down where possible to treat Alligator Weed).



Alligator Weed growing densely in wet-edge habitat and into open water. Source GSDB

1.3 Site Location and context for Alligator Weed management

Figure 1 shows the site and surrounding area. Of note here is the proximity to other waterways include Prospect Reservoir and tributaries. Effective Alligator Weed management requires whole catchment management and so while this plan highlights works to be done in this location there is likely to always be a background situation with recurring Alligator weed until whole of catchment management is undertaken and even then, on-going work is required as it can be transported land management practices (mowing etc) and birds and reintroduced to the site.



Figure 1. Site (iwthin the yellow outline) and sourrounding area. Source: Six Maps accessed August 2017



Figure 2 outline of area covered by this plan. Source former Cumberland Council

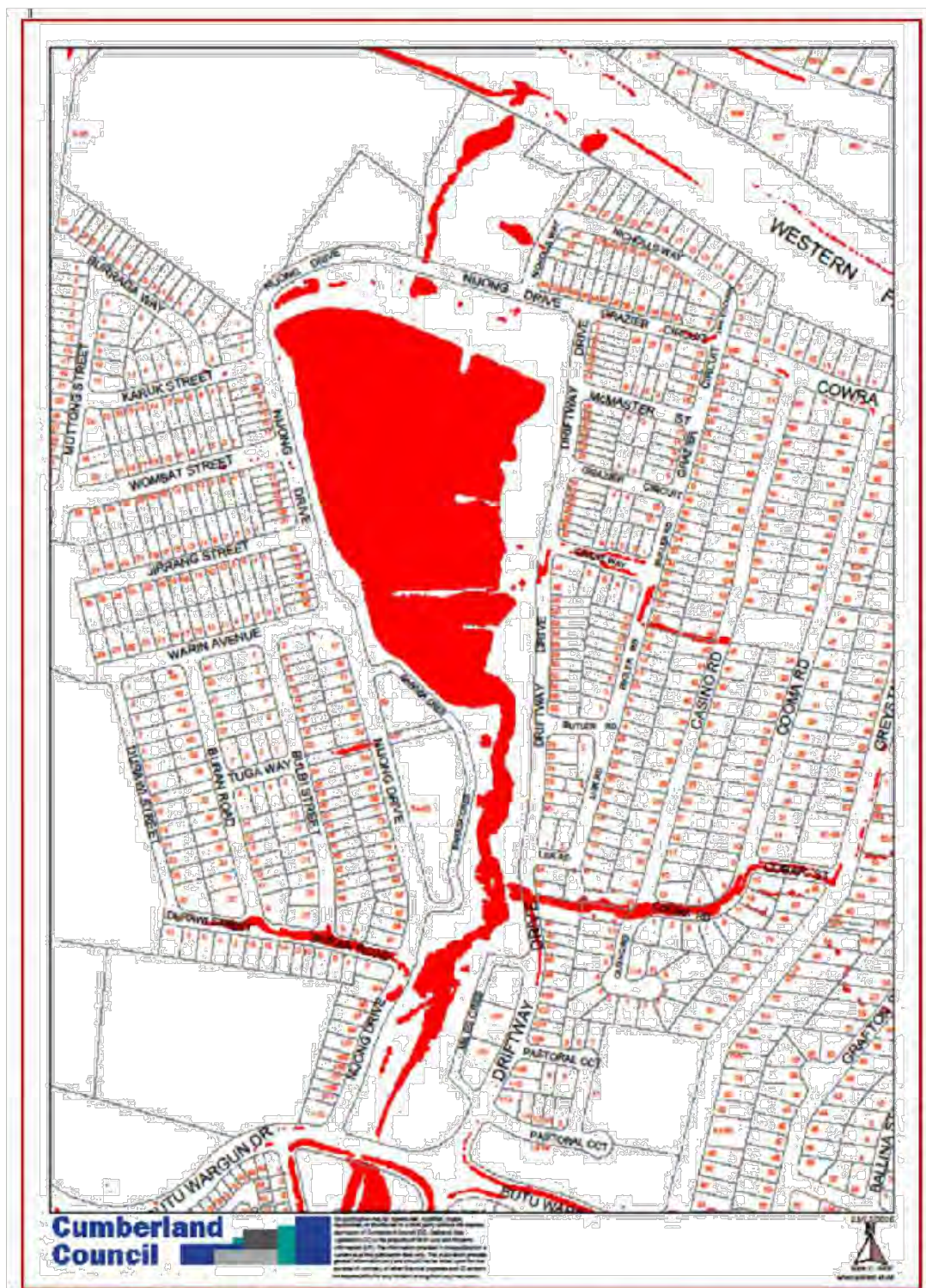


Figure 3 Floodway mapping Source: Former Cumberland Council

Figure 4 shows the vegetation communities in the immediate surroundings. The northern most section of the site is mapped as having Endangered Ecological Communities EECs. Cumberland Shale Plains Woodland is listed as a Critically Endangered Ecological Community (CEEC) and SheOak Riparian Forest. EECs are as defined by the NSW Threatened Species Conservation Act or Commonwealth Environmental Protection and Biodiversity Conservation Act communities occur in close proximity that are EECs. Additional EECs are known to occur in the nearby tributaries and in and around Pemulwuy. Thus management on-site needs to consider the possible impacts of works directly or indirectly on EECs. In this case no 7-part tests are needed however it would be sensible to have training in regards to the location of Cumberland Shale Plains Woodland and SheOak Riparian Forest such that activities do not have an impact on these areas.



Figure 4. Site and immediate surroundings with Vegetation Communities mapped as per Sydney Metro Mapping 2015.

2 Methods

2.1 Site Inspections

Andre Olson (Aquatic Weed Specialist) of Dragonfly Environmental and Geraldene Dalby-Ball (wetland management specialist) ECA assessed the site in early and late August 2017. Weather was fine and sunny during time of visit. Inspections were made on-foot and the entire area as shown in Figure 2. Wetland edges, riparian zones and emergent aquatic plants were searched as part of the inspection.

2.2 Existing Data

Aerial imagery

Aerial imagery was used to look at the lake through time and see the times of extensive plant growth over the open water area.

On-site knowledge

The authors also discussed the site with personnel from Council who are familiar with the site over the longer time periods including peak summer conditions when weed growth is at a maximum. This information was taken into account in terms of management suggestions. It is noted that even without this information it is clear from the site inspections that Alligator Weed has the potential to spread extensively across the open water and through the drainage lines.

Threatened Species

Bionet, previous studies and the author's knowledge of the local area, were used to determine the possible occurrence of endangered ecological communities and threatened plant species on-site. The Bionet records accessed covered a 10km² area with the centre of the site as the centre point of the Bionet database search. Records selected were from the time period of 1st January 1980 to 20th August 2017.

Records from the following databases were collated and reviewed:

- Atlas of NSW Wildlife (Bionet). New South Wales, Office of Environment and Heritage (OEH).
- NSW Threatened Species Information (OEH).
- PlantNET (The Royal Botanic Gardens and Domain Trust 2014).
- Protected Matters Search Tool of the Australian Government Department of the Environment (DoE) for matters protected by the Cwlth Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act).

Other sources of biodiversity information:

- Relevant vegetation mapping, including:
 - Vegetation Information System, VIS Mapping (OEH).
 - Native Vegetation of the Sydney Metropolitan CMA Area, Sydney Metropolitan (CMA, 2009).

[illegible]

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Alligator Weed is around ~30% as an understorey to the aquatic plants in areas shown in Figure 5b. Alligator Weed is less than 5% on grass adjoining channel water – the important point is not to spread it.

Alligator Weed is present along the Creek-line Riparian area mostly as small fragments within other vegetation. It has the potential to increase cover in these areas particularly post flood when other debris has been washed away exposing the substrate.

Figure 5b shows the northern pond. The southern ponds (outside the official study area) had no Alligator Weed visible during time of site inspections it does have the weed *Juncus acutus* though.



Figure 5b: Alligator Weed locations during onsite during inspection (Northern Pond)

3.1 Site images and management considerations

Plates 1 to 10 show typical site conditions as they relate to Alligator Weed and other problem aquatic and semi-aquatic weed species. Notes below images also include location specific management recommendations.

	
<p>Plate 1: Pampass Grass and <i>Juncus acutus</i> are other noxious and environmental weeds that need removing from wetland system</p>	<p>Plate 2: <i>Juncus acutus</i> seed in foreground and floating Alligator Weed clump in background</p>
	
<p>Plate 3: Alligator Weed growing in deeper water and amongst native aquatic vegetation.</p>	<p>Plate 4: Alligator Weed growing amongst native aquatic vegetation and forming mats and islands within open water sections of wetland system.</p>



Plate 5: Alligator weed stems and stolons found on exposed muddy substrate.



Plate 6: Waterfowl eg Moor Hens and Ibis are foraging on Alligator Weed and aiding its spread across the site and catchment.



Plate 7: Alligator Weed stems floating in wetland. These will reshoot in warmer weather



Plate 8: Alligator Weed found in drainage swale that runs along Nijong Drive



Plate 9: Alligator Weed growing in shallow water and amongst native aquatic vegetation.



Plate 10: Brushcutting of areas where Alligator Weed is growing in water and on bank is to be avoided

3.2 Recommended Actions

A works program to control Alligator Weed (*Alternanthera philoxeroides*) in the wetland/creek of Lakewood Wetland System is summarized in Table 1.

The aim of the works is to attempt to significantly reduce the current infestation. Works include the use of a high volume sprayer using Metsulfuron – Methyl to target any Alligator Weed seen in the area. Follow up works will be conducted 4-6 weeks later to target any re-emergence or regrowth. Follow up works will be conducted by thermal weeding, which has been used successfully in the past to for control Alligator Weed. If conditions are not suitable for thermal weeding (e.g. too dry or too hot), backpack sprayers with Metsulfuron – Methyl will be used. All works will begin from the top of the catchment, heading down.

Alligator Weed is often found in mown areas that are frequently inundated, such as the wetland batter where it is sometimes mown and may spread vegetatively. It is recommended that for works to be effective in control and eventual eradication of this Noxious Weed from the water basins. Other potential sources such as ovals and creeks further up the catchment will require monitoring and treatment by relevant land holders if Alligator Weed is present.

Metsulfuron-methyl Annual Treatment Program.

- Spray using volume sprayer and boat. Manual spraying in areas of aquatic native vegetation and may follow up works throughout the year.
- Apply the first foliar treatment in October - November 2017. Apply the second foliar treatment in February 2018.
- Apply the third foliar treatment at the end of the growing season in May 2018.
- Carry out this annual treatment program for a number of years (6 on average) and then consider the possibility of eradication by physical removal of any remaining underground plant parts.

Work under license: **PERMIT 14734** Expires 30/06/2019 Metsulfuron-methyl 600 g/kg (Brush-off®)

Works will require a High Volume Sprayer. If Alligator Weed is not treated early and expands then an aquatic harvester will be required for manual removal:

Proposed timeline:

Table 1 (below) outlines the proposed timeline and recommended duration of each action.

NB: This is a *proposed* works table, works can be adjusted according to site responses, inclement weather, or other factors, and only after consultation with Council.

Table 1 Gannt chart of recommended works and resourcing required. After 2019-2020 repeat above and if new infestation from catchment or flooding are reduced then the cost per year can be reduced for on-ground works but recommended not for surveillance.

NB: if on-going work is not undertaken the extent of the Alligator Weed will increase rapidly in the warmer months and the resourcing and cost for management will also increase.

3.3 Table 1 Recommended Management Actions and Resourcing

Key:

- The numbers in each box represent the minimum number of hours resourcing suggested for the action.
- Blue and grey shading indicate works associated with management but not direct treatment of Alligator Weed.
- Light and dark brown shading shows times and resourcing recommended for treatment.
- Management Zones refers to areas shown in Figure 5 and Figure 5a shows a detail of the Northern Pond.

Management 2018-2019

Lakewood Alligator Weed Control	Management Zone/s	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18
Project Administration									
Weed Condition Mapping	All Zones	6							
Site Induction and Initial Meeting with Council	All Zones	2							
Photo Monitoring Points and Monitoring Transects	All Zones	1		2			2		
Quarterly Monitoring and Surveillance of AW	All Zones			1			1		
Targeted Weed Control as per Weed Management Plan Yr 1:									
Alligator Weed Control Manual back pack spraying	Northern Pond		32 32	32 32	16	16	16	16	16
Alligator Weed Control Volume Sprayer/Boat	All Zones		8 8 8 8			8 8 8 8			8 8
Other Costs Optional:									
Waste Fees for Vegetation	All Zones				1			1	

Management 2018-2019

Lakewood Alligator Weed Control	Management Zone/s	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19
Project Administration									
Weed Condition Mapping	All Zones	6							
Site Induction and Initial Meeting with Council	All Zones	2							
Photo Monitoring Points and Monitoring Transects	All Zones	1		2			2		
Quarterly Monitoring and Surveillance of AW	All Zones			1			1		
Targeted Weed Control as per Weed Management Plan Yr 1:									
Alligator Weed Control Manual back pack spraying	Northern Pond		16 16	16 16	16	16	16	16	16
Alligator Weed Control Volume Sprayer/Boat	All Zones		8 8 8			8 8			8
Other Costs Optional:									
Waste Fees for Vegetation	All Zones				1		1		

Management 2019-2020

Lakewood Alligator Weed Control	Management Zone/s	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20
Project Administration									
Weed Condition Mapping	All Zones	6							
Site Induction and Initial Meeting with Council	All Zones	2							
Photo Monitoring Points and Monitoring Transects	All Zones	1		2			2		
Quarterly Monitoring and Surveillance of AW	All Zones			1			1		
Targeted Weed Control as per Weed Management Plan Yr 1:									
Alligator Weed Control Manual back pack spraying	Northern Pond		16 16	16 16	16	16	8	8	8
Alligator Weed Control Volume Sprayer/Boat	All Zones			8		8 8			8
Other Costs Optional:									
Waste Fees for Vegetation	All Zones				1		1		





NB the above is relevant for on-going work. If Alligator is untreated then increased resourcing and an aquatic harvester are likely to be needed.

4 Appendices

4.1 Appendix I Table 2 Noxious Aquatic Weeds summary

With the exception of Alligator Weed none of the other aquatic weeds were observed at the time of inspection however they are in the wider catchment. People managing the area should be aware of these weeds and what they look like so they can be treated rapidly should they occur in future.

Table 2 Noxious Aquatic Weeds that do or could grow in Lakewood open water areas.

	Alligator Weed	<i>Ludwigia peruviana</i> and <i>L. longifolia</i>	Mexican Water Lily	<i>Salvinia molesta</i>
Weed Photo				
Weed Type	Floating Attached	Emergent	Floating Attached	Free Floating
Dispersal Method	Pieces	Seeds	Multiplication	Multiplication
Key Habitat	Edge and damp to shallow wet areas and growing out into open areas	Edge and damp to shallow wet areas	Open water	Open water
Distribution /Abundance August 2017	Present as described in this plan	Not observed	Not observed	Not observed

	Alligator Weed	<i>Ludwigia peruviana</i> and <i>L. longifolia</i>	Mexican Water Lily	<i>Salvinia molesta</i>
Class*	3	3		2
Legal requirements	The plant must be fully and continuously suppressed and destroyed	The plant must be fully and continuously suppressed and destroyed and the plant must not be sold propagated or knowingly distributed		The plant must be eradicated from the land and the land must be kept free of the plant

- Class changes depending on LGA. NB this system of classifying is currently being updated as part of new Noxious Weed Legislative amendments.

4.2 Appendix II – summary aims for 1, 4 and 10 years

Table 3 summaries outcomes for areas based on 2017 mapping. Its recommended that detailed mapping be done post works in 2017 and then mapping continued as part of surveillance each year. Mapping need not be detailed but should at least shows area with AW over 10m² and approximate cover based on <5% cover, >5-20% cover, >20%-50% cover and >50%-80% and >80+

Table 3 Summary aims of Alligator Weed management in Lakewood Riparian Corridor over next 10 years

Timing	Summary Outcomes
Aim of On-ground Works one year from adoption of this PoM	<p>AW to be <10% of open water to be covered in AW.</p> <p>New infestations identified and treated prior to them reaching 40% cover of any one 1000m² area.</p> <p>AW to be <5% in areas where it was not found in 2017 and</p> <p>AW to be less than 20% cover in areas it was identified in 2017 and</p> <p>No new infestations to exceed 10% ground cover.</p> <p>Management techniques not spreading AW (eg no slashing AW edges where that machine then goes to other areas.</p> <p>No new infestations.</p>

Timing	Summary Outcomes
Aim of On-ground Works in 4yrs	<p>AW to be <5% of open water to be covered in AW.</p> <p>New infestations identified and treated prior to them reaching 20% cover of any one 1000m² area.</p> <p>AW to be <5% in areas where it was not found in 2017 and</p> <p>AW to be less than 20% cover in areas it was identified in 2017 and</p> <p>No new infestations to exceed 5% ground cover.</p> <p>Management techniques reducing the area of AW</p> <p>Post flood surveillance in place for Noxious Aquatic weed ID and management</p>
Aim of On-ground Works in 10yrs	<p>AW to be <5% of open water to be covered in AW.</p> <p>New infestations identified and treated prior to them reaching 20% cover of any one 100m² area.</p> <p>AW to be <5% in areas where it was not found in 2017 and</p> <p>AW to be less than 20% cover in areas it was identified in 2017 and</p> <p>Management techniques reducing the area of AW</p> <p>Post flood surveillance in place for Noxious Aquatic weed ID and management</p>

Links for further information on

4.3 Appendix III Expertise of author

With over 20 years wetland and urban ecology experience with extensive technical and on-ground knowledge in these areas.

Geraldene has over 8 years local government experience as manager of environment and education for Pittwater Council. Geraldene presented papers on the topic at the NSW Coastal Conference, Sydney CMA and Hawkesbury Nepean forums. Geraldene is a Technical Advisor Sydney Olympic Park Wetland Education and Training (WET) panel.

Key interest area is working in multi-disciplinary teams to bring ecological and wetland and riparian ecology expertise to large-scale projects.

Geraldene has up to date knowledge of environmental policies and frequently provides input to such works. Geraldene was a key contributor to the set of Guidelines commissioned by South East Queensland Healthy Waterways Water Sensitive Urban Design Guidelines. Geraldene's role included significant contributions and review of the Guideline for Maintaining WSUD Assets and the Guideline for Rectifying WSUD Assets.

Geraldene is a frequent contributor to community and professional workshops on ecological and wetland and waterway matters particularly relating to environmental management.

Geraldene is a joint author on the popular book Burnum Burnum's Wildthings published by Sainty and Associates. Author of the Saltmarsh Restoration Chapter Estuary Plants of East Coast Australia published by Sainty and Associates (2013). Geraldene's early work included 5 years with Wetland Expert Geoff Sainty of Sainty and Associates. Geraldene is an expert in creating and enhancing urban biodiversity habitat and linking People with Place.

Example projects can be provided.

Geraldene Dalby-Ball

Director ECA



SPECIALISATIONS

- Urban Ecology – and habitat rehabilitation and re-creation.
- Wetland design and management
- Urban waterway management – assessing, designing and supervising rehabilitation works
- Saltmarsh and Wetland re-creation and restoration – assessment design and monitoring
- Engaging others in the area of environmental care and connection
- Technical Advisor – environmental design, guidelines and policies
- Sound knowledge and practical application of experimental design and statistics
- Project management and supervision
- Grant writing and grant assessment
- Budget estimates and tender selection
- Expert witness in the Land and Environment Court

CAREER SUMMARY

- **Director and Ecologist**, Ecological Consultants Australia trading as Kingfisher Urban Ecology and Wetlands. 2014-present
- **Director and Ecologist**, Dragonfly Environmental. 1998-present
- **Manager** Natural Resources and Education, Pittwater Council 2000-2010
- **Wetland Ecologist** Sainty and Associates 1995-2002

QUALIFICATIONS AND MEMBERSHIPS

- **Bachelor of Science with 1st Class Honors**, Sydney University
- WorkCover WHS General Induction of Construction Industry NSW White Card.
- Senior First Aid Certificate.
- **Practicing member** Ecological Consultants Association of NSW

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-115

Attachment 2
Lakewood Estate POM Public
Hearing Report

Lakewood Riparian Corridor Plan of Management

PUBLIC HEARING

29th March at Merrylands Administration Centre
7th May at Allan G Ezzy Community Hall Pemulwuy

MEETING NOTES

Attendance Community

Council / Project Team

Thursday 29th March

Ken Morrisey
John Hunter

Adam Ford Cumberland Council
Susan Miles Cumberland Council
Adam Hunter Consultant

Monday 7th May

Allan Byrnes
Carmel Byrnes
David Williams
Barry McCardle
Narelle McCardle
Zaria Newman
David Newman
Sue Hoy
Devika Pulle
John Pulle

Mayor, Cllr Greg Cummings, Greystanes Ward
Cllr Suman Saha, Wentworthville Ward & resident of Pemulwuy
Adam Ford Cumberland Council
Susan Miles Cumberland Council
Adam Hunter Consultant

No	Item	Action / Response
1.0	WELCOME	
1.1	Adam Hunter (consultant- Environmental Partnership) welcomed all to the Forum	
1.2	David Williams provided an Acknowledgment of Country on behalf of the Cannemegal-Warmuli Clan of the Darug Nation	
1.3	Adam Hunter outlined that two sessions were to be provided for the public hearing: <ul style="list-style-type: none"> - 29th March at Merrylands Administration Centre - 7th May at Allan G Ezzy Community Hall Pemulwuy 	
1.4	AH outlined the purpose of the Public Hearing and processes to adopt the Plan of Management (POM). <ul style="list-style-type: none"> • to discuss any queries with proposed categorisations as defined by local govt act • to outline the draft POM on public exhibition • to discuss any questions or queries on the draft plan 	
2.0	PLAN OF MANAGEMENT RECAP	
2.1	Adam Hunter summarized the previous consultation forums undertaken for the POM including <ol style="list-style-type: none"> 1. Aboriginal Stakeholder Forum - 22nd August 2017 2. Community Stakeholder Forum - 5th October 2017 	
2.2	Key issues identified by attendees included: <ul style="list-style-type: none"> - access - extent of paths - water quality - habitat - enhancing community use / facilities - maintenance 	
2.3	AH outlined that The Local Government Act requires all community land to be covered by a Plan of Management which must identify: <ul style="list-style-type: none"> - the category of land; - objectives and outcomes for the land; - the means by which Council proposes to achieve objectives and outcomes; and - the way by which council proposes to assess its performance. <p>The nature and use of community land may not change without an adopted Plan of Management</p>	

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No	Item	Action / Response
2.4	AH outlined that to POM identifies 3 categorisations across the park: <ul style="list-style-type: none"> - Natural Area Wetland - Natural Area Watercourse - Park 	
2.5	AH outlined the POM Action Plan and identified the key masterplan recommendations: <ol style="list-style-type: none"> 1. complete path loop to west side of basin 2. verge pedestrian path link from Baraba Cres to Butu Wargun Dr 3. stepping stone link across creek maintaining water flow but controlling erosion from random crossings 4. convert maintained grass along steep embankment to Nijong Dr near Butu Wargun Dr to low native grasses 5. provide shade tree planting to west side of basin 6. Provide native grass and emergent planted edge to basin to west side between basin and new path link 7. trim lower branches to trees near viewing decks to increase surveillance 8. keep maintained grass "parklet" area at corner of floodway space at junction of Brazier Cres and Nijong Dr 9. provide low growing native grasses adjoining shared path through riparian corridor 10. transition existing maintained grassed zone to east zone of dam wall to low native grasses 11. identify zone near south west corner of basin for possible future mobile kiosk / coffee cart setup 12. consider long term removal of stone clad wall above Gateway Park adjoining Driftway Drive verge to increase visibility into park 	
3	DISCUSSION	
3.1	Toilets	
3.1.1	The question of whether toilets could be provided at the reserve was queried at both forums.	It was outlined that at this time toilets were not deemed appropriate at the reserve because: <ul style="list-style-type: none"> - the major proportion of users of the reserve were expected to be locals - Councils resources for toilet construction and then maintenance should be focussed on high use open spaces There is high potential for vandalism of a toilet structure – or other anti-social use given the reserves low intensity of use and sense of isolation
3.2	Shade / Shelter	
3.2.1	It was commented that shade and shelter over picnic tables and additional shade within the park would be desirable.	It was noted that a number of existing picnic tables have shelters over It was also noted that additional shade tree planting was recommended to the western foreshores of the basin.
3.3	Reserve maintenance	
3.3.1	It was commented that maintenance in the reserve had declined since the handover to Council	It was noted that the plan of management will reinforce the need for a varied approach including a range of approaches from wetland and bushland management to standard park maintenance
3.3.2	It was commented that rubbish in native grasses and at edge of pond basin was common	As above a specific approach to manage these areas which "catch" windblown rubbish is required and recommended in the POM
3.3.3	It was commented that tall grasses along eastern side of the corridor – are these a potential fire issue	Council will advise its maintenance divisions about this issue and ask them to review on site

No	Item	Action / Response
3.3.4	It was commented that it appears current slashing of native grasses is possibly over the top and may not be supporting plant health	Council will advise its maintenance divisions about this issue and ask them to review
3.4	Interpretive signage	
3.4.1	It was commented that existing interpretive signage is in poor condition.	It was noted that the POM recommends that interpretive signage is subject to a replacement programme integrating natural and cultural heritage and connecting to the Prospect Hill open space
3.5	Other signage	
3.5.1	It was commented that regulatory signage including no consumption of alcohol is lacking.	POM to be supplemented for regulatory signage provision recommendations
3.6	Bird habitat	
3.6.1	It was commented that the Swan family had a chick during the last 12 months but it had not been sighted recently – it was unclear what had happened	It was noted that the POM recommends for domestic pet controls to be enforced
3.6.2	It was commented that Cockatoos had been active in park in recent times, and had been “shredding” small branches and leave matter from trees	It was noted that Cockatoos will do this but generally won’t stay in one area for extended period – No action required in POM
3.6.3	It was commented that feeding of birds by community does occur and that this is a potential problem for bird health	It was agreed that POM should be supplemented to add recommendation for interpretive and regulatory signage to include information to discourage bird feeding
3.6.4	It was commented that Ibis are present in the area	It was noted that Ibis are a general urban issue now across a range of different types of parks. Councils are liaising with NPWS and other bodies on best approaches to discourage this species – at the same time the POM recommends strategies to enhance the preferred habitat types of native species (eg. protective reeds etc. at water’s edge)
3.7	Anti-social activity	
3.7.1	It was commented that there had been gatherings of people making noise and other loutish behaviour in the park as late as 2.30am Mayor Councillor Cummings noted that had been made aware of this and had liaised with Local Area Police Command – several local residents have agreed to contact police on special number if activity occurs and police will attend.	It was noted that this will be an ongoing Council / police / community cooperation effort to monitor the problem POM to note this cooperative approach
3.7.2	Use of BBQ’s after midnight – this appears to be happening as part of issue at 3.7.1	It was noted there may be potential for BBQ’s to have control that disables them from use after a certain hour – POM to add review of this option
3.8	Dog walking	
3.8.1	It was commented that the park is a popular dog walking location – but there are no dog waste bag dispensers in area	It was noted that Council have a strategic approach to provision of dog waste facilities generally focussed on designated off leash areas. Section 2.6.2 of the POM identifies the Riparian Corridor Reserve as “on leash”

No	Item	Action / Response
		The POM currently recommends consideration of dog waste bins in the open space
3.9	Water Quality	
3.9.1	It was commented that water quality in the POM area is impacted by water quality further upstream	It was noted that the creek corridors further to the south are covered by separate Plan of Management and Vegetation Management Plans that address targets for water quality. The Riparian Corridor Reserve POM does note the need for a corridor wide approach to these issues
3.10	Tree management	
3.10.1	It was commented trees that were planted to Driftway Drive in recent times appear not to have survived	It was noted technically the road reserves are outside the POM area – however this issue will be relayed to Councils maintenance staff to review
3.11	Play equipment	
3.11.1	It was commented that it would be desirable to have some play equipment in the park	It was noted that the POM recommends the medium to long term provision of a small play space facility in the open area to the south west corner of the water basin (pond)
3.12	Reserve Naming	
3.12.1	It was noted by the study team that the POM includes a recommendation identified through the Aboriginal Stakeholder liaison for the POM for a reserve naming process that will engage local schools to participate in the selected of an Aboriginal name for the open space	This was greatly supported by the meeting group
3.13	Web Based Information	
3.13.1	Council noted that there appears to be issues currently with the accessibility on line of current POM's for open spaces (including those to the south of the site)	Council will review this with the aim of current POM's being available on line
4	WHERE TO FROM HERE	
4.1	Adam Hunter outlined the POM process from here: <ul style="list-style-type: none"> - study team to review with Council the findings from the - Public Exhibition and the public hearing sessions - finalise Plan of Management - report to Council - Council ratify POM 	

Item No: C06/18-116

QUARTERLY PROGRESS REPORT AND SUBMISSIONS RECEIVED FOR COUNCIL CONSULTATIVE AND ADVISORY COMMITTEES

Responsible Division: Corporate & Community
Officer: Acting Group Manager Community & Culture
File Number: T034994/2018
Community Strategic Plan Goal: *Transparent and accountable leadership*

SUMMARY

This report provides an overview of the nominations received by community members for vacancies remaining on Council's Consultative and Advisory Committees and recommends that Council adopt 15 nominations for community membership.

The report also provides the minutes of the Committee meetings that have occurred since February 2018.

RECOMMENDATION

That Council:

- 1. Receive and note the resignations received for the Access Committee (Merrylands), Access Committee (Auburn), Culturally and Linguistically Diverse Advisory Committee, Events Committee and Youth Advisory Committee.**
- 2. Adopt the community representatives listed in the report for membership on Council's Advisory Committees for a two year term and advise all applicants in writing of the outcome of their nomination for membership.**
- 3. Receive the minutes of the Advisory Committee meetings held as listed in the report and included under Attachments 1 - 7.**

REPORT

Background

At the Ordinary Meeting of Council held on 18 October 2017, Council resolved to adopt the Terms of Reference for the Aboriginal and Torres Strait Islander Consultative Committee and called for Expressions of Interest (EOIs) for Committee membership. At the Ordinary Meeting of Council held on 20 December 2017, Council approved the nominations of 11 community members to the Cumberland Aboriginal and Torres Strait Islander Consultative Committee (Min.376/17).

At the Ordinary Meeting of Council held on 21 February 2018, Council resolved to adopt the Terms of Reference and community representatives for Council's Advisory Committees as follows:

- Access Committee (based at Auburn) - 3 community committee members
- Access Committee (based at Merrylands) - 5 community committee members
- Arts Advisory Committee - 11 community committee members
- Community Safety Committee - 10 community committee members
- Culturally and Linguistically Diverse Advisory Committee - 15 community committee members
- Events Committee - 10 community committee members
- Library Advisory Committee - 10 community committee members
- Youth Advisory Committee - 11 community committee members

Given the vacancies remaining in the Committees, Council called for additional Expressions of Interest (EOIs). Council promoted these opportunities via its community networks, through a public notification process and using Council's online engagement platform.

This report outlines the EOI process undertaken and recommendations for community representatives to fill the vacancies on the Aboriginal and Torres Strait Islander Consultative Committee and eight Advisory Committees of Council.

Expression of Interest (EOI) Process for Advisory Committees of Council

Nominations from community members or representatives to join the Council Committees were invited between 21 March and 27 April 2018.

Nominations were invited via a public expression of interest process, which was promoted widely using the following methods:

- The nomination form and Terms of Reference for each of the Committees were made available on Council's website and the 'Have Your Say' online portal;
- Promotion through Council's social media channels and e-news;
- Emails were sent to community groups and other key stakeholder groups (over 1,500 emails);
- Advertisements were placed in local newspapers: The Auburn Review (3 April 2018) and the Parramatta Advertiser (4 April 2018).

A total of 23 nominations were received and considered by Council for vacancies on the Aboriginal and Torres Strait Islander Consultative Committee and eight Advisory Committees of Council.

Committee Resignations and Nominations

Council received notification of resignations from the following community committee members:

- Taneem Mannan - Access Committee based in Auburn
- Mitra Valicharla and Allan Ezzy - Access Committee based in Merrylands
- Hedayat Osyana and Mitra Valicharla - Culturally and Linguistically Diverse (CALD) Advisory Committee
- Arunesh Seth - Events Advisory Committee
- Hedayat Osyan and Daniel Tha Nya - Youth Advisory Committee

The following table outlines the nominations received for each of the Committees. All nominations were reviewed against the selection criteria by Council staff. Recommendations of Committee members are based on those found to be successful in meeting one or more of the selection criteria. Where limited vacancies exist, Council has taken into consideration the current membership of the Committee and sought to ensure broad community representation on the Committee.

Committee Name	Number of vacancies	Number of nominations	Recommended new Committee members
Aboriginal and Torres Strait Islander Consultative Committee	4	1	Emma Chapman
Access Committee based at Auburn	4	2	Ron Gibson Sandra McDermott
Access Committee based at Merrylands	3	1	Pamela Colman
Arts Advisory Committee	1	0	-
Community Safety Committee	4	4	Joanne Steinwede Pamela Colman Sue Hafza William Ho
Culturally and Linguistically Diverse Advisory Committee	2	0	-
Library Advisory Committee	2	1	Muhammad Mehdi
Events Advisory Committee	3	5	Aparna Vatts Mohammed Al-Zoubi William Ho
Youth Advisory Committee	3	9	Hayatullah Akbari Tamana Muslih Zoya Fazli Shah

Those nominees who have not been recommended to join one of the Advisory Committees, due to limited number of vacancies or not meeting the selection criteria, will be provided with feedback on their nomination and offered other opportunities to be involved with Council. Council will also consider those nominations who were found to be successful in meeting one or more selection criteria if any future vacancies arise.

Given that there are 11 community member vacancies remaining, Council will continue to promote these opportunities via its community networks. Any community member vacancies filled at a later stage will be formalised by a resolution of Council.

Committee Induction Session for Community Members

Council held an induction session on 22 March 2018 for all community members appointed to Council's eight Advisory Committees and the Aboriginal and Torres Strait Islander Consultative Committee. The session provided Committee members with an overview of Council's Code of Conduct and other policies related to their obligations as a Committee member.

The session also provided an opportunity to meet the other committee members and Councillor representatives.

A total of 62 community committee members attended the induction session. Priority areas for focus were identified for each Committee and a schedule of meeting dates was developed for 2018.

Progress Report on Council Committee Meetings held to date

The following Committees have met since February 2018:

Committee	Meeting Date	Number of Attendees
Aboriginal and Torres Strait Islander Consultative Committee	20 February 2018	11
Library Advisory Committee	3 April 2018	9
Aboriginal and Torres Strait Islander Consultative Committee	1 May 2018	12
Access Committee based at Merrylands and Access Committee based at Auburn (combined meeting)	3 May 2018	7
Culturally and Linguistically Diverse Advisory Committee	10 May 2018	8
Events Committee	24 May 2018	16 (9 committee members)
Community Safety Committee	29 May 2018	5

The minutes of each of the above Committee meetings are included under Attachments 1 to 7.

COMMUNITY ENGAGEMENT

There are no further consultation processes for Council associated with this report.

POLICY IMPLICATIONS

Council's Consultative and Advisory Committees are recognised as a key method for involving the community in Council's decision making processes in Council's Community Engagement Policy. They aim to enable Council to undertake a high level of engagement with the community.

All Consultative and Advisory Committees of Council and their members are expected to comply with the Cumberland Council Code of Conduct and supporting policies.

RISK IMPLICATIONS

All Committee members have participated in a Council induction session to ensure they are aware of their obligations under the Cumberland Council Code of Conduct and supporting policies.

FINANCIAL IMPLICATIONS

There are no financial implications for Council associated with this report.

CONCLUSION

1. This report provides a progress update on the implementation of Council's Consultative and Advisory Committees and presents the minutes of the Advisory Committee meetings held since February 2018.

2. Furthermore, it is recommended that the nominations for community membership on Council's Consultative and Advisory Committees as outlined in this report are adopted. All community members will be advised in writing of the outcome of their nomination.

ATTACHMENTS

1. Minutes of Meeting - Aboriginal and Torres Strait Islander Consultative Committee - 20 February 2018
2. Minutes of Meeting - Library Advisory Committee - 3 April 2018
3. Minutes of Meeting - Aboriginal and Torres Strait Islander Consultative Committee - 1 May 2018
4. Minutes of Meeting - Combined Access Committee - 3 May 2018
5. Minutes of Meeting - CALD Advisory Committee - 10 May 2018
6. Minutes of Meeting - Events Advisory Committee - 24 May 2018
7. Minutes of Meeting - Community Safety Committee - 29 May 2018

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116

Attachment 1

Minutes of Meeting - Aboriginal
and Torres Strait Islander
Consultative Committee - 20
February 2018

Cumberland Council

Cumberland Council Aboriginal and Torres Strait Islander Consultative Committee (ATSICC)

Minutes of the Meeting held on Tuesday, 20 February 2018, 6pm held in the Committee Rooms, Merrylands Council Administration Building

Welcome to Country

Aunty Raelene Billedo, Darug Elder, provided a Welcome to Country.

Record of Attendance, Introductions and Apologies**Attendance List:**

David Williams	Chairperson
Raelene Billedo	Member & Deputy Chairperson
Greg Cummings	Member & Mayor of Cumberland Council
Glenn Elmore	Member & Councillor, Cumberland Council
Marg Gong	Member
Rex Sorby	Member
Julie Nixon	Member
Leanne Unie Day	Member
Lyn Leerson	Member
Jeanice Corso	Member
Christopher Haberecht	Member

Council Staff in Attendance:

Merryn Howell	Acting Group Manager, Community and Culture
Karen Hughes	Strategic Planner, Cumberland Council
Michael Rogers	Strategic Planner, Cumberland Council
Frances Hamilton	Senior Landscape Architect, Cumberland Council
Susan Miles	Senior Landscape Architect, Cumberland Council
Mia Cox	Community Participation Coordinator, Cumberland Council
Beatrice Sesay	Community Participation Officer, Cumberland Council

Apologies:

Wayne Trindall	Member
Corina Marino	Member

Conflicts of Interest

There were no conflicts of interest declared.

Election of Chairperson

Uncle David Williams elected as Committee Chairperson.

Election of Deputy Chairperson

Aunty Raelene Billedo elected as Deputy Chairperson.

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:***1. Auburn Botanic Gardens Masterplan Consultation***

Cumberland Council is undertaking improvements to the Auburn Botanic Gardens.

Cumberland Council

Landscape Architects have been engaged to prepare a Masterplan to guide the future design and development of the site over the next 20 years. The scope of work includes:

- Site analysis and identification of issues and opportunities
- Site design and planning improvements
- Horticultural improvements
- Cost plans
- Staging plans

Educational opportunities have been identified in the Billabong and Bush Tucker Gardens areas.

Comments from Committee members:

- Consultation be undertaken with Darug elders regarding the significance of women's sites in the area.
- Consideration be given to incorporating solar and water recycling elements.
- Access issues need to be addressed resulting from lack of public transport to the Gardens from other parts of Cumberland.

Actions or Recommendations Arising:

1.1 Public exhibition of draft Masterplan anticipated in March 2018. Information will be distributed during the exhibition phase to all Committee members for further input.

2. *Update on Road Naming for the New Subdivision in Pemulwuy*

In June and December 2017 the ATSIC Committee was consulted regarding the naming of roads for a new residential subdivision in Pemulwuy off Butu Wargun Drive.

The Geographical Names Board has accepted and gazetted the Committee's nominated name of Winnima Circuit for the main loop road, and the names of Kuma Place, Bangu Place and Buru Place (from a previously approved list of Darug words) for the small 'offshoots' of the main loop road.

The naming process is now completed and an update will be reported to Council at 7 March 2018 meeting.

Actions or Recommendations Arising:

2.1 Committee to be issued with the full list of Darug words with English translations.

3. *Nominee for the Cumberland Heritage Committee*

An ATSICC representative is sought as the Indigenous community representative for the Heritage Committee.

The aim of the Heritage Committee is to facilitate the conservation management, promotion and appreciation of the heritage in the LGA and to advise Council on matters related to heritage in the LGA.

The Heritage Committee meets quarterly. Dave Williams will represent the Committee at the first Heritage Committee meeting on 19 March 2018.

Actions or Recommendations Arising:

- 3.1 Uncle David Williams nominated as interim representative on the Heritage Committee.
- 3.2 Review of Committee representation to be considered at next ATSIC meeting.

Cumberland Council

4. Prospect Hill Plan of Management Project

Prospect Hill has been handed over to Council. Council has commenced the development of a Plan of Management incorporating a Landscape Masterplan and engaged consultants to prepare the plan.

The first stage of the project involves an Aboriginal Stakeholder Workshop.

Committee has been requested to:

- Consider planning desires for the Prospect Hill site.
- Provide a list of local Aboriginal community stakeholders to invite to the consultation workshop and advise the best approach for inclusion of Aboriginal Stakeholders outside of the Cumberland Local Government Area (i.e. Blacktown / Fairfield Council's and Deerubbin Aboriginal Land Council/other).

Actions or Recommendations Arising:

4.1 The Aboriginal Stakeholder Workshop with consultant is proposed for:

Date: Thursday 5 April 2018

Time: 5.45pm and 7.30pm

Venue: Committee Rooms 1 and 2, Merrylands Council offices (16 Memorial Avenue)

5. Duck River Masterplan Consultation

Council is developing a 10 year strategic Masterplan for the Cumberland Duck River Corridor which aims to improve the environmental health of the area and develop a sense of community ownership and vision for the Duck River Corridor.

Previous consultations have been undertaken by Parramatta Council with the Aboriginal community. An archaeological assessment identified locations of artefacts along the Duck River.

Consultation and an archaeological assessment need also to be undertaken for the Cumberland side of the river to identify Aboriginal artefacts.

The river is significant for Aboriginal women and is identified as an Aboriginal birthing site. A review of the site needs to be undertaken with appropriate Aboriginal representatives to ensure due respect is given to significant sites and is not impact by planning proposals.

Actions or Recommendations Arising:

5.1 Uncle David Williams to consult and advise on the best method for consultation and participation in the Duck River Project.

6. Aboriginal Cultural Heritage Assessment of the Granville Multipurpose Centre

Council is developing a multipurpose community centre in Granville on the site of the Granville Youth and Community Recreation Centre. An Aboriginal Cultural Heritage Assessment is required of the site and nominations of key Aboriginal stakeholders are requested.

Actions or Recommendations Arising:

6.1 David Williams, Raelene Billedo and Lyn Leerson to identify and provide contacts for cultural knowledge holders.

Cumberland Council

7. *Cumberland Reconciliation Action Plan (RAP) Development and Nominees for Working Group*

The RAP Working Group will oversee the development of the Cumberland Reconciliation Action Plan (RAP). Key stages will involve:

- Community consultation with key stakeholders.
- Development of Draft RAP.
- Review and endorsement of Draft RAP by Reconciliation Australia before submission to Council for public exhibition.
- RAP to be endorsed and adopted by Council before the Implementation Phase commences.

The Working Group is made up of Aboriginal and Torres Strait Islander peoples, non-Aboriginal and Torres Strait Islander peoples, Council staff, school representatives, community organisations and local service providers working with Aboriginal and Torres Strait Islander. The following committee members nominated to be on the RAP Working Group: Rex Sorby, Wayne Trindall, David Williams, Christopher Haberecht and Lyn Leerson.

An Expression of Interest (EOI) will be undertaken in March 2018 for an appropriately skilled person, ideally of Darug background, to facilitate the community engagement process. Council will distribute the EOI to Committee members for promotion through community members.

Actions or Recommendations Arising:

7.1 Chair and Deputy Chair to assist in the selection process of facilitator.

8. *Upcoming Aboriginal and Torres Strait Islander Events*

The First Act of Reconciliation, Prospect Hill (3 May 2018)

Committee recommendations:

- The primary objective of the program is to educate children about Aboriginal history and culture and the significance of the site - not a civic event.
- Target audience to be children and young people (both Aboriginal and non-Aboriginal students), with the involvement of elders, Committee members and the whole community.
- The program should involve a female MC and elements such as story telling, children learning Darug language, dancing and possibly a smoking ceremony.
- Council staff to work with educators on the Committee to engage local schools and develop an Aboriginal Education Program for Schools that enhances the existing Aboriginal studies curriculum.
- Concerns regarding vandalism and site security at Prospect Hill to be addressed.

The program could be further expanded to create educational paths for local and state schools in Aboriginal history linked to the Year 11 state curriculum focusing on the subject of Pemulwuy in 2018 Modern History and highlighting the importance of Aboriginal hero Pemulwuy in the suburb of the same name and delivered throughout the year involving visits to the site.

Actions or Recommendations Arising:

8.1 Council to develop an Aboriginal Education Program for Schools linked to the Prospect Hill site and Pemulwuy in collaboration and consultation with educators on the Committee.

Cumberland Council

9. NAIDOC Week School Initiatives Competition

Committee recommended not supporting the request from Koori Kids Council for the NAIDOC Week School Initiative Competition.

Actions or Recommendations Arising:

- 9.1 Council to communicate with Koori Kids that Council will not participate in the NAIDOC Week School Initiative Competition.

10. Draft Aboriginal Cultural Protocols

A *Draft Cumberland Aboriginal Cultural Protocols and Guidelines* has been developed based on a consolidation of the former Auburn and Holroyd documents.

Committee provided feedback in relation to Aboriginal History and Significant Events sections.

Actions or Recommendations Arising:

- 10.1 Committee members to review and provide further feedback to Council on the draft.
10.2 Protocols document to be updated and reviewed at the next Committee meeting.

11. List of endorsed Aboriginal Elders

Input and approval sought from Committee on list of endorsed Aboriginal and Torres Strait Islander elders who can be contacted by local groups and organisations to perform Welcome to Country, smoking ceremonies and other official business. Council to contact all approved elders and develop list for dissemination to the public.

A draft list of Aboriginal artists to be developed for consideration at the next Committee meeting. Artists' profile should include Aboriginal clan and nation they belong to.

Actions or Recommendations Arising:

- 11.1 Updated Aboriginal Elder list approved. Council to contact all approved elders and develop list for dissemination to the public.
11.2 Aboriginal artist list to be developed and reviewed at the next Committee meeting.

12. Civic Education Video

Council is developing a new Civic Education Program, which will help local residents to:

- Better understand Council services;
- Use and access more Council services; and
- Be more involved in their community and shape their local area.

For this purpose Cumberland Council will produce two short Videos (approx. 3 minutes long).

- Video 1: Overview of Council's core services - highlights the range of services provided by Council, introduces staff and Council facilities and where residents can access services and support.
- Video 2: Snapshot of the Cumberland community - provides a snapshot of the new Cumberland community, highlighting key demographic data (ABS Census data 2016) about the Cumberland Local Government Area by showcasing local residents and community groups.

Cumberland Council

These videos can also be played before Citizenship Ceremonies.

Input sought from the Committee on:

- Aboriginal and Torres Strait Islander representation in the video.
- Featuring a site of significance to Aboriginal people in the LGA (and who/how to obtain necessary permission to film and what can/cannot be filmed – e.g. Prospect Hill).
- A Darug elder to perform a Welcome to Country in Darug language to open the video.
- Preferred Aboriginal wording to be used in the video script.

Actions or Recommendations Arising:

12.1 Julie Nixon to review the script and provide feedback on behalf of the Committee.

13. Committee Meeting Dates for 2018

Quarterly committee meetings to be held on either first or second Tuesday of month (subject to no clash with Councillor briefings) or on Thursday. Council to consult with other Committee members and propose 2018 meeting dates.

Actions or Recommendations Arising:

13.1 Committee meeting dates to be scheduled for 2018.

14. General Business:

Committee T-Shirts

- Committee requested t-shirts for members with Council logo and possum totem image.
- Council to source quotes and options from Council uniform supplier and report back to Committee at next meeting.

Actions or Recommendations Arising:

14.1 T-Shirt options be research and reported back to next Committee meeting.

2018 Local Government Aboriginal Networking (LGAN) Conference

- Narrabri Shire Council will host this year's LGAN Conference in August. The conference acts as a forum for discussion on issues relating to indigenous communities and businesses, while celebrating Aboriginal culture and heritage.
- Committee requested an increase in the number of Council staff and Committee members attending the conference.

Actions or Recommendations Arising:

14.2 Council to research the number of delegates sent by similar metropolitan Councils and prepare a report on increasing the number of delegates attending the conference.

Cumberland Council

Stronger Communities Fund - Prospect Hill Site

- Proposed reallocation of funds for the Prospect Hill Site through the Stronger Communities Fund will require approval of the SCF Assessment Panel comprising local MPs and community representatives.

Locale Festival - Story Seeds @ Lytton Street Park

- Invitation extended to committee members to attend the Story Seeds event at Wentworthville - many former Committee members were involved in the project consultations.
- Locale Festival Theme: 'Stories of Us' - looking for people to share their stories or do storytelling.

ATSI representation of Council staff

- 6% of Council's workforce identify as Aboriginal or Torres Strait Islander people. *(This figure is based on a staff climate survey undertaken by Micromex in 2016. It should be noted that this figure represents only 386 out of the 920 employees employed at Council at the time.)*
- Council is currently developing a Draft Aboriginal or Torres Strait Islander Employment Strategy. Further input will be provided on the updating of the document.

Actions or Recommendations Arising:

- 14.3 Council to organise an informal met and greet session for Council Aboriginal staff and the ATSIC Committee.

Darug Language Classes and Culture in the Chambers

- Council previously developed a program aimed at educating Council staff and local residents focusing on new migrants about local and national Aboriginal histories and cultures. The program was delivered in the Council Chambers and was named Culture in the Chambers.

Actions or Recommendations Arising:

- 14.4 Relevant Council staff to present back on a strategy for delivery of these programs.

Close of Meeting

Next meeting: Tuesday 1 May 2018

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116

Attachment 2

Minutes of Meeting - Library
Advisory Committee - 3 April
2018

Cumberland Council

Cumberland Council Library Advisory Committee (LAC)

Minutes of the Library Advisory Committee Meeting held on Tuesday, 3 April 2018,
6.30pm in the Committee Rooms, 16 Memorial Avenue, Merrylands

Record of Attendance, Introductions and Apologies**Attendance List:**

Clr Lisa Lake	Councillor and Committee Member
Allan Ezzy	Committee Member
Diana Finch	Committee Member
Julie Thomas	Committee Member
Mangat Ram Bansal	Committee Member
Maria Teresa Ciaccia	Committee Member
Samantha Rich	Committee Member
Sue Stenning	Committee Member
Zelda Stowers	Committee Member

Council Staff in Attendance:

Nicole Byrn	Manager, Library Services
Robynne Winley	Technical Services Librarian

Apologies:

Clr Ross Grove	Councillor and Committee Member
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Conflicts of Interest

There were no conflicts of interest declared.

Election of Chairperson

Committee decided upon a rotating chair.

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:***1. Library Statistics and Trends***

Statistics which interest the Committee

- Areas which are trending significantly up or down
- Interesting trends
- Anything new being introduced to the library or being phased out.
- Quarterly branch reports, loans, library usage, programs, PC and wifi usage, customer comments.

2. Library Community Survey and Strategic Plan

An update was provided on the progress of the Library customer survey and strategic plan as follows:

- Council's Engagement Team is working on a customer survey specifically for libraries.
- The survey asks questions such as which library patrons attend, why, what programs and services do they enjoy, what collections are they interested in?, what programs and services could we provide that we are not currently?

Cumberland Council

- The Library Strategic Plan consultant is on board and working on the strategy. (Ian McCallum from Libraries Alive!). Ian is keen to receive feedback from the Committee.

Actions or Recommendations Arising:

- 2.1 The Committee asked to be kept informed of the progress.

3. Current Library Projects Update

An update was provided on the progress of the following:

- RFID (Radio Frequency IDentification) system completion at Wentworthville
- RFID implementation at Auburn
- Monitor pay for print solutions.

The Committee discussed the benefits of staff time being freed up for more programs and services rather than manual tasks.

4. Library Advisory Committee Meeting Dates and Venues for 2018

Tuesday, 12 June at Greystanes Library
Tuesday, 14 August at Guildford Library
Tuesday, 23 October at Auburn Library

5. General Business***The Granville Multipurpose Centre***

The Committee would like input into the internal design of this library.

Actions or Recommendations Arising:

- 5.1 The Committee to be kept informed of the progress.

Library Advisory Committee Vacancies

The Library Advisory Committee still has 2 community member vacancies. All current members are from the ex-Holroyd Library Committee. A targeted recruitment process was recommended to increase representation from the former Auburn/Woodville areas of Council.

Actions or Recommendations Arising:

- 5.2 Council to undertake targeted recruitment by asking Branch Officers to identify and possible participants from the former Auburn/Woodville areas.

Library Catalogue

The Committee discussed the look and feel of the Library Catalogue, and its functionality.

Actions or Recommendations Arising:

- 5.3 Council to check on the History functionality in the catalogue.

Writing Competition

Committee members requested being part of the reinstatement of a writing competition.

Cumberland Council**Actions or Recommendations Arising:**

- 5.4 Council to gather information on how Friends of Auburn Library ran the previous Writing Competition for discussion at the next Committee meeting.

Library Location Map

Committee members requested a map of all the eight library locations in Cumberland.

Actions or Recommendations Arising:

- 5.5 Council to provide a map of library locations to Committee members.

Items for Discussion at Next Committee Meeting

- Library Opening Hours
- Wentworthville Library, the Toy Library and the redevelopment of the area
- Writing Competition

Meeting Closed at 8pm.

Next meeting: Tuesday, 12 June 2018 at Greystanes Library

(Note: Agenda to be distributed by Tuesday 29 May)

**DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116**

Attachment 3

**Minutes of Meeting - Aboriginal
and Torres Strait Islander
Consultative Committee - 1 May
2018**

Cumberland Council

Cumberland Council Aboriginal and Torres Strait Islander Consultative Committee (ATSICC)

Minutes of the Meeting held on Tuesday, 1 May 2018, 6pm in the Committee Rooms, Merrylands Council Administration Building

Record of Attendance, Introductions and Apologies**Attendance List:**

Uncle David Williams	Chairperson and Committee Member
Raelene Billedo	Deputy Chairperson and Committee Member
Clr Greg Cummings	Mayor of Cumberland Council and Committee Member
Clr Glenn Elmore	Councillor and Committee Member
Christopher Haberecht	Committee Member
Corina Norman*	Committee Member
Jeanice Corso	Committee Member
Julie Nixon	Committee Member
Leanne Unie Day	Committee Member
Marg Gong	Committee Member
Uncle Rex Sorby	Committee Member
Wayne Trindall	Committee Member

(*Note: Corina's surname has changed from Marino to Norman).

Apologies:

Lyn Leerson	Committee Member
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Council Staff in Attendance:

Merryn Howell	Acting Group Manager, Community and Culture
Mia Cox	Community Participation Coordinator, Cumberland Council
Beatrice Sesay	Community Participation Officer, Cumberland Council

Acknowledgement of passing of Uncle Stephen Williams

Respects paid for the passing of Uncle Stephen and acknowledgement of his contributions to the local and broader community. Council to organise flowers and a card to be sent to the family.

Conflicts of Interest

There were no conflicts of interest declared.

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:***1. ATSIC Committee Representative for the Cumberland Heritage Committee***

Uncle Dave Williams represented the ATSIC Committee at the first Heritage Committee meeting on 19 March 2018.

The aim of the Heritage Committee is to facilitate the conservation management, promotion and appreciation of the local heritage and to advise Council on matters related to heritage in the Cumberland Local Government Area.

Cumberland Council

Actions or Recommendations Arising:

- 1.1 Uncle David Williams and Julie Nixon will continue to sit on the Heritage Committee as representatives of the ATSIC Committee until permanent Aboriginal and/or Torres Strait Islander representatives secured.

2. Prospect Hill Plan of Management Project

An Aboriginal Stakeholder Workshop was held on 5 April 2018 for the Prospect Hill Plan of Management and Landscape Masterplan. As discussed at the stakeholder workshop, Uncle David Williams and Julie Nixon met the consultants for an inspection of the site to identify the location of proposed amenities and explain the maintenance issues.

A copy of the Heritage Study and Landscape Plan from 2005 was also tabled.

Comments from Committee:

- The Committee would like Prospect Hill to be used as an educational resource for the local and wider community. The site needs to be maintained using visual and physical infrastructural design relevant to the culture of the people that portrays the story and significance of Prospect Hill. Committee would like the site to be maintained in its natural state.
- The Heritage Study and Landscape Plan 2005 needs to be reviewed and updated as it is now over five years from when the report was produced.

\$500,000 has been allocated from the Cumberland Stronger Communities Fund to support the implementation of the Prospect Hill Plan of Management. Opportunities to seek additional funds and grant applications will be identified, including opportunities to seek funding from local Aboriginal Land Councils as part of the Greater Sydney Corridor once the Plan is finalised.

The Prospect Hill Plan of Management should:

- Be connected with the Lakewood Riparian Corridor Plan of Management
- Have elements that link with local Aboriginal storylines
- Ensure the Committee is actively involved in the development of the Plan of Management and key recommendations incorporated.

A Community Stakeholder Forum for the Prospect Hill Plan of Management will be held on Thursday 3 May 2018, 6 - 7:30pm at the Allan G Ezzy Community Centre Hall, 1 Newport Street, Pemulwuy.

A community consultation will also be held for the Lakewood Estate Riparian Corridor Draft Plan of Management on Monday 7 May 2018, 6 - 7:30pm at the Allan G Ezzy Community Centre Hall, 1 Newport Street, Pemulwuy.

Actions or Recommendations Arising:

- 2.1 Further feedback sought on the Heritage Landscape Study and Plan and further input to be provided as part of the Prospect Hill Plan of Management.

3. Draft Aboriginal Cultural Protocols and List of Endorsed Aboriginal Elders

The Committee reviewed the list of Aboriginal and Torres Strait Islander elders who can be contacted by local groups and organisations to perform Welcome to Country and other Aboriginal related business. Committee members requested that the list be arranged in order of seniority.

Cumberland Council

Darug Elders/Representatives

The contact details of Darug Elders approved to perform a Welcome to Country in the Cumberland Local Government Area are:

- Aunty Sandra Lee (as per David Williams)
- Aunty Edna Watson
- Aunty Jacinta Tobin (not available during 2018)
- Uncle Lex(odious) Dadd
- Uncle Chris Tobin
- Aunty Julie Clarke Jones
- Uncle Bruce Gale

Elders who can provide an Acknowledgement of Country:

- Aunty Cleonie Quayle
- Uncle David Williams
- Uncle Rex Sorby
- Uncle Wayne Trindall

Further input was sought from the Committee on the Draft Aboriginal Cultural Protocols for Council.

Comments from Committee:

- Remove the reference to the word 'Eora' as there is no evidence of any Aboriginal clan and nation called 'Eora'.
- Further input sought from Darug elders and oral history of the area to be incorporated.

Actions or Recommendations Arising:

- 3.1 Aboriginal Elders list to be updated with changes and Uncle David Williams to seek advice from Aunty Sandra on the list.
- 3.2 Corina Norman to provide guidelines regarding the appropriate wording and legislated fee recommendations.
- 3.3 Protocols document to be divided into three separate components as follows: Protocols, History and Approved Elders List to Perform Welcome to Country.
- 3.4 Corina Norman to review and update the history section and consult with elders to suggest changes. A draft version to be distributed to Committee members by end of May 2018.
- 3.5 Committee members to review the updated draft and provide further feedback to Council prior to review at the next Committee meeting.

4. Draft Aboriginal and Torres Strait Islander Artists and Performers List

Input and feedback sought from Committee on draft list of Aboriginal artists and performers tabled at meeting. List includes a brief profile of each artist's and performer's clan and nation they belong to.

Comments from Committee:

- Identify and engage local individuals and groups where possible
- Add additional individuals/groups artists and performers to the list including those involved in Prospect Creek Warali Warali Project, Reconciliation Day/Week and NAIDOC Week programs exhibitions and Merrylands High School and Hilltop Road Public School dance groups.

Cumberland Council

- Review Aboriginal directory (from previous years)
- List of artists and performers should be accessible by Committee and community organisations and regularly reviewed and updated.

Actions or Recommendations Arising:

- 4.1 List to be updated and further suggestions of additional names provided to Council. Updated list to be tabled at the August Committee meeting.
- 4.2 Upcoming Council Aboriginal art projects and grant opportunities to be discussed at the next Committee meeting.
- 4.3 Committee members to investigate standard pricing and charges for conducting key protocol undertakings such as cultural dance/performance and cultural talks.

5. Civic Education Video

Council has developed two short videos to support the delivery of a Civic Education Program for newly arrived residents and school students. The program aims to promote awareness and access to Council services and facilities as well as orientation to the local area and community.

Julie Nixon reviewed the community script on behalf of the Committee prior to filming which was undertaken on Prospect Hill.

Actions or Recommendations Arising:

- 5.1 Civic education video to be distributed to the Committee upon completion.

6. Committee T-Shirts

Committee t-shirts have been ordered and will be ready in the next few weeks.

7. Local Government Aboriginal Networking Conference

Awaiting details of date and pricing of 2018 Local Government Aboriginal Networking Conference from NSW Local Government.

Council consulted with surrounding Council's on the level of representation at the conference, responses included:

- Canterbury-Bankstown Council (former Bankstown Council) - 2 Committee members and 1 staff member
- City of Parramatta Council - 4 Committee Members and 2 staff members
- Blacktown Council - 1-2 Committee members and 1 Councillor

A budget of \$8,000 is allocated to support Committee members to attend. Numbers of Committee representatives able to attend are determined by attendance costs and the available budget.

An additional professional development training budget is available for staff to attend.

Actions or Recommendations Arising:

- 7.1 Council to send at least 2 staff members to attend.

Cumberland Council

7.2 Committee to be updated and members invited to nominate members to attend Conference once registrations open and details are provided from Local Government NSW (LG NSW) regarding dates and prices.

8. Meet and Greet Session for Council Aboriginal Staff and ATSIC Committee

A meet and greet session with staff was postponed due to low RSVP numbers. Council will incorporate a meet and greet session at each of the four Council staff sites (Administration and depot offices) as part of the upcoming RAP consultations.

BUSINESS ARISING:

9. Standardised Wording for Acknowledgment of Country

Input and approval sought from Committee on Acknowledgment of Country wording as a guideline for Council staff/representatives.

Comments from Committee:

- Recommend a personalised approach to Acknowledgment of Country.
- Important to acknowledge the clanal countries.
- Needs to be linked with education and understanding of the purpose of an Acknowledgement to Country and the importance of observing Aboriginal protocols.

Actions or Recommendations Arising:

9.1 The following wording is to be used as a guide for an Acknowledgement of Country in Cumberland:

"On behalf of Cumberland Council, I acknowledge the Darug people as traditional owners of this land and pay respects to elders past, present and future. Council also pays respect to any Aboriginal and Torres Strait Islander elders and peoples here today."

10. Reconciliation Action Plan (RAP) Update

The first meeting of the RAP Working Group was held on Tuesday, 10 April 2018. Stakeholder consultations are to be held between May and July as part of Reconciliation and NAIDOC Week events and programs. Council will engage a number of local Aboriginal facilitators to facilitate consultations.

Comments from Committee:

- Engage key Aboriginal personalities and sporting stars as an incentive to engage young people during the consultation phase of RAP document.
- Undertake consultations at the Duck River and other key Aboriginal sites across Cumberland.

11. First Recorded Act of Reconciliation: Prospect Hill 3rd May 2018

Input was provided on the program and activities to be held on 3 May at the Reconciliation Day event at the base of Prospect Hill.

Note: Entrance will be via Warin Avenue not via Butu Wargun and Reconciliation Drive.

170 school students (90 high students and 75 primary students) will be attending from 14 local schools and 2 schools in the Blue Mountains.

Cumberland Council

12. Reconciliation Week 2018 Program

Input was provided on the Draft Reconciliation Week Program and promotional material.

Comments from Committee:

- Incorporate the theme for National Reconciliation Week 2018 'Don't Keep History a Mystery' as well as 'Learning the Entirety of Our History'.
- Register events on the Reconciliation Australia website and add logo.
- Open up the 'Yarn Up' event to younger ages, perhaps from 40+ years.

13. Flag Flying for Sorry Day

Input was provided on the flag flying protocols for Sorry Day. Committee agreed to proceed as per recommendations made at the June 2017 meeting.

Actions or Recommendations Arising:

- 13.1 Council to fly flags during Sorry Day as per discussions and protocols developed at 6 June 2017 meeting.

14. NAIDOC Week 2018 Program/Event planning

- Fun 4 Kids to be held at Central Gardens on Wednesday 3 July 2018 and will incorporate the NAIDOC tent with interactive educational activities targeted at children.
- Artwork developed by Guildford Public School will be used as a backdrop for the tent.
- Program of activities should reflect this year's theme: 'Because of Her, We Can' and acknowledge the role that local Aboriginal women have played in the community.
- Suggestions sought on design for NAIDOC Week for town centre banner program. Note: Design needs to be applicable for a few years (ie. no date or theme that will change from year to year).

Actions or Recommendations Arising:

- 14.1 Guildford Primary School to provide a banner/artwork to Council to use in designing a new banner for the 2018 NAIDOC Week tent.
- 14.2 Committee members to provide NAIDOC Week banner design ideas to the Council Committee Convenor.

Close of Meeting

Next meeting: Tuesday 7 August 2018

**DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116**

Attachment 4

**Minutes of Meeting - Combined
Access Committee - 3 May 2018**

Cumberland Council

Cumberland Council Access Committee (Merrylands) and Access Committee (Auburn)

Minutes of the Combined Meeting held on Thursday 3 May 2018, 6pm in the Sanders Room, Council Administration Building, Auburn.

Open of Meeting and Acknowledgement of Country

Kylie gave an Acknowledgement of Country and welcomed all members to the first meeting for the new Access Committees of Cumberland Council

Record of Attendance, Introductions and Apologies**Attendance List:**

Clr George Campbell	Councillor and Committee Member
Clr Lisa Lake	Councillor and Committee Member
Clr Steve Christou	Councillor and Committee Member
Peter Simpson	Committee Member
Ron Gibson	Committee Member
Sandra McDermott	Committee Member
Zhila Hasanloo	Committee Member

Council Staff in Attendance:

Merryn Howell	Acting Group Manager, Community and Culture
Kylie Marsden	Manager, Aged & Disability Services
Siva Sivakumar	Manager, Engineering

Apologies:

Nil

Conflicts of Interest

There were no conflicts of interest declared.

Election of Chairperson

Clr George Campbell elected as chairperson for Access Committee - Auburn

Clr Steve Christou elected as chairperson for Access Committee - Merrylands

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:***1. Online Community Engagement Platform***

Council has an online community engagement platform 'Have your Say' (<https://haveyoursay.cumberland.nsw.gov.au>). The platform can be used in two ways by the Committee to improve internal communication and increase profile and community engagement:

- Option A: Closed group for Access Committee members only. This will allow discussions to occur between members and for Council to receive feedback and seek input on items in between quarterly meetings.
- Option B: Public facing webpage with an online request form for individuals to lodge any access issues or concerns. The page will also promote the role of Council's Access Committees.

Cumberland Council

Actions or Recommendations Arising:

- 1.1 Committee members to test the accessibility of the online platform and tools for individuals with a vision impairment.
- 1.2 If accessible, establish both options as outlined above for the Access Committees.

2. Role of Access & Inclusion Panel and Access Committees

Committee discussed the role and focus of the Access Committees and Access and Inclusion Panel. The Access Committees sit under the Access and Inclusion Panel. There are currently members who sit on both Access Committees and also on the Access and Inclusion Panel.

The role of the Access and Inclusion Panel is to provide advice and input to Council on:

- The implementation and evaluation of Council's Disability Inclusion Action Plan 2017-2021, including Council's policies, strategies, services, programs, community events and engagement practices.
- The views, needs and interests of people with disability, their families and carers in the Cumberland area.

The role of the Access Committees is:

- To assist Council to consult and respond to access issues that impact on communities across Cumberland
- To participate in regular community access audits to identify access issues and to discuss potential solutions to address access issues
- To provide expert advice on Council community infrastructure projects across the area of Cumberland.

Comments from Committee:

- Members felt a key role of the Committee also to act as a voice and to advocate on access issues for residents of the Cumberland Local Government Area to Council and State Government departments.

3. Access Committee Meetings Dates for 2018**Access Committee - Auburn**

- Thursday 3 May 2018 – Council Administration Building Auburn
- Thursday 5 July 2018 - Council Administration Building Auburn
- Thursday 4 October 2018 - Council Administration Building Auburn

Access Committee - Merrylands

- Thursday 3 May 2018 - Council Chambers Merrylands
- Thursday 26 July 2018 - Council Chambers Merrylands
- Thursday 25 October 2018 - Council Chambers Merrylands

Future agenda items will include:

- MLAK system
- Access Requests - number received, progress reports
- Input on Plans, for example new Cumberland DCP, All Abilities Playgrounds, new or upgraded community facilities and parks and recreation facilities
- Access Audit reports and recommendations

Cumberland Council

4. Access Requests

- Council wants to ensure access requests are responded to and actioned as quickly as possible. Reporting them as soon as they arise is more effective than waiting to raise at quarterly Committee meetings.
- There is no separate budget for the Access Committee. There is an existing capital works budget. Staff from Engineering will consult with the Access Committee and report on investigations related to larger requests.
- Committee members noted that at times there is a discrepancy between meeting the Building Code Access Standards and the lived experience.
- Internal process for investigating and responding to access requests is being reviewed to improve the efficient actioning of requests.

Actions or Recommendations Arising:

- 4.1 Committee members to email any access concerns directly to Committee Convenor.
- 4.2 Report on access requests and progress to be provided to Access Committees.

5. Access Audits

The next Community Safety and Access Audit will be held in the Wentworthville Town Centre on Thursday, 24 May from 10.00am to 12.30pm. The meeting point will be at Wentworthville Community Centre, 2 Lane Street, Wentworthville.

Actions or Recommendations Arising:

- 5.1 Access Audit report to be sent to Access Committee for review of recommendations.
- 5.2 A progress report will be provided to the next Committee meeting on audits completed to date.

6. General Business:**Access concerns**

- Botanica Estate (Lidcombe) - bus stop is inaccessible and kerb ramps are required in some areas.
- Council's public computers within our Library Services are not accessible for people with vision impairment ie. no screen reader software. Council to investigate getting at least one computer with this software at the main libraries.
- Customer service issues experienced by Committee members.
- Accessible toilet outside Auburn Library has no internal lock.

Actions or Recommendations Arising:

- 6.1 Council to investigate the bus stop and kerb ramp requests in the Botanica Estate.
- 6.2 Council to investigate at least one computer with screen reader software available at the main libraries and/or all libraries.
- 6.3 Council to review the customer service incidents reported to improve future customer service.
- 6.4 Council to invite people with lived experience to participate in Council staff disability confidence training.
- 6.5 Council to investigate the lock and key access for the accessible toilet at Auburn Library.

Cumberland Council

Former Auburn and Holroyd Access Committee Minutes

Clr Campbell requested minutes of the former Holroyd and Auburn Access Committees be reviewed to identify any actions or projects still outstanding.

Actions or Recommendations Arising:

- 6.6 Council to review former Auburn and Holroyd Access Committee minutes and add any outstanding projects / actions to the next Committee agenda.

Former Holroyd City Council Accessibility Action Plan

Clr Lake requested Council review the former *Holroyd City Council Accessibility Action Plan* to ensure any items which were outstanding in the former plan have been rolled over into the new Cumberland Disability Inclusion Action Plan.

Actions or Recommendations Arising:

- 6.7 Council to review the former *Holroyd City Council Accessibility Action Plan* and report back to the next meeting.

Close of meeting.

Next meeting:

Thursday, 5 July 2018 (Auburn based Access Committee)

Thursday, 26 July 2018 (Merrylands based Access Committee)

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116

Attachment 5

Minutes of Meeting - CALD
Advisory Committee - 10 May
2018

Cumberland Council

Cumberland Council Culturally and Linguistically Diverse (CALD) Advisory Committee

Minutes of the Meeting held on Thursday 10 May 2018, 6pm in the Committee Rooms, Merrylands Council Administration Building

Open of Meeting and Acknowledgement of Country

Mia Cox gave an Acknowledgment of Country and welcomed all members to the first meeting of the new CALD Advisory Committee of Cumberland Council.

Record of Attendance, Introductions and Apologies**Attendance List:**

Clr Kun Huang	Councillor and Committee member
Amir Mekhael	Committee member
Ernest Yung	Committee member
Logessan Pillay	Committee member
Maie Sufan	Committee member
Margaret Nekeare	Committee member
Maria Teresa Ciaccia	Committee member
Zhila Hasanloo	Committee member

Council Staff in Attendance:

Merryn Howell	Acting Group Manager, Community and Culture
Mia Cox	Community Participation Coordinator
Marika Kahle	Community Education Officer

Apologies:

Clr Ola Hamed	Councillor and Committee member
Aurelia Rahman	Council representative

Note: resignation of Mitra Valicharla from Committee

Conflicts of Interest

There were no conflicts of interest declared.

Election of Chairperson

Councillor Huang elected as Chairperson

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:***1. Cumberland Community Snapshot***

The Cumberland community is one of the most culturally and linguistically diverse communities in Australia. Over 60 languages are spoken and 150 countries of birth are represented.

A copy of the Cumberland Community Snapshot was tabled with key demographic information from the 2016 Census.

Committee members represent a number of different culturally and linguistically diverse communities in Cumberland. The recent vacancy on the Committee provides an opportunity to target representation from communities that are not already represented and/or that are hard to reach.

Cumberland Council

Actions or Recommendations Arising:

- 1.1 Any Expressions of Interest (EOIs) for new Committee members should represent culturally and linguistically diverse communities from Cumberland which are not currently represented and/or which are hard to reach.

2. Council Programs and CALD Community Engagement

Council delivers a range of programs to the community which provide opportunities to work and engage with culturally and linguistically diverse communities across the Cumberland Local Government Area (LGA). Examples of some of these include:

- Aged and Disability Services including CALD Specific Groups (Filipino, Maltese, Spanish)
- Refugee Camp in My Neighbourhood project/tours
- Community Events (Cherry Blossom Festival, Lunar New Year, Diwali Festival, Eid/Iftar events, Locale, Auburn Festival, etc)
- Community Grants Support Program (providing support and grant funding to community groups and organisations working with CALD communities)
- Volunteering Program (e.g. delivering English conversation classes, providing bi-lingual support)
- Sector Development (e.g. interagencies, networking forums, training)
- Youth Services, Programs and Events
- Arts Programs
- Community Centre programs and facilities for use by CALD community groups
- Libraries (e.g. community language collections, bi-lingual story times and programs)
- Resource Recovery Programs
- Business Engagement Programs
- Children's Services
- Social Planning and Research
- Employment with Council
- Sport and Recreation Programs
- Community Safety (e.g. DFV programs supporting CALD communities)
- Cultural Tourism initiatives (e.g. Flavours of Auburn cooking classes and food tours)
- School Engagement and Programs
- Capacity Building Programs
- Translation and Interpreting Services

Council delivers a wide range of events for the community throughout the year. These events provide an opportunity to celebrate the rich cultural diversity of the Cumberland community. Council's Events Committee also provides an opportunity for community representatives to provide input into cultural events delivered by Council in the Cumberland Local Government Area (LGA).

Council has developed a *Draft Cumberland Community Safety and Crime Prevention Plan 2018 – 2022 (CSCPP)*. The Plan is on public exhibition from Monday, 7 May 2018 until Sunday, 3 June 2018 for review and comment. The Plan addresses five priority crime issues, based on crime statistics, and five community safety issues, informed by community and stakeholder feedback.

Council delivers a range of programs targeting schools in the local area. These are outlined in the Council Schools Programs publication which is distributed and promoted to all local Primary and High Schools in Cumberland.

Cumberland Council

Council also delivers a Volunteers Program and is currently seeking to recruit volunteers from a range of CALD backgrounds to support the delivery of Aged and Disability Services. Priorities include volunteers who speak: Arabic (most needed), Turkish, Mandarin/Cantonese and Tamil.

Actions or Recommendations Arising:

- 2.1 Council to circulate Events Calendar, Council's Schools Program 2018 and the Cumberland Interagency Calendar for 2018 to Committee members.
- 2.2 Council to circulate Draft Community Safety and Crime Prevention Plan, information on Have Your Say information sessions and the public exhibition dates – an email was sent on 12 May 2018.
- 2.3 Committee Members to assist with the promotion of Council's Volunteer Program and the recruitment of local volunteers, especially volunteers speaking Arabic, Turkish, Mandarin/Cantonese and Tamil.

3. Civic Education Program

Council is developing a Civic Education Program which aims to increase understanding of the role of Local Government and access to Council services by local residents. This includes programs delivered to Primary and High Schools as well as programs for newly arrived residents from CALD backgrounds. Delivery methods include mock Council workshops to be held in the Council Chambers, bus tours of the Cumberland Local Government Area including visits to Council facilities and services, or group workshops (at Council or on site). Programs can be tailored to the needs of each particular group. For example, different CALD communities and language groups as well as those with low/no literacy, accessible and child/family-friendly versions etc.

Input sought from the Committee on the methods of delivery that would be most suitable for different CALD communities in Cumberland.

Comments from Committee:

- Work with community sports groups, and include sports programs and events
- Deliver workshops in an interactive way which involves different senses
- Provide information in both English and community languages and use the program as an opportunity for residents to build their English language and literacy skills
- Engage with religious bodies
- Provide brochures and banners in food businesses in town centres, using different businesses to target different CALD communities
- Emphasise the free programs Council offers
- Use social media to share information through different communities (eg. Whatsapp, WeChat)
- Promote during Local Government Week

Input was sought from Committee members on which CALD communities they have links to.

Comments from Committee:

- Committee members offered use of social media platforms (e.g. Facebook, Weibo and WeChat)
- Committee members offered use of community networks, databases and mailing lists
- One Committee member offered to help with interpreting and translating into Arabic
- All members were willing to promote what Council sends out through their networks.

Cumberland Council

Actions or Recommendations Arising:

- 3.1 Council to circulate a summary of the Civic Education program and a table for Committee members to map out their links to local CALD communities who could participate in the Civic Education Pilot Program.

4. New Residents Booklet Review

Input sought on content and ease of use of the Draft New Residents Booklet.

Information will be translated into the top community languages of Cumberland and used to support the delivery of the Civic Education Program targeting new arrival communities.

Comments from Committee:

- Resource is easy to understand
- Pictures are effective
- Needs contents page with page number references
- Include a map of Cumberland Local Government Area
- Add Council's social media information
- Provide in audio format and CD for those not able to read
- Add accessible venues and symbols
- Include information about Councillors and their contact details
- Include history and background about Cumberland
- Provide local emergency contacts (police, hospital, fire, SES)
- Include information about major Council community events or where to go to find information

Actions or Recommendations Arising:

- 4.1 Council to incorporate suggestions where possible and bring back the final copy of the booklet and videos to the next Committee meeting.

5. CALD Advisory Committee Meetings Dates for 2018

CALD Advisory Committee meetings are scheduled quarterly. The remaining meeting dates for 2018 as agreed are:

- Thursday, 6 September 2018 - Council Committee Rooms, Merrylands
- Thursday, 29 November 2018 - Council Committee Rooms, Merrylands

6. General Business:**Council Volunteer Recruitment:**

- Council's Aged and Disability Services are currently seeking new volunteers from CALD backgrounds, in particular volunteers who speak Turkish, Arabic, Tamil, Cantonese and Mandarin.

Town Centre Care Factor Survey (as per email sent to Committee members on 16 May 2018)

- Council's 'Care Factor Town Centre' survey will help identify what makes local town centres more enjoyable places to spend time in and will inform Council's new Culture and Activation Strategy.

Cumberland Council

- Online surveys can be completed in English, Arabic, Chinese, Dari, Tamil and Turkish at <https://haveyoursay.cumberland.nsw.gov.au>. Committee members will assist with promoting and encouraging responses from CALD communities.

The Auburn Project

- Central News in partnership with 2SER Community Radio and the University of Technology Sydney is currently working to create a social media campaign that seeks to tell the human stories of one of the most multi-cultural suburbs in Australia, being Auburn, postcode 2144.
- The aim is to document the diversity of Cumberland (focusing on the suburb of Auburn) by capturing and sharing a story of a resident from every country represented (67 countries of origin based on Census 2016 data) through text, photos and short videos which will be posed on Facebook and Twitter.
- Committee members are encouraged to approach/nominate community members that reside in the suburb of Auburn to participate in the project.

Actions or Recommendations Arising:

- 6.1 Committee members to distribute volunteering information through community networks to assist Council with the recruitment of new bi-lingual volunteers for Aged and Disability Services.
- 6.2 Committee members to participate in Town Centre Care Factor Survey and encourage CALD participation through their community networks.
- 6.3 Committee members to approach/nominate community members who reside in Auburn to participate in The Auburn Project and forward any enquiries or nominations to Council.

Close of Meeting.**Next Meeting: Thursday, 6 September 2018**

DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116

Attachment 6

Minutes of Meeting - Events
Advisory Committee - 24 May
2018

Cumberland Council Events Advisory Committee

Minutes of the Meeting held on Thursday, 24 May 2018, 6pm in the Committee Rooms, Merrylands Council Administration Building.

Open of Meeting and Acknowledgement of Country

Brooke Endycott gave an Acknowledgment of Country and welcomed all members to the first meeting for the new Events Advisory Committee of Cumberland Council.

Record of Attendance, Introductions and Apologies**Attendance List:**

Clr Ned Attie	Councillor and Committee Member
Clr Suman Saha	Councillor and Committee Member
Arunesh Seth	Committee Member
Diane Jogia	Committee Member
Raj Garg	Committee Member
Rajnish Kalra	Committee Member
Renga Chidambaranathan	Committee Member
Taneem Mannan	Committee Member
Usha Bariya	Committee Member

Clr Eddy Sarkis	Deputy Mayor
Clr Old Hamed	Councillor

Aparna Vats	Community Representative
Ashwani Jain	Community Representative
Jane Ho	Community Representative
Jay Raman	Community Representative
Mohamed Al-Zoubi	Community Representative

Council Staff in Attendance:

Brooke Endycott	Acting Deputy General Manager, Corporate and Community
Merryn Howell	Acting Group Manager, Community and Culture
Michael Brown	Manager, Culture and Activation

Apologies:

Clr Tom Zreika	Councillor
Carly Lewis	Committee Member
Ergun Genel	Committee Member

Conflicts of Interest

Ashwani Jain noted he is involved in organising the Hindu Council of Australia's Deepavali Festival held in Parramatta.

There were no other conflicts of interest declared.

Election of Chairperson

Councillor Suman Saha was elected as Chairperson for the Committee.

Cumberland Council

ITEMS DISCUSSED BY COMMITTEE:**1. *Iftar Dinner (5 June 2018)***

An update was provided on Council's Iftar Dinner to be held on Tuesday 5 June at The Holroyd Centre which included the draft program and event logistics.

Apologies were noted from Diane Jogia who will be unable to attend due to the change of event date.

Comments from the Committee:

- Discussion on the most appropriate person to lead the prayer.
- Discussion on the need to translate the speeches.
- Recommended that Dr Ibrahim Abu Mohammed, former Mufti of Australia, be invited to speak on the program. He will speak in Arabic and bring an interpreter to interpret into English.

A draft background information and protocols document for Ramadan and Iftar was tabled. The document has been developed in response to requests from non Muslim attendees unfamiliar with the format and protocols of an Iftar dinner. Feedback was sought from Committee members on the draft document. Council will also seek input from Committee members to develop similar protocol documents for the other cultural events such as Diwali and Lunar New Year.

Council's Ramadan banners have been installed on banner poles in town centres across the Cumberland Local Government Area (LGA) and will be in place for the month of Ramadan.

Actions or Recommendations Arising:

- 1.1 Council to confirm the attendance of Dr Ibrahim Abu Mohammed.
- 1.2 Committee members to provide feedback to Council on the content of the draft protocols document.

2. *Diwali Festival (27 October 2018)*

At the Ordinary Meeting of Council on 26 February 2018, Council resolved to allocate a budget of \$50,000 in the Cultural Events Program for Council to deliver a Diwali celebration in 2018.

The Diwali Festival will be held in the Wentworthville Town Centre on Saturday 27 October 2018, from 5pm - 9pm and will involve road closures. A Traffic Control Plan has been developed which will go to the next Traffic Committee meeting of Council.

The Festival will include a main stage, roving and street entertainment, rides and cultural activities.

The event will be promoted as widely as possible across the Cumberland LGA and will be open to all. It is the first time that Council will deliver a Diwali event and Cumberland is also the first Council to do so. An estimated 10,000 people will attend the event.

Local businesses have been informed of the road closures. A meeting was held on Friday 18 May 2018 to discuss their involvement in the event and sponsorship opportunities.

Council is 'inviting Expressions of Interest (EOIs) for community groups interested in performing or delivering a cultural activity. The event may have some additional food stalls but Council is keen to provide opportunities to support local businesses.

Cumberland Council

Comments from the Committee:

- Need to consider cars that may need to enter and turn around in Pritchard Street.
- Important to invite people from different faiths to participate in the event.
- Promotion to include translated information in the major languages of Cumberland and/or Indian subcontinent languages such as Hindi, Gujarati, Tamil, Nepalese, Bengali, etc.
- Suggested promotion strategies include: a one page flyer to be distributed to residents in the Wentworthville and surrounding area, posters/leaflets in local businesses including grocery stores and restaurants, promotion through the temples, notices in local papers, banners in prominent locations, street banners in the town centres.
- Consider incorporating short films at the event from different subcontinent communities with English subtitles.
- Promote the event through social media and community radio programs targeting the major groups.
- Food and entertainment will be the main attractions at the event.
- Street layout to enable easy entry to businesses and stalls to be spread out.
- Consider an alternative venue instead of closing the street.
- Council to encourage sustainable practices such as the non-use of plastic by stall holders.

Actions or Recommendations Arising:

- 2.1 Council to circulate the EOI for performers to Committee members to distribute through their networks.
- 2.2 Promotional material for the event to include the major community languages.
- 2.3 Committee members to assist with the promotion of the event including translating and sharing Council's social media posts through their networks.
- 2.4 Council to use the same 2017 Diwali banner design for the town centre banner program.
- 2.5 Council to promote the event through community radio programs, particularly different language programs.

3. Christmas Event

Council will deliver a family-friendly Christmas event in the Auburn Botanic Gardens. There are opportunities for the event to engage faith-based organisations through carol singing.

In November 2017, Council resolved to provide five traditional Christmas lunch events for seniors across the LGA. The process of invitation will be by ballot and will be open to all seniors. The food provided will be culturally appropriate for all seniors attending.

Christmas tree activations in town centres are to include carols. Council to seek input from Christian groups to perform and incorporate traditional elements.

Comments from the Committee:

- Messages of peace, harmony, love and acceptance are to be the focus.
- Committee members are keen to have faith-focused elements as part of Council's Christmas events and can provide assistance with involving local Christian churches.

Actions or Recommendations Arising:

- 3.1 Committee members to provide suggestions for opportunities to engage key messages in Christmas celebrations.
- 3.2 Council to develop new Christmas banner design for Council's town centre banner program.

4. Upcoming Council Events:

Council's 2018/2019 Major Events Calendar was tabled. Upcoming community events include the following:

- Auburn Botanic Gardens Open Day (Sunday 27 May)
- Fun 4 Kids incorporating NAIDOC Week (Friday 13 July)
- Sydney Cherry Blossom Festival (17 - 26 August)
- Auburn Festival (Saturday 29 September)

5. Community Events Advisory Committee Meetings Dates for 2018

The remaining Events Advisory Committee meeting dates for 2018 are:

- Thursday, 19 July 2018 - Council Committee Rooms, Merrylands
- Thursday, 13 September 2018 - Council Committee Rooms, Merrylands
- Thursday, 15 November 2018 - Council Committee Rooms, Merrylands

Meeting Closed 8pm.

Next meeting Thursday, 19 July 2018

**DOCUMENTS
ASSOCIATED WITH
REPORT C06/18-116**

Attachment 7

**Minutes of Meeting - Community
Safety Committee - 29 May 2018**

Cumberland Council

Cumberland Council Community Safety Committee

Minutes of the Community Safety Committee Meeting held on Tuesday 29 May 2018,
6pm in the Committee Rooms, 16 Memorial Avenue, Merrylands

Record of Attendance, Introductions and Apologies

Attendance List:

Clr Ola Hamed	Councillor and Committee Member
Flavia Del Zio	Committee Member
Kevin Horne	Committee Member
Margaret Chapman	Committee Member
Robert French	Committee Member

Council Staff in Attendance:

Merryn Howell	Acting Group Manager, Community and Culture
Teresa Russo	Crime Prevention Officer

Apologies:

Clr Suman Saha	Councillor and Committee Member
Dr John Brodie	Committee Member
Lily Veklickovich	Committee Member

Conflicts of Interest

There were no conflicts of interest declared.

Election of Chairperson

Councillor Old Hamed nominated to chair the meeting.

In the absence of a full Committee, the election of a permanent Chairperson was deferred to the next Committee meeting.

ITEMS CONSIDERED AND DISCUSSED BY THE COMMITTEE:

1. Cumberland Council Draft Community Safety and Crime Prevention Plan 2018-2022

The Draft Plan is currently on public exhibition and feedback is being sought from Committee Members.

Comments from the Committee:

- Committee members felt that the number of community members who engaged in the consultation for the Draft Plan could have been higher.
- There is interest from the Committee to participate in community education actions in partnership with Council and Police.
- The Committee raised concerns in relation to community safety issues arising from drug and mental health issues.
- Committee members are keen for Police PACs to attend Committee meetings and provide updates on crime statistics.
- Committee members asked if Council knew when the next Police Community Safety Precinct Committees were going to be held as Community Safety Advisory Committee members have previously attended.
- The Committees highlighted areas of interest on pedestrian and traffic issues, lighting and CCTV cameras.

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- There is interest in opportunities for residents to be able to report community safety issues to Council and the Police.
- Domestic and family violence is a priority area needing particular focus which requires specialist expertise and community education and awareness initiatives. Suggestions for this could include public awareness campaigns.

The Community Safety and Crime Prevention Plan will inform the work of Council's Crime Prevention Officer and provide a framework for Council to respond to priority community safety issues in a strategic way. An implementation plan is being developed to prioritise the work to be undertaken by Council over the next 12 months.

Council also has a Traffic Committee where issues related to traffic can be raised.

Actions or Recommendations Arising:

- 1.1 Committee members to provide feedback on the Draft Plan to Council prior to the close of the public exhibition period on 3 June 2018.
- 1.2 Council to invite representatives from the Police to future Safety Committee meetings to provide statistics and updates on the Community Safety Precinct Committees.
- 1.3 Council will report back on the Draft Implementation Plan at the next meeting.
- 1.4 Council to invite Michael Wright from Parramatta Mission to talk about strategies that have worked to address domestic and family violence and homelessness.

2. Update on Previous Safety and Access Audits

Four Community Safety and Access Audits have been completed in Pemulwuy, Guildford, Pendle Hill and Wentworthville.

In the Pemulwuy and Guildford area 90% of recommended actions have been completed. The remaining are longer term actions in progress.

The Wentworthville Town Centre Audit was completed on 24 May 2018.

Actions or Recommendations Arising:

- 2.1 Council to distribute a progress report on the Pemulwuy, Guildford and Pendle Hill audits and the Wentworthville audit report to Committee Members.

3. Future Safety Audit Schedule 2018/2019

Location	Date/Month	Areas of Concern
Granville	June 2018	Granville Town Centre, including New Glasgow Park and Blaxcell Street
Merrylands	September 2018	Merrylands Town Centre
Lidcombe	December 2018	Lidcombe Town Centre including Tooheys Lane carpark
Toongabbie	March 2019	Toongabbie Town Centre
Auburn	June 2019	Auburn Town Centre including Susan Street Carpark and Memorial Park Auburn
Greystanes	September 2019	Greystanes Town Centre
Regents Park	December 2019	Regents Park Town Centre and Guilfoyle Park

Council undertakes lighting audits at night to support the daytime audit process due to the availability of community, Police and Council staff representatives to attend.

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Comments from the Committee:

- Lighting is a significant safety issue in the Cumberland area, particularly to and from railway stations and car parks. It is recommended that Council consider high resolution lighting in high traffic areas.
- Overgrown trees are also a hazard.

Actions or Recommendations Arising:

3.1 Lighting to be added to the agenda for the next Safety Committee Meeting.

4. Community Safety Committee Meeting Dates for 2018

The revised dates for the Community Safety Committee Meetings in 2018 are as follows:

Tuesday, 21 August 2018, 6 - 8pm

Tuesday, 4 December 2018, 6 - 8pm

5. General Business

- Committee members felt that there was a need for more Police on the beat 24 hours a day.
- Information is sought on the training provided to Council Rangers and Security Guards in self-defence.

Meeting Closed 7.25pm.

Next meeting: Tuesday, 21 August 2018

Item No: C06/18-117

NOTICE OF MOTION - REQUESTED ROADWORKS - CORNER CLYDE AND REDFERN STREET, GRANVILLE

Councillor: Paul Garrard, Steve Christou and Glenn Elmore
File Number: SC483

SUMMARY

Pursuant to Notice, Councillors Garrard, Christou and Elmore submitted the following Motion.

NOTICE OF MOTION

That the General Manager prepare a report on options to modify the boundary fence on the private property located at the south west corner of Clyde Street and Redfern Street, Granville to improve traffic safety.

RESOURCING IMPLICATIONS

Nil

GENERAL MANAGER ADVICE

A report can be prepared with existing resources. This report will be available to Council in September 2018.

ATTACHMENTS

Nil

Item No: C06/18-118

NOTICE OF MOTION - WOODVILLE GOLF COURSE

Councillor: Paul Garrard
File Number: SC483

SUMMARY

Pursuant to Notice, Councillor Garrard submitted the following Motion.

NOTICE OF MOTION

That the General Manager review the feasibility and approximate costs of a project to irrigate the Woodville Golf Course and report back to Council on the proposed source of funds and timeline to complete this project.

RESOURCING IMPLICATIONS

The quotations necessary to complete the report and the provision of the report can be completed within existing allocated budgets with no additional resourcing.

GENERAL MANAGER ADVICE

A report will be provided back to Council on an irrigation design, the proposed best source of funds and timeline to complete this project as soon as quotes can be obtained from suitable contractors.

ATTACHMENTS

Nil